

# School Emergency Drills Documentation Form

Type of Drill

Time of Drill

- Fire Drill (5 required)
- Tornado Drills (2 required)
- Lock Down/Shelter in Place Drill  
(2 required)  Other Events

- Standard
- Class Change
- Recess

Name of Reporting School: Hunt Elementary

Date of Drill 8-24-23 Time drill was held at 10:00 am/pm  
Exact time required to evacuate/shelter/secure: 2 mins

Total Participants 300

Remarks \_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 1 for school year

Name of person conducting drill MJRS

Title of person conducting drill Principal

Signature of person conducting drill

