

**LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM  
215 Seventh Avenue South  
Lewistown, Montana 59457**

**MONDAY, NOVEMBER 13, 2023**

**REGULAR BOARD MEETING**

Meeting ID

[meet.google.com/ccw-qomy-dip](https://meet.google.com/ccw-qomy-dip)

Phone Numbers

(US)+1 605-743-0395

PIN: 421 669 826#

**CALL TO ORDER (6:00 p.m.)**

1. Pledge of Allegiance
2. Roll Call
3. Motion to Set Agenda
4. Recognition — Fergus High Cross Country Team and Coaches
5. Recognition – Fergus High Volleyball Team and Coaches
6. Recognition – Fergus High FFA Members and Advisor
7. Report—Student Representative
8. Report—LEA
9. Report—Committees of the Board
10. Discussion – Bond Update

**SUPERINTENDENT’S REPORT**

11. Report—Investment
12. Report—Superintendent

**PUBLIC PARTICIPATION**

13. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items

**ACTION ITEMS**

**MINUTES**

14. Minutes of the October 9, 2023, Regular Board Meeting

**APPROVAL OF CLAIMS**

15. Claims

**INDIVIDUAL ITEMS**

16. Approve Out-Of-District Student Attendance Agreement Requests for Placement inside of the Lewistown Public Schools
17. Approve Emergency Request for Boys and Girls Coop Wrestling – Moore School District
18. Approve Additions to the Substitute List for the 2023-2024 School Year
19. Approve Personnel Report

**ADJOURNMENT**

*A hard copy of the complete Agenda is available at the LPS Central Office  
or, on the Lewistown Public Schools Website:  
<http://www.lewistown.k12.mt.us/content/266>*

## **PUBLIC PARTICIPATION**

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
  - Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
  - There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting.

Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/13/2023

Agenda Item No.

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- Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: RECOGNITION — FERGUS HIGH SCHOOL CROSS COUNTRY TEAM AND COACHES

Requested By: Board of Trustees    Prepared By: Thom Peck

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**SUMMARY:**

Suzie Flentie, Head Cross Country Coach and the Fergus High School Cross Country Team will be recognized.

**SUGGESTED ACTION:** Informational

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Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

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NOTES:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

11/13/2023

Agenda Item No.

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- Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: RECOGNITION — FERGUS HIGH SCHOOL VOLLEYBALL TEAM AND COACHES

Requested By: Board of Trustees    Prepared By: Thom Peck

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**SUMMARY:**

Adrienna DeCock, Head Volleyball Coach and the Fergus High School Volleyball Team will be recognized.

**SUGGESTED ACTION:** Informational

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Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

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NOTES:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/13/2023

Agenda Item No.

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- Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: RECOGNITION – FERGUS HIGH SCHOOL FFA ADVISOR AND MEMBERS

Requested By: Board of Trustees    Prepared By: Thom Peck

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**SUMMARY:**

Jarod Long and the Fergus High School FFA members will be recognized. They will provide information from their recent trip to Indianapolis.

**SUGGESTED ACTION:** Informational

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Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

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**NOTES:**

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/13/2023

Agenda Item No.

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- Minutes/Claims     Board of Trustees     Superintendent's Report     Action – Consent  
 Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees    Prepared By: Julia Kunau

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:

## School Board Meeting Student Report

Julia Kunau

### Student Life

- Some student-athletes are interested in having an athletic trainer. Is this possible?

### Club Activities & Sports

- **BPA**
  - They have been active in holding meetings and are getting ready for their competitive events and leadership and service involvement.
- **FCCLA**
  - Lauren Plagenz, Lexi Breidenbach, Khale Bartel, and Brookelyn Ruckman will be going to Birmingham, AL for the National Fall Leadership Conference.
  - FCCLA members will be going to the Fall Leadership Kickoff in Great Falls on November 14th.
  - The chapter is holding traveling bake sales once a month to fundraise.
- **FFA**
  - The team went to Nationals in Indianapolis.
- **GSA**
  - Has been active in holding regular meetings, promoting inclusivity.
- **Key Club**
  - Volunteered at Trunk or Treat on Halloween.
  - Will volunteer at the Thanksgiving Meals on Wheels on Thanksgiving to deliver meals to community members.
  - They are hoping to be recognized by the Governor in early December for officer involvement in the club
- **Earth Club**
  - Started up again this year.
  - They are excited to begin recycling and art projects.
- **National Honor Society**
  - Will be having a blood drive on December 6th from 11am-3pm
- **Spanish Club**
  - Has been active in holding regular meetings.
- **Student Council**
  - Currently working on thank you notes, planning student support and staff appreciation weeks, and holiday festivities.
- **Band & Cheer**
  - The Pep Band and Cheer Team are doing a great job at games!
    - They supported at Divisional volleyball and will go to Dillon for football.
- **Cross Country**
  - Had a great season!
    - Anna Elam placed 9th in varsity girls at Divisionals in Livingston.

- The girls varsity team placed 7th at State in Kalispell.
- **Football**
  - Will play in the semifinals in Dillon Friday November 11th.
    - Good luck!
- **Volleyball**
  - The girls said that they had a tough season and are very excited for next season.

We wish the best of luck to all of these sports teams as they continue competing!

Please feel free to contact me with any questions via email ([kunau.julia@lewistown.k12.mt.us](mailto:kunau.julia@lewistown.k12.mt.us)).  
Thank you so much!

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

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Agenda Item No.

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- Minutes/Claims     Board of Trustees     Superintendent's Report     Action – Consent  
 Action – Indiv.

ITEM TITLE: REPORT—LEWISTOWN EDUCATION ASSOCIATION (LEA)

Requested By: Board of Trustees    Prepared By: LEA Representative

**SUMMARY:**

The Lewistown Education Association (LEA) would like to update the Board of Trustees on the activities and happenings for their organization.

**SUGGESTED ACTION:** Informational

Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

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11/13/2023

Agenda Item No.

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- Minutes/Claims     Board of Trustees     Superintendent's Report     Action – Consent  
 Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees    Prepared By: Committee

**SUMMARY:**

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2023-2024 School Year.

Science Curriculum Committee met on October 26

Building and Grounds Committee met on November 8

**SUGGESTED ACTION:** Informational Report

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:

**STANDING COMMITTEES OF THE BOARD  
2023-2024 School Year**

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Whitney Brady	John Carlson	Zane Fulbright	Kevin Hodge	Lisa Koch
<b>Building &amp; Grounds</b>	3	X	X	X				
<b>Insurance Risk Committee</b>	2				X		X	

**OTHER COMMITTEES WITH BOARD REPRESENTATION  
2023-2024 School Year**

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Whitney Brady	John Carlson	Zane Fulbright	Kevin Hodge	Lisa Koch
<b>Activities</b>	3	X	X			X		
<b>Curriculum Committees:</b>								
Science	2			X				X
<b>Health Insurance Program</b>	2			X			X	
<b>School Calendar</b>	1					X		
<b>Vocational Advisory Council</b>	1					X		
<b>Gaining</b>	3		X	X	X			
<b>Policy Review</b>	3				X	X		X
<b>Assessment</b>	2						X	X
<b>Classified Salary/Benefit Review</b>	2	X					X	

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

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Agenda Item No.

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- Minutes/Claims     Board of Trustees     Superintendent's Report     Action – Consent  
 Action – Indiv.

ITEM TITLE: DISCUSSION – BOND PROGRESS

Requested By: Board of Trustees    Prepared By: Thom Peck

SUMMARY:

Shane Swandal – Hulteng Corp. and our Building Representative, will brief the Board of Trustees on the progress of the Elementary Bond.

SUGGESTED ACTION: Informational

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

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Agenda Item No.

11

- Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent    Prepared By: Rebekah Rhoades

SUMMARY:

Interest earned and distributed for September 2023 was as follows:

Elementary	\$4,810.70
<u>High School</u>	<u>\$4,851.51</u>
Total	\$9,622.21

STIP Elementary Bond Interest for October 2023 was as follows:  
\$66,894.04

SUGGESTED ACTION: Informational

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:

**LEWISTOWN PUBLIC SCHOOLS**  
**Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

11/13/2023

**Agenda Item No.**

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Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

**ITEM TITLE:**           SUPERINTENDENT'S REPORT          

**Requested By:**           Superintendent              **Prepared By:**           Thom Peck          

**SUMMARY:**

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Parent/Teacher Conferences Feedback
- ❖ MCEL Feedback
- ❖ Veteran's Day Celebration at LJH Auditorium on November 10 – 2 pm
- ❖ Head Start "Read & Feed" with FHS Student Athletes, November 9
- ❖ Picture Re-Takes – Monday & Tuesday, November 13-14
- ❖ CPI Training for SpEd Teachers and Paras
- ❖ Missoula's All Star Band Festival – Saturday, Nov. 11<sup>th</sup> – Owen Day, Kaiden Gardner, Alex Naber (National Merit Finalist) and Isha Vanderbeek
- ❖ LJH and FHS Evening PIR – Jason Nieffer, MTDA and Artificial Intelligence in Schools
- ❖ Montana Childcare Alliance, December 15 @ Yogo Inn, 1-4 p.m.
- ❖ High School Winter Activities begin November 16 (GBB, WR, and BBB)
- ❖ Flathead Youth Pow Wow Presentations, Friday, December 17
- ❖ 3<sup>rd</sup> Grade "Talking Zoo" – Tuesday, November 21, 9:30 – 10:45 a.m.
- ❖ NO SCHOOL – November 22-24, Happy Thanksgiving
- ❖ LJH and FHS Band Holiday Concert, December 5 @ 7 p.m.
- ❖ LJH Choir Concert, December 7, 7 p.m.
- ❖ L&C Winter Concert, Tuesday, December 12, 7 p.m.
- ❖ Garfield Winter Concert – December 14 @ 1:30 pm
- ❖ Early Literacy (HB 352) update
- ❖ Grass Range letter of Football Coop
- ❖ Superintendent Evaluation Form
- ❖
- ❖ Home Athletic Events:
  - November 14 – LJH Wrestling Invitational
  - Fergus Class 'A' Holiday Showcase, December 15-16

**SUGGESTED ACTION:** Informational

**Additional Information Attached**

**NOTES:**



**GRASS RANGE SCHOOL DISTRICT #27**

310 East 2nd Street  
P.O. Box 58  
Grass Range, Montana 59032  
Phone: 406-428-2122 Fax: 406-428-2235

November 09/20/2023

Thom Peck, Superintendent  
215 7th Avenue South  
Lewistown, MT 59457

Dear Mr. Peck,

The Grass Range/Winnett Cooperative held a meeting on October 17th to discuss the future of our football team. Even though one year remains on our current football cooperative agreement with Fergus High School, the GRW cooperative board has voted to dissolve that agreement and return to a six-man team. Our future enrollments will provide adequate numbers to field a team.

Both the Grass Range and Winnett school boards have approved the cooperative board's decision and we are requesting the approval of the Lewistown Public School Board of Trustees for the dissolution of the existing football cooperative. If in agreement, MHSAA will need written verification from Mr. Peck prior for their November meeting on Thursday the 16th.

As a cooperative, we have appreciated Lewistown's willingness to allow our athletes the opportunity to participate in a quality program. Without this, our athletes would not have been able to play football and to experience this level of success. On behalf of our athletes and community, thank you.

Sincerely,

*Tim Majerus*

Tim Majerus

Superintendent/Principal

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/13/2023

Agenda Item No.

13

- Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS  
THE BOARD ON NON-AGENDA ITEMS

Requested By: Board of Trustees    Prepared By: \_\_\_\_\_

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board on non-agenda items.

SUGGESTED ACTION:

\_\_\_\_\_  
 Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

11/13/2023

**Agenda Item No.**

14

- Minutes/Claims  
  Board of Trustees  
  Superintendent's Report  
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** MINUTES

**Requested By:** Board of Trustees   **Prepared By:** Rebekah Rhoades

**SUMMARY:**

The following minutes are attached for your approval:

- Minutes of the October 9, 2023, Regular Board Meeting

**SUGGESTED ACTION:** Approve Minutes as Presented

**Additional Information Attached**   Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Hodge						
Carlson						
Brady						
Koch						
Fulbright						

**MINUTES  
LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM and via Google Meet**  
215 Seventh Avenue South  
Lewistown, Montana 59457

**MONDAY, October 9, 2023**

**REGULAR BOARD MEETING**

**CALL TO ORDER (6:00 p.m.)**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL

**TRUSTEES PRESENT:**

Whitney Brady, Lisa Koch, Kevin Hodge, CJ Bailey, Zane Fulbright, Kris Birdwell, John Carlson

**TRUSTEES ABSENT:**

**STAFF PRESENT:**

Superintendent Thom Peck, Business Manager/District Clerk Rebekah Rhoades, Luke Brandon – LEA Representative, Jake Rhoades

**OTHERS PRESENT:**

KXLO Radio, Lewistown News Argus and other interested parties.

3. MOTION TO SET AGENDA – Approved Unanimously (Birdwell/Brady)
4. Recognition – Student Body Officers Representing Lewis and Clark, Lewistown Jr. High School and Fergus High School and Senior Class Officers  
Superintendent Peck introduced all of the Student Body officers elected for this school year.
5. Report—Student Representative  
Julia Kunau, Student Representative to the Board, provided an update on the events and activities at Fergus High School.
6. Report – LEA  
Luke Brandon, Representative of the Lewistown Education Association (LEA) updated the Board of Trustees on the activities and happenings for their organization.
7. Report—Committees of the Board  
There were no committee meetings. The Science Curriculum Committee will be meeting in the next few weeks.
8. Discussion – Bond Update  
Shane Swandal with Hulteng provided an update to the Elementary Bond progress. Bids for Garfield Elementary will be opened on Thursday, October 12<sup>th</sup>. Once these bids are opened, the budget will be easier to project for the remainder of the project.
9. Report—Investment  
Interest earned and distributed for September was \$6,887.18 in the Elementary and \$5,464.55 in the High School. STIP Elementary Bond Interest for August was \$79,502.01. September STIP Bond Interest was not available and will be reported at the November Board Meeting.

10. Report—Superintendent  
Superintendent Thom Peck reported that Trustee Bailey, Rebekah Rhoades and he attended the County Commissioner Meeting on Friday, September 29<sup>th</sup>. At that meeting, the County did vote to levy 77.89 mills rather than the 95 mills. The school financial audit was completed and came back with no findings. Numbers from the Student Count Day held October 2, 2023 were reported. School Board Tours will be taking place on Tuesday, October 10<sup>th</sup>. The Unreserved program will be taking place at Fergus High School on Tuesday, October 10<sup>th</sup> to bring students from all cultures. Mr. Peck is working on the TEAMS accreditation report and explained the new, more detailed accreditation standards. The Office of Civil Rights report will be done again this December. Homecoming, the PTO Carnival and Missoula Children’s Theater were a great success. The band was invited to participate in the Showcase of the Bands in Bozeman. The MSU Rural Practicum went so well that several of the students are interested in student teaching at Lewistown Public Schools. The Board was updated on various dates and events taking place throughout the District.

**PUBLIC PARTICIPATION**

11. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items  
There was no public participation.

**ACTION ITEMS  
MINUTES**

12. Minutes of the September 11, 2023, Regular Board Meeting  
Minutes of the September 26, 2023, Special Board Meeting  
– Approved unanimously (Hodge/Fulbright)

**APPROVAL OF CLAIMS**

13. Claims -- Approved unanimously (Brady/Fulbright)  
Claims Committee for October through December 2023 will be Board CJ Bailey, Kris Birdwell, Whitney Brady and Zane Fulbright.

**INDIVIDUAL ITEMS**

14. Approve Agreement between Lewistown Public Schools and the City of Lewistown 2023-2024 – Approved Unanimously (Carlson/Birdwell) Trustee Fulbright stated that we may want to look at the Agreement again next year, especially in regards to the CPI increase.
15. Approve Destruction of Records – Approved Unanimously (Fulbright/Hodge)
16. Approve Individual Transportation Agreements for the Elementary District – Approved Unanimously (Fulbright/Hodge)
17. Approve the Addition of a Screaming Eagle Pit Crew Account (079) for Fergus High Student Activities – Approved (Brady/Birdwell) No – Fulbright, Carlson
18. Approve Second Reading – Board Policy 3110 – Entrance, Placement and Transfer Entrance, Date and Age – Approved Unanimously (Fulbright/Brady)
19. Approve Second Reading – Board Policy 3150 – Part-Time Enrollment – Approved Unanimously (Fulbright/Brady)
20. Approve Second Reading – Board Policy 3310 – Student Discipline – Approved Unanimously (Carlson/Fulbright)  
Motion to Amend by Adding Reasonable Force after “District Personnel are Permitted to Use” at the top of page 3 – Approved Unanimously (Birdwell/Fulbright)
21. Approve Personnel Report with the Amendment to Add Driver’s Education Behind the Wheel and Classroom Instruction for \$28.00/hour from August 28, 2023 through May 10, 2024 for Jenifer Blazicevich, Matthew Gruener and Lora Poser-Brown – Approved unanimously (Birdwell/Fulbright)

The meeting was adjourned at 7:23 p.m (Birdwell). The next regular meeting will be held at 6:00 p.m. on Monday, November 13, 2023, at the Lincoln Board Room.

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**CJ BAILEY**  
**BOARD CHAIR**

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**REBEKAH RHOADES**  
**BUSINESS MANAGER/CLERK**

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

11/13/2023

**Agenda Item No.**

15

- Minutes/Claims**   
  **Board of Trustees**   
  **Superintendent's Report**   
  **Action - Consent**  
 **Action - Indiv.**

**ITEM TITLE:** CLAIMS

**Requested By:** Board of Trustees    **Prepared By:** Chris Gobble

**SUMMARY:**

Approve claims paid through November 10, 2023, as approved by the Finance Committee.

Members of the Finance Committee for October-December 2023 include: Board Chair CJ Bailey, Whitney Brady, Kris Birdwell and Zane Fulbright.

**SUGGESTED ACTION:** Approve Claims as Presented

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Hodge						
Carlson						
Brady						
Koch						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

11/13/2023

**Agenda Item No.**

16

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUESTS FOR PLACEMENT INSIDE OF THE LEWISTOWN PUBLIC SCHOOLS

**Requested By:** Board of Trustees    **Prepared By:** Thom Peck

**SUMMARY:**

The Board of Trustees needs to approve the following requests for out-of-district students to attend the Lewistown Public Schools as indicated below.

<u>Student</u>	<u>Grade</u>	<u>District of Residence</u>	<u>District of Choice</u>
AY	9	Judith Gap	Lewistown
AZ	7	Judith Gap	Lewistown

**SUGGESTED ACTION:** Approve Out-of-District Student Attendance Agreement Requests for Placement Inside/Outside of Lewistown Public Schools.

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Hodge						
Carlson						
Brady						
Koch						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

11/13/2023

**Agenda Item No.**

17

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE EMERGENCY REQUEST FOR BOYS AND GIRLS COOP WRESTLING PARTICIPATION – MOORE SCHOOL

**Requested By:** Board of Trustees    **Prepared By:** Rebekah Rhoades

**SUMMARY:**

The Board of Trustees needs to approve the emergency request for boys and girls Coop Wrestling participation – Moore School

**SUGGESTED ACTION:** Approve Emergency Request for Boys and Girls Coop Wrestling Participation – Moore School

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Hodge						
Carlson						
Brady						
Koch						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

11/13/2023

**Agenda Item No.**

18

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2023-2024 SCHOOL YEAR

**Requested By:** Board of Trustees    **Prepared By:** Christy Rogers

**SUMMARY:**

The Board of Trustees needs to approve the additions to the substitute list for the 2023-2024 School Year as listed below:

Substitute Teacher

Steven Huston  
Mariah Patterson

Substitute School Food:

Haley Martin

**SUGGESTED ACTION:** Approve Additions to the Substitute List for the 2023-2024 School Year

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Hodge						
Carlson						
Brady						
Koch						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

11/13/2023

**Agenda Item No.**

19

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE PERSONNEL REPORT

**Requested By:** Board of Trustees    **Prepared By:** Christy Rogers

**SUMMARY:**

Attached is the Personnel Report for your review.

**SUGGESTED ACTION:** Approve All Items

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Hodge						
Carlson						
Brady						
Koch						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**Monday November 13, 2023**

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
<b>BIRDWELL, Misti</b>	Builders Club Advisor	Lewistown Jr. High School	Approve appointment on schedule - (0.015 X 35,269.00) \$529.04	11/14/2023	Jeff Friesen	Replacing Jenifer Blazicevich
<b>BRADSHAW, Cynthia</b>	Paraprofessional	Garfield Elementary School	Approve appointment on schedule - PARA EDUCATOR - HIGH NEEDS up to 2 hours per day and PARA + CERT up to 5.5 hours per day. Total hours 7.5 per day for up to 129 days	11/14/2023	Jessica Miller	Replacing Jacilyn (Tyler) Carlisle
<b>CHACON, Harrison (Cody)</b>	Ski Club Advisor	Lewistown Jr. High School	Approve appointment on schedule - (0.015 X 35,269.00) \$529.04	11/14/2023	Jeff Friesen	Replacing Emily Standley
<b>LAFEVER, Dennis</b>	Second Cook/Baker	Central Kitchen	Accept Letter of Resignation	10/24/2023	Amie Freisen	See Attached Letter
<b>MARTIN, Haley</b>	Food Server/Kitchen Aide	Highland Park Elementary School	Accept Letter of Resignation	11/30/2023	Amie Freisen	See Attached Letter
<b>NELSON, Theresa</b>	Food Server/Kitchen Aide	Garfield Elementary School	Accept Letter of Resignation	10/28/2023	Amie Freisen	See Attached Letter
<b>PFAU, Jennifer</b>	Cheerleading Advisor	Fergus High School	Accept Letter of Resignation	11/18/2023	Paul Bartos	See Attached Letter
<b>ROBERTS, Pam</b>	Special Ed Supervising Teacher	Garfield Elementary School	Approve appointment at \$22.50 per hour as needed for acting as the supervising teacher for the Pre-K program at Garfield School	August 23, 2023 - May 31, 2024	Thom Peck	
<b>SAVINELLI, Cheryl</b>	High Needs Paraprofessional	Fergus High School	Accept Letter of Resignation	10/6/2023	Matt Lewis	See Attached Letter
<b>SULLIVAN, Emily</b>	Volunteer - After School Art Program			11/14/2023	Thom Peck	
<b>VANDERBEEK, Chiara</b>	Paraprofessional	Highland Park Elementary School	Accept Letter of Resignation	11/17/2023	Matthew Ventresca	See Attached Letter
<b>WYLIE, Kendra</b>	High Needs Paraprofessional	Fergus High School	Approve appointment on schedule - PARA EDUCATOR-HIGH NEEDS up to 7.5 hours per day for up to 129 days	11/14/2023	Matt Lewis	Replacing Cheryl Savinelli

10-25-2023

Lewistown Public Schools,

Tuesday, October 24<sup>th</sup>, 2023 was my last day of work for the LPS Food Service Department. I have appreciated my time at the school, but I have found another job that better suits my goals.

Please accept this as my formal resignation. Thank you for the opportunity to work for the school district

Sincerely,

Dennis Lafever

A handwritten signature in blue ink, appearing to read "Dennis Lafever", is located below the typed name.

Dear Amie,

11/02/2023

I am very sad to inform you of my resignation from the food service position I was blessed with.

My last day for my food service position @ Highland Park will be November 30<sup>th</sup>, 2023.

However, I would love to stay and continue subbing for your department.

Thank you for the opportunity, I will miss being a part of it every day.

Sincerely, Haley Martin



10-30-23

To whom it may concern;

It is with great regret that I am resigning my position as server at Mayfield Elementary School. Due to continued health issues, I resign as of 10-28-23. I have enjoyed this position very much, unfortunately, my back cannot handle it. Thank you for the opportunity.

Sincerely,

Theresa said she wants to sub in the future.

Jennifer Pfau

September 27, 2023

Fergus High School  
Paul Bartos, Athletic Director  
1001 Casino Creek  
Lewistown, MT 59457

Dear Paul,

As discussed, I will not be continuing as Head Cheer Coach after the fall season. It is time to retire from coaching once and for all to spend more time with more family and devote more time to my "regular" job. As such, my last official day will be at the end of the football season, no later than November 18, 2023.

Thank you for allowing me to coach the Cheer Team! It has been one of my greatest honors to be involved with the Fergus athletic program and get to work with so many wonderful students over the years!

Sincerely,

Monday, October 9th, 2023

To Whom it may concern:

I have accepted another job. I have informed Mr Lewis. He is fine with this Friday, October 13th, 2023 being my final day.

Cheryl Savinelli

Chiara VanderBeek  
PO Box 811  
Lewistown, MT 59457

November 6, 2023

Matthew Ventresca, Principal  
Highland Park Elementary  
Lewistown Public Schools

Dear Matt

It is with mixed emotions that I write to inform you of my decision to resign from my position as Paraprofessional at Highland Park Elementary School. Please accept this letter as a formal notice of my resignation.

My last working day will be November 17, 2023. This should allow sufficient time for a smooth transition. Please let me know how I can assist in the transition process and if there are any specific tasks or documentation required prior to my departure.

It has been an absolute privilege to be part of the Highland Park Family. Over the last years, I have had the opportunity to work with incredible colleagues, and amazing students. It will be hard leaving the kids, but I hope to see them regularly at the Library.

I am grateful for the positive impact that being a Paraprofessional has had on my professional growth. I will cherish the memories and relationships I have made here at Highland Park. I look forward to our collaboration between the school and the Youth Library Programs.

Thanks again for the support you provided me while working here. I wish you and the staff continued success and prosperity. I hope to see you all at the Library!

Sincerely,

Chiara VanderBeek

# LEWISTOWN PUBLIC SCHOOLS

# 2023-2024 SCHOOL CALENDAR

AUGUST 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**PIR DAYS** (*Pupil Instruction-Related*)

August 14	New Staff Orientation
August 21-22	All Staff Orientation/PIR
October 19-20	Staff Development Days <i>Teachers Convention (Billings)</i>
Oct 30-Nov 10	Parent-Teacher Conferences <i>Schedules vary by school</i> <i>PIR November 2nd</i> <i>No school November 2nd-3rd</i>
March 25-27	Parent-Teacher Conferences <i>Schedules vary by school</i> <i>Full school days for students</i>
May 13	PIR Day

**HOLIDAYS & VACATIONS**  
*No School for Teachers or Students*

September 4	Labor Day
November 3	Vacation Day
November 22-24	Thanksgiving Vacation
Dec 25 - Jan 2	Winter Break
February 22-23	Vacation Days
March 28-April 1	Easter Vacation
April 26	Vacation Day
May 27	Memorial Day

- New Teacher Orientation
- First/Last Day of School  K-4 First Day
- End of Quarter
- Quarter Mid-Term
- End of Semester (2nd & 4th quarters)
- School Dismissed at 1:30 pm
- FHS Graduation Day
- PIR Day  PT Conferences
- No School (Day Off/No School)
- Paid Holiday (Day Off/No School)
- Flex Day (No School for Students)

<b>PUPIL INSTRUCTION (INCLUDING FLEX DAYS)</b>	<b>First Semester</b>	<b>88 days</b>			<b>Second Semester</b>	<b>91 days</b>				
	<b>FIRST QUARTER</b>	<b>DAYS</b>			<b>THIRD QUARTER</b>	<b>DAYS</b>				
	First Week	Aug 23	to	Aug 25	3	First Week	Jan 16	to	Jan 19	4
	Second Week	Aug 28	to	Sept 1	5	Second Week	Jan 22	to	Jan 26	5
	Third Week	Sept 5	to	Sept 8	4	Third Week	Jan 29	to	Feb 2	5
	Fourth Week	Sept 11	to	Sept 15	5	Fourth Week	Feb 5	to	Feb 9	5
	Fifth Week	Sept 18	to	Sept 22	5	Fifth Week	Feb 12	to	Feb 16	5
	Sixth Week	Sept 25	to	Sept 29	5	Sixth Week	Feb 19	to	Feb 21	3
	Seventh Week	Oct 2	to	Oct 6	5	Seventh Week	Feb 26	to	March 1	5
	Eighth Week	Oct 9	to	Oct 13	5	Eighth Week	March 4	to	March 8	5
	Ninth Week	Oct 16	to	Oct 18	3	Ninth Week	March 11	to	March 15	5
	Tenth Week	Oct 23	to	Oct 27	5	Tenth Week	March 18	to	March 22	5
				<b>45</b>					<b>47</b>	
<b>SECOND QUARTER</b>	<b>DAYS</b>			<b>FOURTH QUARTER</b>	<b>DAYS</b>					
First Week	Oct 30	to	Nov 1	3	First Week	March 25	to	March 27	3	
Second Week	Nov 6	to	Nov 10	5	Second Week	April 2	to	April 5	4	
Third Week	Nov 13	to	Nov 17	5	Third Week	April 8	to	April 12	5	
Fourth Week	Nov 20	to	Nov 21	2	Fourth Week	April 15	to	April 19	5	
Fifth Week	Nov 27	to	Dec 1	5	Fifth Week	April 22	to	April 25	4	
Sixth Week	Dec 4	to	Dec 8	5	Sixth Week	April 29	to	May 3	5	
Seventh Week	Dec 11	to	Dec 15	5	Seventh Week	May 6	to	May 10	5	
Eighth Week	Dec 18	to	Dec 22	5	Eighth Week	May 14	to	May 17	4	
Ninth Week	Jan 3	to	Jan 5	3	Ninth Week	May 20	to	May 24	5	
Tenth Week	Jan 8	to	Jan 12	5	Tenth Week	May 28	to	May 31	4	
				<b>43</b>					<b>44</b>	
<b>Total Days 179</b>										

<b>PUPIL INSTRUCTION-RELATED DAYS (PIR)</b>	August 14	New Staff Orientation	
	August 21-22	All Staff Orientation/PIR	2.0
	October 19-20	Staff Development Days <i>Teachers Convention</i>	2.0
	Oct 30-Nov 10	Parent-Teacher Conferences <i>Schedules vary by school PIR November 2nd No school November 2nd &amp; 3rd</i>	1.5
	March 25-27	Parent-Teacher Conferences <i>Schedules vary by school Full school days for students</i>	.5
	May 13	PIR Day	1.0
		Floating PIR Day	<u>1.0</u>
		<b>8.0</b>	

<b>HOLIDAYS &amp; VACATIONS</b>	<i>Dates Inclusive</i>	
	September 4	Labor Day
	November 3	Vacation Day
	November 22-24	Thanksgiving Vacation
	Dec 25-Jan 2	Winter Break
	February 22-23	Vacation Days
	March 28-April 1	Easter Vacation
April 26	Vacation Day	
May 27	Memorial Day	
July 4	Vacation Day (12-mo employees)	