

Claiborne Alternative School Setting

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Application for Claiborne Parish Alternative School Setting

Date \_\_\_\_\_

Student's name (last) \_\_\_\_\_ (MI) \_\_\_\_ (first) \_\_\_\_\_

Parents(s)/Guardian(s) Name \_\_\_\_\_

Address \_\_\_\_\_ Apt# \_\_\_\_\_ Zip \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Contact has to be maintained at all times. There must be some way to contact parents/Guardians at all times!

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Emergency \_\_\_\_\_

Parent/Guardian Affirmation

I have been informed of the rules and expectations of the Claiborne Alternative School Setting Program including the more stringent discipline and dress codes. I understand that my son/daughter/ward has been suspended /expelled from school due to his/her inability to follow school rules and that the Claiborne Alternative School Setting is a voluntary program offered to keep him/her in school. I am willing for my child to attend this setting under these conditions. Furthermore, I recognized my responsibility in the rearing of my son/daughter/ward includes the positive reinforcement and support of appropriate behavior at home and school. I pledge to do all I can to help my son/daughter /ward to achieve adequate academic and social skills to function as a productive member of society.

\_\_\_\_\_ Parent/Guardian - Signature Date \_\_\_\_\_

Student Affirmation

I have been informed of the rules and expectations of the Claiborne Alternative School Setting Program including the more stringent discipline and dress code, I understand that I have been suspended/expelled from school due to my inability to follow school rules and that the Claiborne Alternative Program is a voluntary program offered to me to keep me in school. I am willing to attend this program under these conditions. I pledge to do all I can to work in partnership with the school to help achieve adequate academic and social skills to function as a productive member of society.

\_\_\_\_\_ Student Signature – Date \_\_\_\_\_

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Student Contract

Name (last) \_\_\_\_\_ (mi) \_\_\_\_\_ (first) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Date \_\_\_\_\_

I \_\_\_\_\_, have been suspended/expelled from school due to violated school/parish policies and have caused a disruption of the educational process. To avoid further trouble in the school system, I know and understand that I must adhere to the following guidelines:

\_\_\_\_\_  
\_\_\_\_\_

I \_\_\_\_\_, understand that I if the above guidelines are not followed, I can be sent home immediately.

I \_\_\_\_\_, understand that the Claiborne Parish Sherriff's Department/Local Police Department are involved in this case by assisting the school board in my rehabilitation and that if the guidelines are not met, either Law Enforcement agencies could be called to assist, arrest, or refer to court.

School Official \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Student \_\_\_\_\_

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This notice will serve to advise you that your presence anywhere on Claiborne Parish School Board Property is no longer desired as long as you are suspended or expelled. If found on this property the following state code of law will apply and be served:

Louisiana State Code R.S. 14:63.3. Entry on or remaining in places or on land after being forbidden.

- A. No person shall without authority go into or upon or remain in or upon or attempt to go into or upon or remain in or upon any structure, watercraft, or any other movable, or immovable property, which belongs to another, including public buildings and structures, ferries and bridges, or any part, portion, or area thereof, after having been forbidden to do so, either orally in writing, including by means of any sign hereinafter described, by any owner, lessee, or custodian of the property section, the above mentioned sign means a sign or signs posted on or in the structure, watercraft, or any other movable, or immovable property, including public buildings and structure, ferries, and bridges, or part, portion or area thereof at a place or places where such sign or signs may be reasonably expected to be seen.
- B. Penalty – Whoever violates the provisions of this section shall be guilty of a misdemeanor and upon conviction thereof shall be fined not more five hundred dollars or imprisoned in the parish jail for not more than six months, or both.

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Issued to (Name)

\_\_\_\_\_  
Witness and title

\_\_\_\_\_  
City/State/ZIP

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone# - D.O.B – Age

Reason for suspension/expulsion  
\_\_\_\_\_  
\_\_\_\_\_

Self-Responsibility Worksheet

Student's Name \_\_\_\_\_ Incident Date \_\_\_\_\_

1. This is what happened and what I did:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This is a concern because of \_\_ safety \_\_ courtesy \_\_ other \_\_\_\_\_

2. Was what I did against the rules? \_\_\_\_\_ If yes, what rule?

\_\_\_\_\_

3. What could happen if I continue this behavior?

\_\_\_\_\_

4. Other things I could have done instead of what I did?

\_\_\_\_\_

5. My plan so it will not happen again?

\_\_\_\_\_

6. I will follow my \_\_ yes \_\_ no

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

## Claiborne Parish Alternative School Setting

Policy rules and regulations in addition to the normal Claiborne Parish Schools Disciplinary Policy Manual

All rules, regulations, and policies of Claiborne Parish School Board will be adhered to plus the following rules of the Claiborne Alternative School Setting Program must also be followed to remain in the Claiborne Parish School System.

1. All shirts must have a collar.
2. Shirrtails must be tucked in, no matter what style shirt is worn.
3. No sagging or oversized pants will be allowed.
4. No holes in jeans or frayed or cut pants allowed.
5. Belts must be worn at all times and buckled.
6. Sagging belts will not be allowed.
7. Insulated flannel shirts are not considered jackets.
8. Jackets or heavy pull over garments will not be allowed in the building. They will be put away.
9. No earrings or facial jewelry will be worn.
10. No body piercing allowed to show.
11. Only one necklace shall be worn.
12. No gloves allowed.
13. No strapped clothing will be allowed (overalls-coveralls).
14. Male students will abide Parish policy on facial hair.
15. Notched eyebrows are not allowed.
16. No talking in class, unless questioned by teacher.
17. Once you are at school, you must come inside, get approval and sit in assigned area.
18. No tattoos will show, no matter where they are located.
19. Stand by your desk when guest come into room.
20. You must continue to work until teacher comes by to check if anything is needed and no talking permitted.
21. The following actions will result in possible arrest pus administrative action:  
Fighting, profanity, theft, vandalism, drugs, weapons, plus any other statute law violated.
22. No tardies to school, you will be sent back home or transportation.
23. No gang graffiti, hand signs, activities of any kind will be tolerated.
24. Any student may be assigned to do clean up detail at any time for infractions, to prevent from sending home.
25. Students must perform all duties while attending, which consist of cleaning the area every day.
26. You can bring a lunch or lunch will be provided for you. There are no choices and if you pay, you must have exact change.
27. There are restricted bathroom breaks in a day, depending upon conditions.
28. Any marks on wall or desk will be interpreted as vandalism and appropriate measures will be taken.
29. If a student continues to violate the rules, on the third time the parent/guardian will be call to come get the student. The law enforcement agent may be called depending on offense. It will

be the responsibility of the parent/guardian to schedule a conference to decide possible punishment. Alternative scheduling could be administered to try to keep the student in school to get an education. If this does not work or is not agreeable it is possible that the student could be expelled from the school to an alternative option, charges pressed, or referred to the court system.

30. Transportation to and from school should be provided by student or parent depending on situation.
31. Attendance – is required and overseen by the administrator. If a student is required to be at the program for 6 weeks (30 days), then for every day missed, they will have to be made up. If a student is sent to the program for the remainder of the year, then the absences will be dealt with according to state regulations.
32. Admittance requirements are based on the decision of the administration and the hearing committee.
33. Steps by which a student can be admitted are: 1. Suspended 3 times and the review committee decides whether or not to send the student for the minimum of 6 weeks. 2. Suspended 4 times and the committee decides to send student for the remainder of the year.
34. Schedules vary for students depending on the individual needs. School starts and ends for an alternative student differently to avoid contact with other students at school. Starting times will vary according to different sites. An example of a schedule could be starting at 7:30 and ending at 2:30 or starting at 8:15 and ending at 3:30.
35. Self responsibility worksheets must be filled out and at home and brought back to school the first day after the interview.

By signing these, you are stating that you understand and will abide by these rules and regulations or your child's education could be interrupted.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_