



**AGENDA FOR THE REGULAR BOARD MEETING**  
**Monday, November 13, 2023 - 6 pm**  
**Union Event Center, 12509 N. Market St., Bldg. D, Mead, WA 99021**

**Webinar Link: [mead354-org.zoom.us/j/89071586296](https://mead354-org.zoom.us/j/89071586296)**  
**Or Call 669-900-6833 Webinar ID 890 7158 6296**

- I. PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF AGENDA (Action)**
- III. APPROVAL OF MINUTES (Action)**  
Approval of the Minutes from the Regular Board Meeting of October 9, 2023 and Work Session of October 23, 2023
- IV. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Agenda Items**
- V. CONTINUING BUSINESS**
- A. Consent Agenda A – 2<sup>nd</sup> Reading Policy/Procedure Adoptions & Revisions (Action) 1**
- Policy/Procedure 1400 Revision (Meeting Conduct, Order of Business and Quorum)
  - Policy/Procedure 1420 Revision (Proposed Agenda and Consent Agenda)
  - Policy 1630 Revision (Evaluation of Superintendent)
  - Procedure 1630 Suspension (Evaluation of Superintendent)
  - Policy 1805 Adoption (Open Government Trainings)
- (Presented by: *Travis Hanson, Superintendent*)
- VI. NEW BUSINESS**
- A. Consent Agendas B (Action) 2**  
Vouchers, Personnel Actions, Extra-Curricular and Supplemental Contracts
- B. Resolution 23-14 (Action) 3**  
EP&O Replacement Levy  
(Presented by: *Heather Ellingson, Chief Financial Officer*)
- VII. REPORTS**
- A. Superintendent’s Report**
- VIII. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Non-Agenda Items**
- IX. ADJOURN**

**Public Comment – Policy 1430**

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings.

**Public Comment on Agenda Items** will be taken at the beginning of the meeting (prior to board action).

**Public Comment on Non-Agenda Items** will be taken at the conclusion of the business portion of the meeting, prior to adjournment.

**Process & Length of Public Comments** – Individuals wishing to be heard by the Board shall first be recognized by the board President. Individuals, after identifying themselves, will have **three minutes** to offer their comments. Those wishing to address the Board are asked to complete a *Public Comment Form*, giving the form to the board clerk in person, prior to the start of the meeting. Generally, *Public Comment Forms* are not accepted after the start of the meeting. However, prior to taking Public Comment on non-agenda items at the conclusion of the business portion of the meeting, an opportunity will be provided for those in attendance to complete a *Public Comment Form* and address the Board.

**Public Comment Constraints** – The board President may interrupt or terminate an individual’s statement when it is too lengthy, personally directed, abusive or obscene. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the board President and/or Superintendent who shall take appropriate action.

**Board Response to Public Comments** – Whenever an individual comments to the Board, board members may ask clarifying questions of speakers, however, there should be no expectation of discussion and/or response. Please understand that the Board’s silence is neutral. It is neither a signal of agreement nor disagreement with

the speaker's remarks. If a response is requested, the board President will generally refer the matter to the district superintendent or a designee for further study and follow-up. In limited cases, an issue brought before the Board may be deferred to a future board meeting for response or discussion.

**Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting, and as soon as possible in advance of a special meeting, so that arrangements for the modification can be made.**



**Minutes from the Regular Meeting of the Board of Directors  
Monday, October 9, 2023**

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The Board of Directors held a Regular Board Meeting on Monday, October 9, 2023. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. Directors Burchard, Olson, Cannon and Gray were present. Director Denholm was excused. Also attending were Superintendent Travis Hanson, Chief Financial Officer Heather Ellingson and Assistant Superintendent Jared Hoadley. Assistant Superintendent Heather Havens was excused.

**I. Pledge of Allegiance**

The meeting began with Vice-President Burchard asking all to rise for the Pledge of Allegiance.

**II. Approval of Agenda**

Director Cannon made a motion to approve the meeting agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

**III. Approval of Minutes**

Director Olson made a motion to approve the minutes of the September 11, 2023 Regular Board Meeting and September 25, 2023 Board Work Session, as presented. Director Gray seconded the motion. The motion carried unanimously.

**IV. Remarks for the Good of the Schools – Public Comment on Agenda Items**

Noting there were no community members/individuals present who signed-up to speak on agenda topics, Vice-President Burchard opened the floor for high school ASB updates and board/staff comments. (As set forth in Policy 1430, the opportunity for Public Comment on Non-Agenda Items is provided at the end of the meeting prior to adjournment.)

*Mt. Spokane High School Report*

A brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School was presented by ASB President Stetson Gilbert. 950 *Homecoming Dance* tickets were sold, *Breaking Down the Walls* is taking place on Monday (October 9) and Tuesday (October 10) and students are in the midst of planning the school's *Veterans Day Assembly* that will feature school counselor Josh Cowart as the keynote speaker. New Assistant Principal Adam Daniel is very personable and making good connections with kids. As a lead up to *Catfight Volleyball* on October 26<sup>th</sup> and *Battle of the Bell* football on October 27<sup>th</sup> the ASB class has many *Spirit Week* activities planned. Of particular note in the *Fall Sports Recap* was the 5<sup>th</sup> place state ranking for the school's football team. A focus for this year's ASB class is providing multiple opportunities for students to be involved.

*Mead High School Report*

A brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mead High School was presented by ASB President Hudson Byrd, ASB Secretary Audrey Williams and ASB Public Relations Officer Mia Speai. 1200 *Homecoming Dance* tickets were sold and *Breaking Down the Walls* is taking place on Wednesday (October 11) with 200 students currently signed up to participate. Mead High School also has a new Assistant Principal, Heather Dresback, who is doing a great job. The school is hosting a *Blood Drive* on October 12<sup>th</sup> with hours of operation from 3-7 pm. It is hoped the later end time will result in more members

of the community donating. Mead High School also has *Spirit Week* activities planned for the week of October 23<sup>rd</sup>.

*Board/Staff Comments*

Acknowledging the shortage of bus drivers, Director Gray expressed thanks to Transportation Department employees for their efforts getting kids to and from school and to as many extra-curricular activities as possible. She recently chaperoned a field trip where she had the opportunity to interact with a wonderful bus driver. She hopes open positions will have applicants and more drivers will be hired soon.

**V. Continuing Business - none**

**VI. New Business**

**A. Consent Agendas A & B**

In response to a question from Director Olson regarding a couple of the larger expenditures listed on the Warrant Register, Chief Financial Officer Heather Ellingson shared the payment to Fisher Technology was for building POD copiers and the payment to NW Textbook is the annual curriculum renewal fee in a number of content areas for the 23/24 school year.

Regarding the errors and omissions insurance payment, Ms. Ellingson shared the increase in premium is between 20% and 30% (her recollection is 27%). Director Cannon, citing cashflow concerns, asked if the premium could be paid monthly rather than annually. Ms. Ellingson shared cashflow is not typically a problem at the beginning of a school year so making a one-time annual payment, as requested by the insurer, is not a hardship. Superintendent Hanson shared the sharp rise in insurance costs is a concern for many school districts and will be an area of ongoing discussion for superintendents throughout the year.

Vice-President Burchard expressed appreciation for the donations listed on Consent Agenda A, totaling more than \$6,500, that were given to help support specific athletic programs at Mead High School and Mt. Spokane High School.

Director Olson made a motion to approve Consent Agenda A, as presented. Director Cannon seconded the motion. The motion carried unanimously.

Director Gray made a motion to approve Consent Agenda B, as presented. Director Cannon seconded the motion. The motion carried. Director Olson abstained. (The stipend referenced in Consent Agenda B is being paid to a relative of Director Olson.)

**Consent Agenda A**

**1. Hired Certificated Personnel:**

Teresa Baldwin	MLO	Cert	.2 FTE Continuing Resource Room Teacher in addition to .8 FTE Continuing effective 9/18/23
Jaclyn Lamberty	Mead HS	Cert	.2 FTE Continuing Spanish Teacher in addition to .4 FTE Continuing effective 9/5/23
Christian Smith	Mt. Spokane HS	Cert	.6 FTE Leave Replacement CTE Engineering Teacher 23/24 School Year effective 9/11/23 (in addition to .4 FTE Continuing @ Mountainside)
Christina Wilson	Highland	Cert	.4 FTE Continuing Inclusion Teacher effective 9/5/23 (in addition to .6 FTE Continuing)
Keri Hammond	Special Education/Creekside	Cert	.3 FTE Continuing Resource Room Teacher effective 9/5/23 (in addition to .7 FTE Continuing)
Andrew Rockwood	Brentwood	Cert	1.0 FTE Leave Replacement ¾ Combo Teacher 23/24 school year effective 9/20/23
Shirina Peroff	Skyline	Cert	1.0 FTE Leave Replacement 3 <sup>rd</sup> Grade Teacher 1 <sup>st</sup> semester 23/24 plus .4 FTE Leave Replacement 3 <sup>rd</sup> Grade Teacher 2 <sup>nd</sup> semester 23/24 effective 9/14/23

Nina Moore	MLO	Cert	.4 FTE Leave Replacement Counselor 1 <sup>st</sup> semester 23/24 effective 9/12/23
Elizabeth Williamson	MLO	Cert	.1 FTE Leave Replacement Teacher 23/24 school year effective 9/25/23 (in addition to .8 FTE Continuing)
Lisa Corning	MLO	Cert	.2 FTE Leave Replacement Teacher 23/24 school year effective 9/25/23 (In addition to .7 FTE Continuing)

**2. Hired Classified Personnel:**

Stefanie Butler	Technology	Class	8 hrs/day CTE/Tech Support effective 9/8/23 (no longer working as a Learning & Teaching Specialist)
Jazmin Cole-Stango	Mt. Spokane	Class	6.5 hrs/day Para Ed effective 9/8/23
Michelle Conwell	Meadow Ridge	Class	6.5 hrs/day Para Ed effective 9/20/23
Valerie Gaber	Highland	Class	6.52 hrs/day Para Ed effective 9/7/23
Amy Hanson	Mt. Spokane	Class	8 hrs/day Admin Assistant effective 9/14/23
Suzanne Killian	Highland	Class	6.25 hrs/day Para Ed effective 9/14/23
Susan Kuhlman	Highland	Class	4.25 hrs/day Para Ed effective 8/31/23
Jack McClary	Mountainside	Class	6.10 hrs/day Para Ed effective 8/25/23
Conner Meseberg	Mountainside	Class	6.15 hrs/day Para Ed effective 9/20/23
Jami Nelsen	Transportation	Class	4 hrs/day Bus Driver effective 9/4/23
Lyubov Perederey	Nutrition Services/Farwell	Class	5.75 hrs/day Cook II-Temporary effective 9/14/23-6/14/24
Tamara Pratt	Brentwood	Class	7.5 hrs/day Admin Assistant effective 9/5/23
Ramona Priest	Transportation	Class	5.41 hrs/day Bus Driver effective 9/4/23
Donna Rodriguez	Highland	Class	8 hrs/day Admin Assistant effective 9/8/23
Krystal Roller	Northwood	Class	6.5 hrs/day Para Ed effective 9/14/23
Matthew Seeberger	Northwood	Class	6.5 hrs/day Para Ed effective 8/21/23
Cene Tamashiro	Skyline	Class	6 hrs/day Para Ed effective 9/5/23
Monica Teed	Mt. Spokane	Class	8 hrs/day Bookkeeper effective 9/15/23
Sean Woody	Prairie View	Class	6 hrs/day Para Ed effective 9/14/23
Melissa Johnson	Mountainside	Class	6.5 hrs/day Classified Nurse effective 8/31/23
Terri Hogue	Mountainside	Class	8 hrs/day Bookkeeper effective 9/18/23
Courtney Broderick	Prairie View	Class	6 hrs/day Para Ed effective 9/20/23
Alyssa Knowles	Mt. Spokane	Class	6.15 hrs/day Para effective 9/26/23

**3. Hired Certificated Substitutes:**

Courtney Broderick	Jordan Jackson	Kristeen Christy	Lindsey Carlson
Paige Buccola	Michael ComesAtNight	John Drake	Heather Johnson
Kelsey Carrigan	Katherine Cotton	Davis Inde	Chester Lawrence
Eli Malm	Lucciana Sicilia	Aubree Gardner	Deahna Olson
Renee Griffin	Kara Marbury	Kyla Sutherland	Kristyn Savage
Alison Caputo	Christina Cavanaugh	Lauren Mason	Royce Hogue

**4. Hired Classified Substitutes:**

Sophia Crane	Jennifer Stewart	Jessica Hopf	Angela Gebeke
Odi Magree	Jewel Mann	Bethany Coski	Heather Woodard
Barbara Hankel	Rogelio Carbajal	Katie Kelly	Ruth Reed

**5. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.**

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **October 9, 2023**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 113042 to 113498** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 3,842,362.93
General Fund - PR	11,521,059.76
ASB Fund	126,068.69
Capital Projects Fund	141,762.04
Transportation Vehicle Fund	163,921.66

**6. Approved Supplemental, Co-Curricular & Extra-Curricular contracts.**

**7. Declared Items as Surplus.**

**8. Accepted the Following Donations:**

- \$3310.00 from Assistant Coach Fundraising LLC to Mead Football Program
- \$1296.00 from Daines Capital to Mead Football Program

- \$1,000 from McDonald's RPR Food Inc. to Mead Boys XC Program
- \$500 from Cal Cars to Mt. Spokane Boys XC Program
- \$500 from Cal Cars to Mt. Spokane Girls XC Program

**9. Approved Requests for Unpaid Leave (i.e., parenting, medical, Good of the District, etc.):**

Wayne Botner	Transportation	Class	8/30/23 - 10/3/23
Michah Erdman	Highland	Class	10/16/23 - 1/19/23
Denise Solverson	Mountainside	Class	11/14/23 - 11/21/23
MacKenna Jones	Mead High	Class	M/W/F 10/18/23 - 11/15/23

**10. Approved Requests for Retirement/Resignation:**

Heather Dinkuhn	Mead HS	Class	Resignation effective 9/12/23 (Data Processor)
Tiffany Baisch	Mt. Spokane	Class	Resignation effective 9/13/23 (Admin Asst)
George Petticrew	Prairie View	Class	Resignation effective 8/30/23 (Para Ed)
Jennifer Thomas	Mt. Spokane	Class	Resignation effective 11/3/23 (Data Processor)
Ena Oconnor	Transportation	Class	Resignation effective 8/31/23 (Bus Assistant)
Kacy Kracke	Shiloh Hills	Class	Resignation effective 9/29/23 (Para Ed)
Brian Haase	Maintenance	Class	Retirement effective 1/19/24 (Carpenter)
Brian Ranger	Transportation	Class	Resignation effective 10/13/23 (Mechanic)
Jennifer Langley	Colbert	Class	Resignation effective 10/12/23 (Para Ed)
Alyssa Knowles	Mt. Spokane	Class	Resignation effective 9/26/23 (Para Ed)

**Consent Agenda B**

**1. Approved the following Extra-Curricular Contract:**

Aaron Woolery	Football	\$2274.50
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**B. Authorize Submission of OSPI Pre-Ballot Approval Form**

Before Chief Financial Officer Heather Ellingson's presentation on this agenda topic, Superintendent Hanson shared information on election law changes that now require school district participation in local voters' pamphlets when there is a ballot measure being put forward for voter consideration by the district. The voters' pamphlet must, at a minimum, include the following from the school district:

- Official Ballot Title of the Measure
- Explanatory Statement
- For* and *Against* Statements (if submitted)
- Committee Contact Information

The *Explanatory Statement* (175 word limit) must be impartial and not promotional. The district will work with legal counsel to prepare this statement and coordinate electronic filing with the Elections Department.

Regarding the *For* and *Against* statements, the school board must formally appoint committees to draft these statements. Each committee is limited to no more than three members. The role of the school board is limited to appointing the *For* and *Against* committee members. The school district is not involved in preparing the statements - that is the job of each committee.

To solicit committee members the district will advertise the opportunity to participate on the district website and in the newspaper with a submission deadline of October 27<sup>th</sup>. Regarding timelines, the committees need to be in place by December 15<sup>th</sup> and submit statements by December 22<sup>nd</sup>.

It was additionally noted that the district is responsible for paying its proportionate share of the cost to print and distribute the local voters' pamphlet. This cost will be shared with other school districts who are also running ballot measures in February 2024.

On the agenda topic of seeking school board authorization to submit the OSPI Pre-Ballot Approval Form, Chief Financial Officer Heather Ellingson reviewed board approval of a \$2.50

replacement levy rate that took place on May 8, 2023. The next step in the process is the submission of the OSPI Pre-Ballot Approval Form.

Using a conservative 4% year-to-year increase in assessed valuations, the Pre-Ballot Approval Form sets forth levy amounts for 2025 (\$29,340,000), 2026 (\$30,510,000) and 2027 (\$31,730,000). It additionally includes estimated levy expenditures for those same three years by program and object. In addition to providing adequate funds to balance the budget without accessing reserves, and allowing the district/board to replenish fund balance that has been depleted over the past few years, the levy will provide monies to enhance safety & security, as well as adopt/purchase needed curriculum.

Following OSPI approval of the Pre-Ballot Approval Form, the next step will be adoption of the actual levy resolution. The plan is to bring this resolution to the board for adoption on November 13, 2023.

In response to board questions, Ms. Ellingson briefly reviewed the *why* for the \$2.50 levy rate and noted vocational education is funded by CTE dollars and therefore no levy monies are allocated for that line item. There are also no levy monies allocated for Skills Center as Mead students access the Skills Center run by Spokane Public Schools. The program and object dollar amounts listed on the Pre-Ballot Approval Form are “high level” allocations reflecting the district’s best estimate of 2025/26, 2026/27 and 2027/28 levy expenditures. Monies can be moved around in the future.

Director Cannon made a motion to authorize the submission of the OSPI Pre-Ballot Approval Form, as presented. Director Olson seconded the motion. The motion carried unanimously.

**C. Student Travel Proposal  
Mead High School Cheerleaders**

Mark St. Clair, Director of Secondary Education, presented a travel request from Mead High School Cheerleaders to travel to Anaheim, California, February 15-19, 2024, to participate in USA Spirit Nationals, for board consideration.

It is estimated 15 students will participate plus three chaperones including Mead High Cheer Coach Katherine Melka. Last year’s squad placed second in their category at USA Spirit Nationals. This year’s Gold Competition Squad is excited to attend with the goal of improving last year’s performance by bringing home a National Championship.

The estimated per student cost is \$2,000 with the majority of this cost covered via fundraising. Students will miss two days of school.

In conclusion, Mr. St. Clair shared he appreciates being part of a school district where students have the opportunity to be involved in national events like this.

Director Cannon made a motion to approve the request from Mead High School Cheerleaders to travel to Anaheim, California, to participate in USA Spirit Nationals 2024, February 15-19, 2024, as presented. Director Gray seconded the motion. The motion carried unanimously.

**D. Student Travel Proposal  
Mead High School Choir**

Mark St. Clair, Director of Secondary Education, presented a travel request from Mead High School Choir to travel to San Francisco, California, May 23-26, 2024, to participate in the World Strides San Francisco Heritage Festival. World Strides is exceptional at putting together musically educational and focused trips. Festival experiences include clinics and performances, as well as opportunities to experience the culture of the host city.

It is estimated 60 students will participate. They will be accompanied by Choir Director Emily McKinney and seven adult chaperones. The estimated per student cost is \$1,200 with multiple fundraising opportunities available. A plan is in place to assist HB 1660 students and others needing financial assistance. Assuming May 24<sup>th</sup> is not needed as a *Snow Make-Up Day*, students will miss one day of school.

In response to a question from Director Olson, Mr. St. Clair confirmed groups must be invited to participate in this festival.

Director Olson made a motion to approve the request from Mead High School Choir to travel to San Francisco, California, May 23-26, 2024, to participate in the World Strides San Francisco Heritage Festival, as presented. Director Cannon seconded the motion. The motion carried unanimously.

**E. Student Travel Proposal  
Mead High School and Mt. Spokane High School Yearbook**

Mark St. Clair, Director of Secondary Education, presented for board consideration a travel request from six members of the Mead High School Yearbook staff and eight members of the Mt. Spokane High School Yearbook staff, along with teacher/advisors Makena Busch and Susan Best, plus male chaperone Skyler Lamberd, to travel to Boston, Massachusetts, November 1-5, 2023, to attend the JEA/NSPA Fall Conference. This is an opportunity for students to attend sessions on various journalism and yearbook topics, compete in national competitions, bond with fellow yearbook students and meet professionals in the journalism/publishing community.

The estimated per student cost is \$640-\$719. Yearbook Senior Ads and Business Ads serve as fundraisers for the trip. Students will miss three days of school.

Director Cannon made a motion to approve the request from Mead High School Yearbook and Mt. Spokane High School Yearbook to travel to Boston, Massachusetts, November 1-5, 2023, to attend the JEA/NSPA Fall Conference, as presented. Director Olson seconded the motion. The motion carried unanimously.

**F. 1<sup>st</sup> Reading Policy/Procedure 1400 Revision  
Meeting Conduct, Order of Business and Quorum**

Superintendent Travis Hanson presented for first reading consideration a revision to Policy/Procedure 1400, Meeting Conduct, Order of Business and Quorum. The policy and procedure were adopted on March 26, 2007. There have been no revisions since that date. This policy is considered by WSSDA to be *essential*.

WSSDA Sample Policy 1400 and Sample Procedure 1400 were used as templates for the presented revisions. The primary deviation from the WSSDA templates is in the Public Comment section of the policy. The board recently adopted a revision to its Public Comment policy. Therefore, in the Public Comment section of Policy 1400, the reader is directed to Policy 1430, Public Comment, for additional information. The presented revisions align the policy and procedure to current state/federal laws and current district practices.

While not a topic covered in Policy/Procedure 1400, Director Gray raised the question of whether or not minutes should be posted online prior to board approval.

No first reading changes were recommended. Vice-President Burchard requested the policy/procedure revision be brought forward as an action item at the next board business meeting.



**G. 1<sup>st</sup> Reading Policy/Procedure 1420 Revision  
Proposed Agenda and Consent Agenda**

Superintendent Travis Hanson presented for first reading consideration a revision to Policy/Procedure 1420, Proposed Agenda and Consent Agenda. The policy and procedure were adopted on March 26, 2007. There have been no revisions since that date. This policy is considered by WSSDA to be *essential*.

WSSDA Sample Policy 1420 and Sample Procedure 1420 were used as templates for the presented revisions. The presented revisions align the policy and procedure to current state/federal laws and current district practices. The policy states that copies of the proposed agenda, minutes of the previous meeting and relevant supplementary information will be provided to each Board member at least three (3) days in advance of the meeting and the proposed agenda for regular and special meetings will be posted to the district's website not less than twenty-four (24) hours prior to the start of the meeting.

No first reading changes were recommended. Vice-President Burchard requested the policy/procedure revision be brought forward as an action item at the next board business meeting.

**H. 1<sup>st</sup> Reading Policy 1630 Revision & Procedure 1630 Suspension  
Evaluation of the Superintendent**

Superintendent Travis Hanson presented for first reading consideration a revision to Policy 1630 and the suspension of Procedure 1630, Evaluation of the Superintendent. The policy and procedure were adopted on March 26, 2007. There have been no revisions since that date. This policy is considered by WSSDA to be *essential*.

WSSDA no longer recommends an accompanying procedure for this policy. Based on that recommendation, coupled with the fact that the contract between the district and superintendent already includes evaluation criteria, current Procedure 1630 is being presented for suspension.

WSSDA Sample Policy 1630 was used as the template for the presented policy revision. The presented revisions align the policy to current state/federal laws and current district practices. The presented policy revision amends the number of opportunities for the superintendent to have confidential conferences with board members from no less than two occasions in each year to no less than three occasions in each year. The Board, on the basis of the evaluation, may terminate, renew or extend the Superintendent's contract for periods not to exceed three years.

No first reading changes were recommended. Vice-President Burchard requested the policy revision and procedure suspension be brought forward as action items at the next board business meeting.

**I. 1<sup>st</sup> Reading Policy 1805 Adoption  
Open Government Trainings**

Superintendent Travis Hanson presented for first reading consideration the adoption of Policy 1805, Open Government Trainings. If adopted this will be a new policy for the Mead School District. This policy is considered by WSSDA to be *essential*.

WSSDA Sample Policy 1805 was used as the template for the presented policy adoption. The presented policy aligns to current state/federal laws and current district practices. The policy requires board members to participate in trainings regarding: 1) the Open Public Meetings Act; 2) the Public Records Act; and 3) Public Records Retention, within ninety (90) days of taking the oath of office following election or appointment. After initial trainings, board directors are required to participate in refresher trainings on these subjects every four years.

No first reading changes were recommended. Vice-President Burchard requested the policy adoption be brought forward as an action item at the next board business meeting.

**J. Contract/Bargaining Agreement  
Mead Combined Trades Association**

Human Resources Director Keri Hutchins presented a tentative one-year contract agreement (September 1, 2023 - August 31, 2024) between the Mead School District and Mead Combined Trades Association for board consideration. The association has ratified this tentative agreement.

A summary of contract changes, including a cost estimate where appropriate, was provided to board members. Regarding salary, the 2023/2024 salary schedule includes the budgeted for 3.7% IPD.

Director Olson made a motion to approve the one-year tentative collective bargaining agreement between Mead Combined Trades Association and the Mead School District, as presented. Director Cannon seconded the motion. The motion carried unanimously.

**VII. Reports**

**A. CTE Update**

In this informal update new Data, Assessment & CTE Director Moleena Harris introduced herself to the board, providing a brief summary of her 27-year work history in education. The first 17 years of her career were with Spokane Public Schools. She joined the Mead School District in 2014 as Riverpoint Academy Principal. Following the closure of RA, she transitioned to serving as an Assistant Principal at Mountainside and, in July of this year, made the move to District Office assuming the role of Data, Assessment & CTE Director replacing Mark St. Clair who is now the district's Director of Secondary Education. Ms. Harris believes the experiences gained throughout her career will be very beneficial in her new role with the district.

Ms. Harris shared being the district's Data, Assessment & CTE Director feels like the "right fit." She is passionate about students having learning choice and options. She expressed appreciation for the work done by her predecessors Doug Edmonson and Mark St. Clair and also highlighted the visionary work being done by Dave Gamon who serves as a .2 FTE CTE Coordinator.

A more formal CTE board presentation is planned for later in the fall where Ms. Harris will share detailed information on CTE course offerings, including two classes that are new this year, as well as information on upcoming CTE public events. She shared the CTE foundational work already in place in Mead is excellent. Her focus will be to move this important work forward in a seamless fashion. The CTE skills or problem solving, flexibility and being an innovative thinker are things we want for all students.

Ms. Harris briefly referenced CTE grant applications she is working on and asked for the support of the board in this process.

Noting CTE offerings and the work of the district's CTE teachers and Ms. Harris are all very important components of the learning opportunities available to students, the board thanked Ms. Harris for the information shared and expressed their support for the grant application submission processes taking place under her direction.

**B. Superintendent's Report**

On the topic of hiring, Superintendent Hanson noted there are several key areas where the district has job openings. These include positions in Transportation (drivers & bus aides), Special Education (para-educators) and substitute teachers. Acknowledging we are in a tough job market right now, Superintendent Hanson assured that Human Resources is diligently working to fill these open positions. In the meantime, many are helping fill gaps as best they can.

Regarding the upcoming Replacement Levy, Superintendent Hanson shared information regarding the ballot measure is posted on the district's website. This includes answers to frequently asked questions and information on how levy dollars are spent. He noted that Public Information Officer Todd Ziedler has done a great job developing the information posted. Superintendent Hanson will be attending upcoming PTO meetings at each elementary school to share levy information.

Other areas highlighted in Superintendent Hanson's report included:

- Chief Financial Officer Heather Ellingson and her staff are busy wrapping up the 22/23 fiscal year.
- Even with enrollment down, the number of students eating school lunch is up 5% over last year.
- *Battle of the Bell* ticket sales and the logistical planning for the event are underway.
- *Morning Coffee with the Superintendent* and lunch time *Soup with the Superintendent* events have been great opportunities to make personal connections with a wide cross-section of the community. Good conversations have taken place with those in attendance. Feedback received from these events will be shared with the board.
- Regarding the loss of one position at the Copy Center and the impact that has had on copy deliveries, it was shared the district will be acquiring an additional copy machine and is working on enhancing efficiencies to address the situation.

**VIII. Remarks for the Good of the Schools - Public Comment on Non-Agenda Items**  
Vice-President Burchard noted there were no community members/individuals present who signed-up prior to the meeting to speak on Non-Agenda items.

**IX. Adjourn**

The meeting was adjourned at 7:15 pm.

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President

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Secretary



**Board Work Session Minutes  
Monday, October 23, 2023**

The Board of Directors held a Work Session on Monday, October 23, 2023. The meeting began at 6 pm and was held at District Office. Directors Denholm, Olson, Cannon and Gray were present. Director Burchard was excused. Also attending were Superintendent Travis Hanson and Chief Financial Officer Heather Ellingson.

**I. Approval of the Agenda**

Director Gray made a motion to approve the agenda, as presented. Director Cannon seconded the motion. The motion carried unanimously.

**II. Enrollment Update**

Chief Financial Officer Heather Ellingson reported October 1<sup>st</sup> enrollment, including Running Start students, is 10,144 (FTE). September enrollment, which did not include Running Start, was 9,793 (FTE). Overall enrollment is 66 (FTE) below budget with Basic Ed enrollment 209 (FTE) under budget.

In taking a closer look at factors impacting enrollment, Ms. Ellingson shared the following four takeaways:

#1 - Kindergarten enrollment, in particular, is substantially lower (60 FTE) than projected. Approximately 50% of the decline can be attributed to lower birthrates in 2017/18. The district will be exploring the purchase of birthrate data by zip code to help with future enrollment predictions/planning.

#2 - Running Start enrollment is higher than projected. There are 400 students enrolled in the program, either full-time or part-time, resulting in 365 FTE. Running Start FTE is typically 300. The higher number of Running Start students correlates directly to the loss of basic ed enrollment at Mead High School and Mt. Spokane High School. The majority of money received for Running Start students is paid to the colleges/universities where students are taking classes. The district retains 7% of these monies to cover administrative-type expenses.

#3 - ALE enrollment is up. The 2023/24 budget used the January FTE of 562 for budgeting purposes. Enrollment in June of last year was 606 and, as of October 1<sup>st</sup>, FTE is 642. This increase is primarily attributed to the addition of the Outdoor School offered through Mead Learning Options. In investigating where students are coming from, Ms. Ellingson shared 18 students are in-district transfers. The remainder are new to the district. The Outdoor School is very popular with a waitlist of approximately 20 students. The district is unable to expand this program because of physical space limitations.

#4 - Special Education enrollment, K-21, is higher than projected. It currently sits at 1650. At this enrollment number district special education expenses will likely exceed the 15% state funding cap. Any monies needed to operate the program once the funding cap is reached must be backfilled with either basic education or levy funds. In the 2022/23 school year the amount of money used to "backfill" special education was \$918,000. Ms. Ellingson noted the importance of advocating for the legislature to provide "cap free" special education funding. Special Education students are primarily students who reside

in the Mead School District. The addition of new group homes located within district boundaries has had a significant impact on enrollment and resources.

### **III. Levy Update**

Superintendent Hanson provided board members with a copy of levy information that will be shared at upcoming staff meetings. The first two staff meetings take place on October 31<sup>st</sup> with the last scheduled for December 8<sup>th</sup>. The levy information handouts included the following:

- Answer to the question, *Where does our money come from?*
- Answer to the question, *What is a levy?*
- Answers to the questions, *Why more? Why now?*
- A graph showing the decline in Local Effort Assistance (LEA) received from the state from 2018 to 2024.
- Infographic illustrating levy-funded programs and staff, along with the cost to taxpayers.
- *What the Levy Pays For* infographic that includes a breakdown of where each levy dollar is spent and the percentage of the total levy budget for each spending category. For example, 16¢ of every levy dollar is spent on *Athletics, Performing Arts & Clubs* with 100% of the cost for this category paid for with levy monies. In the *Nurses/Health Services* category the amount spent per levy dollar is 4¢ which represents 37.1% of the total *Nurses/Health Services* budget.
- Charts showing Mead's tax rate history and how Mead's tax rate compares with other Spokane County school districts.

Reiterating information shared at prior board meetings, Superintendent Hanson noted \$5-\$6 million of the \$10 million in additional annual levy monies will be used to cover costs that are currently being paid out of reserves, \$2 million will go toward replenishing fund balance and the remainder will provide monies to enhance safety & security, as well as adopt/purchase curriculum.

The presented levy information will provide the script/framework for upcoming Zoom and in-person community meetings regarding the replacement ballot measure.

Discussion included Director Cannon noting the importance of distilling the information into quick sound bites. Superintendent Hanson shared the information will be condensed into a front/back insert for an upcoming *Mead Matters*. The board noted the importance of clearly communicating Mead taxes are not the highest in Spokane County.

Superintendent Hanson shared with the board the levy renewal PowerPoint he will be using in an upcoming presentation to Greater Spokane, Incorporated. He additionally shared/reviewed statewide information on satisfaction levels with public schools in Washington noting, in particular, that Spokane County has the highest public school satisfaction rate in the state (55%). When survey respondents were asked to share priority spending areas, top categories were mental health, safety/security and CTE.

In conclusion, Superintendent Hanson invited the board to get back with him in the next few days with any additional feedback on the levy handouts.

### **IV. Board Protocols/Operating Principles Ongoing Discussion**

Discussion on board protocols/operating principles was postponed and will be discussed at an upcoming Work Session.

### **V. Board Meeting Minutes Discussion**

As a follow-up to the question raised by Director Gray at the October 9, 2023 Regular Board Meeting regarding whether or not board minutes should be posted online prior to official board

approval, Board Clerk Jolene Andres provided information for the board to consider prior to making a change to current practice.

Prior to meetings being recorded it was an expectation of patrons that minutes be made available as quickly as possible. Now that meetings are recorded patrons are able to listen to the meeting but that takes much longer than reading the minutes. With business meetings now only taking place once each month waiting until minutes receive board approval would result in a lengthy delay before posting. It was shared that in the past 13+ years there have been very few (less than five) instances when minutes were not approved as presented. In those few cases, previously posted minutes were replaced with revised minutes.

Following discussion, and noting in particular the length of time between business meetings, it was the consensus of the board to continue with the current practice of posting minutes online as soon as they are ready.

## **VI. Policy Revisions/Adoptions Discussion**

Regarding the major policy revision/adoption project the district/board are currently working on, Superintendent Hanson shared that as a general rule redlined revisions will be presented. However, sometimes the change is so extensive that is not practical. When that is the case the Point Sheet that accompanies the first reading presentation will reference the significant extent of the revision.

On the topic of bringing policies back for second reading approval, when there were no recommended first reading revisions, the idea of listing those, for expediency's sake, on the Consent Agenda was discussed. Noting the importance of policy revisions and/or adoptions not getting lost in the typical Consent Agenda, it was the consensus of the board to have second reading policy revisions and adoptions, that had no recommended first reading revisions, be incorporated into their own, stand-alone, Consent Agenda.

## **VII. Superintendent Update**

Superintendent Hanson provided an update on the following topics:

- **Green Building Standards** – Superintendent Hanson and Maintenance Director Travis Bown met with the legislator who drafted the Green Building Standards legislation. At this meeting Mr. Bown was able to share the impact of the legislation on school districts and advocate for revisions. In its current form school districts do not have the financial resources, short of asking voters to approve additional capital projects funding, to comply with requirements.
- **Learning Improvement Day** – The information shared by Ken Williams at the October 6<sup>th</sup> Learning Improvement Day was very well received. Mr. Williams presented on the topic of equity in the morning followed by the opportunity for participants to engage in dialogue about what was presented in the afternoon. Mr. Williams causes people to think and can make some a bit uncomfortable. This led to great conversations taking place in the afternoon session. Feedback following the training was very positive with attendees noting it was one of the better Learning Improvement Days they have experienced particularly in terms of engagement.
- **Technology** – Superintendent Hanson referenced two books written by Delaney Ruston, M.D. – *Parenting in the Screen Age* and *Screenagers*. In conjunction with ESD 101 the district will have the opportunity to host in December or January one of six screenings of three different documentary videos on the topic of screen time. Providing video viewing opportunities will be a great technology resource for parents.
- **Mental Health/Social Emotional Supports** – Referencing the recent passing of Mountainside teacher James Tucker, Superintendent Hanson expressed appreciation for the district's Crisis Team, led by Josh Westermann and Stacy Cornwell, that was instrumental in supporting students and staff at Mountainside the week following his

death. Supports were also in place at Midway where James taught before moving to Mountainside and at the elementary school and high school where his children attend. It is immensely valuable to have systems in place to help deal with very tough and emotional situations like the passing of a staff member or student.

- **Elementary Conferences** - Regarding Fall Conferences that took place October 11-13, Superintendent Hanson shared he only heard good reports.
- **Rivalry Week** - *Catfight Volleyball* and *Battle of the Bell* take place on Thursday (October 26) and Friday (October 27). Superintendent Hanson invited any board member in attendance to join him for the presentation of the annual *CatScramble* check at each of these events.
- **Mead Learning Options** - Superintendent Hanson recently had a three-hour conversation with Principal Nick Edwards regarding the programs offered at Mead Learning Options. This included reviewing historical background, an overview of what is currently offered, talking about what is going well, as well as looking at program challenges. The importance of having a clear vision for MLO moving forward was discussed particularly in light of the fact that the program can only be housed at the old Northwood location for four more years. There are many logistical pieces to work through. Superintendent Hanson shared there is a need to do an on-site, 6-8 week program review culminating in a written report that includes recommendations for the program moving forward. Superintendent Hanson noted the possibility of retaining retired ESD 101 Assistant Superintendent Mick Miller, who has an extensive ALE background, to conduct this audit. Further updates will be forthcoming.

#### VIII. Adjourn

The meeting was adjourned at 8:10 pm.

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President

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Secretary

## MEAD SCHOOL DISTRICT

Board Meeting of November 13, 2023

**Continuing Business**

V.A.

**Agenda Item:     Consent Agenda A**  
**2<sup>nd</sup> Reading Policy/Procedures Adoptions & Revisions**

**Background:**

Consent Agenda A contains policies and/or procedures that were presented for first reading revision, adoption or suspension on October 9, 2023. For each policy and procedure there were no first reading changes recommended.

**Recommendation:**

Second reading approval of the policy and procedure adoptions/revisions/suspensions set forth in Consent Agenda A (attached) is recommended.



**Consent Agenda A**  
**Regular Board Meeting of November 13, 2023**

**1. Approve the Following 2<sup>nd</sup> Reading Policy/Procedure Adoptions, Revisions or Suspensions (copies attached):**

- Policy/Procedure 1400 Revision (Meeting Conduct, Order of Business and Quorum)
- Policy/Procedure 1420 Revision (Proposed Agenda and Consent Agenda)
- Policy 1630 Revision (Evaluation of Superintendent)
- Procedure 1630 Suspension (Evaluation of Superintendent)
- Policy 1805 Adoption (Open Government Trainings)



## **MEETING CONDUCT, ORDER OF BUSINESS and QUORUM**

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The board will schedule its meetings in compliance with the law, and as deemed by the board to be in the best interests of the district and community. The board will function through (1) regular meetings, (2) special meetings, and (3) emergency meetings.

### **Regular Meetings**

Regular meetings are held at 6 pm on the second Monday of each month at Union Event Center or at other times and places determined by the Board or the Superintendent. An agenda of the business that the board will transact will be posted on the district website not less than twenty-four (24) hours in advance of the published start time of the meeting.

If the board adjourns to times other than a regular meeting time, the board will provide notice of the meeting in the same manner as provided for special meetings. All regular meetings of the board will be held within the district boundaries. In cases of emergency, fire, flood, earthquake, or other emergency, the board president may provide for a location other than that of the regular meeting, a remote meeting with no physical location, or a meeting at which physical attendance is limited. In the instances of remote or limited in-person meetings, the District will provide real-time telephonic, electronic, internet, or other readily available means of remote access that do not require an additional cost to access the meeting.

The district will hold remote or physical attendance limited meetings only in cases of emergency declared by federal, state or local government, or in cases of local emergency, fire, flood, earthquake or other emergency, and at such meetings will provide real-time telephonic, electronic, internet or other readily available means of remote access that do not require an additional cost to access the meeting.

### **Special Meetings**

Special meetings may be called by the board president or at the request of a majority of the board members. A written notice of a special meeting, stating the time and place of the special meeting and the business to be transacted will be delivered to each board member. Written notice will also be delivered to each newspaper and radio or television station that has filed a written request for such notices. Written notice may be delivered personally, by mail, facsimile, or email. The notice must be posted on the district's website unless the district (1) does not have a website or share a website with, or have its website hosted by, another public agency; (2) employs no full-time equivalent employees; or (3) does not have an employee whose job description or employment contract provides a duty to maintain or update the website.

The district must also prominently display the notice at the main entrance of the district's headquarters as well as at the location of the meeting if the meeting is held at a location other than the headquarters and is not held as a remote meeting. During a declared emergency that prevents a meeting from being held in-person with reasonable safety, the district may post notice of a remote meeting without a physical location on the district website.

All required notices must be delivered or posted not less than twenty-four (24) hours prior to the meeting.

A board member waives the written notice requirement if that board member:

1. Submits a written waiver of notice to the board secretary at or prior to the time the meeting convenes. The waiver may be given by telegram, fax, or email; or
2. Is actually present at the time the meeting convenes.

The board will not take final disposition on any matter other than those items stated in the meeting notice.

If the district calls a special meeting of the board to deal with an emergency involving injury or damage to persons or property or the likelihood of such injury or damage, when time requirements of such notice would make notice impractical and increase the likelihood of such injury or damage, or when the required notice cannot be posted or displayed with reasonable safety, including but not limited to declared emergencies in which travel to physically post notice is barred or advised against, the board may meet immediately with no prior notice.

### **Emergency Meetings**

If the district determines, by reason of fire, flood, earthquake, or other emergency, that there is a need for expedited action by the board to meet the emergency, the board president may provide for a meeting site other than the regular meeting site, for a remote meeting without a physical location, or for a meeting at which the physical attendance by some or all members of the public is limited due to a declared emergency. The board president may provide for an emergency meeting without providing notice.

If, after the declaration of an emergency by a local or state government or agency, or by the federal government, the district determines that it cannot hold a board meeting with its members or with public attendance in person with reasonable safety because of the emergency, the district will either:

1. Hold a remote meeting without a physical location, or
2. Hold a meeting at which the physical attendance by some or all members of the public is limited due to the declared emergency.

Members of the board may appear at a remote meeting telephonically or by other electronic means that allows for real-time, remote communication.

For a remote meeting or a meeting at which the physical attendance by some or all members of the public is limited due to a declared emergency, the district must provide an option for the public to listen to the proceedings telephonically or by using a readily available alternative in real-time that does not require any additional cost for participation. Free readily available options include, but are not limited to, broadcast by the public agency on a locally available cable television station that is available throughout the jurisdiction or other electronic, internet, or other means of remote access that does not require any additional cost for access to the program. The district may also permit the other electronic means of remote access.

The district will provide notice for remote meetings or meetings at which the physical attendance by some or all members of the public is limited due to a declared emergency according to this Policy. The notice for meetings pursuant to a declared emergency must include instructions on how the public may listen live to proceedings and how the public may access any other electronic means of remote access offered by the district.

The district will not take final disposition on any matter during a remote meeting or a meeting at which the physical attendance by some or all members of the public is limited due to a declared emergency unless the district has provided an option for the public to listen to the proceedings, except for an executive session, pursuant to this Policy.

### **Public Notice**

The board will give proper public notice for any special meeting whenever a regular meeting is adjourned to another time. The board may provide notice for an emergency meeting in accordance with this Policy.

All meetings will be open to the public with the exception of executive or closed sessions authorized by law. The board will take final action resulting from executive session discussions during a meeting open to the public as required by law.

Individuals with disabilities who may need a modification to participate in a meeting and those who may have difficulty physically attending a meeting should contact the superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that special arrangements can be made.

During the interim between meetings, the office of the superintendent, as board secretary, will be the office of the board. The district's public records will be open for inspection in the manner provided by and subject to the limitation of the law.

### **Quorum and Voting**

A quorum consists of the majority of all board members. For school boards with five members, three board members constitute a quorum. A quorum is required for the transaction of business, including voting. Board members are not required to be physically present to attend a board meeting. Any or all board members may attend a board meeting and vote via any communication platform that provides real-time verbal communication without being in the same physical location with those in attendance.

Additionally, any meeting held via a communication platform must: 1) include proper notice with any required passwords or authorization codes; 2) be known and accessible to the public; and 3) accommodate any member of the public who wishes to participate.

The board will take no action by secret ballot at any meeting required to be open to the public. Generally, the board votes on motions and resolutions by "voice" vote, unless a board member requests to vote by oral roll call, in which case the board will do so. A motion passes when a majority of those board members present and voting vote in favor. However, a majority vote of *all* board members is required to elect or select a superintendent or board officer and the board must vote on these matters by an oral roll call. The board will vote by an oral roll call whenever required by law.

### **Meeting Conduct and Order of Business**

The board will conduct all board meetings in a civil, orderly, and business-like manner. The board uses *Roberts Rules of Order (Revised)* as a guide, except when board bylaws or policies supersede such rules. During board meetings, board members will refrain from communicating electronically (e.g., by email, text, social media) with their fellow board members.

The board will use the agenda to establish its regular order of business. However, either the superintendent or a board member may request additions or changes to the prepared agenda, and the board may adopt a revised agenda or order of business by a majority vote of the board members present. At a special meeting, the board may take final action only on that business contained in the notice of the special meeting.

It is unlawful for any member of the public to knowingly carry onto, or to possess on, any area of a facility being used for official school board meetings, a dangerous weapon, including but not limited to a firearm, "nun-chu-ka sticks," "throwing stars," air gun or pistol, stun gun, or other dangerous weapon as listed in RCW 9.41.280. The board will ensure that signs providing notice of the restrictions on possession of firearms and other weapons are posted at facilities being used for official meetings of the board.

**Public Attendance**

Any member of the public may attend board meetings, including individuals who do not live within district boundaries. The board will not require people to sign in, complete questionnaires, or establish other conditions for attendance.

**Public Comment**

The board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. In order to permit fair and orderly expression of public comment, with the exception of emergency situations, the board will provide a period at every regular meeting for public comment. Please see Policy 1430 - Public Comment, for additional information.

Opportunity for public comment—both oral and written—is required before the board adopts or amends a policy that is not expressly or by implication authorized under state or federal law, but which will promote the education of K-12 students, or will promote the effective, efficient, or safe management and operation of the district. Additionally, the board will provide an opportunity for a representative of a firm eligible to bid on materials or services solicited by the board to present about his or her firm.

**Meeting Recordings**

All regular and special meetings of the board at which a final action is taken or formal public testimony is accepted, except executive sessions or emergency meetings, will be audio recorded. Such recordings will be maintained for at least one year. The recording will include the comments of the directors and the comments of members of the public if formal public testimony is accepted at the meeting.

**Cross References:**

1220 - Board Officers and Duties of Board Members  
 1410 - Executive or Closed Sessions  
 1420 - Proposed Agenda and Consent Agenda

**Legal References:**

RCW 28A.330.020 Certain board elections, manner and vote required - Selection of personnel, manner  
 RCW 28A.320.040 Bylaws for board and school government  
 RCW 28A.330.070 Office of board Records available for public inspection  
 RCW 28A.343.370 Vacancies  
 RCW 28A.343.380 Meetings  
 RCW 28A.343.390 Quorum Failure to attend meetings  
 RCW 42.30.030 Meetings declared open and public  
 RCW 42.30.050 Interruptions - Procedure  
 RCW 42.30.060 Ordinances, rules, resolutions, regulations, etc., adopted at public meetings Notice Secret voting prohibited  
 RCW 42.30.070 Times and places for meetings - Emergencies - Exception  
 RCW 42.30.080 Special Meetings  
 42 U.S.C. 12101 -12213 Americans with Disabilities Act  
 RCW 9.41.280 Possessing dangerous weapons on school facilities Penalty Exceptions  
 RCW 42.30.035 Minutes

Management Resources: 2022 - June Issue  
2018 - August 2018 - August Policy Issue  
2014 - June Issue  
2013 - April Issue  
2012 - June Issue  
Policy News, June 2005 Special Meeting Notice Requirements

**Adopted:** March 26, 2007  
**Revised:**

## **MEETING CONDUCT, ORDER OF BUSINESS and QUORUM**

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The district must advertise all meetings, including study sessions and retreats, as meetings that are open to the public. If a board wishes to devote all or most of a special meeting to an issue(s) to be discussed in executive session (Policy 1410), the special meeting should be called to order and recessed to an executive session. The purpose of the executive session should be announced at the meeting and recorded in the minutes (e.g., real estate matters, litigation).

All regular meetings must be held within the district boundaries. Special meetings may be held outside the district with proper notice of the time and location.

It is unlawful for any member of the public to knowingly carry onto, or to possess on, any area of a facility being used for official school board meetings, a dangerous weapon, including but not limited to a firearm, "nun-chu-ka sticks," "throwing stars," air gun or pistol, stun gun, or other dangerous weapon as listed in RCW 9.41.280. The board must ensure that signs providing notice of the restrictions on possession of firearms and other weapons are posted at facilities being used for official meetings of the board.

### **Meeting Notices**

All public notices of board meetings should inform persons with disabilities and those individuals who may have difficulty physically attending a board meeting that they may contact the superintendent's office, so that the district can arrange for them to participate in board meetings. A regular meeting does not require a public notice if held at the time and place provided by board policy. If the board does not meet at its regular location, the meeting should be treated as a special meeting with proper notice to the press stating the time, place, and purpose of the meeting.

For special meetings, a district is required to notify those newspapers and radio and television stations that have filed a request for such notification. The district must also provide written notice and a printed or electronic copy of the agenda to each school director 24 hours prior to the meeting. Notice to a school director is deemed waived if the school director files a written notice of waiver with the board secretary before or at the time of the commencement of the meeting or by the school director's actual attendance at the meeting.

The district must also post notice of the meeting on the district's website, the door of the main district offices, and the door at the location of the meeting if it is different from the district's offices. Notice of regular meetings must be posted on the district website not less than twenty-four (24) hours in advance of the published start time of the meeting.

At a special meeting, the board may discuss items that were not on the original agenda, but the board cannot take final action on any topics that were not identified on the original agenda.

If the board is to discuss an item in executive session in accordance with Policy 1410, the item of business must also appear on the agenda if final action is to be taken following the executive session.

No meeting notice is required when the board is acting as a quasi-judicial body in a matter between named parties (e.g., hearing on discharge, nonrenewal, or discipline of an employee, unless the employee requests a public meeting; hearing regarding the suspension, expulsion, or emergency removal of a student) or for the purpose of planning or adopting strategy or

positions to be taken in collective bargaining, grievance, or mediation proceedings, or reviewing such proposals made by a bargaining unit.

**Meeting Recess and Continuation**

The board may recess a regular, special, or recessed meeting to a specific future time. The district must post notice of such a recess and continuation at or near the door of the meeting room. Notification to the press is not required.

**Meeting Recordings**

All regular and special meetings of the board at which a final action is taken or formal public testimony is accepted, except executive sessions or emergency meetings, will be audio recorded and such recordings will be maintained for at least one year. The recording will include the comments of the directors, and the comments of members of the public if formal public testimony is accepted at the meeting.

Board meeting recordings must be provided electronically to the public upon request. It is not a violation of policy or law if the district attempts to record a meeting in good faith and, due to technological issues, a recording is not made or if any or all of a recording is unintelligible. When possible, the district will make the content of school board meetings, or a summary thereof, available in formats accessible to individuals who need communication assistance and in languages other than English.

**Adopted:** March 26, 2007

**Revised:**



## PROPOSED AGENDA AND CONSENT AGENDA

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### **Board Meeting Proposed Agenda**

The Board Secretary shall be responsible for preparing the proposed agenda for each meeting in consultation with the Board President. Copies of the proposed agenda, minutes of the previous meeting, and relevant supplementary information will be provided delivered to each Board member at least three (3) days in advance of the meeting and will be available to any interested citizen at the Superintendent's office twenty-four (24) hours prior to the meeting. The proposed agenda for regular and special meetings will be posted to the district's website not less than twenty-four (24) hours prior to the start of the meeting.

At a special meeting, final action may be taken only on that business contained in the original notice of the special meeting and agenda.

### **Consent Agenda**

To expedite business at a school board meeting, the Board approves the use of a Consent Agenda which includes those items considered to be routine in nature. The Consent Agenda will appear on the regular agenda under *New Business*.

Any item which appears on the Consent Agenda may be removed from the Consent Agenda by a member of the Board. The remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the Consent Agenda.

Cross References:                    1400 - Meeting Conduct, Order of Business, and Quorum  
    6020 - System of Funds and Accounts

Legal References:                    RCW 42.30.080 Special meetings

Management Resources:            2014 - June Issue  
    2012 - June Issue  
    2022 - June Issue

**Adopted:        March 26, 2007**

**Revised:**

## PROPOSED AGENDA AND CONSENT AGENDA

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### Proposed Board Meeting Agenda and Consent Agenda

The Board Meeting Agenda may contain the following agenda items:

- Call to Order
- Approval of Agenda
- Approval of Minutes
- Remarks for the Good of the Schools -- Public Comment on Agenda Items
- Continuing Business Items
- New Business Items
  - A. Consent Agenda
- Reports
  - A. Superintendent's Report
  - B. Monthly Financial Report
- Remarks for the Good of the Schools -- Public Comment on Non-Agenda Items
- Executive Session
- Adjournment

### Consent Agenda

The basic purpose of a Consent Agenda is to recognize routine matters in an expeditious manner. If a debatable item appears on the Consent Agenda, the item may be removed at the request of a Board member and inserted at an appropriate place on the agenda.

Some examples of items that may be included on the Consent Agenda are:

- Authorization of Superintendent to sign claim forms in behalf of district
- Approval of Personnel Actions, Payroll, Extra-Curricular and Supplemental Contracts, Warrant Vouchers, Salary Schedules, Declaration of Surplus Property, Grant Approval, Resignation and Retirement Approval, Leave Requests, etc.

The Board shall receive supporting information for the consent agenda items along with the regular agenda materials. Upon approval, all consent agenda items shall appear in the minutes.

**Adopted: March 26, 2007**

**Revised:**

## EVALUATION OF THE SUPERINTENDENT

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The Board will establish evaluative criteria and shall be responsible for evaluating the performance of the Superintendent. ~~as provided by statute.~~

The Superintendent will have the opportunity for confidential conferences with the Board members on no less than ~~three~~ ~~two~~ occasions in each year, the purpose of which shall be the aiding of the Superintendent in his/her performance. The Board, on the basis of the evaluation, may ~~terminate~~, renew ~~and/or~~ extend the Superintendent's contract for periods not to exceed three years.

**Legal References:** RCW 28A.400405.010400 ~~Minimum criteria for the evaluation of certificated employees, including administrators — Procedure — Scope — Penalty — Employment of superintendent — Superintendent's qualifications, general powers, term, contract renewal~~

**Adopted:** March 26, 2007  
**Revised:**

## EVALUATION OF THE SUPERINTENDENT

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The Superintendent shall have the opportunity for confidential conferences with the Board on at least two occasions during each school year. However, the Board may discuss with the Superintendent his/her performance at anytime during the year when the Board deems it necessary.

In an Executive Session the Board shall conduct a preliminary performance review of the Superintendent on or about January 31, and a year-end review on or about June 15 of each contract year. The Superintendent shall be evaluated on the criteria adopted by the Board, and on the basis of goals developed by the Board and the Superintendent. The Board shall schedule an Executive Session/Work Study Session for the purpose of the evaluations.

Prior to the January session, the Board may formally interview individuals in the district and community regarding the Superintendent's performance. The Board shall meet to agree on the final composite draft of the evaluation at which time the evaluation will be discussed with the Superintendent. Prior to the January evaluation, the Superintendent shall submit to the Board a written and/or oral report describing the status of the district goals. A written composite of the formal evaluation shall be signed by all members of the Board within 4 weeks and given to the Superintendent.

The June evaluation will be an informal discussion with the Superintendent regarding his/her performance and goals - set by and for the Superintendent. As part of this evaluation, the Board and Superintendent shall agree on goals for the Superintendent. From these discussions, a written evaluation shall be agreed upon by the Board, signed and submitted to the Superintendent.

At either or both evaluations, the Superintendent may add at his/her discretion any information that will enable the Board to more thoroughly evaluate the performance of the Superintendent.



## **OPEN GOVERNMENT TRAININGS**

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The board recognizes the value of meaningful, informed public participation in district deliberations and the need to conduct its affairs in a transparent manner. All board directors will participate in trainings regarding: 1) the Open Public Meetings Act; 2) the Public Records Act; and 3) Public Records Retention, within ninety (90) days of taking the oath of office following election or appointment. After the initial trainings, board directors will participate in refresher trainings on these subjects every four years that they hold office in order to remain current with new developments in open government law.

Board directors will document their completion of required trainings. The Superintendent or designee will file and maintain the documentation in the district.

Legal References:

- ESSB 5964, Open Government Trainings Act
- RCW 28A.343.360, Oath of Office
- RCW 40, Public Documents, Records, and Publications
- RCW 40.14, Preservation and Destruction of Public Records
- RCW 42.30, Open Public Meetings Act
- RCW 42.56, Public Records Act
- RCW 42.56.580, Public Records Officers

Management Resources:

- 2014 - June Issue
- 2014 Open Government Training Act (Q&A)
- Attorney General's Model Rules

**Adopted:**

## MEAD SCHOOL DISTRICT

Board Meeting of November 13, 2023

**New Business**

**V.I.A.**

**Agenda Item: Consent Agenda B**

**Background:**

Consent Agenda B contains items that are normal and customary in the operation of the school district.

**Fiscal Impact:**

Consent Agenda B items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

**Staffing Implications:**

None, other than the personnel recommendations, as presented.

**Other Considerations:**

None

**Recommendation:**

Approval of Consent Agenda B, as presented, is recommended.

**Consent Agenda B**  
**Regular Board Meeting of November 13, 2023**

**1. Hire Certificated Personnel:**

Karen Shoop-Swanson	Mt. Spokane HS	Cert	1.0 FTE Continuing Special Ed Teacher effective 10/2/23 (no longer @ Mead HS)
Kimberley Smith	Creekside & Midway	Cert	.4 FTE Leave Replacement 1 <sup>st</sup> semester PE teacher (Creekside) effective 9/22/23-1/26/24 + .2 FTE Leave Replacement Combo Support Teacher 23/24 school year effective 9/25/23-6/14/24
Hope Hocutt	Meadow Ridge	Cert	.4 FTE Leave Replacement Music Teacher 23/24 school year (in addition to .6 FTE Continuing)
Katie Semko	MLO	Cert	.1 FTE Leave Replacement Teacher 23/24 school year effective 9/25/23-6/14/24 (in addition to .4 FTE Continuing)
Kathryn Jordan	Learning & Teaching	Cert	.4 FTE Leave Replacement Teacher 1 <sup>st</sup> semester (9/5/23 - 1/26/24) + .4 FTE Leave Replacement Teacher 23/24 school year effective 10/16/23 - 6/14/23
Heather Mackey	Farwell & Meadow Ridge	Cert	.2 FTE Leave Replacement Combo Support Teacher (Midway) 23/24 school year effective 9/28/23-6/14/24 + .4 FTE Leave Replacement math support/specialist support teacher 23/24 school year effective 10/4/23-6/14/24
Lisa Corning	MLO	Cert	.1 FTE Leave Replacement teacher 23/24 school year effective 10/3/23-6/14/24 (in addition to .2 FTE LR 23/24 + .7 FTE Continuing)
Erin Glasser	MLO	Cert	.4 FTE Continuing Teacher effective 9/5/23 (in addition to .6 FTE Continuing)
Jill Wright	MLO	Cert	.4 FTE Continuing Teacher effective 9/18/23
Kacy Kracke	Skyline	Cert	.2 FTE Leave Replacement Combo Support Teacher 23/24 school year effective 10/2/23-6/14/24
Jacob Zachman	Special Services/Shiloh Hills	Cert	.2 FTE Leave Replacement Resource Room Teacher 23/24 school year effective 10/16/24 (in addition to .6 FTE Continuing)
McKenna Russell	Farwell	Cert	1.0 FTE Leave Replacement 1-2 Combo Teacher 23/24 school year effective 10/18/23
Suzanne Swenland	Evergreen	Cert	.2 FTE Leave Replacement Combo Support 23/24 school year effective 10/9/23 (in addition to .4 FTE Leave Replacement 23/24 school year)
Tija Smith-Wallis	Northwood	Cert	.2 FTE Leave Replacement Spanish Teacher 23/24 School Year effective 11/13/23 (in addition to .8 FTE Continuing)
Jacob Fry	Northwood	Cert	1.0 FTE Leave Replacement PE Teacher 23/24 School Year effective 11/1/23 (taking leave from .4 FTE Continuing @ Creekside)

**2. Hire Classified Personnel:**

Andra Arment	Transportation	Class	8 hrs/day Admin Assistant effective 9/28/23
Denise Arnold	Mead HS	Class	8 hrs/day Data Processor effective 10/16/23
Detlef Arronge	Transportation	Class	4 hrs/day Itinerate Driver effective 9/26/23
Scott Atkins	Transportation	Class	4 hrs/day Itinerate Driver effective 10/16/23
Elizabeth Bennett	Farwell	Class	6.5 hrs/day TTK Para Ed effective 9/28/23
Katie Booher	Mt. Spokane	Class	8 hrs/day Admin Assistant effective 10/16/23
Heidi Boydston	Farwell	Class	6.25 hrs/day Para Ed effective 10/5/23
William Brooks	Transportation	Class	4 hrs/day Bus Driver effective 9/26/23
Susan Frasier	Transportation	Class	4.5 hrs/day Bus Assistant effective 10/16/23
Robert Grimsley	Transportation	Class	8 hrs/day Transportation Technician effective 11/1/23
Michelle Johnson	Highland	Class	5.93 hrs/day DLC Para Ed effective 10/2/23
Stephanie Kuest	Highland	Class	6.15 hrs/day DLC Para Ed effective 10/6/23
Madison Lee	Mt. Spokane	Class	6.5 hrs/day Para Ed effective 10/5/23
Angelica Lontz	Highland	Class	6.5 hrs/day Para Ed effective 10/3/23
Debra Myrick	Transportation	Class	4 hrs/day Bus Assistant effective 10/16/23
Emily Nelson	Mt. Spokane	Class	6.15 hrs/day Para Ed effective 10/12/23
Michelle Nunez	Northwood	Class	3 hrs/day Cook II effective 9/26/23
Mari Rosales	Mt. Spokane	Class	8 hrs/day Data Processor effective 10/19/23
Jennifer Schneider	Colbert	Class	4.5 hrs/day DLC Para Ed effective 10/5/23
Kody Waddell	Custodial Services	Class	8 hrs/day Custodian II effective 9/26/23
Heather Woodard	Northwood	Class	6.04 hrs/day DLC Para Ed effective 9/28/23
Samuel Sygren	Transportation	Class	5.5 hrs/day Bus Assistant effective 10/19/23

**3. Hire Certificated Substitutes:**

Julie Mitchell	Jonathon Pehrson	Tymen Grant	Kristina King
Sydnee Cummins	Riley Reed	Chris Knott	Chase Parkhurst
Lauren Kethner	Rebecca Boor	Kaylee Unwin	Hailey Richter
Kennedy Conrad	Kimberly Tutt	Mary Heim	Maren Cummings
Chris Knott	Charles Hatcher	Joanna Erdman	Taylor Buckstrom
Halle Maroney			

**4. Hire Classified Substitutes:**

Ryan Harbison	Erin Shannon	Alan Pocan	Jamie Sutton-Powers
John Hedy	Alixandra Sandord		

**5. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.**

**6. Approve Supplemental, Co-Curricular & Extra-Curricular Contracts (attached).**



**7. Declare the following Items as Surplus:**

- 2003 Bluebird RE School Bus  
Bus 130  
State No. 21297  
Vin No. 1BABKBXA04F215713  
Plate No. C209C  
Mileage: 80135

**8. Accept the Following Donations:**

- \$50,000 from Mountainside Middle School PTO to Mountainside ASB (Fund Run Proceeds)
- \$5,000 from Wenspok Resources, LLC (Wendy's) to Mead HS Band Program
- \$600 from Bloomsday Road Runners Club to Mead HS Boys Cross-Country Program
- \$6,000 from CFlett Homes to Mead HS for Baseball Scoreboard
- \$750 from Bloomsday Road Runners Club to Mead HS Cheerleaders

**9. Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, education, etc.):**

Wayne Botner	Transportation	Class	10/3/23 - 3/3/24
Brandon Camp	Maintenance	Class	11/2/23 - 12/5/23
Amy Hood	Evergreen (1.0 FTE)	Cert	10/23/23 - 1/4/24
Rachel Markum	Shiloh Hills (.6 FTE)	Cert	11/21/23 - 1/2/24
Naysha Summers	Mead High	Class	9/1/23 - 1/31/24
Melissa Kehr	Special Services (.6 FTE)	Cert	2 <sup>nd</sup> Semester (23/24)
Laura Nelson	Farwell (1.0 FTE)	Cert	2 <sup>nd</sup> Semester (23/24)
Claire Spring	Mead HS (1.0 FTE)	Cert	2 <sup>nd</sup> Semester (23/24)
Christian Eaton	Mead High	Class	Wednesdays through 12/13/23
Craig Phillips	Warehouse	Class	11/16-17/23

**10. Approve Requests to Rescind Leave (i.e. parenting, medical, Good of the District, education, etc.):**

Jamie Kissler	Special Services	Cert	2 <sup>nd</sup> Semester (23/24)
MacKenna Jones	Mead HS	Class	11/1/23 - 11/13/23

**11. Accept the Following Resignations/Retirements:**

Rick Biggerstaff	Mead HS	Cert	Retirement effective 6/30/24
Jessica Gustafson	Skyline	Class	Resignation effective 11/24/23
Jeanne Helfer	Mt. Spokane	Cert	Retirement effective 6/30/24
Cindy Richman	Northwood	Cert	Retirement effective 10/31/23
Raymond Roberts	Maintenance	Class	Resignation effective 10/31/23
Theresa Ward	Transportation	Class	Retirement effective 10/31/23
James Tucker	Mountainside	Cert	Deceased 10/14/23

# Mead School District No. 354

Spokane County, Mead, Washington

## Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, and Transportation Vehicle Fund 11/13/2023

THIS IS TO CERTIFY under penalty of perjury that the undersigned has examined the attached vouchers and payroll of Mead School District No. 354, Spokane, Washington, and that each of the invoices and vouchers were duly certified and have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law, and that the extensions and additions of said invoices and vouchers have been checked by the Business Office of the District and were found to be correct.

\_\_\_\_\_  
Heather Ellingson, Auditing Officer

THIS IS TO CERTIFY that the warrants of the Mead School District No. 354, Spokane County, Washington, as listed below, have been allowed by the School Board of this District.

Fund Name	Vouchers (Inclusive)	Warrants (Inclusive)	Amount
<b>General Fund:</b>			
10/13/2023	AP-1024	113516-113583	\$516,340.92
10/13/2023	AP-1025	ACH	\$3,291.33
10/13/2023	AP-1335	113501-113512	\$480,631.28
10/16/2023	PR - 1028	ACH	\$134,141.65
10/16/2023	PR - 1029	ACH	\$33,059.85
10/16/2023	PR - 1027	113607	\$37.50
10/16/2023	PR - 3	113603 - 113606	\$2,013.79
10/20/2023	AP-1030	113608-113698	\$263,067.82
10/20/2023	AP-1031	ACH	\$1,938.44
10/27/2023	AP-1035	113729-113795	\$372,314.80
10/27/2023	AP-1036	ACH	\$1,526.32
10/31/2023	PR-4	113832-113884	\$61,931.80
10/31/2023	PR-1041	113885-113906	\$2,024,492.37
10/31/2023	PR-1042	ACH	\$5,807,316.62
10/31/2023	PR-1043	ACH	\$3,434,029.32
11/3/2023	AP-1045	113908-113980	\$214,998.77
11/3/2023	AP-1046	ACH	\$1,478.68
11/3/2023	PR-1049	ACH	\$10,976.27
11/3/2023	PR-1050	ACH	\$2,881.35
11/3/2023	PR-6	114007-114009	\$3,688.86
11/7/2023	AP-1051	114010	\$4,629.79
11/10/2023	AP-1052	114011-114088	\$389,421.80
11/10/2023	AP-1053	ACH	\$3,534.87
		TOTAL/General Fund:	\$13,767,744.20
<b>Capital Projects:</b>			
10/13/2023	AP-1336	113513	\$22,586.86
10/20/2023	AP-1032	113699-113700	\$70,715.89
10/27/2023	AP-1037	113796	\$814.32
		TOTAL/Capital Projects:	\$94,117.07
<b>Assoc. Student Body:</b>			
10/13/2023	AP-1026	113584-113602	\$15,540.58
10/13/2023	AP-1337	113514-113515	\$3,771.64
10/20/2023	AP-1033	113701-113728	\$38,331.58
10/20/2023	AP-1034	ACH	\$452.88
10/27/2023	AP-1038	113797-113831	\$99,445.11
10/27/2023	AP-1039	ACH	\$15.00
11/3/2023	AP-1047	113981-114006	\$62,564.20
11/3/2023	AP-1048	ACH	\$27.51
11/10/2023	AP-1054	114089-114109	\$30,903.99
11/10/2023	AP-1055	ACH	\$100.15
		TOTAL/ASB Fund:	\$251,152.64
<b>Transportation Vehicle Fund:</b>			
		TOTAL/Transportation Fund:	\$0.00
<b>TOTAL ALL FUNDS</b>			<b>\$14,113,013.91</b>

Secretary \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

**GENERAL**

**FUND**

**Mead School District No 354**

**Payee Listing**

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1024

**Starting Check Number:** 113516

Check #	Date	Payee	Amount
113516	10/13/2023	AI-MEDIA TECHNOLOGIES LLC	\$2,035.50
113517	10/13/2023	ALL ABOUT TOWING	\$583.15
113518	10/13/2023	AMAZON	\$149.68
113519	10/13/2023	AMERICAN ON SITE SERVICES	\$1,964.10
113520	10/13/2023	AMI GRAPHICS, INC	\$5,465.48
113521	10/13/2023	BACON, PETE	\$126.50
113522	10/13/2023	BARR, APRIL	\$50.75
113523	10/13/2023	BLUUM OF TEXAS LLC	\$358.29
113524	10/13/2023	CAMTEK	\$1,876.61
113525	10/13/2023	CITY GLASS	\$749.06
113526	10/13/2023	CITY OF SPOKANE - UTILITIES DIVISION	\$16,858.09
113527	10/13/2023	COMPUNET INC	\$1,666.17
113528	10/13/2023	DOUVILLE, SARA	\$120.00
113529	10/13/2023	ESD 101	\$140.00
113530	10/13/2023	FIELDTURF USA, INC	\$1,192.46
113531	10/13/2023	FIRST CHOICE SERVICES	\$69.76
113532	10/13/2023	GRADUATION ALLIANCE	\$22,444.84
113533	10/13/2023	HOFFMAN MUSIC CO	\$130.80
113534	10/13/2023	HOME DEPOT CREDIT SERVICES	\$28.45
113535	10/13/2023	HOME DEPOT PRO	\$788.69
113536	10/13/2023	HOPSKIPDRIVE INC	\$6,438.52
113537	10/13/2023	INLAND POWER & LIGHT CO	\$10,064.33
113538	10/13/2023	ISINGAPORE MATH LLC	\$511.21
113539	10/13/2023	JAE ENTERPRISES LLC	\$1,727.06
113540	10/13/2023	JOHNSTONE SUPPLY	\$787.22
113541	10/13/2023	JONES, DAVID	\$42.40
113542	10/13/2023	JW PEPPER	\$270.22
113543	10/13/2023	KCDA	\$286.40
113544	10/13/2023	KESLER SCIENCE, LLC	\$335.00
113545	10/13/2023	LANGUAGE LINE SERVICES INC	\$86.05
113546	10/13/2023	LILAC CITY BEHAVIORAL SERVICES PLLC	\$42,500.00
113547	10/13/2023	M & L SUPPLY	\$9.01
113548	10/13/2023	MAXWELL, POLLY	\$159.75
113549	10/13/2023	MCGUIRE BEARING CO	\$198.76
113550	10/13/2023	MOBYMAX EDUCATION, LLC	\$1,532.23
113551	10/13/2023	MOMAR INCORPORATED	\$955.95
113552	10/13/2023	NORTH 40 OUTFITTERS	\$61.56
113553	10/13/2023	OETC	\$47,438.67

**Mead School District No 354**

**Payee Listing**

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1024

**Starting Check Number:** 113516

Check #	Date	Payee	Amount
113554	10/13/2023	OTIS ELEVATOR	\$9,155.98
113555	10/13/2023	OXARC	\$7.63
113556	10/13/2023	PETROCARD SYSTEMS INC	\$40,965.72
113557	10/13/2023	POWERSCHOOL GROUP LLC	\$2,027.55
113558	10/13/2023	PTERA INC	\$85.00
113559	10/13/2023	RAINBOW RESOURCES	\$7,315.73
113560	10/13/2023	RIO GRANDE ALBUQUERQUE	\$3,511.67
113561	10/13/2023	ROBILLARD, JASON	\$55.85
113562	10/13/2023	SITEONE LANDSCAPE SUPPLY LLC	\$77.36
113563	10/13/2023	SPOKANE CO ENVIRONMENTAL SERVICES	\$3,371.46
113564	10/13/2023	SPOKANE CO SOLID WASTE	\$185.25
113565	10/13/2023	SPOKANE HARDWARE SUPPLY INC	\$463.25
113566	10/13/2023	SPOKANE INTERNATIONAL TRANSLATION	\$603.71
113567	10/13/2023	SPOKANE TESTING SOLUTIONS	\$160.00
113568	10/13/2023	STARPLEX CORPORATION	\$960.75
113569	10/13/2023	STONEWAY ELECTRIC	\$1,757.62
113570	10/13/2023	STRUCTURED COMMUNICATION SYSTEMS INC	\$6,186.69
113571	10/13/2023	SUNSHINE DISPOSAL & RECYCLING	\$3,582.13
113572	10/13/2023	TERRY'S DAIRY INC	\$15,173.15
113573	10/13/2023	THE MATH LEARNING CENTER	\$30,703.79
113574	10/13/2023	THERAPEUTIC ASSOCIATES	\$15,662.00
113575	10/13/2023	US FOODS INC	\$118,537.72
113576	10/13/2023	US LINEN & UNIFORM INC	\$3,228.31
113577	10/13/2023	VERIZON..	\$518.29
113578	10/13/2023	WASTE MANAGEMENT OF SPOKANE	\$21,116.28
113579	10/13/2023	WCP SOLUTIONS	\$7,147.48
113580	10/13/2023	WHITWORTH WATER DIST 2	\$34,185.27
113581	10/13/2023	WSIPC	\$19,156.21
113582	10/13/2023	YARBRO, KATHLEEN	\$52.60
113583	10/13/2023	ZIGGY'S	\$183.75
<b>Total Amount:</b>			<b>\$516,340.92</b>

**End of Report**

# Mead School District No 354

## Voucher Supplement Account Summary

Voucher Batch Number: 1025

10/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Ausband, Dorsey M		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$41.79
			Vendor Total:	\$41.79
Bagdon, Katie Lyanne		1.0.530.2100.21.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$36.95
			Vendor Total:	\$36.95
Beeman, Deann C		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$122.29
			Vendor Total:	\$122.29
Bigelow, Rebecca Jean		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$25.48
			Vendor Total:	\$25.48
Breitenbach, Karen T		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$108.67
			Vendor Total:	\$108.67
Carrell, Julia		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$17.69
			Vendor Total:	\$17.69
Clegg, Summer A		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$104.00
			Vendor Total:	\$104.00
Daratha, Irvin Scott		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$200.00
			Vendor Total:	\$200.00
Delgadillo, Ana Maria		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$27.71
			Vendor Total:	\$27.71
Falwey, Anthony Ryan		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$109.00

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1025

10/13/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Fry, Jacob Christian		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$109.00
			Vendor Total:	\$200.00
Hill, Amelia Louise		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$99.96
			Vendor Total:	\$99.96
Jaacks, Meredith Madeline		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$135.52
			Vendor Total:	\$135.52
Lehrman, Jennifer True		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$103.10
			Vendor Total:	\$103.10
Mann, Katheryn Jeanne		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$104.00
			Vendor Total:	\$104.00
Martinsen, Jennifer L		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$27.25
			Vendor Total:	\$27.25
Moczulski, Cathy A		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$20.57
			Vendor Total:	\$20.57
Moloney, Ann Marie		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$79.65
			Vendor Total:	\$79.65
Murphy, Cheyeanne S		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$63.54
			Vendor Total:	\$63.54
O'Donnal, Charmaine Coleman				



# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1025

10/13/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Olson, Jill Marie		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$80.44
			Vendor Total:	\$80.44
Pfannenstiel-Wilner, Mary Lou		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$30.40
			Vendor Total:	\$30.40
Schafer, Joseph Harold		1.0.530.2130.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$122.36
			Vendor Total:	\$122.36
Sonneland, Andrew Arthur		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$109.52
			Vendor Total:	\$109.52
Speer, Jolena		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$104.00
			Vendor Total:	\$104.00
St Clair, Mark E		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$26.20
			Vendor Total:	\$26.20
Steinbach, Marci May		1.0.610.0000.00.0000.00.00.000.0000	PAYROLL DED AND TAXES PAYABLE	\$72.63
			Vendor Total:	\$72.63
Strate, Carolyn Ann		1.0.530.3142.27.8581.28.39.000.0000	TRAVEL-IN DISTRICT	\$32.62
		1.0.530.3151.27.8582.28.39.000.0000	TRAVEL-OUT OF DISTRICT	\$709.49
			Vendor Total:	\$742.11
Thomas, Lori A		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$42.64
		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$106.31
			Vendor Total:	\$42.64

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1025

10/13/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Timberlake, Kelliejo D				
		1.0.530.2100.21.8581.01.09.000.0000	TRAVEL-IN DISTRICT	
				Vendor Total: \$106.31
Westermann, Joshalund Cyrus				
		1.0.530.0100.21.8581.01.08.000.0000	TRAVEL-IN DISTRICT	
				Vendor Total: \$47.23
Wiens, Timothy S				
		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	
				Vendor Total: \$79.32
				Vendor Total: \$101.00
				Grand Total: \$3,291.33

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2022-2023

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1335

**Starting Check Number:** 113501

Check #	Date	Payee	Amount
113501	08/31/2023	AGPARTS WORLDWIDE INC	\$141.52
113502	08/31/2023	BELFOR USA GROUP INC	\$403,092.97
113503	08/31/2023	COMMUNITY COLLEGES OF SPOKANE	\$1,673.71
113504	08/31/2023	FIELDTURF USA, INC	\$97.46
113505	08/31/2023	FISHER'S TECHNOLOGY	\$44,133.90
113506	08/31/2023	FOLLETT SCHOOL SOLUTIONS INC	\$618.02
113507	08/31/2023	HENRY SCHEIN INC	\$1,553.76
113508	08/31/2023	JAE ENTERPRISES LLC	\$509.65
113509	08/31/2023	MEAD SCHOOL DISTRICT	\$1,087.83
113510	08/31/2023	POWER CITY ELECTRIC INC	\$696.96
113511	08/31/2023	RAINBOW RESOURCES	\$25,395.33
113512	08/31/2023	STANDARD PLUMBING & HEATING	\$1,630.17
<b>Total Amount:</b>			<b>\$480,631.28</b>

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1030

**Starting Check Number:** 113608

Check #	Date	Payee	Amount
113608	10/20/2023	ACE HARDWARE	\$18.80
113609	10/20/2023	ADVANCED PAGING & COMMUNICATIONS INC	\$1,952.63
113610	10/20/2023	AI-MEDIA TECHNOLOGIES LLC	\$4,105.50
113611	10/20/2023	AMAZON	\$1,889.37
113612	10/20/2023	APPLE COMPUTER INC	\$334.45
113613	10/20/2023	BELFOR USA GROUP INC	\$47,756.00
113614	10/20/2023	BOZEMAN MARKETING GROUP	\$1,320.00
113615	10/20/2023	CI SOLUTION	\$26,048.88
113616	10/20/2023	CITY GLASS	\$827.65
113617	10/20/2023	CULLIGAN SOFT WATER SERVICE	\$710.57
113618	10/20/2023	CUTLER, DAN J	\$400.00
113619	10/20/2023	ESD 101	\$2,609.75
113620	10/20/2023	ESD 113	\$2,500.00
113621	10/20/2023	FINALFORMS	\$11,299.50
113622	10/20/2023	FLYNN BEC LP	\$1,489.75
113623	10/20/2023	FRED MEYER KROGER	\$32.67
113624	10/20/2023	GOODHEART-WILLCOX PUBLISHER	\$3,660.87
113625	10/20/2023	GREATAMERICA FINANCIAL SERVICES	\$1,987.76
113626	10/20/2023	HANEY, ERIN	\$62.40
113627	10/20/2023	HAPPY NUMBERS INC	\$2,247.50
113628	10/20/2023	HEGGERTY PHONEMIC AWARENESS	\$501.12
113629	10/20/2023	HENRY SCHEIN INC	\$1,202.59
113630	10/20/2023	HOCKETT, TIFFANIE	\$10.00
113631	10/20/2023	HOMBEL, TONY	\$1,210.44
113632	10/20/2023	HOME DEPOT CREDIT SERVICES	\$239.08
113633	10/20/2023	IML SECURITY SUPPLY	\$19.71
113634	10/20/2023	INSTITUTE FOR EXCELLENCE IN WRITING	\$382.34
113635	10/20/2023	JAE ENTERPRISES LLC	\$64.86
113636	10/20/2023	JOHNSON, KIMMERLY	\$104.80
113637	10/20/2023	JOHNSTONE SUPPLY	\$25.36
113638	10/20/2023	KANE, SHANNON	\$10.00
113639	10/20/2023	KANNBERG, TRICIA	\$20.00
113640	10/20/2023	KCDA	\$3,410.14
113641	10/20/2023	KINGSON, ERIC	\$137.25
113642	10/20/2023	KODIAK CONCRETE LIFTING	\$972.90
113643	10/20/2023	LEARNING A-Z	\$1,393.92
113644	10/20/2023	LES SCHWAB TIRE	\$64.23
113645	10/20/2023	M & L SUPPLY	\$397.71

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1030

**Starting Check Number:** 113608

Check #	Date	Payee	Amount
113646	10/20/2023	MCCORMICK, CELESTE	\$20.00
113647	10/20/2023	MICROK12	\$5,562.61
113648	10/20/2023	MILLER, ROBERT	\$40.00
113649	10/20/2023	MOUNTAINSIDE MIDDLE SCHOOL	\$120.00
113650	10/20/2023	MOVING BEYOND THE PAGE	\$216.24
113651	10/20/2023	NAPA AUTO PARTS	\$617.25
113652	10/20/2023	NEWS-2-YOU INC	\$15,648.51
113653	10/20/2023	NORTH 40 OUTFITTERS	\$46.46
113654	10/20/2023	NORTHWEST TEXTBOOK DEPOSITORY	\$259.79
113655	10/20/2023	ORIENTAL TRADING COMPANY	\$658.17
113656	10/20/2023	PLANET TURF/JCC LTD	\$4,170.87
113657	10/20/2023	POSS, CARA	\$20.00
113658	10/20/2023	PPC SOLUTIONS, INC	\$175.00
113659	10/20/2023	PROJECT LEAD THE WAY INC	\$6,410.93
113660	10/20/2023	RAINBOW RESOURCES	\$4,876.75
113661	10/20/2023	REALLY GREAT READING	\$323.43
113662	10/20/2023	RESOURCE SYNERGY LLC	\$1,349.38
113663	10/20/2023	ROSEWOOD POST OFFICE	\$10,000.00
113664	10/20/2023	ROYAL FIREWORKS PRESS	\$73.00
113665	10/20/2023	SAMACO SUPPLY	\$18.50
113666	10/20/2023	SAVVAS LEARNING COMPANY LLC	\$2,677.89
113667	10/20/2023	SCENARIO LEARNING LLC	\$1,102.50
113668	10/20/2023	SCHOLASTIC BOOK FAIRS..	\$85.47
113669	10/20/2023	SCHOLASTIC INC-	\$115.52
113670	10/20/2023	SCHOOL SPECIALTY	\$291.90
113671	10/20/2023	SHERWIN WILLIAMS	\$88.97
113672	10/20/2023	SHRINERS HOSPITAL	\$15,594.66
113673	10/20/2023	SIMPLE SOLUTIONS LEARNING INC	\$1,050.00
113674	10/20/2023	SINGAPORE MATH INC	\$210.22
113675	10/20/2023	SOUTHERN COMPUTER WAREHOUSE INC	\$428.82
113676	10/20/2023	SPELLING SUCCESS	\$43.02
113677	10/20/2023	SPOKANE FALLS MUSIC ED ASSOC	\$250.00
113678	10/20/2023	SPOKANE HOPE	\$1,850.00
113679	10/20/2023	SPOKESMAN REVIEW.	\$131.80
113680	10/20/2023	STAPLES ADVANTAGE	\$443.30
113681	10/20/2023	Star Rentals Inc	\$23,576.85
113682	10/20/2023	STARPLEX CORPORATION	\$948.00
113683	10/20/2023	STONEWAY ELECTRIC	\$871.17

**Mead School District No 354**

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**Payee Listing**

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1030

**Starting Check Number:** 113608

Check #	Date	Payee	Amount
113684	10/20/2023	SUNBELT RENTALS INC	\$1,912.46
113685	10/20/2023	TCI	\$1,217.00
113686	10/20/2023	TDS TELECOM SERVICE LLC	\$339.00
113687	10/20/2023	THE CREATIVE OFFICE	\$10,740.54
113688	10/20/2023	TRAVELERS	\$100.00
113689	10/20/2023	TURF TANK	\$2,722.50
113690	10/20/2023	UNITED DATA SECURITY INC	\$285.00
113691	10/20/2023	US FOODS INC	\$724.79
113692	10/20/2023	US LINEN & UNIFORM INC	\$310.96
113693	10/20/2023	VERIZON.	\$3,557.16
113694	10/20/2023	WA STATE BOARD FOR COMMUNITY & TECH	\$1,750.00
113695	10/20/2023	WALTER E NELSON CO	\$642.30
113696	10/20/2023	WENDLE @ THE Y	\$8,665.04
113697	10/20/2023	WHITESTONE MOUNTAIN ORCHARD INC	\$1,799.00
113698	10/20/2023	ZAYO ENTERPRISE NETWORKS	\$6,514.59
<b>Total Amount:</b>			<b>\$263,067.82</b>

**End of Report**

## Mead School District No 354

### Voucher Supplement Account Summary

Voucher Batch Number: 1031

10/20/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Anderson, Diana Frances		1.0.530.2107.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$29.41
			Vendor Total:	\$29.41
Anderson, Renee S		1.0.530.9700.61.8581.07.34.000.0000	TRAVEL-IN DISTRICT	\$6.55
			Vendor Total:	\$6.55
Armstrong, Kalin K		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$58.10
			Vendor Total:	\$58.10
Bagdon, Katie Lyanne		1.0.530.2100.21.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$171.00
			Vendor Total:	\$171.00
Barrington, John O		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$96.94
			Vendor Total:	\$96.94
Dubinsky, Erika Leigh		1.0.530.0100.23.5100.12.12.000.0000	PRINCIPAL SUPPLIES	\$25.69
			Vendor Total:	\$25.69
Ehli, Timothy Leroy		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$89.00
			Vendor Total:	\$89.00
Falwey, Anthony Ryan		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$89.00
			Vendor Total:	\$89.00
Guillotte, Dolphus E		1.1.960.9700.26.0000.07.34.000.0000	DIST SUPPORT SERVICES	\$15.00
			Vendor Total:	\$15.00
Heasley, Craig William		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1031

10/20/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Masiarek, Lindsey Johanna		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$100.00
			Vendor Total:	\$100.00
Nebergall, Robert P		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$27.38
			Vendor Total:	\$27.38
PETERS, PAUL		1.1.530.0128.28.8582.28.03.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$89.00
			Vendor Total:	\$89.00
Prichard, Deanna Lorraine		1.0.530.0100.23.5100.14.14.000.0000	PRINCIPAL SUPPLIES	\$18.19
			Vendor Total:	\$18.19
Timbertake, Kelliejo D		1.0.530.2100.21.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$681.90
			Vendor Total:	\$681.90
Turner, Finis		1.0.530.2130.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$9.44
			Vendor Total:	\$9.44
Vahlstrom, Maria Thereza		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$35.70
			Vendor Total:	\$35.70
Villa, David		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$89.00
			Vendor Total:	\$89.00
Wiens, Timothy S		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$89.00
			Vendor Total:	\$89.00
Wren, Jared Dewane				



# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1031

10/20/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Wurst, Danette K		1.0.530.0100.27.8581.26.03.000.0000	TRAVEL-IN DISTRICT	\$37.34
			Vendor Total:	\$37.34
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$39.83
			Vendor Total:	\$39.83
			Grand Total:	\$1,938.44

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1035

**Starting Check Number:** 113729

Check #	Date	Payee	Amount
113729	10/27/2023	3RD MILLENNIUM CLASSROOMS	\$8,000.00
113730	10/27/2023	ACCESS INFORMATION PROTECTED	\$4,622.81
113731	10/27/2023	ADVANCED PAGING & COMMUNICATIONS INC	\$131.77
113732	10/27/2023	ALL ABOUT TOWING	\$480.00
113733	10/27/2023	AMAZON	\$4,745.28
113734	10/27/2023	AMERIGAS PROPANE LP	\$1,829.95
113735	10/27/2023	AVAIL HOME HEALTH INC	\$477.75
113736	10/27/2023	BOOKSHARK LLC	\$225.38
113737	10/27/2023	CAPPEL, ANNE	\$50.00
113738	10/27/2023	CENGAGE LEARNING	\$226.61
113739	10/27/2023	CHARLIE'S PRODUCE	\$514.75
113740	10/27/2023	CMRS-FP	\$5,000.00
113741	10/27/2023	CO ENERGY	\$840.74
113742	10/27/2023	COMPLETE OFFICE LLC	\$32,689.44
113743	10/27/2023	ESD 101	\$4,771.25
113744	10/27/2023	ESD 189/NORTHWEST	\$3,500.00
113745	10/27/2023	FAUGHT, JENNIFER	\$70.00
113746	10/27/2023	FISHER'S TECHNOLOGY	\$5,218.46
113747	10/27/2023	FRANKLIN PARK URGENT CARE CENTER	\$885.00
113748	10/27/2023	HASHANI, ZYFER	\$30.00
113749	10/27/2023	HEGGERTY PHONEMIC AWARENESS	\$9,174.60
113750	10/27/2023	HOME DEPOT CREDIT SERVICES	\$97.66
113751	10/27/2023	HOME DEPOT PRO	\$326.48
113752	10/27/2023	HORIZON AUTOMATIC RAIN COMPANY DBA	\$315.84
113753	10/27/2023	IML SECURITY SUPPLY	\$200.38
113754	10/27/2023	INTERSTATE ALL BATTERY CENTER	\$53.71
113755	10/27/2023	JOHNSTONE SUPPLY	\$1,912.06
113756	10/27/2023	KCDA	\$2,591.83
113757	10/27/2023	KIST, KATIE	\$30.00
113758	10/27/2023	LEARNING A-Z	\$255.65
113759	10/27/2023	LIQUID LOGOS LLC	\$1,840.17
113760	10/27/2023	MAXIM STAFFING SOLUTIONS	\$7,164.60
113761	10/27/2023	MILLERSMITH, TISHA	\$1,333.33
113762	10/27/2023	MT BALDY COMMUNICATIONS SITE LLC	\$983.44
113763	10/27/2023	NATIONAL COLOR GRAPHICS, INC	\$3,651.50
113764	10/27/2023	NORTH 40 OUTFITTERS	\$8.63
113765	10/27/2023	NORTHWEST DISTRIBUTION	\$8,700.78
113766	10/27/2023	NSPIRE TOURS	\$4,800.00

# Mead School District No 354

## Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1035

**Starting Check Number:** 113729

Check #	Date	Payee	Amount
113767	10/27/2023	OXARC	\$15.91
113768	10/27/2023	PETROCARD SYSTEMS INC	\$4,511.08
113769	10/27/2023	PPC SOLUTIONS, INC	\$1,203.16
113770	10/27/2023	RAINBOW RESOURCES	\$2,536.94
113771	10/27/2023	SAFETY-KLEEN	\$258.21
113772	10/27/2023	SAVVAS LEARNING COMPANY LLC	\$2,167.09
113773	10/27/2023	SCHOLASTIC BOOK FAIRS..	\$71.62
113774	10/27/2023	SCHOLASTIC INC	\$100.27
113775	10/27/2023	SCOTT, RACHEL	\$10.00
113776	10/27/2023	SFMEA	\$275.00
113777	10/27/2023	SHERWIN WILLIAMS	\$274.38
113778	10/27/2023	SINGAPORE MATH INC	\$217.48
113779	10/27/2023	SPOKANE CO WATER DIST 3	\$3,429.89
113780	10/27/2023	SPOKESMAN REVIEW.	\$131.80
113781	10/27/2023	STAPLES ADVANTAGE	\$1,043.62
113782	10/27/2023	STOKKE, HEATHER	\$10.00
113783	10/27/2023	STONEWAY ELECTRIC	\$158.32
113784	10/27/2023	STS EDUCATION	\$2,389.28
113785	10/27/2023	STUDIES WEEKLY	\$848.89
113786	10/27/2023	TERRY'S DAIRY INC	\$12,777.26
113787	10/27/2023	UNIVERSAL ATHLETIC	\$270.25
113788	10/27/2023	US BANK CORPORATE PYMT SYSTEM	\$155,104.29
113789	10/27/2023	US FOODS INC	\$60,795.87
113790	10/27/2023	US LINEN & UNIFORM INC	\$82.95
113791	10/27/2023	WALTER E NELSON CO	\$641.12
113792	10/27/2023	WCP SOLUTIONS	\$1,278.44
113793	10/27/2023	WEIDEMANN, ALLISON	\$10.00
113794	10/27/2023	ZANER-BLOSER	\$2,618.50
113795	10/27/2023	ZENER, BRYNN	\$1,333.33
Total Amount:			\$372,314.80

End of Report

## Mead School District No 354

### Voucher Supplement Account Summary

Voucher Batch Number: 1036      10/27/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Arronge, Detlef Rolf				
		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$180.00
Clark, Kimberly L				
		1.0.530.0100.27.5100.15.15.000.0000	TEACHING SUPPLIES	\$5.38
Delgadillo, Ana Maria				
		1.0.530.2102.26.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$114.00
Gallinger, Marcy L				
		1.0.530.3451.31.8582.20.39.000.0000	TRAVEL-OUT OF DISTRICT	\$77.00
Hammond, Kari L				
		1.0.530.0100.27.5100.15.15.000.0000	TEACHING SUPPLIES	\$52.58
Moczulski, Cathy A				
		1.0.530.2102.26.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$327.21
Palpant, Kristen A				
		1.0.530.0100.26.7810.01.08.000.0000	MEMBERSHIP DUES AND FEES	\$138.00
Pelkie, Richard Thomas				
		1.0.530.0100.23.8582.28.28.000.0000	TRAVEL-OUT OF DISTRICT	\$312.81
Schultz, Kelly J				
		1.0.530.0100.21.8582.01.08.000.0000	TRAVEL-OUT OF DISTRICT	\$319.34
			Vendor Total:	\$180.00
			Vendor Total:	\$180.00
			Vendor Total:	\$5.38
			Vendor Total:	\$5.38
			Vendor Total:	\$114.00
			Vendor Total:	\$114.00
			Vendor Total:	\$77.00
			Vendor Total:	\$77.00
			Vendor Total:	\$52.58
			Vendor Total:	\$52.58
			Vendor Total:	\$327.21
			Vendor Total:	\$327.21
			Vendor Total:	\$138.00
			Vendor Total:	\$138.00
			Vendor Total:	\$312.81
			Vendor Total:	\$312.81
			Vendor Total:	\$319.34
			Vendor Total:	\$319.34
			Grand Total:	\$1,526.32

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1045

**Starting Check Number:** 113908

Check #	Date	Payee	Amount
113908	11/03/2023	A2Z INTERPRETING, LLC	\$137.47
113909	11/03/2023	ACTION DRAIN & ROOTER SERVICE	\$294.30
113910	11/03/2023	AGPARTS WORLDWIDE INC	\$1,128.20
113911	11/03/2023	AI-MEDIA TECHNOLOGIES LLC	\$2,035.50
113912	11/03/2023	AMAZON	\$677.70
113913	11/03/2023	AMERICAN ON SITE SERVICES	\$115.00
113914	11/03/2023	AVAIL HOME HEALTH INC	\$2,921.63
113915	11/03/2023	AVISTA UTILITIES	\$106,207.03
113916	11/03/2023	BARGREEN ELLINGSON INC	\$2,184.53
113917	11/03/2023	BLUUM OF TEXAS LLC	\$1,245.21
113918	11/03/2023	BOYS & GIRLS CLUBS OF SPOKANE CITY	\$9,833.41
113919	11/03/2023	BSN SPORTS	\$500.70
113920	11/03/2023	CAMPBELL, JEFF	\$10.50
113921	11/03/2023	CAMTEK	\$206.91
113922	11/03/2023	CD'A METALS	\$1,366.73
113923	11/03/2023	DAVIS, CHANITA	\$139.52
113924	11/03/2023	E3 DIAGNOSTICS	\$53.56
113925	11/03/2023	ELECTRIC CITY, INC.	\$2,199.78
113926	11/03/2023	FEDERAL EXPRESS CORP	\$71.15
113927	11/03/2023	FIRST CHOICE SERVICES	\$426.71
113928	11/03/2023	FISHER CONSTRUCTION GROUP INC	\$3,347.60
113929	11/03/2023	FISHER'S TECHNOLOGY	\$4,313.25
113930	11/03/2023	GOPHER	\$338.01
113931	11/03/2023	GREATAMERICA FINANCIAL SERVICES	\$740.11
113932	11/03/2023	GSL DISTRICT #8 SCHOOLS	\$2,185.00
113933	11/03/2023	HOMBEL, TONY	\$1,100.40
113934	11/03/2023	HOME DEPOT CREDIT SERVICES	\$110.80
113935	11/03/2023	HOME DEPOT PRO	\$2,039.66
113936	11/03/2023	HORIZON AUTOMATIC RAIN COMPANY DBA	\$1,047.37
113937	11/03/2023	INTERMAX NETWORKS	\$2,651.30
113938	11/03/2023	INTERSTATE ALL BATTERY CENTER	\$1,173.38
113939	11/03/2023	JOHNSTONE SUPPLY	\$315.12
113940	11/03/2023	JOSTENS	\$15.96
113941	11/03/2023	JW PEPPER	\$190.56
113942	11/03/2023	KCDA	\$1,652.38
113943	11/03/2023	KENWORTH SALES SPOKANE	\$3,427.56
113944	11/03/2023	LEARNING A-Z	\$863.28
113945	11/03/2023	LINC FOODS	\$1,628.10

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1045

Starting Check Number: 113908

Check #	Date	Payee	Amount
113946	11/03/2023	LIQUID LOGOS LLC	\$778.39
113947	11/03/2023	M & L SUPPLY	\$206.66
113948	11/03/2023	MACGILL	\$297.00
113949	11/03/2023	MOBIUS SPOKANE	\$1,100.00
113950	11/03/2023	MOMAR INCORPORATED	\$1,148.91
113951	11/03/2023	MY DRAGON BOOKS	\$155.40
113952	11/03/2023	NAPA AUTO PARTS	\$1,802.99
113953	11/03/2023	NCS PEARSON INC	\$6,186.34
113954	11/03/2023	NORTH 40 OUTFITTERS	\$443.82
113955	11/03/2023	NORTHWEST FENCE COMPANY	\$3,066.18
113956	11/03/2023	OSPI	\$1,570.78
113957	11/03/2023	OTIS ELEVATOR	\$648.58
113958	11/03/2023	PROJECT LEAD THE WAY INC	\$5,448.81
113959	11/03/2023	RAINBOW RESOURCES	\$830.70
113960	11/03/2023	RAYMOND WEST INTRALOGISTICS SOLUTIONS	\$2,575.25
113961	11/03/2023	REALLY GREAT READING	\$215.62
113962	11/03/2023	REFRIGERATION SUPPLIES DIST	\$372.29
113963	11/03/2023	RWC INTERNATIONAL	\$8,000.55
113964	11/03/2023	SCHOLASTIC BOOK FAIRS..	\$2,404.05
113965	11/03/2023	SCHOLASTIC INC-	\$237.16
113966	11/03/2023	SEATTLE POTTERY SUPPLY	\$3,033.42
113967	11/03/2023	SHERWIN WILLIAMS	\$190.42
113968	11/03/2023	SIMPLE SOLUTIONS LEARNING INC	\$200.00
113969	11/03/2023	SPOKANE EXERCISE	\$2,522.74
113970	11/03/2023	SPOKANE FALLS MUSIC ED ASSOC	\$775.00
113971	11/03/2023	SPOKANE TESTING SOLUTIONS	\$1,705.63
113972	11/03/2023	STARPLEX CORPORATION	\$1,896.00
113973	11/03/2023	STEVE WEISS MUSIC CO	\$836.07
113974	11/03/2023	STEVENS, CLAY PS	\$1,800.00
113975	11/03/2023	STONEWAY ELECTRIC	\$284.51
113976	11/03/2023	US FOODS INC	\$1,217.18
113977	11/03/2023	US LINEN & UNIFORM INC	\$82.95
113978	11/03/2023	WARDS NATURAL SCIENCE	\$93.85
113979	11/03/2023	WILLIAMS, SHEILA	\$67.40
113980	11/03/2023	YADON CONSTRUCTION SPECIALTIES INC	\$3,908.74
Total Amount:			\$214,998.77

End of Report

# Mead School District No 354

## Voucher Supplement Account Summary

Voucher Batch Number: 1046      11/03/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Birge, Shelly J		1.0.530.0100.25.5100.28.28.000.0000	GENERAL SUPPLIES	\$241.32
			Vendor Total:	\$241.32
Daniel, Adam Cooper		1.0.530.0100.23.8582.27.27.000.0000	TRAVEL-OUT OF DISTRICT	\$338.28
			Vendor Total:	\$338.28
Iverson, Jon Martin		1.0.530.0100.23.8582.26.26.000.0000	TRAVEL-OUT OF DISTRICT	\$284.42
			Vendor Total:	\$284.42
Walter, Matthew G		1.0.530.0100.23.8582.22.22.000.0000	TRAVEL-OUT OF DISTRICT	\$296.62
			Vendor Total:	\$296.62
Westermann, Joshalund Cyrus		1.0.530.0100.21.8582.01.08.000.0000	TRAVEL-OUT OF DISTRICT	\$318.04
			Vendor Total:	\$318.04
			Grand Total:	\$1,478.68

End of Report

**Mead School District No 354**

**Payee Listing**

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1051

**Starting Check Number:** 114010

Check #	Date	Payee	Amount
114010	11/07/2023	Tompkins, Abigail Julia	\$4,629.79
Total Amount:			\$4,629.79

**End of Report**



## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1052

**Starting Check Number:** 114011

Check #	Date	Payee	Amount
114011	11/10/2023	ABI ATTACHMENTS, INC.	\$7,982.60
114012	11/10/2023	ABSCO SOLUTIONS	\$212.59
114013	11/10/2023	ACE HARDWARE	\$122.58
114014	11/10/2023	ACTION DRAIN & ROOTER SERVICE	\$452.35
114015	11/10/2023	AI-MEDIA TECHNOLOGIES LLC	\$2,863.50
114016	11/10/2023	ALPHA OMEGA TOURS & CHARTERS	\$5,892.00
114017	11/10/2023	AMAZON	\$353.79
114018	11/10/2023	AMERICAN ON SITE SERVICES	\$2,066.53
114019	11/10/2023	ARROW CONCRETE AND ASPHALT SPECIALTIES	\$27,997.90
114020	11/10/2023	AUTOMATED LOGIC CONTRACTING SERVICES	\$8,908.02
114021	11/10/2023	AZURE, MELISSA	\$45.00
114022	11/10/2023	CAMP FIRE INLAND NORTHWEST	\$15,000.00
114023	11/10/2023	CAMTEK	\$1,876.61
114024	11/10/2023	CITY OF SPOKANE - UTILITIES DIVISION	\$10,179.17
114025	11/10/2023	CLEARWATER VALLEY MUSIC	\$1,561.15
114026	11/10/2023	CLEMENTS-SAMPSON, SARA	\$25.00
114027	11/10/2023	CORBAN, ELLICOTT	\$15.00
114028	11/10/2023	COWIE, TAYLOR	\$70.00
114029	11/10/2023	DAVIS, BLAIR	\$80.55
114030	11/10/2023	DAVIS, CHANITA	\$148.82
114031	11/10/2023	EMPLOYMENT SECURITY DEPART	\$21,414.78
114032	11/10/2023	ESD 101	\$7,357.76
114033	11/10/2023	EVCO SOUND & ELECTRONICS	\$496.73
114034	11/10/2023	FIRST CHOICE SERVICES	\$69.76
114035	11/10/2023	FISHER'S TECHNOLOGY	\$4,952.72
114036	11/10/2023	GEOGRAPHY MATTERS, INC	\$1,627.93
114037	11/10/2023	GRADUATION ALLIANCE	\$23,992.76
114038	11/10/2023	GROME, DONALD S	\$2,520.25
114039	11/10/2023	HOME DEPOT CREDIT SERVICES	\$62.84
114040	11/10/2023	HOME DEPOT PRO	\$11,128.51
114041	11/10/2023	HOPSKIPDRIVE INC	\$6,091.93
114042	11/10/2023	HOUSTON, PAIGE	\$150.00
114043	11/10/2023	IRS ENVIRONMENTAL OF WA INC	\$1,825.76
114044	11/10/2023	JOHNSON CONTROLS FIRE PROTECTION	\$1,247.99
114045	11/10/2023	JOHNSON, KIMMERLY	\$144.10
114046	11/10/2023	JOHNSTONE SUPPLY	\$1,873.08
114047	11/10/2023	JW PEPPER	\$328.32
114048	11/10/2023	M & L SUPPLY	\$186.21

**Mead School District No 354**

**Payee Listing**

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1052

Starting Check Number: 114011

Check #	Date	Payee	Amount
114049	11/10/2023	MCRUFFY PRESS	\$351.75
114050	11/10/2023	MODERN OFFICE EQUIP	\$147.15
114051	11/10/2023	MOMAR INCORPORATED	\$497.39
114052	11/10/2023	NAPA AUTO PARTS	\$573.08
114053	11/10/2023	NATIONAL COLOR GRAPHICS, INC	\$259.42
114054	11/10/2023	NOREGON SYSTEMS LLC	\$8,013.19
114055	11/10/2023	NORTH 40 OUTFITTERS	\$88.32
114056	11/10/2023	OXARC	\$222.72
114057	11/10/2023	PETROCARD SYSTEMS INC	\$5,588.37
114058	11/10/2023	PICKA TIME	\$175.00
114059	11/10/2023	PLATT ELECTRIC	\$643.06
114060	11/10/2023	PRO ED INC	\$3,503.86
114061	11/10/2023	RAINBOW RESOURCES	\$22.30
114062	11/10/2023	REFRIGERATION SUPPLIES DIST	\$84.74
114063	11/10/2023	RWC INTERNATIONAL	\$15,666.06
114064	11/10/2023	SCHOOLS INSURANCE ASSOC OF WA	\$2,500.00
114065	11/10/2023	SFMEA	\$750.00
114066	11/10/2023	SPOKANE CO ENVIRONMENTAL SERVICES	\$3,368.31
114067	11/10/2023	SPOKANE CO TREASURER	\$1,875.00
114068	11/10/2023	SPOKANE CO WATER DIST 3	\$115.05
114069	11/10/2023	SPOKANE CONCRETE CUTTING INC	\$381.15
114070	11/10/2023	SPOKANE REGIONAL HEALTH DISTRICT	\$22,650.00
114071	11/10/2023	SPRAY CENTER ELECTRONICS	\$149.23
114072	11/10/2023	STARPLEX CORPORATION	\$1,855.75
114073	11/10/2023	STONEWAY ELECTRIC	\$604.48
114074	11/10/2023	SUN RENTAL	\$299.48
114075	11/10/2023	SUNSHINE DISPOSAL & RECYCLING	\$3,582.13
114076	11/10/2023	TERRY'S DAIRY INC	\$21,197.94
114077	11/10/2023	THE CREATIVE OFFICE	\$577.60
114078	11/10/2023	US FOODS INC	\$78,680.11
114079	11/10/2023	US LINEN & UNIFORM INC	\$3,291.46
114080	11/10/2023	VERIZON..	\$528.29
114081	11/10/2023	WA ST FIRST AID	\$720.00
114082	11/10/2023	WASTE MANAGEMENT OF SPOKANE	\$17,247.47
114083	11/10/2023	WCP SOLUTIONS	\$10,131.23
114084	11/10/2023	WEATHERNET	\$1,375.00
114085	11/10/2023	WHITWORTH WATER DIST 2	\$7,534.56
114086	11/10/2023	WILDROSE GRAPHICS	\$2,293.09

# Mead School District No 354

## Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1052

**Starting Check Number:** 114011

Check #	Date	Payee	Amount
114087	11/10/2023	YADON CONSTRUCTION SPECIALTIES INC	\$346.62
114088	11/10/2023	ZIGGY'S	\$206.85
Total Amount:			\$389,421.80

End of Report

# Mead School District No 354

## Voucher Supplement Account Summary

Voucher Batch Number: 1053

11/10/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Anderson, Diana Frances		1.0.530.2101.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$20.37
			Vendor Total:	\$20.37
Armstrong, Kalin K		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$22.27
			Vendor Total:	\$22.27
Bagdon, Katie Lyanne		1.0.530.2100.21.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$32.75
			Vendor Total:	\$32.75
Barrington, John O		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$680.55
			Vendor Total:	\$680.55
Beeman, Deann C		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$147.05
			Vendor Total:	\$147.05
Bigelow, Rebecca Jean		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$19.85
			Vendor Total:	\$19.85
Boyle, Laura Estella		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00
			Vendor Total:	\$100.00
Conner, Justin P		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$96.00
			Vendor Total:	\$96.00
Daratha, Irvin Scott		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$96.00
			Vendor Total:	\$96.00
Doyle, Shelley Ann		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00
			Vendor Total:	\$100.00

# Mead School District No 354

## Voucher Supplement Account Summary

Voucher Batch Number: 1053      11/10/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
DuVall, Hannah Alene		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$100.00
			Vendor Total:	\$100.00
Ehli, Timothy Leroy		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$24.57
			Vendor Total:	\$24.57
Elmore, Brandee R		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$90.00
			Vendor Total:	\$90.00
Finch, Mary Ellen Robeson		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$90.00
			Vendor Total:	\$90.00
Fry, Jacob Christian		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$70.74
			Vendor Total:	\$70.74
Gamble, William M		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$96.00
			Vendor Total:	\$96.00
Griffith, Scott J		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00
			Vendor Total:	\$100.00
Gunther, Tanya M		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00
			Vendor Total:	\$100.00
Helfer, Jeanne Eggart		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$32.82
			Vendor Total:	\$32.82
Lee, Robert Edward II		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$96.00
			Vendor Total:	\$96.00

## Mead School District No 354

### Voucher Supplement Account Summary

Voucher Batch Number: 1053

11/10/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$95.00
			Vendor Total:	\$95.00
Lehrman, Jennifer True		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$37.21
			Vendor Total:	\$37.21
Madel, Susan S		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$6.49
			Vendor Total:	\$6.49
Martinsen, Jennifer L		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$15.07
			Vendor Total:	\$15.07
Moczulski, Cathy A		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$21.55
			Vendor Total:	\$21.55
Moloney, Ann Marie		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$44.02
			Vendor Total:	\$44.02
Murphy, Cheyenne S		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$79.33
			Vendor Total:	\$79.33
O'Donnal, Charmaine Coleman		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$110.63
			Vendor Total:	\$110.63
Olson, Jill Marie		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$38.39
			Vendor Total:	\$38.39
Oswalt, Mark Philo		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$70.49
			Vendor Total:	\$70.49

# Mead School District No 354

## Voucher Supplement Account Summary

Voucher Batch Number: 1053      11/10/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Palpant, Kristen A		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$38.91
			Vendor Total:	\$38.91
Panferov, Deborah A		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$92.00
			Vendor Total:	\$92.00
Patry, Katherine Sarah		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$21.95
			Vendor Total:	\$21.95
Porcayo, Eva Angelina Maria		1.1.530.0128.28.8581.20.03.000.0000	TRAVEL-IN DISTRICT	\$105.59
			Vendor Total:	\$105.59
Rabel, Jeffrey L		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$90.00
			Vendor Total:	\$90.00
Shulkin, Mark Rinehart		1.1.530.0128.28.8581.20.03.000.0000	TRAVEL-IN DISTRICT	\$49.13
			Vendor Total:	\$49.13
Thomas, Lori A		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$95.50
			Vendor Total:	\$95.50
Tuggle, Jermaine Marcell		1.1.530.0128.28.8581.20.03.000.0000	TRAVEL-IN DISTRICT	\$49.13
			Vendor Total:	\$49.13
Villa, David		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$92.00
			Vendor Total:	\$92.00
Wendle, Ned Patrick		1.0.530.9700.61.8582.07.34.000.0000	TRAVEL-OUT OF DISTRICT	\$154.00

## Mead School District No 354

### Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1053

11/10/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Westermann, Joshalund Cyrus		1.0.530.0100.21.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$154.00
			<b>Vendor Total:</b>	<b>\$80.24</b>
Wiens, Timothy S		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$92.00
			<b>Vendor Total:</b>	<b>\$92.00</b>
Wren, Jared Dewane		1.0.530.0100.27.8581.26.03.000.0000	TRAVEL-IN DISTRICT	\$41.27
			<b>Vendor Total:</b>	<b>\$41.27</b>
			<b>Grand Total:</b>	<b>\$3,534.87</b>

End of Report



**CAPITAL  
PROJECTS  
FUND**

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1336

Starting Check Number: 113513

Check #	Date	Payee	Amount
113513	<del>08/31/2023</del> 10-13-2023	BELFOR USA GROUP INC	\$22,586.86
Total Amount:			\$22,586.86

End of Report

Mead School District No 354

**Payee Listing**

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1032

Starting Check Number: 113699

Check #	Date	Payee	Amount
113699	10/20/2023	GARCO CONSTRUCTION INC	\$28,477.35
113700	10/20/2023	THE CREATIVE OFFICE	\$42,238.54
Total Amount:			\$70,715.89

End of Report

**Mead School District No 354**

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**Payee Listing**

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1037

**Starting Check Number:** 113796

Check #	Date	Payee	Amount
113796	10/27/2023	MEAD SCHOOL DISTRICT	\$814.32
<b>Total Amount:</b>			<u>\$814.32</u>

End of Report

# ASB FUND

# Mead School District No 354

## Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1026

Starting Check Number: 113584

Check #	Date	Payee	Amount
113584	10/13/2023	BSN SPORTS	\$377.37
113585	10/13/2023	DAYTON, SABINE	\$25.00
113586	10/13/2023	ELLISON, KAYDENCE	\$700.00
113587	10/13/2023	FERRIS HIGH SCHOOL	\$100.00
113588	10/13/2023	FREEMAN HIGH SCHOOL	\$300.00
113589	10/13/2023	HERFF JONES INC	\$8,364.04
113590	10/13/2023	LAKESIDE HIGH SCHOOL	\$100.00
113591	10/13/2023	MARCY, JON	\$25.00
113592	10/13/2023	MEAD HIGH SCHOOL	\$100.00
113593	10/13/2023	MEDICAL LAKE SCHOOL DISTRICT NO 326	\$225.00
113594	10/13/2023	MILLER, SYRENE	\$25.00
113595	10/13/2023	MOMENTUM INC	\$563.47
113596	10/13/2023	NORTHWEST CHRISTIAN SCHOOLS	\$175.00
113597	10/13/2023	RICHLAND SCHOOL DIST	\$350.00
113598	10/13/2023	ROGERS HIGH SCHOOL	\$275.00
113599	10/13/2023	ROSS POINT	\$2,648.26
113600	10/13/2023	SUNRISE CUSTOM APPAREL	\$537.94
113601	10/13/2023	UNIVERSITY HIGH SCHOOL	\$375.00
113602	10/13/2023	WASHINGTON OFFICIALS ASSOCIATION	\$274.50
Total Amount:			\$15,540.58

End of Report

# Mead School District No 354

## Payee Listing

Fiscal Year: 2022-2023

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1337

**Starting Check Number:** 113514

Check #	Date	Payee	Amount
113514	08/31/2023	MEAD SCHOOL DISTRICT	\$3,262.78
113515	08/31/2023	MT SPOKANE ASB	\$508.86
Total Amount:			\$3,771.64

10-13-2023

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1033

**Starting Check Number:** 113701

Check #	Date	Payee	Amount
113701	10/20/2023	A-L COMPRESSED GASES	\$7.78
113702	10/20/2023	AMAZON	\$899.61
113703	10/20/2023	BSN SPORTS	\$3,541.94
113704	10/20/2023	CASCADIA SCREEN PRINTING	\$388.42
113705	10/20/2023	COACH COMM LLC	\$6,890.00
113706	10/20/2023	CREATIVE COSTUME & DESIGN INC	\$2,197.50
113707	10/20/2023	FERRIS HIGH SCHOOL	\$300.00
113708	10/20/2023	IGNITE2UNITE LLC	\$2,350.00
113709	10/20/2023	LEWIS & CLARK HS	\$150.00
113710	10/20/2023	LIBERTY SCHOOL DISTRICT	\$175.00
113711	10/20/2023	LIQUID LOGOS LLC	\$1,576.14
113712	10/20/2023	LUDIKER MUSIC	\$157.90
113713	10/20/2023	MEAD SCHOOL DISTRICT	\$150.00
113714	10/20/2023	MOULTON, MARY	\$150.00
113715	10/20/2023	MR TUX	\$1,621.49
113716	10/20/2023	NSPA	\$1,525.00
113717	10/20/2023	OAK HARBOR PUBLIC SCHOOLS	\$200.00
113718	10/20/2023	PENSKE TRUCK LEASING CO	\$349.95
113719	10/20/2023	PEPSI COLA BOTTLING CO	\$396.31
113720	10/20/2023	SHADLE PARK HIGH SCHOOL	\$350.00
113721	10/20/2023	SPOKANE COMM COLLEGE	\$1,400.00
113722	10/20/2023	TROPHIES UNLIMITED	\$1,678.60
113723	10/20/2023	UNIVERSAL ATHLETIC	\$631.62
113724	10/20/2023	VARSITY	\$9,670.32
113725	10/20/2023	WAVERLY'S COFFEE INC	\$165.00
113726	10/20/2023	WIAA	\$100.00
113727	10/20/2023	WILDROSE GRAPHICS	\$459.00
113728	10/20/2023	WORLDSTRIDES HERITAGE PERFORMANCE PROG	\$850.00
Total Amount:			\$38,331.58

End of Report



**Mead School District No 354**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1034      10/20/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Butz, Nancy M		4.0.530.1550.00.0000.27.00.000.0000	LEADERSHIP	\$48.07
			Vendor Total:	\$48.07
PETERS, PAUL		4.0.530.2000.00.0000.28.00.000.0000	ASB ATHLETICS	\$404.81
			Vendor Total:	\$404.81
			Grand Total:	\$452.88

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1038

**Starting Check Number:** 113797

Check #	Date	Payee	Amount
113797	10/27/2023	AMERICAN ON SITE SERVICES	\$925.00
113798	10/27/2023	ASSISTANT COACH FUNDRAISING LLC	\$8,222.00
113799	10/27/2023	BSN SPORTS	\$1,797.43
113800	10/27/2023	CAMPBELL, CARRIE	\$15.00
113801	10/27/2023	DAVIDSON, ELIZABETH	\$15.00
113802	10/27/2023	EAGLES ATHLETICS	\$3,315.66
113803	10/27/2023	ESCHENBACHER, KEELY	\$30.00
113804	10/27/2023	FAUGHT, JENNIFER	\$30.00
113805	10/27/2023	HARRIS, MACHELLE	\$100.00
113806	10/27/2023	HENDERSHOT, CASSANDRA	\$15.00
113807	10/27/2023	HERFF JONES INC	\$3,361.13
113808	10/27/2023	HUDL	\$8,495.30
113809	10/27/2023	JOURNALISM EDUCATION ASSOCIATION	\$220.00
113810	10/27/2023	JOY, KATE	\$250.00
113811	10/27/2023	K C ENTERPRISES	\$2,371.22
113812	10/27/2023	KCDA	\$96.08
113813	10/27/2023	KIST, KATIE	\$15.00
113814	10/27/2023	LAKE STEVENS SCHOOL DISTRICT	\$400.00
113815	10/27/2023	LAKELAND HIGH SCHOOL	\$200.00
113816	10/27/2023	LANCTOT, BETH	\$30.00
113817	10/27/2023	MICHAELSEN, SHILO	\$15.00
113818	10/27/2023	MICKELSON, ASHLEE	\$15.00
113819	10/27/2023	MOORE, RANDI	\$15.00
113820	10/27/2023	MT SPOKANE ASB	\$10.00
113821	10/27/2023	ROGERS HIGH SCHOOL	\$200.00
113822	10/27/2023	SCOTT, RACHEL	\$15.00
113823	10/27/2023	SIBBETT, JENNIFER	\$15.00
113824	10/27/2023	SMITH, CHRISTY	\$15.00
113825	10/27/2023	STAGE	\$1,340.00
113826	10/27/2023	STARPLEX CORPORATION	\$1,945.13
113827	10/27/2023	STOKKE, HEATHER	\$15.00
113828	10/27/2023	US BANK CORPORATE PYMT SYSTEM	\$64,972.12
113829	10/27/2023	WEIDEMANN, ALLISON	\$15.00
113830	10/27/2023	WESTERMAN, ERIKA	\$15.00
113831	10/27/2023	WILDROSE GRAPHICS	\$939.04
<b>Total Amount:</b>			<b>\$99,445.11</b>

End of Report

**Mead School District No 354**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1039 10/27/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Smith, Kathleen Louise		4.0.960.1060.00.0000.26.00.000.0000	MEMBERSHIP	\$15.00
			Vendor Total:	\$15.00
			Grand Total:	\$15.00

End of Report

# Mead School District No 354

## Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1047

**Starting Check Number:** 113981

Check #	Date	Payee	Amount
113981	11/03/2023	AMAZON	\$315.17
113982	11/03/2023	AREA XI DECA	\$250.00
113983	11/03/2023	ASSISTANT COACH FUNDRAISING LLC	\$10,661.90
113984	11/03/2023	BRITO, LUIS	\$750.00
113985	11/03/2023	BSN SPORTS	\$3,950.97
113986	11/03/2023	COEUR D'ALENE CHARTER ACADEMY, INC	\$160.00
113987	11/03/2023	COFFIELD, JESSICA	\$25.00
113988	11/03/2023	ELECTRIC CITY, INC.	\$2,199.78
113989	11/03/2023	ENTERPRISE HOLDINGS, INC	\$584.98
113990	11/03/2023	ENTERTAINMENT WAREHOUSE	\$461.24
113991	11/03/2023	GONZAGA ATHLETICS	\$2,400.00
113992	11/03/2023	HANFORD HIGH SCHOOL	\$200.00
113993	11/03/2023	HERFF JONES INC	\$2,302.03
113994	11/03/2023	MEAD SCHOOL DISTRICT	\$2,446.75
113995	11/03/2023	MOMENTUM INC	\$311.33
113996	11/03/2023	MT SPOKANE ASB	\$175.00
113997	11/03/2023	PENSKE TRUCK LEASING CO	\$1,003.71
113998	11/03/2023	RIVERSIDE PRINTSHOP	\$194.58
113999	11/03/2023	SANTOS IV, DONACIANO	\$375.00
114000	11/03/2023	THE BLUE DOOR THEATRE	\$450.00
114001	11/03/2023	UNITED SPIRIT ASSOCIATION	\$345.00
114002	11/03/2023	WASHINGTON OFFICIALS ASSOCIATION	\$28,800.00
114003	11/03/2023	WAVERLY'S COFFEE INC	\$107.25
114004	11/03/2023	WEST COAST SCREEN PRINTING & EMBROIDERY	\$2,560.51
114005	11/03/2023	WSFA	\$200.00
114006	11/03/2023	YMCA	\$1,334.00
Total Amount:			\$62,564.20

End of Report

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1048

11/03/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Heifer, Jeanne Eggart		4.0.530.2830.00.0000.27.00.000.0000	GIRLS CROSS COUNTRY	\$27.51
			Vendor Total:	\$27.51
			Grand Total:	\$27.51

End of Report

# Mead School District No 354

## Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1054

**Starting Check Number:** 114089

Check #	Date	Payee	Amount
114089	11/10/2023	BSN SPORTS	\$1,930.58
114090	11/10/2023	COSTELLO, PHIL	\$161.33
114091	11/10/2023	COWIE, TAYLOR	\$30.00
114092	11/10/2023	ENTERPRISE HOLDINGS, INC	\$323.73
114093	11/10/2023	ERICKSON, JOSIE	\$14.00
114094	11/10/2023	GARLAND PRINTING CO	\$222.91
114095	11/10/2023	GROWN FOLKS TRUCKING LLC	\$2,000.00
114096	11/10/2023	LAKE CITY HIGH SCHOOL	\$236.00
114097	11/10/2023	MEAD SCHOOL DISTRICT FACILITIES	\$1,283.93
114098	11/10/2023	MECA SPORTSWEAR	\$383.60
114099	11/10/2023	NORTHWOOD MIDDLE SCHOOL	\$50.00
114100	11/10/2023	PENSKE TRUCK LEASING CO	\$291.40
114101	11/10/2023	ROGERS HIGH SCHOOL	\$175.00
114102	11/10/2023	SELAH SCHOOL DISTRICT #119	\$200.00
114103	11/10/2023	SHADLE PARK HIGH SCHOOL	\$175.00
114104	11/10/2023	TAYLOR, JEN	\$100.00
114105	11/10/2023	THE BLUE DOOR THEATRE	\$450.00
114106	11/10/2023	VARSITY SCOREBOARDS	\$20,892.47
114107	11/10/2023	WASHINGTON OFFICIALS ASSOCIATION	\$1,777.04
114108	11/10/2023	WEST VALLEY SCHOOL DIST #208	\$200.00
114109	11/10/2023	WYNNE, N'KIA	\$7.00
<b>Total Amount:</b>			<b>\$30,903.99</b>

End of Report

# Mead School District No 354

## Voucher Supplement Account Summary

Voucher Batch Number: 1055      11/10/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Butz, Nancy M		4.0.530.3200.00.0000.27.00.000.0000	CHEERLEADING	\$100.15
			Vendor Total:	\$100.15
			Grand Total:	\$100.15

End of Report

## EXTRA CURRICULAR CONTRACTS

November 2023

Location	First Name	Last Name	Activity	Amount
Highland Middle	Stu	Flesland	Softball	\$ 2,819.00
Highland Middle	Suzie	Killian	Cross Country	\$ 1,252.00
Highland Middle	Suzie	Killian	Volleyball	\$ 1,252.00
Highland Middle	Shay	Labissoniere	Volleyball	\$ 1,252.00
Highland Middle	Mark	Rasmussen	Softball	\$ 4,349.00
Highland Middle	Mark	Rasmussen	Volleyball	\$ 1,655.00
Highland Middle	Steve	Rupe	Volleyball	\$ 1,994.00
Mead High	Jim	Jones	Football	\$ 3,761.00
Mountainside Middle	Michael	Bartlett	Wrestling	\$ 2,906.00
Mountainside Middle	Mackenzie	Blanc	Volleyball 6th	\$ 1,252.00
Mountainside Middle	Mackenzie	Blanc	Volleyball 7th	\$ 2,819.00
Mountainside Middle	Richard	Bondurant	Wrestling	\$ 2,906.00
Mountainside Middle	Shawn	Clegg	Volleyball 7th	\$ 4,486.00
Mountainside Middle	Jacob	Fry	Wrestling	\$ 3,543.00
Mountainside Middle	Erin	Glasser	Volleyball 8th	\$ 4,269.00
Mountainside Middle	Ashly	Hoffman	Volleyball 7th	\$ 3,130.00
Mountainside Middle	Sabine	Mai	Volleyball 8th	\$ 2,906.00
Mountainside Middle	Melissa	Mather	Volleyball 8th	\$ 3,962.00
Mountainside Middle	Hailee	Muller	Volleyball 8th	\$ 2,906.00
Mountainside Middle	Kim	Ralston	Volleyball 6th	\$ 1,933.00
Mountainside Middle	Kim	Ralston	Volleyball 7th	\$ 4,349.00
Mountainside Middle	Sherilyn	Redmon	Volleyball	\$ 1,332.00
Mountainside Middle	Christian	Smith	Wrestling	\$ 2,906.00
Mt. Spokane	Jainey	Etten	Soccer Addit. VOE	\$ 114.00
Mt. Spokane	Kyle	Snell	Football Addit. VOE's	\$ 4,136.50
Northwood	Amber	Santilli	Cross Country Add'l VOE	\$ 616.00



**SUPPLEMENTAL CONTRACT**

November 2023

<b>Location</b>	<b>First Name</b>	<b>Last Name</b>	<b>Activity</b>	<b>Amount</b>
Brentwood	Alfred	Snyder	Clothing Allowance	\$ 615.00
Brentwood	Ronald	Wiese	Clothing Allowance	\$ 615.00
Colbert	Jeffery	Campbell	Clothing Allowance	\$ 615.00
Colbert	Thomas	McNamee	Clothing Allowance	\$ 615.00
Creekside	Melissa	Eckley	Clothing Allowance	\$ 615.00
Custodial Services	Austin	Atchley	Clothing Allowance	\$ 615.00
Custodial Services	Shelly	Bower	Clothing Allowance	\$ 615.00
Custodial Services	Thomas	Brasch	Clothing Allowance	\$ 615.00
Custodial Services	Jeramiah	Kerbs	Clothing Allowance	\$ 615.00
Custodial Services	Timothy	McMichael	Clothing Allowance	\$ 615.00
Custodial Services	Marty	Melson	Clothing Allowance	\$ 615.00
Custodial Services	Cheyeanne	Murphy	Clothing Allowance	\$ 615.00
Custodial Services	Craig	Phillips	Clothing Allowance	\$ 615.00
Custodial Services	James	Russell	Clothing Allowance	\$ 615.00
Custodial Services	Anita	Self	Clothing Allowance	\$ 615.00
Custodial Services	Kody	Waddell	Clothing Allowance	\$ 571.17
Custodial Services	Roy	West	Clothing Allowance	\$ 615.00
Evergreen	Jamie	Cartwright	Clothing Allowance	\$ 615.00
Evergreen	Mark	Pierce	Clothing Allowance	\$ 615.00
Farwell	Derek	Ruby	Clothing Allowance	\$ 615.00
Farwell	Shaun	Hoseid	Clothing Allowance	\$ 615.00
Highland Middle	Christopher	Crosby	Clothing Allowance	\$ 615.00
Highland Middle	William	Martin	Clothing Allowance	\$ 615.00
Highland Middle	Dean	Miller	Clothing Allowance	\$ 615.00
Highland Middle	Donna	Ostrom	Clothing Allowance	\$ 615.00
Highland Middle	Drew	Piper	Access Time Coordinator	\$ 1,500.00
Highland Middle	Tammy	Rodgers	Counselor Extra Days	\$ 1,758.03
Learning Services	Shanti	Anderson	MAP Proctor Training	\$ 174.00
Learning Services	Michael	Bartlett	MAP Proctor Training	\$ 174.00
Learning Services	Mackenzie	Blanc	MAP Proctor Training	\$ 174.00
Learning Services	Jennifer	Denenny	MAP Proctor Training	\$ 174.00
Learning Services	Julie	Dent	MAP Proctor Training	\$ 174.00
Learning Services	Stacy	Erickson	MAP Proctor Training	\$ 174.00
Learning Services	Crystal	Farnsworth	MAP Proctor Training	\$ 174.00
Learning Services	Hannah	Fry	MAP Proctor Training	\$ 174.00
Learning Services	Jennifer	Gates	MAP Proctor Training	\$ 174.00
Learning Services	Melissa	Gray	MAP Proctor Training	\$ 174.00
Learning Services	Bruce	Hagstrom	MAP Proctor Training	\$ 174.00
Learning Services	Samantha	Hand	MAP Proctor Training	\$ 174.00
Learning Services	Benjamin	Hunter	MAP Proctor Training	\$ 174.00
Learning Services	Kathryn	Jordan	MAP Proctor Training	\$ 174.00
Learning Services	Tamara	Lee	MAP Proctor Training	\$ 174.00
Learning Services	Hilary	Linklater	MAP Proctor Training	\$ 174.00
Learning Services	Michael	Nelson	MAP Proctor Training	\$ 174.00
Learning Services	Richard	Peacock	MAP Proctor Training	\$ 174.00
Learning Services	Kim	Perdue	MAP Proctor Training	\$ 174.00

SUPPLEMENTAL CONTRACT

November 2023

<b>Location</b>	<b>First Name</b>	<b>Last Name</b>	<b>Activity</b>	<b>Amount</b>
Learning Services	Kelli	Reilly	MAP Proctor Training	\$ 174.00
Learning Services	Mollie	Reischman	MAP Proctor Training	\$ 174.00
Learning Services	Amanda	Sandoval	MAP Proctor Training	\$ 174.00
Learning Services	Kirsten	Sandstrom	MAP Proctor Training	\$ 174.00
Learning Services	Nara	Spade	MAP Proctor Training	\$ 174.00
Learning Services	Alexis	Stophlet	MAP Proctor Training	\$ 174.00
Learning Services	Rachel	Swanson	MAP Proctor Training	\$ 174.00
Learning Services	Jacobe	Valenzuela	MAP Proctor Training	\$ 174.00
Learning Services	Jacob	Zachman	MAP Proctor Training	\$ 174.00
Mead	Gordon	Nyberg	Clothing Allowance	\$ 615.00
Mead	Ethan	Pelkie	Clothing Allowance	\$ 615.00
Mead High	Susan	Chandler	AP Coordinator	\$ 1,500.00
Mead High	Melanie	Fender	AP Coordinator Transition Stipend	\$ 500.00
Mead High	Aaron	Hand	Clothing Allowance	\$ 615.00
Mead High	Richard	McCarty	Clothing Allowance	\$ 615.00
Mead High	Matthew	Segalski	Clothing Allowance	\$ 615.00
Mead High	Thomas	Shupp	Clothing Allowance	\$ 615.00
Mead High	Kevin	Snyder	Clothing Allowance	\$ 615.00
Mead High	Randall	Swanson	Clothing Allowance	\$ 615.00
Mead Learning Options	Cheri	Bayley	Clothing Allowance	\$ 615.00
Mead Learning Options	Dennis	Faiuson	Clothing Allowance	\$ 615.00
Mead Learning Options	Donald	Gilbert	Clothing Allowance	\$ 615.00
meadow Ridge	Kristopher	Nutt	Clothing Allowance	\$ 615.00
Meadow Ridge	Scott	Schmidt	Clothing Allowance	\$ 615.00
Midway	Eric	Magnuson	Clothing Allowance	\$ 615.00
Midway	Edward	West	Clothing Allowance	\$ 615.00
Mountainside Middle	Michael	Carter	Clothing Allowance	\$ 615.00
Mountainside Middle	Diane	Glover	Clothing Allowance	\$ 615.00
Mountainside Middle	Gerald	Lahde	Clothing Allowance	\$ 615.00
Mountainside Middle	Daisy	Lizana	Clothing Allowance	\$ 615.00
Mt Spokane	Brian	Carlton	Clothing Allowance	\$ 615.00
Mt Spokane	John	Hendrix	Clothing Allowance	\$ 615.00
Mt. Spokane	Jeffrey	Reilly	Clothing Allowance	\$ 615.00
Mt. Spokane	Ronald	Steele	Clothing Allowance	\$ 615.00
Northwood Middle	Evan	Burch	Clothing Allowance	\$ 615.00
Northwood Middle	Alana	Cummings	Counselor Extra Days	\$ 1,952.44
Northwood Middle	Michael	Devereaux	Clothing Allowance	\$ 615.00
Northwood Middle	Michael	Marcoux	Clothing Allowance	\$ 615.00
Northwood Middle	Brock	Salzman	Access Time Coordinator	\$ 1,500.00
Prairie View	Jose	Gonzales	Clothing Allowance	\$ 615.00
Prairie View	Sony	Ha	Clothing Allowance	\$ 615.00
Shiloh Hills	Keven	Gebeke	Clothing Allowance	\$ 615.00
Skyline	Michael	Lukich	Clothing Allowance	\$ 615.00
Skyline	Kyle	River	Clothing Allowance	\$ 615.00
Special Services	Julie	Carroll	Psych Overload	\$ 3,926.73
Special Services	Tracy	Ench	Lead Nurse Responsibility Stipend	\$ 4,696.37

SUPPLEMENTAL CONTRACT

November 2023

<b>Location</b>	<b>First Name</b>	<b>Last Name</b>	<b>Activity</b>	<b>Amount</b>
Special Services	Jill	Olson	Psych Overload	\$ 4,182.09
Special Services	Heather	Thoburn	Psych Overload	\$ 4,182.09
Warehouse	Landon	Baum	Clothing Allowance	\$ 615.00
Warehouse	Jacob	Buerger	Clothing Allowance	\$ 615.00
Warehouse	Jay	Maggard	Clothing Allowance	\$ 615.00
Warehouse	David	Porter	Clothing Allowance	\$ 307.50
Warehouse	Raymond	Roberts	Clothing Allowance	\$ 307.50
Warehouse	David	Siem	Clothing Allowance	\$ 615.00
Warehouse	Tessa	Weiss	Clothing Allowance	\$ 615.00

CO CURRICULAR CONTRACTS

November 2023

<b>Location</b>	<b>First Name</b>	<b>Last Name</b>	<b>Activity</b>	<b>Amount</b>
Mountainside	Devon	Del Rosario	PRISM Club	\$ 1,305.00
Mountainside	Jolynn	Watson-Thomas	Math is Cool	\$ 1,305.00

**MEAD SCHOOL DISTRICT**

Board Meeting of November 13, 2023  
**New Business**

**VI.B.**

**Agenda Item:       Resolution No. 23-14**  
**EP&O Replacement Levy**

**Background:**

Every three years the Mead School District seeks voter approval of an excess levy for enrichment and operations support. The levy approved by voters in February 2021 expires at the end of the 2024 calendar year.

**Fiscal Impact:**

Local funds represent approximately 13.6% of the Mead School District operating budget and supports small class sizes, activities (band, choir, drama, orchestra), athletics (middle and high school), increased learning opportunities (AP, STEM and highly capable), reading, music and PE specialists, counselors and social workers, nurses, bus transportation and much more.

**Other Considerations:**

Resolution 23-14 sets the levy amount for voter approval at \$29,340,000 for 2025, \$30,510,000 for 2026 and \$31,730,000 for 2027 and a special election date of February 13, 2024. The estimated tax rate for the enrichment levy each year is \$2.50.

**Superintendent Comments and Recommendation:**

Recommend adoption of Resolution No. 23-14.

**Attachment:** Resolution 23-14

MEAD SCHOOL DISTRICT NO. 354  
SPOKANE COUNTY, WASHINGTON

RESOLUTION NO. 23-14

A RESOLUTION of the Board of Directors of Mead School District No. 354, Spokane County, Washington, providing for the submission to the voters of the District at a special election to be held on February 13, 2024, of a proposition authorizing an excess tax levy to be made annually for three years commencing in 2024 for collection in 2025 of \$29,340,000, in 2025 for collection in 2026 of \$30,510,000, and in 2026 for collection in 2027 of \$31,730,000, for the District's General Fund to pay expenses of educational programs and operations; designating the District's Chief Financial Officer and special counsel to receive notice of the ballot title from the Auditor of Spokane County, Washington; and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MEAD SCHOOL DISTRICT NO. 354, SPOKANE COUNTY, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Mead School District No. 354, Spokane County, Washington (the "District"), takes note of the following facts and makes the following findings and determinations:

(a) Calendar year 2024 is the last year of collection of the District's current three-year General Fund renewal enrichment and operations tax levy, which was authorized pursuant to Resolution No. 20-13, adopted by the Board on November 23, 2020, and approved by the voters at a special election held and conducted within the District on February 9, 2021.

(b) With the expiration of the District's current three-year General Fund renewal enrichment and operations tax levy, it appears certain that the money in the District's General Fund for the school years 2024-2025, 2025-2026, 2026-2027 and 2027-2028 will be insufficient to permit the District to meet the educational needs of its students and pay expenses of programs, services, and staff not funded by the State of Washington (the "State"), all as more particularly set forth in Section 3 of this resolution, during such school years, and that it is necessary that a replacement excess tax levy of \$29,340,000 be made in 2024 for collection in 2025, \$30,510,000 be made in 2025 for collection in 2026, and \$31,730,000 be made in 2026 for collection in 2027 for the District's General Fund to provide the money required to meet those expenses.

(c) The District's proposed three-year General Fund educational programs and operations tax levy authorized in this resolution provides for approximately the same educational programs and operations purposes as the District's expiring three-year General Fund renewal enrichment and operations tax levy.

(d) Pursuant to Article VII, Section 2(a) of the Washington Constitution and Revised Code of Washington ("RCW") 84.52.053, the District may submit to its voters at a special election, for their approval or rejection, a proposition authorizing the District to levy annual excess property taxes for support of (*i.e.*, to pay or fund) educational programs and operations expenses.

(e) The District has received approval of its educational programs and operations tax levy expenditure plan from the Office of the Superintendent of Public Instruction under RCW 28A.505.240 as required by RCW 84.52.053(4), a copy of which is on file with the District.

Section 2. Calling of Election. The Auditor of Spokane County, Washington, as *ex officio* Supervisor of Elections (the “Auditor”), is requested to call and conduct a special election in the manner provided by law to be held in the District on February 13, 2024, for the purpose of submitting to the District’s voters, for their approval or rejection, the proposition authorizing a replacement General Fund educational programs and operations tax levy on all of the taxable property within the District (the assessed value of such representing 100% of true and fair value unless specifically provided otherwise by law) to be made annually for three years commencing in 2024 for collection in 2025 of \$29,340,000, the estimated dollar rate of tax levy required to produce such an amount being \$2.50 per \$1,000 of assessed value, in 2025 for collection in 2026 of \$30,510,000, the estimated dollar rate of tax levy required to produce such an amount being \$2.50 per \$1,000 of assessed value, and in 2026 for collection in 2027 of \$31,730,000, the estimated dollar rate of tax levy required to produce such an amount being \$2.50 per \$1,000 of assessed value, all in excess of the maximum tax levy allowed by law for school districts without voter approval. The exact tax levy rate and amount to be collected may be adjusted based upon the actual assessed value of the taxable property within the District and the limitations imposed by law at the time of the tax levy.

Section 3. Use of Taxes. If the proposition authorized by this resolution is approved by the requisite number of voters, the District will be authorized to levy the excess property taxes up to the amounts provided in this resolution to meet the educational needs of its students and pay expenses of programs, services, and staff not funded by the State, including, but not limited to, elective and advanced courses, special education, nurses, counselors, technology support, safety, security, performing arts, athletics, and extracurricular activities, during the school years 2024-2025, 2025-2026, 2026-2027 and 2027-2028, all as may be authorized by law and determined necessary by the Board. Pending the receipt of those taxes, the District may issue short-term obligations pursuant to chapter 39.50 RCW or contract indebtedness pursuant to RCW 28A.530.080. Upon receipt, the District may use those taxes to repay such short-term obligations or indebtedness, all as may be authorized by law and determined necessary and advisable by the Board.

*[Remainder of page intentionally left blank]*

Section 4. Form of Ballot Title. Pursuant to RCW 29A.36.071, the Spokane County Prosecuting Attorney is requested to prepare the concise description of the aforesaid proposition for the ballot title in substantially the following form:

PROPOSITION NO. 1

MEAD SCHOOL DISTRICT NO. 354

REPLACEMENT OF EXPIRING EDUCATIONAL PROGRAMS AND OPERATIONS LEVY

The Board of Directors of Mead School District No. 354 adopted Resolution No. 23-14, concerning a proposition to fund educational programs and operations. This proposition would authorize the District to levy the following excess taxes, replacing an expiring levy, on all taxable property within the District, for programs, services, and staff not funded by the State (including elective and advanced courses, special education, nurses, counselors, technology support, safety, security, performing arts, athletics, and extracurricular activities):

<u>Collection Year</u>	<u>Estimated Levy Rate/\$1,000</u> <u>Assessed Value</u>	<u>Levy Amount</u>
2025	\$2.50	\$29,340,000
2026	\$2.50	\$30,510,000
2027	\$2.50	\$31,730,000

all as provided in Resolution No. 23-14. Should this proposition be approved?

LEVY . . . YES

LEVY . . . NO

Section 5. Authorization to Deliver Resolution to Auditor and Perform Other Necessary Duties. The Secretary to the Board (the “Secretary”) or the Secretary’s designee is authorized and directed to: (a) present a certified copy of this resolution to the Auditor no later than December 15, 2023; and (b) perform such other duties as are necessary or required by law to submit to the District’s voters at the aforesaid special election, for their approval or rejection, the proposition authorizing the District to levy excess property taxes for support of educational programs and operations expenses.

Section 6. Notices Relating to Ballot Title. For purposes of receiving notice of the exact language of the ballot title required by RCW 29A.36.080, the Board hereby designates (a) the District’s Chief Financial Officer (Heather Ellingson), telephone: 509.465.6048; email: [heather.ellingson@mead354.org](mailto:heather.ellingson@mead354.org); and (b) special counsel, Foster Garvey P.C. (Jim McNeill), telephone: 509.777.1602; email: [jim.mcneill@foster.com](mailto:jim.mcneill@foster.com), as the individuals to whom the Auditor shall provide such notice. The Secretary is authorized to approve changes to the ballot title, if any, determined necessary by the Auditor or the Spokane County Prosecuting Attorney.

Section 7. Execution: General Authorization and Ratification. This resolution may be executed by the Directors being present and voting in favor of the resolution, or only the President



of the Board (the "President"), and attested by the Secretary, in tangible medium, manual, facsimile or electronic form under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, or in any other manner evidencing its adoption. The Secretary, the District's Chief Financial Officer, the President, and the District's special counsel, Foster Garvey P.C., are hereby further severally authorized and directed to take such actions and to create, accept, execute, send, use and rely upon such tangible medium, manual, facsimile or electronic documents, records and signatures under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, as in their judgment may be necessary or desirable to effectuate the provisions of this resolution. All actions taken prior to the effective date of this resolution in furtherance of and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 8. Severability. If any provision of this resolution is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution, or of the levy or collection of excess property taxes authorized herein.

Section 9. Effective Date. This resolution takes effect from and after its adoption.

ADOPTED by the Board of Directors of Mead School District No. 354, Spokane County, Washington, at a regular open public meeting held this 13<sup>th</sup> day of November, 2023.

MEAD SCHOOL DISTRICT NO. 354  
SPOKANE COUNTY, WASHINGTON

\_\_\_\_\_  
President and Director

\_\_\_\_\_  
Vice President and Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

ATTEST:

\_\_\_\_\_  
TRAVIS W. HANSON  
Secretary to the Board of Directors

CERTIFICATION

I, TRAVIS W. HANSON, Secretary to the Board of Directors of Mead School District No. 354, Spokane County, Washington (the "District"), hereby certify as follows:

1. The foregoing Resolution No. 23-14 (the "Resolution") is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board of Directors of the District (the "Board") held at its regular meeting place on November 13, 2023 (the "Meeting"), as that Resolution appears in the records of the District, and the Resolution is now in full force and effect; and

2. The Meeting was duly convened, held and included an opportunity for public comment, in all respects in accordance with law, a quorum of the members of the Board was present throughout the Meeting, and a sufficient number of members of the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 13<sup>th</sup> day of November, 2023.

MEAD SCHOOL DISTRICT NO. 354  
SPOKANE COUNTY, WASHINGTON

\_\_\_\_\_  
TRAVIS W. HANSON  
Secretary to the Board of Directors