

Fox Chapel Area School Authority  
Business Meeting Minutes  
August 28, 2023

A meeting of the Fox Chapel Area School Authority was held in the Administrative Staff Development Room on Monday, August 28, 2023. The meeting was called to order at 8:00 a.m.

Roll Call

Members were present as follows: Keith Fenton, Bob Saunders and Bryan Thomas.

Others present at the meeting were: Mary Catherine Reljac, David McCommons, Daniel Breitreutz, Paul Giuffre, Marybeth Dadd, Ron Frank, Adam Goode, Dan Macek, Jon Thomas and Linda Casile. Additionally, Richard Ranii and Warner Macklin III were present via telephone. There were no members of the public present.

Public Comments

There were no public comments.

Business Items Update

A. Fields Renovation Project

Mr. Breitreutz reported that the multiple fields renovation project is fully closed out and final payments for the project have been processed.

B. Dorseyville Middle School Window Project

Mr. Macek stated the bids for the project will be opened on August 29, 2023. The anticipated cost of the project is between \$750,000.00 and \$800,000.00.

C. Hartwood Elementary School HVAC Project

Mr. Thomas, of Thomas & Williamson, informed the Authority that the interviews for the prospective vendors for the project took place resulting in the clear choice of H.F. Lenz Company. Mr. Thomas went on to report the lighting will be purchased by the district from the distributor directly using rebate monies, if available.

### Action Items

A. Approval of Minutes

On a motion made by Mr. Thomas and seconded by Mr. Fenton, the Authority business minutes from July 31, 2023 were unanimously approved.

B. Approval of the August 28, 2023 Disbursements

On a motion made by Mr. Fenton and seconded by Mr. Macklin, the disbursements from Fund 10 and Fund 32 totaling \$359,664.97 were unanimously approved.

C. On motion by Mr. Saunders and seconded by Mr. Fenton the Authority has made a recommendation to retain engineering services from H.F. Lenz for the Hartwood Elementary HVAC Project.

D. Solicitor's Report

Paul Giuffre reported on the potential legal matter with the Kerr chiller if the proposed repair does not resolve the issue.

### Other Business

No other business was reported.

### Adjournment

On motion by Mr. Fenton and seconded by Mr. Macklin, it was unanimously resolved to adjourn the meeting at 8:40 a.m.

Respectfully submitted,



Bryan Thomas

Secretary