

ADMINISTERING MEDICINES TO STUDENTS

When possible, it is preferred that all medication be administered to students by their parent/guardian, outside of school hours. "Medicine" and "medication" mean a substance intended for use in the diagnosis, cure, mitigation, treatment, or prevention of disease or other conditions as prescribed by a legally authorized health care provider with prescriptive authority. In any case, no medication shall be administered by the school nurse or other school personnel as designated by the principal without the following requirements being met:

1. Medication shall be in the original properly-labeled container. The student's name, name of the drug, dosage, time for administering, name of the legally authorized health care provider with prescriptive authority (this includes physicians, dentists, podiatrists, advanced practice nurses, nurse practitioners, or physician assistants), and most recent prescription date shall be printed on the container.
2. To administer the medicine, the school shall have received prior written authorization from a legally authorized health care provider with prescriptive authority.
3. The school shall have received prior written authorization from the parent/legal guardian to administer the medication as prescribed by the legally authorized health care provider with prescriptive authority, except as otherwise provided by law, when such a request is made by a parent/legal guardian, a full written release from liability which may result from giving the medicine and any consequences of giving such medication also must be presented to the school by the student's parent/legal guardian.
4. A written or digital record shall be kept of medications administered by school personnel.

Over the counter medicines will not be administered by school personnel unless prescribed by a legally authorized health care provider with prescriptive authority. Emergency medication may be stored in a secure unlocked location if deemed appropriate by principal, and in consultation with the school nurse. All other medication accepted by school personnel for administration to students shall be stored in a secure, locked, clean container or cabinet.

Medication may be given only by trained school personnel as designated by the principal to whom a registered nurse has delegated the task of giving such medication.

Note: the terms "medicine" and "medication" assume the same meaning under this policy as is given to the term "drug" in C.R.S. §12-42.5-102(13).

The Superintendent or designee will develop regulations to implement the provisions of this policy.

Adopted May, 1995
Revised June 1996
Revised April 24, 2013
Revised December 13, 2017
Revised October 27, 2021
Revised May 10, 2023

LEGAL REFS.: C.R.S. 12-38-101, et seq.
C.R.S. 12-42.5-102(13)
C.R.S. 22-1-119
6 CCR 1010-6, Rule 9-105
6 CCR 10106, Rule 9106
1 CCR 301-68, 2.06

CROSS REF.: GBEC, Drug- and Alcohol- Free Workplace
JICH, Drug and Alcohol Use by Students
JLCD-R, Regulation to Policy JLCD, Administering Medicines to Students
JLCD-E-1, Student Medication Form, Exhibit to Policy JLCD, Administering Medicines to Students
JLCD-E-2, Contract for Students Carrying Epi-pens With Them While at School, Exhibit to Policy JLCD, Administering Medicines to Students
JLCD-E-3, Contract for Students Carrying Inhalers With Them While at School, Exhibit to Policy JLCD, Administering Medicines to Students
JLCD-E-4, Agreement for Student Independently Managing Their Diabetes, Exhibit to Policy JLCD, Administering Medicines to Students
JLCD-E-5, Contract for Students Carrying Medications With Them While at School, Exhibit to Policy JLCD, Administering Medicines to Students
JLCDA, Response to Students with Food Allergies
JLCDB, Administration of Medical Marijuana
JLCE, First Aid and Emergency Medical Care