

## NOTICE INVITING BIDS

District:	<b>HAWTHORNE SCHOOL DISTRICT</b>
Project Identification:	Custodial Supplies and Equipment Bid
Bid Number:	S23-24-5
Mandatory Pre-Bid Conference:	November 28, 2023; 10:00 am Sharp!
Question Deadline for RFI's:	December 4, 2023; 4:00 pm
<b>BIDS DUE BY:</b>	<b>December 11, 2023; 2:00 pm Sharp!</b>
Submit Proposals to:	Hawthorne School District Attn: Aneska I. Kekula 13021 S. Yukon Ave. Hawthorne, CA 90250
Proposal & Contract Documents Available at:	<a href="http://www.hawthorne.k12.ca.us/bids">http://www.hawthorne.k12.ca.us/bids</a>

NOTICE IS HEREBY GIVEN that the Hawthorne School District of Los Angeles County, California, acting by and through its Governing Board, hereinafter referred to as the "Owner" or "District," will receive prior to the above stated time and date sealed bids for the award of a Contract for the following: **BID #S23-24-5 CUSTODIAL SUPPLIES AND EQUIPMENT BID**

All bids shall be made and presented only on the forms presented by the Owner. Bids shall be received in the Office of the **Hawthorne School District, Purchasing Department, at 13021 S. Yukon Ave., Hawthorne, California 90250** and shall be opened and publicly read aloud at the above stated time and place. Any bids received after the scheduled time and location stipulated above or after any extensions due to material changes shall be returned unopened. Allocate extra time due to parking restrictions in the area.

There will be a mandatory **Pre-Bid Conference on November 28, 2023, at 10:00AM Sharp at District Warehouse, 13021 S. Yukon Ave., Hawthorne, CA 90250, Hawthorne, CA 90250**. Any Bidder bidding on the Bid who fails to attend the entire mandatory conference will be deemed as non-responsive bidder and will have its bid returned unopened. Allocate extra time due to the parking restrictions in the area.

The minimum contract term is one (1) year. Quoted prices must stay in effect for one (1) year after award of bid and may be extended upon mutual consent by the District and Bidder for an additional two (2) years in accordance with provisions contained in Education Code Section 17596 and the bid documents.

No Withdrawal of Bid Proposals. No Bidder shall withdraw its Bid Proposal for a period of ninety (90) days after the award of the Contract by the District's Board of Trustees. During this time, all Bidders shall guarantee prices quoted in their respective bids.

Waiver of Irregularities. The District reserves the right to reject any or all Bid Proposals, make multiple awards, or to waive any irregularities or informalities in any Bid Proposal or in the bidding.

Inquiries and Clarifications. The Bidder is advised that all inquiries and clarifications about the Bid Documents, Drawings, Specifications, etc., shall be submitted to the District in writing on or before December 4, 2023 by 4:00 PM. The District will respond at its earliest possible opportunity. Verbal communication by either party with regard to this bid is invalid. Inquiries shall be sent in writing to Aneska I. Kekula, Purchasing Director at [ikekula@hawthorne.k12.ca.us](mailto:ikekula@hawthorne.k12.ca.us) or mailed to Aneska I. Kekula, at Hawthorne School District, 13021 S. Yukon Ave., Hawthorne, CA 90250. Bidders are solely responsible for ensuring their written inquiry is received prior to this deadline and the District is not responsible for any delays or errors in delivery. Bidders are responsible for reviewing the District's websites and incorporating any and all clarifications provided therein into their proposals.

It is each bidder's sole responsibility to ensure its bid is timely delivered and received at the location designated as specified above. Any bid received at the designated location after the scheduled closing time for receipt of bids shall be returned to the bidder unopened.

**Publications:**

District's website at <https://www.hawthornesd.org/departments/purchasing/bids>

Herald Publication: 1<sup>st</sup> Publication: November 9, 2023

2<sup>nd</sup> Publication: November 16, 2023