

## BUSINESS GOVERNANCE COMMITTEE AGENDA

### MEETING DETAILS

<b>Date:</b> 11/07/2023	<b>Start Time:</b> 2:00 p.m.
<b>VISA - High School Room VA- 201 A</b>	<b>Agenda Prepared by:</b>  <b>Fidel Montes</b> ELD Elementary Teacher Specialist Business Committee Chair School phone # 818 896-7461 Ext. 7862 <a href="mailto:fmontes@myvaughncharter.com">fmontes@myvaughncharter.com</a>

### 1. VOTING MEMBERS

Name	Campus	Role	Attendance (Present/Absent)
Daisy Valle	G3/	Parent	Present
Jenny Sanchez	PL	Staff	Present
Tania Koch	G3	Staff	Present
Nicole Mohr	MIT Parent	Parent	Present
Eunice Kwon	ML	Staff	Present
Liliana Gomez	PL	Parent	Present
Alma Nunez	VISA	Staff	Present
Katie Shepley	VISA	Staff	Present
Lopez Raquel	G3	Parent	Absent

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### 2. NON-VOTING MEMBERS

Name	Role	Attendance (Present/Absent)
<b>BUDGET</b>		
Fidel Ramirez	CEO	Present
Yolanda Griffin	CFO	Present
Cinthia Rodriguez	G3- Admin	Absent
Amanda Uncapher	ML-Teacher- Facilitator	Present
Mayensi Hernandez	ML-Teacher	Absent
Tania Koch	G3- Teacher	Present
Michelle Lang	G3- Teacher	Present
Beatriz Samano	PL- Teacher	Absent
Lynette Serrano	PL- Teacher	Present
Gaby Pelayo	PL- Support Staff	Present
Griselda Dlaz	MIT- Teacher	Present
Racheal Allen	MIT- Teacher	Present
Yirzely Villanueva	MIT- Teacher	Absent
Mercy Macharia	MIT- Lead	Present
Hudd Huddleston	VISA- Teacher	Present
Jamie Dewaele	VISA- Teacher	Absent
Kailey Manzo	VISA- Student	Present
Daniela Madrigal	VISA- Student	Present
Adam Andrade	VISA- Student	Present

### FACILITIES

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Rosa Gomez	PL- Admin	Present
Lilia Moncada	PL- Lead Teacher	Present
Yolanda Moreno	PL- Teacher	Present
Lilliana Gomez	PL- Teacher	Present
Maria Mendez	PL- Teacher	Absent
Karla Osorto	G3- Lead Teacher	Present
Riham Ammari	ML- Teacher	Present
Jimmie Avalos	MIT- Teacher	Present
Miriam Chavez	MIT- Teacher	Present
Stephanie Romo	MIT- Teacher	Present
Cody Prestwood	VISA- Teacher	Absent
Janaan Martinez	VISA- Teacher	Present
Lijuan Lapporte	VISA- Teacher	Present
May Pennaroyo	VISA- Teacher	Absent
<b>PERSONNEL</b>		
Luis Carbajo	HR	Present
Irene Muro	ML- Admin	Present
Claudia Jimenez	PL- Teacher	Present
Claudia Banuelos	PL- Teacher	Present
Laura Torres	PL- Teacher- Facilitator	Present
Desiree Meza	G3-Teacher	Present
Sonia Cortez	G3-Teacher	Present
Kelley Boyd	ML- Teacher	Present
Eunice Kwon	ML-Teacher	Present

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Bethany Marroquin	MIT- Teacher	Present
Josiah Fernandez	MIT- Teacher	Present
Sylvia Vargas	MIT- Teacher	Present
Sara Santa Cruz	MIT- Lead	Absent
Alma Nunez	VISA- Lead	Present
David Zhang	VISA- Teacher	Present
Hillary Henson	VISA- Teacher	Present
Jose Victoriano	VISA- Teacher	Present
Marvin Gano	VISA- Teacher	Present
Mayleth Hernandez	VISA student	Present

### 2. AGENDA

1. Establish a Quorum/ Call to Order
2. [Attendance Doc 2023/2024](#)
3. Public Comment
4. Review and Approval of Minutes: Voting Members will review and approve the minutes from the [Business Committee AGENDA 10/10/2023](#) meeting.
5. Governance
  - a. Announcements:
    - i. Board Meeting update
    - ii. Right Sizing Ad- Hoc Committee update (Staff Survey)
    - iii. Personnel update (Luis Carbajo/ Torres)
    - iv. Facilities (Osorto/ Moncada)
    - v. Budget (Uncapher)
  - b. Action Item:
    - i. Voting Members will vote to determine if the Business Committee will consider reconvening after a working group session at 3:25pm to adjourn the meeting as a whole.
6. Next Business Committee meeting: **December 5, 2023**

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7. Next Board of Directors meeting: [November 29, 2023](#)
8. Adjournment after business completion or 3:30pm whichever comes first.

### Norms

- ○ Follow health safety protocols accordingly
- ○ Keep teachers and students at the center of focus and decision making.
- ○ Support each other by keeping a positive tone and attitude - Be open to new ideas.
- ○ Begin and end on time.
- ○ One speaker at a time
- ○ Support each other by actively listening and staying engaged.

### 3. WORKING GROUPS WORK

#### Budget

**Working Group Facilitator**

**Amanda Uncapher**

**Working Group Secretary**

**Cinthia Rodriguez**

**November 07, 2023**

#### AGENDA:

1. Fiscal Report from Yolanda Gutierrez
2. Ad Hoc update from Fidel Montes
3. Follow-up items
4. Security cameras for MIT

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### Facilities

☰ 23-24 Facilities Working Groups Minutes

**Working Group Facilitator**

**Lilia Moncada/ Karla Osorto**

**Working Group Secretary**

**Lilia Moncada/Karla Osorto**

**November 07, 2023**

**AGENDA:**

1. Facilities Subcommittee will Review Request Form

**Action Items:** New Request

**Discussion Items:** None

### Personnel

**Working Group Facilitator**

**Laura Torres**

**Working Group Secretary**

**Claudia Jimenez**

**November 07, 2023**

**AGENDA:**

1. Follow Up on Employee Evaluations
2. Updates to Employee Handbook