

Oakbrook School Parental Involvement Policy

2023-2024

PART I. GENERAL EXPECTATIONS

Oakbrook Elementary School agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (Wood Dale School District #7).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Oakbrook School will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
 - The district will coordinate a Community Curriculum Advisory Council which is comprised of parents, community members, teachers and administrators. The purpose of this council is to review curriculum and district policies and make improvements based on parental input. The CCAC consists of liaisons from each school in the district. Oakbrook School has at least one parent representative on the CCAC. This representative reports information from the CCAC meetings back to the PTO.
 - The Parental Involvement Policy will be reviewed and approved at a Community Curriculum Advisory Council Meeting.

2. Oakbrook School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - A Community Curriculum Advisory Council Meeting will be held annually to allow parents to review and improve the Parental Involvement Policy and Compacts. CCAC members will report this information to PTO members.
 - Provide one scheduled parent-teacher conference and any other parent and staff meetings as necessary throughout the year.

3. Oakbrook School will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend.

The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

- At Curriculum Night, classroom teachers will inform parents about the Intervention program.
 - The Intervention teacher will notify parents in advance of her/his availability at Curriculum Night.
4. Oakbrook School will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
- The school will coordinate an intervention program for struggling students
 - The parents of the intervention students will receive a letter from the intervention teacher describing the program
 - The parents of the intervention students will receive regular communication of their student's goals and progress
 - The school will implement Parent Workshops.
 - The school will provide parent education information through newsletters.
5. Oakbrook School will, at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
- A Parent Questionnaire will be administered annually to parents of students receiving Title I services to obtain information regarding the effectiveness of the program. The survey will be used to plan future programming.
 - Improvements/revisions will be made to the school policy based on parental input from the parent questionnaire and CAC meetings.
 - Oakbrook School will conduct Fall parent teacher conferences and Curriculum night at the beginning of the school year.
6. Oakbrook School will provide each parent with information about the performance of the children who participate in the intervention program.
- Kindergarten, first and second grade students will receive screening results forms containing data regarding their qualification for the intervention program.
 - Kindergarten, first and second grade MRF and classroom assessment data (when applicable) will be available for all families to view in Otus.
 - All intervention students will receive trimestral reports describing the progress of their goals and objectives.

7. Oakbrook School will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:

8 Oakbrook School will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described below:

- ⇒ Awareness of the state’s academic content standards, Common Core State Standards and District 7 Curriculum.
- ⇒ Awareness of the state’s student academic achievement standards,
- ⇒ Awareness of the state and local academic assessments including alternate assessments,
- ⇒ Awareness of the requirements of Part A,
- ⇒ Awareness of how to monitor their child’s progress, and
- ⇒ Awareness of how to work with educators. Examples we will provide are:
 - Curriculum Night
 - Padres Unidos
 - Parent Teacher Conferences
 - District 7 Website
 - Illinois School Report Cards
 - Intervention goal updates
 - MRF scores in Otus
 - Wood Dale School District Report Cards
 - Intervention Parent Workshops
 - Educational materials for parents
 - Communication with teachers
 - School newsletter

9. Oakbrook School will provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

- Providing workshops coordinated by the intervention teachers to foster parental involvement
- Providing workshops coordinated by the ELL staff to foster parental Involvement
- Disseminate information regarding technology and English as a Second Language (ESL) classes which are provided in the surrounding area
- Offer technology and other materials that can be used in the home

10. Oakbrook School is committed to educating its parents, teachers, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Providing new teacher meetings
- Providing regular professional development opportunities inside and outside the district.

- Providing monthly faculty meetings
- Providing monthly School Improvement Meetings
- Establishing regular Parent Teacher Organization meetings
- Providing parent teacher conferences
- Providing monthly newsletters from the administration
- Encouraging teachers to provide newsletters to families

11. Oakbrook School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities. The school will also conduct other activities that encourage and support parents in more fully participating in the education of their children, by:

- The intervention teachers will conduct workshops to foster parental involvement in literacy.

12. Oakbrook School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- All school and parent programs are included in the monthly newsletter
- Forms related to home language were provided to all students to allow them to indicate which language they would prefer documentation to come home
- PTO minutes are on the website to inform parents of upcoming events
- PTO events information is available in the building
- District & school websites
- Flyers that pertain to different events throughout the year
- School Newsletter

PART III. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Community Curriculum Advisory Committee (CCAC) meeting.

PART IV. ADOPTION

This policy was reviewed by representatives from Oakbrook School on February 1, 2023 and will be in effect for the 2023-2024 school year. This policy will be available to all parents of participating Title I, Part A children upon entrance into the Intervention Program within the school year and post this parent involvement policy on the school website on or before November 1, 2023.

Dr. Theresa Ulrich

(Signature of Authorized Official)
February 1, 2023