

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

September 12, 2023

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

3:30 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Brad Bergstrom, called the meeting to order at 3:30 p.m.

Board Members Present:

Brad Bergstrom, President
Frank Yanes, Clerk
Constance Lunde, Member
Karyll Smith Quinn, Member

Board Members Absent:

Reverend Edward Ezaki, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Matt Stovall, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda:

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

DISCUSSION

5. Superintendent's Report
 - 5.1. New Employee Reception- We proudly welcomed 75 exceptional individuals to the Kingsburg Elementary family! Our Principals and Directors introduced these talented new team members, and we couldn't be more thrilled to have them join our incredible school community. A heartfelt THANK YOU to each of these new staff members for choosing Kingsburg!

ADJOURN FOR NEW EMPLOYEE RECEPTION

RECONVENE PUBLIC SESSION

- 5.2. The first three weeks of school have gone very well. All of the Back to School nights were well attended. As of last week, we are up 22 students compared to this time last year (2,145 total students).
 - 5.3. Several teachers were recognized at the KHS football game on September 1st as the KHS Football Boosters asked varsity senior players to acknowledge an influential teacher during their K-12 education. Teachers from KECSO included Carol Stone, Jeff Link, Niko Alo, Stephanie Beer, and Angelica Jimenez (formerly with KECSO).
 - 5.4. KHS held its annual Elementary School Night on Friday. Staff/Students wearing their school shirts had free entrance to the game. Each feeder school (Traver, Kings River, Clay, and KECSO) designated ten student honorees. The Recognition Ceremony honored each school as students were able to walk through the football tunnel as their school was announced. Bobby Rodriguez represented the District Office as he won the mascot race as Darth Vader.
 - 5.5. Dr. Sever and Mrs. Pasillas recently attended a training put on by the Department of Behavioral Health (DBH) and Fresno County Suicide Prevention Collaborative (FresnoCares) titled Safe and Effective Reporting on Suicide and Suicide Prevention. They were provided with evidence-based recommendations and best practices for safe and effective messaging on suicide and prevention and learned about suicide prevention: know the signs, find the words, and reach out. They also had a Q&A with Fresno County Suicide Prevention Collaborative, Central Valley Suicide Prevention Lifeline, Coroner's Office, and Local Outreach to Suicide Survivors (LOSS) Team.
 - 5.6. The District will be looking into CatapultEMS, which is an emergency management and communication software system. District Administrators will meet with a few Board members and the vendor to hear more about the system and how it may benefit our schools.
 - 5.7. Mrs. Galli, Principal at Lincoln School, recently presented to the Leading and Learning Consortium at Fresno County. The presentation stressed the importance of using data for informed decision-making and fostering teacher collaboration to address areas of opportunity. Lauren shared the plan she put into place for Lincoln School and the success they have had. The County will be submitting her presentation to possibly be a presenter for the CISC Conference in February.
 - 5.8. Dr. Sever was asked to serve on a panel with five other superintendents around the valley and they shared with doctoral students the five long-standing challenges in education they might consider researching with Kingsburg Elementary School District which are special education services, language acquisition programs- specifically RFEPs, technology integration- are these programs working, teacher shortages, and mental health and well-being.
6. Assistant Superintendent's Report
 - 6.1. Mr. Stovall discussed the CA School Dashboard for 22-23 and the local indicators.
 - 6.2. The Consolidated Application has been submitted. The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, typically from mid-May to the end of June, each local educational agency (LEA), using the Consolidated Application and Reporting System (CARS), submits the spring release of the ConApp. The spring release documents participation in these programs and provides assurances that the LEA will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs.
 7. Director of Special Education and Student Services

7.1. Mrs. Pasillas discussed Prodigy and the services students were able to receive last year. Prodigy provides evidence-based substance abuse counseling services for school districts. These services include motivational interviewing, psychoeducation, trauma informed treatment, cognitive behaviors therapy & relapse prevention. Individualized one-on-one counseling sessions include screening, intake, assessments, treatment plan development, case management, crisis counseling, collateral (family), group counseling, and discharge planning. Services are provided at no cost to the school districts, students, and their families.

8. Chief Business Official's Report

8.1. Around the District

- 8.1.1 The Room 12 TK classroom remodel is complete, and room 13 will be next.
- 8.1.2 The Community Schools Office is complete and is available for meetings, trainings and parenting classes.
- 8.1.3 The camera project is complete, and we now have over 150 cameras across the District.
- 8.1.4 Preschool Room B was approved by licensing. We have 82 students enrolled.
- 8.1.5 Food Service- Rafer's poke bowl and side salads are going well. Offer vs. Serve is going well at all sites.
- 8.1.6 Two HVAC units are up for approval tonight for Roosevelt and Lincoln.
- 8.1.7 MOT has purchased a new trailer for transporting the Bobcat and other materials and equipment between schools.
- 8.1.8 The cracks on the Reagan blacktop will be filled again soon. We are looking at long-term solutions but will need several bids to evaluate before a decision is made.
- 8.1.9 We are working on quotes for the HVAC project in Washington and Lincoln Schools cafeterias. This would be a summer project utilizing ESSER 3 remaining balances.
- 8.1.10 In April, solar contracts were submitted to PG&E, and we had been grandfathered into NEM 2.0. The CEC money from the state has now been taken up by other entities and we will stay in line to see if anyone falls out. We have one year to hold our status and determine what we want to do.

9. Board Member Reports

- 9.1. Mrs. Lunde and Mr. Yanes were able to attend the football game Friday. It was great to see the students and staff be celebrated and run through the tunnel.
- 9.2. Mr. Bergstrom thanked Mr. Rodriguez and Dr. Sever for having him on walkthroughs at Washington.

10. First Reading: Board Policies/Administrative Regulations/Exhibits

- 10.1. BP 1113: District and School Websites
- 10.2. E(1) 1113: District and School Websites
- 10.3. AR 1312.2: Complaints Concerning Instructional Materials
- 10.4. E(1) 1312.2: Complaints Concerning Instructional Materials
- 10.5. BP/AR 4112.2: Certification
- 10.6. BP 5141.5: Mental Health
- 10.7. BP 5145.6: Parent/Guardian Notifications
- 10.8. E(1) 5145.6: Parent/Guardian Notifications
- 10.9. BP 6159.2: Nonpublic, Nonsectarian School And Agency Services for Special Education
- 10.10. BP 6163.1: Library Media Centers
- 10.11. BB 9322: Agenda/Meeting Materials

No changes were made to the policies as submitted. They will be brought back to the next Board meeting for approval.

ADJOURN PUBLIC SESSION

PUBLIC HEARING

Sufficiency of Instructional Materials and Williams Settlement Instructional Materials – This is the annual hearing, to be held within eight weeks after the first day of school, verifying that we have sufficient instructional materials. Matt Stovall has verified that we do have sufficient instructional materials for the 2023-24 school year.

No comments were received from the public.

ACTION

11. Consent Agenda

- 11.1. Consider Approval of Minutes – August 14, 2023 Board Meeting
- 11.2. Consider Approval of Cash Balances
- 11.3. Consider Approval of Budget Report
- 11.4. Consider Approval of Accounts Payable Report
- 11.5. Consider Approval of Request to Surplus Equipment
- 11.6. Consider Approval of Covid-19 Safety Plan
- 11.7. Consider Approval of Quote from BrainPop Subscription for All Sites
- 11.8. Consider Approval of 2023-2024 Consolidated Application
- 11.9. Consider Approval of Agreement with Arizona State University for Student Teacher Placement
- 11.10. Consider Acceptance of Donation from Dinamite Volleyball Club to RJJH Athletic Department

Item 11.1.- 11.10.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

BUSINESS SERVICES

12. Consider Approval of 2022-23 Unaudited Actuals

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

13. Consider Adoption of Resolution No. 24-05: GANN Amendment

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

14. Consider Approval of ESSER III Expenditure Plan

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

15. Consider Approval of Internal Purchasing Policy 2023-2024

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

16. Consider Approval of Quote from General Audit Tool (GAT+) to Provide Additional Support to Google's Security Measures

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

17. Consider Approval of Estimate from EMCOR to Replace AC Unit at Lincoln School

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

18. Consider Approval of Estimate from EMCOR to Replace AC Unit at Roosevelt School

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

CURRICULUM AND INSTRUCTION

19. Consider Adoption of Resolution No. 24-03: Regarding Sufficiency of Textbooks or Instructional Materials

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

HUMAN RESOURCES

20. Consider Adoption of Resolution No. 24-04: In the Matter of Designating Unsalariated Persons Specifically Authorized to Perform Volunteer Services Without Pay for the School District as Employees for the Limited Purpose of Qualifying for Workers' Compensation Insurance Coverage

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

SPECIAL EDUCATION AND STUDENT SERVICES

21. Consider Approval of Master Agreement with Fresno County Superintendent of Schools for County-Operated Special Day Class Programs

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

PUBLIC COMMENT

22. Public Comment on Agendized and Non-Agendized Items

22.1. No comments were received from the public.

23. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Tuesday, October 17, 2023, 4:00 p.m., Professional Development Building

CLOSED SESSION

24. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

25. Anticipated Litigation (Government Code Section 54956.9(b))

26. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)

27. Public Employee Employment

27.1. Certificated Personnel

27.1.1 Consider Approval of Student Teachers for the 2023-2024 Fall Semester

27.2. Classified Personnel

27.2.1 Consider Acceptance of Resignation: Paraprofessional- Categorical, Reagan Elementary School

27.2.2 Consider Acceptance of Resignation: Paraprofessional- RSP, Washington School

27.2.3 Consider Approval of Request to Hire: Paraprofessional- General Fund, Island Community Day School

27.2.4 Consider Approval of Request to Hire: Paraprofessional- General (TK), Washington School

27.2.5 Consider Approval of Request to Hire: Office Clerk, Reagan Elementary

28. Pupil Personnel

28.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

28.1.1 Consider Approval of 2023-24 New Attendance Requests – Site-Based Program

28.1.2 Consider Approval of 2023-24 Renewal Attendance Requests – Site-Based Program

28.1.3 Consider Approval of 2023-24 New Attendance Requests – Central Valley Home School

28.1.4 Consider Approval of 2023-24 Renewal Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

29. Report of Actions Taken in Closed Session

Action taken on agenda item 27.1.1.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Approved 2023-2024 Fall Semester Student Teachers

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda items 27.2.1. – 27.2.5.:

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde, to take the following action:

- Accepted Resignation: Danae Martinez, Paraprofessional- Categorical, Reagan Elementary School
- Accepted Resignation: Simran Lail, Paraprofessional- RSP, Washington School
- Approved Request to Hire: Nancy Manzanales, Paraprofessional- General Fund, Island
- Approved Request to Hire: Karina Gallardo, Paraprofessional- General (TK), Washington School
- Approved Request to Hire: Breanna Ortiz, Office Clerk, Reagan Elementary

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda items 28.1.1. – 28.1.4.:

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde, to take the following action:

- 2023-24 New Attendance Requests – Site-Based Program – Approved all requests.
- 2023-24 Renewal Attendance Requests – Site-Based Program – Approved all requests.
- 2023-24 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2023-24 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

30. Adjourn

Meeting was adjourned at 6:17 p.m.