

West Muskingum Board of Education  
Agenda  
November 9, 2023  
West Muskingum Middle School Library, 5:00 p.m.

**Board Members:**

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

**Note:**

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question Board member individually. All cell phones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

**Call to Order:**

**Pledge:**

**Roll Call:**

Mr. Ankrum \_\_\_\_\_ Mr. Farley \_\_\_\_\_ Mrs. MacLaine \_\_\_\_\_ Mr. Melsheimer \_\_\_\_\_ Mr. Vousden \_\_\_\_\_

**Additions to the Agenda:**

Ankrum \_\_\_\_\_ Farley \_\_\_\_\_ MacLaine \_\_\_\_\_ Melsheimer \_\_\_\_\_ Vousden \_\_\_\_\_

**Public Participation:**

**Presentations:**

**I. TREASURER'S REPORT**

**1. Minutes of previous meeting(s) - Attachment**

Recommendation to approve the minutes from the October 12, 2023, regular board meeting.

Ankrum \_\_\_\_\_ Farley \_\_\_\_\_ MacLaine \_\_\_\_\_ Melsheimer \_\_\_\_\_ Vousden \_\_\_\_\_

**2. Financial Report - Attachments**

Recommendation to approve the October 2023 financial reports as presented.

Ankrum \_\_\_\_\_ Farley \_\_\_\_\_ MacLaine \_\_\_\_\_ Melsheimer \_\_\_\_\_ Vousden \_\_\_\_\_

3. **Appropriation and Amended Certificate Modifications** – Hand Carry  
Recommendation to approve the amended certificate modifications as presented.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

4. **Five-Year Forecast** - Attachment  
Recommendation to approve the Five-Year Forecast, as presented.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

## II. SUPERINTENDENT’S REPORT – PERSONNEL

1. **Resignation(s)**  
Recommendation to approve the following resignation(s):

- Maria Thomas, WMHS BLT Member, effective October 15, 2023
- Jordan Hutcheson, Assistant Boys Basketball

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

2. **Supplemental/Limited 3313.53 Contract(s) FY24**  
Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2023-2024 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Chet Coleman	varsity swimming	\$2,182.31
Connor Paima	7 <sup>th</sup> grade boys basketball .5 FTE	\$1,091.31
Noah Ray	7 <sup>th</sup> grade boys basketball .5 FTE	\$1,091.31
Darrin Vensil	WMHS BLT	\$1,500.00

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

3. **Supplemental/Limited 3313.53 Contract Modifications FY24**  
Recommendation to approve the following supplemental contract modifications from previously board approved contracts, effective for the FY 24 season(s):

- William Murphy II, assistant boys soccer coach, modification - .5 FTE (\$1,091.16 to 1 FTE (\$2,182.31)
- Rob McBurney, assistant boys soccer coach, modification - .5 FTE (\$1,091.16) to Volunteer
- Alyson Newsom, modification - 7<sup>th</sup> grade girls basketball to 8<sup>th</sup> grade girls basketball – no change in pay (\$2,182.31)
- Caitlyn Drake, modification - 7<sup>th</sup> grade girls basketball (volunteer) to 7<sup>th</sup> grade girls basketball .5 FTE (\$1,091.16)
- Gage Newsom, modification - 7<sup>th</sup> grade girls basketball (volunteer) to 7<sup>th</sup> grade girls basketball .5 FTE (\$1,091.16)
- Cole Smith, modification - 7<sup>th</sup> grade boys basketball (\$2,182.31) to assistant boys basketball (\$3,273.46)

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

4. **Football Playoff Tournament Workers**

Recommendation to approve the following workers for the football playoff game hosted by West Muskingum on October 27, 2023.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Matthew Fraunfelter	Gate Worker	\$30.00
Talor Woodard	Assistant Game Manager	\$50.00
Ray Peyton	Officials Host	\$60.00
Andrew Dent	Announcer	\$80.00
Ann Howard	Media Coordinator	\$125.00
Daryl Satterfield	Assistant Game Manager	\$240.00
Pete Woods	Game Manager	\$475.00

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

5. **Indoor Track and Field Club**

Recommendation to approve the following as **volunteer** coaches of the Indoor Track and Field Club for the 2023-2024 school year.

- Zachery Durfee, head coach
- Taylor Evans, assistant coach
- Zachariah Clapper, assistant coach
- Robert Moon, assistant coach
- Delaney Zimmerman, assistant coach

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

6. **Leave(s) of Absence**

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

- Mary Smith, WMES custodian, effective October 25, 2023
- Danielle Simmons, WMES teacher, effective November 8, 2023

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

7. **Unpaid leave**

Recommendation to approve medical leave of absence pursuant to WMEA Agreement, Article 17. Accumulated sick, personal and birthday days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Karen Davis	WMHS Intervention Specialist	November 8, 2023

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**8. WMLSD Classified Substitute List**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent’s Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
John Burwell	Cook/Cashier; Custodian	October 24, 2023
Vanessa Beardsley	Paraprofessional	November 10, 2023

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**9. MVESC Master Certificate Substitute List**

Recommendation to approve the November 2023 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**SUPERINTENDENT’S REPORT**

**10. FBLA State Competition**

Recommendation to approve the student field trip to the FBLA State Competition being held in Worthington, Ohio. Students will be leaving February 21, 2024 and returning February 23, 2024.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**11. Washington DC Field Trip**

Recommendation to approve the participation of 8<sup>th</sup> grade students to attend the Washington, DC Field Trip scheduled for May 13-May15, 2024.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**12. District-Wide Camera and Environmental Sensor Monitoring**

Recommendation to approve the STS Education vendor addendum to the contract for district-wide camera and environmental sensor monitoring and installation in the amount of \$44,186.00. The project addendum is funded by the OFCC Safety Grant.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**13. Appointment to Mid-East Career and Technology Board of Education**

Recommendation to appoint a representative to the Mid-East Career and Technology Board of Education for a 3-year term, January 1, 2024 through December 31, 2026.

Representative \_\_\_\_\_

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**14. Donations**

Recommendation to approve the following donation(s):

- West Muskingum Academic Fund to West Muskingum Elementary School – membership for Mystery Science for FY24 - \$1,695.00
- Susie Tippet, parent, to WMMS MD unit -for needs of room and students - \$200.00
- West Muskingum Athletic Boosters to West Muskingum Schools – WMHS recognition signage - \$24,870.00
- West Muskingum Athletic Committee to West Muskingum Schools – concession millwork/casework - \$4,664.47

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**15. Discussion Items**

**III. Board Member Reports and Concerns**

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

**IV. Executive Session**

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
  - o appointment of employee(s) (re-employment)
  - o promotion or compensation
  - o dismissal, discipline, or demotion of employee(s) or student(s)
  - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
  - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- conference with an attorney to discuss matters which are subject of pending or imminent court action

- \_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_ matters required by federal law or state statutes to be confidential
- \_ specialized details of security arrangements

Motion: Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

§ Time entered executive session: \_\_\_\_\_ p.m.

§ Time returned to public session: \_\_\_\_\_ p.m.

Roll Call:

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**V. Adjournment**

Meeting Adjournment at \_\_\_\_\_ P.M.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_