

Regional School District No. 17
Board of Education
Finance/Facilities Subcommittee
Meeting Agenda
Chair: Peter Sonski

A meeting of the Regional School District No. 17 Finance/Facilities Subcommittee was held on Tuesday, October 24, 2023, at 4:30 PM in the Central Office Board Room.

Subcommittee Members Present: Peter Sonski (Chair), Shawna Goldfarb, Prem Aithal, Jennifer Favalora

Subcommittee Members Absent: Hamish MacPhail

Other Attendees: Superintendent Jeffrey Wihbey, Rob Albert, Dennis Recchia, Director Solin

1. Call to Order/Opening of the Meeting

The meeting was called to order at 4:30 PM by Peter Sonski (Chair).

2. Approval of Prior Meeting Minutes

The committee accepted the previous Minutes with no revisions.

3. Finance Director's Report

Director Solin presented the regular revenue/expenditure reports. He noted that the recent workers' compensation insurance policy audit has netted a \$35,000 refund, which will be applied as a credit to the current policy premium. He also reported a modest revenue increase, above current projections, for preschool tuition and interest income. LEARN has three full-time staff members supporting RSD17's finance office, including payroll processing, accounts payable, and a senior accountant. More regular functions have been transitioned into the Infinite Visions accounting management system, creating more seamless and interactive records management and business transactions.

4. Budget

Superintendent Wihbey presented a proposed budget handbook, which included a planned calendar and process objectives centered on the RSD17 SOP. A few date adjustments were noted, but there was broad acceptance of the proposal.

5. Operations Reports

Mr. Albert offered a preliminary (2024-2025) capital projects list for each district school campus. He will continue to revise price estimates and define priorities with plans to present a final proposal at the November subcommittee meeting so that it may be integrated into the upcoming budget planning process. Members urged that the capital projects involving building maintenance and improvements be vetted with RSD17's contracted teams from Tecton and Arcadis for integration with Master Plan projects.

Mr. Recchia discussed proposals for security monitoring camera updates and enhancements to school telephone systems to employ more modern technology and create a districtwide service. Members asked that these updates be evaluated to determine whether they would integrate with potential improvements resulting from an approved Master Plan.

6. **Adjournment**

The meeting adjourned at 5:30 pm.