



**Position Title:** Choral Teacher  
**Position Status:** Interim: March-June/24  
**FLSA Classification:** Exempt  
**Reports To:** Director of the Arts and Division Heads

**Position Purpose:**

Direct Lower School, Middle School, and Upper School Choirs. Foster choral experiences that connect course content to ensemble learning. Provide a spirit of inquiry, innovation, and a passion for learning in all areas of music study.

**Essential Functions:**

- Maintains a choral curriculum for skill, musicianship and content for Lower School, Middle School, and Upper School choirs.
- Conducts choral rehearsals and instructs members on their individual parts.
- Leads choral groups in regular and special performances for school program, community activities and festivals.
- Demonstrates a commitment to cultural diversity throughout choral literature.
- Connects the study of music to other disciplines when possible.
- Supports departmental concerts and activities outside of the school day.
- Maintains student attendance records, grades, and written feedback on graded assignments.
- Maintains contact with students and parents with regular communication and regularly scheduled evaluations.
- Provides students with a variety of formats by which they can demonstrate skill mastery.
- Provides timely and regular feedback on students' progress toward skill mastery.
- Teaches rules of conduct and creates a warm and welcoming learning environment.
- Collaborates with the deans and students when adjustment and academic problems arise.
- Collaborates with the Arts department and with all departments and offices as required or requested.
- Other duties as assigned by the Director of the Arts of Division Heads.

**Qualifications:**

- A minimum of two years of experience teaching choral music.
- Flexibility and creativity in crafting appropriate challenges for a range of abilities within each class.
- Personal vocal modeling skills, and solid vocal pedagogy for training young singers.
- Strong accompaniment skills on piano.
- Ability to use technologies in the classroom.
- Bachelor of Music Education preferred or Bachelor of Music with Conducting Concentration.
- Ability to develop and implement curriculum, assessments, and utilize teaching methodologies/best practices.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Demonstrated sensitivity, knowledge, and understanding of the diverse backgrounds of community members with a continuous focus on healthy relationship building.
- Demonstrated deep understanding of cultural competency skills and enthusiasm for issues of diversity, inclusivity, and multiculturalism.

**Physical Requirements and Work Environment**

- Be able to occasionally lift up to 30 lbs.
- Regularly use close and distance vision.
- Able to move around a classroom and other school environments.

**Application Procedure**

Interested candidates, please **e-mail** a cover letter, resume, and contact information for three references to [careers@sch.org](mailto:careers@sch.org).

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