

# the blueprint

Revised 06/23/2021

## **TRAINING**

### **COVID-19 DISTRICT TRAINING**

All KISD teachers and staff will be trained specifically on the protocols of this plan and campus specific plans.

KISD personnel will be trained to take temperatures using a no-touch thermometer and how to recognize COVID-19 symptoms.

Teachers and staff will also instruct students on basic practices that will be utilized every day:

- Handwashing
- Social distancing
- How to properly wear face coverings (masks, face shields, and cloth face coverings).
- When face coverings must be used.
- Proper techniques for covering the mouth and nose when sneezing or coughing.

## **VACCINATION EFFORTS**

### **WORKING WITH LOCAL VACCINATION PROVIDERS**

Kennedale ISD will continue to work with local vaccination providers as the opportunity arises and will host vaccination clinics at school district facilities.

## **SCREENING & TEMPERATURE CHECKS**

### **PREVENTATIVE SCREENING MEASURES**

In accordance with CDC and TEA recommendations, the following pre-screen measures are to be conducted:

- Teachers, staff, and administrators will self-screen for symptoms and complete a temperature check daily.
- Parents and or guardians are expected to check their student's temperature and look for signs of COVID-19 symptoms every day before school.
- Students or district employees may not come to campus if they have a temperature reading equal to or above 100 degrees Fahrenheit.

### **IF STUDENTS, TEACHERS OR STAFF ARE EXHIBITING SYMPTOMS**

- District employees cannot return to campus and should contact their medical provider for guidance.
- The expectations for students, teachers, and staff regarding reporting of COVID-19 include reporting to the campus administration as soon as possible if anyone in your household is confirmed to have COVID-19 or is being tested for COVID-19.
- If symptomatic, feverish, or have been tested for COVID-19 and are waiting for the test results you should not report to school until you are cleared by a medical professional.

### **COVID-19 SYMPTOMS IDENTIFIED BY CDC AND TEA INCLUDE**

- Feeling feverish or a temperature greater than or equal to 100.0 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing and/or shortness of breath
- Headache
- Chills
- Sore throat
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea

### **ON CAMPUS SCREENING PROCESS**

School districts are permitted to prevent any individual who fails the screening criteria from being admitted into a school or on a bus until they meet the conditions for re-entry.

If it is determined that additional screening is necessary, KISD will screen individuals to include students, teachers, staff, and visitors at the campus or administration level.

### **CAMPUS VISITOR PROTOCOLS**

Visitors to campuses will be restricted and will require an appointment. Visitors will also be subjected to district screening protocols and must complete a temperature check.

### **CAMPUS TEMPERATURE CHECKS**

In addition to requiring parents/guardians to perform temperature checks on their students at home, each campus will attempt to check temperatures daily when students arrive on campus.

- Students that present a temperature reading equal to or above 100 degrees Fahrenheit at school will be isolated and an additional assessment will be conducted by the campus nurse.
- Trained campus staff will use no-touch thermometers to check students arriving to school at designated entry points and locations.
- Students that are late to school will be required to check in at the nurse's office for temperature checks.

## **MITIGATION**

### **STUDENTS OR STAFF PRESENTING COVID-19 SYMPTOMS**

- Students or staff that display symptoms of COVID-19 will be assessed by the school nurse to determine if they need to be sent home.
- If a student or employee feels ill and is feverish during the school day, they will be separated immediately and assessed by the school nurse.
- Any potentially exposed person, as described in this section, will be removed and isolated from other individuals immediately and assessed by the school nurse.

If symptoms are present, with or without a fever, the symptomatic person must be sent home for the duration of the infection period and must pass ALL of the following school screening criteria before allowed back on campus:

- 72 hours have passed since recovery (e.g., resolution of fever without the use of fever-reducing medications).
- The individual has improvement in symptoms (e.g., cough, shortness of breath)
- Ten days have passed since symptoms first appeared.

If the individual wants to return to school before completing the above stay at home period, the individual must either:

- obtain a medical professional's note clearing the individual for return based on an alternative diagnosis OR
- receive a negative PCR (polymerase chain reaction) COVID-19 test result from an approved testing location

### **LAB CONFIRMED COVID-19**

Individuals who are lab-confirmed to have COVID-19 must stay at home throughout the infection period and cannot return to campus until the school nurse has received medical documentation via email or fax prior to the student returning to school.

Any individual who resides with a household member who has tested positive shall be quarantined for 14 days even when a negative PCR may have been received during the quarantine period. Household members may not test out of quarantine.

### **CLOSE CONTACT DEFINED**

TEA defines close contact as interaction with an individual who is **lab-confirmed** to have COVID-19 and:

- a. being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); **OR**
- b. being within 6 feet for a cumulative duration of 15 minutes, while not wearing a mask or face shield.

### **CLOSE CONTACT PROTOCOLS**

Students, teachers, staff, or other campus visitors who have had close contact (as defined in the previous section) with an individual who has been lab tested and confirmed to have COVID-19 will stay at home through the 14-day incubation period.

After the 14-day period is over, campus nurses will screen individuals before they are allowed back on campus.

### **ADDITIONAL EXPOSURE GUIDELINES**

Each campus will have a designated COVID-19 point of contact who will report to the KISD Director of Health, Safety and Security. KISD will follow CDC and TEA guidelines when responding to a potential or lab-confirmed exposure:

- Students will be removed from the affected class or work area.
- Affected work areas, equipment, and classroom materials will be thoroughly disinfected using appropriate cleaners and electrostatic sprayers.
- Lab-confirmed cases will be reported to local health authorities by the Director of Health, Safety, and Security as required by state and local health authorities.
- Schools will make notifications to affected teachers, staff, and families as mandated by the TEA.

### **HANDWASHING/SANITIZING**

The following procedures will be followed on each KISD campus:

- Each campus will have alcohol-based hand sanitizer stations at entrances, common areas and in high traffic hallways.
- Hand sanitizer will also be available in every classroom.
- Students who cough, sneeze, or blow their nose should be allowed to go to the restroom to wash their hands.

### **FACE COVERINGS**

All students, teachers, staff, and visitors will be required to wear a face covering at all times unless consuming food or drink or participating in athletic contests, actively practicing for athletic competition, or playing instruments in band.

### **SOCIAL DISTANCING**

KISD will adhere to the following social distancing guidelines as strictly as possible:

#### **Entrances/Exits**

- All students and staff will practice social distancing upon entering the building.
- Teachers and campus administrators will attempt to minimize groups entering.

#### **Hallways**

- Teachers, staff, and administrators will monitor social distancing in the hallways.
- Face coverings are required in hallways.

#### **Classrooms**

- KISD teachers and staff must attempt to maintain a six-foot radius between students in the classroom.
- Students must wear face coverings in the classroom at all times.

#### **Restrooms**

- Students, teachers, and staff will wear masks in restrooms.
- Teachers and staff will make every effort to social distance when students are lined up to use the restroom or sinks.

### **Elevators**

- Masks will be worn in elevators.
- Only persons needing special assistance or moving large and heavy objects will utilize the elevators.
- Only two people in the elevator at one time.

### **LUNCHROOMS**

- Acceptable seating areas will be marked with tape or other signage.
- Students will wear masks while in the service line.
- Students must sit individually six feet apart from one another.
- KISD teachers, staff, and administrators will monitor social distancing in lunchrooms.
- Campuses must use alternative eating areas as supervision allows.

### **CLEANING MEASURES**

- Custodial staff will perform electrostatic spray disinfection every morning or evening before the school day begins at each campus.
- All high touch areas will be disinfected daily.
- Coaches and extracurricular teachers will be responsible for using electrostatic sprayers after each instructional session or workout.
- It is recommended that teachers, staff, and students disinfect workspaces and desks periodically throughout the day.
- Creating cleaning teams on campuses to help disinfect doorknobs, door pulls, and other high touch areas.
- Students will be provided with cleaning wipes for cafeteria tables.
- Cleaning supplies for classrooms will be made available to teachers and staff.

### **WATER FOUNTAINS**

- Students are expected to bring their own reusable water bottle for use throughout the day and expected to take water bottles home to be cleaned on a daily basis.

### **PERSONAL PROTECTIVE EQUIPMENT (PPE)**

KISD will provide and or make available the following PPE for all students and staff:

- Disposable masks for all students, teachers, staff, and visitors.
- Re-usable masks for KISD faculty.
- Re-usable face shields for students in grades Pre-K thru 6th.
- Re-usable face masks will be provided for students in grades 7 thru 12.
- Disposable gloves when requested.
- Hand sanitizer dispensers in each classroom and strategically placed in hallways and entrances.

### **LEARNING ENVIRONMENTS**

## **CLASSROOMS**

In addition to configuring classrooms to meet distancing requirements, classroom management will consist of:

- Maximizing the use of outdoor learning spaces.
- Increase ventilation by opening windows and keeping classroom doors open as much as practical.
- No sharing of supplies.
- Technology will be utilized when students are involved in collaborative work, i.e., utilizing teams versus face to face group work.
- Group or pair work implemented while maintaining physical distancing.

## **SPECIALIZED CLASSROOMS**

To minimize potential exposure to our most vulnerable students, KISD will:

- Require masks when social distancing is not possible.
- Keep each student's belongings separated using student designated containers or areas.
- Minimize sharing of high-touch materials by assigning each student their own device/materials for the day.
- Sanitize materials daily.
- Specialized equipment will be sanitized between each use.

## **PHYSICAL EDUCATION CLASSROOM PROTOCOLS**

- Whenever possible, physical education classes will be held outside to allow for maximum physical distance between students.
- Any activities bringing students into close physical contact will be avoided.
- Visual markers on the gym floor and bleachers are recommended as reminders of social distancing rules.
- Procedures will be implemented in the locker rooms to limit social distancing.
- Equipment will be disinfected after each use.
- Activities requiring multiple students to touch or handle the same equipment will be avoided.
- Sanitizing areas and access to handwashing will be provided.

## **RECESS**

- Campuses will consider limiting the number of students per recess group.
- Staggered schedules can be utilized when needed.

## **BEGINNING & END OF DAY PROTOCOLS**

### **TRANSPORTATION**

- Students must wear face coverings on the bus.
- Buses will be cleaned after each bus trip, focusing on high-touch surfaces such as bus seats, steering wheels, knobs, and door handles.

## **ARRIVAL**

- Campuses will have nurses and trained staff coordinating the daily student temperature screening protocols.
- Campuses may use gyms or other common areas as holding areas until temperature checks are done and teachers are ready for classroom entry.
- Students who are symptomatic or present a fever will be assessed by the nurse.

## **ENTRY LOCATIONS**

- Entry locations should be divided either by grade, bus drop off only, car drop-off only, and pedestrian only entry points to minimize the number of students trying to enter the building at one entrance.
- Students must wear a mask when entering.

## **BREAKFAST**

- Use multi-purpose rooms, gyms, or allow students to eat in classroom.
- Serve pre-packaged "grab and go" breakfasts.
- Provide additional food service locations to minimize congregating.

## **DISMISSAL**

Campuses will make every effort to ensure social distancing is maintained after school on school property.

## **LEARNING OPTIONS**

### **OPTION 1: IN PERSON LEARNING**

- Social distancing, face coverings, temperature checks and other safety protocols aligned with state and county guidelines.
- Opportunity to participate in extracurricular activities as allowed by TEA, UIL, and health officials.
- Flexibility to transition to online learning at the start of each new nine-week grading period.
- Students who must remain home due to illness will have opportunity to participate in remote learning environment to keep up with coursework via Google Classroom during brief absences.

*Detailed guidance regarding criteria and expectations for remote learning due to illness forthcoming.*

### **OPTION 2: LEARNING @ HOME**

- Remote learning environments will reflect consistent grading expectations, assignments, and assessments as those established for face-to-face learning environments.
- Technology devices provided by Kennedale ISD for students who need them for online learning.
- Students may participate in extracurricular activities as allowed by TEA, UIL and health officials; transportation not provided.

- Due to state guidelines regarding face-to-face/hands-on interaction in certain elective courses offered in grades 7-12, the list of electives that will be offered remotely may be limited. However, there will be an option for secondary students who would like to enroll in an elective that cannot be offered remotely (e.g. Culinary Arts) to enroll and participate in person on campus while still participating in our remote learning program for their other courses; transportation not provided.
- Flexibility to return to face-to-face learning at the start of each new nine-week grading period.  
*Detailed guidance and non-negotiable expectations regarding student conduct forthcoming.*

## **INSTRUCTION**

- Instruction in all courses will address the same Texas Essential Knowledge and Skills (TEKS) across both remote and face-to-face platforms.
- TEKS from the final quarter of 2019-20 will be incorporated into the first semester of 2020-2021 where they are appropriate as indicated by diagnostic activities and assessments designed to guide instructional planning and remediation
- Staff will use Google Classroom to deliver content for all courses in both remote and face-to-face settings.
- Time for small-group instruction and intervention will be incorporated into the schedule for both remote and face-to-face learning.

## **ASSESSMENT**

- Both formative and summative assessments will be incorporated into all courses.
- A plan for administering progress monitoring tools not already online (e.g. MAP) will be developed. These may include reading and math assessments, quarterly benchmarks, interim assessments, STAAR, end-of-course exams, etc.
- Options/considerations for assessment may include the following:
  - Open book/resources at hand for assessments
  - Adaptive Software
  - Portfolios
  - Choice Boards
  - Shorter more frequent assessments given in a variety of ways
  - Oral assessment
  - Student self-assessment
  - Project-based tasks with appropriate and equal access for remote learning materials

## **GRADING AND ACADEMIC INTEGRITY**



- School grading policies consistent with those in place pre-COVID closure for on campus assignments will be used for all remote learning placements.
- Remote courses that are eligible for high school credit will count toward a student's GPA and class rank per board policy EIC (LOCAL).
- Teachers will explicitly teach the expectations for academic honesty and integrity at the beginning of the year and revisit these expectations periodically throughout the year.
- Teachers will communicate clear expectations and guidance for students and families around levels of support that may be provided in remote learning settings that align with district and campus expectations regarding academic integrity, including:
  - How much support a student could receive on an assignment without interfering with a student's ability to demonstrate individual mastery of specified skill.
  - How much and what type of support a parent or tutor can provide to support a student in accomplishing the task without inferring with teacher's ability to assess student mastery of specified skill.

## **EXTRACURRICULAR ACTIVITIES**

### **FINE ARTS**

- Large group practice sessions, sectionals and rehearsals will adhere to social distancing guidelines provided by an authorized entity (TEA, UIL, etc.)
- Concerts/performances may be adjusted based on health and safety guidelines provided by an authorized entity (TEA, UIL, etc.) including but not limited to transportation procedures, number of attendees, and the orientation of concerts.

### **ATHLETICS**

- Athletic practice and contests will be conducted following safety protocol provided by guidance from KISD, UIL and TEA.
- Hand sanitizing stations will be in gym facilities and locker rooms.
- Equipment/weight rooms/locker rooms will be sanitized after each athletic period and/or practice.
- Locker room use will be determined by TEA and UIL. If locker rooms can be accessed, all locker room space will be utilized to follow social distancing guidelines and group sizes.
- Masks will be required in locker rooms.
- Bus travel will follow transportation guidelines provided by Goldstar and TEA.
- Spectator attendance at games and contest may be limited based on TEA and UIL guidelines.