

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Tuesday, November 7, 2023 Meeting

7:00PM



A. CALL TO ORDER

B. FLAG SALUTE

C. ROLL CALL by Donna Williams, Business Administrator

Mrs. Erinn Allison

Mr. Jeremy Cook

Mr. Kevin Doell

Mrs. Sotie Hambos

Mrs. Kathryn Hawkswell

Ms. Karen Klein

Mrs. Jennifer McElroy

Mrs. Shanna Sikkes

Mr. Bradford Van Valkenburg

D. NOTICE OF MEETING

This is a regular meeting of the Blairstown Township Board of Education. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk. A copy of the notice was posted on the bulletin board of the Board of Education offices as well as on the front door of the Blairstown Elementary School in accordance with the Open Public Meetings Act.

E. SUPERINTENDENT'S UPDATE

F. PRINCIPAL'S UPDATE

G. COMMITTEE REPORTS

H. PRESENTATIONS

NJSLA Presentation

I. PUBLIC COMMENTS ON AGENDA ITEMS

The Blairstown Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

J. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

October 19, 2023 – Regular and Executive Session Meeting Minutes

Voice Vote:

Motion by _____, second by _____

K. FINANCE

Finance Resolutions 1 through 2 will be moved in one roll call vote

1. Authorization for Payment of Bills (attached)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, to approve the bills list as submitted for the dates of October 20, 2023- November 7, 2023:

| | |
|----------------------------------|---------------------|
| Fund 10 – Current Expense | \$660,760.12 |
| Fund 20 – Special Revenue | \$18,456.80 |
| Fund 60 – Food Service | \$14,749.64 |
| Grand Total | \$693,966.61 |

2. Approval of Appropriation of Stabilization Aid

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the appropriation of the Stabilization Aid in the amount of \$125,000.00 as of November 1, 2023.

Motion by _____, second by _____
Roll Call: by Donna Williams, School Business Administrator

| Board Member | Vote | Board Member | Vote |
|----------------|------|--------------------|------|
| Mrs. Allison | | Ms. Klein | |
| Mr. Cook | | Mrs. McElroy | |
| Mr. Doell | | Mrs. Sikkes | |
| Mrs. Hambos | | Mr. Van Valkenburg | |
| Mrs. Hawkswell | | | |

L. PERSONNEL

Personnel Resolutions 1 through 3 will be moved in one roll call vote.

1. **Approve Substitute Custodian**
BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve Angelita Paulino as a substitute custodian for the 2023-2024 school year at a rate of \$14.13 per hour.

2. **Approve Revised Unpaid Maternity Leave of Absence**
BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to revise the unpaid maternity leave of absence for Katie Untamo from December 22, 2023 through June 30, 2024.

3. **Approve Maternity Leave Replacement Teacher Extension**
BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve the extension of Kimberly Ambler as a Maternity Leave Replacement Teacher until June 30, 2024.

Motion by _____, second by _____
Roll Call: by Donna Williams, School Business Administrator

| Board Member | Vote | Board Member | Vote |
|--------------|------|--------------|------|
| Mrs. Allison | | Ms. Klein | |

| | | | |
|----------------|--|--------------------|--|
| Mr. Cook | | Mrs. McElroy | |
| Mr. Doell | | Mrs. Sikkes | |
| Mrs. Hambos | | Mr. Van Valkenburg | |
| Mrs. Hawkswell | | | |

M. EDUCATION

Education Resolutions 1 through 3 will be moved in one roll call vote

1. Approve Contract with Tri-County Behavioral Care

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the contract with Tri-County Behavioral Care for School Clearance Assessments and Substance Evaluation Treatments for the 2023-2024 School Year.

2. Approve Nursing Services Plan (attached)

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the Nursing Services Plan for the 2023-2024 School Year.

3. Approve Contract with Social Strides for VB MAPPs

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the contract with Social Strides for VB MAPPs for the assessments to determine developmental milestones for students for the 2023-2024 School Year.

Motion by _____, second by _____

Roll Call: by Donna Williams, School Business Administrator

| Board Member | Vote | Board Member | Vote |
|---------------------|-------------|---------------------|-------------|
| Mrs. Allison | | Ms. Klein | |
| Mr. Cook | | Mrs. McElroy | |
| Mr. Doell | | Mrs. Sikkes | |
| Mrs. Hambos | | Mr. Van Valkenburg | |
| Mrs. Hawkswell | | | |

N. FACILITIES

Facilities Resolution 1 will be moved in one roll call vote.

1. Approve Facility Use Requests

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the facility use requests for the following groups:

| Name | Organization | Room | Requested Date |
|-----------------|------------------------------|---------------------|--|
| April Fee | PTG- Santa’s Secret Workshop | Room 25 | December 1, 2023 (3:15 pm to 7:30 pm for Setup) December 4, 2023 December 8, 2023 8:20 am to 3:15 pm |
| Brooke Costanzo | Girl Scouts | Library | November 28, 2023 December 18, 2023 January 23,2024 February 20, 2024 March 19, 2024 April 23, 2024 May 21, 2024 3:30 pm to 5:15 pm |
| Kristi Dickson | PTG- Plant Sale Pickup | Outside by BES Sign | November 28, 2023 2:30 pm to 4:30 pm |

Motion by _____, second by _____

Roll Call: by Donna Williams, School Business Administrator

| Board Member | Vote | Board Member | Vote |
|---------------------|-------------|---------------------|-------------|
| Mrs. Allison | | Ms. Klein | |
| Mr. Cook | | Mrs. McElroy | |
| Mr. Doell | | Mrs. Sikkes | |
| Mrs. Hambos | | Mr. Van Valkenburg | |
| Mrs. Hawkswell | | | |

O. NEW BUSINESS

P. OLD BUSINESS

1. Additional Security Measures

Q. PUBLIC HEARING & PETITION

Pursuant to the Open Public Meetings Act, the Board has set aside two portions of this meeting for public comment. Specifically, during both the “Public Comment on Agenda Items” and the “Other Public Comments” sections noted on the agenda, this meeting will be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Blirstown. In that respect, please limit your comments or questions during the “Public Comment on Agenda Items” to agenda items only, and save any other questions or comments that you may have for the “Other Public Comments” portion of the meeting. During both portions of the meeting, the Board requests that the following procedures be observed:

1. Any person who wishes to speak must wait until they have been recognized by the presiding Board Officer;
2. Before beginning, each speaker must state their name and address, and, if speaking on behalf of an organization, state the name of that organization;
3. Each speaker is limited to one (1) opportunity to speak during each of the two (2) portions that have been set aside;
4. Each speaker is limited to five (5) minutes in length so that other members of the public who wish to speak may have an opportunity to do so.
5. The presiding Board Officer will advise each speaker when the five (5) minute period has expired;
6. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next member of the public as soon as they finish making their respective comment(s) and/or when their allotted time has expired; and
7. If your questions or comments pertain to litigation, student, or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

R. LEGISLATIVE UPDATE

S. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances.

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Blirstown Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

HIBS

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to an open session to conduct business at the conclusion of the executive session.

Voice Vote:

Motion by _____, second by _____ to go into executive session at _____ PM

T. RECONVENE PUBLIC SESSION

Voice Vote:

Motion by _____, second by _____ to leave executive session at _____ PM

U. MOTION AFTER EXECUTIVE SESSION

1. Approval Attached HIB Report (attached)

BE IT RESOLVED that the Blairstown Board of Education upon recommendation by the Superintendent to approve the attached HIB report

Motion by _____, second by _____

Roll Call: by Donna Williams, School Business Administrator

| Board Member | Vote | Board Member | Vote |
|---------------------|-------------|---------------------|-------------|
| Mrs. Allison | | Ms. Klein | |
| Mr. Cook | | Mrs. McElroy | |
| Mr. Doell | | Mrs. Sikkes | |
| Mrs. Hambos | | Mr. Van Valkenburg | |
| Mrs. Hawkswell | | | |

V. ADJOURNMENT

Voice Vote:

Motion by _____, second by _____ to leave the meeting at _____ PM