



QUATTROCCHI KWOK  
ARCHITECTS

**8 December 2022**

## **WOOD MIDDLE SCHOOL MODERNIZATION & NEW CONSTRUCTION**

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### **Design Meeting #1 – MEETING NOTES**

**3:30 PM Via Zoom**

#### **Attendees**

Mark Quattrocchi [MQ]	QKA	<a href="mailto:markq@qka.com">markq@qka.com</a>
Joel Williams [JW]	QKA	<a href="mailto:joelw@qka.com">joelw@qka.com</a>
Avian Soupholphakdy [AS]	QKA	<a href="mailto:avians@qka.com">avians@qka.com</a>
Robbie Lyng [RL]	Alameda USD	<a href="mailto:RLyng@alamedaunified.org">RLyng@alamedaunified.org</a>
Shariq Khan [SK]	Alameda USD	<a href="mailto:SKhan@alamedaunified.org">SKhan@alamedaunified.org</a>
Bernadette Gard [BG]	Alameda USD	<a href="mailto:BGard@alamedaunified.org">BGard@alamedaunified.org</a>
Pedro Mora [PM]	Alameda USD	<a href="mailto:PMora@alamedaunified.org">PMora@alamedaunified.org</a>
Priscilla Wong [PW]	Alameda USD	<a href="mailto:PWong@alamedaunified.org">PWong@alamedaunified.org</a>
Ruth Boyd [RB]	Alameda USD	<a href="mailto:RBoyd@alamedaunified.org">RBoyd@alamedaunified.org</a>
Kai Dwyer [KD]	Principal, Wood MS	<a href="mailto:KDwyer@alamedaunified.org">KDwyer@alamedaunified.org</a>
Marci Nettles [MN]	Teacher, Wood MS	<a href="mailto:MNettles@alamedaunified.org">MNettles@alamedaunified.org</a>
Lauri Costigan [LC]	Teacher, Wood MS	<a href="mailto:LCostigan@alamedaunified.org">LCostigan@alamedaunified.org</a>
Lindsey Shepard [LS]	Teacher, Wood MS	<a href="mailto:LShepard@alamedaunified.org">LShepard@alamedaunified.org</a>
Connie Luong [CL]	Teacher, Wood MS	<a href="mailto:CLuong@alamedaunified.org">CLuong@alamedaunified.org</a>
Holly Singh [HS]	Teacher, Wood MS	<a href="mailto:HSingh@alamedaunified.org">HSingh@alamedaunified.org</a>
Brian Addicott [BA]		<a href="mailto:BAddicott@alamedaunified.org">BAddicott@alamedaunified.org</a>
Monty Patterson [MP]		<a href="mailto:MPatterson@alamedaunified.org">MPatterson@alamedaunified.org</a>
Jen Bullock [JB]	PTA President	<a href="mailto:jen_bullock@yahoo.com">jen_bullock@yahoo.com</a>
Meghan Thornton [MT]	Parent	<a href="mailto:meghanthornton@gmail.com">meghanthornton@gmail.com</a>
Steve Mack [SM]	Parent	<a href="mailto:fisher.mack.family@gmail.com">fisher.mack.family@gmail.com</a>

#### **Introductions**

- Design meeting included individuals from QKA, AUSD, Wood MS staff and parents. Attendees are listed above.

#### **Purpose and Goals for Design Committee**

- Composition of Committee
  - Committee consists of QKA, Alameda District team, Wood MS principal, teachers, PTA and parents.

- Students are welcome to join and be involved in design committee meetings. Let QKA know if there are others that should be involved in the meetings.
- It was suggested to hold a student meeting once design gets underway to better involve students.
- Use of District Standards to guide improvements.

#### **Establish regular Design Committee meetings**

- QKA suggests meeting regularly by Zoom every two weeks starting in January, 2023 for duration of 2 months and then less frequently as needed as the design is developing. Meetings could continue longer if needed.
- Schedule in-person meetings with smaller groups & site walks.

#### **Review Measure B Master Plan Goals for Wood Middle School**

- Master plan has been updated in preparation for the Measure B Bond.
  - Master plan is not final design. It's the first step in the design process of examining project needs, recognizing items to be designed, identifying scope of work and creating a strategy on how the project proceeds.
- Existing 3-story Main Building (Classrooms/Admin/Library) need significant modernization work
  - Finish replacement, new painting, new flooring, etc.
  - Mechanical/HVAC systems upgrade.
  - New lighting and electrical upgrades. New fire alarm system.
  - Admin & reception area to receive AUSD safety and security design standards.
  - New door hardware.
  - Window upgrades.
- Accessibility (ADA) and stage upgrades at Existing Multi-purpose Building.
- Existing 3 portables will remain and be in use during modernization work. However, there may be some impact during construction depending on logistics planning.
- New classroom wing is expected to include 4 standard classrooms and 3 Science, Technology, Engineering, Arts & Math (STEAM) classrooms, but number of space needs must be confirmed with enrollment projections.
- New gym design and construction will be proper sized for middle school.
  - Includes basketball court, bleacher seating, small lobby, restrooms, and locker rooms with gender neutral facilities.
- Request to clarify the number of classrooms being reduced through removal of existing portables for the new buildings.

- Principal [KD] indicated a need for 28 classrooms, but this will be confirmed in a subsequent meeting
- Site improvements
  - New entry quad shade structure
  - Minor new landscaping
    - Currently no provisions to improve the field
  - Existing garden to remain as is. no new work.
  - Accessibility path of travel upgrades
  - Site lighting improvements.
  - Increase bike parking
  - New campus wide fencing and gates.

### **Review of overall design and construction schedule**

- QKA [JW] presented a high-level overview of the modernization and new construction schedule
  - Design of Wood MS is anticipated to be one year process (January 2023 – December 2023).
  - DSA (Division of the State Architect) plan review and approval is estimated to take one year (July 2023 – August 2024).
    - Submittals consisting of Increment 1 for New Construction work, Increment 2 for Modernization, and Evaluation Design Criteria Report (EDCR) for Increment 2.
  - AUSD [RL] mentioned that they will also meet separately with DSA to review and inform them of the project.
  - Construction duration is estimated to be two years (July 2024 – 2026).
    - Goal will be to do as much construction as possible in the summers, but it is certain there will be construction during the entire school year.
  - Temporary Campus installation to occur from January 2024 through June 2024.
    - New portable buildings will be DSA approved, meets current codes for fire & life safety.
    - June to July 2024 Wood MS to move into temporary housing.
    - July/August 2026 temporary campus switchover from Wood MS to Otis ES.
- A detailed project schedule of Wood MS modernization and new construction will be developed and shared later.

### **Commence discussion on new buildings and modernization**

- Improve parent drop-off and vehicle parking. Area shall be safe from construction zone.

- Clear sense of entry and welcoming appearance. Avoid fencing that makes the school look like an institution.
- Students walk, bike and ride scooters to school.
  - Storage for bikes and scooters.
- Safety and security throughout campus.
  - Layered security to allow for weekend use by neighbors and community, while still protecting buildings.
  - Office visibility will be improved by enlarging toward street, as indicated on master plan.
- Issue of school site being used by neighbors as dog park.
- Only moderate to severe SDC (Special Day Class) in Alameda.
  - Kids with visual motor integration problem.
  - Kids with learning disabilities.
  - Kids need diaper changes. A space for them to do so.
- Kids in wheelchairs.
  - Need fixed seating areas for wheelchairs.
  - Accessible path of travel.
- Safe closed-in outdoor spaces.
- Sensory rooms / Therapy rooms beneficial for calming
- Wood MS identified as designated "newcomer school" and serves special education needs for Wood & Lincoln Middle Schools.
- Need conference rooms. Flexibility of space and utilization.
- Counseling department is a strength that a lot of students utilize.
- Life skills classes where teachers share their passions/hobbies.
- STEAM
  - STEAM is integrated with regular curriculum. Could have cross-curricular interactions.
  - STEAM is decentralized across all classrooms.
  - Need access to sink. A lot of classrooms don't have sinks is an issue.
  - Blur line between indoor and outdoor STEAM work spaces.
  - Large work tables for hand tools, tinkering, pottery wheels.
  - CAD Lab is currently connected with the only computer lab and a class is housed in this space.
  - Science needs adequate power outlets/circuits.
  - Provide natural daylight. Important to mood of students.
  - Space to display & show student work. Make learning visible. Display area on each floor and other spaces as possible such as lobbies.
  - Need adequate storage spaces.

- o Ocean Guardian School, sponsored by NOAA.
- o Outdoor environmental curriculum built into educational program.
- o School of bird watchers: coastal vital nursery, repopulating coast live oaks and monarch butterfly sanctuary/habitat.
- o Trashtalkers are student ambassadors on the campus to advocate for trash and recycling on the campus and nearby community.
- o Students do community service; clean beach picking up trashes.

**Action Item**

- AUSD to inform QKA of next available date for Design Meeting #2

**Attachment:** Wood MS Modernization & New Construction Schedule presented in meeting.

**Next Meeting:** 3:30pm on January 12, 2023

**End of Meeting Notes**

# WOOD MS MODERNIZATION & NEW CONSTRUCTION SCHEDULE

12/08/22

