



United Steele Workers PTA Meeting

Tuesday, October 10, 2023 at 8:00 a.m.
In-Person Meeting

Meeting Attendees

Alli Klein	Ali Ogren
Trudi Jackson	Michael Smith
Elizabeth Harris	Lauren Gubbins
Rachel Sullivan	Emily Woods
Rhonda Toombs	Becky Brockman
Gerald Miller	Camille Gall
Lacie Fedewa	

Governance

President Alli Klein called the meeting to order at 8:01 am. A quorum was present.

PTA board/PTA leaders introduced themselves.

- Alli Klein: President
- Trudi Jackson: Vice President
- Rachel Sullivan: Secretary
- Elizabeth Harris: Treasurer
- Megan Harris: Volunteer Coordinator (not present)

All of the attendees introduced themselves.

Rachel presented the meeting minutes from the last PTA meeting on September 12, 2023. Elizabeth Harris made a motion to approve the meeting minutes. Lauren Gubbins seconded. Motion carried.

Welcome

Alli Klein thanked everyone for coming to the movie night and for being in attendance here today. We have had a great turnout of parents and grandparents attending and it is awesome to see.

Principal's Report

IB Coordinator Rhonda Toombs filled in to provide the Principal's Report.

- Rhonda said there is a 5E parent survey coming out that is asking about the climate and culture at Steele. It is super important to get as much parent input as possible. Last year we did not have a

good turnout, so please get the word out to other parents and look for the link coming out soon. Since we have such a small school, even a small number of parents not participating can make a big difference. Alli Klein asked Rhonda what they use the information for. Rhonda said we use it to guide our plans for this coming year. We take that info and make some decisions on where to focus in order to make improvements at the school.

- Our Spanish teacher is out for a while, so we will be seeing some subs fill in for her.
- We had a bunch of people from City Serve here recently to help clean up the school.
- IB Updates: We have a new school song for our IB learner profiles. One of our parent volunteers, Melinda Yocom, came in to see what books we have and still need for the learner profiles. Three staff members went to an inquiry workshop last week and the conference was amazing.
- Alli thanked Rhonda for all the work she has been doing behind the scenes to get our IB program where it is.

Financial Review and Budget Information

Treasurer, Elizabeth Harris, presented a financial review.

- Elizabeth Harris said we made \$234 from our movie night and \$370 from our used book sale. That is the biggest amount she has seen us make from the used book sale, so it was a huge success. Ali Ogren said she was impressed with how many books we got since we didn't start off with any from last time.
- Memberships: We have 75 members as of now. Technically, she has 4 or 5 forms she has not reconciled for, so there is potential for a few more. Elizabeth has been setting up a website so that people can join online, but she wants to know if we should charge them the credit card fees. We don't make much off of the memberships, so she thinks we should probably charge them for fees. Everyone agreed that this could drive more members this year if we provide a link.
 - Emily Woods said that being a new member to the school, she can't figure out how to join the PTA. It's overwhelming. There is a disconnect, but hopefully the link for people to sign up will help.
- Elizabeth Harris brought up King Soopers again and how helpful it is for us. We make close to \$2,000 a year off of that and it's super easy.
- Alli Klein explained that we give money to the library and the teachers every year. She asked Elizabeth if we can cut a check yet. Elizabeth said that based on the way we did it in the past, we would not cut a check yet. However, based on the budget we approved last month, we can go ahead and cut the checks. Elizabeth said we need to get serious about fundraising, otherwise we will be unable to cut those checks next year. Ali Ogren said she could probably get by with a little less for the library. Alli Klein suggested we give them half of the amount now for this semester and then give them the rest next semester.

Volunteer Update

Alli Klein filled in for Megan Harris with updates on volunteers. Megan has had a good turnout for volunteers so far this year. She now has 40 people signed up on her volunteers list and she has 17 people signed up to do teacher appreciation throughout the year. We still need one more parent to volunteer for this. If anyone didn't sign up and is interested, please let her know. If you are not on Megan's volunteer list and want to be added, please let Alli or Megan know.

Calendar

President Alli Klein reviewed upcoming events.

- Used clothing drive is currently scheduled for Thursday, October 19th. Alli said that she is considering moving it to November because of all of the stuff happening in October. She said that Megan Harris had mentioned that it might be best to do it on a Friday, possibly November 3rd. Trudi Jackson brought up that it might get cold before November, but she is not sure we can logistically get it done before then. Alli said that if everyone is okay with it, we will move it. There were no objections. We have a lot in the lost and found that could be sold if it is unclaimed. Some of the attendees were not sure where to find the lost and found. It was suggested that a coat rack with all of the lost and found items might be helpful for people to go through. All items are put out during parent teacher conferences to help people claim items.
- Wednesday, October 25th - Monster Mash. We only ask people to pay for treats. Alli said she is waiting to hear back from Lori Blackmore if she can take it on again. If not, she will figure it out. Last year we did have issues with kids playing on the playground, so we will require that an adult is present.
- Saturday, November 11 - Possible PTA Fundraising Night. Alli has been working on this. Her mom is friends with the owner at Roswell and she has reached out to Flipshack. They have agreed to close down Roswell and Flipshack on a Saturday night. The Roswell just needs a \$1,200 minimum to keep it open. She is not certain on the pricing per kid at Flipshack, but the more kids we have, the cheaper it will be. Alli expressed that she is a little worried about the timing. Is it too soon? Will people be willing to spend money going into the holidays?
 - Emily Woods suggested we could do it in February and maybe do a Valentine's Day/Date Night theme. Elizabeth Harris said it might be best to put it off until February since we don't have anyone set to run it yet.
 - Alli ran through a few fundraising ideas for the event, including asking people to donate x amount to sponsor a teacher for the year, x amount to sponsor the library for a year and x amount to sponsor the school for the year. We have thought about doing class baskets or each grade level doing something, but she doesn't want to put anything else on the teachers.
 - Michael Smith brought up the past fundraiser, Sips for Steele. Elizabeth Harris said that was a huge undertaking and we would need to have somebody volunteer to run it. We don't have anyone stepping up.
 - Elizabeth Harris also said that if we are having people donate to a specific "cause", we are legally obligated to use the money a certain way. Do we charge people to come? Is it a community building event or just a fundraiser? It could be both. It was brought up that Megan Harris thinks it would be important for the PTA to pay for childcare for equity reasons. We want to make sure that the entire community can attend. Elizabeth said we could do a suggested donation at the door, but not require it to attend.
 - Elizabeth said she has been researching ways to make fundraisers successful through the PTA website. Having a fundraiser for a specific cause is what works. We need to define it. We need to set up a timeline and promote it. Lauren Gubbins suggested we could also do sponsorships.
 - Alli Klein said she needs to have Megan Harris send out an email to see if we can get anyone willing to help with fundraising.
- Rhonda Toombs suggested that since we have an IB focus and a pathway from North to Palmer, it might be nice if we can get those kids involved in our community events. She suggested we keep that in mind and that she is happy to help facilitate that.

Alli Klein thanked everyone for all of the input. We have a lot of great ideas, we just need to get hyper focused and move forward. Elizabeth Harris and Alli Klein both agreed that we need to have a committee for the fundraising, not just one person to take it all on. Our next PTA meeting will be on Tuesday, November 14th at 8:00am. Meeting adjourned at 8:55 am.

