

**HOLD HARMLESS AGREEMENT  
AND  
INSURANCE REQUIREMENTS  
For use of Park Ridge Board of Education facilities**

For and in consideration of the use/rent of \_\_\_\_\_  
(name of facility)

on the following dates \_\_\_\_\_ . For the purpose of \_\_\_\_\_, the undersigned agrees to indemnify and hold harmless the Park Ridge Board of Education, its officials, agents, and employees harmless for any and all liability, claims, costs and attorneys fees arising out of the use of said premises or property referenced above and including any losses or damages arising from the acts or omissions of any guest, participant, visitor, employee, servant or other person attending the event herein referred to.

This Agreement shall remain in full force and effect for any continued, additional or postponed date(s) for the event indicated.

The Park Ridge Board of Education reserves the right to cancel or interrupt the event if the representations set forth herein and on application, or guidelines for use of said property are not adhered to or if the Board determines that a situation that might lead to personal injury, property damage or violation of law exists.

Name of Individual or Organization:

Type of Organization: circle one (Individual, LLC, Partnership, Non-Profit, Corporation, Public Entity)

\_\_\_\_\_

\_\_\_\_\_

Position:

Telephone Number:

\_\_\_\_\_

\_\_\_\_\_

Address: (Not P.O. Box)

Date:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Authorized Signature:

X \_\_\_\_\_

## **Insurance Requirements**

The use of \_\_\_\_\_, Park Ridge Board of Education property by the aforementioned organization/individual is contingent on a Certificate of Insurance as required herein on file in the office of the Park Ridge Board of Education 5 work days PRIOR to the date of use.

1. The Certificate of Insurance must indicate the following:
  - a. Minimum limits \$1,000,000. CSL, General Liability for bodily injury and property damage. Note: The Board may require higher liability limits upon review of the application, i.e., nature of activities planned, number of persons attending, proposed entertainment or any other reason it deems necessary.
  - b. Said insurance Certificate **shall name the Park Ridge Board of Education, its Officials, agents and employees as additional insured's.**