

R 7510 USE OF SCHOOL FACILITIES

A. Classification of Users

Organizations and individuals using school facilities will be classified as Class I, II, III or IV users as follows:

1. Class I users will be given priority for the use of school facilities over other users and may use school district facilities without payment of a use fee or charge for custodial and service (fuel, water, and electricity) costs. Class I users include the following organizations and individuals:

Any School or District-based activity or event.

2. Class II users will be given a lower priority than Class I users for the use of school facilities and may use school district facilities without payment of a use fee but will be charged overtime custodial fees and supplemental costs to the district. The Board reserves the right to negotiate a separate contract for individual organizations. Class II users include the following organizations and individuals:

Any Park Ridge Borough sponsored organization and/or event.
Any Park Ridge community-based organization, i.e. EB/WR PTO, PRAA, PR Recreation, Boy Scouts, Girl Scouts. Note: at least 70% of the members of the team, club, troop, must be Park Ridge residents and a current roster of participants and their home addresses must be provided to the school administration prior to any such use.

3. Class III users will be given a lower priority than Class II users for the use of school facilities and may use school district facilities only on payment of a use fee and charges for overtime custodial and supplemental costs to the district. Class III users include the following organizations and individuals:

Private clubs, teams, organizations and community groups. Note: at least 50% of the participants must be Park Ridge residents and a current roster of participants and their home addresses must be provided to the school administration prior to any such use.



4. Class IV users will be given the lowest priority for the use of school facilities and may use school district facilities only on payment of a use fee and charges for overtime custodial and supplemental costs to the district. Class IV users include the following organizations and individuals:

Private clubs, teams, organizations, and community groups whose enrollment is less than 50% Park Ridge residents.

The use of school facilities will not be granted for the advantage of any commercial or profit-making organization, partisan political activity, or any private social function.

The district retains the right to establish the staffing levels required for the supervision, security, safety, custodial, and any other needs associated with the requested facility use.

The district retains sole discretion to reject any application for the use of school facilities.

The use of school facilities will not be granted for any purpose that is prohibited by law.

B. Fee Schedule

1. Class I users will not be charged a fee or costs for the use of schools, except that special charges for the specific services of school employees rendered pursuant to paragraph E3a and paragraph E3b will be billed.
2. Class II users will not be charged a facility fee, but will be charged
 - a. For the specific services of school employees rendered pursuant to paragraph E3a and paragraph E3b, if any, and
 - b. \$37.50 for any overtime and/or additional custodial costs.
3. Class III and IV users will be charged the following hourly costs:



REGULATION

PARK RIDGE
BOARD OF EDUCATION

PROPERTY
R 7510/Page 3 of 4
USE OF SCHOOL FACILITIES

<u>Facility</u>	<u>Class III</u>	<u>Class IV</u>
High School Turf Field	\$500/hour	\$750/hour
High School Auditorium	\$125/hour	\$250/hour
High School Gymnasium	\$125/hour	\$250/hour
High School Cafeteria	\$50/hour	\$100/hour
High School Athletic Field	\$50/hour	\$100/hour
High School Media Center	\$50/hour	\$100/hour
High School Classroom	\$37.50/hour	\$75/hour
Elementary MPR	\$50/hour	\$100/hour
Elementary Classroom	\$37.50/hour	\$75/hour
Elementary Media Center	\$50/hour	\$100/hour
Elementary Athletic Field	\$50/hour	\$100/hour

- An itemized bill for the use of school facilities will be prepared based on the approved application form. The bill will be sent to the representative of the applicant organization in advance of the use and payment may be requested in advance of the use.

C. Insurance Requirements

Each user shall present evidence of the purchase of organizational liability insurance to the limit as prescribed by district regulations. The Board shall annually approve organizational liability limits, which each user must meet. Each user shall present evidence of the purchase of organizational liability insurance to the limit prescribed by the Board. Users shall provide an insurance policy endorsement naming the "Park Ridge Board of Education" as an additional insured on all insurance policies related to the use of facilities. Users shall be financially liable for damage to the facilities.

The Applicant shall covenant for herself/himself, her/his executors, administrators, and assigns that s/he will keep and save harmless the Board of Education, its successors, and assigns, from any and all liability for anything arising from or out of the occupancy of the Applicant, her/his executors, administrators, or assigns, or her/his or their servants or agents and from any loss or damage arising from any fault or negligence by the Applicant, her/his executors, administrators, or assigns, on failure on her/his or their part to comply with any covenant, condition or obligations contained in this application or



whether such loss or damage be caused by the failure of the Board of Education, its successors, or assigns.

D. Prior Inspection of Facilities

Each user, accompanied by an authorized district representative, shall inspect the facility or school grounds to be used prior to such use for any existing safety or dangerous conditions. In the event such conditions exist, the district may cancel or modify the user's access to the school facility until such conditions are addressed. Users shall be financially liable for damage to the facilities and for proper chaperonage as required by the school district administration.

E. Compliance with Federal and State Nondiscrimination Requirements

Each group must comply with all Federal and State statutes and regulations relating to nondiscrimination. These include, but are not limited to, the following:

1. Title VI of the Civil Rights Act of 1964 (P.L. 88-352; 34 CFR Part 100) which prohibits discrimination on the basis of race, color or national origin;
2. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686; 34 CFR Part 106), which prohibits discrimination on the basis of sex;
3. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794; 34 CFR Part 104), which prohibits discrimination on the basis of handicaps; and,
4. The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.; 45 CFR Part 90), which prohibits discrimination on the basis of age.

