



**District Five of
Lexington and Richland
Counties**

Request for Quotations

| | |
|----------------------|---------------------|
| Solicitation # | 2020-015 |
| Date Issued | October 1, 2019 |
| Procurement Official | Valerie Smith |
| Phone | (803) 476-8182 |
| E-Mail Address | D5bids@lexrich5.org |

| | |
|-------------|------------------------------|
| DESCRIPTION | Bretford Cube Charging Carts |
|-------------|------------------------------|

The Term "Offer" Means Your "Bid" or "Proposal" or "Quotation"

| | |
|----------------------------------|-----------------------------|
| SUBMIT OFFER BY | October 11, 2019 at 3:00 PM |
| QUESTIONS MUST BE RECEIVED BY | October 7, 2019 at 2:00 PM |
| NUMBER OF COPIES TO BE SUBMITTED | One |

Offers may be submitted electronically to the following address D5bids@lexrich5.org, mailed or hand delivered to the address below.

MAIL OR HAND DELIVER YOUR OFFER TO:

**District Five of Lexington and Richland Counties
Purchasing Office
1020 Dutch Fork Road
Irmo, SC 29063**



Please quote your lowest delivered price of the item(s) on the provided quote schedule. The Purchasing Department reserves the right to reject any or all quotes and to waive any or all technicalities. All Quotes must be signed by the vendor's representative per the terms noted. Failure to comply with these instructions may result in disqualification of the Quote. Faxed or Emailed Quotes are accepted. This solicitation conforms to Section 11-35-1550 of the District's Procurement Code.

Vendor Name and Address: Howard Technology Solutions
Po. Box 1590 Laurel MS 39441 A division of Howard Industries, Inc.

Phone Number: 601.425.3181 Email: bidse@howardcomputers.com

FEIN/SSN: 6A-0466143 SC Minority Cert. No. _____

Print Name: Jessica Hayes Signature: Jessica Hayes

All amendments to and interpretations of this Request for Quotation shall be in writing. The procurement officer shall not be legally bound by any amendment or interpretation that is not in writing.

Any contract entered into by District Five of Lexington and Richland Counties resulting from this solicitation shall be subject to cancellation at the end of any fiscal or appropriated year unless otherwise provided by law.

Unit prices will govern over extended prices unless otherwise stated. Quoted prices must remain firm for a period of sixty (60) days beyond the RFQ deadline.

Award will be made to the lowest responsive and responsible bidder.

Award will be made to one offeror.

BID/QUOTE SCHEDULE

| ITEM # | QTY | PART # | PRODUCT DESCRIPTION | UNIT PRICE | EXTENDED PRICE |
|--------|-----|---------------------------------|--------------------------------|--------------------|-----------------------|
| 1 | 23 | TVC32PAC-CK UNSPSC: 56101535 | Bretford Cube Charging Cart | 850. ⁰⁰ | 19,550. ⁰⁰ |

Total Price: 19,550.⁰⁰

Signature of Authorized Official: Jessica Hues

Print name and Title: Jessica Hues / Bid Specialist

ATTACHMENT A

MINORITY PARTICIPATION AFFIDAVIT

Is the bidder a South Carolina Certified Minority Business? Yes No

Is the bidder a Minority Business certified by another governmental entity? Yes No

If so, please list the certifying governmental entity: _____

Will any of the work under this contract be performed by a SC certified Minority Business as a subcontractor? Yes No

If so, what percentage of the total value of the contract will be performed by a SC certified Minority Business as a subcontractor? _____

Will any of the work under this contract be performed by a minority business certified by another governmental entity as a subcontractor? Yes No

If so, what percentage of the total value of the contract will be performed by a minority business certified by another governmental entity as a subcontractor? _____

If a certified Minority Business is participating in this contract, please indicate all categories for which the Business is certified:

- Traditional minority
- Traditional minority, but female
- Women (Caucasian females)
- Hispanic minorities
- DOT referral (Traditional minority)
- DOT referral (Caucasian female)
- Temporary certification
- SBA 8 (a) certification referral
- Other minorities (Native American, Asian, etc.)

(If more than one minority contractor will be utilized in the performance of this contract, please provide the information above for each minority business.)

The Department of Administration, Division of Small and Minority Business Contracting and Certification, publishes a list of certified minority firms. The Minority Business Directory is available at the following URL: <http://osmba.sc.gov/directory.html>

[04-4015-3]



**District Five of
Lexington and
Richland Counties**

**Request for Quotation
Amendment #1**

| | |
|----------------------|---------------------|
| Solicitation # | 2020-015 |
| Date Issued | October 7, 2019 |
| Procurement Official | Valerie Smith |
| Phone | (803) 476-8182 |
| E-Mail Address | DSbids@lexrich5.org |

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|-------------|------------------------------|
| DESCRIPTION | Bretford Cube Charging Carts |
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| SUBMIT OFFER BY | October 11, 2019 at 3:00 PM |
| QUESTIONS MUST BE RECEIVED BY | Time Has Passed |
| NUMBER OF COPIES TO BE SUBMITTED | One |

Offers may be submitted electronically to the following address DSbids@lexrich5.org, mailed or hand delivered to the address below.

MAIL OR HAND DELIVER YOUR OFFER TO:

| |
|---|
| District Five of Lexington and Richland Counties Purchasing Office 1020 Dutch Fork Road Irmo, SC 29063 |
|---|

Please quote your lowest delivered price of the item(s) on the provided quote schedule. The Purchasing Department reserves the right to reject any or all quotes and to waive any or all technicalities. All Quotes must be signed by the vendor's representative per the terms noted. Failure to comply with these instructions may result in disqualification of the Quote. Faxed or Emailed Quotes are accepted. This solicitation conforms to Section 11-35-1550 of the District's Procurement Code.

Vendor Name and Address: Howard Technology Solutions
P.O. Box 1590 Laurel MS 39441 A division of Howard Industries, Inc.
 Phone Number: 601.425.3181 Email: bids@howardcomputers.com
 FEIN/SSN: 6A-046643 SC Minority Cert. No.: _____
 Print Name: Jessica Harper Signature: Jessica Harper

All amendments to and interpretations of this Request for Quotation shall be in writing. The procurement officer shall not be legally bound by any amendment or interpretation that is not in writing.

| ACKNOWLEDGMENT OF AMENDMENTS: Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. | | | | | | | |
|--|----------------------|---------------|----------------------|---------------|----------------------|---------------|----------------------|
| Amendment No. | Amendment Issue Date | Amendment No. | Amendment Issue Date | Amendment No. | Amendment Issue Date | Amendment No. | Amendment Issue Date |
| 1 | 10/7/19 | | | | | | |

**AMENDMENT # 1
BRETTFORD CUBE CHARGING CARTS
SOLICITATION # 2020-015**

The Solicitation may be amended at any time prior to opening. Submitters shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE "DISTRICT'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED.

Solicitation questions and district responses are detailed below.

Question 1 – Would you have past award tabulations available?

The District's Response:

Past award tabulations are not available.

Question 2 - Please clarify if this will be a one time or multiple shipment?

The District's Response:

This will be a one-time shipment.

Question 3 – Please clarify if items are being shipped to one location or multiple?

The District's Response:

The items will be shipped to one location.

Question 4 – Do you need liftgate or inside delivery?

The District's Response:

The District does not require liftgate or inside delivery on this order.

End of Amendment #1

Phone: 1.888.912.3151
Fax: 1.601.399.5077
Online: www.howardcomputers.com

HOWARD™

TECHNOLOGY SOLUTIONS

Howard Computers
P.O. Box 1588
Laurel, MS 39441

Online Quotation

Quote No: MP 969017.00
Customer Name: Valarie Smith
Company Name: Lexington- Richland School District Five
Quote Name:

Quote Date: October 03, 2019
Phone Number: (803) 476-8186
Fax Number:

Item 1

| Category | Description | Qty. | Unit Price | Ext. Price |
|--------------|--|------|--|--------------------|
| System Type: | Accessories | | | |
| 1: | Bretford Cube Charging Cart - Cart (charge only) for 32 tablets / notebooks - charcoal MPN: TVC32PAC-CK | 23 | \$850.00 | \$19,550.00 |
| | | | Sub-Total: | \$19,550.00 |
| | | | Parts & Accessories Shipping: | Included |
| | | | Taxes: | \$ 1,564.00 |
| | | | Total for Item 1: | \$21,114.00 |

This quote will expire November 02, 2019.
To expedite your order, please include your quote number with your Purchase Order.

Total for all pre-configured items

| | |
|--|--------------------|
| Sub-Total: | \$19,550.00 |
| Parts & Accessories Shipping: | Included |
| Taxes: | \$ 1,564.00 |
| Total: | \$21,114.00 |

Notes:

Free shipping Dock to Dock. Additional charge for Liftgate and inside delivery if needed.

Pricing and availability subject to change without notice.
Packaging, Shipping, and Handling fees are not included unless specifically stated.
Prices and lease payments do not include applicable taxes.
Ship dates are approximations and are not guarantees.
Quick ship items not available in Alaska, Hawaii, or outside the United States.
Specific state laws may affect shipment of products.
If Purchaser fails to pay any invoice in full within the time quoted herein,
Seller may, without notice, accelerate the due date of all outstanding invoices
and require that all outstanding invoices, including any interest thereon, be
immediately due and payable in full.
For product return policies and information please visit: <https://www.howardcomputers.com/support/>