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The following items are contained in the September 13, 2023 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Special Recognition: Retiree
4. Public Comment
5. Activity Calendar
6. Fire Drill & Security Drill Report
7. Superintendent's Report
8. Principals' Updates
9. MEF Report
10. MEA Report
11. General Board Discussion
12. Personnel Matters
13. Instructional Support/Activities
14. Field Trips
15. Contracts
16. Facilities/PAC
17. Workshops
18. Students

19. Approval of Minutes: August 9, 2023 Regular Session and Executive Session Minutes
20. Board Secretary's Financial Reports for July 2023
21. Board of Education Certification as of July 2023
22. Bills and Payrolls
23. Transfer of Funds
24. Report of Receipts and Disbursements for July 2023
25. Cash Report for July 2023
26. New Business
27. Other Matters
28. Public Comment
29. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on September 13, 2023 by Board President, Mr. Joseph Pepe, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 20, 2023, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H. Ross III School and emailed to the City Clerk, Downbeach.com, "The Current" and advertised in "The Press."

<u>Roll Call</u> - Members Present:	Mr. Joseph Pepe; Mr. Jim Swift (entered meeting at 6:02 pm); Mr. Jack Sorensen; Mrs. Amy Brog; Mrs. Shannon Wray-Norris; Mrs. Danielle Gomes-Chapman
Members Absent:	Mr. Clete Schwegman
Others Present:	Mrs. Audrey Becker, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Bonnie Marino, Principal; Mr. Ryan Gaskill, Principal; Mr. Eric Goldstein, Solicitor

Special Recognition:

Mrs. Becker recognized Mrs. Sterling and congratulated her on her upcoming retirement from the District. She was employed by the Margate School District for thirty-one years in both the Ross and Tighe Schools. She specialized in art, visual arts, technology, and computers. Throughout her tenure she never lost her love of art. Mrs. Becker wished her the best of luck in retirement. Mr. Pepe congratulated Mrs. Sterling.

Public Comment:

No members of the community commented.

Activity Calendar:

Mrs. Becker distributed the Activity Calendar for September 2023.

Fire Drill & Security Drill Report:

Mrs. Becker distributed the Fire and Security Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of August 2023 attached as Exhibit # 1, pages 28,776-28,777.

Mrs. Audrey Becker invited Mrs. Skwarek to share an exciting update with the Board and community. Mrs. Skwarek announced that on September 7, 2023 the Department of Education issued a news release identifying districts receiving construction funding for school construction initiatives. The District submitted applications for the Regular Operating District (ROD) grant funding in May 2023 and had been awaiting notification of grant allocations. We are pleased to share that the Margate City School District received notice of preliminary eligible costs (PEC) of projects totaling \$2,628,963.00. Of this approval, we anticipate ROD grant funding in the amount of \$1,051,585.20 and local share funding in the amount of \$1,577,377.80. The approved projects include Building System Upgrades at the Ross School.

Mrs. Audrey Becker shared the following:

- She shared details of preparation for the opening day of the 2023-2024 school year.
- Staff were in the District prior to opening day getting their classrooms ready. They also participated in a technology professional development day to work on software and hardware preparation.
- She announced that tonight's agenda contained many items required for state monitoring. Some that are critical to mention and share include the Title I Targeted Assistance Program Guidelines and Parental Rights for 2023-2024.
- She also reviewed and shared Policy 5131.1 – Harassment, Intimidation, and Bullying for 2023-2024.
- She reviewed and shared Ross and Tighe Schools' Codes of Conduct for 2023-2024.
- She reviewed and shared the District Mentoring Plan and District Professional Development Plan for 2023-2024.
- She reviewed and shared the updated district curriculum plans for Mathematics, Gifted and Talented, and Computer Science and Design Thinking.

Principals' Updates:

- Mr. Ryan Gaskill shared information on current activities at Tighe School.
- Mrs. Bonnie Marino shared information on current activities at Ross School.

MEF Report:

Elizabeth Navlan and Tori Masso recognized Danielle Gomes-Chapman and Anita Grimley for their dedication and commitment of over sixteen years as officers with the MEF. They announced the new officers and provided a detailed timeline for upcoming events. They discussed their four major fundraisers including the Boo Fest on October 20, 2023, the Spaghetti Dinner on November 16, 2023, and the combined Winter Social and Supersweepstakes ticket raffle on March 1, 2024. The MEF kick-off meeting will be held on September 28, 2023 at 7:00 pm.

MEA Report:

Mrs. Crawford congratulated Mrs. Sterling. She mentioned how difficult it is to see her friends beginning to retire and congratulated Mrs. Sterling on her upcoming retirement. She expressed her excitement to work with the newest Board members. She thanked the Board and the MEF for all their support.

General Board Discussion:

Mr. Pepe thanked the MEF and the MEA for all that they do for the District. Mr. Pepe shared correspondence from Ms. Claire Brooks. Ms. Brooks wrote a letter addressed to the Tracy Santoro Committee thanking them for selecting her as one of the scholarship recipients. Mr. Pepe wished MS. Brooks the very best in her college endeavor.

Personnel Matters:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following personnel matters:

1. Approve to accept the retirement of Teresa Osborne as of April 1, 2024.
2. Approve the following job descriptions:
 - Secretary to the Principal
 - School Principal and Director of Special Education
 - School Principal and Special Projects
 - Human Resources Clerk/Secretary to the Superintendent/Accounts Payable Clerk
 - Payroll/Benefits/Transportation Clerk
 - Black Seal Mechanic
 - Custodian Worker/Black Seal
 - Custodial Worker
 - Custodial/Maintenance Black Seal Worker
 - Technology Teacher
3. Approve up to 5 additional hours of website training and development work over the summer for Amy Hughes and Debby Sterling at the contractual hourly rate to prepare for the release of the new district website. Costs: \$54/hr x 10 hrs = \$540.
4. Approve the hiring of Grant Wiesenthal as a custodian at a salary of \$36,000 prorated to his start date.
5. Approve Joseph Vassallo as a Substitute Teacher pending completion of paperwork.
6. Approve 4 hours at \$14.13 /hr = \$56.52 for Jodi Weber and 1 hr for Lisa Manic at \$14.13 for training on the new lunch order system.
7. Approve Maria Golebiewski as a substitute bus driver, pending completion of paperwork.
8. Approve Bernadette Southard as a Substitute Teacher, pending completion of paperwork.

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
Nays: None

Instructional Support/Activities:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following instructional support/activities matters:

1. Approve an assembly by Ned’s Mindset Mission on September 28, 2023. Costs: \$1,400.

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
Nays: None

Field Trips:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following field trips:

1. Approve the Tighe Environmental Club to attend the 2023 Cape May Student Summit on Thursday, October 5th, at the Nature Center of Cape May from 9:00am to 12:30pm. Staff: Chelsi Crompton and additional chaperones as needed. Costs: Substitutes

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
Nays: None

Contracts:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following contracts:

1. Approve a tuition contract, for one student, with Y.A.L.E. School West for the 2023-2024 school year in the amount of \$63,624.60 plus extraordinary services in the amount of \$49,500.00 for a total cost of \$113,124.60.

Motion passed by the following roll call vote:

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
Nays: None

Facilities/PAC:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following contracts:

1. Approve the Zumba fundraiser to benefit the Tracy Santoro Scholarship on Thursday, October 19, 2023 from 6:00pm - 7:00pm in the Tighe School Gymnasium. Staff: Tracy Magel

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
Nays: None

Workshops:

Motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, to approve the following workshop matters:

1. Approve registering for the NJ School Boards Association annual conference from October 23-26, at a group rate of \$2,200. Staff: Lirone Turner
2. Approve the attendance of Lirone Turner at the NJSBA Virtual Labor & Employment Summit on September 28, 2023 from 9:00 am to 2:30 pm. Cost: \$99.00.
3. Approve the attendance of Melina Skwarek at the SPELL JIF Joint Retreat from September 27-29, 2023 at The Grand Hotel in Cape May. Costs: To be covered by the JIF.
4. Approve the attendance of Melina Skwarek at the NJASBO Policy Review and Updates training on October 31, 2023 from 9:00 am to 1:00 pm at the Westin, Mt. Laurel. Cost: \$125.00 registration fee and travel.
5. Approve the attendance of Melina Skwarek at the Virtual School Based Behavioral Threat Assessment and Management Training on September 27, 2023 from 8:30 am to 3:00 pm. Cost: N/A.
6. Approve Ryan Gaskill, Jacque Jones and Kaitlin Roselli to attend the online workshops Understanding HIB Characteristics and The Role of the School Climate Team sponsored by the NJ Bar Foundation on September 8, 2023 and October 20, 2023 from 9:00 am to 12:00 pm.
7. Approve the registration and reimbursement of Ron Nellom for the ACIT HVAC Air Conditioning & Refrigeration I Course during Fall 2023, for 13-weeks beginning September 25, 2023, pending proof of successful completion. Costs: Tuition \$675, Administrative Fees \$55, and Textbooks.
8. Approve the registration and reimbursement of Angel Molina for the ACIT Black Seal License Course during Fall 2023, for 6 weeks beginning October 25, 2023, pending proof of successful completion. Costs: Tuition \$325, Administrative Fees \$55, and Textbooks.

Workshops: (Continued)

9. Approve the registration of Grant Wiesenthal for the ACIT Black Seal License Course during Fall 2023, for 6 weeks beginning October 25, 2023, pending proof of successful completion. Costs: Tuition \$325, Administrative Fees \$55, and Textbooks.

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
Nays: None

Students:

Motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, to approve the following student matters:

1. Approve the final determination of Ross HIB Investigation No. 2022-23-R3.

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
Nays: None

Approval of Minutes:

Upon motion by Mrs. Wray-Norris, seconded by Mr. Sorensen, the board unanimously agreed to accept the August 9, 2023 Regular Meeting minutes and Executive Session minutes.

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
Nays: None

Financial Reports:

Motion by Mrs. Wray-Norris, seconded by Mr. Sorensen, to accept the Secretary's Financial Reports for the month of July 2023 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 28,778 - 28,801. The Secretary's Report agrees with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
Nays: None

Board of Education Certification:

Motion by Mrs. Wray-Norris, seconded by Mr. Sorensen, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of July 31, 2023 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
 Nays: None

Bills and Payrolls:

Motion by Mrs. Wray-Norris, seconded by Mr. Sorensen, to approve the payment of bills and payrolls, as listed on Exhibit # 3, pages 28,802 - 28,816.

Motion passed by the following roll call:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
 Nays: None

Transfer of Funds:

Motion by Mrs. Wray-Norris, seconded by Mr. Sorensen, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2023-2024

To:	11-000-213-100-00-00-010	HEALTH SALARIES	\$285.00
	11-000-213-100-00-00-025	HEALTH SALARIES	\$1,800.00
	11-000-216-100-00-00-025	STUDENT SERVICE SALS	\$850.00
	11-000-240-103-00-00-025	PRINCIPAL SALARY	\$570.00
	11-000-251-100-00-00	BUSINESS OFFICE SALS	\$3,000.00
	11-230-100-101-00-00-025	KINDERGARTEN BSI SALS	\$105,610.00
	11-213-100-101-00-00-025	RES ROOM SALS WHR	\$281,000.00
	11-215-100-101-00-00-025	PREK SALARY	\$2,700.00
	11-215-100-106-00-00-025	ED ASST SALS WHR	\$60.00
	11-230-100-101-00-00-010	BASIC SKILLS SALS	\$75,327.00

Transfer of Funds (Continued):

	11-190-100-610-11-04-025	VOCAL SUPPLIES	\$200.00
	11-212-100-101-00-00-025	MD SALARIES	\$1,200.00
	11-213-100-106-00-00-025	RES ROOM ED ASST	\$240.00
	11-190-100-610-06-04-025	MATH CONSUMABLES	\$2,000.00
		Total	\$474,842.00
From:	11-000-219-104-00-00-010	HEALTH SALARIES	\$285.00
	11-000-219-104-00-00-010	HEALTH SALARIES	\$1,800.00
	11-000-219-104-00-00-010	STUDENT SERVICE SALS	\$850.00
	11-000-252-500-00-00	PRINCIPAL SALARY	\$570.00
	11-000-252-500-00-00	BUSINESS OFFICE SALS	\$3,000.00
	11-110-100-101-00-00-025	KINDERGARTEN BSI SALS	\$105,610.00
	11-120-100-101-00-00-025	RES ROOM SALS WHR	\$106,000.00
	11-213-100-101-00-00-010	RES ROOM SALS WHR	\$175,000.00
	11-120-100-101-00-00-025	PREK SALARY	\$2,700.00
	11-120-100-101-00-00-025	ED ASST SALS WHR	\$60.00
	11-120-100-101-00-00-025	BASIC SKILLS SALS	\$25,327.00
	11-130-100-101-00-00-010	BASIC SKILLS SALS	\$50,000.00
	11-190-100-610-01-04-025	VOCAL SUPPLIES	\$200.00
	11-213-100-101-00-00-010	MD SALARIES	\$1,200.00
	11-213-100-106-00-00-010	RES ROOM ED ASST	\$240.00
	11-190-100-640-00-04-025	MATH CONSUMABLES	\$2,000.00
		Total	\$474,842.00

Motion passed by the following roll call:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
 Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Wray-Norris, seconded by Mr. Sorensen, to accept the Report of Receipts and Disbursements for the month of July 2023, attached as Exhibit # 4, pages 28,817 – 28,827.

Motion passed by the following roll call:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe

Nays: None

Cash Report:

Motion by Mrs. Wray-Norris, seconded by Mr. Sorensen, to accept the Cash Report for the month of July 2023, attached as Exhibit # 5, page 28,828.

Motion passed by the following roll call:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe

Nays: None

New Business:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following new business:

- A. Approve Title I Targeted Assistance Program Guidelines and Parental Rights for 2023-2024.
- B. Approve continued use of Policy 5131.1 – Harassment, Intimidation, and Bullying for 2023-2024.
- C. Approve Ross and Tighe Schools’ Codes of Conduct for 2023-2024.
- D. Approve updated district Mentoring Plan for 2023-2024.
- E. Approve updated District Professional Development Plan for 2023-2024.
- F. Approve the District Mathematics Curriculum for K-8.
- G. Approve the District Gifted and Talented Curriculum for K-8.
- H. Approve the District Computer Science and Design Thinking Curriculum for K-8.

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe

Nays: None

Motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, to approve the following new business:

- I. Approve a joint transportation agreement with Ventnor Board of Education for the 2023-2024 school year at a cost of \$204,742.87:

Route #	Destination	Cost
ACM1	Atlantic City High School (Up to 54 students)	\$ 52,992.00
OCHS1	Ocean City High School (Up to 13 students)	\$ 15,855.11
OCHS2	Ocean City High School (Up to 54 students)	\$ 62,469.00
VCT1	Charter Tech (3 students)	\$ 3,495.00
HS3	Holy Spirit High School (28 students)	\$ 28,502.10
VVT1	Atlantic County Institute of Tech. (11 students)	\$ 31,680.00
	5% Administrative Fee	\$ 9,749.66

New Business: (Continued)

- J. Approve the updated Standard Operating Procedures (SOP) Manual for the 2023-2024 school year.

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe
Nays: None

Other Matters:

Motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, to approve the following other matters:

1. Approve Stockton student Karen Cavacini to complete her intermediate fieldwork from September to December 2023 to be followed by student teaching January to May 2024 with Antoinette Curll.
2. Approve Jessica Minahan, PhD to deliver a two-hour remote professional development program to our staff on Increasing Student Engagement and Reducing Oppositional Behavior. Cost: \$2,500.
3. Approve Tighe Environmental Club members to do a beach clean up on October 21, 2023 at 9:00am on Huntington Avenue beach. Staff: Chelsi Crompton.
4. Approve Anita Grimley to work up to 5 hours to organize educational supplies in the book resource room at Ross. Costs: 5hrs x \$54.00/hr = \$270.
5. Approve Chrissy Campbell to work up to 5 hours to organize and set up the new OT/PT Sensory room. Costs: 5hrs x \$54.00/hr = \$270.
6. Approve the 8th grade class to attend Margate's September 11th Ceremony at the Margate City Fire Dept. House at 9:00am. Staff: Ryan Gaskill and 8th Grade Teachers.
7. Approve the following Tighe Pride fundraisers and events during the 2023-2024 school year:
 - Tighe PRIDE Competitions and Spirit days throughout the school year - at least one competition per marking period.
 - Twisted Tuesday Pretzel Sales (frequency to be determined).
 - Candy Grams and Flower Sales for school play - candy items to be sold for cast and crew members during school play performances; profits to go to the Tighe PRIDE Account.
 - Spirit Gear Sale (1st Place Spiritwear) - online store open year round; percentage of sales goes to Tighe PRIDE Account.
 - Dodging Drugs Dodgeball Tournament - to be held Feb/March; student team entry fees and spectator fees go to Tighe PRIDE Account.
 - Annual Career Day based on Tighe PRIDE Theme (date in the Spring to be determined).
 - Margate's Got Talent - to be held in the Spring; profits from participant entry fees and spectator ticket sales goes to Tighe PRIDE Account.
 - Family Restaurant Night – a fall/winter and/or spring night at local restaurants - a percentage of total sales is donated to Tighe PRIDE Account.Staff: Jacque Jones, Mark Winterbottom and Louis Sanchez

Motion passed by the following roll call vote:

Ayes: Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, Mr. Swift, and Mr. Pepe

Nays: None

Public Comment:

No members of the community commented.

Adjournment:

Upon motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, the board unanimously agreed to adjourn at 6:37 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator