



January 4, 2017

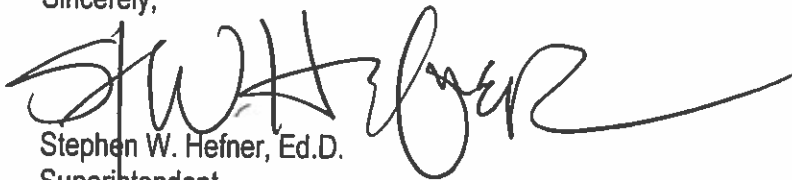
Mr. Keith McAlister
3801 Rockbridge Road
Ridgeway, South Carolina 29130

Dear Mr. McAlister:

This is to confirm that you have accepted temporary employment with School District Five of Lexington and Richland Counties on an at-will basis to assist with overseeing the construction of the third wing addition at Chapin Middle School. The District will utilize your services approximately one day per week at your daily rate of pay of \$500.00 from January 2017 through the completion of the project.

Please sign and date this letter indicating your acceptance of the terms and return it to the Office of Human Resources.

Sincerely,



Stephen W. Hefner, Ed.D.
Superintendent

SWH:aw



Keith McAlister

2-1-17

Date



February 13, 2017

Mr. Dan Neal
724 Longtown Road, West
Blythewood, South Carolina 29016

Dear Mr. Neal:

This is to confirm that you have agreed to perform temporary work with School District Five of Lexington and Richland Counties on an hourly basis, as needed. As discussed, you will be paid an hourly rate of \$125 for your work of approximately four or five hours per week beginning in January 2017 for the onsite supervision of the addition to Chapin Middle School. Your temporary work will continue until the completion of the project overseeing the construction of the third wing addition at Chapin Middle School with which you are assisting, or as otherwise determined by the administration. Please submit a monthly statement to me that reflects the total number of hours you work each month. This does not include your future work concerning the additions to Chapin or Irmo High Schools, additional work briefing the Board of Trustees or administration, or other work as requested by the administration.

Please sign and date this letter indicating your acceptance of the terms and return it to the Office of Human Resources.

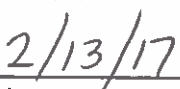
Sincerely yours,

Stephen W. Hefner, Ed.D.
Superintendent

SWH:aw



Dan Neal



Date