

Consent to Release Data – Request from an Individual

An individual asks the government entity to release his/her private data to an outside entity or person. Because the entity does not have statutory authority to release the data, it must get the individual's written informed consent.

Explanation of Your Rights

If you have a question about anything on this form, or would like more explanation, please talk to Maureen Donohue, Human Resources Manager (320-963-7522) before you sign it.

I, _____, give my permission for Maple Lake Public Schools
[*name of individual data subject*]

to release data about me to _____ as described on this form.
[*name of other entity or person*]

1. The specific data I want Maple Lake Public Schools to release _____.
[*explanation of data*]
2. I understand that I have asked Maple Lake Public Schools to release the data.
3. I understand that although the data are classified as private at Maple Lake Public Schools, the classification/treatment of the data at _____ depends on laws or
[*name of other entity or person*]
policies that apply to _____.
[*name of other entity or person*]

This authorization to release expires _____.
[*date/time of expiration*]

Individual data subject's signature _____ Date _____

Parent/guardian's signature [*if needed*] _____ Date _____