

597 REIMBURSABLE MEALS

I. PURPOSE

The purpose of the policy is to ensure students, parents and staff are informed of Offer versus Serve (OVS) and that it is implemented correctly.

II. GENERAL STATEMENT OF POLICY

- A. It is the responsibility of the building principal, teachers, office staff and food service staff to ensure students are encouraged to make healthy food choices and that established procedures are followed.
- B. Maple Lake Public School extends OVS to all grade levels. Students may decline two of the required five menu items.
- C. It is the responsibility of the food service director (A'viands) to provide annual information about OVS to students, parents and staff.
- D. The food service director A'viands) is responsible for ensuring that responsible staff are trained to identify reimbursable meals and the appropriate action to take if a student does not select a reimbursable meal.

III. SERVING REIMBURSABLE MEALS

- A. The food service director (A'viands) is responsible for writing the menu on the menu board each day.
- B. Staff will encourage students to make healthy food choices and to select at least three of the five reimbursable items.
- C. It is the responsibility of the cashier to identify the student, determine if the student has selected a reimbursable meal and enter the student's PIN.
- D. If the student has not selected a reimbursable meal, the cashier will ask the student if he/she would like to return to the serving line and select additional food items.
- E. If the student refuses to select a reimbursable meal, he/she will be charged the ala carte prices for the food items and the meal cannot be claimed for reimbursement.