

**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
PEQUANNOCK TOWNSHIP HIGH SCHOOL
85 SUNSET ROAD, POMPTON PLAINS, NJ 07444
WORKSHOP MEETING AGENDA
MONDAY, NOVEMBER 6, 2023
7:00 P.M.**

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the *Daily Record* and *Suburban Trends*, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL:

Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mrs. Danielle Esposito	Mr. Timothy Gitin	Mr. Gregory MacSweeney
Mr. Vincent Pompeo	Mr. Brian Senyk	Mrs. Cara Shenton

FLAG SALUTE

- III. President’s Report - Mr. Brian Senyk
 - NJSBA Workshop Board member feedback
- IV. Superintendent’s Report - Dr. Michael Portas
 - Student Representative Report - Lilliana Fazliu
 - Student Recognition - National Merit Commended Students
 - Student Recognition - AP Scholars
 - Staff Recognition (Staff Achieving Tenure)
- V. School Business Administrator’s Report - Mr. Gordon Gibbs
- VI. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

VII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

- PMC-113-24 Acceptance of Reports - 2023-2024 School Year
- PMC-114-24 Accept Resignation - 2023-2024 School Year
- PMC-115-24 Approval of Termination - 2023-2024 School Year
- PMC-116-24 Approval to Amend Additional Period Assignment - 2023-2024 School Year (PMC-108-24)
- PMC-117-24 Approval of Unpaid Absences - 2023-2024 School Year
- PMC-118-24 Approval of Additional Period Assignment - 2023-2024 School Year
- PMC-119-24 Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year
- PMC-120-24 Approval to Amend Transportation/Bus Duty Aides - 2023-2024 School Year (PMC-52-24)

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. PMC-113-24
ACCEPTANCE OF REPORTS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Reports

RESOLUTION NO. PMC-114-24
ACCEPT RESIGNATION - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Corbo, Karli	Special Education Aide Pequannock Township School District	10/27/2023

RESOLUTION NO. PMC-115-24
APPROVAL OF TERMINATION - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education upon the recommendation of the Superintendent, approves the termination of the following staff member:

NAME	ASSIGNMENT	EFFECTIVE DATE
Becerra-Avila, Juana	Custodian Pequannock Township School District	1/7/2024

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-116-24

APPROVAL TO AMEND ADDITIONAL PERIOD ASSIGNMENT - 2023-2024 SCHOOL YEAR (PMC-108-24)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amends the following personnel for additional period assignment/supervisory duty for the 2023-2024 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Benitez, Rebecca <i>Add'l Period Assignment</i>	Pequannock Valley School & Stephen J. Gerace School	48 minutes/day 1.5 days/week	Music	9/1/2023- 10/27/2024	\$311.25

RESOLUTION NO. PMC-117-24

APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
#5357	11/8/2023, 11/13/2023

RESOLUTION NO. PMC-118-24

APPROVAL OF ADDITIONAL PERIOD ASSIGNMENT - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignment/supervisory duty for the 2023-2024 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Ciavarella, Eileen <i>Add'l Period Assignment</i>	Pequannock Valley School	45 minutes/day 2.5 days/week	Art	10/30/2023- 1/26/2024	\$949.31

RESOLUTION NO. PMC-119-24

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#5387	10/20/2023-11/6/2024	12 days	N/A	N/A	11/7/2023- 1/19/2024	1/22/2024

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-120-24

APPROVAL TO AMEND TRANSPORTATION/BUS DUTY AIDES - 2023-2024 SCHOOL YEAR (PMC-52-24)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, amends the appointment of the following aides to be compensated at the hourly rate listed below, not to exceed 5 hours/week, upon submission of timesheets, for transportation to and from school, and bus duty for the 2023-2024 school year.

NAME	ASSIGNMENT	HOURLY RATE
Morello, Sharon	Transportation Aide North Boulevard School	\$18.82

*denotes new item on the agenda
bold print denotes change

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

- CIS-35-24 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-36-24 Approval of Professional Day Presenters
- CIS-37-24 Approval of District Mentors for the 2023-2024 School Year
- CIS-38-24 Approval of Student Teacher Placements in District - 2023-2024 School Year

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. CIS-35-24

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
Virtual through November	Schmitt, Deirdre	Advancing LLI: Focus on Growth for Skilled Practitioners	\$189.00	\$0	\$0	\$189.00 (Paid w/ESEA II)
11/14/23	Massaro, Jackie	NJASBO/SDA Grant Whippany, NJ	\$125.00	\$14.29	\$0	\$139.29
11/17/23	Ahmed, Lamis	School Safety CCM, Randolph	\$0	\$0	\$0	\$0
11/17/23	Reiner, Matthew	BTAM CCM, Randolph	\$0	\$24.30	\$0	\$24.30
11/20/23	Rosolen-Zmigrodski, Alyce	Integrating Phonics & Vocab into Writing Inst, Paramus	\$300.00	\$8.46	\$150.00	\$458.46 (Paid w/ESEA II)

*denotes new item on the agenda
bold print denotes change

12/3/23 - 12/5/23	Luppino, Kimberly	NJ Assoc of School Librarians, Atlantic City	\$250.00	\$208.78	\$150.00	\$608.78 (Paid w/ESEA II)
----------------------	-------------------	--	----------	----------	----------	------------------------------

RESOLUTION NO. CIS-36-24
APPROVAL OF PROFESSIONAL DAY PRESENTERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following staff as workshop presenters for the 2023-2024 school year, as per negotiated Agreement between Pequannock Township Board of Education and the Pequannock Township Education Association, Article 30.A.6.n \$95 for up to four hours and \$190 for more than four hours.

Fitzsimmons, Stephen	Noon, Allison	Scholtz, Christopher
----------------------	---------------	----------------------

RESOLUTION NO. CIS-37-24
APPROVAL OF DISTRICT MENTORS FOR THE 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2023-2024 school year:

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Vasquez, Lauren	Standard/Informal	McBain, Yvette	SJG

RESOLUTION NO. CIS-38-24
APPROVAL OF STUDENT TEACHER PLACEMENTS IN DISTRICT - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placements in the District for the 2023-2024 school year:

NAME	UNIVERSITY	PLACEMENT
Michelle Kim	Rutgers University	Elementary - Physical Therapy

*denotes new item on the agenda
bold print denotes change

FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

FFA-51-24 Approval of Settlement Agreement for Student #2650579

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. FFA-51-24

APPROVAL OF SETTLEMENT AGREEMENT FOR STUDENT #2650579

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves and accepts the Settlement Agreement for student #2650579.

*denotes new item on the agenda
bold print denotes change

OTHER

O-04-24 Approval of HIB Investigation Decisions

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. O-04-24

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
SJG-2-24

*denotes new item on the agenda
bold print denotes change

VIII. Workshop Discussion Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion:

1. Staffing Update
2. School Start Time Committee Progress

Action Items for November 20, 2023 Regular Business Meeting:

PMC-121-24

- PMC-xxx-24 Approval of Unpaid Absences - 2023-2024 School Year
- PMC-xxx-24 Approval of Appointment of Security Staff - 2023-2024 School Year
- PMC-xxx-24 Approval of the Statement of Assurance - Regarding School Safety and Security Plan Annual Review - 2023-2024 School Year
- PMC-xxx-24 Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year
- PMC-xxx-24 Approval of Interscholastic Sports Stipend Positions - 2023-2024 School Year
- PMC-xxx-24 Approval of Extracurricular Stipend Positions - 2023-2024 School Year
- PMC-xxx-24 Approval of Salaries for Extracurricular Positions - 2023-2024 School Year
- PMC-xxx-24 Approval to Amend Sidebar Letter of Agreement Between the Pequannock Township Board of Education and the Pequannock Township Education Association (PMC-88-24)
- PMC-xxx-24 Approval of Equivalency Application and Submission - 2023-2024 School Year

RESOLUTION NO. PMC-xxx-24

APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
XXXXX	XXXXX
XXXXX	XXXXX

RESOLUTION NO. PMC-xxx-24

APPROVAL OF APPOINTMENT OF SECURITY STAFF - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District for the 2023-2024 school year, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES	SALARY
XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX		

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-xxx-24

APPROVAL OF THE STATEMENT OF ASSURANCE - REGARDING SCHOOL SAFETY AND SECURITY PLAN ANNUAL REVIEW - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Statement of Assurance regarding School Safety and Security Plan Annual Review for the 2023-2024 school year for submission to the Executive County Superintendent by November 30, 2023.

RESOLUTION NO. PMC-xxx-24

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-xxx-24

APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following district personnel as coaches/volunteers for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Winter, 2023-2024

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	Assistant Girls Basketball Coach	PTHS	M	\$6,031
XXXXX	XXXXX	Assistant Winter Cheer Coach	PTHS	N/A	\$2,056

RESOLUTION NO. PMC-xxx-24

APPROVAL OF EXTRACURRICULAR STIPEND POSITIONS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160.

*denotes new item on the agenda
bold print denotes change

Pequannock Valley School

LAST NAME	FIRST NAME	POSITION	SCHOOL	STIPEND
XXXXX	XXXXX	Chorus	PVS	\$475.10 (prorated)
XXXXX	XXXXX	Drama Director	PVS	\$1,389
XXXXX	XXXXX	Play	PVS	\$1,389

RESOLUTION NO. PMC-xxx-24

APPROVAL OF SALARIES FOR EXTRACURRICULAR POSITIONS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the extracurricular salaries of the following out of district personnel for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	SCHOOL	STIPEND
XXXXX	XXXXX	Winter Guard	PTHS	\$2,855

RESOLUTION NO. PMC-xxx-24

APPROVAL TO AMEND SIDEBAR LETTER OF AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION AND THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION (PMC-88-24)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, amends the Sidebar Letter of Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association for Unified Sports coaching stipends (see attached).

RESOLUTION NO. PMC-xxx-24

APPROVAL OF EQUIVALENCY APPLICATION AND SUBMISSION - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Equivalency Application and submission for the evaluation of highly effective staff for the period July 1, 2023 through June 30, 2026.

*denotes new item on the agenda
bold print denotes change

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

Discussion

1. Curriculum Revisions and Access
2. Evaluation Cycle and Walkthroughs

Action Items for November 20, 2023 Regular Business Meeting:

CIS-39-24

- CIS-xx-24 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-xx-24 Approval of Out-of-State Student Field Trip
- CIS-xx-24 Approval of Student Field Trips
- CIS-xx-24 Approval of Student Teacher Placements in District 2023-2024 School Year
- CIS-xx-24 Approval of New and Revised Curriculum Writing and Payment to Writers for 2024-2025 School Year

RESOLUTION NO. CIS-xx-24

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
12/11/23	Abrams, Oona	NJAI Literacy Summit Old Tappan, NJ	\$0	\$0	\$0	\$0
12/12/23	Kirkland, Chris	AP Statistics Roundtable Mahwah High School	\$0	\$17.57	\$75.00	\$92.57 (Paid w/ESEA II)
2/15/24	Massaro, Jackie	NJASBO/Food Service Whippany, NJ	\$125.00	\$14.29	\$0	\$139.29
5/21/24	Colicchio, Margaret	NJASBO/Admin Assist Whippany, NJ	\$125.00	\$14.29	\$0	\$139.29

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. CIS-xx-24
APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
1/24/24	Mutter Museum Philadelphia, PA	Valverde, Ariel	PTHS/12/51	Vaccines History for Capstone Research Projects	\$60.00	\$150.00
2/3/24	Adelphi University Garden City, NY	Arnold, Bill	PTHS/9-12/15	Sing Strong - A Cappella Competition	\$100.00	\$0

RESOLUTION NO. CIS-xx-24
APPROVAL OF STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
12/5/23	Mount Olive High School, Flanders	Silipena, Brian	PTHS/9-11/5	NJAC Sportsmanship Summit	\$0	\$0
3/14/24	Liberty Science Center, Jersey City	Martinez, Sharon	SJG/3/64	Enhance Science Curriculum	\$37.00	\$0
3/27/24	South Orange Performing Arts	Zerden, Kristin	SJG/1/41	Covering Math Standards & Advanced Topics	\$9.00	\$0
4/16/24	Yogi Berra Museum, Little Falls	Rodeiro, Christine	SJG/5/63	5th Grade Humanities	\$18.00	\$0
5/23/24	Waterloo Village Stanhope, NJ	Lyon, Samantha	SJG/4/44	Examine Early Exploration	\$17.00	\$0

RESOLUTION NO. CIS-xx-24
APPROVAL OF STUDENT TEACHER PLACEMENTS IN DISTRICT - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placements in the District for the 2023-2024 school year:

NAME	UNIVERSITY	PLACEMENT
Margaret Segedin	Fairleigh Dickinson University	PTHS - Mathematics / Crocco, Galina
Lindsey Acker	William Paterson University	PV - Phys Ed/Health / Goodwin, Maryann

*denotes new item on the agenda
bold print denotes change

Reham Al-Atiyat	William Paterson University	Elementary / Teacher
Jessica Lanni	William Paterson University	SJG / Warner, Lisa

RESOLUTION NO. CIS-xx-24

APPROVAL OF NEW AND REVISED CURRICULUM WRITING AND PAYMENT TO WRITERS FOR THE 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised curriculum writing and payment to writers as follows, per PTEA Article 30.6.m. \$183 per diem:

TITLE	TOTAL PAYMENT
Science - PTHS - Grade 11/12 - Geophysical	Diglio, Luke (6 days) \$1,098.00
Science - PTHS - Grade 11/12 - Geophysical	Khalil, Zaid (6 days) \$1,098.00
Science - Grade 7	Donch, Denise (6 days) \$1,098.00
Social Studies Grade 7 - Civics	Hackett, Phil (6 days) \$1,098.00
Social Studies - Grade 8 H	Gennarelli, Joe (6 days) \$1,098.00
Social Studies - Grade 8 H	Kaye, Allen (6 days) \$1,098.00
STEM - AP Computer Science Principles	Froehlich, Barbara (6 days) \$1,098.00
STEM - Game Design	Froehlich, Barbara (6 days) \$1,098.00
Reading - Grade 3	TBD (2 days) \$366.00
Reading - Grade 4	Muzzio-Rentas, Jessica (2 days) \$366.00
Reading - Grade 5	Muzzio-Rentas, Jessica (2 days) \$366.00
Writing - Grade 3	TBD (2 days) \$366.00
Writing - Grade 4	Muzzio-Rentas, Jessica (2 days) \$366.00
Writing - Grade 5	Muzzio-Rentas, Jessica (2 days) \$366.00
Math - Grade 3	TBD (2 days) \$366.00
Math - Grade 4	TBD (2 days) \$366.00
Math - Grade 5	TBD (2 days) \$366.00

*denotes new item on the agenda
bold print denotes change

FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Discussion:

1. Digital Hall Passes
2. Facility Naming

Action Items for November 20, 2023 Regular Business Meeting:

FFA-52-24

- FFA-xx-24 Transfer of Funds for October 2023
- FFA-xx-24 Payment of Bills - October 17, 2023 to November 20, 2023
- FFA-xx-24 Approval of Financial Reports/Monthly Certification for September 2023
- FFA-xx-24 Monthly Reports from Schools and Programs for September 2023
- FFA-xx-24 Approval to Accept Donations to the Pequannock Township School District
- FFA-xx-24 Declaration of Obsolete Equipment
- FFA-xx-24 Approval of Catering Contract with the Legacy Castle for PTHS Senior Prom 2025
- FFA-xx-24 Approval to Renew Contract with Chilton Occupational Health Center for 2024
- FFA-xx-24 Approval to Accept and Submit School Bus Emergency Evacuation Drill Reports
- FFA-xx-24 Approval of Overnight Trip to Attend State Wrestling Tournament
- FFA-xx-24 Approval of Overnight Trip to Attend State Swimming Tournament
- FFA-xx-24 Approval of Out-of-State Trip to Attend Penn Relays
- FFA-xx-24 Approval of 2023-2024 Comprehensive Maintenance Plan Report and Annual Maintenance Budget Worksheet (Form M-1)
- FFA-xx-24 Approval of Contract with Brown and Brown Benefit Advisors for 2024
- FFA-xx-24 Approval of Revised School Lunch Prices for 2023-2024 (FFA-12-24) (FFA-30-24)
- FFA-xx-24 Approval of Agreement with Securly
- FFA-xx-24 Acceptance of 2022-2023 Annual Comprehensive Financial Report and Auditor’s Management Report

RESOLUTION NO. FFA-xx-24
TRANSFER OF FUNDS FOR OCTOBER 2023

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2023-2024 budget from October 2023, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xx-24
PAYMENT OF BILLS – OCTOBER 17, 2023 - NOVEMBER 20, 2023

RESOLVED, that the Board of Education approves the Bills List, from October 17, 2023 to November 20, 2023, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. FFA-xx-24
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR SEPTEMBER 2023

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for September 2023.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of September 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September 2023, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xx-24
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR SEPTEMBER 2023

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of September 2023 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and Chartwells.

RESOLUTION NO. FFA-xx-24
APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
\$4,780.00 for Health Office Supplies	District Nurses	Chilton Medical Center ICU Team
Sound Equipment Value \$6,677.00	PTHS	PTHS Association of Music Parents

RESOLUTION NO. FFA-xx-24
DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

RESOLUTION NO. FFA-xx-24
APPROVAL OF CATERING CONTRACT WITH THE LEGACY CASTLE FOR PTHS SENIOR PROM 2025

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the catering contract with The Legacy Castle, Pompton Plains, NJ, for the PTHS Senior Prom on May 22, 2025, in an amount not to exceed \$19,500.00, to be paid by the students through the Student Activities Account.

RESOLUTION NO. FFA-xx-24
APPROVAL TO RENEW CONTRACT WITH CHILTON OCCUPATIONAL HEALTH CENTER FOR 2024

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to renew the professional services contract with Atlantic Health System Chilton Occupational Health Center, to provide employee physicals, employee drug-testing, and employer related health services for 2024.

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. FFA-xx-24

APPROVAL TO ACCEPT AND SUBMIT SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent and School Business Administrator, approves to accept and submit the school bus emergency evacuation drill reports as per attached.

RESOLUTION NO. FFA-xx-24

APPROVAL OF OVERNIGHT TRIP TO ATTEND STATE WRESTLING TOURNAMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an overnight trip to attend the State Wrestling Tournament in Atlantic City, NJ, from February 29, 2024 through March 2, 2024, subject to student-athlete qualification, at a cost not to exceed \$3,600.00.

RESOLUTION NO. FFA-xx-24

APPROVAL OF OVERNIGHT TRIP TO ATTEND STATE SWIMMING TOURNAMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an overnight trip to attend the State Swimming Championship in Sewell, NJ, from March 2, 2024 through March 3, 2024, subject to student-athlete qualification, at a cost not to exceed \$2,600.00.

RESOLUTION NO. FFA-xx-24

APPROVAL OF OUT-OF-STATE TRIP TO ATTEND PENN RELAYS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an out-of-state trip to attend the Track - Penn Relays at the University of Pennsylvania, on April 25 - 26, 2024, subject to student-athlete qualification, at a cost not to exceed \$2,500.00.

RESOLUTION NO. FFA-xx-24

APPROVAL OF 2023-2024 COMPREHENSIVE MAINTENANCE PLAN REPORT AND ANNUAL MAINTENANCE BUDGET WORKSHEET (FORM M-1)

RESOLVED, that the Board of Education certifies that the district's required maintenance activities are reasonable to keep its school facilities open and safe for use; and approves the submission of the Comprehensive Maintenance Plan Report for the years 2022-2023 Actual, 2023-2024 Budgeted, 2024-2025 Planned; and Annual Maintenance Budget Worksheet (Form M-1) as per attachments.

RESOLUTION NO. FFA-xx-24

APPROVAL OF CONTRACT WITH BROWN AND BROWN BENEFIT ADVISORS FOR 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a contract with Brown and Brown Benefit Advisors as the district's School Employees' Health Benefits Program (SEHBP) Medical/Prescription consultant, for the period January 1, 2024 through December 31, 2024, for a fee of \$ _____ per month.

RESOLUTION NO. FFA-xx-24

APPROVAL OF REVISED SCHOOL LUNCH PRICES FOR 2023-2024 (FFA-12-24) (FFA-30-24)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves revised school lunch prices for Pequannock Township High School, Pequannock Valley School, and Hillview, North Boulevard, and SJG Elementary Schools for the 2023-2024 school year, per attachment.

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. FFA-xx-24
APPROVAL OF AGREEMENT WITH SECURLY

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with Securly for online filter software, to comply with CIPA and COPPA laws protecting students from inappropriate content, for a term of January 1, 2024 through June 30, 2025, in the amount of \$28,873.60.

RESOLUTION NO. FFA-xx-24
ACCEPTANCE OF 2022-2023 ANNUAL COMPREHENSIVE FINANCIAL REPORT AND AUDITOR'S MANAGEMENT REPORT

RESOLVED, that the Board of Education accepts the "Annual Comprehensive Financial Report" and the "Auditors' Management Report on Administrative Findings – Financial Compliance and Performance for the Fiscal Year Ended June 30, 2023," as well as approve the CAP, according to the audit program, which was submitted by Nisivoccia, LLP, the district's auditors, having been presented and reviewed at the public meeting on November 20, 2023. A copy of the Audit Synopsis, which was distributed at the meeting, shall be attached to and made a part of the record of this meeting. (There were no audit findings.)

POLICY

Ms. Megan Dempsey, Chair

Discussion:

1. Review of Policies for First Reading and Abolishment
2. Bylaws Updates

Action Items for November 20, 2023 Regular Business Meeting:

P-06-24

P-XX-24 Approval of New and Revised Board Policies and Regulations for First Reading

P-XX-24 Approval to Abolish Policies and Regulations

RESOLUTION NO. P-XX-24

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Programs</i>	2270 - Religion in the Schools
<i>Teaching Staff Members</i>	3161 - Examination of Cause
	3212 - Attendance (M)
	3212R - Attendance (M)
	3324 - Right of Privacy
<i>Support Staff Members</i>	4161 - Examination for Cause
	4212 - Attendance (M)
	4212R - Attendance (M)
	4324 - Right of Privacy
<i>Students</i>	5111 - Eligibility of Resident/Nonresident Students (M)
	5111R - Eligibility of Resident/Nonresident Students (M)
	5116 - Education of Homeless Children and Youths
	5116R - Education of Homeless Children and Youths
<i>Operations</i>	8500 - Food Services (M)

RESOLUTION NO. P-XX-24

APPROVAL TO ABOLISH POLICIES AND REGULATIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to abolish the following policies and regulations as they are either no longer relevant or no longer required:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Students</i>	5460.02 - Bridge Year Pilot Program (M)
	5460.02R - Bridge Year Pilot Program (M)
<i>Operations</i>	8540 - School Nutrition Programs (M)
	8550 - Meal Charges/Outstanding Food Service Bill (M)

*denotes new item on the agenda

bold print denotes change

OTHER

O-05-24

O-xx-24 Approval of HIB Investigation Decisions

RESOLUTION NO. O-05-24

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
XXXXX

*denotes new item on the agenda
bold print denotes change

BOARD EFFECTIVENESS COMMITTEE

Mr. Timothy Gitin, Chair

Discussion:

1. NJSBA Workshop Discussion
2. Progress towards Carole E. Larsen Master Board Certification

*denotes new item on the agenda
bold print denotes change

IX. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

X. Unfinished Business

XI. New Business

XII. Board Member Announcements

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey	
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo	
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk	

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey	
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo	
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk	

FUTURE PUBLIC BOARD MEETINGS

Monday, November 20, 2023	Regular Business Meeting	7:00 P.M.	PTHS
Monday, December 11, 2023	Workshop/Regular Business Meeting	7:00 P.M.	PTHS

*denotes new item on the agenda
bold print denotes change