

GLMS PTSO Meeting - October 8, 2023
GLMS PTSO Special Board Meeting - zoom call

Attendees: Nikki Pfennig, Kai C Worm, Stacie Helgesen, Emily Dixon, Kristin Brown

I. Call to Order - 7:35 pm

- A. Thank you for taking time out of your weekend to attend this special meeting and for your support so far this year. Without all of you we would definitely not be doing as well as we are. I appreciate your commitment and enthusiasm to make the Middle School experience better for all students and staff.
- B. Special thank you to Jill and Anna for agreeing to help the PTSO begin the process of establishing a 501c3 (see line item I section II of agenda).

II. Secretary/PTSO Report - Kai C Worm

A. 501c3

- 1. Jill LeBeau has agreed to take on the task of learning how to re-file our lapsed 501c3. She has found someone willing to help her, Anna Dix.
 - a) Vote to move forward to have Jill LeBeau and Anna Dix find out more about the process and what expenses there are. We know the 501c3 is good for 3 years. Kai c makes a motion to approve, Nikki 2nds, motion passes.
- 2. Unexpected Expense - If approved, does the board agree to pull money out of our current checking to cover the cost to refile? Does the board agree to maintain 501c3 each of the consecutive fiscal years, creating a line item in the budget for the maintenance fees? This new/reinstated duty shall fall onto the treasurer of the board's responsibilities. The board motioned to table this until we find out more about the expenses.

B. Executive Board

- 1. An amendment to Article I, Section 2 was brought up to amend the current description of the GLMS PTSO organization back to a non-profit 501c3 structure. Nikki makes a motion to approve, Stacey 2nds, motion passes.
- 2. The Executive Board will just have 3 voting members: President, Secretary, and Treasurer. The board will have two non voting directors who oversee the Special Committees Chairs (see attached). Emily makes a motion to approve amendment 2, Kai C 2nds, motion passes.

C. Title Changes

- 1. If we move forward we need to vote in a President and Secretary and amend the PTSO by-laws (see attached)

a) Kai C Worm has agreed to step into and take on the role of President for the remainder of the current fiscal year. The duties that were agreed upon when taking on her role with the board for 2023/2024 will remain the same co-secretary/communication support and include, but not be limited to, Presidential duties. The vote will then be up again at the end of the current fiscal year, taking place at a general PTSO meeting TBD (May 2023 or June 2023) (see attached). Nikki motions to approve Kai C becoming President, Stacie 2nds, motion to approve. Motion to make Emily Dixon become secretary. Kai C makes a motion to approve, Stacie 2nds, motion approves.

2. Financial, Venmo, and other accounts

a) Vote to transfer all Financial and other accounts into the President and Treasurer's Names. All previous account holders are null and void. Kai C and Nikki will be on the account. Emily makes motions to approve, Nikki 2nds, motion passes.

D. Amend the current duties to align with the duties and roles as stated in Article III, Section 4. (see attached) - Nikki motions to approve, Stacie 2nds, motion passes.

E. Addendum to Article III, Section 4 to change the current officer name from Chairperson(s) to Directors. Include Special Committee Chairperson(s) titles and duties. (see attached). Stacie makes motion to approve, Kai C 2nds, motion passes.

F. Proposal for addendum to add Special board meetings to the verbiage under Article III, Section 5 and Article IV, Section I (see attached). Emily makes a motion to approve, Stacie 2nds, motion passes.

III. Adjournment - Kai C makes a motion to adjourn, Emily 2nds, motion passes - 8:38 pm.

UPCOMING DATES:

School Board Meeting 10/16

7th grade State Mandated Vision Screening - 10/17

Conferences - 10/19-20

No School 10/20

Parent Advisory Group - 10/25 at 1:35-2:15 pm.

Book Fair - 10/23 - 10/27

PTSO meeting - 11/3

PTSO Board 2023-24 - glmsptso@gmail.com

Kai C. Worm - PTSO President

Emily Dixon - PTSO Secretary

Nikki Pfennig - PTSO Treasurer
Kristin Brown - Student Support Director
Stacie Helgesen - Staff Support Director