

PROGRESSBOOK GRADEBOOK

Year End

Information to make note of

- **Cross Reference**

- The cross reference (on the admin home page) **DOES** move to the next school year. Please print a screen shot for each building

- **Closing Grade Books**

- Prior to end of school year teachers should print and/or save a hardcopy of the reports they would like to keep.
 - Report Card Mark Report for report cards
- Class progress reports and attendance reports and GradeBook Elementary report cards will be available upon request.

- **Teacher Information that WILL NOT move to the next school year:**

- Calc Methods and Weights - for weighing assignment types

Information that does roll over to the next school year

- Parent/Student Access Web Site Administration system settings
- Parent/Student Access Web Site class home page
- Parent and Student User Names and Passwords
- Student contacts and addresses with IEPs
- Named codes
- Report cards
- Courses associated with standards-based report cards
- Courses and classes manually created in GradeBook
- Assignment and homework banks
- Lesson plan banks
- SpS district and user banks

Access is limited to the prior school year to the District ProgressBook Masters.
This is accessed at <https://archive-ca.neonet.org/>

School: **REHS** ▼

Progress Book Reporting Period	DASL Report Card Term/Period
Final ▼	Final ▼
T1 ▼	Tri1 ▼
T2 ▼	Tri2 ▼
T3 ▼	Tri3 ▼
▼	▼

HES & BES SAME:

Progress Book Reporting Period	DASL Report Card Term/Period
T1 ▼	Trimester 1 ▼
T2 ▼	Trimester 2 ▼
T3 ▼	Trimester 3 ▼
▼	▼

School: **REMS** ▼

Progress Book Reporting Period	DASL Report Card Term/Period
Q1 ▼	Quarter 1 ▼
Q2 ▼	Quarter 2 ▼
Q3 ▼	Quarter 3 ▼
Q4 ▼	Quarter 4 ▼
Final ▼	Final ▼
Semester 1 ▼	▼
Semester 2 ▼	▼
T1 ▼	Trimester 1 ▼
T2 ▼	Trimester 2 ▼
T3 ▼	Trimester 3 ▼

GradeBook Retained/Deleted Data – needs updating

Rollover retains the following information:

- ParentAccess Administration system settings
- ParentAccess class information/Post-homework
- Student, parent, and staff login account information
- Student contacts and addresses with IEPs
- Named Codes
- Report Cards
- Courses associated with standards-based report cards
- Courses and classes manually created in GradeBook (if you selected the Retain During Rollover check box on the Add a Course window) and student rosters, teachers, and reporting periods associated with these classes.
- Assignment and homework banks
- Lesson Plan Banks
- SpecialServices district and user banks

Deleted Data

Rollover deletes the following information:

- Teachers' courses and classes
- Daily and Period Attendance Records
- Students' addresses
- Students' Homerooms
- Courses and classes manually created in GradeBook (if you do not select the Retain During Rollover check box on the Add a Course window) and student rosters, teachers and reporting periods associated with these classes.