

Revere Board of Education

RHS Library

Organizational Meeting

6:30 P.M.

January 10, 2012

Mr. George Seifert called the meeting to order at 6:30 P.M.

Roll Call:

Dana Appel, Present Diana Sabitsch, Present
Claudia Hower, Present George Seifert, Present
Tom Kelley, Present

PLEDGE OF ALLEGIANCE

OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS

ELECTION OF PRESIDENT PRO TEM

Res. 12-102016 Mrs. Sabitsch nominated Mrs. Hower as President Pro Tem. Only one (1) nomination was received. A motion was made by Mrs. Sabitsch, seconded by Mr. Seifert to close nominations and to cast a ballot for the nominee.

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower, Kelley
Motion Carried.
Mrs. Hower was elected President Pro Tem

ELECTION OF PRESIDENT FOR CALENDAR YEAR 2012 (O.R.C.3313.14)

Res. 12-102017 Mr. Seifert nominated Mrs. Hower as President for the 2012 calendar year. Only one (1) nomination was received. A motion was made by Mr. Seifert, seconded by Mrs. Sabitsch to close nominations and to cast a ballot for the nominee.

Roll Call: Aye- Seifert, Sabitsch, Appel, Hower, Kelley
Motion Carried.
Mrs. Hower was elected to the office of President.

ELECTION OF VICE-PRESIDENT FOR CALENDAR YEAR 2012 (O.R.C. 3313.14)

Res. 12-102018 Mr. Kelley nominated Mr. Seifert as Vice-President for the 2012 calendar year. Only one (1) nomination was received. A motion was made by Mr. Kelley seconded by Mrs. Sabitsch to close nominations and to cast a ballot for the nominee.

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower, Seifert
Motion Carried.
Mr. Seifert was elected to the office of Vice-President.

OATH OF OFFICE FOR NEWLY ELECTED PRESIDENT AND VICE-PRESIDENT

REGULAR MEETINGS FOR 2012

Res. 12-102019 Moved by Mrs. Sabitsch, seconded by Mr. Seifert to set the time, place, and dates for the Board of Education's Regular 2012 meetings (O.R.C. 3313.15) as listed in Attachment 1.

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower, Kelley
Motion Carried.

BYLAWS AND POLICIES

Res. 12-102020 Moved by Mr. Seifert, seconded by Mrs. Sabitsch to adopt the existing/revised bylaws and policies for its own operation and the operation of the school district in accordance with §3313.20 O.R.C. Details may be found in the official district Bylaws and Policies Manual on line.

Roll Call: Aye- Seifert, Sabitsch, Appel, Hower, Kelley
Motion Carried.

ESTABLISH SERVICE FUND

Res. 12-102021 Moved by Mr. Seifert, seconded by Mr. Kelley to certify the official enrollment of the District at 2685 students as of October 2011 and establish a Service Fund of \$7,500 for the purpose of defraying Board member expenses actually incurred in the performance of their duties, in accordance with §3313.15 O.R.C.

Roll Call: Aye- Seifert, Kelley, Appel, Hower, Sabitsch
Motion Carried.

Liaisons'

Res. 12-102022 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to approve the following people as recommended:

LEGISLATIVE LIASON

It is recommended and was acted upon by the Board of Education to appoint one of its members, Mrs. Sabitsch, as the Revere Local School District Board of Education's Legislative Liaison to the Ohio Schools Boards Association for the 2012 calendar year.

STUDENT ACHIEVEMENT LIASON

It is recommended and was acted upon by Board of Education to appoint one of its members, Mr. Seifert, as the Revere Local School District Board of Education's Student Achievement Liaison to the Ohio Schools Boards Association for the 2012 calendar year.

Roll Call: Aye-Kelley, Sabitsch, Appel, Hower, Seifert
Motion Carried

Committees'

Res. 12-102023 Moved by Mrs. Appel, seconded by Mr. Kelley to approve the following people as recommended:

BOARD OF EDUCATION COMMITTEES

It is recommended and was acted upon by the President of the Board of Education to appoint two of its members, Mrs. Appel and Mr. Kelley to serve on the Finance and Audit Committee, Mr. Seifert and Mrs. Sabitsch to serve on the Facilities and Grounds Committee and Mrs. Hower to serve as CVCC Board Member. Committees of Board members shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.

Roll Call: Aye-Appel, Kelley, Hower, Sabitsch, Seifert
Motion Carried.

STANDING AUTHORIZATIONS

Res. 12-102024 Moved by Mrs. Sabitsch, seconded by Mr. Seifert to adopt the following standing authorizations for the 2012 calendar year:

- A. Authorize the Treasurer to borrow as necessary to meet current obligations until real estate taxes, personal property taxes, and/or other funds are available;

- B. Authorize the Treasurer to request advances on the collection of various taxes accruing to the Revere Local School District in accordance with O.R.C. 321.234;
- C. Authorize the Treasurer to invest available funds at the most productive interest rates, in keeping with the Board's investment policy;
- D. Authorize the Treasurer to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted;
- E. Authorize the Superintendent to employ personnel, as needed, on a temporary basis between Board Meetings;
- F. Authorize the Superintendent to approve construction project change orders increasing cost up to \$5,000 upon recommendation of the design professional that the change is necessary/desirable and that time is of the essence. Project changes above \$5,000 and less than \$15,000 may be approved by the Superintendent with the concurrence of two (2) Board members designated for that purpose. If one or both designated members cannot be contacted in the time available for approval, additional Board members in alphabetical order of last names will be contacted for approval;
- G. If one of the two members contacted does not agree, the change order will be submitted to the entire Board for disposition. Change orders in excess of \$15,000 or aggregate changes in any calendar month of \$50,000 require the approval of the majority of the Board. Such approval may be requested at a Regular or Special Board meeting.

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower, Kelley
 Motion Carried.

Legal Counsel 2012

Res. 12-102025 Moved by Mr. Seifert, seconded by Mrs. Appel to approve the Treasurer's recommendation that the Board of Education authorize the Superintendent or Treasurer to utilize the following firms as needed:

McGown, Markling & Whalen
 1894 N. Cleveland-Massillon Rd.
 Akron, OH 44333

Roetzel and Andress
 222 S. Main Street
 Akron, OH 44308-2098

Squire, Sanders & Dempsey
 1800 Huntington Building
 Cleveland, OH 44115

Roll Call: Aye- Seifert, Appel, Hower, Kelley, Sabitsch
 Motion Carried.

Tax Budget

Res. 12-102026 Moved by Mr. Kelley, seconded by Mr. Seifert to approve the Tax Budget FY 2012-2013 as detailed in Attachment T-1.

Roll Call: Aye-Kelley, Seifert, Appel, Hower, Sabitsch
 Motion Carried.

SPECIAL MEETING

Special Board Meeting

Res. 12-102027 Moved by Mr. Seifert, seconded by Mrs. Appel to adjourn from the Organizational Meeting to a Special Meeting.

Roll Call: Aye- Seifert, Appel, Hower, Kelley, Sabitsch
Motion Carried.

TREASURER'S REPORT

Copiers

Res. 12-102028 Moved by Mrs. Sabitsch, seconded by Mrs. Appel to enter into a copier agreement with MT Business Technologies, Inc. with an initial three-year term and optional tow-year extension as the lowest and most responsive bidder under the bid package issued by the district. See Attachment T-2.

Roll Call: Aye-Sabitsch, Appel, Hower, Kelley, Seifert
Motion Carried.

SUPERINTENDENT'S REPORT

Discussion Item-No Action

Discussion of Board Procedures and Expectations for Work Session and Regular Meetings.

Reviewed Draft Agenda for Regular Meeting of January 17, 2012.

EXECUTIVE SESSION

Res. 12-102029 Moved by Mr. Seifert, seconded by Mrs. Sabitsch to go into Executive Session at 8:55 PM to discuss negotiations, to consider the purchase and/or sale of property for public purposes and employment of personnel.

Roll Call: Aye- Seifert, Sabitsch, Appel, Hower, Kelley
Motion Carried.

Res. 12-102030 Moved by Mrs. Appel, seconded by Mr. Kelley to come out of Executive Session and go back to Regular Session at 9:18 P.M.

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert
Motion Carried.

ADJOURNMENT

Res. 12-102031 Moved by Mrs. Appel seconded by Mr. Kelley to adjourn the meeting at 9:20 P.M.

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert
Motion carried.

Signed _____
President

Attest _____
Treasurer

Date Approved

Mrs. Claudia Hower called the meeting to order at 6:30 P.M.

Roll Call:

Dana Appel, Present
Claudia Hower, Present
Tom Kelley, Present
Diana Sabitsch, Present
George Seifert, Present

PLEDGE OF ALLEGIANCE

STUDENT PRESENTATION/STUDENT ACHIEVEMENT

- Bath Elementary School-Grade 5 Students with Mrs. Sandy Kahoe: Student Response system

PUBLIC SPEAKS TO AGENDA ITEMS

No action taken

BUILDING PRINCIPAL'S REPORTS

No action taken

TREASURER'S REPORT

Approval of Minutes

Res. 12-102032 Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve the minutes of the Regular Meeting held December 13, 2011 as detailed in Attachment T-1.

And,

Approval of Financial Report

To approve the Financial Report for the month of December as found in Attachment T-2.

And,

Donations

To approve, with appreciation, the donations listed in Attachment T-3.

And,

Inventory Deletion

To approve that the items listed be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by the Board policy by the Coordinator of Business Services and the Treasurer. See Attachment T-4.

Roll Call: Aye- Seifert, Sabitsch, Appel, Hower, Kelley
Motion Carried.

Legal Services Tax Complaints

Res. 12-102033 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to employ McGown, Markling and Whalen to investigate and file both original tax complaints and counter tax complaints as pro-active steps in defending the district's tax base.

Roll Call: Aye- Kelley, Sabitsch, Apple, Hower, Seifert
Motion Carried.

Transfers and Advances

Res. 12-102034 Moved by Mrs. Sabitsch, seconded by Mr. Seifert to approve the following transfers and advances be made from the General Fund to the funds designated below:

Advance to Food Service Fund 006-\$100,000.00
Advance to Athletic Fund 300/920A-\$35,000.00
Transfer to Athletic Fund 300/p20A-\$50,000.00

And,

Permanent Improvement Project Fund Transfer

To approve establishing a permanent improvement project reserve fund to pay for future contingencies and that \$150,000.00 be transferred from the PI fund 003/0000 to a designated PI Set-Aside Fund (003)

And,

Petty Cash-Hillcrest Elementary

To approve that the Petty Cash Fund for HES be increased from \$25.00 to a total of \$125.00.

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower, Kelley
Motion Carried.

Asset Appraisal

Res. 12-102035 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to approve entering into a contract with the Industrial Appraisal company for the re-appraisal of assets and submissions of both a fixed asset inventory report, along with an updated report on replacement value of fixed assets for insurance purposes, at a cost of \$7,680.00

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower, Seifert
Motion Carried.

Vendor Audit and Federal Compliance

Res. 12-102036 Moved by Mrs. Sabitsch, seconded by Mr. Kelley to approve entering into a contract with EVAS I the amount of \$3,325.00 for the purpose of auditing weekly vendor payments and fulfilling federal compliance requirements.

Roll Call: Aye- Sabitsch, Kelley, Appel, Hower, Seifert
Motion Carried.

Bus Bids via Ohio Schools Council

Res. 12-102037 Moved by Mrs. Appel, seconded by Mr. Seifert to participate and authorize Ohio Schools council to advertise and receive bids on behalf of the Board of Education for a fee of \$325.00

Roll Call: Aye- Appel, Seifert, Hower, Kelley, Sabitsch
Motion Carried.

Updates-No Action

- Local Government Innovation Fund Meeting
- Bidding utilizing the Summit County Building Department
- EBAY

BOARD MEMBERS' REPORTS

Finance & Audit Committee
Facilities and Grounds Committee
Legislative Report
Cuyahoga Valley Career Center
Student Achievement Liaison

SUPERINTENDENT'S REPORT

Personnel-Certificated/Licensed

Certificated/Licensed New Hire 2011/2012 School year

Res. 12-102038 Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve Dan Ryals as an Intervention Instruction Assistant at HES effective on January 2, 2012. This position will be for the remainder of the 2011/2012 school year only, with compensation at \$12.21 per hour for 7 hours per day Monday through Friday. All funding is through the Education Jobs Grant (no General Fund)

And,

Certificated/Licensed-long Term Substitute

To approve Krista Rozek as a long term Substitute in Math at RMS with compensation at the Board approved rates. This position is effective on or after December 15, 2011 for the remainder of the 2011/2012 school year due to Maria Fela's transfer to RHS to teach foreign language.

And,

Certificated/Licensed Personnel-Maternity Leave of Absence (LOA)

To approve the following LOAs estimated to begin as noted and further estimated to go through the end of the 2011/2012 school year:

Stacie Mamula/Speech and Language Pathologist RMS/RHS; on or about April 23, 2012
Elizabeth Long/Language Arts RHS; on or about March 5, 2012

Roll Call: Aye- Seifert, Sabitsch, Appel, Hower, Kelley
Motion Carried.

Stipend-Winter Concerts at RMS

Res. 12-102039 Moved by Mrs. Appel, seconded by Mrs. Sabitsch to approve a \$100.00 stipend payable to Bob Carlyon for his services accompanying the winter concerts at RMS (\$50.00 per concert for two concerts)

And,

Certificated/Licensed Personnel-Supplemental Athletic Contracts 2011/2012 School Year

To approve the following with compensation per the current REA Negotiated Agreement:
Patrick DiCaprio/Grade 7 Women's Basketball Coach
Gary Gough/Grade 8 Women's Basketball Coach

And,

Stipends-Instructions Volleyball Program 2011/2012 School Year

To approve the following:
Julie Sterpka/Assistant Director of PCVC program/\$400.00 payable with PCVC funds.

And,

Change to IAT Services at RMS-2011/2012 School Year

To approve the following as case managers with duties and compensation per the REA negotiated agreement, Article 17.06. Duties to be split between the two teachers listed with the total compensation not to exceed the maximum allowed per the contract.

Todd Casey*
Allison Campbell

*Todd was originally approved for the entire stipend on 10/18/11

Roll Call: Aye-Appel, Sabitsch, Hower, Seifert
Abstain: Kelley
Motion Carried.

Personnel-Classified

Classified New Hires-2011/2012 School Year

Res. 12-102040 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to approve the following as 8 hour custodians:
Joshua Merrell at RHS at Step 0, effective January 5, 2012
Scott Egnatuk at RHS at Step 0, effective upon receipt of appropriate BCI and FBI results

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower, Seifert
Motion Carried.

Regular Meeting

January 17, 2012

Stipend-Instructional Volleyball Program 2011/2012 School Year

Res. 12-102041 Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve the following:
Mark Uhrich/Director PCVC Program/\$600.00 payable with PCVC funds

Roll Call: Aye- Seifert, Sabitsch, Appel, Hower, Kelley
Motion Carried.

Student Services

Special Education Student Placement 2011/2012 School year

Res. 12-102042 Moved by Mrs. Appel, seconded by Mr. Kelley to approve an agreement with the Summit County Educational Service Center for placement of two students as detailed in Attachment 1, effective on or after December 15, 2011.

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert
Motion Carried.

Amendments-Summit County Health District Agreements for Health Services 2011/2012 School Year

Res. 12-102043 Moved by Mrs. Sabitsch, seconded by Mrs. Appel to approve amendments for additional registered nurse services as detailed in Attachment 2.

Roll Call: aye- Sabitsch, Appel, Hower, Kelley, Seifert
Motion Carried.

Other Business

School Calendar 2012/2013 School Year

Res. 12-102044 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to approve the school calendar for the 2012/2013 school year as detailed in Attachment 3.

Roll Call: Aye-Kelley, Sabitsch, Appel, Hower, Seifert
Motion Carried.

REPORTS FROM CENTRAL OFFICE TEAM

Director of Student Services

Coordinator of Business Services

No action taken

INFORMATIONAL ITEMS

- A. There will be a Special Meeting/Work Session on February 14, 2012 at 6:00 p.m. in the Board Room of the Administration Building.
- B. There will be a Regular BOE Meeting on February 21, 2012 at 6:30 P.M. in the Library of Revere High School.

CONCERNS OF THE PUBLIC AND COMMUNITY

ANNOUNCEMENTS –No action taken

EXECUTIVE SESSION

Res. 12-102045 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to go into Executive Session at 7:30 PM to discuss negotiations and to consider the purchase and/or sale of property for public purposes.

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower, Seifert
Motion Carried.

Res. 12-102046 Moved by Mr. Seifert, seconded by Mr. Kelley to come out of Executive Session and go back to Regular Session at 8:16 P.M.

Roll Call: Aye- Seifert, Kelley, Appel, Hower, Seifert
Motion Carried.

ADJOURNMENT

Res. 12-102047 Moved by Mrs. Appel, seconded by Mr. Kelley to adjourn the meeting at 8:18 P.M.

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert,
Motion carried.

Signed _____
President

Attest _____
Treasurer

Date Approved