

Revere Board of Education  
Administration Building

Organizational Meeting

5:30 P.M.

January 7, 2014

Mrs. Hower called the meeting to order at 5:30 P.M.

**Roll Call:**

Dana Appel, Present  
Claudia Hower, Present, non-voting  
Tom Kelley, Present

Diana Sabitsch, Present  
George Seifert, Present, non-voting

**PLEDGE OF ALLEGIANCE**

**OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS**

**ELECTION OF PRESIDENT PRO TEM**

Res. 14-102693 Mrs. Appel nominated Mr. Kelley as President Pro Tem. Only one (1) nomination was received. A motion was made by Mrs. Sabitsch, seconded by Mrs. Appel to close nominations and to cast a ballot for the nominee.

Roll Call: Aye- Sabitsch, Appel, Seifert  
Motion Carried.  
Mr. Kelley was elected President Pro Tem

**ELECTION OF PRESIDENT FOR CALENDAR YEAR 2013 (O.R.C.3313.14)**  
Withdrawn

**ELECTION OF VICE-PRESIDENT FOR CALENDAR YEAR 2013 (O.R.C. 3313.14)**  
Withdrawn

**OATH OF OFFICE FOR NEWLY ELECTED PRESIDENT AND VICE-PRESIDENT**  
Withdrawn

**BYLAWS AND POLICIES**  
Withdrawn

**ESTABLISH SERVICE FUND**  
Withdrawn

Liaisons'  
Withdrawn

**LEGISLATIVE LIASON**  
Withdrawn

**STUDENT ACHIEVEMENT LIASON**  
Withdrawn

**BOARD OF EDUCATION COMMITTEES**  
Withdrawn

**STANDING AUTHORIZATIONS**  
Withdrawn

Legal Counsel 2013  
Withdrawn

**EXECUTIVE SESSION**

Res. 14-102694 Moved by Mrs. Sabitsch, seconded by Mrs. Appel to go into Executive Session at 5:37 PM to discuss the appointment of Public Officials, employment and compensation of public employees, discipline of public employees and the purchase or sale of public property.

\*Invited Mrs. Hower and Mr. Seifert to Executive Session.

Roll Call: Aye- Sabitsch, Kelley, Appel, Hower, Seifert  
Motion Carried.

Res. 14-102695 Moved by Mrs. Sabitsch, seconded by Mrs. Appel to come out of Executive Session and go back to Regular Session at 6:47 P.M.

Roll Call: Aye- Sabitsch, Appel, Kelley  
Motion Carried.

**ADJOURNMENT**

Res. 14-102696 Moved by Mrs. Appel seconded by Mrs. Sabitsch to adjourn the meeting at 8:35 P.M.

Roll Call: Aye- Appel, Sabitsch, Kelley  
Motion carried.

Signed \_\_\_\_\_  
President

Attest \_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date Approved

5:30 P.M.

January 14, 2014

Mr. Kelley, President Pro Tem (elected 1/7/14) called the meeting to order at 6:00 P.M.

**Roll Call:**

Dana Appel, Present  
Claudia Hower, Present  
Tom Kelley, Present

Diana Sabitsch, Present  
George Seifert, Present

**PLEDGE OF ALLEGIANCE**

**APPOINTMENT OF BOARD MEMBERS**

Res. 14-102697 Moved by Mrs. Appel, seconded by Mrs. Sabitsch to approve whereas a vacancy has been caused in this Board of Education, based upon the Board of Elections disqualifying the petitions of standing Board Members Claudia Hower and George Seifert on a technicality, whereas these two individuals were the only applicants for the two openings, and whereas there were no write-in applicants, it is therefore resolved that this Board of Education has by law authority to fill these vacancies for the unexpired terms thereof: Now, therefore, be it resolved by a majority vote of all of the remaining members of the Board of Education of the Revere Local School District that Claudia Hower and George Seifert be and hereby are, appointed to serve as members of the Board of Education of this school district for the unexpired term of two years commencing January 1, 2014 and ending on December 31, 2015.

Roll Call: Aye-Appel, Sabitsch, Kelley  
Motion Carried

**OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS**

**ELECTION OF PRESIDENT FOR CALENDAR YEAR 2014 (O.R.C.3313.14)**

Res. 14-102698 Mr. Seifert nominated Mrs. Hower as President for the 2014 calendar year. Only one (1) nomination was received. A motion was made by Mr. Seifert, seconded by Mrs. Sabitsch to close nominations and to cast a ballot for the nominee.

Roll Call: Aye- Seifert, Sabitsch, Appel, Hower, Kelley  
Motion Carried.  
Mrs. Hower was elected to the office of President.

**ELECTION OF VICE-PRESIDENT FOR CALENDAR YEAR 2014 (O.R.C. 3313.14)**

Res. 14-102699 Mr. Kelley nominated Mr. Seifert as Vice-President for the 20134 calendar year. Only one (1) nomination was received. A motion was made by Mr. Kelley, seconded by Mrs. Sabitsch to close nominations and to cast a ballot for the nominee.

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower, Seifert  
Motion Carried.  
Mr. Seifert was elected to the office of Vice-President.

**OATH OF OFFICE FOR NEWLY ELECTED PRESIDENT AND VICE-PRESIDENT**

**REGULAR MEETINGS FOR 2014**

Res. 14-102700 Moved by Mrs. Sabitsch, seconded by Mr. Seifert to set the time, place, and dates for the Board of Education's Regular 2014 meetings (O.R.C. 3313.15) as listed in Attachment 1.

And,

**BYLAWS AND POLICIES**

To adopt the existing/revised bylaws and policies for its own operation and the operation of the school district in accordance with §3313.20 O.R.C. Details may be found in the official district Bylaws and Policies Manual on line.

And,

**ESTABLISH SERVICE FUND**

To certify the official enrollment of the District at 2637 students as of October 2013 and establish a Service Fund of \$7,500 for the purpose of defraying Board member expenses actually incurred in the performance of their duties, in accordance with §3313.15 O.R.C.

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower, Kelley  
Motion Carried.

**Liaisons?**

Res. 14-102701 Moved by Mrs. Sabitsch, seconded by Mr. Kelley to approve the following people as recommended:

**LEGISLATIVE LIASON**

It is recommended and was acted upon by the Board of Education that the President of the Board appoint one of its members, Mrs. Sabitsch, as the Revere Local School District Board of Education's Legislative Liaison to the Ohio Schools Boards Association for the 2014 calendar year.

**STUDENT ACHIEVEMENT LIASON**

It is recommended and was acted upon by Board of Education that the President of the Board appoint one of its members, Mrs. Appel, as the Revere Local School District Board of Education's Student Achievement Liaison to the Ohio Schools Boards Association for the 2014 calendar year.

And,

**BOARD OF EDUCATION COMMITTEES**

It is recommended and was acted upon by the President of the Board of Education to appoint two of its members, Mrs. Appel and Mr. Kelley to serve on the Finance and Audit Committee, Mrs. Sabitsch and Mr. Seifert to serve on the Facilities and Grounds Committee and Mrs. Hower to serve as CVCC Board Members. Committees of Board members shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.

Roll Call: Aye-Sabitsch, Kelley, Appel, Hower, Seifert  
Motion Carried.

**STANDING AUTHORIZATIONS**

Res. 14-102702 Moved by Mrs. Sabitsch, seconded by Mr. Kelley to adopt the following standing authorizations for the 2014 calendar year:

- A. Authorize the Treasurer to borrow as necessary to meet current obligations until real estate taxes, personal property taxes, and/or other funds are available;
- B. Authorize the Treasurer to request advances on the collection of various taxes accruing to the Revere Local School District in accordance with O.R.C. 321.234;
- C. Authorize the Treasurer to invest available funds at the most productive interest rates, in keeping with the Board's investment policy;
- D. Authorize the Treasurer to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted;
- E. Authorize the Superintendent to employ personnel and accept resignations as needed during calendar year 2014. Such employments and resignations will be reviewed by the Board of Education at its next scheduled meeting and

when ratified will be deemed effective as of the date and time of Superintendent's acceptance;

- F. Authorize the Superintendent to approve construction project change orders increasing cost up to \$5,000 upon recommendation of the design professional that the change is necessary/desirable and that time is of the essence. Project changes above \$5,000 and less than \$15,000 may be approved by the Superintendent with the concurrence of two (2) Board members designated for that purpose. If one or both designated members cannot be contacted in the time available for approval, additional Board members in alphabetical order of last names will be contacted for approval;
- G. If one of the two members contacted does not agree, the change order will be submitted to the entire Board for disposition. Change orders in excess of \$15,000 or aggregate changes in any calendar month of \$50,000 require the approval of the majority of the Board. Such approval may be requested at a Regular or Special Board meeting.

And,

Legal Counsel 2014

To approve the Treasurer's recommendation that the Board of Education authorize the Superintendent or Treasurer to utilize the following firms as needed:

McGown, Markling & Whalen  
1894 N. Cleveland-Massillon Rd.  
Akron, OH 44333

Roetzel and Andress  
222 S. Main Street  
Akron, OH 44308-2098

Squire, Sanders & Dempsey  
1800 Huntington Building  
Cleveland, OH 44115

Roll Call: Aye- Sabitsch, Kelley, Appel, Hower  
Motion Carried.

Tax Budget

- Res. 14-102703 Moved by Mrs. Appel, seconded by Mrs. Sabitsch to approve the Tax Budget FY 2014-2015 as detailed in Attachment T-1.

Roll Call: Aye- Appel, Sabitsch, Hower, Kelley, Seifert  
Motion Carried.

**SPECIAL MEETING**

Special Board Meeting

- Res. 14-102704 Moved by Mrs. Sabitsch, seconded by Mr. Seifert to adjourn from the Organizational Meeting to a Special Meeting.

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower, Kelley, Seifert  
Motion Carried.

**EXECUTIVE SESSION**

- Res. 14-102705 Moved by Mrs. Sabitsch, seconded by Mr. Kelley to go into Executive Session at 7:30 PM to discuss employment and compensation of a public employee.

Roll Call: Aye- Sabitsch, Kelley, Appel, Hower, Seifert  
Motion Carried.

- Res. 14-102706 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to come out of Executive Session and go back to Regular Session at 9:15 P.M.

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower, Seifert  
Motion Carried.

**ADJOURNMENT**

Res. 14-102707 Moved by Mrs. Appel seconded by Mr. Kelley to adjourn the meeting at 9:20 P.M.

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert  
Motion carried.

Signed \_\_\_\_\_  
President

Attest \_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date Approved

Mrs. Claudia Hower called the meeting to order at 6:30 P.M.

**Roll Call:**

Dana Appel, Present                      Diana Sabitsch, Present  
Claudia Hower, Present                  George Seifert, Present  
Tom Kelley, Present

**PLEDGE OF ALLEGIANCE**

**STUDENT PRESENTATION/STUDENT ACHIEVEMENT**

- BES-Teachers Kim Keating and Kim Van Fossen present iPad applications and their use in the classroom with students Sam Fisher, Adam Garrett, Payton Greulich, Nicole Hinton, Alicia Lucas, and Delaney Shacklett.
- RHS-Teacher Paulette Colantone gives awards to Jordan Nizzar Bates, Victor DeLeon and Marissa Harbath; work will be displayed
- School Board Appreciation Presentation

**PUBLIC SPEAKS TO AGENDA ITEMS**

No action taken

**BUILDING PRINCIPAL'S REPORTS**

No action taken

**BOARD OF EDUCATION**

Possible Action of Contract of the Superintendent-Withdrawn

**TREASURER'S REPORT**

Approval of Minutes

Res. 14-102708 Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve the minutes of the Special Meeting held December 10, 2013 and the Regular Meeting held December 17, 2013 as detailed in Attachment T-1.

And,

Approval of Financial Report

To approve the Financial Report for the month of December as found in Attachment T-2.

And,

Donations

To approve, with appreciation, the donations listed in Attachment T-3.

And,

Purchase Orders

To authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO #	Date	Vendor	Amount	Requested by
0142308	1/10/14	OSBA	\$8,235.00	Central Office
0141607	10/11/13	Gracie Gear	\$4,426.00	Revere High School
0142194	12/12/13	OHSAA	\$7,106.02	High School Athletics

And,

Inventory Deletion

To approve that the items listed be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by the Board policy by the Coordinator of Business Services and the Treasurer. See Attachment T-4.

Roll Call: Aye- Seifert, Sabitsch, Appel, Hower, Kelley  
Motion Carried.

Tax Complaints

- Res. 14-102709 Moved by Mrs. Appel, seconded by Mrs. Sabitsch to approve employing McGown, Markling and Whalen for investigating and filing both original tax complaints and counter tax complaints as pro-active steps in defending the District's tax base.

And,

Legal Hotline Agreement-McGown, Markling, and Whalen LPA

To approve entering into an agreement for School Law Hotline Services as detailed in Attachment T-5.

Roll Call: Aye- Appel, Sabitsch, Hower, Kelley, Seifert  
Motion Carried.

Student Activity Account

- Res. 14-102710 Moved by Mrs. Sabitsch, seconded by Mr. Seifert to approve the creation of a faculty managed student activity account for the Robotics Club Fund assigned Special Cost Center 300/9526 with appropriations set at the fund level in the amount of \$1,000.00.

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower, Kelley  
Motion Carried.

Sponsorship Revere Schools Foundation

- Res. 14-102711 Moved by Mrs. Appel, seconded by Mrs. Sabitsch to approve the Revere Local School District sponsoring the Revere Schools Foundation which will exist for the sole purpose of supporting programs and the stated purpose of the Revere local School District as a public school entity.

Roll Call: Aye- Appel, Sabitsch, Hower, Kelley, Seifert  
Motion Carried.

Bid Specifications

- Res. 14-102712 Moved by Mr. Kelley, seconded by Mr. Seifert to approve and authorize the Treasurer to have bid specifications developed and then issue Requests for Proposals (RFPs) for the projects listed below which are to be funded from the Permanent Improvement Fund with project costs as estimated below, whereas the extent of projects undertaken will be based on available resources:

a) RMS Roof Replacement H and Art Room	\$110,000.00
b) RHS Roof Replacement C and D	\$ 35,000.00
c) RHS Roof replacement N	\$105,000.00
d) Auditorium Renovations Phase 1*	\$200,000.00
e) RMS Window Replacement	\$549,000.00
f) HES Window Replacement Original Construction	\$410,000.00
g) HES Window Replacement 100 Wing	\$164,000.00
h) BES Window Replacement	\$250,000.00
i) Single Phase Protection Repair or Installation **	\$ 50,000.00

\* Lights, Sound System, Controls

\*\* May not require formal bidding but multiple quotes will be solicited.

Roll Call: Aye- Kelley, Seifert, Appel, Hower, Sabitsch  
Motion Carried.

Permanent Improvement Fund Transfer

- Res. 14-102713 Moved by Mr. Kelley, seconded by Mrs. Appel to authorize transfer of \$75,000.00 from the General Fund to the Permanent Improvement Project reserve fund to pay for future contingencies.

Roll Call: Aye- Kelley, Appel, Hower, Kelley, Sabitsch, Seifert  
Motion Carried.

Purchase of Property

- Res. 14-102714 Moved by Mr. Seifert, seconded by Mr. Kelley to authorize the Treasurer to purchase property as detailed in Attachment T-6.

Roll Call: Aye-Seifert, Kelley, Appel, Hower, Sabitsch  
Motion Carried.

Architectural/Design Proposals-Discussion

No Action

**BOARD MEMBERS' REPORTS**

Finance & Audit Committee  
Facilities and Grounds Committee  
Legislative Report  
Cuyahoga Valley Career Center  
Student Achievement Liaison

**SUPERINTENDENT'S REPORT****Personnel-Certificated/Licensed**Extended Leave of Absence-Certificated/Licensed Personnel

- Res. 14-102715 Moved by Mrs. Appel, seconded by Mr. Kelley to approve a LOA for Amanda McCrary (HES/Grade 2) through the end of the 2013-2014 school year per provisions of the current REA Negotiated Agreement. It is further recommended that the Board approve Jamie Rankin as the long term substitute through the end of the 2013-2014 school year.

And,

Long Term Substitutes

To approve the following per provisions of the current REA negotiated agreement:

Jason Garden subbing for Bridget Wirfel (Intervention Specialist BES) 1/8/14 through 6/5/14  
Emily Pruchnicki subbing for Kendra Quimlan (School Counselor HES) to begin on or about 2/18/14 to on or about 5/9/14

Roll Call: Aye-Appel, Kelley, Hower, Sabitsch, Seifert  
Motion Carried.

Resignation Certificated/Licensed Personnel

- Res. 14-102716 Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve the following resignations:  
Lori Duke (RMS/Language Arts) effective 1/31/2014  
Bill Schumacher (Athletic Director) effective at the end of the current school year

Roll Call: Aye-Seifert, Sabitsch, Appel, Hower, Kelley  
Motion Carried.

Salary Increase-Additional Education

- Res. 14-102717 Moved by Mr. Kelley, seconded by Mrs. Appel approve the following salary increase, prorated to the start of the second semester, per provisions of the current REA negotiated agreement:  
Kathy Staats / Grade 3                      MA+15, Step 26                      \$86,759.00

And,

Supplemental Contracts-2013/2014 School Year

To approve the following supplementals with compensation per the REA negotiated Agreement:

Baseball

Phil Heyn – Junior Varsity Coach

Roll Call: Aye-Kelley, Appel, Hower, Sabitsch, Seifert  
Motion Carried.

**Personnel-Classified**

Supplemental Contracts-2013/2014 School Year

Res. 14-102718 Moved by Mr. Seifert, seconded by Mr. Kelley to approve the following supplementals with compensation per the REA Negotiated Agreement:

Baseball (split contract)

Men's Lacrosse

Dominique Rodgers - Freshman Coach 50%  
Steve Wide – Freshman Coach 50%

Nick Pappas – Head Coach  
Nick Gabel – Assistant Coach  
Jake Totten – VOLUNTEER

Men's Track

Mark Purdy – VOLUNTEER  
Chuck Gough – VOLUNTEER

Women's Lacrosse

Christine Michalos – Head Coach  
Emily Moore – Assistant Coach

And,

Classified Substitutes- 2013/2014 School Year

To approve the following:

Jill Nestor / Substitute Playground Aide

Effective on or after 1/22/14

Roll Call: Aye- Seifert, Kelley, Appel, Hower, Sabitsch  
Motion Carried.

**Other Business**

Overnight field Trip-softball-Myrtle Beach, SC in March 2014

Res. 14-102719 Moved by Mrs. Appel, seconded by Mr. Seifert to approve an overnight field trip for the softball team, cost covered by player fundraising, as detailed in Attachment 1.

Roll Call: Aye-Appel, Seifert, Hower, Kelley, Sabitsch  
Motion Carried.

Job Description

Res. 14-102720 Moved by Mr. Kelley, seconded by Mr. Seifert to approve the following new job description:

Groundskeeper / Facilities Worker

**Attachment 2**

Roll Call: Aye-Kelley, Seifert, Appel, Hower, Sabitsch  
Motion Carried.

**REPORTS FROM CENTRAL OFFICE TEAM**

Assistant Superintendent  
Director of Student Services  
Coordinator of Business Services

No action taken

**INFORMATIONAL ITEMS**

- A. There will be a Special Meeting on February 11, 2014 at 5:30 p.m. in the Administration Building.
- B. There will be a Regular BOE Meeting on February 18, 2014 at 6:30 P.M. in the Library of Revere High School.

CONCERNS OF THE PUBLIC AND COMMUNITY  
ANNOUNCEMENTS –No action taken

**EXECUTIVE SESSION**

Res. 14-102721 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to go into Executive Session at 7:49 PM to consider the purchase and/or sale of property for public purposes and to consider the employment or compensation of a public employee.

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower, Seifert  
Motion Carried.

**REGULAR SESSION**

Res. 14-102722 Moved by Mr. Kelley, seconded by Mrs. Appel to come out of Executive Session and return to Regular Session at 9:10 P.M.

Roll Call: Aye- Kelley, Appel, Hower, Sabitsch, Seifert  
Motion Carried.

**ADJOURNMENT**

Res. 14-102723 Moved by Mr. Seifert, seconded by Mrs. Sabitsch to adjourn the meeting at 9:35 P.M.

Roll Call: Aye- Seifert, Sabitsch, Appel, Hower, Kelley  
Motion carried.

Signed \_\_\_\_\_  
President

Attest \_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date Approved