

5:30 PM

March 11, 2014

The President, Mrs. Claudia Hower, called the meeting to order at 5:30 P.M.

Roll Call:

Dana Appel, Present
Claudia Hower, Present
Tom Kelley, Present

Diana Sabitsch, Present
George Seifert, Present

READING OF NOTICE OF SPECIAL MEETING

No action taken

TREASURER-No Action

SUPERINTENDENT

- Presentation by Middle School Administrators on proposed schedule change-No Action

EXECUTIVE SESSION

Res. 14-102739 Moved by Mrs. Appel, seconded by Mr. Kelley to go into Executive Session at 8:43 P.M. to consider the employment and compensation of a public employee.

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert
Motion Carried.

REGULAR SESSION

Res. 14-102740 Moved by Mrs. Sabitsch, seconded by Mr. Seifert to come out of Executive Session and return to Regular Session at 10:12 P.M.

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower, Kelley
Motion Carried.

ADJOURNMENT

Res. 14-102741 Moved by Mrs. Appel, seconded by Mr. Kelley to adjourn the meeting at 10:15 P.M.

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert
Motion carried.

Signed _____
President

Attest _____
Treasurer

Date Approved

6:30 PM

March 27, 2014

The President, Mrs. Claudia Hower, called the meeting to order at 6:30 P.M.

Roll Call:

Dana Appel, Present
Claudia Hower, Present
Tom Kelley, Present

Diana Sabitsch, Present
George Seifert, Present

READING OF NOTICE OF SPECIAL MEETING

No action taken

EXECUTIVE SESSION

Res. 14-102742 Moved by Mrs. Appel, seconded by Mr. Kelley to go into Executive Session at 6:35 P.M. to consider the employment and compensation of a public employee and security.

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert
Motion Carried.

REGULAR SESSION

Res. 14-102743 Moved by Mrs. Appel, seconded by Mr. Kelley to come out of Executive Session and return to Regular Session at 8:55 P.M.

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert,
Motion Carried.

ADJOURNMENT

Res. 14-102744 Moved by Mr. Seifert, seconded by Mrs. Sabitsch to adjourn the meeting at 9:56 P.M.

Roll Call: Aye- Seifert, Sabitsch, Appel, Kelley, Hower
Motion carried.

Signed _____
President

Attest _____
Treasurer

Date Approved

The President, Mrs. Claudia Hower, called the meeting to order at 6:30PM.

Roll Call:

Dana Apple, Present Diana Sabitsch, Present
Claudia Hower, Present George Seifert, Present
Tom Kelley, Present

PLEDGE OF ALLEGIANCE

STUDENT PRESENTATION/STUDENT ACHIEVEMENT

- RHS-the Sludge Project/Dave Parry and students
- RHS-Ohio Governor's Youth Art Exhibition/Paulette Colantone, Bob Pierson and students

PUBLIC SPEAKS TO AGENDA ITEMS

No action taken

BUILDING PRINCIPALS' REPORTS

No action taken

BOARD OF EDUCATION

Agreement-Superintendent

Res. 14-102745 Moved by Mr. Kelley, seconded by Mrs. Appel to approve the Memorandum of Understanding between the Board and Randy S. Boroff and Superintendent Employment contract Agreement as detailed in Attachment B-1 and Attachment B-2.

Roll Call: Kelley, Appel, Hower, Sabitsch, Seifert
Motion Carried.

Job Description- Treasurer - Chief Financial Officer / Chief Operations Officer

Res. 14-102746 Moved by Mrs. Sabitsch, seconded by Mr. Seifert to approve the job description for the Treasurer-CFO/COO as detailed in Attachment B-3.

Roll Call: Aye-Sabitsch, Seifert, Appel, Hower, Kelley
Motion Carried.

Employment Agreement-Treasurer/C.F.O./C.O.O.

Res. 14-102747 Moved by Mrs. Appel, seconded by Mr. Kelley to approve Dave Forrest as the Treasurer/C.F.O./C.O.O. with duties as outlined in the job description noted above and with additional details as noted in Attachment B-4.

Roll Call: Aye-Appel, Kelley, Hower, Sabitsch, Seifert
Motion Carried.

Compensation- Treasurer/C.F.O./C.O.O

Res. 14-102748 Moved by Mr. Seifert, seconded by Mr. Kelley to approve that the administrative duties of the Chief Financial Officer (Treasurer) shall be combined with the duties of the Coordinator of Business Services, and whereas this consolidation will result in an annual financial savings to the District, provide operational efficiencies and simultaneously enable the expansion of the building maintenance staff, be it further resolved that effective March 31, 2014 the annual salary for the above position shall be \$118,232.50.

Roll Call: Aye- Seifert, Kelley, Appel, Hower
No-Sabitsch
Motion Carried.

TREASURER'S REPORT, Mr. David Forrest

Approval of Minutes

Res. 14-102749 Moved by Mr. Seifert, seconded by Mr. Kelley to approve the minutes of the Special Meeting held February 11, 2014 and the Regular Meeting held February 20, 2014 as detailed in Attachment T-1.

And,

Approval of Financial Report

To approve the Financial Report for the month of February as found in Attachment T-2.

And,

Donations

To approve, with appreciation, the donations listed in Attachment T-3.

And,

Purchase Orders

To authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO#	Date	Vendor	Amount	Requested by
0142302	1/19/14	Cuyahoga Landmark	\$23,474.96	Transportation
0142085	12/2/13	NEO Admn	\$4,101.00	Central Office
0142651	2/24/14	Ohio Department of Education	\$4,000.00	Food Service
0142109	12/4/13	Rythercamera.com	\$7,785.00	Revere High School

Roll Call: Aye-Seifert, Kelley, Appel, Hower, Sabitsch
 Motion Carried.

Landscaping Contract

Res. 14-102750 Moved by Mrs. Sabitsch, seconded by Mrs. Appel to approve a one-year contract with Nason Landscaping, Inc. to maintain all designated grass, shrubbery beds, trees and woody ornamentals at all Revere District buildings based upon the bidding process below:

<u>Company</u>	<u>Bid</u>
Nason Landscaping, Inc.	\$29,209.00
Suncrest Gardens	\$32,720.00
Smith Brothers/RB Stout	No Bid Received

Roll Call: Aye-Sabitsch, Appel Hower, Kelley
 Abstain: Seifert
 Motion Carried.

Agreement -Borgman Athletics

Res. 14-102751 Moved by Mr. Seifert, seconded by Mr. Kelley to approve the five-year agreement with Borgman Athletics to provide preventative maintenance and safety inspections on bleachers, overhead athletic equipment and weight room equipment as detailed in Attachment T-4.

Roll Call: Aye-Seifert, Kelley, Appel, Hower Sabitsch
 Motion Carried.

Discussion Items-No Action

- Budget Process-New FY
- Ohio Facilities Grant-Tier 2
- Sewers Bath
- IP Celerate
- Safe Schools Asbestos
- Spirit Shack-Middle School
- Audit FY13
- OSBA Platform

BOARD MEMBERS' REPORTS

Finance/Audit Committee
 Facilities and Grounds Committee
 Legislative Report
 Cuyahoga Valley Career Center

No action taken

SUPERINTENDENT'S REPORT**Personnel – Certificated/Licensed**Resignation for Retirement-Certificated/Licensed Personnel

Res. 14-102752 Moved by Mrs. Sabitsch, seconded by Mr. Kelley to approve the following resignations for retirement:

Bob Buchanan / RHS Math	Effective at the end of the 2013/2014 contract year
Bob Carlyon / BES Music	Effective the end of the 2013/2014 contract year
Martha Jenkins / Kindergarten HES	Effective at the end of the 2013/2014 contract year
Sherri McLean / Kindergarten 50% HES	Effective at the end of the 2013/2014 contract year
Linda Weigand / School Counselor RHS	Effective at the end of the 2013/2014 contract year

Roll Call: Aye- Sabitsch, Kelley, Appel, Hower, Seifert
 Motion Carried.

Administrative Contracts-Certificated Personnel

Res. 14-102753 Moved by Mrs. Appel, seconded by Mrs. Sabitsch to approve the following contracts for a two-year period as noted with compensation to be determined:

Bob Buchanan / RHS Math	Effective at the end of the 2013/2014 contract year
Bob Carlyon / BES Music	Effective the end of the 2013/2014 contract year
Martha Jenkins / Kindergarten HES	Effective at the end of the 2013/2014 contract year
Sherri McLean / Kindergarten 50% HES	Effective at the end of the 2013/2014 contract year
Linda Weigand / School Counselor RHS	Effective at the end of the 2013/2014 contract year

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower
 Motion Carried

Long Term Substitute

Res. 14-102754 Moved by Mr. Seifert, seconded by Mr. Kelley to approve Amanda Aramouni as the long term substitute for Ginny Habig's (Grade 1/HES) LOA for an estimated 6 weeks beginning on or about April 18, 2014.

And,

Leave of Absence and Long Term Substitute

To approve an absence for Sandy Kahoe per provisions of the current REA negotiated agreement, effective on or about 4/2/14 through on or about 4/25/14. It is further recommended that the Board of Education approve Julie Brown as the long term substitute for the absence.

And,

Certificated Personnel-Leave of Absence (LOA)

To approve a LOA for Denise Sheffield (Grd 3/HES) to begin on or about February 23, 2104 per provisions of the current negotiated agreement. End date unknown at this time. It is further recommended that the Board of Education approve Lori Hutchins as the long term sub for the above LOA.

Roll Call: Aye- Seifert, Kelley, Appel, Hower, Sabitsch
 Motion Carried.

Salary Increase-Additional Education

Res. 14-102755 Moved by Mr. Kelley, seconded by Mr. Seifert to approve the following salary increase, prorated to the start of the second semester, per provisions of the current REA negotiated agreement:

Darren LeBeau / Music & Band RMS-RHS	MA+30, Step 20	\$83,626
--------------------------------------	----------------	----------

Roll Call: Aye-Kelley, Seifert, Appel, Hower, Sabitsch
 Motion Carried.

Personnel – ClassifiedAdministrative Contract-Classified Personnel

- Res. 14-102756 Moved by Mrs. Sabitsch, seconded by Mrs. Appel to approve the following contracts for a two-year period as noted with compensation to be determined:
Georgianne Jackson / Assistant Treasurer / 8-1-14 through 7-31-16

Roll Call: Aye- Sabitsch, Appel, Hower, Kelley, Seifert
Motion Carried.

Classified Personnel-New Hire

- Res. 14-102757 Moved by Mrs. Sabitsch, seconded by Mr. Seifert to approve Michael Critchfield as the District Facilities Maintenance Supervisor for a 27 month period effective 5/1/14 through 7/31/16. Compensation for the period 5/1/14- 7/31/14 will be \$222.66 per diem (a proration of a \$57,000 annual salary). Compensation for the initial full contract year of 8/1/14 – 7/31/15 will be \$57,000.00.

In addition it is recommended that the Board of Education approve up to 6 (six) days in April 2014 for a transition to the position with compensation at \$222.66 per day.

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower, Kelley
Motion Carried.

Classified Employee-Resignation for Retirement

- Res. 14-102758 Moved by Mr. Kelley, seconded by Mr. Seifert to approve the following resignations for retirement:
Rosemary LeVoyer (Secretary to the Director of Student Services) effective July 1, 2014
Maxine Roten (Secretary to the Guidance Department RHS) effective June 30, 2014
Barbara Goodman (Library Media Assistant-RMS) effective end of the 2013/2014 school year

Roll Call: Aye-Kelley, Seifert, Appel, Hower, Sabitsch
Motion Carried.

Classified Substitute-2013/2014 School Year

- Res. 14-102759 Moved by Mr. Seifert, seconded by Mr. Kelley, to approve the following classified substitute to be used on an as needed basis during the 2013 – 2014 school year with compensation per the appropriate negotiated agreement:
Jennifer Greulich Substitute Secretary and Substitute Library Aide Effective on or after 3/1/14

Roll Call: Aye-Seifert, Kelley, Appel, Hower, Sabitsch
Motion Carried.

Student ServicesHome Instructor-2013/2014 School Year

- Res. 14-102760 Moved by Mrs. Appel, seconded by Mrs. Sabitsch to approve Erin Bethea, Spanish Teacher/RHS, as a Home Instructor for the 2013-2014 school year to be used on an as needed basis effective on or after March 19, 2014 at the approved tutor rate of 26.75 per hour.

Roll Call: Aye- Appel, Sabitsch, Hower, Kelley, Seifert
Motion Carried.

Other BusinessNEOLA Revised Policies – Second Reading and Adoption

- Res. 14-102761 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to approve and adopt, as a second reading, the revised policies as noted:
- | | |
|--|-----------------------------|
| 1220 / Administration / Employment of the Superintendent / 4 pages | Attachment 1 |
| 1520 / Administration / Employment of Administrators / 5 pages | Attachment 2 |
| 2271 / Program / Postsecondary Enrollment Programs / 2 pages | Attachment 3 |
| 2430 / Program / District-Sponsored Clubs and Activities / 5 pages | Attachment 4 |
| 2431 / Program / Interscholastic Athletics / 7 pages | Attachment 5 |
| 2623.02 / Program / Third Grade Reading Guarantee / 10 pages | Attachment 6 |
| 3120 / Professional Staff / Employment of Professional Staff / 4 pages | Attachment 7 |
| 3220 / Professional Staff / Standards-Based Teacher Evaluation / 15 pages | Attachment 8 HOI |
| 5111 / Students / Eligibility of Resident/Nonresident Students / 11 pages | Attachment 9 |
| 5340 / Students / Student Accidents / 2 pages | Attachment 10 |
| 5513 / Students / Care of School Property / 1 page | Attachment 11 |
| 5517.01 / Students / Bullying and Other Forms of Aggressive Behavior / 8 pages | Attachment 12 |
| 8405 / Operations / Environmental Health and Safety Issues / 5 pages | Attachment 13 |
| 9160 / Relations / Public Attendance at School Events / 3 pages | Attachment 14 |
| 9270 / Relations / Equivalent Education Outside the Schools (Home Schooling) / 4 pages | Attachment 15 |
| 9700 / Relations / Relations with Special Interest Groups / 9 pages | Attachment 16 |

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower, Seifert
Motion Carried.

Out of State Field Trip-December 27, 2013 through January 1, 2014

Res. 14-102762 Moved by Mr. Seifert, seconded by Mr. Kelley to approve an overnight trip to Columbus, Ohio April 25, 2014 through April 26, 2014 for the Science Olympiad State level competition for both RMS and RHS teams.

Roll Call: Aye-Seifert, Kelley, Appel, Hower, Sabitsch
Motion Carried.

REPORTS FROM CENTRAL OFFICE TEAM

Assistant Superintendent
Director of Student Services

No action taken

INFORMATIONAL ITEMS

- A. There will be a BOE Special meeting April 8, 2014 at 5:30 p.m. in the BOE
- B. There will be a Regular Meeting April 15, 2014 at 6:30 p.m. in the RHS Library

CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

EXECUTIVE SESSION

Res. 14-102763 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to go into Executive Session at 7:49 P.M. to consider the employment or compensation of Public Employees.

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower, Seifert
Motion Carried.

REGULAR SESSION

Res. 14-102764 Moved by Mrs. Appel, seconded by Mrs. Sabitsch to come out of Executive Session and return to Regular Session at 8:10 P.M.

Roll Call: Aye- Appel, Sabitsch, Hower, Kelley, Seifert
Motion Carried.

ADJOURNMENT

Res. 14-102765 Moved by Mrs. Sabitsch, seconded by Mr. Kelley, to adjourn the meeting at 8:18 P.M.

Roll Call: Aye- Sabitsch, Kelley, Appel, Hower, Seifert
Motion carried.

Signed _____
President

Attest _____
Treasurer

Date Approved