

REVERE LOCAL SCHOOL DISTRICT
Summit County, Ohio

October 6, 2015

Special Mtg 5:30 p.m.

Administration Building

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel-Present
- B. Claudia Hower-Present
- C. Tom Kelley-Present
- D. Diana Sabitsch-Present
- E. George Seifert-Present

Reading of Notice of Special Meeting-No Action

Res. 16-103247

III. EXECUTIVE SESSION

Moved by Mr. Kelley, seconded by Mrs. Sabitsch to go into Executive Session at 5:32 to discuss the following:

- A. **Personnel:** To consider the evaluation and employment of a public employee.

Roll Call: Aye-Kelley, Sabitsch, Appel, Hower, Seifert
Motion Carried.

Res. 16-103248

Moved by Mrs. Sabitsch, seconded by Mr. Kelley to come out of Executive Session and move back to Regular Session at 6:30 PM

Roll Call: Aye-Sabitsch, Kelley, Appel, Hower, Seifert
Motion Carried.

Res. 16-103249

IV. ADJOURNMENT

Moved by Mr. Seifert, seconded by Mrs. Appel to adjourn the meeting at 6:32 PM

Roll Call: Aye- Seifert, Appel, Hower, Kelley, Sabitsch
Motion Carried.

Signed _____
President

Attest _____
Treasurer

Date Approved

REVERE LOCAL SCHOOL DISTRICT
Summit County, Ohio.

October 13, 2015

Work Session 5:30 p.m.

Administration Building

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel-Present
- B. Claudia Hower-Present
- C. Tom Kelley-Present
- D. Diana Sabitsch-Present
- E. George Seifert-Absent

Reading of Notice of Special Meeting-No Action

III. TREASURER'S AGENDA-No Action

Mr. Seifert arrived at 5:49 P.M.

IV. SUPERINTENDENT'S AGENDA
Certificated/Licensed Personnel

Res. 16-103250

A. Home Instruction Services – 2015/2016 School Year

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve the following to provide Home Instruction services as noted for students unable to attend school due to medical reasons. All hours of instruction to be paid at the tutor rate of \$27.78 per hour.

- Jack Cooper – up to 10 hours for a student
- Jack Cooper – up to 54 hours for a student
- Jennifer Exten – up to 27 hours for a student
- Nancy Ivan – up to 177 hours for a student

Roll Call: Aye-Seifert, Sabitsch, Appel, Hower, Kelley
Motion Carried.

Classified Personnel

Res. 16-103251

A. Correction to Work Hours – 2015/2016 School Year

Moved by Mr. Seifert, seconded by Mr. Kelley to approve the following effective August 17, 2015:

- Lori Head / Aide / 7.5 hours per day / Monday through Friday
- Lisa Thacker / Aide / 7.25 hours per day / Monday through Friday

Roll Call: Aye-Seifert, Kelley, Appel, Hower, Sabitsch
Motion Carried.

Res. 16-103252

B. Resignation – Classified Staff Member

Moved by Mr. Seifert, seconded by Mr. Kelley to approve the resignation for retirement of Georgiann Jackson, Assistant Treasurer, effective at the end of business on December 31, 2015.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

V. Review of Agenda for 10-27-15 BOE Meeting

Res. 16-103253

VI. EXECUTIVE SESSION

Moved by Mr. Kelley, seconded by Mrs. Sabitsch to move into Executive Session at 7:22 PM to discuss the following:

- A. **Personnel:** To consider the evaluation, employment and compensation of a public employee.
- B. **Property:** To consider the sale or purchase of property for public purposes.

Roll Call: Aye-Kelley, Sabitsch, Appel, Hower, Seifert
Motion Carried.

Res. 16-103254

Moved by Mr. Kelley, seconded by Mrs. Appel to come out of Executive Session and move back to Regular Session at 8:10 PM

Roll Call: Aye- Kelley, Appel, Hower, Sabitsch, Seifert
Motion Carried.

Res. 16-103255

IV. ADJOURNMENT

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to adjourn the meeting at 8:12 PM

Roll Call: Aye- Seifert, Sabitsch, Appel, Hower, Kelley
Motion Carried.

Signed _____
President

Attest _____
Treasurer

Date Approved

REVERE LOCAL SCHOOL DISTRICT
Summit County, Ohio

October 27, 2015

Regular October Board of Education Meeting 6:30 p.m.

Revere High School Library

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel-Present
- B. Claudia Hower-Present
- C. Tom Kelley-Present
- D. Diana Sabitsch-Present
- E. George Seifert-Present

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATION – THE IMPACT GROUP

V. PRESENTATIONS

National Merit Semi-Finalists

Victoria Deng, Stephen Kronenberger, Broderick Lewis, Asha Ravichandran, Leah Weisburn

National Commended Students

Benjamin Berry, Jennifer Cross, Andrew Espinal, Rachel Kraynak, Kevin Luo, Megan Travers

RHS – Teacher Stephanie Duttry / MH Program

VI. PUBLIC SPEAKS TO AGENDA ITEMS-No Action

VII. BUILDING PRINCIPALS' REPORTS-No Action

VIII. BOARD ACTION – SALARY

Res. 16-103256

A. Treasurer's Salary Adjustment

Moved by Mr. Seifert, seconded by Mrs. Appel to approve a 3% increase in compensation for Dave Forrest, CFO/Treasurer, effective at the beginning of the current contract year August 1, 2015 – July 31, 2016.

Roll Call: Aye-Seifert, Appel, Hower, Kelley, Sabitsch
Motion Carried.

IX. TREASURER'S REPORT, Mr. David Forrest

Res. 16-103257

A. Approval of Minutes

Moved by Mr. Seifert, seconded by Mr. Kelley to approve the minutes of the Regular Meeting held 8/18/15, Special Meeting held 9/8/15 and the Regular Meeting held 9/15/15. See Attachment T-1 for details.

And,

B. Approval of Financial Report

To approve the Financial Report for the month of September as found in Attachment T-2.

And,

C. Donations

To approve, with appreciation, for the donations listed in Attachment T-3.

And,

D. Appropriation Adjustments

To approve the appropriation adjustments listed in the attached schedule be approved by the Board of Education, be it further resolved that the legal level of control be approved at the fund level.

See Attachment T-4.

And,

E. Purchase Order(s)

To authorize and certify payment of the purchase order(s) listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO #	Date	Vendor	Amount	Requested by
811278	09162015	Cuyahoga County ESC	6537.31	Central Office
811280	09162015	Cuyahoga County ESC	1871.36	Central Office
811279	09162015	Cuyahoga County ESC	60673.58	Central Office
811276	09162015	Kidslink Neurobehavioral	18000.00	Central Office
811212	09102015	Gale Group	2219.61	RHS
811355	09222015	Scott A Dempsey	4500.00	RHS
811446	09282015	Cuyahoga Landmark	9811.37	Transportation
811480	09302015	Franklin Covey Education	2815.00	Hillcrest
66030	09302015	ComDoc Leasing	3373.00	Old Trail
66032	09302015	ComDoc	2325.45	Old trail
811394	09242015	First Merit	2652.66	RHS
811576	10072015	B&C Communications	2336.31	Transportation
810283	07012015	Kidslink Neurobehavioral	7333.33	Central Office
811483	09302015	Synergy LLC	\$3,660.00	Central Office

And,

F. Inventory Deletion

To approve that the items listed be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by Board policy by the CFO/Treasurer.

See Attachment T-5.

And,

G. SM-1 Spending Plan

To approve the SM-1 spending plan for the General Fund for FY 16. See Attachment T-6.

Roll Call: Aye-Seifert, Kelley, Appel, Hower, Sabitsch
Motion Carried.

Mr. Seifert Stepped out at 7:10 P.M.

Res. 16-103258

H. Five Year Forecast

Moved by Mr. Kelley, seconded by Mrs. Appel to approve the Five Year Forecast (financial data and assumptions) as submitted in Attachment T-7.

Roll Call: Aye-Kelley, Appel, Hower, Sabitsch
Motion Carried.

Res. 16-103259

I. GF Appropriations

Moved by Mrs. Appel, seconded by Mr. Kelley to approve General Fund Appropriations by Object and Function for FY16, with the level of control at Fund Level. See Attachment T- 8.

And,

J. Snow Plowing

To approve that the snow plowing contract for FY 16 be awarded to the lowest bidder as detailed below and be it further resolved that the alternate bidder was not able to meet other components of the bid specification such as the off-site storage of material.

<u>Vendor</u>	<u>Service</u>	<u>Bid</u>
Nason Landscaping	Plow and Salt	\$900.00
North Excavating	Plow and Salt	No Bid
Dumrite Exteriors	Plow and Salt	No Bid
Scherbs Landscaping	Plow and Salt	\$975.00

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch
Motion Carried.

Res. 16-103260

K. Clean Fuel Program

Moved by Mr. Kelley, seconded by Mrs. Sabitsch to approve the District's participation in the OSC sponsored Clean Fuel Program at an estimated savings of \$4,000 per year and be it further resolved that this program also reduces bus emissions which benefits the environment and is anticipated to reduce repair cost through the burning of cleaner diesel fuel. See **Attachment T-9**.

Roll Call: Aye-Kelley, Sabitsch, Appel, Hower
Motion Carried.

Mr. Seifert returned at 7:15 P.M.

Res. 16-103261

L. Bus Cameras

Moved by Mrs. Appel, seconded by Mr. Kelley, for purposes of safety and security, that the bus fleet be retro fitted with digital cameras to include both Phase I and Phase II installations and be it further resolved that these costs be paid from the PI Fund.

Phase I – Front and Rear Cameras at a Cost of \$59,705

Phase II - Door Cameras at a Cost of \$9,459 (approximately \$250 per bus)

Roll Call: Aye-Appel, Kelley, Hower, Sabitsch, Seifert
Motion Carried.

Res. 16-103262

M. Federal Funds

Moved by Mr. Seifert, seconded by Mr. Kelley to approve the Federal Funds as detailed in **Attachment T-10**.

Roll Call: Aye-Seifert, Kelley, Appel, Hower, Sabitsch
Motion Carried.

Res. 16-103263

N. Master Planning and Pre-bond Services

Moved by Mr. Seifert, Seconded by Mr. Kelley that the District enter into a contract with Lesko Architecture for the services listed above and that the Treasurer and Board President be authorized to execute said contract on behalf of the Board, and be it further resolved that the fee for these services is \$32,000. See **Attachment T-11**.

Roll Call: Aye-Seifert, Kelley, Appel, Hower, Sabitsch
Motion Carried.

Res. 16-103264

O. New Fund

Moved by Mrs. Appel, seconded by Mr. Seifert to approve a new fund and that the appropriations be established at the Fund Level, Fund 200/9410, for the Mu Alpha Theta Honor Society.

Roll Call: Aye-Appel, Seifert, Hower, Kelley, Sabitsch
Motion Carried.

Res. 16-103265

P. Classified Substitute Rates

Moved by Mr. Kelley, seconded by Mr. Seifert to approve whereas it is becoming more and more difficult to find qualified substitutes and whereas surrounding districts are providing guaranteed hours to substitutes to attract and incentivize workers it is hereby resolved that the rate schedule be approved as detailed in Attachment T-12 effective October 26, 2015 and be it further resolved that the schedule is amended with the removal of the Fixed Rate section of the Schedule.

Roll Call: Aye-Kelley, Seifert, Appel, Hower, Sabitsch

Motion Carried.

Q. Other No action items

- Levy November 3rd, Issue 16
- Safety Plan-Home Security
- Foundation-See Something, Say Something is working
- Fall Colors Program
- Audit
- Video Web page

X. BOARD MEMBERS' REPORTS

- A. Finance/Audit Committee
- B. Facilities and Grounds Committee
- C. Legislative Report
- D. Cuyahoga Valley Career Center

XI. SUPERINTENDENT'S REPORT, Mr. Matthew L. Montgomery

Res. 16-103266

Personnel – Certificated/Licensed

A. Leave of Absences (LOAs)

Moved by Mrs. Appel, seconded by Mr. Kelley to approve the following LOAs per provisions of the current REA negotiated agreement:

- Megan Cronick effective on or about December 16, 2015 through on or about April 29, 2016
- Kristen Fotta effective on or about December 18, 2015 through the end of the 2015-2016 school year
- Tanya Holztrager effective on or about November 6, 2015 though on or about January 1, 2016

And,

B. Long Term Substitutes – 2015/2016 School Year

To approve the following:

Lori Hutchins	For Megan Cronick/Grade 3	Effective as noted above in item A
Angela Mandela	For Kristen Fotta/Grade 4	Effective as noted above in item A
Pam Miller	For Tanya Holztrager/Intervention Sp HES	Effective as noted above in item A

And,

C. Extension of Leave of Absence

To approve the extension of Amy Bitong's LOA for the remainder of the 2015-2016 school year per provisions of the current REA negotiated agreement. It is further recommended that the Board of Education approve Meghan Walker as the long term substitute for Amy through the end of the 2015-2016 school year.

Roll Call: Aye-Appel, Kelley, Hower, Sabitsch, Seifert

Motion Carried.

Res. 16-103267

D. Supplemental Contracts – Resignations

Moved by Mr. Seifert, seconded by Mrs. Appel to approve the following resignations:

- Sandy Kahoe as STEM advisor for BES
- Yuliana Kvinta as RMS Choir Advisor contingent upon approval to share it with Alice Forney
- Cheree Rafferty as SLO Committee / RHS

And,

E. Supplemental Contracts – Certificated/Licensed Personnel

To approve the following with compensation per the current REA negotiated agreement:

STEM Advisor
Jessica Capps – BES

Bus Duty
Samer Rinehart – PM only @ HES, effective 9-22-15

IAT Case Managers
Lynn Dubsy - Grade 3

Math Counts RMS
Beth Matyja

Sheila Farrance – Grade 1
M. Emily Pruchnicki- Grade 2
Samer Rinehart – Kindergarten

Gameworker
Josh Schaefer

SLO Committee
Jennifer Exten-Kennedy - RHS

Athletics
Kory Rorabaugh - RMS Girls' Basketball Coach 50%
John Rorabaugh - RMS Girls' Basketball Coach 50%
Steve Wido – Varsity Assistant Baseball Coach

Grade Level Leaders
Jennifer Jacoby – Reading Grades 4/5
Sandy Kahoe – Math Grades 4/5

RMS Choir
Alice Forney and Yuliana Kvinta 50:50

Gaming Club
Gina Pappano – BES
Kathy Popson – HBS – 50:50 with Cathy Rundo

Roll Call: Aye-Seifert, Appel, Hower, Kelley, Sabitsch
Motion Carried.

Res. 16-103268

F. Salary Increase – Additional Education

Moved by Mr. Seifert, seconded by Mrs. Hower to approve the following salary increases due to additional education:

Amy Fagnilli / Social Studies RHS MA+15, Step 12 \$76,219.00

And,

G. New Hire – Speech and Language Pathologist – 2015/2016 School Year Only

To approve Meredith Coy as a two-day per week Speech and Language Pathologist serving BES, the Preschool and RMS. She will be compensated for 5.5 hours daily Monday through Friday for an annual salary of \$11,574.00 based upon 62 days of service in the current school year.

And,

H. Resolution of Under Payments

To approve the salary correction agreement detailed in Attachment 1 due to under payments for the two employees listed.

And,

I. Compensation - Summer School 2015

To approve that the employees listed below are compensated for the additional days worked during summer school at Bath Elementary for the summer of 2015 with compensation at the tutor rate of \$26.75 per hour.

Linda Bare – 32.5 Days - \$865.32 total
Amanda McCabe – 25.5 Days - \$949.63 total

And,

J. Ohio Reading Corps Program – HES

To approve payment of \$4,000.00 to ORC tutor Adrienne Langan for her to provide reading instruction to identified students in grades K-3 who are reading below proficient for their grade level. The \$4,000.00 is matching \$4,000.00 from grant funding. See Attachment 2.

Roll Call: Aye-Seifert, Hower, Appel, Kelley, Sabitsch
Motion Carried.

Personnel – Classified

Res. 16-103269

A. Approval and Resignation – Playground Aide HES

Moved by Mrs. Appel, seconded by Mr. Seifert to approve Scott Robertson as a one-hour Playground Aide at HES, Step 0, effective 9/17/15. It is further recommended that the Board of Education approve his resignation from said position effective October 2, 2015

And,

B. New Hires – 2015/2106 School Year

To approve approve the following:

Terry Gorecki/Playground Aide	HES/1 hour daily/Step 0	Effective 10/19/2015
George Kelley/Bus Driver	Route N/4.5 hours daily/Step 0	Effective 9/2/2015
Molly Sandorf/Cook	RMS/5.25 hours daily/Step 0	Effective 10/19/2015
Paul Warnock/Bus Driver	Route J/4.5 hours daily/Step 0	Effective 9/1/2015

Roll Call: Aye-Appel, Seifert, Hower, Kelley, Sabitsch
Motion Carried.

Res. 16-103270

C. Supplemental Contract – Classified Personnel - Resignation

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the resignation of the following:
Eric Shaffer as the Varsity Assistant Baseball Coach

And,

D. Supplemental Contracts – Classified Personnel

To approve the following:

Gaming Club

Cathy Rundo – HES - 50:50 with Kathy Popson

Athletics

- Adam Dennison – JV Baseball Coach RHS
- Casey Nance – Varsity Assistant Girls’ Basketball Coach RHS
- David Nix – Assistant Swim Coach
- Mike Purdy – RHS Mens’ Cross Country Coach
- Dominic Scianna – RMS Wrestling Coach
- Eric Shaffer – Grade 9 Baseball Coach – 50:50 with Brian Vazquez
- Brian Vazquez – Grade 9 Baseball Coach – 50:50 with Eric Shaffer

Roll Call: Aye-Kelley, Seifert, Appel, Hower, Sabitsch
Motion Carried.

Res. 16-103271

E. Classified Substitutes – 2015/2016 School Year

Moved by Mr. Seifert, seconded by Mrs. Hower to approve the following as substitutes:

Karen Hogan	Secretary and Playground Aide	Effective October 15, 2015
Joe Morris	Custodian and Maintenance	Effective October 28, 2015
Jessica Champ	Library-Media Aide	Effective October 1, 2015
Shelli Uher	Library-Media Aide	Effective October 1, 2015

And,

F. Disability Leave

To approve the request for a 2-year leave of absence for Mark Roberts, commencing on or about the end of December 2015, whereas this is the estimated date when his paid compensation will be exhausted and be it further resolved that this leave will be in accordance with the terms stipulated in the OAPSE contract. See Attachment 3.

And,

G. Payment of Vacation Days

To approve, in service to the students of the Revere School District, that Randy Gross be paid for 8 earned vacation days which he was unable to use, based on departmental absences which could not have been anticipated. See **Attachment 4**.

And,

H. Employment Agreement

To approve that Laura Bell be employed on a full-time basis (from 220 days to 262 days), whereas her work duties have been expanded and encompass responsibilities both during the school year and over the summer break, be it further resolved that no other aspect of her terms of employment will change other than her eligibility for vacation as stated in the ORC.

Roll Call: Aye-Seifert, Hower, Appel, Sabitsch
Abstain: Kelley
Motion Carried.

Student Services

Res. 16-103272

A. Agreement – Cuyahoga County ESC Services – 2015/2016 School Year

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the agreement detailed in **Attachment 5** to provide personnel for the listed teaching, non-teaching and other services for the 2015-2016 school year.

And,

B. Home Instruction – 2015/2016 School Year

To approve the following, payable at the tutor rate of \$27.28 per hour:

- Jack Cooper Additional 20 hours of Home Instruction Services for a student unable attend school for medical reasons
- Kyle Haglock Up to 16 hours for Home Instruction Services for a student unable to attend school
- Renee Nichols Up to 35 hours of Home Instruction Services for a student unable to attend school for medical reasons

And,

C. Professional Development Requirement

To approve the following as a necessary requirement for licensing of the Preschool and the Step Up to Quality rating:

- Lisa Evans / Aide -24 hours professional development paid at her daily CCESC rate
- Valerie Kaufman / Aide – 24 hours professional development paid at her daily CCESC rate

Roll Call: Aye-Kelley, Seifert, Appel, Hower, Sabitsch
Motion Carried.

Res. 16-103273

D. Summer 2015 Vision Conference

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve payment to the following staff members who attended a Vision Conference during the summer at the FY 15 hourly rate:

- Teresa Bertram - 5.75 hours at the hourly tutor rate of \$26.75
- Angie Hendrickson -- 6 hours at her ESC hourly rate
- Beth Matyja - 5.75 hours at the hourly tutor rate of \$26.75
- Kelly Peel – 5.75 hours at the hourly tutor rate of \$26.75
- Lisa Thacker – 6 hours at her ESC hourly rate

Roll Call: Aye-Seifert, Sabitsch, Appel, Hower
Abstain: Kelley
Motion Carried.

Other Business

Res. 16-103274

A. Summer 2015 ESY Bus Route

Moved by Mr. Seifert, seconded by Mrs. Appel to approve a summer bus route for the purpose of transporting students enrolled in the Extended School Year program, effective with the 2015 service period.

Roll Call: Aye- Seifert, Appel, Hower, Kelley, Sabitsch
Motion Carried.

Res. 16-103275

B. Strategic Plan

Moved by Mr. Kelley, seconded by Mr. Seifert to enter into a contract with the Impact Group for purposes of developing a five year strategic plan whereas the final product will provide detailed and measurable action steps developed with input from all stakeholders, see Attachment 6.

Roll Call: Aye- Kelley, Seifert, Appel, Hower, Sabitsch
Motion Carried.

XII. REPORTS FROM CENTRAL OFFICE TEAM

- A. Director of Student Services
- B. Director of Curriculum, Instruction and Instructional Technology

XIII. INFORMATIONAL ITEMS

- A. There will be a Special Meeting November 17, 2015 at 5:30 p.m. in the Administration Building
- B. There will be a Regular Meeting November 24, 2015 at 6:30 p.m. in the RHS Library

XIV. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS-No Action

Res. 16-103276

XV. EXECUTIVE SESSION

Moved by Mr. Kelley, seconded by Mrs. Appel to move into Esecutive Session at 7:34 to discuss the following:

- A. **Personnel:** To consider the evaluation, employment and compensation of a public employee.
- B. **Property:** To consider the sale or purchase of property for public purposes.

Roll Call: Aye-Kelley, Appel, Hower, Sabitsch, Seifert
Motion Carried.

Res. 16-103277

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to come out of Executive Session and move back to Regular Session at 7:50 PM

Roll Call: Aye-Seifert, Sabitsch, Appel, Hower, Kelley
Motion Carried.

Res. 16-103278

IV. ADJOURNMENT

Moved by Mrs. Sabitsch, seconded by Mr. Seifert to adjourn the meeting at 9:06 PM

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower, Kelley
Motion Carried.

Signed _____
President

Attest _____
Treasurer

Date Approved