

REVERE LOCAL SCHOOL DISTRICT  
Summit County, Ohio

December 30, 2015

Special Meeting (Emergency Meeting) 8:00 A.M.

Administration Building

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel-Present
- B. Claudia Hower-Present
- C. Tom Kelley-Present
- D. Diana Sabitsch-Present
- E. George Seifert-Present

IV. TREASURER'S AGENDA – No Action

V. SUPERINTENDENT'S AGENDA – No Action

**Res. 16-103312**

VI. EXECUTIVE SESSION

Moved by Mr. Kelley, seconded by Mrs. Sabitsch to move into Executive Session at 8:05 A.M. to discuss the following:

- A. **Personnel:** To consider the Appointment, Employment and Compensation of a public Employee directly related to the position of Assistant Treasurer.

Roll Call: Aye-Kelley, Sabitsch, Appel, Hower, Seifert  
Motion Carried.

**Res. 16-103313**

Moved by Mrs. Sabitsch, seconded by Mr. Kelley to come out of Executive Session and move back to Regular Session at 8:57 A.M.

Roll Call: Aye- Sabitsch, Kelley, Appel, Hower, Seifert  
Motion Carried.

**Res. 16-103314**

VII. ADJOURNMENT

Moved by Mrs. Appel, seconded by Mr. Kelley to adjourn the meeting at 9:04 A.M.

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert  
Motion Carried.

Signed \_\_\_\_\_  
President

Attest \_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date Approved

REVERE LOCAL SCHOOL DISTRICT  
Summit County, Ohio

January 12, 2016

January 12, 2016 Tax Budget Hearing\*, 1:00 p.m. in the BOE

\* This public meeting is required by the Ohio Revised Code and attendance by the Board of Education is not mandatory.

January 12, 2016 Special Meeting/Work Session of the BOE will be held following the Organizational Meeting which begins at 4:30 p.m. in the Administration Building.

**Board of Education Organizational Meeting, 4:30 p.m.**

**Administration Building**

**I. CALL TO ORDER** – Claudia Hower, President Pro Tem

**II. ROLL CALL**

- A. Mrs. Dana Appel-Present
- B. Mrs. Claudia Hower-Present
- C. Mr. Tom Kelley-Present
- D. Mrs. Diana Sabitsch-Present
- E. Mr. George Seifert -Present

**III. PLEDGE OF ALLEGIANCE**

**IV. APPOINTMENT OF BOARD MEMBER DIANA SABITSCH AND OATH OF OFFICE FOR CY2016**

**Res. 16-103315**

**V. ELECTION OF PRESIDENT FOR CALENDAR YEAR 2016 (O.R.C. 3313.14)**

Mr. Seifert and Mr. Kelley both nominated Mrs. Hower as President. Only one (1) nomination was received. A motion was made by Mrs. Appel, seconded by Mr. Kelley to close nominations and to cast a ballot for the nominee.

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert  
Motion Carried.  
Mrs. Hower was elected President

**Res. 16- 103316**

**VI. ELECTION OF VICE-PRESIDENT FOR CALENDAR YEAR 2016 (O.R.C. 3313.14)**

Mrs. Appel and Mr. Kelley both nominated Mr. Seifert as Vice President. Only one (1) nomination was received. A motion was made by Mr. Kelley, seconded by Mrs. Sabitsch to close nominations and to cast a ballot for the nominee.

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower, Seifert  
Motion Carried.  
Mr. Seifert was elected Vice President

**VII. OATH OF OFFICE PRESIDENT AND VICE-PRESIDENT**

**Res. 16-103317**

**VIII. REGULAR MEETINGS FOR 2016**

Moved by Mrs. Sabitsch, seconded by Mrs. Appel to set the time, place, and dates for its regular 2016 meetings (O.R.C. 3313.15 as listed in **Attachment 1**).

Roll Call: Aye- Sabitsch, Appel, Hower, Kelley, Seifert  
Motion Carried.

**Res. 16-103318**

**IX. BYLAWS AND POLICIES**

Moved by Mr. Seifert, seconded by Mr. Kelley to adopt the existing/revised bylaws and policies for its own operation and the operation of the school district in accordance with §3313.20 O.R.C. Details may be found in the official district Bylaws and Policies Manual.

Roll Call: Aye- Seifert, Kelley, Appel, Hower, Sabitsch  
Motion Carried.

**Res. 16-103319**

**X. ESTABLISH SERVICE FUND**

Moved by Mrs. Sabitsch, seconded by Mr. Kelley to certify the official enrollment of the District at 2724 students as of October 2015 and establish a Service Fund of \$7,500 for the purpose of defraying Board member expenses actually incurred in the performance of their duties, in accordance with §3313.15 O.R.C.

Roll Call: Aye- Sabitsch, Kelley, Appel, Hower, Seifert  
Motion Carried.

**Res. 16-103320**

**XI. LIAISONS**

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the following people as recommended:

**LEGISLATIVE LIASON**

It is recommended and was acted upon by the Board of Education that the President of the Board appoints one of its members, Mr. Kelley, as the Revere Local School District Board of Education's Legislative Liaison to the Ohio Schools Boards Association for the 2016 calendar year.

**STUDENT ACHIEVEMENT LIASON**

It is recommended and was acted upon by Board of Education that the President of the Board appoints one of its members, Mr. Seifert, as the Revere Local School District Board of Education's Student Achievement Liaison to the Ohio Schools Boards Association for the 2016 calendar year.

**And,**

**BOARD OF EDUCATION COMMITTEES**

It is recommended and was acted upon by the President of the Board of Education to appoint two of its members, Mrs. Appel and Mr. Kelley to serve on the Finance and Audit Committee, Mrs. Sabitsch and Mr. Seifert to serve on the Facilities and Grounds Committee. Committees of Board members shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.

**And,**

**XIII. STANDING AUTHORIZATIONS**

To adopt the following standing authorizations for the 2016 calendar year:

- A. Authorize the Treasurer to borrow as necessary to meet current obligations until real estate taxes, personal property taxes, and/or other funds are available;
- B. Authorize the Treasurer to request advances on the collection of various taxes accruing to the Revere Local School District in accordance with O.R.C. 321.234;

- C. Authorize the Treasurer to invest available funds at the most productive interest rates, in keeping with the Board's investment policy;
- D. Authorize the Treasurer to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted;
- E. Authorize the Superintendent to employ personnel and accept resignations as needed during calendar year 2015. Such employments and resignations will be reviewed by the Board of Education at its next scheduled meeting and when ratified will be deemed effective as of the date and time of Superintendent's acceptance;
- F. Authorize the Superintendent to approve construction project change orders increasing cost up to \$5,000 upon the recommendation of the design professional that the change is necessary/desirable and that time is of the essence. Project changes above \$5,000 and less than \$15,000 may be approved by the Superintendent with the concurrence of two (2) Board members designated for that purpose. If one or both of the designated members cannot be contacted in the time available for approval, additional Board members in alphabetical order of last names will be contacted for approval.
- G. If one of the two members contacted does not agree, the change order will be submitted to the entire Board for disposition. Change orders in excess of \$15,000 or aggregate changes in any calendar month of \$50,000 require the approval of the majority of the Board. Such approval may be requested at a Regular or Special Board Meeting.

**And,**

**XIV. LEGAL COUNSEL 2016**

To authorize the Superintendent or Treasurer to utilize the following law firms as needed:

McGown, Markling  
1894 N. Cleveland-Massillon Road  
Akron, OH 44333

Roetzel and Andress  
222 S. Main Street  
Akron, OH 44308-2098

Squire, Patton and Boggs LLP  
4900 Key Tower  
127 Public Square  
Cleveland, OH 44114

Roll Call: Aye-Kelley, Seifert, Appel, Hower, Sabitsch  
Motion Carried.

**Res. 16-103321**

**XV. TAX BUDGET**

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the Tax Budget as detailed in **Attachment T-1**.

Roll Call: Aye- Kelley, Seifert, Appel, Hower, Sabitsch  
Motion Carried.

**Res. 16-103322**

**XVI. MOVE TO WORK SESSION**

Moved by Mrs. Sabitsch, seconded by Mr. Kelley to move from the Organizational Meeting to the Work Session at 4:53 P.M.

Roll Call: Aye-Sabitsch, Kelley, Appel, Hower, Seifert  
Motion Carried.

**XVII. TREASURER'S AGENDA-No Action**

**XVIII. SUPERINTENDENT'S AGENDA-No Action**

- A. Review of the Agenda for the 1-19-16 Regular January BOE Meeting
- B. Impact Group Presentation to the Board of Education 7:00 p.m.

**Res. 16-103323**

**XIV. EXECUTIVE SESSION**

Moved by Mrs. Sabitsch, seconded by Mr. Kelley to move into Executive Session at 5:37 PM to discuss the following:

- A. **Personnel:** To consider the evaluation, employment and compensation of a public employee.
- B. **Negotiations:** To prepare for negotiations or bargaining sessions with public employees.

Roll Call: Aye- Sabitsch, Kelley, Appel, Hower, Seifert  
Motion Carried.

**Res. 16-103324**

Moved by Mr. Kelley, seconded by Mrs. Sabitsch to come out of Executive Session and move back to Regular Session at 8:26 PM

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower, Seifert  
Motion Carried.

**Res. 16-103325**

**XV. ADJOURNMENT**

Moved by Mrs. Appel, seconded by Mr. Seifert to adjourn the meeting at 8:30 PM

Roll Call: Aye- Appel, Seifert, Hower, Kelley, Sabitsch  
Motion Carried.

Signed \_\_\_\_\_  
President

Attest \_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date Approved

REVERE LOCAL SCHOOL DISTRICT  
Summit County, Ohio

January 19, 2016

Regular January Board of Education Meeting 6:30 p.m.

Revere High School Library

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel-Present
- B. Claudia Hower-Present
- C. Tom Kelley-Present
- D. Diana Sabitsch-Present
- E. George Seifert-Present

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS

RMS – STEM/Technology Presentation with teachers Ryan Lekan and Joe Williams  
Isabelle Brunecz, Dakota Drenth, Nick Krueger, Mitchell Oleson, Molly Rogers, Lillian Shenigo

Board of Education Recognition - Proclamation recognizing the Revere Board of Education for exemplary service to the students, staff and communities of the Revere Local School District per Attachment P.

V. PUBLIC SPEAKS TO AGENDA ITEMS

Julie Nitzsche, President Revere Community STEM Parent Association

VI. BUILDING PRINCIPALS' REPORTS

VII. TREASURER'S REPORT, Mr. David Forrest

**Res. 16-103326**

**A. Approval of Minutes**

Moved by Mrs. Appel, seconded by Mr. Seifert to approve the minutes of the Special Meetings held 12/8/15 and the Regular Meeting held 12/15/15. See Attachment T-1 for details.

And,

**B. Approval of Financial Report**

To approve the Financial Report for the month of December as found in Attachment T-2.

And,

**C. Donations**

To approve, with appreciation, for the donations listed in Attachment T-3.

And,

**D. Purchase Order(s)**

To authorize and certify payment of the purchase order(s) listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO #	Date	Vendor	Amount	Requested by
811943	11/13/2015	OHSAA	2881.30	RHS ATHLETICS
812196	12/15/2015	NATIONAL SUPERINTENDENTS ROUND	2200.00	CENTRAL OFFICE
812211	12/16/2015	NEONET	2388.60	CENTRAL OFFICE
66039	12/08/2015	CLASSROOMS WITHOUT BORDERS	3400.00	OLD TRAIL
812222	12/17/2015	CUYAHOGA COUNTY ESC	18551.63	CENTRAL OFFICE
812190	12/15/2015	JAY H BERK	2850.00	CENTRAL OFFICE

And,

**E. Transfer**

To approve that \$75,000.00 be transferred from Permanent Improvement Fund (003/0000) to the Permanent Improvement Project Reserve Fund (003/1000) to pay for future contingencies.

And,

**F. Tax Complaints – Counter Tax complaints**

To employ McGown-Markling LPA to investigate and file both original tax complaints and counter tax complaints as pro-active steps in defending the District's tax base.

And,

**G. Legal Hotline Agreement – McGown-Markling LPA**

To approve renewing the annual agreement for School Law Hotline Services with McGown-Markling LPA. As detailed in Attachment T-4.

Roll Call: Aye-Appel, Seifert, Hower, Kelley, Sabitsch  
Motion Carried.

**X. BOARD MEMBERS' REPORTS**

- A. Finance/Audit Committee
- B. Facilities and Grounds Committee
- C. Legislative Report
- D. Cuyahoga Valley Career Center

**XI. SUPERINTENDENT'S REPORT, Mr. Matthew L. Montgomery  
Personnel – Certificated/Licensed**

**Res. 16-103327**

**A. Administrative Contracts**

Moved by Mr. Seifert, seconded by Mr. Kelley to approve two (2) year contracts, 8/1/2016 through 7/31/2018, for the following:

Bill Conley / Athletic Director  
John Evans / Assistant Principal RHS  
Dan Fry / Principal BES  
Julie Gulley / Principal HES  
Kim Hussing / Assistant Principal HES  
Christine Kovach / Director of Student Services

Roll Call: Aye- Seifert, Kelley, Appel, Hower, Sabitsch  
Motion Carried.

**Res. 16-103328**

**B. Salary Increases Due to Additional Education**

Moved by Mrs. Sabitsch, seconded by Mrs. Appel to approve the following salary increases due to additional education, prorated to the second half of the school year per the current REA negotiated agreement:

Michelle George/Grade 4	MA+15, Step 13	\$78,674.00
Nicholas Kos/English, Video RHS	BA+15, Step 5	\$51,242.00
Jason Milczewski/Social Studies RHS	MA, Step 10	\$69,595.00
Jade Rotili/Grade 2	BA+15, Step 1	\$43,292.00

And,

**C. Additional Hours – Meredith Coy/Speech and Language Pathologist – 2015/2016 School Year**

To approve an additional 15 hours of teaching time at her current rate of compensation through the end of the current school year to serve additional students in preschool and other grades.

And,

**D. Supplemental Contract 2015/2016 – Certificated/Licensed Personnel**

To approve the following:

**RMS Women's Track**

Lauren Harbath – Assistant Coach

And,

**E. Leave of Absences (LOA) - Certificated/Licensed Personnel**

To approve the following LOAs per provisions of the current REA negotiated agreement:

Lynn Dubsky/Intervention Sp HES	On or about March 5, 2016 through the end of the 2015/2016 school year
Domenica Wiborg/Grade 2	On or about March 3, 2016 through the end of the 2015/2016 school year

And,

**F. Long Term Substitutes**

To approve Shelly Horvath as the long term substitute for Lynn Dubsky's LOA above with an effective date on or about March 5, 2016 through the end of the 2015-2016 school year. This approval is contingent upon Ms. Horvath's ODE license, currently in progress.

Be it further resolved to approve Shelly Levitsky as the long term sub for Domenica Wiborg's LOA as above.

And,

**G. New Hire - Certificated/Licensed Personnel**

To approve Nikki Bratt-Carr as a Grade 8 Language Arts Teacher at RMS. The effective date is 1/13/16 as an MA, Step 0, for \$45,046.00.

Roll Call: Aye- Sabitsch, Appel, Hower, Kelley, Seifert  
Motion Carried.

**Personnel - Classified**

**Res. 16-103329**

**A. Supplemental Contracts - Classified Personnel - 2015/2016 School Year**

Moved by Mrs. Sabitsch, seconded by Mr. Kelley to approve the following with compensation per the current REA negotiated agreement or Board adopted rate schedule:

Lyle Kniep	Head Coach - Boys Track
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And,

**B. Classified Substitute - 2015/2016 School Year**

To approve the following as a substitute:

Vekela Hayes-Hubbard	Substitute Cook and Cashier	Effective on or after 1/7/2016
Gail Pierson	Substitute Aide*	Effective on or after 1/12/2016

\*To cover a four day absence for Lisa Summerville (IAT & Volunteer Coordinator RHS) 1-12-16 through 1-15-16

And,

**C. Resignation - Classified Personnel**

To approve the resignation of Karen Morar as a 5-hour Instructional Aide at RMS, effective at the end of business on January 19, 2016.

And,

**D. New Hire - Classified Personnel**

To approve Ryan Harmon as an 8-hour custodian at BES, effective 1/20/16 at Step 0.

And,

**E. Medical Leave of Absence (LOA) - Classified Personnel**

To approve an unpaid medical LOA for Paul Pimat, Bus Driver, effective 1/18/16 per provisions of the current OAPSE negotiated agreement, with a return to work on or about 90 days from the start.

Roll Call: Aye- Sabitsch, Kelley, Appel, Hower, Seifert  
Motion Carried.

**Res. 16-103330**

**F. New Hire - Classified Personnel**

Moved by Mrs. Appel, seconded by Mr. Seifert to approve Jackie Pursley as the Assistant Treasurer effective 2/1/16 to 8/1/18 with annual compensation of \$69,576.61 (\$72,500.00 - \$2,923.39 for unpaid vacation for a net \$69,576.61).

Roll Call: Aye- Appel, Seifert, Hower, Kelley, Sabitsch  
Motion Carried.



Student Services

**Res. 16-103331**

**A. Agreement with Educational Service Center of Cuyahoga County – Services REVISED**

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the REVISED agreement with the ESC of CC to provide services as noted for the 2015-2016 school year (tutor services for TESOL added). See **Attachment 1** for details.

And,

**B. Agreement with Kids Link – Neurobehavioral Center**

To approve the agreement for services with KidsLink for placement of a special education student for the period 9/1/15 through 8/31, 2016 as detailed in **Attachment 2**.

And,

**C. Home Instruction Services and Support Services 2015/2016 School Year**

To approve the following:

Nicol Ramsey for an additional 60 hours of Home Instruction services for a student medically unable to attend.\*

Renee Nichols for up to 92 hours of Home Instruction for a student unable to attend.

Christine Glowe to provide up to 89 hours of Aide support to a student unable to attend.\*\*

\*Compensation at the tutor rate of \$27.28 per hour.

\*\*Compensation at her current hourly rate.

And,

**D. Change in Home Instruction Provider**

To approve a change of 70.5 hours of Home Instruction previously approved for Renee Nichols to now be approved for Rebecca Ray to provide the services for a child unable to attend. Compensation to be at the tutor rate of \$27.28 per hour.

Roll Call: Aye-Kelley, Seifert, Appel, Hower, Sabitsch  
Motion Carried.

**Other Business**

**Res. 16-103332**

**A. Out of State Field Trip for Tournaments – Baseball Team – March 30<sup>th</sup> – April 3<sup>rd</sup>, 2016**

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve a trip to Chattanooga, TN for the baseball team to play in the Pounder Classic. Parents will provide transportation and the estimated cost per player of the event (\$350) will be offset through fundraising with parents covering any additional costs.

And,

**B. School Calendar – 2016/2017 School Year**

To approve the school year calendar for 2016-2017 as detailed in **Attachment 3**.

Roll Call: Aye-Seifert, Sabitsch, Appel, Hower, Kelley  
Motion Carried.

**XII. REPORTS FROM CENTRAL OFFICE TEAM**

A. Director of Student Services

B. Director of Curriculum, Instruction and Instructional Technology

**XIII. INFORMATIONAL ITEMS**

A. There will be Work Session on February 16, 2016 at 5:30 p.m. in the Administration Building

B. There will be a Regular Meeting February 23, 2016 at 6:30 p.m. in the RHS Library

**Res. 16-103333**

**XV. ADJOURNMENT**

Moved by Mr. Kelley, seconded by Mr. Seifert to adjourn the meeting at 7:59 PM

Roll Call: Aye- Kelley, Seifert, Appel, Hower, Sabitsch  
Motion Carried.

Signed \_\_\_\_\_  
President

Attest \_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date Approved