

REVERE LOCAL SCHOOL DISTRICT
Summit County, Ohio

Attachment T-1

July 12, 2016

Work Session 5:30 p.m.

Administration Building

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel-Present
- B. Claudia Hower-Present
- C. Tom Kelley-Absent
- D. Diana Sabitsch-Present
- E. George Seifert-Present

PRESENTATION

- Board PAQ
- 6th Grade social Studies and Language Arts Pilot
- Lesko on building design

III. TREASURER'S AGENDA

IV. SUPERINTENDENT'S AGENDA

Res. 17-103430

Certificated/Licensed Personnel

A. New Hires – 2016/2017 School Year

Moved by Mr. Seifert, seconded by Mrs. Appel to approve the following for Limited Contracts beginning with the 2016-2017 school year:

Gina Brown	Intervention Specialist / RMS	MA+30, Step 5	\$61,964.00
Elizabeth Hamilton	Intervention Specialist / RHS	BA+30, Step 3	\$50,239.00
Michael Wiley	Music .5FTE / RMS	MA, Step 5	\$29,233.00*
Rachel Winski	School Counselor .5FTE / RMS	MA, Step 4	\$27,981.00**

*A proration of the \$58,466.00 salary level.

**A proration of the \$55,962.00 salary level.

Roll Call: Aye-Seifert, Appel, Hower, Sabitsch
Motion Carried.

Res. 17-103431

A.1 Adoption - MAP

Moved by Mr. Seifert, seconded by Mrs. Appel to approve the adoption of Web-Based Measures of Academic Progress (MAP) as detailed in Attachment A-1 at a cost of \$27,400.00.

And,

B. Adoption - CPM

To approve the adoption of CPM math materials as detailed in Attachment A-2 at a cost of \$7,647.20.

And,

C. Professional Development – July and August 2016

To approve up to 250 hours of professional development payable to staff members at \$27.83 per hour for curriculum mapping, unit planning, and RISE time in the areas of Jason Science, Read 180, Writing Lab, Alexandria Project and Aleks Math. Total cost is estimated at approximately \$7,000.00 to include the hourly compensation, fringe benefits and other ancillary expenses associated with training of professional staff.

Roll Call: Aye-Seifert, Appel, Hower, Sabitsch
Motion Carried.

V. Review of Agenda for 7-26-16 BOE Meeting

Res. 17-103432

VI. EXECUTIVE SESSION

Moved by Mr. Seifert, seconded by Mrs. Appel to move into Executive Session at 8:37 PM to discuss the following:
Personnel: To consider the evaluation, employment and compensation of a public employee.

Roll Call: Aye-Seifert, Appel, Hower, Sabitsch
Motion Carried.

Res. 17-103433

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to move from Executive Session to Regular Session at 9:12 PM

Roll Call: Aye-Seifert, Sabitsch, Appel, Hower
Motion Carried.

Res. 17-103434

VII. ADJOURNMENT

Moved by Mrs. Sabitsch, seconded by Mrs. Appel to adjourn the meeting at 9:45 PM

Roll Call: Aye- Sabitsch, Appel, Hower, Seifert
Motion Carried.

Signed _____
President

Attest _____
Treasurer

Date Approved

REVERE LOCAL SCHOOL DISTRICT
Summit County, Ohio

July 26, 2016

Regular July Board of Education Meeting 5:30 p.m.

Administration Building

- I. CALL TO ORDER – Claudia Hower
- II. ROLL CALL
- A. Dana Appel-Absent
 - B. Claudia Hower-Present
 - C. Tom Kelley-Absent
 - D. Diana Sabitsch-Present
 - E. George Seifert-Present
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC SPEAKS TO AGENDA ITEMS
- V. BUILDING PRINCIPALS' REPORTS – will return in August
- VI. TREASURER'S REPORT, Mr. David Forrest

Res. 17-103435

A. Approval of Minutes

Moved by Mrs. Sabitsch, seconded by Mr. Seifert to approve the minutes of the Special Meetings held June 14, 2016 and June 23, 2016 and the minutes of the Regular Meeting held June 28, 2016. See Attachment T-1 for details.

And,

B. Approval of Financial Report

To approve the Financial Report for the month of June as found in Attachment T-2.

And,

C. Donations

To approve, with appreciation, for the donations listed in Attachment T-3.

And,

D. Purchase Order(s)

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase order(s) listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO #	Date	Vendor	Amount	Requested by
160680	7/20/2016	Esber Cash Register	4845.00	Food Service
160431	07/01/2016	American Assoc. School Admin.	3000.00	Central Office
813639	06/02/2016	Education Alternatives	3300.00	Central Office
160568	07/07/2016	Schoolwires	19606.80	Revere Middle School
160463	07/01/2016	Learning A-Z	7747.50	Hillcrest
160420	07/01/2016	3P Learning Inc	4900.00	Hillcrest
160550	07/05/2016	Community Hall Foundation	4282.89	Revere High School
160668	07/19/2016	Phil King	3000.00	Central Office
160665	07/19/2016	School Datebooks Inc	2725.47	Revere High School
160512	07/01/2016	Scriptype Publishing	2040.00	Revere High School
160425	07/01/2016	Hobsons Inc	3708.40	Revere High School
160165	07/01/2016	Kidslink Neurobehavioral	57140.58	Central Office

And,

E. Inventory Deletion

To approve that the items listed be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by Board policy by the CFO/COO.

See **Attachment T-4**.

And,

F. Change Funds and Petty Cash Funds

To approve the change funds and the petty cash funds for FY 2016/2017 as listed below:

- A. Athletic Department Change Fund for athletic events, in the amount of \$1,400 – Custodian Tom McKinnon
- B. Cafeteria Change Funds in the amount of \$500 – Custodian Jacqui Pursley
- C. Petty Cash Funds each in the amount of \$100 with the exception of the Treasurer’s office which should be in the amount of \$200:

- Treasurer’s Office – Custodian Dave Forrest
- RHS – Custodian Phil King
- RMS – Custodian Bill Conley
- BES – Custodian Dan Fry
- HES – Custodian Julie Gulley
- Athletic Dept – Custodian Tom McKinnon
- Transportation Dept – Custodian Justin Miller

Roll Call: Aye-Sabitsch, Seifert, Hower
Motion Carried.

Res. 17-103436

G. Property, Fleet and Liability Insurance

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve that the property, fleet and liability insurance be renewed effective August 1, 2016 for a period of twelve (12) months with Ohio Casualty through Seibert-Keck Agency as described in **Attachment T-5**.

And,

H. Final Appropriations FY16

The Treasurer recommends approval of the report noted as **Attachment T-6** which identifies the breakdown of the final appropriations for FY16 by function and object for the General Fund.

And,

I. Bus Bids / Purchases

Based upon the bid specifications submitted through the Ohio School Council bus purchase program, it is recommended that the District award bus bids as detailed below and be it further resolved that these bids be awarded to the lowest and most responsive bidder. After consideration of the bid results for “Orders Placed” buses, it is recommend that the award be made based upon “In-stock Pricing”. It is also resolved that alternative components may be chosen when like or similar specifications are offered by the manufacturers. Therefore, it is recommended that the award be made to Rush Truck Center and that the Director of Transportation be authorized to purchase 3 buses and this purchase is to be funded from the Permanent Improvement Fund.

Bus Bids for 72 Passenger Buses with the following description:

- Conventional Body
- 71 Passenger
- 240 HP, 560 ft. lb. torque Cummins Diesel Engine or a 220 HP, 600 ft. lb. torque Cummins Diesel Engine
- 21,000 pound air suspension
- Alison 2500 PTS series transmission

Bid Summary: Total Cost Based Upon Bid Specifications Combined with Item Substitution if Bidder was Non-responsive on Required Specifications

VENDOR	CARDINAL (NOTE 1)	CARDINAL	MYERS (NOTE 2)	RUSH (NOTE 3)	RUSH
PURCHASE METHOD	ORDER	STOCK	ORDER	ORDER	STOCK
BID AMOUNT	75,243	79,650	74,886	76,153	
ADDITIONS/REQUIRED OPTIONS	5,635		6,715	4,257	
TOTAL COST	83,101	79,650	81,601	80,410	<u>79,390</u>

NOTE 1 (Cardinal)

- Cannot provide size engine block heater we requested (helps in cold weather)
- Does not offer paint and rust protection 5 year warranty
- Does not offer a one piece floor
- No aluminized panel at entrance door (rust prevention)
- No quick warm up option for cold weather starting
- Does not offer a tough coated fuel tank
- Any repairs or warranty work will have to go to their facility in Lima, OH.
- The stock bus quoted does not have seat belt ready seat frames in the entire bus.

NOTE 2 (Myers)

- Cannot provide size engine block heater we requested (helps in cold weather)
- No aluminized panel at entrance door (rust prevention)
- Only offer a 1 piece windshield (repairs must be special ordered)
 - We request 3 piece because it is much cheaper to replace and repair
- Does not offer a DEF unit which helps reduce the amount of carbon emissions

NOTE 3 (Rush)

- Cannot provide size engine block heater we requested (helps in cold weather)
- Does not offer a tough coated fuel tank

Roll Call: Aye-Seifert, Sabitsch, Hower
Motion Carried.

Res. 17-103437

J. Payment to Randy Gross -- Vacation Days

Moved by Mr. Seifert, seconded by Mrs. Hower to approve that Randy Gross, Bus Mechanic, be paid for ten (10) vacation days whereas he was unable to use his accrued vacation based on the on the unfilled mechanic opening at the garage and be it further resolved that the Board of Education expresses their sincere appreciation to Mr. Gross for his dedication to the District and to his position in order to single handedly keep the bus fleet operational.

And.

K. Esber Cash Register Renewal

To approve the renewal of the above contract for Food Service operations, per the attached agreement, be approved which supports cash register services, food service sales reporting and the on-line interface. See Attachment T-7.

And,

L. Impact Group -- Strategic Plan Monitoring Services

To approve the agreement with the Impact Group to provide monitoring of the Strategic Plan for a period of three (3) years and a cost of \$6,000.00 as detailed in Attachment T-8.

And,

M. Investment Policy Approval

To approve the revised investment policy in order to comply with investment regulations as issued by the state of Ohio. See Attachment T-9.

And,

N. Asset Disposal Buses

To approve that the items listed be identified as equipment having no functional value to the District or as having no monetary value, and that these items be disposed of as trade-ins in conjunction with the bus purchase transaction approved in this agenda.

District ID	State ID	Pass. Size	Year	Chassis Make	Body Make	Mileage	Trade-In Value	VIN #
12	18515	72	2001	Freightliner	Thomas	215,072	\$1,000	4UZAAXAK11CH81782
39	4512	72	2002	Freightliner	Thomas	170,202	\$1,200	4UZAAXAK42CJ42391
18	83311	72	1997	International	Thomas	194,822	\$1,200	1HVBBAAAN3WH546220
9	80802	72	1997	International	Thomas	197,359	\$1,200	1HVBBAA2VH464316
17	83310	72	1997	International	Thomas	201,115	\$1,200	1HVBBAAAN5WH546221

Roll Call: Aye-Seifert, Hower, Sabitsch
Motion Carried.

O. No Action/Discussion

Appointment of a delegate and alternate to the OSBA Annual Business meeting to be held on November 14, 2016. The deadline for this appointment is the Regular August meeting. Resolutions to amend the platform are due at the OSBA office no due later than August 1, 2016.

VII. BOARD MEMBERS' REPORTS

- A. Finance/Audit Committee
- B. Facilities and Grounds Committee
- C. Legislative Report
- D. Cuyahoga Valley Career Center

VII. BOARD OF EDUCATION**Res. 17-103438****A. Superintendent's Salary and Vacation Provision**

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve that the compensation for Matthew L. Montgomery be \$137,500.00 for the 2016-2017 contract year with twenty-five (25) days of vacation.

Roll All: Aye-Seifert, Sabitsch, Hower
Motion Carried.

Mr. Kelly arrived 5:55 P.M.

VIII. SUPERINTENDENT'S REPORT, Mr. Matthew L. Montgomery**Res. 17-103439****Personnel – Certificated/Licensed****A. Salary Increases – Certificated/Licensed Personnel**

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve the following salary increases due to additional education:

Ellen Friery	RHS / Social Studies	MA+30, Step 21	\$87,004.00
Elizabeth Long	RMS / School Counselor	MA, Step 7	\$63,474.00
Brittany Mravec (Robertson)	HES / Grade 1	BA+15, Step 4	\$50,239.00
Jamie Rankin	HES / Grade 2	MA+15, Step 5	\$60,215.00
Callah Stoicon	RMS / Art	BA+30, Step 1	\$46,105.00
Wade Vantrease	RHS / Physical Education	MA+30, Step 26	\$92,012.00
Joe Williams	RMS / Technical Education	MA+15, Step 18	\$82,751.00

And.

B. Compensation Levels 2016/2017 – Administrative Staff

To approve the following:

Todd Casey, Assistant Principal RMS	\$73,632.00
Mike Critchfield, Facilities Supervisor	\$65,000.00
John Evans, Assistant Principal RHS	\$82,489.00
Dan Fry, Principal BES	\$91,000.00
Julie Gulley, Principal HES	\$89,000.00
Kim Hussing, Assistant Principal HES	\$79,000.00
Abby Kassel, Supervisor of Special Education	\$76,000.00
Phil King, Principal RHS	\$107,000.00
Christine Kovach, Director of Student Services	\$114,240.00
Justin Miller, Transportation Supervisor	\$60,500.00
Judy Myers, Coordinator of Human Resources and Data Management	\$62,735.00
Kathy Nolan, Director of Curriculum/Instruction	\$102,163.00
Jacqui Pursley, Assistant Treasurer	\$70,969.00

And,

C. Curriculum Mapping – June 2016

To approve the following staff members for curriculum mapping services performed on June 23, 2016 with compensation at \$81.84 total per person:

Sandra Kennedy	3 hours @ \$27.28/hour
Alison Kilway	3 hours @ \$27.28/hour
Amy Lewis	3 hours @ \$27.28/hour
Brittany Mravec (Robertson)	3 hours @ \$27.28/hour
Debbie Schwertner	3 hours @ \$27.28/hour

And,

D. Extended Days – 2016/2017 School Year

To approve the following Extended Days for personnel as listed with compensation at their daily rate for the 2016 – 2017 school year:

Nick DePompei	School Counselor @ RHS	15 days
Mary Gindlesberger	School Psychologist @ HES/BES	6 days
Cindy Gobrogge	Librarian @ RHS	5 days
Yvonne Kelly	School Psychologist @ BES/RMS	6 days
Kendra Quinlan	2/3 School Counselor @ RMS	5 days
Jennifer Kirchner	School Counselor @ RHS	15 days
Elizabeth Long	School Counselor @ RMS	5 days
Kristi Kerrigan	2/3 School Counselor @ BES	1 day
Mike Murphey	School Counselor @ RHS	15 days
E. Michelle Pruchnicki	School Counselor @ HES	3 days
Jacqueline Reasor	School Psychologist @ RHS/Preschool	6 days
Rachel Winski	1/2 School Counselor RMS	2.5 days

And,

E. Summer 2016 OGT Services

To approve the following for Science OGT tutoring services:

Russ Neubert	14 hours @ \$27.28/hour for \$381.92
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And,

F. Scheduling Stipend - RMS

To approve a stipend for Elizabeth Long for work done on RMS scheduling with compensation at \$27.28 for 2 days at 8 hours/day for \$436.48 total.

And,

G. Revere Boys Youth Basketball Camp – Summer 2016

It is recommended that the Board of Education approve the following with compensation payable by flow through funds with no cost to the General Fund:

Dean Rahas / Camp Director	32 hours @ \$15.00/hour for \$480.00
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Roll Call: Aye-Seifert, Sabitsch, Hower, Kelley
 Motion Carried.

Personnel – Classified

Res. 16-103440

A. Substitute Bus/Van Drivers – 2016/2017 School Year

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the following:

Visa Bowen	Substitute Bus/Van Driver	Effective on or after 8/1/16
Denise Catanzaro	Substitute Van/Bus Driver	Effective on or after 8/1/16*

*contingent upon obtaining S and P endorsements

And,

B. Classified Resignations

To approve the following resignation:

Deanne Pastva, Food Service Supervisor	Effective end of business 7/31/16
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And,

C. Revere Boys Youth Basketball Camp – Summer 2016

To approve the following with compensation payable by flow through funds with no cost to the General Fund:

Rich Chapman / Camp Worker & Speaker	32 hours @ \$12.50/hour for \$400.00
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Roll Call: Aye-Kelley, Seifert, Hower, Sabitsch

Motion Carried.

Res. 17-103441

D. Support Staff Salaries – 2016/2017

Moved by Mr. Seifert, seconded by Mrs. Hower to approve a 2.5% increase on the base salary of the following:

- Laura Bell, Tech Support
- Ann Dietz, Account Coordinator & Benefits
- Sam Diruzza, Tech Support/Helpdesk
- Mike Gannon, Tech Support/Helpdesk
- Kathi Kiss, Secretary to Justin Miller
- Brenda Moll, Secretary to Kathy Nolan
- Linda Radomski, Accounts Payable/Secretary to Dave Forrest
- Terry Snow, Secretary to Matthew Montgomery
- Christine Thomas, Secretary to Mike Critchfield/Registrar
- Sandy Wierzbicki, Payroll

Roll Call: Aye- Seifert, Hower, Sabitsch

Abstain: Kelley

Motion Carried.

Student Services

Res. 17-103442

A. Agreement – Educational Alternatives – 2016/2017 School Year

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the agreement with Educational Alternatives to provide special education services as needed per the details in **Attachment 1**.

And,

B. Home Instruction Services

To approve the following to begin on or about July 2016:

Diane Gerspacher / RHS Foreign Language	Up to 30 of Home Instruction @ \$27.28/hour for Student A
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And,

C. Cleveland Clinic Center for Autism Agreements -- 2016/2017 School Year

To approve the agreement with the Cleveland Clinic to provide services for the 2016/2017 school year to 2 (two) special education students as outlined in the following:

- Attachment 2
- Attachment 3

Roll Call: Aye-Kelley, Seifert, Hower, Sabitsch
Motion Carried.

Other Business

Res. 17-103443

A. Memorandum of Understanding -- REA -- College Credit Plus

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the MOU noted in Attachment 4 regarding College Credit Plus.

Roll Call: Aye-Kelley, Seifert, Hower, Sabitsch
Motion Carried.

Res. 17-103444

B. BoardPac Agreement

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the agreement detailed in Attachment 5 for a paperless system for Board of Education meetings.

Roll Call: Aye-Kelley, Seifert, Hower, Sabitsch
Motion Carried

C. New Hires -- Educational Aides -- 2016/2017 School Year- Withdrawn by Superintendent

X. REPORTS FROM CENTRAL OFFICE TEAM

- A. Director of Student Services
- B. Director of Curriculum, Instruction and Instructional Technology

XI. INFORMATIONAL ITEMS

- A. There will be a Special Meeting August 16, 2016 at 5:30 p.m. in the Administration Building.
- B. There will be a Regular Meeting August 23, 2016 at 5:30 p.m. in the RHS Library.

XII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS-No Action

XIII. DISCUSSION WITH THE VILLAGE OF RICHFIELD ON PROPOSED TIF (TAX INCREMENTAL FINANCING) TRANSACTION

- A. TIF Transaction -- No Action

Res. 17-103445

XIV. EXECUTIVE SESSION

Moved by Mr. Seifert, seconded by Mr. Kelley to move into Executive Session at 6:10 to discuss the following:

- A. **Personnel:** To consider the evaluation, employment and compensation of a public employee.

Roll Call: Aye-Seifert, Kelley, Hower, Sabitsch
Motion Carried.

Res. 17-103446

Moved by Mr. Sabitsch, seconded by Mr. Seifert to move from Executive Session to Regular Session at 6:31 PM

Roll Call: Aye-Sabitsch, Seifert, Hower, Kelley
Motion Carried.

Res. 17-103447

EXECUTIVE SESSION

Moved by Mrs. Hower, seconded by Mr. Kelley to move into Executive Session at 8:57 to discuss the following:

B. **Personnel:** To consider the evaluation, employment and compensation of a public employee.

Roll Call: Aye-Hower, Kelley, Sabitsch, Seifert

Motion Carried.

Res. 17-103448

Moved by Mr. Sabitsch, seconded by Mr. Seifert to move from Executive Session to Regular Session at 9:14 PM

Roll Call: Aye-Sabitsch, Seifert, Hower, Kelley

Motion Carried.

Res. 17-103449

Communications Specialist

Moved by Mr. Seifert, seconded by Mr. Kelley to approve Jennifer Reece's contract to 5 days/week for 32 hours/week for 214 days/year at \$45,000/year.

Roll Call: Aye-Seifert, Kelley, Hower, Sabitsch

Motion Carried.

Res. 17-103450

XV. ADJOURNMENT

Moved by Mrs. Hower, seconded by Mr. Kelley to adjourn the meeting at 10:30 PM

Roll Call: Aye- Hower, Kelley, Sabitsch, Seifert

Motion Carried.

Signed _____
President

Attest _____
Treasurer

Date Approved