

August 16, 2016

Special Meeting/Work Session 5:30 p.m.

**REVISED**

**Administration Building**

**I. CALL TO ORDER – Claudia Hower**

**II. ROLL CALL**

- A. Dana Appel-Present
- B. Claudia Hower-Present
- C. Tom Kelley-Present
- D. Diana Sabitsch-Present
- E. George Seifert-Present

**Res. 17-103451**

**Treasurer Pro-Tem**

Moved by Mrs. Hower, seconded by Mrs. Sabitsch to nominate Mr. Seifert Treasurer Pro-Tem.

Roll Call: Aye-Hower, Sabitsch, Hower, Seifert

No-Kelley

Motion Carried.

**III. Presentation**

- Justin Miller, Transportation Supervisor discussed the GPS System

**IV. TREASURER'S AGENDA-No Action**

**V. SUPERINTENDENT'S AGENDA**

**Res. 17-103452**

**Other Business**

**A. Tax Increment Financing Agreement (TIF)**

Moved by Mr. Kelley, seconded by Mrs. Appel to approve the TIF agreement as detailed in **Attachment 1** and **Attachment 1a**.

Roll Call: Aye-Kelley, Appel, Hower, Sabitsch, Seifert

Motion Carried.

**Res. 17-103453**

**VI. EXECUTIVE SESSION**

Moved by Mr. Kelley, seconded by Mrs. Appel to move into Executive Session at 7:18 to discuss the following:

- A. **Personnel:** To consider the evaluation, employment and compensation of a public employee.

Roll Call: Aye- Kelley, Appel, Hower, Sabitsch, Seifert

Motion Carried.

**Res. 17-103454**

Moved by Mr. Kelley seconded by Mrs. Appel to move from Executive Session to Regular Session at 8:10 PM

Roll Call: Aye- Kelley, Appel, Hower, Sabitsch, Seifert

Motion Carried.

**Res. 17-103455**

**VII. ADJOURNMENT**

Moved by Mr. Kelley, seconded by Mrs. Appel to adjourn the meeting at 8:11 PM

Roll Call: Aye- Kelley, Appel, Hower, Sabitsch, Seifert  
Motion Carried.

Signed \_\_\_\_\_  
President

Attest \_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date Approved

REVERE LOCAL SCHOOL DISTRICT  
Summit County, Ohio

August 23, 2016

Regular August Board of Education Meeting 5:30 p.m.

Administration Building

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel-Present
- B. Claudia Hower-Present
- C. Tom Kelley-Present
- D. Diana Sabitsch-Present
- E. George Seifert-Present

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC SPEAKS TO AGENDA ITEMS-No Action

- Presentation by Pisanick and Partners

V. BUILDING PRINCIPALS' REPORTS-No Action

VI. TREASURER'S REPORT, Mr. David Forrest

**Res. 17-103456**

A. Approval of Minutes

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve the minutes of the Special Meeting held July 12, 2016 and the minutes of the Regular Meeting held July 26, 2016. See Attachment T-1 for details.

And,

B. Approval of Financial Report

To approve the Financial Report for the month of July as found in Attachment T-2.

And,

C. Donations

To approve, with appreciation, for the donations listed in Attachment T-3.

And,

D. Purchase Order(s)

To approve and authorize and certify payment of the purchase order(s) listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO #	Date	Vendor	Amount	Requested by
160314	07/01/2016	Suburban League Athletic Council	3700.00	RHS Athletic
160839	08/04/2016	Suburban School Transportation	4556.00	Transportation
160736	07/25/2016	The Impact Group	5500.00	Treasurer Administration
160054	07/01/2016	Borgman Athletics	10300.00	Business Office Administration

And,

E. Appropriation Adjustments

To approve the appropriation adjustments listed in the attached schedule be approved by the Board of Education, be it further resolved that the legal level of control be approved at the fund level. See Attachment T-4.

And,

**F. District Vendor List**

To approve the District vendor list dated August 23, 2016 which is maintained at the Central Office and further authorizes the Treasurer, at his discretion, to add additional vendors or delete vendors during the school year as necessary.

Roll Call: Aye-Seifert, Sabitsch, Appel, Hower, Kelley  
Motion Carried.

**G. Benefit Election Board Members**

Based upon the pending open enrollment period, the members of the Board of Education may elect the following benefit coverages at their cost. In accordance with §3313.202 O.R.C., any elected member of the Board of Education and dependent children and spouse of the member may annually opt to be covered by the District's benefit plan, if such a member pays the certified cost of such coverage. Payments may be made quarterly in advance to the Treasurer. The statute requires that any Board member who chooses this coverage shall submit his/her request in writing, this action shall be publicly announced, and recorded as part of the official minutes of the meeting. Accordingly, if anyone would like such coverage, he/she may so indicate at this meeting.

Mrs. Dana Appel	Yes	<u>No</u>	Partial
Mrs. Claudia Hower	Yes	<u>No</u>	Partial
Mr. Tom Kelley	Yes	<u>No</u>	Partial
Mrs. Diana Sabitsch	Yes	<u>No</u>	Partial
Mr. George Seifert	Yes	No	<u>Partial-Life Only</u>

**Res. 17-103457**

**H. Resolution to Summit County for Tax Collection Advancement**

Moved by Mr. Kelley, seconded by Mrs. Appel to approve the request by the Board of Education for the advancement of taxes as collected by the County. See **Attachment T- 5**.

And,

**I. Cooperative Purchasing Agreement Ohio Department of Administrative Services**

To approve the participation in the purchasing cooperative sponsored by the Ohio Department of Administrative Services.

And,

**J. Membership in the Ohio Schools Council Services Program**

To approve participation in the programs sponsored by the Ohio Schools Council with an annual membership fee of \$3,270.47 which includes but is not listed under services the districts participation in the Lake Erie Educational Media Consortium and be it further resolved that the OSC has eliminated the fee for bus purchasing and the cooperative purchasing program. **Attachment T-6**.

And,

**K. Depository Agreements**

To approve renewing the depository agreement with PNC for a five year period for all or any part of active, interim and or inactive funds. **Attachment T-7**.

Roll Call: Aye- Kelley, Appel, Hower, Sabitsch, Seifert  
Motion Carried.

**Res. 17-103458**

**L. Delegates Appointed to the OSBA Annual Business Meeting**

Moved by Mr. Seifert, seconded by Mrs. Appel to approve as appointed by the Board President Claudia Hower, the Treasurer recommends the approval of Delegate, Mrs. Sabitsch and Alternate, Mr. Kelley to the OSBA Annual Business meeting to be held on November 14, 2016 whereas the deadline for this appointment is the Regular August meeting.

Roll Call: Aye- Seifert, Appel, Hower, Kelley, Sabitsch  
Motion Carried.

**M. Zonar Agreement for Transportation-Withdrawn by Treasurer**

**Res. 17-103459**

**N. Discovery Education Instructional Streaming Services**

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve the renewal of the above agreement for a 3-year term to maximize the discount on these core services, per the subscriber agreement. Attachment T-9.

And,

**O. Renhill Group / Summit Educational Service Center Agreement**

To approve the agreement detailed in Attachment T-10 for substitute staffing and related services for the 2016/2017 school year.

And,

**P. Agreement for Food Services - Pisanick Partners LLC**

To approve the agreement for food service management for the 2016-2017 school year as detailed in Attachment T-11.

And,

**Q. Agreement for HealthE Meal Planner Pro – Pisanick Partners LLC**

To approve the agreement with Pisanick Partners LLC for menus and production modules as detailed in Attachment T-12.

Roll Call: Aye-Seifert, Sabitsch, Appel, Hower, Kelley  
Motion Carried.

**VII. BOARD MEMBERS' REPORTS**

- A. Finance/Audit Committee
- B. Facilities and Grounds Committee
- C. Legislative Report
- D. Cuyahoga Valley Career Center

**VII. SUPERINTENDENT'S REPORT, Mr. Matthew L. Montgomery**

**Res. 17-103460**

**Personnel – Certificated/Licensed**

**A. Salary Increases -- Certificated/Licensed Personnel**

Moved by Mr. Kelley, seconded by approve the following salary increases due to additional education:

Jill Alessandro	RMS / Science Grd 6	MA+15, Step 14	\$80,247.00
Molly Brittain	BES / Grd 4	MA+15, Step 5	\$60,215.00
Phil Heyn	RHS / Social Studies	MA+15, Step 13	\$80,247.00
Amy Hiller	RMS / Math Grd 7	MA, Step 0	\$45,946.00
Kelly Peel	RMS / ELA Grd 6	MA+15, Step 18	\$82,751.00
Dawn Peters	BES / Grd 4	MA+15, Step 14	\$80,247.00
Lori Weigand	RMS / Math Grd 8	MA+15, Step 14	\$80,247.00
Stephen Wido	RHS / Math	BA+15, Step 3	\$48,212.00

And,

**B. Leave of Absence (LOA)**

To approve a LOA for Jessica Capps, Grade 4, per provisions of the current REA negotiated agreement. LOA is to begin 8/22/16 with a return to work on or about 9/20/16. It is further recommended that the long term substitute for Mrs. Capps be Danielle Samartano.

And,

**C. Julie Delagrang – Grade 1**

To approve Julie Delagrang as a Grade 1 teacher due to increased Kindergarten enrollment and the need to add a section with subsequent reassignments. Ms. Delagrang was reinstated from a RIF previously as a long term sub but now will be a classroom teacher.

And,

**D. Other Long Term Assignment**

To approve that Shelly Levitsky be approved as the long term sub for Nikki Wiborg due to Ms. Delagrange being changed to a grade one classroom noted above.

And,

**E. Supplemental Contracts – Licensed/Certificated 2016/2017 School Year**

To approve the supplementals noted in **Attachment 1** with compensation per the current REA negotiated agreement.

Roll Call: Aye-Kelley, Seifert, Appel, Hower, Sabitsch  
Motion Carried.

**Res. 17-103461**

**Personnel – Classified**

**A. New Hires – Educational Aides – 2016/2017 School Year**

Moved by Mr. Kelley, seconded by Mrs. Appel to approve the new hires listed below per provisions of the MOU with REA that states the maximum number of Aides that may be employed through an Educational Service Center, and those above that maximum must be made Revere employees.

Karen Ring	Educational Aide / HES	Step 7 / \$16.17 per hour / 7 hours daily
Jayne Storad	Educational Aide / HES	Step 10 / \$17.69 per hour / 7 hours daily

And,

**B. Kindergarten and Preschool Drivers**

To approve the following for the 2016-2017 school year:

<u>Kindergarten Drivers – 2 hrs each</u>	<u>Preschool Driver - 1.5 hours</u>	<u>Kindergarten/Preschool Driver – 2 hours</u>
Sharon Ayers	Connie Nicholas	Jennifer Shaver
Jackie Scott		
Lisa Solomon		

Routes may be adjusted with changes in Kindergarten student census/enrollment.

And,

**C. Supplemental Contracts – Classified 2016/2017 School Year**

To approve the supplementals noted in **Attachment 2** with compensation per the current REA negotiated agreement.

Roll Call: Aye-Kelley, Appel, Hower, Sabitsch, Seifert  
Motion Carried.

**Res. 17-103462**

**D. Five-Hour Lunch Aides – 2016/2017 School Year**

Moved by Mrs. Appel, seconded by Mr. Kelley to approve the following 5-Hr Lunch Aides to work daily during the 2016/2017 school year with no expectation of continued employment beyond the current school year:

BES: Angela Mandela / Step 0 / \$12.71 per hour  
RMS: Jill Seifert / Step 0 / \$12.71 per hour  
RMS: Kathy Daetwyler / Step 3 / \$14.20 per hour  
RMS: Bill D'Amico / Step 0 / \$12.71 per hour

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch  
Abstain-Seifert  
Motion Carried.

**Res. 17-103463**

**E. Classified Substitutes 2016/2017 School Year**

Moved by Mr. Seifert, seconded by Mrs. Appel to approve the list of classified substitutes noted in **Attachment 3** subject to deletions and additions throughout the year. Additions to the list will be Board approved as needed.

And,

**F. New Hires – HES Library Aides Monday – Friday 2016/2017 School Year**

To approve the following:

- Kasha Brackett REA / \$13.31 per hour for 7.5 hours/day
- Nicole Green OAPSE / \$13.41 per hour for 7 hours/day

And,

**G. Increase in Hours - Playground Aides HES 2016/2017 School Year**

To approve additional hours at their individual compensations rates as noted for the Playground Aides listed due to the change in lunch times at HES:

- Missy Hrach - additional 15 minutes per day Monday - Friday
- Diane Palotta - additional 15 minutes per day Monday - Friday
- Peggy Tyson – additional 15 minutes per day Monday – Friday
- Sharon Muhlheim - additional 30 minutes per day Monday – Friday (for set-up and playground duties)

Roll Call: Aye- Seifert, Appel, Hower, Kelley, Sabitsch

Motion Carried.

**Res. 17-103464**

**Student Services**

**A. Educational Service Center of Cuyahoga County – Agreement for Services 2016/2017 School Year**

Moved by Mrs. Appel, seconded by Mr. Seifert to approve the agreement with the ESC of CC for a variety of services as detailed in Attachment 4.

And,

**B. Montessori High School – Tuition Agreement 2016/2017 School Year**

To approve the agreement with Montessori HS for a specific Sp Ed student as detailed in Attachment 5.

And,

**C. PSI Affiliates Agreement – 16/17 through 18/19**

To approve the agreement with PSI Affiliates to provide services as detailed in Attachment 6 for the 2016/2017 school year through the 2018/2019 school year.

And,

**D. Correction – Summer School Programs**

To approve the following corrections to previously approved times and rates:

- Linda Bare 60 hours at \$27.28 per hour for \$1,636.80
- Amanda McCabe 60 hours at \$27.28 per hours for \$1,636.80

And,

**E. KidsLink Agreements – Special Education**

To approve four (4) agreements for placement of specific Sp Ed students as detailed below:

- Student A Attachment 7
- Student B Attachment 8
- Student C Attachment 9
- Student D Attachment 10

Roll Call: Aye-Appel, Seifert, Hower, Sabitsch

Abstain-Kelley

Motion Carried.

**Res. 17-103465**

**Other Business**

**A. Job Description – Administrative Position**

Moved by Mr. Kelley, seconded by Mrs. Appel to approve the job description for Coordinator of Human Resources and Data Management as detailed in **Attachment 11**.

Roll Call: Aye- Kelley, Appel, Hower, Sabitsch, Seifert  
Motion Carried.

**Res. 17-103466**

**B. School Resource Officer (SRO) Agreement**

Moved by Mr. Kelley, seconded by Mrs. Appel to approve the agreement with Bath Township and the Village of Richfield to employ an SRO for the period September 1, 2016 until August 31, 2019 per provisions in **Attachment 12 and Attachment 12A**.

Roll Call: Aye-Kelley, Appel, Hower  
No-Sabitsch, Seifert  
Motion Carried.

**Res. 17-103467**

**C. Asthma Medication and Epinephrine Auto Injectors – Policy 2016/2017 School Year**

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the policy noted in **Attachment 13**.

And,

**D. Bus Routes – 2016/2017 School Year**

To approve the 2016 – 2017 school year student bus routes as posted on the Revere web site with modifications as needed to provide safe and timely transportation of students.

Roll Call: Aye-Kelley, Seifert, Appel, Hower, Sabitsch  
Motion Carried.

**IX. REPORTS FROM CENTRAL OFFICE TEAM**

- A. Director of Student Services
- B. Director of Curriculum, Instruction and Instructional Technology

**X. INFORMATIONAL ITEMS**

- A. **There will be a Special Meeting September 13, 2016 at 5:30 p.m. in the Administration Building.**
- B. **There will be a Regular Meeting September 20, 2016 at 6:30 p.m. in the RHS Library.**

**Res. 17-103468**

**XI. EXECUTIVE SESSION**

Moved by Mrs. Sabitsch, seconded by Mr. Seifert to move into Executive Session at 6:55 to discuss the following:

- A. **Personnel:** To consider the evaluation, employment and compensation of a public employee and the discussion to purchase property

Roll Call: Aye-Sabitsch, Seifert, Appel, Hower, Kelley  
Motion Carried.

**Res. 17-103469**

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to move from Executive Session to Regular Session at 8:20 PM

Roll Call: Aye-Seifert, Sabitsch, Appel, Hower, Kelley  
Motion Carried.



**Res. 17-103470**

**XII. ADJOURNMENT**

Moved by Mrs. Appel, seconded by Mr. Kelley to adjourn the meeting at 9:05 PM

Roll Call: Aye- Appel, Kelley, Hower, Sabitsch, Seifert  
Motion Carried.

Signed \_\_\_\_\_  
President

Attest \_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date Approved