

MINUTES

**Revere Local School District
Revere Board Meetings
Emergency Meeting of the Board of Education
Thursday, January 5, 2017, 4:30 pm - 6:30 pm
Administration Building**

In Attendance:

Claudia Hower; Dana Appel; Diana Sabitsch; George Seifert; Tom Kelley

I. CALL TO ORDER

II. ROLL CALL

1. Dana Appel
2. Claudia Hower
3. Tom Kelley
4. Diana Sabitsch
5. George Seifert

III. Post Bond Issue Planning for Design Services and C.M.R.

No Action

IV. EXECUTIVE SESSION

Moved into Executive Session at 6:03 P.M. to discuss the following:

Personnel: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

Conferences with Attorney: Regarding disputes involving the public body that may be the subject of court action.

Res. 17-103528

Move: Tom Kelley Second: Dana Appel Status: Passed

V. REGULAR SESSION

Moved from Executive Session back to Regular Session at 6:48 P.M.

Res. 17-103529

Move: Dana Appel Second: Tom Kelley Status: Passed

VI. ADJOURNMENT

Res. 17-103530

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to adjourn the Meeting at 6:53 P.M.

Approved By:

Treasurer

Date

MINUTES

Revere Local School District
Revere Board Meetings
Emergency Meeting of the Revere BOE
Monday, January 9, 2017, 5:00 pm - 8:00 pm
Room 200 Revere High School

In Attendance:

Claudia Hower; Dana Appel; Diana Sabitsch; George Seifert; Tom Kelley

I. CALL TO ORDER

II. ROLL CALL

1. Dana Appel
2. Claudia Hower
3. Tom Kelley
4. Diana Sabitsch
5. George Seifert

III. Discussion/Interviews - Architects

NO ACTION

IV. ADJOURNMENT

Res. 17-103531

Moved by Mrs. Apple, seconded by Mr. Seifert to adjourn the Meeting at 8:58 P.M.

Approved By:

Treasurer

Date

MINUTES

Revere Local School District
Revere Board Meetings
Organizational Meeting and Work Session
Tuesday, January 10, 2017, 5:00 pm - 10:00 pm
RHS Library

In Attendance:

Claudia Hower; Dana Appel; Tom Kelley

Not In Attendance:

Diana Sabitsch; George Seifert

I. ELECTION OF PRESIDENT PRO TEMPORE

The Board of Education elects a President Pro Tempore to act as such until a President is selected.

Mrs. Apple nominated Mr. Kelly as President Pro-Tempore, there were no other nominations. Moved by Mrs. Apple, seconded by Mrs. Hower to close nominations and cast ballot.

Res. 17-103532 Motion passed

II. CALL TO ORDER - President Pro Tempore

III. ROLL CALL

1. Dana Appel
2. Claudia Hower
3. Tom Kelley

IV. PLEDGE OF ALLEGIANCE

V. ELECTION OF PRESIDENT FOR CALENDAR YEAR 2017 (O.R.C. 3313.14)

Nominations: One or more may be offered.

If there is only one (1) nomination, a motion "to close nominations and instruct the Treasurer to cast a ballot for the nominee" is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of the President and assumes his/her duties at this time.

If there are multiple nominations (at a point where there are no other nominations), a motion "to close nominations", which requires a two-thirds vote is in order. If this is done, the Chairperson shall call for a roll call vote for each individual nominee, beginning with the first one. Where no such majority exists on the first ballot, a second ballot shall be cast for the two (2) candidates who receive the greatest number of votes on the first ballot. This procedure continues until a nominee receives a majority vote. At this point, the chairperson declares him/her elected to the Office of the President and he/she assumes his/her duties at this time.

Mrs. Apple nominated Mrs. Hower for President. Moved by Mr. Kelley, seconded by Mrs. Apple to nominate Mrs. Hower as President as no other nominations were made and to close nominations and cast Ballot

Res. 17-103533 Motion passed

- VI. Mr. Seifert arrived at 5:10 P.M.
- VII. ELECTION OF VICE-PRESIDENT FOR CALENDAR YEAR 2017 (O.R.C. 3313.14)

Nominations: One or more may be offered.

If there is only one (1) nomination, a motion "to close nominations and instruct the Treasurer to cast a ballot for the nominee" is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of the Vice President.

If there are multiple nominations (at a point where there are no other nominations), a motion "to close nominations", which requires a two-thirds vote is in order. If this is done, the Chairperson shall call for a roll call vote for each individual nominee, beginning with the first one. Where no such majority exists on the first ballot, a second ballot shall be cast for the two (2) candidates who receive the greatest number of votes on the first ballot. This procedure continues until a nominee receives a majority vote. At this point, the chairperson declares him/her elected to the Office of the Vice President.

Mrs. Apple nominated Mr. Seifert for Vice President. Moved by Mr. Kelley, seconded by Mrs. Apple to nominate Mr. Seifert as Vice President as no other nominations were made and to close nominations and cast Ballot

Res. 17-103534 Motion passed

- VIII. OATH OF OFFICE PRESIDENT AND VICE-PRESIDENT
- IX. REGULAR MEETINGS FOR 2017

It is recommended that the Board of Education set the time, place, and dates for its regular 2017 meetings (O.R.C. 3313.15 as listed in **Attachment 1**.

Consensus Resolution items VIII through X

Res. 17-103535

- X. BYLAWS AND POLICIES

It is recommended that the Board of Education adopt the existing/revised bylaws and policies for its own operation and the operation of the school district in accordance with §3313.20 O.R.C. Details may be found in the official district Bylaws and Policies Manual.

- XI. ESTABLISH SERVICE FUND

It is recommended that the Board of Education certify the official enrollment of the District at 2673 students as of October 2017 and establish a Service Fund of \$7,500 for the purpose of defraying Board member expenses actually incurred in the performance of their duties, in accordance with §3313.15 O.R.C.

Consensus Resolution Items VIII through X Res. 17-103535

Move: George Seifert Second: Dana Appel Status: Passed

- XII. LIAISONS

It is recommended that the Board of Education appoint members as the Revere Local School District Board of Education's as Liaisons to the Ohio Schools Boards Association for the 2017 calendar year as required by the OSBA.

Legislative Liaison
Student Achievement

Legislative Liaison will be Mr. Kelley, Student Achievement is N/A

Consensus Resolution XI through XIII Res. 17-103536

XIII. BOARD OF EDUCATION COMMITTEES

The President shall appoint members of the Board to serve on committees. Committees of Board members shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.

Finance and Audit (two members)
Facilities and Grounds (two members)
CVCC (1 member)

Finance Audit will be Mr. Kelley and Mrs. Apple
Facilities and Grounds will be Mrs. Sabitsch and Mr. Seifert
CVCC will be Mrs. Hower

XIV. STANDING AUTHORIZATIONS

It is recommended that the Board of Education adopt the following standing authorizations for the 2017 calendar year:

- A. Authorize the Treasurer to borrow as necessary to meet current obligations until real estate taxes, personal property taxes, and/or other funds are available;
- B. Authorize the Treasurer to request advances on the collection of various taxes accruing to the Revere Local School District in accordance with O.R.C. 321.234;
- C. Authorize the Treasurer to invest available funds at the most productive interest rates, in keeping with the Board's investment policy;
- D. Authorize the Treasurer to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted;
- E. Authorize the Superintendent to employ personnel and accept resignations as needed during calendar year 2017. Such employments and resignations will be reviewed by the Board of Education at its next scheduled meeting and when ratified will be deemed effective as of the date and time of Superintendent's acceptance;
- F. Authorize the Superintendent to approve construction project change orders increasing cost up to \$5,000 upon the recommendation of the design professional that the change is necessary/desirable and that time is of the essence. Project changes above \$5,000 and less than \$15,000 may be approved by the Superintendent with the concurrence of two (2) Board members designated for that purpose. If one or both of the designated members cannot be contacted in the time available for approval, additional Board members in alphabetical order of last names will be contacted for approval.

G. If one of the two members contacted does not agree, the change order will be submitted to the entire Board for disposition. Change orders in excess of \$15,000 or aggregate changes in any calendar month of \$50,000 require the approval of the majority of the Board. Such approval may be requested at a Regular or Special Board Meeting.

Consensus Resolution items XI through XIII Res. 17-103536

Move: Tom Kelley Second: George Seifert Status: Passed

XV. LEGAL COUNSEL 2017

The Treasurer recommends that the Board of Education authorize the Superintendent or Treasurer to utilize the following law firms as needed:

McGown Markling
1894 N Cleveland-Massillon Road
Akron OH 44333

Roetzel and Andress
222 S Main St
Akron OH 44308-2098

Squire, Patton and Boggs LLP
4900 Key Tower
127 Public Square
Cleveland OH 44114

Peple and Waggoner
Crown Center
5005 Rockside Rd #260
Independence OH 44131

Res. 17-103537

Move: Dana Appel Second: George Seifert Status: Passed

Yes: Claudia Hower, George Seifert, Dana Appel

No: Tom Kelley

XVI. TAX BUDGET

The Treasurer recommends that the Board of Education approve the Tax Budget as detailed in **Attachment T-1**.

Rs. 17-103538

Move: George Seifert Second: Tom Kelley Status: Passed

XVII. Mrs. Sabitsch arrived at 5:20 P.M.

XVIII. ADJOURNMENT TO WORK SESSION

XIX. TREASURER'S AGENDA

Discussion about Food Service-No Action

XX. SUPERINTENDENT'S AGENDA

No Action

XXI. EXECUTIVE SESSION

Moved into Executive Session at 8:11 P.M. to discuss the following:

Personnel: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

Property: To consider the purchase of property for public purposes.

Res. 17-103539

Move: Tom Kelley Second: George Seifert Status: Passed

XXII. REGULAR SESSION

Moved by Mr. Kelley, seconded by Mrs. Sabitsch to move from Executive Session back to Regular Session at 8:56 P.M.

Res. 17-103540

Move: Tom Kelley Second: Diana Sabitsch Status: Passed

XXIII. ADJOURNMENT

Res. 17-103541

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to adjourn the Meeting at 9:16 P.M.

Approved By:

Treasurer

Date

MINUTES

Revere Local School District
Revere Board Meetings
January Regular Meeting **REVISED AGENDA**
Tuesday, January 17, 2017, 6:30 pm - 9:30 pm
Revere HS Library

In Attendance:

Claudia Hower; Dana Appel; Diana Sabitsch; George Seifert; Tom Kelley

- I. CALL TO ORDER, Claudia Hower, President
- II. ROLL CALL
 1. Dana Appel
 2. Claudia Hower
 3. Tom Kelley
 4. Diana Sabitsch
 5. George Seifert
- III. PLEDGE OF ALLEGIANCE
- IV. BOARD APPRECIATION PROCLAMATION
- V. PRESENTATIONS

Hillcrest - Google Classroom Integration with teacher Jodi Hetman and grade 2 students
- VI. EXECUTIVE SESSION-WITHDRAWN
- VII. PUBLIC SPEAKS TO AGENDA ITEMS
- VIII. BUILDING PRINCIPALS' REPORTS
- IX. BOARD OF EDUCATION BUSINESS

Employment of the Treasurer

Retirement of D. Forrest, Treasurer. See Attachment 1

Agreement Between Board and Treasurer. See Attachment 2

Res. 17-103542

Move: Claudia Hower Second: Tom Kelley Status: Passed
- X. TREASURER'S AGENDA - Mr. Dave Forrest

Consensus Resolution Items A-J Res. 17-103543

 - a. Approval of the Minutes, Attachment T-1

The Treasurer recommends approval of the minutes from the Special Meetings held December 6, 2016 (two), December 13, 2016 (two), December 19, 2016 and the Regular Meeting held December 20, 2016.
 - b. Approval of the Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of December.

c. Donations, Attachment T-3

The Treasurer recommends the approval, with appreciation, of the donations listed.

d. Appropriation Adjustments, Attachment T-4

The Treasurer recommends approval of the appropriation adjustments as listed.

e. Purchase Orders, Attachment T-5

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

f. Original and Counter Tax Complaints

The Treasurer recommends that the Board of Education employ McGown & Markling for the investigation and filing of both original tax complaints and counter tax complaints as pro-active steps in defending the District's tax base.

g. Legal Hotline Membership - McGown & Markling

The Treasurer recommends entering into an agreement with McGown & Markling for 5 hours of pro-bono legal services, whereas the firm is also on the District's approved list of law firms.

h. Establishment of New Funds to Support Sale of Notes

The Treasurer recommends that a new debt service fund and building fund be established in connection with the sale of the Tax Anticipation Notes (TAN) and be it further resolved that the appropriations be established at fund level in the amount of \$8.5 M for both funds.

i. Asset Disposal

The Treasurer recommends that the items listed in the referenced attachment be disposed of as directed by Board Policy.

j. Turf Replacement Funding - Escrow Transfer

The Treasurer recommends that \$75,000 be transferred from the PI Fund 003-0000 to PI Fund 003-9001 for the purpose of escrowing funds to cover the anticipated cost for the replacement of the turf field.

Consensus Resolution Items A-J Res. 17-103543

Move: Dana Appel Second: Tom Kelley Status: Passed

XI. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Ground Committee
Legislative Report
Cuyahoga Valley Career Center

XII. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

Consensus Resolution Items a-e Res. 17-103544

- a. Certificated/Licensed Personnel - Supplemental Contracts - 2016/2017 School Year

It is recommended that the Board of Education approve the following:

Rebecca Ray - Cheerleading Coach Grd 7

- b. Certificated/Licensed Personnel - Salary Increases

It is recommended that the Board of Education approve the following salary increases due to additional education, prorated to the start of the second half of the school year:

Erika Christy / Grd 6 ELA and SS / BA+15 / Step 2 / \$46,185.00

Rachel Alaimo / Interv Sp HES / BA+15, Step 4 / \$50,239.00

- c. Certificated Personnel - Leave of Absence

It is recommended that the Board of Education approve a LOA for Jade Rotili per provisions in the current REA Negotiated Agreement. Said LOA to begin on or about February 28, 2017 with a return to work on or about May 23, 2017. It is further recommended that the Board of Education approve Stephanie Miller as the Long Term Substitute for Mrs. Rotili.

- d. Classified Personnel - Supplemental Contracts - 2016/2017 School Year

It is recommended that the Board of Education approve the following:

Raquel Heijnen - Cheerleading Coach Grd 8

Sam Sustersic - VOLUNTEER Baseball Coach

- e. Classified Personnel - New Hire

It is recommended that the Board of Education approve Paul Warnock as an 8-hour Custodian at RHS, Step 0 (\$16.65/hour), effective 1/3/17.

Consensus Resolution Items a-e Res. 17-103544

Move: Tom Kelley Second: George Seifert Status: Passed

- f. Student Services - Jay H. Berk, Ph.D. & Associates - Attachment 1

It is recommended that the Board of Education approve the agreement detailed in Attachment 1 to provide therapeutic support and academic instruction to a special education student for the period 12/19/16 through June 1, 2017.

Res. 17-103545

Move: Dana Appel Second: Diana Sabitsch Status: Passed

g. Other Business - Baseball Spring Trip to Tennessee

It is recommended that the Board of Education approve a trip for the baseball team to travel to Chattanooga 3/28/17 through 4/1/17 to participate in a tournament of four games. Parents will provide transportation and all costs will be covered by fund raising, flow through money or direct payment by parents or players with no cost to the General Fund.

Res. 17-103546

Move: George Seifert Second: Tom Kelley Status: Passed

h. Other Business - School Calendar 2017-2018 School Year

It is recommended that the Board of Education approve the school calendar as detailed in Attachment 2.

Res. 17-103547

Move: George Seifert Second: Dana Appel Status: Passed

XIII. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services
Director of Curriculum and Instruction

XIV. INFORMATIONAL ITEMS

February Work Session - February 14, 2017 at 5:30 p.m. in the Administration Building
February Regular Meeting - February 21, 2017 at 6:30 p.m. in the Revere HS Library

XV. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

The Board values and encourage public comment on educational issues. Meetings of the Board of Education are for the purpose of conducting Board business in a public setting, with the exception of Executive Sessions for specific purposes defined by law. Board of Education meetings, while held primarily in a public setting, are not designed for extensive public input. Per Board Policy, each participant is limited to five (5) minutes of speaking time.

Anyone having an interest in the actions of the Board may participate during the open forum portion of the meeting. Please identify yourself to the Board President or the Superintendent prior to the start of the meeting. Should your comments include a request for information or extended dialogue, it may be necessary and more appropriate that a subsequent meeting with the Board and/or Administrative representative be scheduled to fully discuss issues.

The public may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. The Superintendent will advise speakers about other channels provided for Board consideration of complaints involving individuals.

XVI. EXECUTIVE SESSION

Moved in Executive Session at 7:31 P.M. to discuss the following:

Personnel: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

Res. 17-103548

Move: Diana Sabitsch Second: Dana Appel Status: Passed

XVII. REGULAR SESSION

Moved by Mr. Seifert, seconded by Mr. Kelley to move from Executive Session back to Regular Session at 8:15 P.M.

Res. 17-103549

Move: George Seifert Second: Tom Kelley Status: Passed

XVIII. ADJOURNMENT

Res. 17-103550

Moved by Mrs. Appel, seconded by Mr. Kelley to adjourn the Meeting at 8:21 P.M.

Approved By:

Treasurer

Date