

MINUTES

**Revere Local School District
Revere Board Meetings
January Organizational Meeting and Work Session - REVISED AGENDA
Wednesday, January 10, 2018, 5:30 pm - 9:00 pm
Administration Building**

I. CALL TO ORDER - 2017 President

Mrs. Hower called the meeting to order at 5:08

II. ELECTION OF PRESIDENT PRO TEMPORE

Res. 18-103116

The Board of Education elects a President Pro Tempore to act as such until a President is selected.

Mrs. Apple nominated Mrs. Hower as President Pro-Tempore. Moved by Mrs. Apple, seconded by Mr. Seifert to close nominations and cast a unanimous ballot for Mrs. Hower as no other nominations were made.

Motion passed

III. Oath of Office - George Seifert

IV. ROLL CALL

1. Dana Appel
2. Claudia Hower
3. Chris Kostoff (absent - taking the Oath of Office 1-16-18)-Participating by Phone
4. George Seifert
5. Diana Sabitsch-Absent

Mrs. Sabitsch arrived at 5:11 PM

V. PLEDGE OF ALLEGIANCE

VI. ELECTION OF PRESIDENT FOR CALENDAR YEAR 2018 (O.R.C. 3313.14)

Res. 18-103117

Nominations: One or more may be offered.

If there is only one (1) nomination, a motion "to close nominations and instruct the Treasurer to cast a ballot for the nominee" is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of the President and assumes his/her duties at this time.

If there are multiple nominations (at a point where there are no other nominations), a motion "to close nominations", which requires a two-thirds vote is in order. If this is done, the Chairperson shall call for a roll call vote for each individual nominee, beginning with the first one. Where no such majority exists on the first ballot, a second ballot shall be cast for the two (2) candidates who receive the greatest number of votes on the first ballot. This procedure continues until a nominee receives a majority vote. At this point, the chairperson declares him/her elected to the Office of the President and he/she assumes his/her duties at this time.

Mrs. Sabitsch nominated Mr. Seifert for President. Moved by Mrs. Apple, seconded by Mrs. Hower to close nominations and cast a unanimous ballot for Mr. Seifert as President as no other nominations were made.

Motion Passed

VII. ELECTION OF VICE-PRESIDENT FOR CALENDAR YEAR 2018 (O.R.C. 3313.14)

Res. 18-103118

Nominations: One or more may be offered.

If there is only one (1) nomination, a motion "to close nominations and instruct the Treasurer to cast a ballot for the nominee" is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of the Vice President.

If there are multiple nominations (at a point where there are no other nominations), a motion "to close nominations", which requires a two-thirds vote is in order. If this is done, the Chairperson shall call for a roll call vote for each individual nominee, beginning with the first one. Where no such majority exists on the first ballot, a second ballot shall be cast for the two (2) candidates who receive the greatest number of votes on the first ballot. This procedure continues until a nominee receives a majority vote. At this point, the chairperson declares him/her elected to the Office of the Vice President.

Mr. Seifert nominated Mrs. Apple for Vice President. Moved by Mrs. Sabitsch, seconded by Mrs. Hower to close nominations and cast a unanimous ballot for Mrs. Apple as Vice President as no other nominations were made.

Motion Passed

VIII. OATH OF OFFICE PRESIDENT AND VICE-PRESIDENT

IX. REGULAR MEETINGS FOR 2018, Attachment 1

Res. 18-103119 Consensus Resolution items IX, X, XI

It is recommended that the Board of Education set the time, place, and dates for its regular 2018 meetings (O.R.C. 3313.15 as listed in **Attachment 1**).

X. POLICIES

It is recommended that the Board of Education adopt the existing/revised policies for its own operation and the operation of the school district in accordance with §3313.20 O.R.C. Details may be found online under Board Policies on the website www.revereschools.org.

XI. ESTABLISH SERVICE FUND

It is recommended that the Board of Education certify the official enrollment of the District at 2713 students as of October 2017 and establish a Service Fund of \$7,500 for the purpose of defraying Board member expenses actually incurred in the performance of their duties, in accordance with §3313.15 O.R.C.

Res. 18-103119 Consensus Resolution items IX, X, XI

Move: Diana Sabitsch Second: Dana Appel Status: Passed

XII. LIAISONS

Res. 18-103120 Consensus Resolution items XII and XIII

It is recommended that the Board of Education appoint members as the Revere Local School District Board of Education's as Liaisons to the Ohio Schools Boards Association for the 2018 calendar year as required by the OSBA.

Legislative Liaison will be Mr. Seifert
Student Achievement is N/A

XIII. BOARD OF EDUCATION COMMITTEES

The President shall appoint members of the Board to serve on committees. Committees of Board members shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.

Finance and Audit (two members)
Facilities and Grounds (two members)

Finance and Audit will be Mrs. Apple and Mrs. Hower
Facilities and Grounds will be Mrs. Sabitsch and Mr. Kostoff

Res. 18-103120 Consensus Resolution items XII and XIII

Move: Diana Sabitsch Second: Claudia Hower Status: Passed

XIV. STANDING AUTHORIZATIONS

Res. 18-103121 items A-F

It is recommended that the Board of Education adopt the following standing authorizations for the 2018 calendar year:

- A. Authorize the Treasurer to borrow as necessary to meet current obligations until real estate taxes, personal property taxes, and/or other funds are available;
- B. Authorize the Treasurer to invest available funds at the most productive interest rates, in keeping with the Board's investment policy;
- C. Authorize the Treasurer to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted;
- D. Authorize the Superintendent to employ personnel and accept resignations as needed during calendar year 2018. Such employments and resignations will be reviewed by the Board of Education at its next scheduled meeting and when ratified will be deemed effective as of the date and time of Superintendent's acceptance;
- E. Authorize the Treasurer to approve construction project change orders increasing cost up to \$50,000 upon the recommendation of the design professional that the change is necessary/desirable. Authorize the

Treasurer and Superintendent to jointly approve construction change orders increasing cost up to \$100,000 upon the recommendation of the design professional that the change is necessary.

F. Change orders in excess of \$100,000 require the approval of the majority of the Board. Such approval may be requested at a Regular or Special Board Meeting.

Move: Dana Appel Second: Diana Sabitsch Status: Passed

XV. LEGAL COUNSEL 2018

Res. 18-103122

The Treasurer recommends that the Board of Education authorize the Superintendent or Treasurer to utilize the following law firms as needed:

Roetzel and Andress
222 S Main St
Akron OH 44308-2098

Squire, Patton and Boggs LLP
4900 Key Tower
127 Public Square
Cleveland OH 44114

Peple and Waggoner
Crown Center
5005 Rockside Rd #260
Independence OH 44131

Fisher & Phillips
9150 South Hills Blvd #300
Cleveland OH 44147

Move: Claudia Hower Second: Diana Sabitsch Status: Passed

XVI. TAX RESOLUTION AND FY19 BUDGET, Attachments 2 and 3

Res. 18-103123

The Treasurer recommends that the Board of Education approve the tax resolution noted as **Attachment 2**. It is further recommended that the Board of Education approve the FY19 Budget as noted in **Attachment 3**.

Move: Dana Appel Second: Diana Sabitsch Status: Passed

XVII. ADJOURNMENT TO WORK SESSION

XVIII. TREASURER'S AGENDA

No Action

XIX. SUPERINTENDENT'S AGENDA

No Action

XX. EXECUTIVE SESSION

Res. 18-103124

Moved into Executive Session at 7:35 PM to discuss the following:

Personnel: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

Negotiations: To prepare for negotiations.

Move: Claudia Hower Second: Diana Sabitsch Status: Passed

XXI. REGULAR SESSION

Res. 18-103125

Moved by Mrs. Hower, seconded by Mrs. Sabitsch to move from Executive Session back to Regular Session at 8:49 PM

Move: Claudia Hower Second: Diana Sabitsch Status: Passed

XXII. ADJOURNMENT

Res. 18-103126

Moved by Mrs. Apple, seconded by Mrs. Sabitsch to adjourn the meeting at 8:54 PM

Approved By:

Treasurer

Date

MINUTES

Revere Local School District
Revere Board Meetings
Regular January BOE Mtg
Tuesday, January 16, 2018, 6:30 pm - 9:30 pm
RHS Library

I. CALL TO ORDER

Mr. Seifert called the meeting to order at 6:30 PM

II. Oath of Office - Christopher Kostoff

III. ROLL CALL

Dana Appel
Claudia Hower
Chris Kostoff
Diana Sabitsch
George Seifert

IV. PLEDGE OF ALLEGIANCE

V. PRESENTATIONS

BES: Sydney Padgett, grade 11, presents the BES Girls' STEM Club

VI. BOARD OF EDUCATION RECOGNITION

VII. PUBLIC SPEAKS TO AGENDA ITEMS

VIII. BUILDING PRINCIPALS' REPORTS

IX. TREASURER'S AGENDA - Mr. Rick Berdine

Res. 18-103127 consensus items a-e

a. Approval of the Minutes, Attachment T-1

The Treasurer recommends approval of the minutes from the Special Meeting held December 12, 2017 and the Regular Meeting held December 19, 2017.

b. Approval of the Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of December.

c. Donations, Attachment T-3

The Treasurer recommends the approval, with appreciation, of the donations listed.

d. Appropriation Adjustments, Attachment T-4

The Treasurer recommends approval of the appropriation adjustments as listed.

e. Purchase Orders, Attachment T-5

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

Res. 18-103127 Consensus items a-e

Move: Claudia Hower Second: Diana Sabitsch Status: Passed

X. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Ground Committee
Legislative Report
Cuyahoga Valley Career Center

XI. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

Res. 18-103128 consensus items X, 1a-b and 2a

1. Certificated Personnel

a. Salary Increases - Additional Education

It is recommended that the Board of Education approve the following salary increases due to additional education, prorated to the second 92 days of the school year per the REA Master Agreement:

Rachel Alaimo / Intervention Specialist HES / BA+30, Step 5 for \$55,460
Stephen Wido / Math RHS / BA+30, Step 4 for \$53,352

b. HES Grade 3 Brainiac Club - Reading Tutor

It is recommended that the Board of Education approve Sarah Smith for 2.5 hours/week at the tutor rate of \$28.38/hour to provide group services to qualified grade 3 students.

2. Classified Personnel

a. Classified Personnel - New Hire

It is recommended that the Board of Education approve the following:

William Holderbaum / 3rd shift, 8-hour custodian RHS / Step 0 for \$17.29 per hour (base of \$16.99 plus an additional \$.30 for night time premium), effective 1/16/2018.

Res. 18-103128 consensus items X, 1a-b and 2a

Move: Diana Sabitsch Second: Claudia Hower Status: Passed

b. Supplemental 2018/2019 School Year - Head Football Coach

Res. 18-103129

It is recommended that the Board of Education approve James Boyeas as the Head Coach/Football for the 2018-2019 season with compensation at the

REA Master Agreement rate of .19 applied to the base of \$41,352 for \$7,856.88.

Move: Diana Sabitsch Second: Chris Kostoff Status: Passed

3. Student Services

Res. 18-103130 consensus items 3 and 4

a. Student Services - Home Instruction - 2017/2018 School Year

It is recommended that the Board of Education approve the following:

Jennifer Exten to provide up to 8 hours of home instruction for student E.

Nancy Ivan to provide up to 8 hours of home instruction for student E.

4. Other Business

a. Business Advisory Council Joint Agreement - **Attachment 1**

It is recommended that the Board of Education approve the agreement with the Educational Service Center of Cuyahoga County detailed in **Attachment 1**. Said agreement complies with Ohio Department of Education BAC requirement for the 2018-2019 school year.

Res. 18-103130 Consensus items 3 and 4

Move: Dana Appel Second: Diana Sabitsch Status: Passed

XII. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services

Director of Curriculum and Instruction

XIII. INFORMATIONAL ITEMS

February Work Session on February 12, 2017 at 5:30 p.m. in the Board Room of the Administration Building.

February Regular Meeting on February 20, 2018 at 6:30 p.m. in the Revere HS Library.

XIV. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

XV. ADJOURNMENT

Res. 18-103131

Moved by Mrs Hower, seconded by Mrs. Sabitsch to adjourn the meeting at 8:01 PM

Approved By:

Treasurer

Date