

**MINUTES**

Attachment T-1

**Revere Local School District  
Revere Board Meetings  
January Organizational Meeting and Work Session - REVISED  
Tuesday, January 8, 2019, 5:00 pm - 7:00 pm  
Administration Building**

## I. CALL TO ORDER

Mr. Seifert called the meeting to order at 5:05 PM

## II. ROLL CALL

1. Dana Appel
2. Claudia Hower
3. Keith Malick
4. Diana Sabitsch
5. George Seifert

## III. ELECTION OF PRESIDENT PRO TEMPORE

**Res. 19-103257**

Mrs. Sabitsch nominated Mrs. Apple as President Pro-Tempore. Moved by Mrs. Hower, seconded by Mr. Seifert to close nominations and cast a unanimous ballot for Mrs. Apple as no other nominations were made.

**Motion Passed**

## IV. PLEDGE OF ALLEGIANCE

## V. ELECTION OF PRESIDENT FOR CALENDAR YEAR 2019 (O.R.C. 3313.14)

**Res. 19-103258**

Nominations: One or more may be offered.

If there is only one (1) nomination, a motion "to close nominations and instruct the Treasurer to cast a ballot for the nominee" is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of the President and assumes his/her duties at this time.

If there are multiple nominations (at a point where there are no other nominations), a motion "to close nominations", which requires a two-thirds vote is in order. If this is done, the Chairperson shall call for a roll call vote for each individual nominee, beginning with the first one. Where no such majority exists on the first ballot, a second ballot shall be cast for the two (2) candidates who receive the greatest number of votes on the first ballot. This procedure continues until a nominee receives a majority vote. At this point, the chairperson declares him/her elected to the Office of the President and he/she assumes his/her duties at this time.

Mrs. Hower nominated Mr. Seifert for President, seconded by Mr. Malick. Moved by Mrs. Hower, seconded by Mr. Malick to close nominations and cast a unanimous ballot for Mr. Seifert as president as no other nominations were made.

**Motion Passed**

## VI. ELECTION OF VICE-PRESIDENT FOR CALENDAR YEAR 2019 (O.R.C. 3313.14)

**Res. 19-103259**

Nominations: One or more may be offered.

If there is only one (1) nomination, a motion "to close nominations and instruct the Treasurer to cast a ballot for the nominee" is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of the Vice President.

If there are multiple nominations (at a point where there are no other nominations), a motion “to close nominations”, which requires a two-thirds vote is in order. If this is done, the Chairperson shall call for a roll call vote for each individual nominee, beginning with the first one. Where no such majority exists on the first ballot, a second ballot shall be cast for the two (2) candidates who receive the greatest number of votes on the first ballot. This procedure continues until a nominee receives a majority vote. At this point, the chairperson declares him/her elected to the Office of the Vice President.

Mr. Seifert nominated, Mrs. Apple for Vice President,, seconded by Mrs. Sabitsch. Moved by Mr. Seifert, seconded by Mrs. Sabitsch to close nominations and cast a unanimous ballot for Mrs. Apple as Vice President as no other nominations were made.

### **Motion Passed**

#### VII. OATH OF OFFICE PRESIDENT AND VICE-PRESIDENT

#### VIII. REGULAR MEETINGS FOR 2019

##### **Res. 19-103260 Consensus Resolution items VIII, IX, X**

It is recommended that the Board of Education set the time, place, and dates for its regular 2019 meetings (O.R.C. 3313.15 as listed in **Attachment 1**.

#### IX. BYLAWS AND POLICIES

It is recommended that the Board of Education adopt the existing/revised bylaws and policies for its own operation and the operation of the school district in accordance with §3313.20 O.R.C. Details may be found in the official district Bylaws and Policies Manual.

#### X. ESTABLISH SERVICE FUND

It is recommended that the Board of Education certify the official enrollment of the District at 2776 students as of October 2018 and establish a Service Fund of \$7,500 for the purpose of defraying Board member expenses actually incurred in the performance of their duties, in accordance with §3313.15 O.R.C.

##### **Res. 19-103260 Consensus Resolution items VIII, IX, X**

Move: Diana Sabitsch Second: Dana Appel Status: Passed

#### XI. LIAISONS

It is recommended that the Board of Education appoint members as the Revere Local School District Board of Education’s as Liaisons to the Ohio Schools Boards Association for the 2019 calendar year as required by the OSBA.

##### **Legislative Liaison will be Keith Malick**

Student Achievement is N/A

#### XII. BOARD OF EDUCATION COMMITTEES

The President shall appoint members of the Board to serve on committees. Committees of Board members shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.

Finance and Audit (two members)

Facilities and Grounds (two members)

CVCC (one member)

**Finance and Audit will be Mr. Malick and and Mrs. Hower  
Facilities and Grounds will be Mr. Seifert and Mrs. Sabitsch  
CVCC is N/A**

#### XIII. STANDING AUTHORIZATIONS

**Res. 19-103261 items a-e**

It is recommended that the Board of Education adopt the following standing authorizations for the 2019 calendar year:

- A. Authorize the Treasurer to borrow as necessary to meet current obligations until real estate taxes, personal property taxes, and/or other funds are available;
- B. Authorize the Treasurer to request advances on the collection of various taxes accruing to the Revere Local School District in accordance with O.R.C. 321.234 as detailed in **Attachment T-1**.
- C. Authorize the Treasurer to invest available funds at the most productive interest rates, in keeping with the Board's investment policy;
- D. Authorize the Treasurer to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted;
- E. Authorize the Superintendent to employ personnel and accept resignations as needed during calendar year 2019. Such employments and resignations will be reviewed by the Board of Education at its next scheduled meeting and when ratified will be deemed effective as of the date and time of Superintendent's acceptance;

Move: Diana Sabitsch Second: Claudia Hower Status: Passed

## XIV. LEGAL COUNSEL 2019

**Res. 19-103262**

The Treasurer recommends that the Board of Education authorize the Superintendent or Treasurer to utilize the following law firms as needed:

Roetzel and Andress  
222 S Main St  
Akron OH 44308-2098

Squire, Patton and Boggs LLP  
4900 Key Tower  
127 Public Square  
Cleveland OH 44114

Pepple and Waggoner  
Crown Center  
5005 Rockside Rd #260  
Independence OH 44131

Fisher & Phillips LLP  
200 Public Square, Suite 4000  
Cleveland OH 44114

Walter - Haverfield  
1301 East Ninth St, Suite 3500  
Cleveland OH 44114

Move: Dana Appel Second: Diana Sabitsch Status: Passed

## XV. TAX BUDGET

**Res. 19-103263**

The Treasurer recommends that the Board of Education approve the Tax Budget as detailed in **Attachment T-2**.

Move: Dana Appel Second: Diana Sabitsch Status: Passed

## XVI. ADJOURNMENT TO WORK SESSION

## XVII. TREASURER'S AGENDA-No Action

## XVIII. SUPERINTENDENT'S AGENDA-No Action

XIX. EXECUTIVE SESSION

**Res. 19-103264**

Moved into Executive Session at 6:54 PM to discuss the following items:

Personnel: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

Confidential Matters: To consider matters confidential by nature.

Move: Dana Appel Second: Diana Sabitsch Status: Passed

XX. The President, Mr. Seifert called the Board of Education out of Executive Session at 7:28 PM

XXI. ADJOURNMENT

**Res. 19-103265**

Moved by Mrs. Sabitsch, seconded by Mr. Malick to adjourn the meeting at 7:58 PM

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Approved By:

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Treasurer

\_\_\_\_\_  
Date

**MINUTES**

**Revere Local School District  
Revere Board Meetings  
Regular January BOE Mtg  
Tuesday, January 15, 2019, 6:30 pm - 8:30 pm  
RHS Library**

**I. CALL TO ORDER**

Mr. Seifert called the meeting to order at 6:35 PM

**II. ROLL CALL**

Dana Appel  
Claudia Hower  
Keith Malick  
Diana Sabitsch  
George Seifert

**III. PLEDGE OF ALLEGIANCE****IV. PRESENTATIONS**

BES: Zones of Regulation with Kristi Kerrigan and Lori Bell

**V. PUBLIC SPEAKS TO AGENDA ITEMS****VI. BUILDING PRINCIPALS' REPORTS****VII. TREASURER'S AGENDA - Mr. Rick Berdine****Res. 19-103266 consensus items a-f****a. Approval of the Minutes, Attachment T-1**

The Treasurer recommends approval of the minutes from the Special Meeting held December 11, 2018 and the Regular Meeting held December 18, 2018.

**b. Approval of the Financial Report, Attachment T-2**

The Treasurer recommends approval of the Financial Report for the month of December.

**c. Donations, Attachment T-3**

The Treasurer recommends the approval, with appreciation, of the donations listed.

**d. Appropriation Adjustments, Attachment T-4**

The Treasurer recommends approval of the appropriation adjustments as listed.

**e. Asset Deletions, Attachment T-5**

The Treasurer recommends that the assets as listed in the attached schedule be disposed of in keeping with Board Policy.

**f. Membership - Ohio School Boards Association (OSBA), Attachment T-6**

The Treasurer recommends that the Board of Education approve the annual OSBA membership and related publications as detailed in Attachment T-6

**Res. 19-103266 consensus items a-f**

Move: Dana Appel Second: Claudia Hower Status: Passed

## VIII. BOARD MEMBERS' REPORTS

Finance and Audit Committee  
 Facilities and Ground Committee  
 Legislative Report  
 Cuyahoga Valley Career Center

## IX. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

## 1. Certificated/Licensed

**Res. 19-103267 consensus items 1.a-b, 2. a-c and 3.a**

## a. Salary Increase - Additional Education

It is recommended that the Board of Education approve a salary increase for the following based upon additional education:

Katherine Saturni / MA+30, Step 17 / \$87,914.00\*

\*prorated to the second 92 days of the school year

## b. Certificated/Licensed Personnel - Supplemental Contracts 2018/2019 School Year

It is recommended that the Board of Education approve the following with compensation per the REA Master Agreement:

Kevin Somerville / Head Coach Boys' Track (compensation .12)

Kevin Somerville / Head Coach Girls' Track (compensation .12)

Ryan Fletcher / Academic Challenge @ RMS (compensation .03)

## 2. Classified

## a. Classified Personnel - Substitutes

It is recommended that the Board of Education approve the following as substitutes:

Rachel Peyton / Food Service Sub / Effective on or after 1/7/19

Heather Karas / Food Service Sub / Effective on or after 1/7/19

## b. Change of Position - Custodian to Head Custodian

It is recommended that the Board of Education approve Dennis Flick as the 8-hour Head Custodian at RES, effective 1/15/19 at Step 7 for \$22.43/hour.

## c. Resignation

It is recommended that the Board of Education approve the following:

Ed Bartunek / Playground Aide RES / Effective December 31, 2018

## 3. Student Services

## a. Preschool Tuition - 2019/2020 School Year

It is recommended that the Board of Education approve Preschool Tuition rates as follows:

2019-2020 / \$1,350

2020-2021 / \$1,350

2021-2022 / \$1,500

**Res. 19-103267 consensus items 1.a-b, 2. a-c and 3.a**

Move: Keith Malick Second: Dana Appel Status: Passed

## X. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services  
 Director of Curriculum and Instruction

## XI. INFORMATIONAL ITEMS

The February Work Session will be held February 5, 2019 at 5:30 p.m. in the Administration Building.

The February Regular Meeting will be held February 19, 2019 at 6:30 p.m. in the RHS Library.

XII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

XIII. ADJOURNMENT

**Res. 19-103268**

Moved by Mrs. Apples, seconded by Mrs. Sabitsch to adjourn the meeting at 7:27 PM

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Approved By:

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date