

MINUTES

Revere Local School District  
Revere Board Meetings  
Special Meeting of the Board of Education  
Wednesday, May 24, 2023, 4:00 pm - 5:00 pm  
Revere Administration Building



Attachment T-1

I. CALL TO ORDER

Mr. Malick called the meeting to order at 4:00 PM

II. ROLL CALL

Hayden Hajdu  
Claudia Hower  
Keith Malick  
Diana Sabitsch-Absent  
Courtney Stein

- a. New Hire - Supervisor of Transportation

**Res. 23-103806**

It is recommended that the Board of Education approve **Adrian Neltenbach** as the Supervisor of Transportation for a two-year contract beginning August 1, 2023. Compensation for the 23/24 school year to be \$72,000;

It is furthermore recommended that the Board of Education approve **Adrian Neltenbach**, Supervisor of Transportation for an interim contract from June 5, 2023 through July 31, 2023 to be paid at the per diem rate.

Move: Claudia Hower Second: Courtney Stein Status: Passed

III. ADJOURNMENT

**Res. 23-103807**

Moved by Mr. Malick, seconded by Mr. Hajdu to adjourn the meeting at 4:02 PM

Approved By: \_\_\_\_\_

Treasurer \_\_\_\_\_

Date \_\_\_\_\_

MINUTES

Revere Local School District  
Revere Board Meetings  
Regular May Meeting  
Tuesday, May 16, 2023, 5:30 pm - 8:30 pm  
Revere High School Media Center



I. CALL TO ORDER

Mr. Malick called the meeting to order at 5:30 PM

II. ROLL CALL

Hayden Hajdu  
Claudia Hower  
Keith Malick  
Diana Sabitsch  
Courtney Stejn-Absent

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS/RECOGNITIONS

Student Recognitions:

Richfield Elementary School - Presented by: Mrs. Percy and Mr. Stretar

*The following student(s) are being recognized for being Revere Ready:*

Maryann Lee  
Nathan Ihasz  
Cooper Bechtel

Bath Elementary School - Presented by: Mr. Fry and Mr. Wilson

*The following student(s) are being recognized for being a Bath Team Hero:*

Ashton Daniel  
Austin Allard

Revere Middle School - Presented by: Mrs. Hamilton and Mrs. Whyte

*The following student(s) are being recognized for Vision of a Minuteman:*

Carter Moss  
All Schimmoeller

Revere High School - Presented by Mr. Dallas:

*The following student(s) are being recognized for receipt of a Business Competition Award:*

Ally Meixner  
Emily Garlesky  
Jessica Yi  
Ria Mahapatra  
Sage Owens  
Alden Zapisek

Presentations:

Read Around Revere

Presented by Mrs. Bohush, Mrs. Habig, Ms. Imrie and Mrs. Schwertner

Electives Curriculum Adoption

Presented by: Mr. Rahas and Mr. Dallas

V. PUBLIC SPEAKS TO AGENDA ITEMS

VI. TREASURER'S AGENDA - Mr. Rick Berdine

Res. 23-103795 consensus Items a-f

a. Approval of the Minutes, Attachment T-1

The Treasurer recommends approval of the minutes from the Work Session held April 11, 2023 and the Regular Meeting held April 18, 2023

b. Approval of the Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of April.

c. Five-Year Forecast, Attachment T-3

The Treasurer recommends the approval of the Five-Year Forecast as detailed.

d. Purchase Orders, Attachment T-4

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

e. Asset Deletions, Attachment T-5

The Treasurer recommends that the Board of Education approve the assets as listed in the attached schedule be disposed of in keeping with Board Policy.

f. Donations, Attachment T-6

The Treasurer recommends the approval, with appreciation, of the donations listed.

Res. 23-103795 consensus Items a-f

Move: Keith Malick Second: Diana Sabitsch Status: Passed

g. BOARD MEMBERS' REPORTS

VII. SUPERINTENDENT'S AGENDA - Michael L. Tefs, Ed.D.

Res. 23-103796 consensus items 1. a-j and 2. a-g

1. Certificated/Licensed Personnel

a. Limited Contracts - 2023/2024 (revised list)

It is recommended that the Board of Education approved 2023/2024 Limited Contracts (revised list) as detailed in Attachment 1

b. Administrative Contract Renewals

It is recommended that the Board of Education approve the following 3 year administrative contracts, effective 8/1/2023 through 7/31/26:

**Marcia Roach** / Curriculum Coordinator  
**Andrew Peltz** / Principal RHS  
**Bryan Petsche** / Assistant Principal RES;

Furthermore, It is recommended that the Board of Education approve the following 2 year administrative contract, effective 8/1/2023 through 7/31/25:

**Abby Kassel** / Director of Student Services

c. Resignation(s)

It is recommended that the Board of Education approve the following resignation(s):

**Jacqueline Pursley** / Assistant Treasurer / District / Effective: June 30, 2023

Furthermore, it is recommended that the Board of education accept the corrected resignation date of the following staff member (original approval on 4/18/23 agenda)

**Kirsten Fister** / Reading Intervention Teacher / RES / Effective: May 31, 2023

d. Leave of Absence (LOA)

It is recommended that the Board of Education approve the LOA for the following per provisions of the current REA Master Agreement:

**Sarah Pine** - Effective on or about July 24, 2023, with a return to work on or about September 5, 2023.

e. Internal Transfer(s)

It is recommended that the Board of Education approve the following internal transfers effective the 2023/2024 school year as listed below:

**Kelly Helder** / Transfer from: General Music/Band Teacher (BES/RMS/RHS) / Transfer to: Elementary Music Teacher at BES

**Sheila Farrance** / Transfer from: Grade 1 Teacher at RES / Transfer to: Reading Intervention Teacher at RES

**Marty Cingle** / Transfer from: Math Teacher at RHS / Transfer to: Math Teacher at RMS

f. Change in Hours

It is recommended that the Board of Education approve a change in hours for **Valerie Patterson** (Speech and Language Pathologist - SLP) from a part-time four (4) day/week position to a full-time (5) day/week position, effective the 2023-2024 school year.

g. New Hire(s)

It is recommended that the Board of Education approve the following new hire(s). *All new hires are contingent upon an approved background check and confirmation of appropriate licensure/permit, if required:*

**Briana McDonald** / MA+30 / Step 9 / Gifted Intervention Specialist / BES / Effective: 2023-2024 School Year

**Tom Chiera** / BA+15 / Step 10 / Band Director / District / Effective: 2023-2024 School Year

**Victoria Kohmann** / BA / Step 0 / Grade 1 / RES / Effective: 2023-2024 School Year

**Adena D'Amico** / BA+15 / Step 5 / Grade 1 / RES / Effective: 2023-2024 School Year

**Jacob Welch** / MA / Step 6 / Intervention Specialist / RHS / Effective: 2023-2024 School Year

h. Read Around Revere

It is recommended that the Board of Education approve the following staff for the "Read Around Revere" program for up to 25 hours at the tutor rate through federal funding:

**Ana Bohush**  
**Ginny Habig**  
**Emma Imrie**  
**Debbie Schwertner**

Substitutes to be used as needed:

**Brittany Fallon**  
**Shannon Kahoe**  
**Jen Silvidi**  
**Jade Vianueva**  
**Suzanne Percy**

i. RES Summer Programming: Jump Start Reading

It is recommended that the Board of Education approve the following staff for the "Jump Start Reading" summer RES program for rising third graders (August 7-10 & 14-17) for up to 35 hours at the tutor rate through ESSER funds:

**Debbie Schwertner**  
**Traci Spaeth**  
**Brittany Fallon**

It is recommended that the Board of Education approve the following staff member for up to 9 hours at the tutor rate for writing curriculum lessons for colleague on extended leave of absence:

**Debbie Schwertner**

## 2. Classified Personnel

### a. Salary Adjustments

It is recommended that the Board of Education approve salary adjustments in lieu of the 2% salary increase for the following staff employees, effective July 1, 2023:

**Renee Brunner / Payroll Supervisor / 73,792**  
**Ann Dietz / Finance Assistant/Benefits Coordinator / \$65,388**  
**Lisa Evans / Assistant to the Treasurer / \$49,804**

### b. Resignation for Disability Retirement

It is recommended that the Board of Education approve the following resignation for disability retirement:

**Tami Troutman / Secretary / Bath Elementary School / Effective: end of 2022-2023 school year**

### c. Resignation(s)

It is recommended that the Board of Education approve the following resignation(s):

**Justin Miller / Transportation Supervisor / District / Effective: 6/9/23**

### d. New Hire(s)

It is recommended that the Board of Education approve the following new hire(s). *All new hires are contingent upon an approved background check and confirmation of appropriate licensure/permit, if required:*

**James Kerrigan / Step 0 / Part Time Food Service Worker / RHS / Effective: 4/24/23**

**Kitsa Fuciu / Accounts Payable / 5 hours per day / Central Office / \$30,000 annual salary / Effective: July 1, 2023**

### e. Change of Position(s)/Transfer(s)

It is recommended that the Board of Education accept the resignation of **Kathleen Kiss** as the Transportation Department Secretary, effective the end of the 2022-2023 school year, contingent upon approving her as a 10 Month School Secretary at Richfield Elementary School;

It is further recommended that the Board of Education approve **Kathleen Kiss** as a 10 Month School Secretary at RES / Step 10, effective the 2023-2024 school year (replacing Amy Ellis).

### f. Read Around Revere

It is recommended that the Board of Education approve the following staff members for the "Read Around Revere" program for up to 25 hours at their hourly rate through federal funding:

**Nicole Green**

### g. Athletic Supplemental Contracts (Fall) - 2023/2024 (Classified)

It is recommended that the Board of Education approve the following. *All new hires are contingent upon an approved background check and confirmation of appropriate licensure/permit, if required:*

#### **Volleyball**

**Alanna Ramsey - Head Coach**

**Res. 23-103796 consensus items 1. a-j and 2. a-g**

Move: Claudia Hower Second: Diana Sabitsch Status: Passed

## 3. Student Services

**Res. 23-103797 consensus items 3. a-d**

### a. Home Instruction

It is recommended that the Board of Education approve the following to provide home instruction for a **Revere Middle School student**, to be paid at the tutor rate for up to 5 hours per week

**Elizabeth Long;**

Furthermore, It is recommended that the Board of Education approve the following to provide home instruction for a **Revere High School student**, to be paid at the tutor rate for up to 5 hours per week

**Elizabeth Long**

### b. Extended School Year (ESY) Coordinator - Summer 2023

It is recommended that the Board of Education approve the following:

**Becky Rhodes / 50% ESY Coordinator / \$500 stipend**  
**Katie Laakso / 50% ESY Coordinator / \$500 stipend**

### c. Summer Multi-disciplinary Literacy Intervention

It is recommended that the Board of Education approve the following staff for Summer Multi-disciplinary Literacy Intervention programming (for (15) fifteen current 3rd & 4th grade students to work on specific multisensory literacy intervention skills) for up to 25 hours at the tutor rate through grant funding:

**Carl Gaskin**

### d. Education Alternatives - Student Transportation Agreement

It is recommended that the Board of Education approve the agreement as detailed in **Attachment S-1**

**Res. 23-103797 consensus items 3. a-d**

Move: Hayden Hajdu Second: Diana Sabitsch Status: Passed

a. Curriculum Material / Adoption - First Reading

The following curriculum material will be on display in the Administration Building beginning May 17, 2023. The Board of Education will review the program with the intention of approving the recommendation with a second and final reading during the June 2023 Regular Meeting.

**Century 21 Accounting: Multicolumn Journal**

Program Title: Century 21 Accounting: Multicolumn Journal - Gilbertson/Lehman 11th edition

Publisher: Cengage

Adoption Cycle: FY24 - FY28

For use in grades: 9 - 12

**Business Law Today - The Essentials: Text & Summarized Cases Miller 13th edition**

Program Title: Business Law Today - The Essentials: Text & Summarized Cases Miller 13th edition

Publisher: Cengage

Adoption Cycle: FY24 - FY28

For use in grades: 9 - 12

**Glencoe Health**

Program Title: High School Health

Publisher: Glencoe

Adoption Cycle: FY24 - FY29

For use in grades: 9 - 12

b. Policies - New or Revised

**Res. 23-103798**

It is recommended that the Board of Education approve the below new and revised policies as a **second and final reading** as detailed in **Attachment OB-1A**:

**New:**

**6.50 / Procurement and Administration of Overdose Reversal Drugs**

**Revised:**

**6.18 / Student Discipline**

**6.19 / Code of Student Conduct;**

Furthermore, it is recommended that the Board of Education review the below policy as detailed in **Attachment OB-1B** as a **first reading**, with intention of approving as a second and final reading during the regular June meeting:

**Revised:**

**7.26 / College Credit Plus Program**

Move: Claudia Hower Second: Diana Sabitsch Status: Passed

c. Official Revere Local School District Brand Standards Guide / Second and Final Reading

**Res. 23-103799**

It is recommended that Board of Education approve the District Brand Standards Guide as detailed in **Attachment OB-2** as second and final reading.

Move: Diana Sabitsch Second: Claudia Hower Status: Passed

d. FinalSite Agreement

**Res. 23-103800**

It is recommended that the Board of Education approve the agreement as detailed in **Attachment OB-3**

Move: Hayden Hajdu Second: Diana Sabitsch Status: Passed

e. District Calendar for 2024-2025 School Year / First Reading

**Res. 23-103801**

The Board of Education will review the DRAFT 2024-2025 District Calendar as detailed in **Attachment OB-4** as a **first reading** with the intention of approving the recommendation with a second and final reading during the June 2023 Regular Meeting.

Move: Claudia Hower Second: Hayden Hajdu Status: Passed

f. In Lieu of Transportation

**Res. 23-103802**

Pupil Transportation 2022/2023 School year

It is recommended that the Board of Education approve the following resolution. This resolution is to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code Chapter 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality. The Superintendent of Revere Local School District recommends that the Board of Education adopt the following resolution:

WHEREAS the students identified in the attachment have been determined to be residents of the Revere Local School District, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students to their selected schools;

WHEREAS the reason(s) for the determination of impracticality are the lack of personnel, the cost per pupil to transport via District vehicles, the lack of viable alternative means of reimbursable transportation and the disruption the transportation will cause to the current transportation schedules;

WHEREAS the following factors identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide transportation.
2. The number of pupils to be transported.

3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration.
4. Whether similar or equivalent service is provided to other pupils eligible for transportation.
5. Whether and to what extent the additional services unavoidably disrupts current transportation schedules.
6. Whether other reimbursable types of transportation are available, and

WHEREAS the option of offering payment in lieu of transportation is provided in Revised Code:

THEREFORE, BE IT RESOLVED that the Revere Board of Education hereby determines and approves the declaration of impractical to transport for the identified students and is offering them payment in lieu of transportation for the reasons stated above.

as detailed in **Attachment OB-5**

Move: Diana Sabitsch Second: Claudia Hower Status: Passed

- g. Career-Technical Education (CTE) Resolution 23-24

**Res. 23-103803**

It is recommended that the Board of Education adopt the resolution as detailed in **Attachment OB-6**

Move: Diana Sabitsch Second: Hayden Hajdu Status: Passed

- h. Walsh University / College Credit Plus MOU / 2023-2023

**Res. 23-103804**

It is recommended that the Board of Education approve the agreement as detailed in **Attachment OB-7**

Move: Claudia Hower Second: Keith Malick Status: Passed

- i. Student Handbooks for 2023-2024 School Year / First Reading

The Board of Education will review the 2023-2024 Student Handbooks as detailed in **Attachment OB-8** as a first reading with the intention of approving the recommendations with a second and final reading during the June 2023 Regular Meeting.

#### VIII. INFORMATIONAL ITEMS

The June Board Work Session will be held **June 20, 2023**, beginning at 5:30 PM in the Revere Administration Building Conference Room;

The Regular June Board Meeting will be held **June 27, 2023** beginning at 5:30 PM in the Revere Administration Building Conference Room.

#### IX. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

##### X. EXECUTIVE SESSION

N/A

##### XI. ADJOURNMENT

**Res. 23-103805**

Moved by Mr. Hajdu, seconded by Mrs. Sabitsch to adjourn the meeting at 6:51 PM

\_\_\_\_\_  
Approved By:

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date

MINUTES

Revere Local School District  
Revere Board Meetings  
May Work Session  
Tuesday, May 9, 2023, 5:30 pm - 8:30 pm  
Revere Administration Building



I. CALL TO ORDER

Mr. Malick called the meeting to order at 5:36 PM

II. ROLL CALL

Hayden Hajdu  
Claudia Hower  
Keith Malick  
Diana Sabitsch  
Courtney Stein-Absent

III. PRESENTATIONS

Columbia Suicide Screener  
Presented by: Mrs. Rion

Athletic Training  
Presented by: Mr. Seeker & Mr. Schroer

IV. BOARD OF EDUCATION'S AGENDA

No items at this time.

V. TREASURER'S AGENDA - Mr. Richard Berdine

No items at this time.

VI. SUPERINTENDENT'S AGENDA - Michael L. Tefs, Ed.D.

- 1. First Reading of Revised Policy 6.18 and 6.19

VII. Mrs. Stein arrived at 6:24 PM

VIII. INFORMATION/DISCUSSION ITEMS

- 2024 Eclipse: April 8, 2024 from 2PM - 4:30PM (3:15PM maximum)
- Review Agenda for the May 16, 2023 Regular Meeting.

IX. EXECUTIVE SESSION

**Res. 23-103793**  
Moved into Executive Session at 6:46 to discuss the following items:

- 1. Personnel: To discuss the employment and compensation of a public employee.
- 2. Discussion of matters required to be kept confidential by Ohio law.

Move: Hayden Hajdu Second: Diana Sabitsch Status: Passed

X. The President called the Board of Education out of Executive Session at 7:43 PM

XI. ADJOURNMENT

**Res. 23-103794**  
Moved by Mr. Malick, seconded by Mrs. Hower to adjourn the meeting at 7:43 PM

Approved By: \_\_\_\_\_

Treasurer \_\_\_\_\_

Date \_\_\_\_\_

**MINUTES**

Revere Local School District  
Revere Board Meetings  
Special Meeting of the Board of Education  
Monday, May 1, 2023, 5:30 pm - 8:30 pm  
Revere Administration Building



**I. CALL TO ORDER**

Mr. Malick called the meeting to order at 5:35 PM

**II. ROLL CALL**

Hayden Hajdu  
Claudia Hower  
Keith Malick  
Diana Sabitsch  
Courtney Stein

**III. EXECUTIVE SESSION**

**Res. 23-103791**

Moved into Executive Session at 5:35 PM to discuss the following item:

Personnel: To discuss the employment of a public employee.

Move: Hayden Hajdu Second: Claudia Hower Status: Passed

**IV. The President called the Board of Education out of Executive Session at 7:16 PM**

**V. ADJOURNMENT**

**Res. 23-102792**

Moved by Mrs. Stein, seconded by Mrs. Sabitsch to adjourn the meeting at 7:16 PM

Approved By: \_\_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date