

REVERE LOCAL SCHOOL DISTRICT
Summit County, Ohio

February 15, 2011

Regular February Board of Education Meeting
6:30 p.m. / Library - Revere High School

I. CALL TO ORDER – Bill Hoover

II. ROLL CALL

- A. Mario Bonacci
- B. Joseph Forcina
- C. William Hoover
- D. Claudia Hower
- E. George Seifert

III. PLEDGE OF ALLEGIANCE

IV. STUDENT PRESENTATION / STUDENT ACHIEVEMENT

Grade 3 Wax Museum Presentation – Mrs. Rena Baker's and Mr. Michael Schauer's Students

V. PUBLIC SPEAKS TO AGENDA ITEMS

VI. BUILDING PRINCIPALS' REPORTS

VII. TREASURER'S REPORT, Mr. David Forrest

A. Approval of Minutes

The Treasurer recommends approval of the minutes of the Organizational Meeting held January 11, 2011 and the Special Meetings held January 11, 2011 and January 25, 2011, and the Regular Meeting held January 18, 2011 as detailed in **Attachment T-1**.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

B. Approval of Financial Report

The Treasurer recommends approval of the Financial Report for the month of January as found in **Attachment T-2**.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

C. Donations

The Treasurer recommends the approval, with appreciation, for the donations listed in **Attachment T-3**.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

D. Appropriation Adjustments

The Treasurer recommends that the appropriation adjustments listed in the attached schedule be approved by the Board of Education, be it further resolved that the legal level of control be approved at the fund level. See **Attachment T-4**.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

E. Inventory Deletion

The Treasurer recommends that the items listed be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by the Board policy by the Coordinator of Business Services and the Treasurer. See **Attachment T-5**.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

F. Purchase Orders

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO #	Date	Vendor	Amount	Requested by
1101899	1/17/11	Ohio School Board Association	\$7,548.00	Central Office
1101626	12/1/10	Summit County ESC	\$6,111.64	Central Office

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

G. Bus Bids via Ohio Schools Council

The Treasurer recommends that the Board of Education participate in and authorize Ohio Schools Council to advertise and receive bids on behalf of the Board of Education for a fee of \$325.00.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

H. GAAP Accounting Services

The Treasurer recommends that a contract be entered into for the preparation of GAAP financial statements for fiscal year 2011 with Rea and Associates, Inc. in an estimated amount of \$8,800.00.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

I. Tax Complaints

The Treasurer recommends that the Board of Education employ McGown, Markling and Whalen to investigate and file both original tax complaints and counter tax complaints as proactive steps in defending the District's tax base and be it further resolved that no filing shall be submitted until the Board of Education has reviewed the individual cases.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

J. Pupil Transportation – Suburban School Transportation Company (SSTC)

The Treasurer recommends that the Board of Education approve the agreement with SSTC to provide student transportation as needed for the 2010 – 2011 school year per **Attachment T-6**.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

K. Renewal Levy Withdrawn From May 2011 Ballot

The Board of Education authorizes withdrawing the renewal levy of May 3, 2011 based upon certification of the passage of the February 8, 2011 renewal levy.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

L. Advance of Funds

The Treasurer recommends the advance of funds from the General Fund 001 to the Food Service Fund 006 in the amount of \$200,000.00.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

VIII. BOARD MEMBERS' REPORTS

- A. Finance/Audit Committee
- B. Facilities and Grounds Committee
- C. Legislative Report
- D. Cuyahoga Valley Career Center
- E. Student Achievement Liaison

IX. SUPERINTENDENT'S REPORT

Personnel – Certificated/Licensed

A. Leave of Absence (LOA) – Certificated/Licensed Employees

It is recommended that the Board of Education approve the following maternity LOAs:

Nichole Bruce / RHS Math Teacher	On or about April 12, 2011 for the remainder of the 2010/2011 school year
Megan Cronick / HES Grade 3 Teacher	On or about May 13, 2011 for the remainder of the 2010/2011 school year
Jennifer Exten / RHS Science Teacher	On or about April 23, 2011 for the remainder of the 2010/2011 school year
Deidre Hichens / HES Grade 3 Teacher	On or about April 7, 2011 for the remainder of the 2010/2011 school year

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

B. Long Term Substitutes / LOA

It is recommended that the Board of Education approve the following long term substitutes:

Alison Blake for Megan Cronick as noted in item A above.

Lori Hutchins for Deidre Hichens as noted in item A above.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

C. Salary Increases 2010/2011 School Year – Additional Training

It is recommended that the Board of Education approve the following salary placements due to additional training, dollar amount prorated to the start of the second semester:

Virginia Habig / Grade 2 HES	MA, Step 6	(6 years of service)	\$58,603.00
Lisa Hurley / Grade 6 RMS	MA, Step 4	(4 years of service)	\$53,790.00
Dan Mosher / Math RHS	MA, Step 3	(3 years of service)	\$51,383.00

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

Personnel – Classified

A. Supplemental Contracts – 2010/2011 School Year

It is recommended that the Board of Education approve the following with compensation per the negotiated agreement:

Gameworker

Laura Bell

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

B. Resignation for Retirement – Classified Personnel

It is recommended that the Board of Education approve the resignation for retirement of Mark Warner / Head Custodian RMS effective December 31, 2011 as detailed in **Attachment 1**.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

C. Classified New Hire

It is recommended that the Board of Education approve John Zaharopoulos as a 1.5 hour bus driver for CVCC, effective January 3, 2011 at Step 0.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

Student Services

A. Student Health Services Agreement 2011 – 2012 School Year

It is recommended that the Board of Education approve the agreement with the Summit County Board of Health to provide school health services to the district for the 2011 – 2012 school year as defined in **Attachment 2**.

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

Other Business

A. Revised Job Descriptions

It is recommended that the Board of Education approve the revised job descriptions noted below:

Head Custodian

Attachment 3

Custodian

Attachment 4

Mr. Bonacci _____ Mr. Forcina _____ Mr. Hoover _____ Mrs. Hower _____ Mr. Seifert _____

X. REPORTS FROM CENTRAL OFFICE TEAM

- A.** Assistant Superintendent
- B.** Director of Student Services
- C.** Coordinator of Business Services

XI. INFORMATIONAL ITEMS

- A.** There will be a BOE Work Session on March 8, 2011 at 6:00 p.m. in the Board Room of the Administration Building.
- B.** There will be a Regular BOE Meeting on March 15, 2011 at 6:30 p.m. in the Library of Revere High School.

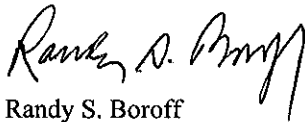
XII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

XIII. EXECUTIVE SESSION

- A.** Personnel: To consider the discipline/dismissal of an employee.
- B.** Property: To consider the sale of property.

XIV. ADJOURNMENT

Respectfully Submitted,



Randy S. Boroff
Superintendent

New Document

Revere Board of Education
BOE

Organizational Meeting

6:30 P.M.

January 11, 2011

Mr. William Hoover called the meeting to order at 6:30 P.M.

Roll Call:

Mario Bonacci, Present
Joseph Forcina, Absent
William Hoover, Present

Claudia Hower, Present
George Seifert, Present

PLEDGE OF ALLEGIANCE

OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS

ELECTION OF PRESIDENT PRO TEM

Res. 11-101650 Mrs. Hower nominated Mr. Hoover as President Pro Tem. Only one (1) nomination was received. A motion was made by Mrs. Hoover, seconded by Mr. Bonacci to close nominations and to cast a ballot for the nominee.

Roll Call: Aye- Hower, Bonacci, Hoover, Seifert
Motion Carried.
Mr. Hoover was elected President Pro Tem

ELECTION OF PRESIDENT FOR CALENDAR YEAR 2011 (O.R.C.3313.14)

Res. 11-101651 Mr. Bonacci nominated Mr. Hoover as President for the 2011 calendar year. Only one (1) nomination was received. A motion was made by Mr. Bonacci, seconded by Mrs. Hower to close nominations and to cast a ballot for the nominee.

Roll Call: Aye- Hower, Bonacci, Hoover, Seifert
Motion Carried.
Mr. Hoover was elected to the office of President.

Mr. Joseph Forcina arrived 6:40 P.M.

ELECTION OF VICE-PRESIDENT FOR CALENDAR YEAR 2011 (O.R.C. 3313.14)

Res. 11-101652 Mr. Hoover nominated Mr. Bonacci as Vice-President for the 2011 calendar year. Mr. Bonacci rejected nomination. Mr. Bonacci nominated Mr. Seifert as Vice-President for the 2011 calendar year. Only one (1) nomination was received. A motion was made by Mr. Hoover seconded by Mr. Forcina to close nominations and to cast a ballot for the nominee.

Roll Call: Aye- Hoover, Forcina, Bonacci, Hower, Seifert
Motion Carried.
Mr. Seifert was elected to the office of Vice-President.

OATH OF OFFICE FOR NEWLY ELECTED PRESIDENT AND VICE-PRESIDENT

REGULAR MEETINGS FOR 2011

Res. 11-101653 Moved by Mr. Forcina, seconded by Mr. Seifert to set the time, place, and dates for the Board of Education's Regular 2011 meetings (O.R.C. 3313.15) as listed in Attachment #1 with modification of starting time for meeting on 1/18/11 to be 5:00 P.M.

Roll Call: Aye- Forcina, Seifert, Bonacci, Hoover, Hower
Motion Carried.

BYLAWS AND POLICIES

- Res. 11-101654 Moved by Mr. Forcina, seconded by Mrs. Hower to adopt the existing/revised bylaws and policies for its own operation and the operation of the school district in accordance with §3313.20 O.R.C. Details may be found in the official district Bylaws and Policies Manual on line.

Roll Call: Aye- Forcina, Hower, Bonacci, Hoover, Seifert
Motion Carried.

ESTABLISH SERVICE FUND

- Res. 11-101655 Moved by Mr. Forcina, seconded by Mr. Seifert to certify the official enrollment of the District at 2826 students as of October 2010 and establish a Service Fund of \$7,500 for the purpose of defraying Board member expenses actually incurred in the performance of their duties, in accordance with §3313.15 O.R.C.

Roll Call: Aye- Forcina, Seifert, Bonacci, Hoover, Hower
Motion Carried.

Liaisons' and Committee Members

- Res. 11-101656 Moved by Mr. Forcina, seconded by Mr. Bonacci to approve the following people as recommended:

LEGISLATIVE LIASON

It is recommended and was acted upon by the Board of Education to appoint one of its members, Mr. Hoover, as the Revere Local School District Board of Education's Legislative Liaison to the Ohio Schools Boards Association for the 2011 calendar year.

STUDENT ACHIEVEMENT LIASON

It is recommended and was acted upon by Board of Education to appoint one of its members, Mrs. Hower, as the Revere Local School District Board of Education's Student Achievement Liaison to the Ohio Schools Boards Association for the 2011 calendar year.

BOARD OF EDUCATION COMMITTEES

It is recommended and was acted upon by the President of the Board of Education to appoint two of its members, Mr. Forcina and Mr. Hoover to serve on the Finance and Audit Committee, Mr. Seifert and Mr. Forcina to serve on the Facilities and Grounds Committee and Mr. Bonacci to serve as CVCC Board Member. Committees of Board members shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.

Roll Call: Aye-Forcina, Bonacci, Hoover, Hower, Seifert
Motion Carried.

STANDING AUTHORIZATIONS

- Res. 11-101657 Moved by Mr. Bonacci, seconded by Mr. Forcina to adopt the following standing authorizations for the 2011 calendar year:

- A. Authorize the Treasurer to borrow as necessary to meet current obligations until real estate taxes, personal property taxes, and/or other funds are available;
- B. Authorize the Treasurer to request advances on the collection of various taxes accruing to the Revere Local School District in accordance with O.R.C. 321.234;
- C. Authorize the Treasurer to invest available funds at the most productive interest rates, in keeping with the Board's investment policy;

- D. Authorize the Treasurer to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted;
- E. Authorize the Superintendent to employ personnel, as needed, on a temporary basis between Board Meetings;
- F. Authorize the Superintendent to approve construction project change orders increasing cost up to \$5,000 upon recommendation of the design professional that the change is necessary/desirable and that time is of the essence. Project changes above \$5,000 and less than \$15,000 may be approved by the Superintendent with the concurrence of two (2) Board members designated for that purpose. If one or both designated members cannot be contacted in the time available for approval, additional Board members in alphabetical order of last names will be contacted for approval;
- G. If one of the two members contacted does not agree, the change order will be submitted to the entire Board for disposition. Change orders in excess of \$15,000 or aggregate changes in any calendar month of \$50,000 require the approval of the majority of the Board. Such approval may be requested at a Regular or Special Board meeting.

Roll Call: Aye- Bonacci, Forcina, Seifert, Hoover, Hower
Motion Carried.

Legal Counsel 2011

Res. 11-101658 Moved by Mr. Forcina, seconded by Mrs. Hower to approve the Treasurer's recommendation that the Board of Education authorize the Superintendent or Treasurer to utilize the following firms as needed:

McGown, Markling & Whalen
1894 N. Cleveland-Massillon Rd.
Akron, OH 44333

Roetzel and Andress
222 S. Main Street
Akron, OH 44308-2098

Squire, Sanders & Dempsey
1800 Huntington Building
Cleveland, OH 44115

Roll Call: Aye- Forcina, Hower, Bonacci, Hoover, Seifert
Motion Carried.

Tax Budget

Res. 11-101659 Moved by Mr. Forcina, seconded by Mr. Seifert to approve the Tax Budget FY 2011-2012 as detailed in Attachment T-1.

Roll Call: Aye-Forcina, Seifert, Bonacci, Hoover, Hower
Motion Carried.

SPECIAL MEETING

Special Board Meeting

Res. 11-101660 Moved by Mr. Bonacci, seconded by Mr. Seifert to move from the Organizational Meeting to a Special Meeting.

Roll Call: Aye- Bonacci, Forcina, Hoover, Hower, Seifert
Motion Carried.

NOTE: January 11, 2011 Tax Budget Hearing*, 1:00 P.M. in the BOE

*This public meeting is required by the Ohio Revised Code and attendance by the Board of Education is not mandatory.

TREASURER'S AGENDA/SPECIAL MEETING

Discussion-No Action

Renewal of the existing Emergency Levy and the Levy for New Operating Money

EXECUTIVE SESSION

Res. 11-101661 Moved by Mr. Forcina, seconded by Mr. Bonacci to go into Executive Session at 8:57 PM to consider the sale of property for public purposes and compensation of employees.

Roll Call: Aye- Forcina, Bonacci, Hoover, Hower, Seifert
Motion Carried.

Res. 11-101662 Moved by Mr. Forcina, seconded by Mr. Bonacci to come out of Executive Session and go back to Regular Session at 10:05 P.M.

Roll Call: Aye- Forcina, Bonacci, Hoover, Hower, Seifert
Motion Carried.

ADJOURNMENT

Res. 11-101663 Moved by Mrs. Hower seconded by Mr. Seifert to adjourn the meeting at 10:06 P.M.

Roll Call: Aye- Hower, Seifert, Bonacci, Forcina, Hoover
Motion carried.

Signed _____
President

Attest _____
Treasurer

Date Approved

Mr. William Hoover called the meeting to order at 5:00 P.M.

Roll Call:

Mario Bonacci, Present
Joseph Forcina, Present
William Hoover, Present

Claudia Hower, Present
George Seifert, Present

PLEDGE OF ALLEGIANCE

STUDENT PRESENTATION/STUDENT ACHIEVEMENT

- FIRST LEGO League@ RMS-STEM Parent Group
- Scholastic Art Competition @ RMS
- Semi-Finalist National Merit Scholars @ RHS
- DAR Essay contest @ RHS

PUBLIC SPEAKS TO AGENDA ITEMS

No action taken

BUILDING PRINCIPAL'S REPORTS

No action taken

TREASURER'S REPORT

Approval of Minutes

- Res. 101101664 Moved by Mr. Seifert, seconded by Mr. Forcina to approve the minutes of the Special Meeting held December 4, 2010 and December 7, 2010, and the Regular Meeting held December 14, 2010 as detailed in Attachment T-1.

Roll Call: Aye- Seifert, Forcina, Bonacci, Hoover, Hower
Motion Carried.

Approval of Financial Report

- Res. 11-101665 Moved by Mr. Bonacci, seconded by Mr. Forcina to approve the Financial Report for the month of December as found in Attachment T-2.

Roll Call: Aye- Bonacci, Forcina, Hoover, Hower, Seifert
Motion Carried.

Donations

- Res. 11-101666 Moved by Mr. Forcina, seconded by Mrs. Hower to approve, with appreciation, the donations listed in Attachment T-3.

Roll Call: Aye- Forcina, Hower, Bonacci, Hoover, Seifert
Motion Carried.

Appropriation Adjustments

- Res. 11-101667 Moved by Mr. Forcina, seconded by Mrs. Hower to approve the appropriation adjustments listed in the attached schedule, be it further resolved that the legal level of control be approved at the fund level. See Attachment T-4.

Roll Call: Aye- Forcina, Hower, Bonacci, Hoover, Seifert
Motion Carried.

Inventory Deletion

- Res. 11-101668 Moved by Mr. Bonacci, seconded by Mr. Forcina to approve that the items listed be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by the Board policy by the Coordinator of Business Services and the Treasurer. See Attachment T-4.

Roll Call: Aye- Bonacci, Forcina, Hoover, Hower, Seifert
Motion Carried.

Purchase Orders

- Res. 11-101669 Moved by Mr. Forcina, seconded by Mr. Seifert to authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO#	Date	Vendor	Amount	Requested by
1101590	11/23/10	Groovfold, Inc.	\$11,222.00	RHS

Roll Call: Aye- Forcina, Seifert, Bonacci, Hoover, Hower
Motion Carried.

Tax Complaints-Tabled

No Action

Resolution-Renewal Levy

- Res. 11-101670 Moved by Mr. Seifert, seconded by Mrs. Hower to approve the "Resolution to Submit" to the voters a 5-year Renewal Levy on the ballot as detailed in Attachment T-6.

Roll Call: Aye- Seifert, Hower, Bonacci, Forcina, Hoover
Motion Carried.

Resolution-Emergency Levy

- Res. 11-101671 Moved by Mrs. Hower, seconded by Mr. Bonacci to approve the "Resolution to Submit" to the voters a 10-year Emergency Levy on the ballot as detailed in Attachment T-7.

Roll Call: Aye- Hower, Bonacci, Forcina, Hoover, Seifert
Motion Carried.

Sale of Property

No Action

OSBA Platform

No Action

Health Fair-Update

No Action

BOARD MEMBERS' REPORTS

Finance & Audit Committee
Facilities and Grounds Committee
Legislative Report
Cuyahoga Valley Career Center
Student Achievement Liaison

SUPERINTENDENT'S REPORT**Board Appreciation**Resolution of Appreciation-No Action

- Res. 11-101672 Recommended by Superintendent and Treasurer to accept the proclamation designating January 2011 as School Board Recognition Month as detailed in Attachment 1.

Personnel-Certificated/LicensedSupplemental Contracts-2010/2011 School year

- Res. 11-101673 Moved by Mr. Forcina, seconded by Mr. Seifert to approve the following with compensation per the negotiated agreement:

Baseball

Junior Varsity Coach-Kevin Verde

Roll Call: Aye- Forcina, Seifert, Bonacci, Hoover, Hower
Motion Carried.

Personnel-ClassifiedSupplemental contracts-2010/2011 School Year

- Res. 11-101674 Moved by Mr. Forcina, seconded by Mr. Bonacci to approve the following with compensation per the negotiated agreement:

Game Workers

Nick Gallo
Hayden Hajdu
Nate Kostoff
Eric Maag

Baseball

Assistant Coach-Tim Detweiler
Grade 9-Eric Browne

Softball

Assistant Coach-Becky Santonastaso
Junior Varsity Coach-Kira-Doran

Roll Call: Aye- Forcina, Bonacci, Hoover, Hower, Seifert
Motion Carried.

Change of Employment-Classified Staff

- Res. 11-101675 Moved by Mr. Bonacci, seconded by Mrs. Hower to approve Jessica Baird as the 12-month Secretary to the Principal at RHS, effective 1/19/2011 at Step 6 with a proration of the \$37,062 salary.

Roll Call: Aye- Bonacci, Hower, Forcina, Hoover, Seifert
Motion Carried.

Other BusinessNEOLA Policies-Second Reading

- Res. 11-101676 Moved by Mr. Forcina, seconded by Mr. Bonacci to approve as a first reading the following new or revised policies in Attachment 2:
Revised Policy 2260 / Program / Nondiscrimination and Access to Equal Educational Opportunity / 3 pages
Revised Policy 2260.01 /Program /Section 504/ADA Prohibition against Discrimination Based on Disability/6 pages
Revised Policy 2370 / Program / Educational Options / 2 pages
Revised Policy 3122 / Professional Staff / Nondiscrimination and Equal Employment Opportunity / 1 page
New Policy 3430.03 / Professional Staff / Call to Active Duty Leave / 2 pages
Revised Policy 4122 / Classified Staff / Nondiscrimination and Equal Employment Opportunity / 1 page
New Policy 4430.03 / Classified Staff / Call to Active Duty Leave / 2 pages
Revised Policy 5111.01 / Students / Homeless Students / 4 pages
New Policy 5111.02 / Students / Educational Opportunity for Military Children / 1 page
Revised Policy 5517.01 / Students / Bullying and Other Forms of Aggressive Behavior / 6 pages
Revised Policy 8450 / Operations / Control of Casual-Contact Communicable Diseases / 2 pages
Revised Policy 9160 / Relations / Public Attendance at School Events / 3 pages

Roll Call: Aye-Forcina, Bonacci, Hoover, Hower, Seifert
Motion Carried.

Body Mass Index Screening-Waiver

- Res. 11-101677 Moved by Mr. Forcina, seconded by Mrs. Hower to approve the waiver affidavit for body mass screening as detailed in Attachment 3.

Roll Call: Aye- Forcina, Hower, Bonacci, Hoover, Seifert
Motion Carried.

Ohio Department of Education-Kindergarten Waiver 2011/2012 and 2012/2013 Years

- Res. 11-101678 Moved by Mrs. Hower, seconded by Mr. Seifert to approve the waiver delaying implementation of all-day Kindergarten for the 2011/2012 and the 2012/2013 school years.

Roll Call: Aye-Hower, Seifert, Bonacci, Forcina, Hoover
Motion Carried.

Student Workers

- Res. 11-101679 Moved by Mr. Forcina, seconded by Mrs. Hower to approve the following student workers to provide support services for events/programs held in the RHS auditorium during the 2010/2011 school year with compensation at the Board approved rate:

Paul Antal
Victoria Benza
Dave Hanus

Tim Bader
Matt Ertle
Dan Kosich

Garrett Scherba

Roll Call: Aye-Forcina, Hower, Bonacci, Hoover, Seifert
Motion Carried.

Overnight Field Trip-OASSA State Cheerleading Championship

Res. 11-101680 Moved by Mr. Bonacci, seconded by Mr. Forcina to approve the overnight field trip for the RHS cheerleaders to participate in the OASSA Championships February 26-27, 2011 as detailed in Attachment 4.

Roll Call: Aye-Bonacci, Forcina, Hoover, Hower Seifert
Motion Carried.

REPORTS FROM CENTRAL OFFICE TEAM

Assistant Superintendent
Director of Student Services
Coordinator of Business Services

No action taken

INFORMATIONAL ITEMS

- A. There will be a Special BOE Meeting January 25, 2011 at 7:30 p.m. in the Board Room of the Administration Building.
- B. There will be a BOE Work Session on February 8, 2011 at 6:00 P.M. in the Board Room of the Administration Building.
- C. There will be a Regular BOE Meeting on February 15, 2011 at 6:30 P.M. in the Library of Revere High School.

CONCERNS OF THE PUBLIC AND COMMUNITY
ANNOUNCEMENTS -No action taken

ADJOURNMENT

Res. 11-101680.1 Moved by Mrs. Hower seconded by Mr. Bonacci to adjourn the meeting at 6:20 P.M.

Roll Call: Aye- Hower, Bonacci, Forcina, Hoover, Seifert,
Motion carried.

Signed _____
President

Attest _____
Treasurer

Date Approved

Revere Board of Education

Board of Education
7:30 A.M.

Special Meeting
January 25, 2011

The President, Mr. Bill Hoover, called the meeting to order at 7:30 A.M.

Roll Call:

Mario Bonacci, Present
Joe Forcina, Present
Bill Hoover, Present

Claudia Hower, Present
George Seifert, Absent

Mr. Hoover reviewed statement from Mr. Seifert as follows: "Due to a family emergency I am unable to attend this special board meeting. I would like to have my letter be recorded in the minutes as I support both of the levy issues that will be on the May ballot."

READING OF NOTICE OF SPECIAL MEETING

No action taken

TREASURER

Resolution to Proceed-Renewal of Existing Tax Levy

Res. 11-101681 Moved by Mrs. Hower, seconded by Mr. Bonacci to approve the Resolution to Proceed for the renewal of the Emergency levy first approved in August of 2001 and the renewal in 2005. See Attachment T-1.

Roll Call: Aye- Hower, Bonacci, Forcina, Hoover
Motion Carried.

Resolution to Proceed-Additional Tax, Emergency Levy

Res. 11-101682 Moved by Mrs. Hower, seconded by Mr. Forcina to approve the Resolution for a 10-year Emergency Levy. See Attachment T-2.

Roll Call: Aye-Hower, Forcina, Bonacci, Hoover
Motion Carried.

EXECUTIVE SESSION

Res. 11-101683 Moved by Mr. Bonacci, seconded by Mr. Forcina to go into Executive Session at 7:50 A.M. to consider the employment, discipline and compensation of personnel.

Roll Call: Aye- Bonacci, Forcina, Hoover, Hower
Motion Carried.

REGULAR SESSION

Res. 11-101684 Moved by Mr. Forcina, seconded by Mrs. Hower to come out of Executive Session and return to Regular Session at 8:08 A.M.

Roll Call: Aye- Forcina, Hower, Bonacci, Hoover
Motion Carried.

ADJOURNMENT

Res. 11-101685 Moved by Mr. Forcina, seconded by Mr. Bonacci to adjourn the meeting at 8:10 A.M.

Roll Call: Aye- Forcina, Bonacci, Hoover, Hower
Motion carried.

Signed _____
President

Attest _____
Treasurer

Date Approved

New Document

JANUARY 31, 2011

Financial Report



Revere Local School District

**David R. Forrest
Treasurer**

FINANCIAL REPORTS - Index

For Month of January 2011

Schedule

Cash Reconciliation Report A

- Presents ending cash position for the District for all funds combined, investments and other required reconciliation transactions needed to balance monthly financial activity.

Financial Report by Fund B

- A report listing all individual funds established by the District. Information summarized includes receipts, expenditures, and ending cash balances on a month to date and fiscal year to date basis for each fund.

SM-2 C

- Financial summary of the General Fund comparing budgeted revenues and expenditures to actual.

Permanent Improvement Fund Report D

- Financial summary by month of all activity on the PI Fund.

Food Service Report E

- Consolidated summary by month of the food service operation for all four school buildings.

FISCAL 2011
January 2011 Month End Report
Cash Reconciliation Report

Total Fund Balance

\$14,834,103.30

Gross Depository Bank Balances:

1) First Merit Business Checking Account	\$2,201,778.02
2) First Merit Payroll Account	\$0.00

Investments

First Merit Sweep Account	\$1,185,000.00
A.P.Y. 0.150%	
Star Bank at 0.11%	\$103.79
Charter One Bank/Citizens	\$3,006,841.39
TriState Capital Bank	\$1,024,020.01
CD -Tri State Capital matures 6/23/11	\$2,005,972.62
CD-Tri State Capital - matures 6/23/11	\$1,000,000.00
Citigroup Global - matures 3/3/11 3.127%	\$261,027.00
Morgan Stanley Citibank-matures 3/10/11 .402%	\$996,017.08
Citigroup Global-matures 4/15/11	\$1,500,021.67
Morgan Stanley Citibank-matures 6/28/11 .612%	\$999,872.22
Citigroup Global-matures 9/30/11 .741%	\$1,008,462.40
Total	\$11,802,338.18

Cash in Transit to Depository

Petty Cash Balances:

Building Principals	\$400.00
Athletic Director	\$100.00
Bus Garage	\$0.00
Treasurer's Office	\$200.00
Sub-total Petty Cash	\$700.00

Change Funds \$100.00

Total \$15,189,916.20

Outstanding Checks (\$264,490.11)

Adjustments

Adjustments	<u>(\$91,322.79)</u>
	(\$91,322.79)

Adjusted Total

\$14,834,103.30

Cash on Hand (unrecorded and undeposited) \$0.00

Date: 02/07/2011
Time: 3:23 pm

REVERE LSD - 050054
Financial Report by Fund/SCC
REVERE LOCAL - January 31, 2011

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Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
001 0000 GENERAL FUND							
14,126,891.27	183,479.34	15,712,784.47	2,151,433.01	18,501,281.09	11,338,394.65	1,868,341.57	9,470,053.08
002 0000 BOND RETIREMENT							
598,221.67	0.00	726,648.23	0.00	1,236,909.10	87,960.80	0.00	87,960.80
003 0000 PERMANENT IMPROVEMENT FUND							
1,702,734.19	50,000.00	759,585.71	2,500.75	223,547.72	2,238,772.18	7,183.00	2,231,589.18
004 0000 BUILDING FUND							
5,319.52	3.58	24.84	0.00	0.00	5,344.36	0.00	5,344.36
004 9098 BUILDING FUND - PROPERTY SALE							
22,765.90	0.00	0.00	0.00	0.00	22,765.90	0.00	22,765.90
006 0000 FOOD SERVICES							
12,684.84	81,383.22	433,500.45	60,078.93	490,193.50	44,008.21-	48,449.27	92,457.48-
007 9000 BANQUET FUND							
1,121.51	0.00	0.00	0.00	0.00	1,121.51	0.00	1,121.51
007 9001 BRUNER FUND							
86.19	0.00	0.00	0.00	0.00	86.19	0.00	86.19
007 9306 SENIOR MEMORIAL FUND							
5,825.39	0.00	0.00	0.00	1,000.00	4,825.39	0.00	4,825.39
007 9310 PAPPANO MEMORIAL SCHOLARSHIP FUND							
500.00	0.00	500.00	0.00	750.00	250.00	0.00	250.00
007 9355 LUEPTOW ART FUND							
223.13	0.00	0.00	0.00	0.00	223.13	0.00	223.13
007 9370 PAULETT MEMORIAL SCHOLARSHIP FUND							
1,500.00	0.00	0.00	0.00	750.00	750.00	0.00	750.00
007 9375 SOCCER SCHOLARSHIPS							
0.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00
007 9376 HENRIETTA M. KNIGHT SCHOLARSHIP							
1.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00
007 9380 HATTON MEMORIAL SCHOLARSHIP FUND							
1.84	0.00	0.00	0.00	0.00	1.84	0.00	1.84
007 9381 LUKE DEBSKI MEMORIAL FUND							
58.81	0.00	0.00	0.00	0.00	58.81	0.00	58.81

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REVERE LSD - 050054
Financial Report by Fund/SCC
REVERE LOCAL - January 31, 2011

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Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
007 9382	MICHAEL LUKITY MEMORIAL FUND						
782.02	0.00	0.00	0.00	0.00	782.02	0.00	782.02
007 9383	TOTTEN TEAM SCHOLARSHIP						
1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00
007 9385	DISTINGUISHED EDUCATORS SCHOLARSHIP						
75.00	0.00	0.00	0.00	0.00	75.00	0.00	75.00
007 9386	FUSSY CLEANERS STUDENT SCHOLARSHIP FUND						
9.38	0.00	0.00	0.00	0.00	9.38	0.00	9.38
007 9387	BANAS CHEERLEADING SCHOLARSHIP						
500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00
007 9388	Teacher Excellence Award						
2,500.00	0.00	2,000.00	0.00	0.00	4,500.00	0.00	4,500.00
007 9389	The Christenson Foundation Robert Gilbert II						
3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00
007 9390	WALKER FINE ARTS SCHOLARSHIP						
0.00	0.00	8,000.00	0.00	6,000.00	2,000.00	0.00	2,000.00
008 9360	MYRON WINDER SCHOLARSHIP						
17,086.62	2.18	15.13	0.00	0.00	17,101.75	0.00	17,101.75
009 9100	UNIFORM SCHOOL SUPPLIES - BATH SCHOOL						
10,426.68	260.00	15,002.50	0.00	1,157.91	24,271.27	0.00	24,271.27
009 9200	UNIFORM SCHOOL SUPPLIES - HILLCREST SCHOOL						
8,246.17	120.00	26,100.00	0.00	17,043.41	17,302.76	0.00	17,302.76
009 9400	UNIFORM SCHOOL SUPPLIES - MIDDLE SCHOOL						
6,755.29	283.00	28,742.25	997.18	20,819.23	14,678.31	1,638.95	13,039.36
009 9500	UNIFORM SCHOOL SUPPLIES - HIGH SCHOOL						
1,923.27	573.00	82,818.00	928.77	48,495.68	36,245.59	11,150.54	25,095.05
012 0000	ADULT EDUCATION						
973.25	0.00	0.00	0.00	0.00	973.25	0.00	973.25
014 0000	SPECIAL ROTARY FUND						
6,112.12	0.00	0.00	0.00	0.00	6,112.12	0.00	6,112.12
018 9100	PUBLIC SCHOOL SUPPORT - BATH SCHOOL						
5,661.55	1,479.70	42,118.21	17,883.78	38,710.51	9,069.25	383.00	8,686.25

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REVERE LSD - 050054
Financial Report by Fund/SCC
REVERE LOCAL - January 31, 2011

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Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
018 9200	PUBLIC SCHOOL SUPPORT - HILLCREST SCHOOL						
14,696.56	3,169.65	15,508.76	0.00	8,483.21	21,722.11	6,850.03	14,872.08
018 9400	PUBLIC SCHOOL SUPPORT - MIDDLE SCHOOL						
15,455.96	343.36	9,262.06	376.51	1,409.38	23,308.64	1,460.00	21,848.64
018 9500	PUBLIC SCHOOL SUPPORT - HIGH SCHOOL						
6,409.37	301.42	4,806.42	737.07	7,270.03	3,945.76	2,954.80	990.96
019 9196	EDUCATIONAL FOUNDATION GRANT-REV.H. SCH.						
58.23	0.00	0.00	0.00	0.00	58.23	0.00	58.23
019 9204	CHAMBER GRANT						
393.58	0.00	0.00	0.00	0.00	393.58	0.00	393.58
019 9205	DOMINION EDUCATION PARTNERSHIP						
18.12	0.00	0.00	0.00	0.00	18.12	0.00	18.12
019 9207	KENT STATE SBC FOLLOW UP GRANT						
198.00	0.00	0.00	0.00	0.00	198.00	0.00	198.00
020 9005	SPECIAL ENTERPRISE-RENTAL PROPERTY						
58,792.12	550.00	9,850.00	0.00	0.00	68,642.12	0.00	68,642.12
022 0000	DISTRICT AGENCY FUND - UNCLAIMED MONEY						
1,558.56	592.76	592.76	0.00	0.00	2,151.32	0.00	2,151.32
024 0000	EMPLOYEE BENEFITS, SELF-INSURANCE						
1,796,483.76	290,920.30	2,046,403.19	298,036.62	3,020,877.48	822,009.47	49,107.86	772,901.61
024 9000	FLEXIBLE SPENDING PLAN						
23,756.07	7,482.68	43,805.66	6,533.47	52,750.92	14,810.81	47,249.08	32,438.27-
200 9208	CLASS OF 2008						
1,250.00	0.00	0.00	0.00	0.00	1,250.00	0.00	1,250.00
200 9209	CLASS OF 2009						
1,185.33	0.00	0.00	0.00	0.00	1,185.33	0.00	1,185.33
200 9210	CLASS OF 2010						
3,389.30	0.00	360.00	0.00	0.00	3,749.30	6,249.30	2,500.00-
200 9211	CLASS OF 2011						
1,196.78	2,060.00	5,768.95	0.00	0.00	6,965.73	2,355.00	4,610.73
200 9212	CLASS OF 2012						
1,278.98	50.00	1,084.51	0.00	49.05-	2,412.54	0.00	2,412.54

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REVERE LSD - 050054
Financial Report by Fund/SCC
REVERE LOCAL - January 31, 2011

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Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
200 9213 CLASS OF 2013							
716.90	308.50	308.50	0.00	49.05	976.35	0.00	976.35
200 9214 CLASS OF 2014							
500.00	986.00	1,158.25	0.00	0.00	1,658.25	0.00	1,658.25
200 9317 NATIONAL HONOR SOCIETY							
2,634.41	1,872.00	3,072.00	0.00	3,700.00	2,006.41	240.00	1,766.41
200 9318 LANTERN							
1,319.36	0.00	0.00	0.00	20.02	1,299.34	0.00	1,299.34
200 9320 MIDDLE SCHOOL STUDENT COUNCIL							
2,428.64	25.90	4,767.09	251.09	4,603.64	2,592.09	1,213.67	1,378.42
200 9321 HIGH SCHOOL STUDENT COUNCIL							
8,969.95	0.00	10,029.00	0.00	10,558.08	8,440.87	212.89	8,227.98
200 9322 REVERE PLAYERS							
38,145.83	0.00	9,009.00	3,167.75	10,771.18	36,383.65	9,000.00	27,383.65
200 9323 YEARBOOK							
15,869.09	0.00	1,060.00	9.56	9.56	16,919.53	186.15	16,733.38
200 9350 INSTRUMENTAL MUSIC							
289.10	0.00	0.00	0.00	0.00	289.10	0.00	289.10
200 9365 ART CLUB							
1,270.63	0.00	195.00	0.00	143.44	1,322.19	0.00	1,322.19
200 9370 NATIONAL ART HONOR SOCIETY							
8.08	240.00	240.00	0.00	0.00	248.08	0.00	248.08
200 9375 CHESS CLUB							
310.32	0.00	210.00	0.00	0.00	520.32	340.00	180.32
200 9380 KEY CLUB							
3,366.27	0.00	1,252.00	0.00	1,282.09	3,336.18	0.00	3,336.18
200 9390 INTERNATIONAL CLUB							
2,053.25	0.00	0.00	74.74	319.45	1,733.80	44.53	1,689.27
200 9395 PROJECT LOVE							
216.21	0.00	229.50	0.00	0.00	445.71	229.50	216.21
200 9400 MARKETING EDUCATION							
2.58	0.00	0.00	0.00	0.00	2.58	0.00	2.58

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
300 0000	NON-STUDENT MANAGEMENT FUND							
120.00	0.00	0.00	0.00	0.00	120.00	0.00	120.00	
300 920A	ATHLETICS - #300 NON-STUDENT MANAGEMENT FUND							
14,746.81	11,915.94	106,800.71	3,815.16	113,680.80	7,866.72	31,036.70	23,169.98-	
300 9230	CHORAL							
626.65	0.00	0.00	0.00	400.00	226.65	0.00	226.65	
300 925A	REV ATHL-1ST NATL 6/91 CHECKING ACCT C/O BAL							
100.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00	
300 9330	C.A.R.E.							
153.61	0.00	40.00	0.00	0.00	193.61	0.00	193.61	
401 9210	AUX. SERVICES-OLD TRAIL							
33,400.08	0.00	26,610.36	766.55	38,166.04	21,844.40	8,178.18	13,666.22	
401 9211	AUX. SERVICES-OLD TRAIL							
0.00	5.75	140,733.54	6,890.66	121,271.25	19,462.29	66,826.54	47,364.25-	
432 9211	MANAGEMENT INFO. SYSTEM - EMIS							
0.00	2,000.00	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	
451 9211	OHIO K-12 NETWORK							
0.00	0.00	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	
516 9210	IDEA SPECIAL EDUCATION - PART B							
29,409.64	0.00	33,795.28	0.00	63,204.92	0.00	0.00	0.00	
516 9211	IDEA SPECIAL EDUCATION - PART B							
0.00	0.00	374,340.32	32,170.66	379,221.01	4,880.69-	14,815.30	19,695.99-	
516 9215	SPECIAL EDUCATION PART B - PARENT MENTOR							
0.56	0.00	0.00	0.00	0.00	0.56	0.00	0.56	
516 9216	SPECIAL EDUCATION PART B - PARENT MENTOR							
1.33	0.00	0.00	0.00	0.00	1.33	0.00	1.33	
516 9218	SPECIAL EDUCATION PART B - PARENT MENTOR							
1.14	0.00	0.00	0.00	0.00	1.14	0.00	1.14	
516 9219	SPECIAL EDUCATION PART B - PARENT MENTOR							
0.42	0.00	0.00	0.00	0.00	0.42	0.00	0.42	
516 9235	AMERICAN SIGN LANGUAGE							
15.20	0.00	0.00	0.00	0.00	15.20	0.00	15.20	

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REVERE LSD - 050054
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REVERE LOCAL - January 31, 2011

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Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
516 9310	SPECIAL EDUCATION PART B - PARENT MENTOR						
200.10	0.00	0.00	0.00	88.66	111.44	0.00	111.44
516 9311	SPECIAL EDUCATION PART B - PARENT MENTOR						
0.00	6,912.45	13,618.01	2,769.98	15,262.99	1,644.98-	9,737.01	11,381.99-
516 9320	ARRA - Part B IDEA						
0.00	0.00	129,973.20	18,068.00	178,666.20	48,693.00-	25,913.40	74,606.40-
532 9320	State Fiscal Stabilization Funds (SFSF) year 2						
0.00	13,618.84	92,760.88	13,618.84	92,760.88	0.00	0.00	0.00
533 9210	TITLE IID - TECH						
242.73	0.00	242.73-	0.00	0.00	0.00	0.00	0.00
533 9211	TITLE IID - TECH						
0.00	10,652.11-	1,236.23	0.00	1,526.79	290.56-	0.00	290.56-
551 9211	TITLE III - LEP						
0.00	0.00	0.00	0.00	5,590.00	5,590.00-	0.00	5,590.00-
572 9202	TITLE I - FY02						
1,459.42	0.00	0.00	0.00	0.00	1,459.42	0.00	1,459.42
572 9210	TITLE I- TARGETED ASSISTANCE						
6,698.46	0.00	4,876.90	0.00	11,575.36	0.00	0.00	0.00
572 9211	TITLE I- TARGETED ASSISTANCE						
0.00	0.00	46,806.96	8,748.62	50,929.89	4,122.93-	0.00	4,122.93-
573 9200	TITLE VI(CHAPTER 2)-FY00						
124.89	0.00	0.00	0.00	0.00	124.89	0.00	124.89
584 9201	DRUG FREE GRANT - FY01						
10.56	0.00	0.00	0.00	0.00	10.56	0.00	10.56
590 9210	TITLE II-A IMPROVING TEACHER QUALITY						
1,358.78	0.00	7,927.03	0.00	9,285.81	0.00	0.00	0.00
590 9211	TITLE II-A IMPROVING TEACHER QUALITY						
0.00	10,361.55	22,490.69	4,094.62	22,367.62	123.07	0.00	123.07
GRAND TOTALS:							
18,635,878.33	660,649.01	21,016,579.82	2,633,952.32	24,818,354.85	14,834,103.30	2,221,346.27	12,612,757.03

FORM SM-2

DATE: 02/07/2011
TIME: 15:02:53

OHIO DEPARTMENT OF EDUCATION - OFFICE OF SCHOOL MANAGEMENT ASSISTANCE
ANNUAL SPENDING PLAN (CURRENT OPERATION - GENERAL FUND ONLY - O.R.C. 5705.391)

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SCHOOL DISTRICT: REVERE LSD - 050054

IRN # 050054

COUNTY: Summit

FISCAL YEAR: 2011 MONTH: 01

REVERE LOCAL - January 31, 2011

	MONTHLY ESTIMATE	MONTHLY ACTUAL	MONTHLY DIFFERENCE	FISCAL YTD ESTIMATE	FISCAL YTD ACTUAL	FISCAL YTD DIFFERENCE
REVENUES						
01.010 General Property (Real Estate)	0	0	0	11,122,913	11,122,913	0
01.020 Tangible Personal Property Tax	0	0	0	90,691	67,144	23,547-
01.030 Income Tax	0	0	0	0	0	0
01.035 Unrestricted Grants-in-Aid	141,000	181,710	40,710	1,233,457	1,261,190	27,733
01.040 Restricted Grants-in-Aid	0	0	0	7,000	0	7,000-
01.045 Restricted Grants-in-Aid - SFSF	13,000	13,619	619	92,200	92,761	561
01.050 Property Tax Allocation	0	0	0	2,472,036	2,924,734	452,698
01.060 All Other Operating Revenue	65,000	1,770	63,230-	318,469	298,770	19,699-
01.070 Total Revenue	219,000	197,099	21,901-	15,336,766	15,767,512	430,746
OTHER FINANCING SOURCES						
02.010 Proceeds from Sale of Notes	0	0	0	0	0	0
02.020 State Emergency Loans & Advancements (Approved)	0	0	0	0	0	0
02.040 Operating Transfers-In	0	0	0	0	0	0
02.050 Advances-In	0	0	0	0	0	0
02.060 All Other Financing Sources	0	0	0	38,034	38,034	0
02.070 Total Other Financing Sources	0	0	0	38,034	38,034	0
02.080 Total Revenues and Other Financing Sources	219,000	197,099	21,901-	15,374,800	15,805,546	430,746
EXPENDITURES						
03.010 Personal Services	2,015,000	1,409,290	605,710-	11,666,917	11,672,899	5,982
03.020 Employees' Retirement/Insurance Benefits	550,000	524,837	25,163-	3,758,326	3,791,531	33,205
03.030 Purchased Services	400,000	163,282	236,718-	2,810,901	2,138,790	672,111-
03.040 Supplies and Materials	100,000	51,612	48,388-	782,838	528,097	254,741-
03.050 Capital Outlay	50,000	2,290	47,710-	525,412	206,300	319,112-
03.060 Intergovernmental	0	0	0	0	0	0
04.010 Debt Service: All Principal (Historical)	0	0	0	0	0	0
04.020 Debt Service: Principal - Notes	0	0	0	0	0	0
04.030 Debt Service: Principal - State Loans	0	0	0	0	0	0
04.040 Debt Service: Principal - State Advancements	0	0	0	0	0	0
04.050 Debt Service: Principal - HB 264 Loans	0	0	0	0	0	0
04.055 Debt Service: Principal - Other	0	0	0	0	0	0
04.060 Debt Service: Interest and Fiscal Charges	0	0	0	0	0	0
04.300 Other Objects	75,000	13,577	61,423-	510,029	256,263	253,766-
04.500 Total Expenditures	3,190,000	2,164,888	1,025,112-	20,054,423	18,593,880	1,460,543-
OTHER FINANCING USES						
05.010 Operating Transfers - Out	0	0	0	65,000	0	65,000-
05.020 Advances - Out	0	0	0	0	0	0
05.030 All Other Financing Uses	0	0	0	0	0	0
05.040 Total Other Financing Uses	0	0	0	65,000	0	65,000-
05.050 Total Expenditure and Other Financing Uses	3,190,000	2,164,888	1,025,112-	20,119,423	18,593,880	1,525,543-
06.010 Excess Rev & Oth Financing Sources over(under) Exp &	2,971,000-	1,967,789-	1,003,211	4,744,623-	2,788,334-	1,956,289
07.010 Beginning Cash Balance	12,353,268	13,306,346	953,078	14,126,891	14,126,891	0
07.020 Ending Cash Balance	9,382,268	11,338,557	1,956,289	9,382,268	11,338,557	1,956,289
08.010 Outstanding Encumbrances	750,000	1,868,342	1,118,342	750,000	1,868,342	1,118,342

2010-2011								
REVERE LOCAL SCHOOLS FOOD SERVICE ENTERPRISE-FUND #006								
Monthly Cash Flow Spending Plan Report								
INCOME	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	TOTALS
BEGINNING BALANCES	\$12,684.84	(\$36,514.57)	(\$34,402.49)	(\$33,228.45)	(\$23,791.42)	(\$28,611.68)	(\$65,312.50)	
Interest Earnings								\$0.00
Student Lunch Sales	\$1,392.00	\$51,822.45	\$46,424.20	\$51,095.00	\$45,786.00	\$25,988.95	\$51,190.00	\$273,698.60
Student A-La-Carte Sales		\$4,589.60	\$21,339.12	\$21,582.86	\$17,123.17	\$8,971.65	\$20,293.42	\$93,899.82
Student Milk Sales		\$256.50	\$1,179.50	\$1,243.00	\$1,218.00	\$660.50	\$1,156.50	\$5,714.00
Adult Lunch Sales		\$264.35	\$1,454.60	\$1,554.30	\$1,435.54	\$717.60	\$1,268.45	\$6,694.84
Catering - Bath							\$94.15	\$94.15
Catering - Hillcrest			\$73.50	\$56.00				\$129.50
Catering - RMS		\$100.28						\$100.28
Catering - RHS		\$621.36		\$493.60	\$150.71	\$250.03		\$1,515.70
Miscellaneous						\$19.56	\$26.00	\$45.56
Vending Commissions - RMS			\$132.15	\$153.02	\$200.16	\$273.75	\$291.80	\$1,050.88
Vending Commissions - RHS		50.3	\$478.50	\$783.49	\$873.85	\$281.30	\$679.10	\$3,146.54
State Subsidy						\$703.54		\$703.54
Federal Subsidy				\$16,496.58	\$12,764.26	\$10,982.30	\$6,383.80	\$46,626.94
Transfers In								\$0.00
Initial Advance In								\$0.00
Refund/Prior Year Expenditure	\$80.10							\$80.10
Advances In								\$0.00
TOTALS RECEIPTS	\$1,472.10	\$57,704.84	\$71,081.57	\$93,457.85	\$79,551.69	\$48,849.18	\$81,383.22	\$433,500.45
EXPENDITURES	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	TOTALS
Administrative Supply								\$0.00
Regular Salaries	\$34,680.48	\$22,796.77	\$22,403.17	\$22,304.43	\$23,004.27	\$34,971.32	\$23,236.87	\$183,397.31
Overtime/Extra Time		32.23	\$150.48	\$495.86	\$335.22	\$731.48	\$159.36	\$1,904.63
Leaves/Holiday	\$77.96		\$110.04			\$172.87		\$360.87
Severance			\$5,276.49					\$5,276.49
Substitutes			\$851.19	\$1,792.23	\$1,466.54	\$1,479.34	\$532.47	\$6,121.77
Benefits	\$15,913.07	\$13,303.87	\$13,304.11	\$24,055.14	\$14,002.52	\$15,908.53	\$16,619.09	\$113,106.33
SURcharge								\$0.00
Management Services								\$0.00
Repair/Maintainance		\$2,480.00		\$936.44	\$1,275.97	\$4,533.26		\$9,225.67
Travel/Meetings				227.82				\$227.82
Food/Supplies		\$16,979.89	\$27,812.05	34208.9	\$44,287.43	\$27,753.20	\$19,531.14	\$170,572.61
New Equipment 500								\$0.00
New Equipment 200								\$0.00
Replacement Equipment 100								\$0.00
Replacement Equipment 200								\$0.00
Replacement Equipment 400								\$0.00
Replacement Equipment 500								\$0.00
Dues/Fees								\$0.00
Return of Advance								\$0.00
TOTALS EXPENDITURES	\$50,671.51	\$55,592.76	\$69,907.53	\$84,020.82	\$84,371.95	\$85,550.00	\$60,078.93	\$490,193.50
ENDING BALANCES	(\$36,514.57)	(\$34,402.49)	(\$33,228.45)	(\$23,791.42)	(\$28,611.68)	(\$65,312.50)	(\$44,008.21)	
ENCUMBERANCES	\$8,737.52	\$65,115.98	\$61,554.08	\$70,973.28	\$59,910.45	\$46,663.64	\$48,449.27	
UNENCUMBERED BAL	(\$45,252.09)	(\$99,518.47)	(\$94,782.53)	(\$94,764.70)	(\$88,522.13)	(\$111,976.14)	(\$92,457.48)	

New Document

**LIST OF DONATIONS
RECEIVED BY THE REVERE LOCAL SCHOOL DISTRICT
02/15/2011**

CASH DONATIONS

1. To: Revere Schools, \$1936.00, to cover the expenses for the following projects:
\$400 towards the Cuyahoga Valley Outdoor Education Program (Bath School)
\$1,000 to help fund the 8th grade Washington DC trip (Middle School)
\$536 to purchase a buzzer system for the Academic Challenge Team (High School)
From: Bath Volunteers for Service
2. To: Revere Schools, \$50,000.00, to be used towards the cost of the Turf Field Initiative Project.
From: Revere All Sports Booster Club
3. To: High School, \$50.00, from concession work during an athletic activity to be added to the Revere Class of 2012 fund.
From: Revere All Sports Booster Club
4. To: High School, \$5,000.00, to assist the Athletic Department in purchasing new wrestling mats.
From: Revere All Sports Booster Club

EQUIPMENT / OTHER DONATIONS

NA

* Donation values for contributions other than cash are provided by donor and not established by the District.

New Document

Adjustments
FY2011 Permanent Appropriations
February 15, 2011

The Treasurer recommends that the Board approve the appropriation adjustments in the stated amounts listed below, approve these appropriations at fund level, and authorize the District's participation in any new Grants/Funds if applicable. It is further moved that all expenditures for grants be based upon the budgets submitted to and approved by the funding agencies or the applicable Activity/Purpose Statement.

Category/Description	Fund #	Action	Adjustment	Adjusted Appropriation Total
<u>Special Revenue Funds</u>				
Title III LEP	551	INCREASE	\$2,494.00	\$10,208.00
<u>Enterprise Funds</u>				
Special Enterprise	020	INCREASE	\$500.00	\$500.00
<u>Internal Service Funds</u>				
<u>Capital Projects Fund Class</u>				
<u>Trust Fund Class</u>				
<u>Agency Fund Class</u>				
Total of adjustments and or increase to the District's Appropriations			\$2,994.00	

New Document

Attachment T-5

will be available Tuesday

New Document

PUPIL TRANSPORTATION AGREEMENT

THIS AGREEMENT made and entered into at Hinckley, Ohio effective for the 2010/2011 school year, by and between the **Revere Local Schools**, and **Suburban School Transportation Company, Inc. (SSTC)**, 26 River Road, Hinckley, Ohio. For and in consideration of the mutual covenants and agreement herein contained, and for valuable consideration the parties agree to the following:

1. SSTC will transport students at the written request of the **Revere Local Schools** for any student requiring transportation. All students are provided door-to-door services specified by the district.
2. SSTC will provide all routing of said students, including contact of the parents regarding pick up and drop off times and locations. Routing sheets will be kept on file with SSTC dispatching office.
3. SSTC will provide vehicles to be used for transportation of said students. Vehicles will meet the standards of Federal and State law. All vehicles will be equipped with a mobile phone, emergency safety triangles, bodily fluid clean up kits, fire extinguishers, and a first aid kit, blanket and snow brush.
4. SSTC vehicles may be outfitted with digital video/audio cameras at any given time during the term of this contract for the safety of our students and drivers. SSTC vehicles may be equipped with a global positioning system, which shows a vehicle's location, direction of travel and speed at any given moment.
5. SSTC will pay all expenses in connection with the operation and maintenance of vehicles used in the transportation. A vehicle inspection form is completed daily by the drivers. A staff mechanic services our fleet for preventive maintenance and emergency repairs. All daily inspection forms and service logs are on file in SSTC dispatching office. Should a student cause damage to a vehicle, the Parent or Guardian will be financially responsible for said damages.
6. SSTC will provide qualified drivers to operate safely and within legal limits in said vehicles used in the transportation and verify that all drivers have met Ohio Pupil Transportation Operation and Safety Rule.
7. SSTC will purchase and maintain during the term of the agreement no less than \$1,000,000 liability insurance for all company owned vehicles, including a \$4,000,000 umbrella. All non-owned vehicles will carry \$300,000 (state requirement) liability insurance and a 1,000,000-liability non-owned coverage policy purchased by Suburban School Transportation.
8. The rate quoted to the district will be for round trip, unless otherwise specified. The district will be charged the daily rate for each day the particular school is scheduled to be opened, regardless if the student or students attend or not, or should the school be cancelled due to weather or emergency. Should **Revere Local Schools** close due to inclement weather, but the school the student is attending is open, SSTC will use its own discretion. Safety is our top priority. If SSTC believes it is unsafe to transport due to weather, the parent will be contacted. A two-day notice is required if the student will be out for an extended amount of time due to illness or suspension. Also a two-day notice is required if the student has transferred out of district or expelled from school and transportation service is no longer required.

- Feb. 7, 2011 11:40AM Suburban Transportation No. 1020
9. SSTC will maintain Medical History Reports in our dispatch office. An information sheet is sent to the parents to complete and return. If parent does not return the information sheet, we will contact either the transportation department or pupil services whichever department is assigning the students to Suburban for transportation.
 10. All drivers are issued SSTC identification badges to be worn and visible at all times
 11. All vehicles to be used to transport eligible students who are confined to a wheelchair or other mobile positioning devices or who require life support equipment shall be equipped with a lift or ramp. The lift shall be connected within the vehicle body when not extended. The lift shall lift a maximum of 700 lbs. Wheelchairs are to be secured by a four-point tie down system.
 12. Attendants or monitors will be provided to the district if requested at an additional charge. Any required ride-alone students will incur an additional 25% cost increase for such transportation.
 13. All vehicles are denoted to have "School Transportation" signs.
 14. For the safety of all students transported by SSTC we will not transport any students across picket lines when a strike is in progress.
 15. Should fuel cost rise more than 12% from the date of agreement, SSTC reserves the right to request additional compensation, and if fuel costs decrease more than 12% will apply a decrease adjustment.
 16. Any student changes/corrections must be phoned in and faxed to SSTC as soon as possible. SSTC will provide each school district with a form to use for adding, changing or deleting students. SSTC requests at least 24 hours notice when placing new students, so that we have adequate time to contact driver (From August 15th thru September 15th please allow 3 days for student placement).
 17. SSTC will be responsible for allowing 3 minutes for pick up at the students home, if after the allotted time SSTC leaves and continues the route and is then later notified that SSTC must again return to the students' home, an additional charge will be granted. After school is dismissed at the end of the regularly scheduled day SSTC will wait at the scheduled school until all eligible students have been picked up. If an eligible student does not show up at the designated pickup location the driver will contact the office and the office will contact the school. If SSTC is forced to wait or a student is more than five (5) minutes late after dismissal time (or other agreed upon pickup time) SSTC will agree to wait fifteen (15) additional minutes for the student. SSTC will be permitted to bill the district for the additional time. When in an attempted to drop off an eligible student at home is unsuccessful, SSTC will proceed to complete the regularly scheduled route. The driver will notify the office of the first attempt. After the route is completed, SSTC will attempt again to drop off the student. If the second attempt is unsuccessful, SSTC will be permitted to charge the district, in fifteen (15) minute increments at the daily unit cost for each student for each fifteen (15) minute period, for all time thereafter until the student is dropped off at home or an emergency drop off location.
 18. Payment for ordinary services rendered shall be made monthly. Payment needs to be received by SSTC within 30 days of invoice or late fees may apply.

In consideration of this agreement Suburban Transportation Company Inc, herein provided, that **Revere Local Schools** and Suburban Transportation will mutually agree on compensation on a case-by-case basis. This contract will cover the period of July 1, 2010 through June 30, 2011.

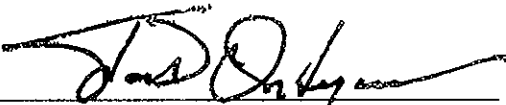
This contract is made for the benefit of each party heretofore named, and all parties hereby acknowledge receipt of a full and complete copy of this agreement and declare that no promises, representation or agreement, other than those herein contained have been made or were relied upon.

IN WITNESS WHEREOF, the parties hereto set their hands this day and year.

Revere Local Schools

SUBURBAN SCHOOL TRANSPORTATION

BY _____

BY  _____

DATE _____

DATE 2/7/2011

New Document

Mark S. Warner
P.O Box 698
Bath, Ohio 44210
January 19, 2011

Revere School Board
Revere Local school District
3496 Everett Road
Richfield, Ohio 44286

Dear Revere School Board:

This letter is to notify the Revere School Board and the Administration of my retirement. I have set the date of December 31st, 2011 as my last day within the employment of the Revere School District.

This letter meets the contractual obligation (Article 19, Section 1, C) as described in the extended O.A.P.S.E. contract of July 1, 2008 through June 30, 2012. I will be retiring with 30 years of service within the district and will expect full severance pay along with the early retirement incentive as described in Article 19.

I wish the Revere School District and all its employees much success in the coming years.

Sincerely,

Mark Warner
Head Custodian,
Revere Middle School

New Document

AGREEMENT BETWEEN THE BOARD OF EDUCATION
OF THE REVERE LOCAL SCHOOL DISTRICT
AND
THE SUMMIT COUNTY BOARD OF HEALTH
FOR THE PURPOSE OF FURNISHING SCHOOL HEALTH
SERVICES FOR THE SCHOOL YEAR 2011-2012

REVERE LOCAL SCHOOL DISTRICT, hereinafter referred to as the School, hereby employs the Board of Health of the Summit County Health District, hereinafter known as the Board, to provide health services to the School for the year June 16, 2011 through June 15, 2012.

1. The Superintendent of Schools, as the executive officer for the School, shall be the responsible administrative authority for this program as outlined. The Superintendent of Schools with the cooperation of the County Health Commissioner, shall outline the program to be followed. The approved program shall be carried out under the supervision of the County Health Commissioner, who shall have full authority regarding the employment and direction of school nursing personnel, personnel policies, and other related policies.
2. The Board hereby agrees to PROVIDE to the School the services of a Baccalaureate prepared Registered Nurse, who shall be responsible for performing nursing services in the schools, including home visits as may be necessary. Services include nursing care, health education, screening programs for vision, hearing and scoliosis, communicable disease management, assistance with special needs children and medication administration. Nursing services shall be provided for 1580 hours for the school year at a rate of \$50.00 per hour.
3. The Board hereby agrees to PROVIDE to the School the services of a School Health Aide(s). The School Health Aide will act under the delegation of the School Nurse pursuant to the statutes of the State of Ohio including Ohio Nurse Practice Act and those provisions regarding delegable nursing tasks. The School Health Aide(s) services will be provided for 2423 hours at a rate of \$18.75 per hour.
4. Family Life Education WILL BE taught to fifth grade students; 11 courses are projected for the 2011-2012 school year. The Family Life Education course of 7 units each will be taught by public health nurses who have been trained and are supervised by the Board. A parent orientation meeting will be held prior to the classes and a curriculum will be provided by the Board for this program.
5. The Board further agrees to provide the School with additional health services at the School's request at an additional cost to be invoiced at the completion of the school year.
6. A detailed statistical report of services rendered shall be furnished to the Superintendent annually.
7. The School shall pay the Board for the performance of this contract, the total price of \$124,431.25

Page 2 REVERE LOCAL SCHOOL DISTRICT

The contract shall be paid upon receipt of an invoice from the Board on October 1, 2011 and March 1, 2012. This agreement can be amended at any time by written agreement of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed in duplicate, the day and year first written.

WITNESSES:

BOARD OF EDUCATION
REVERE LOCAL SCHOOL DISTRICT

By _____
President

By _____
Treasurer

Date _____

WITNESSES:

SUMMIT COUNTY GENERAL HEALTH DISTRICT

By _____
Health Commissioner

Date _____

CERTIFICATE OF FUNDS:

I hereby certify that \$124,431.25, the amount required to meet the foregoing contract has been lawfully appropriated for such purpose and is available, free from any obligation now outstanding, as identified below:

- () In the Treasury of the Revere Local School District or in the process of collection.
- () On deposit with the Summit County Educational Service Center or in the process of collection.

Treasurer
Revere Local School District

New Document

**Revere Local School District
Bath, Ohio**

JOB DESCRIPTION

Title:	<u>HEAD CUSTODIAN</u>
Reports To:	Building Principal, Coordinator of Business Services, Superintendent
Employment Status:	Full-Time
FLSA Status:	Non-Exempt
Qualifications:	1. Valid Driver's License; good driving record. 2. High School diploma or equivalent. 3. Age 25 or older. 4. Good health, good attendance record and high moral character. 5. Willingness to work and assume responsibility, conscientious, willing to develop and improve skills, good organizational skills. 6. General knowledge of electrical repair, maintenance, carpentry, plumbing, and grounds maintenance. 7. At least five (5) years experience in custodial work or building maintenance plus supervisory experience. 8. Able to deal in a professional manner with staff, students and parents in pressure situations. 9. Should be physically fit and able to do the work, able to lift 25 pounds. 10. Basic knowledge of heating and cooling.
General Description:	Performs custodial work required to maintain, protect, and preserve the building interior and exterior and grounds. In addition to routine custodial duties, shall be involved in planning and overseeing the custodial operation of the building and grounds, including supervising and evaluating custodial staff.
Essential Functions:	1. Schedules work projects and cleaning and maintenance routines for the building. Is responsible for assigning, training and evaluating custodial staff. 2. Promotes the safety, health and comfort of the students and staff. Maintains all passageways, stairs, and walkways on a daily basis so that they are clear. All entrances/exits are to be kept free of trash, snow and ice. 3. Handles all custodial problems as able and reports to Principal any needs which require outside help. Will cooperate with Maintenance Department on any work done jointly. 4. Is responsible for completing forms and reports in a, timely fashion; verifying all time cards and overtime for custodial staff.

5. Is on 24-hour call to handle all custodial or security emergencies in their building.
6. Initiates Work Orders through the Principal when needed. Is responsible for requesting supplies through Business Office with consideration of maximum output at minimum expense.
7. Maintains inventory of equipment and supplies. Replenishes supplies to specific areas as needed.
8. Opens the building each day prior to school and confirms that the environment is safe, clean, and comfortable. Cleans walks and driveways of snow and ice as needed.
9. Performs routine daily cleaning and maintenance to the best of their ability. This includes sweeping, mopping, and waxing floors; dusting and polishing woodwork; washing of windows and chalkboards; thorough cleaning of restrooms; and emptying and cleaning of waste receptacles.
10. Assists lunchroom staff and removes trash from the cafeteria and kitchen during lunch periods.
11. Maintains daily two-way communication within the district via radio communication system.
12. Has knowledge of the heating and cooling systems and replaces filters and such as requested. Replaces light bulbs, fuses, and valves as requested
13. Assists in receiving, unloading, and storing of supplies, furniture and equipment.
14. Moves and arranges furniture and equipment as requested.
15. Assures that inside and outside facilities are ready for use as requested on Building Use Forms. Is courteous and attentive to the public's needs at all times.
16. Other duties as assigned by the Principal, Coordinator of Business Services, or Superintendent.

Other Duties and Responsibilities:

1. Serves as a role model for students on how to conduct themselves as citizens and as responsible, intelligent human beings; and
2. Helps instill in students the belief and practice of ethical principles and democratic values; and
3. Conducts other duties related to the Head Custodian's duties as assigned by the Principal, Coordinator of Business Services or Superintendent.

Additional Working Conditions:

1. Occasional exposure to blood, bodily fluids, and tissue.
2. Occasional operation of a vehicle under inclement weather conditions.

3. Occasional interaction among unruly children.

Terms of Employment: Salary and work year to be established by the Board of Education.

Evaluation: Performance to be evaluated annually in accordance with the provisions of the Board's
Policy and Administrative Guidelines.

Date of Board Approval:

New Document

**Revere Local School District
Bath, Ohio**

JOB DESCRIPTION

Title:	<u>CUSTODIAN</u>
Reports To:	Building Administration, Coordinator of Business Services, Superintendent, Head Custodian
Employment Status:	Full-Time
FLSA Status:	Non-Exempt
Qualifications:	1. Valid Driver's License; good driving record. 2. High School diploma or equivalent. 3. Age 18 or older. 4. Good health, good attendance record and high moral character. 5. Willingness to work and assume responsibility, conscientious, willing to develop and improve skills, good organizational skills. 6. Should be physical able to do the work, able to lift 25 pounds
General Description:	Work under the immediate supervision of the Head Custodian to maintain the building integrity and adjacent grounds for cleanliness, sanitation and light maintenance as set forth by the Administration and Head Custodian.
Essential Functions:	1. Employee is responsible for informing Head Custodian and Principal as to areas needing special attention/repairs beyond normal routine. 2. Employee must follow a prescribed work schedule set forth by the Head Custodian, Principal, or Business Office or indicate in writing for deviation from duties. 3. Employee must request from Head Custodian, in writing, supplies/materials needed to perform his/her job on an as needed basis. 4. Must be alert to the needs of the public. Custodian shall assist as requested those who are renting/using the facilities and be sure their needs are met providing those needs follow school policy. 5. Custodian shall assist in snow/ice removal during inclement weather as directed by Head Custodian, Building Administration or Business Office. 6. May be called upon to assume the duties of the Head Custodian if the HC is absent

7. Performs routine daily cleaning and maintenance. This includes, but is not limited to, sweeping, mopping, and waxing floors; dusting and polishing woodwork; washing of windows and chalkboards; thorough cleaning of restrooms; and emptying and cleaning of waste receptacles as assigned by the Head Custodian, Building Administration or Business Office.
8. Assists lunchroom staff and removes trash from the cafeteria and kitchen to the proper container.
9. Assists staff members and others with moving heavy equipment, furniture or supplies as directed by Building Administration, Head Custodian or Business Office.
10. Completes records or forms as required in performing his/her job.
11. Assists in receiving, unloading, and storing of supplies, furniture and equipment as directed by the Building Administration, Head Custodian or Business Office.
12. Other duties as assigned by the Principal, Assistant Principal, Business Office, or Superintendent.

Other Duties and Responsibilities:

1. Serves as a role model for students on how to conduct themselves as citizens and as responsible, intelligent human beings; and
2. Helps instill in students the belief and practice of ethical principles and democratic values; and
3. Conducts other duties related to the Custodian's duties as assigned by the Principal, Coordinator of Business Services or Superintendent.

Additional Working Conditions:

1. Occasional exposure to blood, bodily fluids, and tissue.
2. Occasional operation of a vehicle under inclement weather conditions.
3. Occasional interaction among unruly children.

Terms of Employment: Salary and work year to be established by the Board of Education.

Evaluation: Performance to be evaluated annually in accordance with the provisions of the Board's Policy and Administrative Guidelines.

Date of Board Approval: