

REVERE LOCAL SCHOOL DISTRICT
Summit County, Ohio

June 25, 2013

Regular June Board of Education Meeting
6:30 p.m. / Administration Building

The Board of Education has discussed the items listed below in the monthly Special Meeting/Work Session held prior to this Regular meeting. Each action item was reviewed, discussed and evaluated with due diligence and then placed on this agenda for the purpose of voting.

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel
- B. Claudia Hower
- C. Tom Kelley
- D. Diana Sabitsch
- E. George Seifert

III. PLEDGE OF ALLEGIANCE

IV. STUDENT PRESENTATION / STUDENT ACHIEVEMENT – will return in September

V. PUBLIC SPEAKS TO AGENDA ITEMS

VI. BUILDING PRINCIPALS' REPORTS – will return in August

VII. TREASURER'S REPORT, Mr. David Forrest

A. Approval of Minutes

The Treasurer recommends approval of the minutes of the Special Meetings held May 14, 2013 and May 29, 2013 and the Regular Meeting held May 21, 2013. See **Attachment T-1** for details.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

B. Approval of Financial Report

The Treasurer recommends approval of the Financial Report for the month of May as found in **Attachment T-2**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

C. Donations

The Treasurer recommends the approval, with appreciation, for the donations listed in **Attachment T-3**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

D. Appropriation Adjustments

The Treasurer recommends the approval of the appropriation adjustments listed in the attached schedule be approved by the Board of Education, be it further resolved that the legal level of control be approved at the fund level.

See **Attachment T-4**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

E. Transfers and Advances

The Treasurer recommends that the transfers and advances as listed in **Attachment T-5** be made from the general fund into the identified funds prior to the end of FY 2013 and be it further resolved that the listed advances will only be utilized if pending receipts are not received prior to June 30, 2013.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

F. Inventory Deletion

The Treasurer recommends that the items listed be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by Board policy by the Coordinator of Business Services and the Treasurer. See **Attachment T-6**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

G. Purchase Orders

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO #	Date	Vendor	Amount	Requested by
0133667	6/18/13	Project Lead the Way	\$3,000.00	RHS
0133546	5/17/13	Gordon Food Service	\$2,806.53	Food Service Dept.
0133268	4/18/13	Akron Design and Costume Co	\$4,198.79	RHS
0133579	5/24/13	WVIZ/PBS	\$5,000.00	Central Office

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

H. Final Appropriations FY2013

The Treasurer recommends the adoption of the final appropriations for FY 2013 with the legal level of control established at the fund level per the attached schedules. See **Attachment T-7 and T-7a.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

I. Temporary Appropriations FY2014

The Treasurer recommends the adoption of temporary appropriations for FY 2014 with the legal level of control established at the fund level per the attached schedule. See **Attachment T-8.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

J. New Account

The Treasurer recommends that the funds listed below be established with appropriations set at the fund level as the legal level of control:

004-9002 Building Fund and Property Sale – Hametown Road
Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

K. E-rate Services FY2014

The Treasurer recommends that the district enter into a three-year contract with AdTec for E-rate services starting with Funding Year 2014 at a cost of \$3,480.00 in order to obtain Universal Service discounts offered by the FCC. See **Attachment T-9.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

L. Remodeling of RHS Room 239

The Treasurer recommends entering into a contract with Greystar Builders in an amount not to exceed \$23,780.00 for the remodeling of room 239 to accommodate a new life skills program and be it further resolved that this project be funded out of the Permanent Improvement Fund as a July 1, 2013 expenditure. See **Attachment T-10 & T-10 A.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

M. Workers Compensation Renewal for Third Party Administration (TPA)

The Treasurer recommends entering into a contract with Comp Management for workers compensation TPA services and unemployment compensation services, be it further resolved that the projected group enrollment fee is \$2,745.00 and that this contract is for rating year 2014 payable in calendar year 2015. See **Attachment T-11.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

N. NOTA Contract for Distance Learning

The Treasurer recommends renewing the contract with WVIZ/PBS for distance learning instructional resources and related staff training per **Attachment T-12.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

O. Membership Renewal – Alliance for High Quality Education

The Treasurer recommends renewal of the membership for FY 2013-2014 in the amount of \$3,500.00.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

P. Administrative Staff – Affirm Personal Leave

The Treasurer recommends that the Board of Education affirm the eligibility of employees under an administrative contract, of three personal leave days per contract year, as is provided to all other district employees under contract, whereas said personal days cannot be banked nor converted to cash and be it further resolved that future administrative contracts whether they be newly issued or renewed, at that time, be modified to specifically list this benefit.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

Q. Tax Appeals

The Treasurer recommends that commercial property tax complaint appeals for calendar year 2012 be filed on the properties listed in the attached schedule in an effort to defend the district's tax revenue base. **See Attachment T- 13.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

R. Property Inventory – Revised Board Policy 7450 – Second Reading

The Treasurer recommends that the Board of Education approve and adopt, as a second reading, the revised policy 7450 as detailed in **Attachment T – 14.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

S. Discussion / No Action

A meeting of the district's record retention committee will be held following this regular Board meeting for the purpose of reviewing the retention schedule and making any necessary changes to said schedule. The members of the committee consist of the Board President, Superintendent and Treasurer.

T. Discussion / No Action

Appointment of delegate and alternate to the OSBA Annual Business Meeting to be held on November 11, 2013. The deadline for this appointment is the regular August meeting. Resolutions to amend the platform are due at the OSBA office no later than August 1, 2013.

VIII. BOARD MEMBERS' REPORTS

- A. Finance/Audit Committee
- B. Facilities and Grounds Committee
- C. Legislative Report
- D. Cuyahoga Valley Career Center
- E. Student Achievement Liaison

IX. SUPERINTENDENT'S REPORT

Personnel – Certificated/Licensed

A. Leave Of Absence – 2013/2014 School Year

It is recommended that the Board of Education approve LOAs as noted below per the provisions of the current REA negotiated agreement:

Amy Fagnilli / Social Studies RHS	To begin on or about 9/12/13 with a return on or about 2/10/14
Samer Rinehart / Grade 2 HES	To begin on or about 8/13/13 with a return on or about 9/24/13

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

B. Stipends Certificated/Licensed Staff – Basketball Camp 2013

It is recommended that the Board of Education approve the following stipend* for the basketball camp held in June 10, 2013 through June 12, 2013:

Todd Casey / Director-Counselor	7:00 a.m. – Noon	\$250.00
Patrick DiCaprio / Counselor	8:00 a.m. – Noon	\$200.00
Kevin Verde / Director-Counselor	7:00 a.m. – Noon	\$250.00

*Funding is provided by the participation fees.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

C. Resignation – Supplemental 2013/2014 School Year

It is recommended that the Board of Education accept the resignation of Brandon Decker as a paid soccer coach per his request dated May 29, 2013.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

D. Supplemental Contracts Certificated/Licensed Staff 2013/2014 School Year

It is recommended that the Board of Education approve the following supplementals:

Mens' Soccer

Nick DePompei – Varsity Assistant Coach (compensation at .10 of the BA, Step 0 for \$3,820.30)

Brandon Decker – VOLUNTEER Coach

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

E. Additional Days

It is recommended that the Board of Education approve four (4) additional days of work for Robin Coleman to complete a special project at RMS and fulfill her STRS requirement. The compensation will be at her rate for the 12/13 school year, \$424.386 per day.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

F. Summer 2013 OGT Intervention

It is recommended that the Board of Education approve the following staff members for summer OGT Intervention as noted. They will work for 13 hours total (10 hours of tutoring and 3 hours of testing per subject) at \$26.75/hour during the period June 10, 2013 through June 21, 2013.

Jack Cooper OGT Prep / Social Studies
Jack Cooper OGT Prep / Math
Russ Neubert OGT Prep / Science
Lisa Smith OGT Prep / Reading
Lisa Smith OGT Prep / Writing

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

G. Extended School Year Services 2013

It is recommended that the Board of Education approve the noted certificated/licensed personnel for ESY services as detailed in **Attachment 1**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

H. Mens' Soccer Clinic – August 9, 2013

It is recommended that the Board of Education approve the following as a coaching clinician for the August soccer clinic:

Brandon Decker \$300.00*

*Funding is provided by the participation fees.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

I. Unpaid Leave of Absence (LOA) – 2013/2014 School Year

It is recommended that the Board of Education approve an unpaid LOA for Beth Dagostino, grade 1 teacher, for the 2013 – 2014 school year per provisions in the current REA negotiated agreement.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

J. Certificated/Licensed New Hire – 2013/2014 School Year

It is recommended that the Board of Education approve the following new hire:

Jennifer DeFago School Psychologist 2/3 contract RHS PhD, Step 4 \$39,418.11*

*A .67 proration of \$58,833.00

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

Personnel – Classified

A. Change of Employment Time Effective 7/1/13 – Classified Staff Member

It is recommended that the Board of Education approve the following:

Joel Ruttig's move as an 8-hour third shift custodian at RHS to an 8-hour first shift (with modified times) custodian at RHS

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

B. Extended School Year Services 2013

It is recommended that the Board of Education approve the noted classified personnel for ESY services as detailed in **Attachment 2**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

C. Extended School Year 2013 Substitutes

It is recommended that the Board of Education approve Brenda Sampson as a substitute teacher and/or aide and Beth D'Amico as a substitute aide to be used on an as needed basis.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

D. Stipends Classified Staff – Basketball Camp 2013

It is recommended that the Board of Education approve the following stipends* for the baseball camp held June 10, 2013 through June 12, 2013:

Jason Hance / Counselor 8:00 a.m. – Noon \$200.00

*Funding is provided by the participation fees.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

E. Resignation - Supplemental Contract Summer 2013

It is recommended that the Board of Education approve the resignation of Max Wagner for the summer weight room supplemental effective June 3, 2013.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

F. Supplemental Contract Summer 2013

It is recommended that the Board of Education approve the following due to the resignation in item E. above:

Summer Weight Room

Lyle Kniep (compensation as .03 of the BA, Step 0 for \$1,146.09)

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

G. Supplemental Contract Classified Staff 2013/2014 School Year

It is recommended that the Board of Education approve the following supplementals:

Mens' Soccer

Jozsef Jakab - VOLUNTEER

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

H. Change of Compensation Rate – Auditorium Student Workers 2012/2013 School Year

It is recommended that the Board of Education approve compensation of \$8.00 per hour for the following students who served as Auditorium Technology support staff during the 2012 – 2013 school year. These workers were originally Board approved in November of 2012 at \$7.75 per hour but the change in the minimum wage in January 2013 has prompted the increase noted.

Emily Bader	Sean Nixon
Tim Bader	William Pinney
Micah Benza	Evan Sasowsky
Dominic Bucci	Jake Shoults
Sharon Caldwell	Mitchell Williams
Dan Kosich	

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

I. Mens' Soccer Clinic – August 9, 2013

It is recommended that the Board of Education approve the following as a coaching clinician for the August soccer clinic:

Jozsef Jakab \$300.00*

*Funding is provided by the participation fees.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

J. Intervention Instruction Assistant for the 2013/2014 School Year

It is recommended that the Board of Education approve Jayme Jirousek as a full-time 7-hour Intervention Instruction Assistant at RHS for the 2013 – 2014 school year with compensation at Step 0 for \$12.21 per hour.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

Student Services

A. Blick Clinic Services – 2013/2014 School Year

It is recommended that the Board of Education approve the agreement detailed in **Attachment 3** to provide listed services and/or personnel on an as needed basis for the 2013 – 2014 school year.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

B. Orientation and Mobility Services – 2013/2014 School Year

It is recommended that the Board of Education approve the agreement with Judy Harpley to provide services, consultation and in-service training to benefit a visually impaired student as detailed in **Attachment 4**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

C. Extended School Year Services 2013 – Visually Impaired

It is recommended that the Board of Education approve the agreement with Cristina Di Lullo to provide up to 25 hours of ESY services at \$55.00 per hour for a visually impaired student as detailed in **Attachment 5**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

D. Agreement with the Cleveland Clinic Center for Autism Lerner School – 2013/2014 School Year

It is recommended that the Board of Education approve the agreement with the Cleveland Clinic to provide services to four special education students as outlined in the following:

Attachment 6

Attachment 7

Attachment 8

Attachment 9

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

E. Therapy Services – PRN Therapy Services, Inc. – 2013/2014 School Year

It is recommended that the Board of Education approve the agreement with PRN Therapy Services, Inc. to provide licensed physical and/or occupational therapists and/or assistants to students on an as needed basis for the 2013/2014 school year as defined in **Attachment 10**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

Other Business

A. Job Description – Head Cook

It is recommended that the Board of Education approve the job description for the Head Cook effective with the new contract year as detailed in **Attachment 11**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

B. Summer 2013 - District Painting Crew

It is recommended that the Board of Education approve the following to do painting in the District buildings/grounds at the hourly rates listed, effective June 10, 2013:

Joe D'Amico \$8.00/hour

Robert Kisler \$8.00/hour

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

C. Amended Sub Senate Bill 165 – Social Studies

It is recommended that the Board of Education approve the Interim End of Course Exams in American History and American Government for the 2013 – 2014 school year.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

D. Student Handbooks 2013/2014 School Year

It is recommended that the Board of Education approve the student handbooks as noted:

HES **Attachment 12**

BES **Attachment 13**

RMS **Attachment 14**

RHS **Attachment 15**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

E. Resolution Accepting the Graduating Class of 2013

It is recommended that the Board of Education approve and accept the Class of 2013 as detailed in **Attachment 16**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

X. REPORTS FROM CENTRAL OFFICE TEAM

- A.** Assistant Superintendent
- B.** Director of Student Services
- C.** Coordinator of Business Services

XI. INFORMATIONAL ITEMS

- A.** There will be one meeting in July; a combination Work Session/Regular Meeting on July 9, 2013 beginning at 5:00 p.m. in the Administration Building.

XII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

The Board values and encourages public comment on educational issues. Meetings of the Board of Education are for the purpose of conducting Board business in a public setting, with the exception of Executive Sessions for specific purposes defined by law. Board of Education meetings, while held primarily in a public setting, are not designed for extensive public input. Per Board Policy, each participant is limited to five (5) minutes of speaking time.

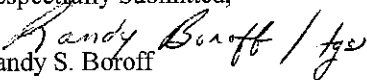
Anyone having an interest in the actions of the Board may participate during the open forum portion of the meeting. Please identify yourself to the Board President or the Superintendent prior to the meeting. Should your comments include a request for information or extended dialogue it may be necessary and more appropriate that a subsequent meeting with Board and/or Administrative representatives be scheduled to fully address issues.

The public may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. The Superintendent will advise speakers about other channels provided for Board consideration of complaints involving individuals.

At the proper time during the meeting, participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, their address and group affiliation, if any, prior to addressing the group.

XIII. ADJOURNMENT

Respectfully Submitted,


Randy S. Boff
Superintendent