

REVERE LOCAL SCHOOL DISTRICT  
Summit County, Ohio

January 20, 2015

Regular January Board of Education Meeting 6:30 p.m.

RHS Library

*The Board of Education has discussed the items listed below in the monthly Special Meeting/Work Session held prior to this Regular meeting. Each action item was reviewed, discussed and evaluated with due diligence and then placed on this agenda for the purpose of voting.*

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel
- B. Claudia Hower
- C. Tom Kelley
- D. Diana Sabitsch
- E. George Seifert

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS

BES – Lori Keaton and students will present the reading program Achieve 3000.

V. PUBLIC SPEAKS TO AGENDA ITEMS

VI. BUILDING PRINCIPALS' REPORTS

VII. TREASURER'S REPORT, Mr. David Forrest

A. Approval of Minutes

The Treasurer recommends approval of the minutes of the Special Meeting December 9, 2014 and the minutes of the Regular Meeting held December 16, 2014. See Attachment T-1 for details.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

B. Approval of Financial Report

The Treasurer recommends approval of the Financial Report for the month of December as found in Attachment T-2.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

C. Donations

The Treasurer recommends the approval, with appreciation, for the donations listed in Attachment T-3.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

D. Appropriation Adjustments

The Treasurer recommends the approval of the appropriation adjustments listed in the attached schedule be approved by the Board of Education, be it further resolved that the legal level of control be approved at the fund level.

See Attachment T-4.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

E. Purchase Order(s)

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase order(s) listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO #	Date	Vendor	Amount	Requested by
0151910	12/3/14	Ohio School Board	\$7,772.00	Central Office
0151890	12/2/14	First Merit Bank	\$1,306,164.43	Central Office

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**F. Inventory Deletion**

The Treasurer recommends that the items listed be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by Board policy by the CFO/COO.

See **Attachment T-5**.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**G. Tax Complaints – Counter Tax Complaints**

The Treasurer recommends that the Board of Education employ McGown, Markling and Whalen LPA to investigate and file both original tax complaints and counter tax complaints as pro-active steps in defending the District’s tax base.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**H. Legal Hotline Agreement – McGown, Markling and Whalen LPA**

The Treasurer recommends renewing the annual agreement for School Law Hotline Services with the above mentioned firm.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**I. Transfer – Permanent Improvement Project Reserve**

The Treasurer recommends that \$75,000.00 be transferred as below to pay for future contingencies:

From PI Fund 003/0000 to PI Fund 003/9001

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**J. Transfinder Agreement – Transportation Routing Software**

The Treasurer recommends approval of the above agreement detailed in **Attachment T-6** in the amount of \$19,695.00.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**K. AGMC Wellness Center Pool Use Agreement**

The Treasurer recommends approval of the agreement for use of the AGMC Wellness Center competition pool and related facilities as detailed in **Attachment T-7**

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**L. AGMC Pool Equipment**

The treasurer recommends the purchase of a scoreboard and related timing equipment to be purchased and installed at the Wellness Center competition pool in the amount of \$23,015 based upon the contract approved between the Board and the Wellness Center.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**M. Requests for Project Proposals**

The Board Authorizes the Treasurer to have bid specifications developed and then issue Requests for Proposals (RFP’s) for the projects listed below which are to be funded from the Permanent Improvement Fund or Building Funds with project costs as estimated below if known.

- a) Auditorium Renovation Phase II - Lighting \$140,000
- b) MS Sewer Replacement Project \$240,000
- c) Electrical Vault MS \$60,000
- d) Hot Water System MS \$50,000
- e) Hillcrest Parking Lot \$800,000
- f) Bath Elementary – Original 3 Story Section  
Classroom and Hallway/Stair Well Fire Doors \$95,000
- g) Single Phase Protection Repair or Installation \$150,000

**Total** \$1,535,000

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**N. Hourly Rate Schedule**

The Treasurer recommends that the updated hourly rate schedule detailed in **Attachment T-8** be adopted in order to comply with the new Minimum Wage rates.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**VIII. BOARD MEMBERS’ REPORTS**

- A. Finance/Audit Committee
- B. Facilities and Grounds Committee
- C. Legislative Report
- D. Cuyahoga Valley Career Center

**IX. SUPERINTENDENT'S REPORT, Mr. Randy Boroff**

**Personnel – Certificated/Licensed**

**A. Supplemental Contracts – 2014/2015 School Year**

It is recommended that the Board of Education approve the following with compensation per the current REA negotiated agreement:

**RMS Choir**

Yuliana Kvinta-Vogler

It is further recommended that the Board of Education accept the resignation of Lori Weigand as the Math Counts advisor with her replacement named below under classified supplementals.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**B. Salary Increase – Additional Education**

It is recommended that the Board of Education approve the following salary increase, prorated to the start of the second semester, per provisions of the current REA negotiated agreement:

Todd Casey / Grade 6 RMS MA+30, Step 7 \$64,372.00 (Prorated)

Elizabeth Long / Language Arts RHS BA+15, Step 5 \$50,237.00 (Prorated)

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**Personnel – Classified**

**A. Resignation for Change of Employment – Classified Employee**

It is recommended that the Board of Education approve the resignation of Steve Kover Custodian Central Office, Field House and Bus Garage to be approved as the Head Custodian at Hillcrest Elementary, a position available due to a retirement. Steve's effective date will be 1/12/15 with compensation at Step 22 for \$23.16 per hour.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**B. Resignation for Change of Employment - Classified Employee**

It is recommended that the Board of Education approve the resignation of Babet Rozek from her 1.5 hour route (Assumption/Lawrence) in order to be approved for the 3.75 hour route (Walsh/CVCA). Effective date is 1/5/15 with compensation at Step 0 for \$17.94 per hour.

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**C. Supplemental Contracts – 2014/2015 School Year**

It is recommended that the Board of Education approve the following with compensation per the current REA negotiated agreement:

**Math Counts RMS**

Meghan Slattery

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**D. Classified Substitute – 2014/2015 School Year**

It is recommended that the Board of Education approve the following to be used on an as needed basis:

Kathryn Torma Substitute Secretary Effective on or after 1/20/15

Mrs. Appel \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_ Mrs. Sabitsch \_\_\_\_\_ Mr. Seifert \_\_\_\_\_

**Student Services**

**Other Business**

**X. REPORTS FROM CENTRAL OFFICE TEAM**

A. Director of Student Services

B. Director of Curriculum and Instruction

**XI. EXECUTIVE SESSION**

A. **Personnel:** To consider the evaluation, employment and compensation of a public employee.

**XII. INFORMATIONAL ITEMS**

A. **There will be a Special Meeting February 10, 2015 in the Administration Building at 5:30 p.m.**

C. **There will be a Regular Meeting February 17, 2015 in the RHS Library at 6:30 p.m.**

**XIII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS**

*The Board values and encourages public comment on educational issues. Meetings of the Board of Education are for the purpose of conducting Board business in a public setting, with the exception of Executive Sessions for specific purposes defined by law. Board of Education meetings, while held primarily in a public setting, are not designed for extensive public input. Per Board Policy, each participant is limited to five (5) minutes of speaking time.*

*Anyone having an interest in the actions of the Board may participate during the open forum portion of the meeting. Please identify yourself to the Board President or the Superintendent prior to the meeting. Should your comments include a request for information or extended dialogue it may be necessary and more appropriate that a subsequent meeting with Board and/or Administrative representatives be scheduled to fully address issues.*

*The public may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. The Superintendent will advise speakers about other channels provided for Board consideration of complaints involving individuals.*

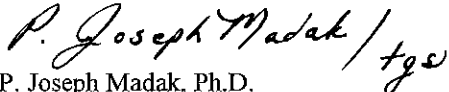
*At the proper time during the meeting, participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, their address and group affiliation, if any, prior to addressing the group.*

**XIV. PUBLIC HEARING**

To consider a change to report the school schedule to the State of Ohio in hours versus days.

**XV. ADJOURNMENT**

Respectfully Submitted,

A handwritten signature in black ink that reads "P. Joseph Madak / tge". The signature is written in a cursive style.

P. Joseph Madak, Ph.D.  
Interim Superintendent

# New Document

5:30 PM

December 9, 2014

The President, Mrs. Claudia Hower, called the meeting to order at 5:30 P.M.

**Roll Call:**

Dana Appel, Present  
Claudia Hower, Present  
Tom Kelley, Present

Diana Sabitsch, Present  
George Seifert, Absent

**READING OF NOTICE OF SPECIAL MEETING**

No action taken

**TREASURER-No Action**

**SUPERINTENDENT-No Action**

**Discussion-No Action**

- Review of Agenda for the 12/16/14 BOE Meeting

**EXECUTIVE SESSION**

Res. 15-103006 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to go into Executive Session at 5:30 P.M. to consider the evaluation, employment and compensation of public employee.

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower  
Motion Carried.

**REGULAR SESSION**

Res. 15-103007 Moved by Mrs. Appel, seconded by Mrs. Sabitsch to come out of Executive Session and return to Regular Session at 6:40 P.M.

Roll Call: Aye- Appel, Sabitsch, Kelley, Hower  
Motion Carried.

**EXECUTIVE SESSION**

Res. 15-103008 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to go into Executive Session at 8:35 P.M. to consider the evaluation, employment and compensation of public employee and to prepare for negotiations or bargaining sessions with public employees.

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower  
Motion Carried.

**REGULAR SESSION**

Res. 15-103009 Moved by Mrs. Appel, seconded by Mr. Kelley to come out of Executive Session and return to Regular Session at 9:10 P.M.

Roll Call: Aye- Appel, Kelley, Sabitsch, Hower  
Motion Carried.

**ADJOURNMENT**

Res. 15-103010 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to adjourn the meeting at 9:13 P.M.

Roll Call: Aye- Kelley, Sabitsch, Appel, Hower  
Motion carried.

Signed \_\_\_\_\_

President

Attest \_\_\_\_\_

Treasurer

Date Approved \_\_\_\_\_

The President, Mrs. Claudia Hower, called the meeting to order at 6:30 P.M.

**Roll Call:**

Dana Appel, Present                      Diana Sabitsch, Present  
Claudia Hower, Present                 George Seifert, Present  
Tom Kelley, Present

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS**

- HES-Second grade student created video-how technology is being used at Hillcrest

**PUBLIC SPEAKS TO AGENDA ITEMS**

No action taken

**BUILDING PRINCIPAL'S REPORTS**

No action taken

**TREASURER'S REPORT, Mr. David Forrest**

Approval of Minutes

Res. 15-103011 Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve the minutes of the Special Meetings held October 29, 2014, November 4, 2014, November 5, 2014, November 18, 2014 and the Regular Meeting held November 25, 2014 as detailed in Attachment T-1.

And,

Approval of Financial Report

To approve the Financial Report for the month of November as found in Attachment T-2.

And,

Donations

To approve, with appreciation, the donations listed in Attachment T-3.

And,

Purchase Orders

To authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO #	Date	Vendor	Amount	Requested by
0151883	12/2/14	Summit county ESC	\$232,001.50	Central Office
0151887	12/2/14	Summit County ESC	\$19,600.00	Central Office

And,

Inventory Deletion

To approve that the items listed be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by the Board policy by the Coordinator of Business Services and the Treasurer. See Attachment T-4.

Roll Call: Aye- Seifert, Sabitsch, Appel, Hower, Kelley  
Motion Carried.

Membership Ohio School Boards Association (OSBA)

Res. 15-103012 Moved by Mr. Kelley, seconded by Mrs. Appel to approve the renewal of their membership in the Ohio School Boards Association and related publications at an estimated cost of \$7,902.00 for membership and publications.

And,

District Support/Booster Groups

To approve that the organizations listed in Attachment T-5 be approved as District Support/Booster groups that exist solely for the purpose of supporting the Revere Local School District and be it further resolved that the District affirms that these groups remain as independent self-sustaining organizations and separate legal entities

And,

Ohio School Boards-Legal Assistance Fund

To approve the renewal of the membership in the OSBA Legal Assistance Fund at a cost of \$250.00

And,

Fund and Appropriation

To approve the Federal Grant Award Schedule as detailed in Attachment T-6.

Roll Call: Aye- Kelley, Appel, Hower, Sabitsch, Seifert  
Motion Carried.

Wellness Center-Equipment

Withdrawn

**BOARD MEMBERS' REPORTS**

- Finance & Audit Committee
- Facilities and Grounds Committee
- Legislative Report
- Cuyahoga Valley Career Center

**SUPERINTENDENT'S REPORT**

**Personnel – Certificated/Licensed**

Resignation for Retirement

Res. 15-103013 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to approve the following resignations for retirement:  
Rose Ann Kolar/School Counselor RMS Effective at the end of 14/15 School Year  
Kathy Shisler/Family and Consumer Science RMS/RHS Effective at the end of 14/15 School Year

Roll Call: Aye-Kelley, Sabitsch, Appel, Hower, Seifert  
Motion Carried.

Choral Stipend-RMS

Res. 15-103014 Moved by Mrs. Sabitsch, seconded by Mr. Seifert to approve a \$200.00 stipend for Vallorie Marsillo, Music teacher BES, for her piano accompaniment at the two RMS performances, December 10<sup>th</sup> and December 11<sup>th</sup>, 2014.

And,

Supplemental Contracts-2014/2015 School Year

To approve the following with compensation per the current REA negotiated agreement:

**STEM**

Joe Williams - RMS

Roll Call: Aye- Sabitsch, Seifert, Appel, Hower, Kelley  
Motion Carried.

Administrator contracts

Res. 15-103015 Moved by Mrs. Appel, seconded by Mr. Kelley to approve the following employment:

Phil King, Principal RHS	8/1/2015 – 7/31/2017	248 days
Judy Myers, Principal RMS	8/1/2015 – 7/31/2017	220 days
Maggie Niedzwiecki, Director of Instruction/Curriculum	8/1/2015 – 7/31/2017	248 days
Danielle Starkey, Assistant Principal RMS	8/1/2015 – 7/31/2017	204 days

And,

**Personnel-Classified**Administrator Contract

To approve the following employment:

Deanne Pastva, Supervisor of Food Services	8/1/2015 – 7/31/2017	204 days
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Roll Call: Aye-Appel, Kelley, Hower, Sabitsch, Seifert  
Motion Carried.

Supplemental Contract correction-2014/2015 School Year

Res. 15-103016 Moved by Mr. Kelley, seconded by Mrs. Sabitsch to approve a change for the following supplemental from a paid position previously approved 11/25/15 to a VOLUNTEER position:

Cheerleading

Kelly Heijnen – Grade 7

And,

Substitutes-Classified-2014/2015 School Year

To approve the following:

Christine George	Substitute Library Aide/Library Media Specialist	Effective on or after 12/17/14
Dayeshaanna Mack	Substitute Bus Driver	*

\*Effective date subject to clear fingerprint reports and obtaining a class B CDL with S and P endorsements (in progress)

And,

Classified New Hire-Transportation

To approve Scott Robertson as the contracted driver for Route A, a 4.5 hour route available due to a resignation and subsequent position shifts due to seniority. The contracted route is effective January 4, 2015.

Roll Call: aye-Kelley, Sabitsch, Appel, Hower, Seifert  
Motion Carried.

**Student Services**Service Agreement – Services for Visually Impaired – 2014/2015 School Year

Res. 15-103017 Moved by Mr. Kelley, seconded by Mrs. Appel to approve the agreement with the Educational Service Center of Cuyahoga County to provide specific services as noted to two (2) Special Education students. See **Attachment 1**.

And,

Service Agreement – Positive Education Program – 2014/2015 School Year

To approve the agreement with the Educational Service Center of Cuyahoga County to provide services for a student in a day treatment center (typical level) as needed for the 2014 – 2015 school year. See **Attachment 2**.

Roll Call: aye- Kelley, Appel, Hower, Sabitsch, Seifert  
Motion Carried.

**Other Business**NEOLA Policies – New, Revised, Replacement or Deletion – Second Reading and Adoption

Res. 15-103018 Moved by Mrs. Sabitsch, seconded by Mr. Seifert to approve and adopt, as a second reading, the policies listed below as **Attachment 3**:

Revised Policy 1422 / Administration / Nondiscrimination and Equal Employment Opportunity / 12 pages
Revised Policy 1530 / Administration / Evaluation of Principals and Other Administrators / 5 pages
New Policy 1619.01 / Administration / Privacy Protections of Self-Funded Group Health Plans / 2 pages
New Policy 1619.02 / Administration / Privacy Protections of Fully Insured Group Health Plans / 3 pages
Revised Policy 1623 / Administration / Section 504/ADA Prohibition against Disability Discrimination in Employment / 9 pages
Revised Policy 2210 / Program / Curriculum Development / 3 pages
Revised Policy 2260 / Program / Nondiscrimination and Access to Equal Opportunity / 16 pages
Revised Policy 2260.01 / Program / Section 504/ADA Prohibition Against Discrimination Based on Disability / 10 pages

Delete Policy 2423 / Program / School-To-Work Program / 2 pages  
 Revised Policy 2430 / Program / District-Sponsored Clubs and Activities / 5 pages  
 Revised Policy 2430.02 / Program / Participation of Community/STEM School Students in Extra-Curricular Activities / 3 pages  
 Revised Policy 2510 / Program / Adoption of Textbooks / 2 pages  
 Revised Policy 2520 / Program / Selection of Instructional Materials and Equipment / 1 page  
 Revised Policy 5223 / Program / Released Time for Religious Instruction / 3 pages  
 Revised Policy 3215 / Professional Staff / Use of Tobacco on School Premises / 1 page  
 Revised Policy 3419.01 / Professional Staff / Privacy Protections of Self-Funded Group Health Plans / 3 pages  
 Revised Policy 3419.02 / Professional Staff / Privacy Protections of Fully Insured Group Health Plans / 3 pages  
 Revised Policy 3123 / Professional Staff / Section 504/ADA Prohibition Against Disability Discrimination In Employment / 9 pages  
 Revised Policy 3122 / Professional Staff / Privacy Protections of Fully Insured Group Health Plans / 3 pages  
 Revised Policy 3220 / Professional Staff / Nondiscrimination and Equal Employment Opportunity / 13 pages  
 Revised Policy 4122 / Classified Staff / Nondiscrimination and Equal Employment Opportunity / 13 pages  
 Revised Policy 4123 / Classified Staff / Section 504/ADA Prohibition Against Disability Discrimination In Employment / 9 pages  
 Revised Policy 4215 / Classified Staff / Use of Tobacco on School Premises / 1 page  
 Revised Policy 4419.01 / Classified Staff / Privacy Protections of Self-Funded Group Health Plans / 4 pages  
 Revised Policy 4419.02 / Classified Staff / Privacy Protections of Fully Insured Group Health Plans / 3 pages  
 Revised Policy 5330 / Students / Use of Medications / 4 pages  
 Revised Policy 5512 / Students / Use of Tobacco on School Premises / 1 page  
 New Policy 5330.02 / Students / Procurement and Use of Epinephrine Auto Injectors in Emergency Situations / 2 pages  
 New Policy 5336 / Students / Care of Students with Diabetes / 5 pages  
 Revised Policy 5830 / Students / Student Fund Raising / 3 pages  
 New Policy / Finances / System of Accounting / 4 pages  
 Revised Policy / Property / 7540.04 / Staff Education Technology Acceptable Use and Safety / 6 pages  
 Revised Policy / Property / 7540.03 / Student Education Technology Acceptable Use and Safety / 6 pages  
 Revised Policy 7540.02 / Property / District Web Page / 3 pages  
 Revised Policy 8210 / Operations / School Calendar / 2 pages  
 New Policy 8325 / Operations / receiving Legal Documents / 2 pages  
 Revised Policy 8330 / Operations / Student Records / 12 pages  
 Revised Policy 8400 / Operations / School Safety / 7 pages  
 Revised Policy 8660 / Operations / Incidental Transportation of Students by Private Vehicle / 2 pages  
 Revised Policy 9211 / Relations / District Support Organizations / 3 pages

Roll Call: Aye-Sabitsch, Seifert, Appel, Hower, Kelley  
 Motion Carried.

District School Calendar-2015/2016 School Year

Res. 15-103019 Moved by Mr. Kelley, seconded by Mr. Seifert approve the District calendar for 2015/2016 as detailed in Attachment 4.

Roll Call: Aye- Kelley, Seifert, Appel, Hower  
 No- Sabitsch  
 Motion Carried.

Change of Educational Service Center Affiliation

Res. 15-103020 Moved by Mr. Seifert, seconded by Mr. Kelley to approve as authorized in Ohio Revised Code issuing notice to the Summit County Educational Service Center (SCESC) that the Revere Local School District intends to terminate the agreement with the SCESC for all services effective June 30, 2015 as detailed in Attachment 5.

Roll Call: Aye-Seifert, Kelley, Appel, Hower, Sabitsch  
 Motion Carried.

Affiliation with the Cuyahoga County Educational Service Center  
 Withdrawn

Appointment to Cuyahoga Valley Career Center Board

Res. 15-103021 Moved by Mrs. Appel, seconded by Mrs. Sabitsch whereas the Cuyahoga Valley Career Center (CVCC) has a vacancy on its Board; and

Whereas the Revere Local School District is a member of the Cuyahoga Valley Career Center JVSD and is authorized by the CVCC "plan" on file with the State Board of Education to appoint an individual to fill the vacancy and has reviewed the statutory requirements for making the appointment including those in Ohio Revised Code 3311.19 (as amended), the Revere Local School District appoints Claudia Hower to the CVCC Board for a three (3) year term of office to commence on January 1, 2015 and expire on December 31, 2017.

Roll Call: Aye- Appel, Sabitsch, Hower, Kelley, Seifert  
 Motion Carried.

**REPORTS FROM CENTRAL OFFICE TEAM**

Director of Student Services  
 Director of Curriculum and Instruction

**INFORMATIONAL ITEMS**

- There will be an Organizational Meeting on January 13, 2015 beginning at 5:30 P.M. in the Administration Building.
- There will be a Special Meeting on January 13, 2015 following the Organizational meeting in the Administration Building.
- The Regular January Meeting will be announced after adoption at the Organizational Meeting.

**CONCERNS OF THE PUBLIC AND COMMUNITY  
ANNOUNCEMENTS –No action taken**

**ADJOURNMENT**

Res. 15-103022 Moved by Mrs. Sabitsch, seconded by Mr. Kelley to adjourn the meeting at 8:18 P.M.

Roll Call: Aye- Sabitsch, Kelley, Appel, Hower, Seifert  
Motion carried.

Signed \_\_\_\_\_  
President

Attest \_\_\_\_\_  
Treasurer

Date Approved \_\_\_\_\_

# New Document

DECEMBER 31, 2014

# Financial Report



**Revere Local School District**

**David R. Forrest  
Treasurer**

# FINANCIAL REPORTS - Index

For Month of December 2014

	Schedule
<b>Cash Reconciliation Report</b> .....	A
<ul style="list-style-type: none"><li>• Presents ending cash position for the District for all funds combined, investments and other required reconciliation transactions needed to balance monthly financial activity.</li></ul>	
<b>Financial Report by Fund</b> .....	B
<ul style="list-style-type: none"><li>• A report listing all individual funds established by the District. Information summarized includes receipts, expenditures, and ending cash balances on a month to date and fiscal year to date basis for each fund.</li></ul>	
<b>SM-2</b> .....	C
<ul style="list-style-type: none"><li>• Financial summary of the General Fund comparing budgeted revenues and expenditures to actual.</li></ul>	
<b>Permanent Improvement Fund Report</b> .....	D
<ul style="list-style-type: none"><li>• Financial summary by month of all activity on the PI Fund.</li></ul>	
<b>Food Service Report</b> .....	E
<ul style="list-style-type: none"><li>• Consolidated summary by month of the food service operation for all four school buildings.</li></ul>	

**FISCAL 2015  
December 2014 Month End Report  
Cash Reconciliation Report**

<i>Total Fund Balance</i>	<u>\$23,183,571.01</u>
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*Gross Depository Bank Balances:*

1) First Merit Business Checking Account	\$1,003,618.32
2) First Merit Payroll Account	\$0.00
3) Frist Merit Business Savings	\$242.32

*Investments*

First Merit Sweep Account	\$16,320,000.00
A.P.Y. 0.050%	
Star Bank at 0.04%	\$103.95
TriState Capital Bank	\$0.00
CD-Tri State Capital - matures 3/19/15 .45%	\$2,018,993.22
CD-Tri State Capital - matures 3/26/15 .45%	\$1,015,536.99
CD-Tri State Capital - matures 2/19/15 .40%	\$2,018,006.47
CD-Tri State Capital - matures 4/9/15 .45%	\$1,011,004.49
	<u>Total</u> <u>\$22,383,645.12</u>

*Cash in Transit to Depository*

*Petty Cash Balances:*

Building Principals	\$400.00
Athletic Director	\$100.00
Bus Garage	\$100.00
Treasurer's Office	\$200.00
Sub-total Petty Cash	<u>\$800.00</u>

<i>Change Funds</i>	\$0.00
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<i>Total</i>	<u>\$23,388,305.76</u>
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<i>Outstanding Checks</i>	(\$205,097.75)
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*Adjustments*

Adjustments	<u>\$363.00</u>
	\$363.00

<i>Adjusted Total</i>	<u>\$23,183,571.01</u>
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<i>Cash on Hand (unrecorded and undeposited)</i>	\$0.00
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Fund #	Fund Description	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code
001 0000	GENERAL FUND						
	18,547,472.68	326,279.43	16,885,157.60	2,564,391.15	17,362,253.81	18,070,376.47	1,950,765.31 16,119,611.16
002 0000	BOND RETIREMENT						
	767,482.59	0.00	597,623.99	1,263,532.16	1,272,149.63	92,956.95	0.00 92,956.95
002 9012	Bond Debt Service QSCB						
	70,964.30	0.00	76,850.37	0.00	76,850.37	70,964.30	0.00 70,964.30
003 0000	PERMANENT IMPROVEMENT FUND						
	3,196,035.20	0.00	742,523.68	309,488.00	963,798.55	2,974,760.33	1,712,397.33 1,262,363.00
003 9001	PERMANENT IMPROVEMENT RESERVE FUNDS						
	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0.00 300,000.00
004 0000	BUILDING FUND						
	7,642.86	37.89	224.85	0.00	0.00	7,867.71	0.00 7,867.71
004 9001	Building Fund - Sale of Richfield						
	92,087.50	0.00	0.00	0.00	0.00	92,087.50	0.00 92,087.50
004 9002	Building Fund - Sale of Hametown Property						
	768,156.09	0.00	0.00	0.00	0.00	768,156.09	0.00 768,156.09
004 9012	BUILDING FUND - HB 264						
	1,300.00	0.00	0.00	0.00	0.00	1,300.00	0.00 1,300.00
004 9098	BUILDING FUND - PROPERTY SALE						
	22,765.90	0.00	0.00	0.00	0.00	22,765.90	0.00 22,765.90
006 0000	FOOD SERVICES						
	16,475.53	65,521.45	452,901.47	66,565.95	401,848.76	67,528.24	71,639.95 4,111.71-
007 9000	BANQUET FUND						
	1,121.51	0.00	0.00	0.00	0.00	1,121.51	0.00 1,121.51
007 9306	SENIOR MEMORIAL FUND						
	2,574.69	0.00	0.00	0.00	2,000.00	574.69	0.00 574.69
007 9310	PAPPANO MEMORIAL SCHOLARSHIP FUND						
	4,000.00	0.00	0.00	0.00	750.00	3,250.00	0.00 3,250.00
007 9311	THE ERIC MORANT MEMORIAL FUND						
	3,420.00	0.00	0.00	0.00	750.00	2,670.00	0.00 2,670.00
007 9355	LUEPTOW ART FUND						
	223.13	500.00	500.00	0.00	223.13	500.00	0.00 500.00

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Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
007 9370	PAULETT MEMORIAL SCHOLARSHIP FUND						
1,719.00	0.00	0.00	0.00	1,500.00	219.00	0.00	219.00
007 9382	MICHAEL LUKITY MEMORIAL FUND						
782.02	0.00	0.00	0.00	0.00	782.02	0.00	782.02
007 9383	TOTTEN TEAM SCHOLARSHIP						
1,000.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
007 9387	BANAS CHEERLEADING SCHOLARSHIP						
500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00
007 9388	Teacher Excellence Award						
2,009.31	0.00	0.00	0.00	0.00	2,009.31	340.00	1,669.31
007 9389	The Christenson Foundation Robert Gilbert II						
3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00
007 9390	WALKER FINE ARTS SCHOLARSHIP						
1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
007 9391	PATRICK ALFIERI LIVES SCHOLARSHIP FUND						
32,248.82	6,350.00	6,350.00	0.00	3,000.00	35,598.82	0.00	35,598.82
007 9392	The Jennifer Lyn Mears Library Memorial Fund						
950.00	0.00	0.00	0.00	0.00	950.00	0.00	950.00
007 9393	Express Employment Professional Scholarship						
750.00	0.00	0.00	0.00	750.00	0.00	0.00	0.00
007 9394	JAMES BENNETT WASHINGTON DC MEMORIAL FUND						
841.00	0.00	0.00	0.00	0.00	841.00	0.00	841.00
007 9395	Bath Business Association Scholarship Fund						
500.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
007 9396	Ted R. Munsey Memorial Scholarship						
0.00	50.00	5,270.00	0.00	500.00	4,770.00	0.00	4,770.00
008 9360	MYRON WINDER SCHOLARSHIP						
17,161.33	0.73	4.34	0.00	0.00	17,165.67	0.00	17,165.67
009 9100	UNIFORM SCHOOL SUPPLIES - BATH SCHOOL						
40,511.24	160.00	12,660.00	0.00	3,354.70	49,816.54	0.00	49,816.54
009 9200	UNIFORM SCHOOL SUPPLIES - HILLCREST SCHOOL						
26,327.56	400.00	24,780.00	0.00	10,756.17	40,351.39	2,276.54	38,074.85

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Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
009 9400	UNIFORM SCHOOL SUPPLIES - MIDDLE SCHOOL						
315.12	323.50	26,728.50	0.00	22,810.38	4,233.24	1,279.98	2,953.26
009 9500	UNIFORM SCHOOL SUPPLIES - HIGH SCHOOL						
3,194.33	1,709.75	68,958.77	1,333.62	40,654.04	31,499.06	6,629.60	24,869.46
012 0000	ADULT EDUCATION						
973.25	0.00	0.00	0.00	0.00	973.25	0.00	973.25
014 0000	SPECIAL ROTARY FUND						
6,112.12	0.00	0.00	0.00	0.00	6,112.12	0.00	6,112.12
018 9100	PUBLIC SCHOOL SUPPORT - BATH SCHOOL						
24,040.89	4,931.91	15,908.96	163.25	3,708.79	36,241.06	35,853.72	387.34
018 9200	PUBLIC SCHOOL SUPPORT - HILLCREST SCHOOL						
33,594.40	65.65	6,726.34	267.72	9,587.25	30,733.49	906.93	29,826.56
018 9400	PUBLIC SCHOOL SUPPORT - MIDDLE SCHOOL						
45,695.39	121.73	3,519.65	764.29	5,121.38	44,093.66	2,023.59	42,070.07
018 9500	PUBLIC SCHOOL SUPPORT - HIGH SCHOOL						
10,656.68	332.25	7,521.75	1,765.85	9,851.56	8,326.87	3,339.89	4,986.98
019 9204	CHAMBER GRANT						
393.58	0.00	0.00	0.00	0.00	393.58	0.00	393.58
022 0000	DISTRICT AGENCY FUND - UNCLAIMED MONEY						
4,575.28	278.00	278.00	0.00	0.00	4,853.28	0.00	4,853.28
024 0000	EMPLOYEE BENEFITS, SELF-INSURANCE						
99.63	1,901.32	11,410.34	4,254.78	22,390.74	10,880.77-	10,537.11	21,417.88-
026 9001	EMPLOYEE BENEFITS: MEDICAL/DENTAL						
6,158.84	329,209.92	2,017,961.68	376,938.24	2,017,560.60	6,559.92	407.86	6,152.06
026 9002	FLEXIBLE SPENDING PLAN						
24,360.72	5,669.90	34,019.40	2,482.32	38,226.13	20,153.99	12,938.12	7,215.87
026 9003	EMPLOYEE HEALTH CARE						
134,949.44	0.00	0.00	11,230.00	15,718.26	119,231.18	0.00	119,231.18
200 9212	CLASS OF 2012						
1,000.00	0.00	0.00	0.00	38.50	961.50	0.00	961.50
200 9213	CLASS OF 2013						
19,196.65	0.00	0.00	0.00	5,625.00	13,571.65	0.00	13,571.65

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts		Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
200 9214	CLASS OF 2014							
2,994.07	0.00		30.00	0.00	0.00	3,024.07	0.00	3,024.07
200 9215	CLASS OF 2015							
2,812.07	655.00		4,062.00	0.00	2,020.00	4,854.07	0.00	4,854.07
200 9216	CLASS OF 2016							
1,602.66	300.00		300.00	0.00	0.00	1,902.66	0.00	1,902.66
200 9217	CLASS OF 2017							
1,670.63	878.17		3,604.81	1,333.35	1,333.35	3,942.09	0.00	3,942.09
200 9218	CLASS OF 2018							
500.00	0.00		622.25	0.00	0.00	1,122.25	0.00	1,122.25
200 9317	NATIONAL HONOR SOCIETY							
7,597.56	0.00		0.00	0.00	2,188.50	5,409.06	85.00	5,324.06
200 9318	LANTERN							
842.19	0.00		0.00	0.00	0.00	842.19	511.00	331.19
200 9320	MIDDLE SCHOOL STUDENT COUNCIL							
3,853.08	0.00		0.00	0.00	193.54	3,659.54	679.56	2,979.98
200 9321	HIGH SCHOOL STUDENT COUNCIL							
8,303.63	550.00		10,111.18	595.65	5,277.99	13,136.82	2,350.42	10,786.40
200 9322	REVERE PLAYERS							
29,157.26	0.00		10,953.00	5,918.33	8,208.36	31,901.90	11,256.54	20,645.36
200 9323	YEARBOOK							
6,022.70	955.00		7,757.50	0.00	0.00	13,780.20	0.00	13,780.20
200 9350	INSTRUMENTAL MUSIC							
289.10	0.00		0.00	0.00	0.00	289.10	0.00	289.10
200 9365	ART CLUB							
1,302.61	0.00		0.00	0.00	259.60	1,043.01	0.00	1,043.01
200 9370	NATIONAL ART HONOR SOCIETY							
1,091.45	220.00		220.00	0.00	276.87	1,034.58	280.00	754.58
200 9375	CHESS CLUB							
181.12	195.00		195.00	0.00	0.00	376.12	10.00	366.12
200 9380	KEY CLUB							
3,367.98	89.00		606.00	537.87	835.47	3,138.51	122.06	3,016.45

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Fund #	Fund Description	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code		
200 9390	INTERNATIONAL CLUB	1,063.26	0.00	30.12	132.95	930.31	201.66	728.65	
200 9395	PROJECT LOVE	1,476.42	0.00	927.60	0.00	1,200.00	1,204.02	0.00	1,204.02
200 9400	MARKETING EDUCATION	2.58	0.00	0.00	0.00	2.58	0.00	2.58	
300 0000	NON-STUDENT MANAGEMENT FUND	120.00	0.00	0.00	0.00	120.00	0.00	120.00	
300 920A	ATHLETICS - #300 NON-STUDENT MANAGEMENT FUND	31,567.54	4,000.47	97,861.05	10,967.36	87,475.19	41,953.40	26,647.15	15,306.25
300 9230	CHORAL	1,501.65	0.00	0.00	0.00	1,501.65	0.00	1,501.65	
300 9330	C.A.R.E.	92.12	0.00	0.00	0.00	92.12	92.12	0.00	
300 9501	FOOTBALL	3,548.15	425.00	12,582.00	1,714.82	15,124.86	1,005.29	313.25	692.04
300 9502	VOLLEYBALL	3,124.70	125.00	3,560.45	86.71	2,830.22	3,854.93	126.00	3,728.93
300 9503	BOYS SOCCER	8,564.01	850.00	3,462.00	1,695.00	6,580.59	5,445.42	1,125.00	4,320.42
300 9504	GIRLS SOCCER	5,382.11	200.00	2,285.61	80.16	5,121.72	2,546.00	342.01	2,203.99
300 9505	BOYS TENNIS	1,337.99	900.00	975.00	0.00	172.89	2,140.10	161.36	1,978.74
300 9506	GIRLS TENNIS	5,146.07	700.00	1,659.98	120.00	1,513.28	5,292.77	176.00	5,116.77
300 9507	WRESTLING	1,953.96	2,035.00	9,415.00	0.00	934.40	10,434.56	6,189.72	4,244.84
300 9508	CHEERLEADING	5,894.73	0.00	0.00	0.00	1,138.70	4,756.03	856.00	3,900.03
300 9509	BOYS BASKETBALL	10,901.29	750.00	16,999.00	1,159.16	10,738.75	17,161.54	6,985.60	10,175.94

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Fund #	Fund Description	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code	
300 9510	GIRLS BASKETBALL 1,345.24	950.00	5,684.00	3,105.00	3,905.00	3,124.24	2,435.89	688.35
300 9511	BOYS GOLF 262.53	0.00	0.00	347.26	347.26	84.73-	0.00	84.73-
300 9513	BASEBALL 3,257.08	500.00	500.00	628.70	3,040.74	716.34	895.00	178.66-
300 9514	SOFTBALL 3,702.33	725.00	1,930.00	30.00	297.00	5,335.33	1,793.29	3,542.04
300 9515	SWIMMING 1,810.29	810.00	873.00	2,467.51	2,992.94	309.65-	2,125.26	2,434.91-
300 9517	CROSS COUNTRY 733.84	350.00	2,006.00	210.96	1,904.96	834.88	100.00	734.88
300 9519	BOYS TRACK 1,346.26	275.00	425.00	344.00	398.30	1,372.96	0.00	1,372.96
300 9520	GIRLS TRACK 130.85	275.00	275.00	155.00	255.00	150.85	129.00	21.85
300 9521	BOYS LACROSSE 4,391.50	0.00	0.00	0.00	2,487.50	1,904.00	0.00	1,904.00
300 9522	GIRLS LACROSSE 2,203.03	0.00	0.00	0.00	247.97	1,955.06	0.00	1,955.06
300 9524	DANCE TEAM 2,011.44	200.00	200.00	0.00	0.00	2,211.44	557.55	1,653.89
300 9525	OHSА TOURNAMENTS 2,501.19	472.00	22,096.00	1,985.72	16,438.89	8,158.30	85.75	8,072.55
300 9526	ROBOTICS 801.93	430.00	8,424.00	73.50	117.74	9,108.19	0.00	9,108.19
401 9213	AUX. SERVICES-OLD TRAIL 0.04	0.00	0.00	0.00	0.00	0.04	0.00	0.04
401 9214	AUX. SERVICES-OLD TRAIL 36,755.05	0.00	0.00	0.00	29,894.81	6,860.24	0.00	6,860.24
401 9215	AUX. SERVICES-OLD TRAIL 0.00	2.54	178,706.36	18,851.14	135,218.74	43,487.62	133,849.67	90,362.05-

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Fund #	Fund Description	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code		
451 9215	OHIO K-12 NETWORK	0.00	3,600.00	0.00	0.00	3,600.00	0.00	3,600.00	
516 9214	IDEA SPECIAL ED- PART B (7/1/13-6/30/14)	31,048.57	0.00	52,311.37	0.00	83,359.94	0.00	0.00	
516 9215	IDEA Part B- (7/1/14-6/30/15)	0.00	0.00	75,730.60	22,292.24	89,168.96	13,438.36-	13,438.36-	
516 9314	PARENT MENTOR -(7/1/13-6/30/14)	41.07	0.00	0.00	0.00	41.07	0.00	41.07	
516 9315	PARENT MENTOR -(7/1/14/6/30/15)	0.00	0.00	0.00	2,918.01	9,662.44	9,662.44-	19,567.67-	
572 9202	TITLE I - FY02	1,459.42	0.00	0.00	0.00	1,459.42	0.00	1,459.42	
572 9214	TITLE I - FY2014 (7/1/13-6/31/14)	10,111.37	0.00	16,795.71	0.00	26,822.47	84.61	84.61	
572 9215	TITLE I - FY2015 (7/1/14-6/30/15)	0.00	0.00	55,001.06	18,399.33	71,884.18	16,883.12-	1,713.14	18,596.26-
573 9200	TITLE VI (CHAPTER 2)-FY00	124.89	0.00	0.00	0.00	124.89	0.00	124.89	
584 9201	DRUG FREE GRANT - FY01	10.56	0.00	0.00	0.00	10.56	0.00	10.56	
590 9214	TITLE IIA - FY2014 (7/1/13-6/30/14)	1,821.00	0.00	1,821.00-	0.00	0.00	0.00	0.00	
590 9215	TITLE IIA - FY2015 (7/1/14-6/30/15)	0.00	0.00	19,046.90	5,618.76	22,475.04	3,428.14-	0.00	3,428.14-
GRAND TOTALS:									
		24,505,472.75	763,660.61	21,628,853.12	4,704,842.99	22,950,754.86	23,183,571.01	4,023,436.16	19,160,134.85

## FORM SM-2

DATE: 01/05/2015  
TIME: 15:45:40OHIO DEPARTMENT OF EDUCATION - OFFICE OF SCHOOL MANAGEMENT ASSISTANCE  
ANNUAL SPENDING PLAN (CURRENT OPERATION - GENERAL FUND ONLY - O.R.C. 5705.391)

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SCHOOL DISTRICT: REVERE LSD - 050054

IRN # 050054 COUNTY: Summit  
Revere LSD December 2014

FISCAL YEAR: 2015 MONTH: 12

	MONTHLY ESTIMATE	MONTHLY ACTUAL	MONTHLY DIFFERENCE	FISCAL YTD ESTIMATE	FISCAL YTD ACTUAL	FISCAL YTD DIFFERENCE
<b>REVENUES</b>						
01.010 General Property (Real Estate)	0	0	0	13,230,937	13,030,937	200,000-
01.020 Tangible Personal Property Tax	0	0	0	0	0	0
01.030 Income Tax	0	0	0	0	0	0
01.035 Unrestricted Grants-in-Aid	180,000	182,817	2,817	1,315,943	1,207,504	108,439-
01.040 Restricted Grants-in-Aid	0	210	210	10,000	136,234	126,234
01.045 Restricted Grants-in-Aid - SFSF	0	0	0	0	0	0
01.050 Property Tax Allocation	0	0	0	1,845,000	1,859,177	14,177
01.060 All Other Operating Revenue	50,000	142,865	92,865	570,000	556,656	13,344-
01.070 Total Revenue	230,000	325,892	95,892	16,971,880	16,790,508	181,372-
<b>OTHER FINANCING SOURCES</b>						
02.010 Proceeds from Sale of Notes	0	0	0	0	0	0
02.020 State Emergency Loans & Advancements (Approved)	0	0	0	0	0	0
02.040 Operating Transfers-In	0	0	0	0	0	0
02.050 Advances-In	0	0	0	17,000	17,000	0
02.060 All Other Financing Sources	23,043	388	22,655-	50,000	77,653	27,653
02.070 Total Other Financing Sources	23,043	388	22,655-	67,000	94,653	27,653
02.080 Total Revenues and Other Financing Sources	253,043	326,280	73,237	17,038,880	16,885,161	153,719-
<b>EXPENDITURES</b>						
03.010 Personal Services	1,420,000	1,443,001	23,001	9,282,957	9,425,033	142,076
03.020 Employees' Retirement/Insurance Benefits	575,000	550,458	24,542-	3,552,598	3,419,369	133,229-
03.030 Purchased Services	300,000	450,227	150,227	2,736,878	2,769,718	32,840
03.040 Supplies and Materials	685,000	38,546	646,454-	1,207,382	436,344	771,038-
03.050 Capital Outlay	20,000	28,206	8,206	503,713	394,242	109,471-
03.060 Intergovernmental	0	0	0	0	0	0
04.010 Debt Service: All Principal (Historical)	0	42,635	42,635	0	42,635	42,635
04.020 Debt Service: Principal - Notes	0	0	0	0	0	0
04.030 Debt Service: Principal - State Loans	0	0	0	0	0	0
04.040 Debt Service: Principal - State Advancements	0	0	0	0	0	0
04.050 Debt Service: Principal - HB 264 Loans	0	0	0	0	430,102	430,102
04.055 Debt Service: Principal - Other	0	0	0	0	0	0
04.060 Debt Service: Interest and Fiscal Charges	0	0	0	0	6,052	6,052
04.300 Other Objects	225,000	11,318	213,682-	477,822	240,759	237,063-
04.500 Total Expenditures	3,225,000	2,564,391	660,609-	17,761,350	17,164,254	597,096-
<b>OTHER FINANCING USES</b>						
05.010 Operating Transfers - Out	0	0	0	0	48,000	48,000
05.020 Advances - Out	0	0	0	150,000	150,000	0
05.030 All Other Financing Uses	0	0	0	0	0	0
05.040 Total Other Financing Uses	0	0	0	150,000	198,000	48,000
05.050 Total Expenditure and Other Financing Uses	3,225,000	2,564,391	660,609-	17,911,350	17,362,254	549,096-
06.010 Excess Rev & Oth Financing Sources over (under) Exp &	2,971,957-	2,238,111-	733,846	872,470-	477,093-	395,377
07.010 Beginning Cash Balance	20,646,960	20,308,491	338,469-	18,547,473	18,547,473	0
07.020 Ending Cash Balance	17,675,003	18,070,380	395,377	17,675,003	18,070,380	395,377
08.010 Outstanding Encumbrances	2,100,000	1,950,765	149,235-	2,100,000	1,950,765	149,235-

FY2015							
REVERE LOCAL SCHOOL DISTRICT							
PERMANENT IMPROVEMENT - FUND #003							
Monthly Cash Flow Spending Plan Report							
	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
BEGINNING BALANCE	\$3,196,035.20	\$3,172,306.71	\$3,466,090.86	\$3,330,086.20	\$3,453,752.24	\$3,284,248.33	
Real Estate Taxes	\$150,000.00	\$350,000.00	\$66,544.80				\$566,544.80
General Property - Public Utilities			\$18,262.28				\$18,262.28
Tangible Personal Property							\$0.00
Other Local Taxes - Trailer Tax			\$300.52				\$300.52
Donations to Turf Initiative							\$0.00
Rollback and Homestead-Manufactured				\$73.81			\$73.81
Rollback and Homestead				\$157,004.20			\$157,004.20
Manufactured Home - Exemption				\$338.07			\$338.07
Tangible Personal Property Tax Loss							\$0.00
Electric Deregulation Property Tax Rep							\$0.00
Property Tax Replacement							\$0.00
Cuyahoga Val. Nat'l Park In-Lieu-Of							\$0.00
Transfers in							\$0.00
<b>TOTAL RECEIPTS</b>	<b>\$150,000.00</b>	<b>\$350,000.00</b>	<b>\$85,107.60</b>	<b>\$157,416.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$742,523.68</b>
EXPENDITURES							
	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
RHS Portable Lab Server							\$0.00
Instructional Equipment RMS 007					\$562.24		\$562.24
Instructional Equipment RHS					\$15,000.00		\$15,000.00
Instructional Equipment 600 01							\$0.00
Other Fiscal Services-Aud/Treas Fees			\$7,928.26	\$522.21			\$8,450.47
Delinquent Land Tax-1999							\$0.00
New Equipment - Fingerprinting							\$0.00
Business Support Services Vehicles							\$0.00
Care/Upkeep of Buildings RHS							\$0.00
Care/Upkeep of Buildings-Elect. Upgrade							\$0.00
Repair/Maintenance-Bath	\$9,645.00	\$47,114.12			\$9,790.77		\$66,549.89
Repair/Maintenance-Hillcrest			\$2,700.00				\$2,700.00
Repair/Maintenance-RMS			\$125,050.00				\$125,050.00
Repair/Maintenance-RMS 001							\$0.00
Repair/Maintenance-RHS			\$85,046.00	\$25,234.00	\$108,212.22		\$218,492.22
Repair/Maintenance - Athletic Field							\$0.00
Repair/Maintenance-District							\$0.00
Care/Upkeep Bldgs - Repairs	\$4,293.49				\$34,908.00	\$309,488.00	\$348,689.49
New Equipment - RHS							\$0.00
Equipment-Bath							\$0.00
Equipment-Hill		\$9,101.73					\$9,101.73
Equipment-RMS			\$388.00		\$631.68		\$1,019.68
Equipment-RHS					\$399.00		\$399.00
Equipment-Central				\$7,993.83			\$7,993.83
Security Equipment - Bath							\$0.00
Security Equipment - Hillcrest							\$0.00
Equipment - District Security System							\$0.00
Equipment-Pupil Transportation							\$0.00
Pupil Transportation - School Bus	\$159,790.00						\$159,790.00
Equipment Data Processing Service							\$0.00
Office Services Equipment-RHS							\$0.00
Office Services Equipment-District							\$0.00
Site Improvements Replacement-Rich							\$0.00
Arch/Eng. Services RHS Athletic Fields							\$0.00
Building Improvement - RHS							\$0.00
Building Improvement Services-Bus Garage							\$0.00
Bond Retirement School Impr. Note							\$0.00
Bond Retirement Impr. Note-Interest							\$0.00
Site Acquisition Services							\$0.00
Transfers Out							\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$173,728.49</b>	<b>\$56,215.85</b>	<b>\$221,112.26</b>	<b>\$33,750.04</b>	<b>\$169,503.91</b>	<b>\$309,488.00</b>	<b>\$963,798.55</b>
ENDING BALANCES	\$3,172,306.71	\$3,466,090.86	\$3,330,086.20	\$3,453,752.24	\$3,284,248.33	\$2,974,760.33	
ENCUMBRANCES	\$978,193.72	\$2,429,257.61	\$2,218,860.51	\$2,172,205.24	\$2,021,509.46	\$1,712,397.33	
UNENCUMBERED BAL	\$2,194,112.99	\$1,036,833.25	\$1,111,225.69	\$1,281,547.00	\$1,262,738.87	\$1,262,363.00	

**REVERE LOCAL SCHOOLS FOOD SERVICE ENTERPRISE-FUND #006**

Monthly Cash Flow Spending Plan Report

**INCOME**

<b>BEGINNING BALANCES</b>	\$16,475.53	(\$24,150.39)	(\$38,618.02)	(\$13,515.93)	\$53,335.78	\$68,572.74	
Interest Earnings							
Student Lunch Sales	\$265.30	\$44,182.74	\$55,739.73	\$63,025.20	\$47,367.05	\$42,380.28	(NOTE: OCT Does not include cash revenue of \$363.85)
Student A-La-Carte Sales		\$1,974.60	\$11,937.57		\$22,632.14	\$9,702.17	(NOTE: OCT Does not include cash revenue of \$13,194.93)
Student Milk Sales		\$61.50	\$708.00		\$1,278.00	\$467.00	(NOTE: OCT Does not include cash revenue of \$771.00)
Adult Lunch Sales		\$114.30	\$1,314.77		\$2,888.12		(NOTE: OCT Does not include cash revenue of \$1,470.50)
Catering - Bath							
Catering - Hillcrest							
Catering - RMS							
Catering - RHS					\$3,329.92	\$460.16	\$252.93
Miscellaneous							
Vending Commissions - RMS		\$13.11	\$161.40	\$73.25	\$209.00	\$21.00	\$21.00
Vending Commissions - RHS	\$19.69		\$178.71	\$260.57	\$226.97	\$208.00	\$208.00
State Subsidy						\$326.73	\$326.73
Federal Subsidy				\$14,807.14	\$14,103.08	\$11,152.50	\$11,152.50
Transfers In							
Initial Advance In				\$100,000.00		\$1,010.84	\$1,010.84
Refund/Prior Year Expenditure	\$48.00						
Advances In							
<b>TOTALS RECEIPTS</b>	\$332.99	\$46,346.25	\$70,040.18	\$181,496.08	\$89,164.52	\$65,521.45	

**EXPENDITURES**

Administrative Supply							
Regular Salaries	\$23,409.20	\$35,113.83	\$22,597.41	\$25,737.55	\$23,540.61	\$25,540.95	
Overtime/Extra Time			\$1,423.06	\$630.71	\$580.93	(\$2.27)	
Leaves/Holiday			\$50.76	\$54.21	\$36.33	\$186.54	
Severance							
Substitutes			\$675.78	\$1,369.47	\$1,310.98	\$279.92	
Benefits	\$14,070.26	\$15,825.87	\$20,191.08	\$14,671.80	\$14,490.49	\$14,396.69	
SURcharge							
Management Services		\$2,748.50					
Repair/Maintenance	\$185.00	\$138.60		\$1,697.17	\$153.79	\$69.25	
Travel/Meetings		385.49					
Food/Supplies	\$3,294.45	\$6,601.59		\$70,483.46	\$33,814.43	\$26,094.87	
New Equipment 500							
New Equipment 200							
New Equipment 100							
New Equipment 400							
Dues/Fees							
Return of Advance							
<b>TOTALS EXPENDITURES</b>	\$40,958.91	\$60,813.88	\$44,938.09	\$114,644.37	\$73,927.56	\$66,565.95	
<b>ENDING BALANCES</b>		(\$24,150.39)	(\$38,618.02)	(\$13,515.93)	\$53,335.78	\$68,572.74	\$67,528.24
<b>ENCUMBERANCES</b>	\$12,058.94	\$59,134.05	\$60,334.05	\$63,513.92	\$70,624.65	\$71,639.95	\$71,639.95
<b>UNENCUMBERED BAL</b>	(\$36,209.33)	(\$97,752.07)	(\$73,849.98)	(\$10,178.14)	(\$2,051.91)	(\$4,111.71)	(\$4,111.71)

# New Document

**LIST OF DONATIONS  
RECEIVED BY THE REVERE LOCAL SCHOOL DISTRICT  
1/20/2015**

CASH DONATIONS

1. To: Revere Schools, \$100.00, to support the High School Wrestling Program for purchasing needed items.  
From: Specialty Construction Services/Consulting
2. To: Revere Schools, \$3,500.00, additional funding for the Patrick Alfieri Lives Scholarship Fund (\$3,000) and the Lueptow Art Fund (\$500).  
From: Anonymous Donor
3. To: Revere Schools, \$3,350.00, additional funding for the Patrick Alfieri Lives Scholarship Fund.  
From: Margaret Alfieri (\$200.00)  
Anthony and Moira Alfieri (\$3,000)  
Mike and Marie Parker (\$50)  
Gary and Laura Williams (\$100)
4. To: Revere Schools, \$1,000.00, additional funding for the Totten Team Scholarship Fund.  
From: Mark and Stacy Totten
5. To: Revere Schools, \$50.00, additional funding for the Ted R. Munsey Scholarship Fund.  
From: Commonwealth of Virginia

EQUIPMENT / OTHER DONATIONS

NA

\* Donation values for contributions other than cash are provided by donor and not established by the District.

# New Document

Adjustments  
 FY2015 Permanent Appropriations  
 January 20, 2015

The Treasurer recommends that the Board approve the appropriation adjustments in the stated amounts listed below, approve these appropriations at fund level, and authorize the District's participation in any new Grants/Funds if applicable. It is further moved that all expenditures for grants be based upon the budgets submitted to and approved by the funding agencies or the applicable Activity/Purpose Statement.

Category/Description	Fund #	Action	Adjustment	Adjusted Appropriation Total
<u>Special Revenue Funds</u>				
<u>Enterprise Funds</u>				
<u>Internal Service Funds</u>				
<u>Capital Projects Fund Class</u>				
<u>Debt Service Fund Class</u>				
Bond Retirement	002	INCREASE	\$100,000.00	\$1,449,000.00
<u>Trust Fund Class</u>				
<u>Agency Fund Class</u>				
<u>Total of adjustments and or increase to the District's Appropriations</u>			<u>\$100,000.00</u>	

# New Document

## Deleted Items - 2014-2015 School Year

Board Tag #	Description	Building
7918	Dell 2400MP Projector	RHS - 500
7882	Dell 2400MP Projector	BES - 100
7621	Dell Optiplex GX520 PC	RMS - 400
7979	Dell OptiPlex 745 PC	RMS - 400
8496	Dell 1409X Projector	RMS - 400
8514	Dell 1409X Projector	HES - 200
9173	Samsung SP-L300 Projector	RMS - 400
7171	In-Focus LP640	HS - 500
8508	Dell 1409X Projector	RMS - 400
NBT	Dell 1409X Projector	HS - 500
10076	NEC VT660 Projector	BES - 100
7366	In-Focus LP640	HS - 500
7361	In-Focus LP640	BES - 100
9901	In-Focus LP640	BES - 100
7537	Dell Optiplex GX520 PC	HES - 200
7190	Dell Optiplex GX280 PC	HES - 200
7215	Dell Display	HES - 200
7191	Dell Display	HES - 200
7187	Dell Display	HES - 200
8510	Dell 1409X Projector	RMS - 400
5160	Compaq N1000 Laptop	RMS - 400
4739	Dell Inspiron 5100	RMS - 400
8487	Dell 1409X Projector	RHS - 500
9899	Unifi 35 Projector	BES - 100
9907	Unifi 35 Projector	BES - 100
9951	Unifi 35 Projector	HES - 200
8509	Dell 1409X Projector	RMS - 400
9952	Smart Board SB560	HES - 200
NBT	Dell 17" LCD Display	HES - 200
7901	Dell Display	HES - 200
9913	NEC VT46 Projector	BES - 100
9909	Mitsubishi Projector	BES - 100
8422	Dell 17" LCD Display	RHS - 500
9087	Dell 17" LCD Display	RMS - 400
NBT	Avaya UPS	RMS - 400
6719	Dell Optiplex GX270 PC	HES - 200
8521	Dell 1409X Projector	HES - 200
9522	Earthwalk Netbook Charging Cart	RHS - 500

Additional

## **Snow, Terry**

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**From:** Jackson, Georgianne  
**Sent:** Thursday, January 15, 2015 2:02 PM  
**To:** Snow, Terry  
**Subject:** Inventory Deletions

Terry,

Additional Inventory Deletions for the 1/20/15 Board Meeting from Mike Gannon.

Tag #		
6043	HP LaserJet 2300	RHS - 500
4446	Hp DeskJet 840C	RHS - 500
6224	Dell 17" CRT Monitor	RMS - 400

### **Georgianna Jackson**

Revere Local School District  
Assistant Treasurer  
330.523.3111

# New Document

# transfinder

## Contract & License Agreement

*Prepared for*

**Revere Local School District**

**3496 Everett Rd. PO Box 340  
Bath, OH 44210**

*Prepared on 10/31/2014 by*

*Mike Bernhard*

**Transfinder**

**440 State Street**

**Schenectady, NY 12305**

**Phone: 800-373-3609**

**Fax: 518-377-3716**

This document is your Transfinder® Software Contract & Software License Agreement. It is a contractual agreement between Transfinder and Revere Local School District. It describes your rights and liabilities as they pertain to the use of your Transfinder Software System. To expedite this purchase, sign, fax, and mail this entire agreement, along with a purchase order, to Transfinder.

**\*\*\* This contract with discounts will expire on 12/19/2014, if not signed and accepted.**

**Signature of this contract is not binding without final Board Approval on January 20<sup>th</sup>, 2015.**

This is a non-transferable and non-exclusive Contract between Transfinder and Revere Local School District (Licensee). This Contract is subject to the specified terms and conditions for use of the program, product, optional features, and related materials. This Contract applies to any enhancements or improvements to which Revere Local School District may be entitled. This pursuant to the price terms described below. The provisions of the Contract include:

**I. TRANSFINDER SOFTWARE SYSTEM – Two Year Total Cost**

Year 1	<b>Routefinder® Pro - Transportation Management System</b> <ul style="list-style-type: none"> <li>• Two User Software License Routing and Scheduling System</li> <li>• Transfinder will convert a compatible GIS map(s) provided by the Licensee, or will provide a commercially available map for Summit</li> <li>• MS SQL Server or MS ACCESS Database Connectivity</li> <li>• Tools for Route overlap analysis, Stop Sequence Optimization, and Policy Analytics</li> <li>• Eligibility Assessment &amp; Walk Zone definition</li> <li>• Export routes to Google Earth for drivers &amp; administrators</li> <li>• Driver Certification Functionality</li> <li>• Field Trip resource tracking, cost calculator, billing, invoicing, &amp; reporting</li> </ul>	\$6,745.00
	<b>Online Training</b> <ul style="list-style-type: none"> <li>• Unlimited online training for 12 month from the date this agreement is executed</li> <li>• Sessions scheduled in advance with your Transfinder Project Manager</li> <li>• Personalized training with school district data and county map(s)</li> </ul>	
	<b>One Year of Technical Support &amp; Software Updates – through December 2015</b> <ul style="list-style-type: none"> <li>• Unlimited Online Technical Support</li> <li>• Access to <a href="http://www.MyTransfinder.com">www.MyTransfinder.com</a> client resources portal for documentation, training tutorial videos, webinars, report library &amp; more.</li> <li>• Report Customization Services</li> </ul>	
	<b>Student Data Integration Functionality</b> <ul style="list-style-type: none"> <li>• Custom import/export functionality for automating data flow with the DASL system</li> </ul>	
	<b>Satellite Imagery Service</b> <ul style="list-style-type: none"> <li>• Satellite Imagery Service, powered by Microsoft Bing, adds a satellite photography layer to Routefinder Pro.</li> </ul>	\$2,500.00
	<b>Infofinder le - Web-based Intranet System</b> <ul style="list-style-type: none"> <li>• Site license, Unlimited Users</li> <li>• Provides read-only access to student transportation information &amp; reports.</li> <li>• Provides functionality for “Online” field trip/sports busing requests and approvals.</li> </ul>	\$4,500.00
	<b>Implementation Services - TRAC Implementation</b> <ul style="list-style-type: none"> <li>• Transfinder will build existing AM bus routes for <b>Revere Local School District</b> based on Statement of Work found in Attachment A.</li> </ul>	\$5,000.00
Year 2	<b>Transfinder Support &amp; Maintenance through December 2016</b> <ul style="list-style-type: none"> <li>• This fee covers support &amp; maintenance for the 2<sup>nd</sup> year of the agreement.</li> </ul>	\$3,450.00
	<b>2 YEAR SYSTEM VALUE</b>	\$22,195.00
	<b>Discount expires 12/19/2014</b>	-\$2,500.00
	<b>2 YEAR SYSTEM COST:</b> See fee & Payment Schedule in Section III. ***System Support & Maintenance is included through December 2016***	<input type="checkbox"/> x _____ Initial here <b>\$19,695.00</b>

<b>FUTURE ANNUAL SUPPORT AND MAINTENANCE FEE:</b> This fee is due upon the anniversary date of the initial software installation.  <div style="text-align: center;"> <input type="checkbox"/> x _____            Initial here         </div>	<u>\$3,450.00</u>
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**TRANSFINDER® SOFTWARE ANNUAL SUPPORT PROVISIONS**

This is a declaration of your Transfinder *Annual Support Provisions*. It describes the benefits you enjoy as a Transfinder client "in good standing" by remaining current in your payment of your Annual Support Fees.

**ROUTEFINDER Pro OR SERVICEFINDER SOFTWARE SYSTEM ANNUAL SUPPORT FEE**  
 Transportation Management – Bus Routing & Scheduling System

Unlimited Technical Support for each site operator of the software	<b>Included</b>
Software Upgrades and program enhancements as they are developed and deployed	<b>Included</b>
Participation in Regional User Seminars (Offered occasionally throughout the U.S.)	<b>Included</b>
Access to <i>MyTransfinder</i> - an exclusive part of our website dedicated to your organization offering Training, User Manuals, our Knowledgebase, Download Capabilities and more	<b>Included</b>
Unlimited Custom Report creation. Transfinder customizes specific reports to meet exacting specifications	<b>Included</b>
Custom Data Integration module modifications and maintenance as needed	<b>Included</b>

**INFOFINDER le SOFTWARE SYSTEM ANNUAL SUPPORT (If applicable)**  
 Web-based Intranet System – Site License. Unlimited Users

Unlimited Technical Support on Infofinder le for technology staff and for each site operator of the Routefinder Pro System	<b>Included</b>
Software Upgrades and program enhancements for Infofinder le as they are developed and deployed	<b>Included</b>

**INFOFINDER i INTERNET SERVICE ANNUAL SUPPORT (If applicable)**  
 Internet Service Subscription

Unlimited Technical Support on Infofinder i for technology staff and for each site operator of the Routefinder Pro Software	<b>Included</b>
Software Upgrades and program enhancements for Infofinder i as they are developed	<b>Included</b>
System maintenance of the Infofinder i server, located at Transfinder Headquarters	<b>Included</b>

## RouteBuilder Service Use Agreement

Transfinder, a New York business, leases its GPS hand held units to assist in its RouteBuilder Implementation Service under the following terms. Please review carefully before making an order. "We" or "us" refers to Transfinder; "you" or "your" refers to service receiver.

- 1. Equipment:** You receive GPS handheld unit(s) from us as determined in the implementation schedule.
- 2. Capture Start Date:** The capture start date will be the date specified in the implementation schedule or the actual delivery date, whichever is later. We will try to provide the unit to you at least one day prior to start day; however, because of shipping and delivery limitations, the start date must be a business day. If you need the unit for a weekend departure, use the preceding business day as the start date.
- 3. Capture Period:** The standard route capture period is 3 weeks. Once the 3-week period has expired, the units must be returned via authorized carrier. The shipping instructions will be included when delivering the unit. If the GPS units are not returned in this timeframe, the standard service cost of \$150/day/unit may be billed to you.
- 4. Use of Equipment:** You agree to use the unit in accordance with the manual and other instructions, and to protect the unit against undue or unusual wear and tear. You will use the unit in a careful and proper manner and will not permit the unit to be operated or used in violation of any applicable federal, state, or local statute, ordinance, rule, or regulation. You agree to reimburse us for all damages to the unit arising from any misuse or negligent act by you, your employees, and agents. You will indemnify and hold our company harmless from any liabilities, forfeitures, or penalties for violations of any federal, state, or local statute, rule, or regulation.
- 5. Loss or Damage:** In the event of the loss or destruction of the unit, you must report the loss or destruction immediately and are responsible to pay the fair market price of \$300.
- 6. Ownership:** The GPS units remain Transfinder's sole property. You will inform us of the location of the unit upon request. All additions to, and all applications and information installed on any surrendered unit, will be deemed to be part of the unit, and we may delete, destroy, or otherwise dispose of such additions and applications without notice to you. Transfinder is willing to provide proposals for hardwired GPS units from one of our hardware vendors should you decide on a more permanent GPS solution.
- 7. Returned Units:** You must obtain a Returned Materials Authorization ("RMA") from us before returning the unit for any reason. We will pay for the shipping of units returned at the end of the lease. You must keep the original packaging for the unit and return the unit only in its original packaging, with all accessories and documentation included.
- 8. Indemnification:** You will indemnify, defend, and hold harmless our company, our agents, partners, and employees from all claims, loss, or damage to our company on account of your possession and use of the unit(s).
- 9. Remedies:** In the event of your breach of this agreement, we may (a) terminate the agreement and your rights under the agreement; (b) declare the total balance of all unpaid lease charges and/or the cost of purchasing the unit by you to be due and owing immediately; and (c) repossess the unit in entirety.
- 10. Separation:** If any provision of this Agreement is found invalid, the remainder of the Agreement will still be valid.

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**Authorized Signature**

**Title**

**Date**

## II. RESPONSIBILITIES

**Data Conversion** - Revere Local School District will assist Transfinder in acquiring all the required student and school information for the Routefinder *Pro* system. The data must be provided in required ASCII or DBF file format and/or Revere Local School District will enter the data manually. Transfinder will convert the student and school data to the Routefinder *Pro* system format.

**County Map(s)** - Transfinder will convert a compatible GIS map data provided by the Licensee, or will provide commercially available map data as stated in Section I of this agreement.

**Installation** - Transfinder will provide Licensee with an installation files and instructions for installation and will be available remotely during a mutually agreeable time to assist the Licensee with installing the software and data from the initial student data download and conversion on licensee owned computer hardware ([http://www.transfinder.com/solutions/system\\_requirements\\_for\\_specifications\\_descriptions](http://www.transfinder.com/solutions/system_requirements_for_specifications_descriptions)).

**Training** - Transfinder will provide system training as stated in Section I of this agreement. Additional Training may be purchased.

**Remote Connectivity** – Licensee must have a high-speed Internet connection and agrees to permit Transfinder Corporation to connect remotely to Licensee’s computers and network for online training, support and software installation. Transfinder will connect to Licensee’s computer(s) using secure remote desktop sharing technologies.

**System Maintenance** - Transfinder will provide on-line remote support, unlimited telephone support, updates, and revisions. In order to manage any changes in pupil transportation, Transfinder will upgrade Routefinder *Pro* on a consistent basis to satisfy the growing demands of pupil transportation. There is not an additional charge for the upgrades unless they are unique for Revere Local School District.

## III. FEE & PAYMENT SCHEDULE

The Transfinder Software system initial cost is **\$19,695.00** – covering a two-year agreement

This will be split into three payments:

- The first payment of \$8,245.00 is due within 30 days of contract signing.
- The second payment of \$8,000.00 is due by July 30<sup>th</sup>, 2015.
- The third payment of \$3,450.00 is due by December 30<sup>th</sup>, 2015.

Installation, as defined here includes loading Routefinder *Pro* files, and map(s) files required to support the licensee’s area, and student data resulting from the initial download and data conversion.

The System Maintenance Fee (technical support & updates) for Routefinder *Pro* is included for the first two years.

Going forward, the amount of **\$3,450.00** is due by December 30<sup>th</sup>, 2016 and every December thereafter (annual support fee prices are subject to change). Transfinder will continue to provide technical support and system updates to the Licensee as long as the annual fees are paid and kept current.

If onsite training or services are purchased, the expenses for travel and living will be billed to Revere Local School District at cost as incurred. Any Federal and/or State Sales or local taxes are the responsibility of the Licensee. The Licensee acknowledges the responsibility by signing this contract. All invoices will be paid, by or on behalf of, Revere Local School District within (30) thirty-days.

#### **IV. LATE PAYMENT**

If any valid invoice rendered by Transfinder is not paid when due, in addition to such other rights, Transfinder shall reserve the right to, without limitation, suspend updates, maintenance, support services and consulting, training and implementation services.

#### **V. LICENSE AGREEMENT**

**Grant of License:** Transfinder grants you a non-exclusive, non-transferable license to use Routefinder Pro, and the accompanying documentation. Each Routefinder Pro system may be installed only on the hard drive of a single-user, stand-alone computer. Transfinder retains the title to Routefinder Pro and related materials. You agree to protect Routefinder Pro from unauthorized use, duplication, reproduction, distribution, or publication. In addition, you will not allow any person, company, organization, or other entity to have access to Routefinder Pro and related materials. Transfinder reserves all rights not specifically granted in this license. Routefinder Pro is a © copyright of Transfinder. All rights reserved.

*Portions of this computer program are owned by MapInfo Corporation, Copyright © 1996-2014, MapInfo Corporation, all rights reserved. Use, duplication or disclosure by the Government is subject to restrictions as set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013 or subparagraphs (c)(1) and (2) of the Commercial Computer Software—Restricted Rights at 48 CFR 52.227-19, as applicable. Manufacturer is MapInfo Corporation, One Global View, Troy, NY 12180. Rights are reserved under copyright laws of the United States with respect to unpublished portions of the Software.*

**Non-permitted Uses:** You may not make copies of Routefinder Pro. You may not use Routefinder Pro on a network unless you pay for and obtain a separate licensed Software package for each terminal or workstation from which Routefinder Pro will be actually accessed. You may not rent, lease, sub-license, timeshare, or lend Routefinder Pro under this license. You may transfer it on a permanent basis if the person receiving it agrees to the terms and conditions set by Transfinder. You may not alter, decompile, disassemble, or reverse-engineer Routefinder Pro, or make any attempt to unlock or bypass the initialization system or encryption techniques utilized by Routefinder Pro. You may not remove or obscure Transfinder or any other copyright and trademark notices.

**Duration:** This agreement is effective from the day you sign the Contract. Your license continues until terminated. This license will terminate automatically without notice from Transfinder if you fail to comply with any provisions of this license. Upon termination, you destroy all written materials, the Routefinder Pro software, data and all software and data copies. Transfinder can also enforce its other legal rights.

**General Terms:** Only a written agreement authorized by both the Licensee, and Transfinder's President/CEO, shall constitute a warranty or increase the scope of this warranty. This warranty gives you specific legal rights. You may have other rights, which vary from state to state. This Limited Warranty is governed by the laws of the State of New York and shall benefit Transfinder its successors and assignees.

#### **VI. LIMITED WARRANTY**

**Covering Routefinder Pro Sale of Software:** Routefinder Pro is a customized product. Transfinder warrants the training and technical services will be provided in good and workman like manner. Furthermore, Transfinder guarantees that the software sold will be free of gross negligence. You assume the entire risk as to the results and performance of the Software. The software has not been sold on a trial basis, and the Licensee acknowledges that it has seen a demonstration and had ample opportunity to view the product in operation using Transfinder's reference list, which has been provided. Neither Transfinder nor anyone else who has been involved in the

creation, production, or delivery of this product shall be liable for any direct, indirect, consequential, or incidental damages (including damages for loss of business profits, business interruption, loss of business information, and the like) arising out of the use, misuse, or inability to use such product even if Transfinder has been advised of the possibility of such damages. In no event shall Transfinder's liability exceed the amount paid for the software.

**Bankruptcy:** All rights and licenses granted under or pursuant to this Agreement by Licensor to Customer are, and shall otherwise be deemed to be, for the purpose of Section 365(n) of the U.S. Bankruptcy Code, and any similar or successor federal statute, all as the same shall be in effect at the time (the "Bankruptcy Code"), licenses of rights to "intellectual property" as defined under Section 101 of the Bankruptcy Code. The parties agree that Customer, as a licensee of such rights under this Agreement shall retain and may fully exercise all of its rights and elections under the Bankruptcy Code. The parties further agree that, in the event of an adjudication of a bankruptcy proceeding by or against Licensor under the Bankruptcy Code, Licensee shall be entitled to a complete access to, as appropriate any such intellectual property and all embodiments (including source code) of such intellectual property, and same, if not already in its possession shall be promptly delivered to Licensee upon Licensee's written request (i) upon any such adjudication of a bankruptcy proceeding, unless Licensor elects to continue to perform all of its obligations under this Agreement; or (ii) if not delivered under (i) above, upon the rejection of this Agreement by or on behalf of Licensor. Licensee shall have the right to modify, adopt and prepare derivative works based on such intellectual property only for maintenance, support and internal development purposes. Nothing herein implies the transfer of property rights, but deals only with access to such software or source code.

## **VII. BREACH AND TERMINATION**

If Licensee shall have committed a material breach of this Agreement, then Transfinder may give written notice of such breach, and Licensee shall have (60) sixty-days within which to cure. If Licensee fails to cure such breach within such (60) sixty-day period, then Transfinder shall have the right to terminate this Agreement.

If Transfinder shall have committed a material breach of this Agreement, then Licensee may give written notice of such breach, and Transfinder shall have (60) sixty-days within which to cure. If Transfinder fails to cure such breach within such (60) sixty-day period, Licensee then shall have the right to terminate this Agreement.

If the default relates to the original Licensing fee **(\$19,695.00)** when due, then Transfinder, at its option may affirm the agreement and recover the full purchase price and agreed expenses, plus costs of collection, including attorneys fees; or may terminate this agreement and has the right to remove all original software product, installation modifications, work product, including any product upgrades and any local copies thereof, if any; and will further be entitled to all its reasonable costs in delivering, installing, modifying the program, and training Licensees employees including legal fees if any reasonably required to recover same.

## **VIII. NOTICE, SEVERABILITY & JURISDICTION**

**Notice:** Service of all notices under this Contract shall be mailed by Certified Mail, Return Receipt Requested to the party involved at its respective address herein before set forth or at such address as the party may provide in writing from time to time.

**Severability:** If any provision or portion thereof of this Contract is invalid under any applicable statute or rule of law it is so to that extent to be deemed omitted from this Contract and with the balance of the Contract remaining in full force and effect.

**Jurisdiction:** This is a New York Contract to be interpreted under the laws of New York. The parties agree that all disputes arising under this Contract that cannot be settled between the parties shall be resolved in the courts located in New York. This Contract represents our entire understanding and agreement between the parties regarding the Routefinder Pro system and supersedes any prior purchase order, communications, advertising, or presentations. This license may not be changed verbally, but only by agreement in writing, signed by authorized representatives of both parties. If any provisions of this Contract shall be unlawful, void, or for any reason unenforceable, it shall be deemed severable from, and shall in no way affect the validity or enforceability of the remaining provisions of the Contract. This Contract will be governed by the laws of the State of New York and shall benefit Transfinder, its successors and assignees. Licensee consents to jurisdiction in the state and federal courts located in the State of New York.

**TRANSFINDER**

12/15/2014A54

**Antonio Civitella, President/CEO**

*Name and Title*

\_\_\_\_\_ *Authorized Signature*

\_\_\_\_\_ *Date*

**LICENSEE – Revere Local School District**

**Federal Tax ID#:** \_\_\_\_\_

**Purchase Order #:** \_\_\_\_\_

\_\_\_\_\_ *Name and Title*

\_\_\_\_\_ *Authorized Signature*

\_\_\_\_\_ *Date*

# ATTACHMENT A

# transfinder

## TRaC Implementation Service Agreement

*Prepared for*

**Revere Local School District**

**3496 Everett Rd. PO Box 340  
Bath, OH 44210**

*Prepared on 10/31/2014 by*

*Mike Bernhard*

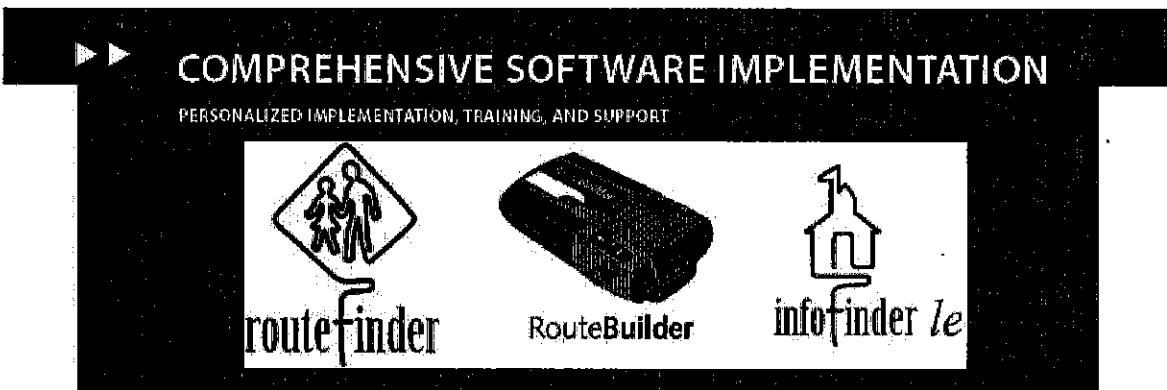
**Transfinder**

**440 State Street  
Schenectady, NY 12305**

**Phone: 800-373-3609**

**Fax: 518-377-3716**

**T**RANSFINDER **R**OUTING AND **C**OMMUNICATION  
TRAC PROMOTION



Transfinder is offering our Transportation Routing and Communication (TRaC) promotion to Revere Local School District. The goal of TRaC is for Transfinder's Implementation Services team to input Revere Local School District's current bus routes into Transfinder's Routefinder Pro system. To complete this process, Revere Local School District will provide Transfinder with bus route information. Revere Local School District acknowledges that the quality of the information provided by them will directly affect the Transfinder Implementation staff's ability to create and deliver the bus routes.

Revere Local School District agrees to provide information outlined below to enable Transfinder to complete the bus route implementation project.

- A data file with complete student enrollment. Transfinder will provide a document requesting specific required data elements and the desired file extension;
- Route Sheets that are adequate for substitute drivers. Ideally, these route sheets should include driver and bus info, stop locations (address or cross streets) for every stop including school locations, stop times, student assignments, and driving directions. Transfinder can assist Revere Local School District by providing sample route sheets.

NOTE: Route sheets at many schools do not contain all of the information mentioned above. Though not specifically required, more accurate routes can be provided if the district provides:

- school district and/or school boundaries
- vehicle and driver information
- school Loading Zone info
- street aliases (Ex. 'Smith Road' is also called 'County Route 20')
- one-way streets and restricted streets (places the bus cannot go)
- known safe turnaround locations
- rail grade crossings

Transfinder will provide the following:

- Research for the best available map sources to build for Revere Local School District's Routefinder Pro environment.
- Portable RouteBuilder GPS units for the bus drivers to capture routes as they are being driven. This GPS data will help validate the route sheet data.
- Geocoding (mapping) of as many students as possible based on the information provided to Transfinder. Some students may fail to geocode. Students with insufficient or incomplete address information (P.O. Boxes or addresses missing a house number, street name, street type, or zip code) often will not geocode. Once our Implementation Services Team has geocoded all possible students, Transfinder will provide temporary access to its hosted environment. At that time, our Application Specialists will deliver geocoding training in Routefinder Pro, using un-geocoded students as a functional learning example.
- Entry of your regular education routes from the available information. Your staff will review the routes as they are being entered and can begin training with real District data.
- While the Implementation Services Team builds Revere Local School District bus routes in the Routefinder Pro environment, Transfinder staff may see potential areas for efficiencies and cost savings. Transfinder will provide a delivered route review with a comparison to industry standards and accepted Key Performance Indicators (KPIs) along with suggestions for where efficiencies may be found.

Once Transfinder's Implementation Services Team has completed the routes, our Installation Engineer will install the completed environment on your computers/servers, where Revere Local School District will continue to train on the software, and maintain current and future routes.

Collaboration between Transfinder and Revere Local School District staff includes the following:

- The target transfer date for the hosted environment to be installed on Revere Local School District's local environment is 90 days from the Project Kick-Off Meeting, which is conducted jointly with key District Stakeholders and the Transfinder Customer Project Manager (CPM) and a Transfinder Account Executive. If Revere Local School District does not have the proper equipment to locally install Routefinder Pro and the correlating database, Transfinder will offer the option to pay for continued hosting services at Transfinder's contractual annual rate.
- Revere Local School District will be asked to review all delivered routes and will accept full responsibility for the routes once they are reviewed and accepted. Transfinder suggests that all Routefinder Pro route sheets be printed and that drivers drive the routes based on the new route sheets. Their feedback is invaluable for maintaining and evaluating current and future bus routes.

Revere Local School District acknowledges and understands the stated process and agrees to any responsibilities assigned from the above stipulations.

---

Authorized Signature

Title

Date

# New Document

## **FACILITY LEASE**

This Agreement is entered into by, between and on behalf of the Akron General Health & Wellness Center (hereinafter referred to as "Center") and the Revere Local School District Board of Education (hereinafter referred to as "Board") on the 20<sup>th</sup> Day of January, 2015.

The Center and the Board wish to enter into an agreement concerning the use of the Center's swimming pool located at 4125 Medina Road, Akron, Ohio by the swim teams representing the Revere Local School District subject to the terms and understandings contained herein.

### **TERM:**

The parties agree that the term of this agreement shall be for an initial term of six (6) years, starting with the swim season beginning November 1, 2015. The parties further agree that after the initial term of this agreement six (6) years, this contract will auto renew for two additional 3 year terms, at the mutual option of the parties. Either party electing not to renew for an additional term must do so 180 days prior to the then current term. For the purposes of this and any other notice under this agreement, the Center can be effectively notified by delivery of written notice to: Doug Ribley For the purposes of this and any other notice under this agreement, the Board can be effectively notified by delivery of written notice to: The Treasurer of the Revere Local School District, 3496 Everett Road, P.O. Box 340, Bath, Ohio 44210-0340.

### **USE:**

The parties agree that the swim teams representing the Revere Local School District shall have the exclusive use of the swimming pool and related areas, which include but is not limited to locker rooms, restrooms and pool deck. The team participants and spectators shall also be permitted access to and use of the Center's parking areas and common areas. The schedule of the dates and times of this exclusive use shall be shared with the representative of the Center by the representatives of the Board in advance and shall encompass team practices and meets.

Additionally, the swim teams shall have the use of competition timing systems that may be or will be installed at the swimming pool. If no such timing system exists at the location, the Center gives its permission to the Board to install such a timing system at the swimming pool for its exclusive use with the following understandings: (1) the specifications of the system shall be

shared with the representatives of the Center and their input, if any, shall be considered by the representatives of the Board; (2) the system installation shall occur no earlier than fifteen (15) days after the system specifications are shared with the Center; (3) the cost of the system and its installation and maintenance shall be the obligation of the Board; (4) the system shall remain the property of the Board and may be removed by the Board at any time with prior notice to the Center; and (5) any damage to the timing system and related equipment, if used by the Center, shall be repaired by the Center at their expense.

**CONSIDERATION:**

The Board shall pay the Center an annual amount of One Dollar (\$1.00) on the date of the execution of this Agreement and on or before the anniversary of that date each year thereafter during the term of this Agreement. The Center shall not require any further payments for the use of the facility by the Board under this Agreement.

**MISCELLANEOUS:**

The Board shall require participating students who use the Center's swimming pool and their parents (if student is a minor) to execute an acknowledgement of the potential risks associated with the athletic activity and a release of the Center from any liability or damages for injuries sustained by the student/athlete while using the described facility.

The Center and the Board shall carry liability insurance (\$1,000,000/\$3,000,000) with insurance carriers licensed to issue liability insurance policies in the State of Ohio. Each party shall have the other named as an additional insured party for the use of the swimming pool as described in this Agreement.

**AKRON GENERAL HEALTH &  
WELLNESS CENTER**

**REVERE LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

By: \_\_\_\_\_  
[Printed Name]

By: \_\_\_\_\_  
[Printed Name]

\_\_\_\_\_  
[Title]

\_\_\_\_\_  
[Title]

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# New Document

**Revere Local School District  
Classified Substitute and Other Hourly Rates**

Hourly Rates  
Effective 1/20/2015

**Other Positions**

Casual/Seasonal Student (First Year)	\$8.25
Casual/Seasonal Student (Second Year)	\$8.75
Courier	\$10.41

**Substitute Positions**

Bus Driver	\$14.73
Cashier	\$11.57
Cook	\$10.11
Courier	\$10.09
Custodian & Maintenance	\$13.14
Fiscal Services and Administrative Assistant	\$13.67
Intervention Assistant, Library Aide & Study Hall Monitor	\$10.31
Mechanic	\$15.06
Playground Aide & Transportation Aide	\$9.38
Secretary & Switchboard	\$9.68