

REVERE LOCAL SCHOOL DISTRICT
Summit County, Ohio

August 23, 2016

Regular August Board of Education Meeting 5:30 p.m.

Administration Building

The Board of Education has discussed the items listed below in the monthly Special Meeting/Work Session held prior to this Regular meeting. Each action item was reviewed, discussed and evaluated with due diligence and then placed on this agenda for the purpose of voting.

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel
- B. Claudia Hower
- C. Tom Kelley
- D. Diana Sabitsch
- E. George Seifert

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC SPEAKS TO AGENDA ITEMS

V. BUILDING PRINCIPALS' REPORTS

VI. TREASURER'S REPORT, Mr. David Forrest

A. Approval of Minutes

The Treasurer recommends approval of the minutes of the Special Meeting held July 12, 2016 and the minutes of the Regular Meeting held July 26, 2016. See Attachment T-1 for details.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

B. Approval of Financial Report

The Treasurer recommends approval of the Financial Report for the month of July as found in Attachment T-2.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

C. Donations

The Treasurer recommends the approval, with appreciation, for the donations listed in Attachment T-3.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

D. Purchase Order(s)

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase order(s) listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO #	Date	Vendor	Amount	Requested by
160314	07/01/2016	Suburban League Athletic Council	3700.00	RHS Athletic
160839	08/04/2016	Suburban School Transportation	4556.00	Transportation
160736	07/25/2016	The Impact Group	5500.00	Treasurer Administration
160054	07/01/2016	Borgman Athletics	10300.00	Business Office Administration

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

E. Appropriation Adjustments

The Treasurer recommends the approval of the appropriation adjustments listed in the attached schedule be approved by the Board of Education, be it further resolved that the legal level of control be approved at the fund level.

See Attachment T-4.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

F. District Vendor List

The Treasurer recommends after review by the Board of Education, the approval of the District vendor list dated August 23, 2016 which is maintained at the Central Office and further authorizes the Treasurer, at his discretion, to add additional vendors or delete vendors during the school year as necessary.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

G. Benefit Election Board Members

Based upon the pending open enrollment period, the members of the Board of Education may elect the following benefit coverages at their cost. In accordance with §3313.202 O.R.C., any elected member of the Board of Education and dependent children and spouse of the member may annually opt to be covered by the District's benefit plan, if such a member pays the certified cost of such coverage. Payments may be made quarterly in advance to the Treasurer. The statute requires that any Board member who chooses this coverage shall submit his/her request in writing, this action shall be publicly announced, and recorded as part of the official minutes of the meeting. Accordingly, if anyone would like such coverage, he/she may so indicate at this meeting.

Mrs. Dana Appel	Yes	No	Partial
Mrs. Claudia Hower	Yes	No	Partial
Mr. Tom Kelley	Yes	No	Partial
Mrs. Diana Sabitsch	Yes	No	Partial
Mr. George Seifert	Yes	No	Partial

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

H. Resolution to Summit County for Tax Collection Advancement

The Treasurer recommends approval of the request by the Board of Education for the advancement of taxes as collected by the County. See **Attachment T- 5.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

I. Cooperative Purchasing Agreement Ohio Department of Administrative Services

The Treasurer recommends participation in the purchasing cooperative sponsored by the Ohio Department of Administrative Services.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

J. Membership in the Ohio Schools Council Services Program

The Treasurer recommends participation in the programs sponsored by the Ohio Schools Council with an annual membership fee of \$3,270.47 which includes but is not listed under services the districts participation in the Lake Erie Educational Media Consortium and be it further resolved that the OSC has eliminated the fee for bus purchasing and the cooperative purchasing program. **Attachment T-6.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

K. Depository Agreements

The Treasurer recommends renewing the depository agreement with PNC for a five year period for all or any part of active, interim and or inactive funds. **Attachment T-7.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

L. Delegates Appointed to the OSBA Annual Business Meeting

As appointed by the Board President Claudia Hower, the Treasurer recommends the approval of Delegate and Alternate to the OSBA Annual Business meeting to be held on November 14, 2016 whereas the deadline for this appointment is the Regular August meeting.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

M. Zonar Agreement for Transportation

The Treasurer recommends the adoption of the above agreement for GPS tracking with Zonar whereas said agreement provides real time tracking of all bus and van activity both in and out of current district radio range and be it further resolved that the system provides management reports which will improve bus safety and efficiency. **Attachment T- 8.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

N. Discovery Education Instructional Streaming Services

The Treasurer recommends the renewal of the above agreement for a 3-year term to maximize the discount on these core services, per the subscriber agreement. **Attachment T-9.**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

O. Renhill Group / Summit Educational Service Center Agreement

The Treasurer recommends the approval of the agreement detailed in **Attachment T-10** for substitute staffing and related services for the 2016/2017 school year.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

P. Agreement for Food Services - Pisanick Partners LLC

The Treasurer recommends approval of the agreement for food service management for the 2016-2017 school year as detailed in **Attachment T-11**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

Q. Agreement for Health Meal Planner Pro – Pisanick Partners LLC

The Treasurer recommends the approval of the agreement with Pisanick Partners LLC for menus and production modules as detailed in **Attachment T-12**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

VII. BOARD MEMBERS' REPORTS

- A. Finance/Audit Committee
- B. Facilities and Grounds Committee
- C. Legislative Report
- D. Cuyahoga Valley Career Center

VIII. SUPERINTENDENT'S REPORT, Mr. Matthew L. Montgomery

Personnel – Certificated/Licensed

A. Salary Increases – Certificated/Licensed Personnel

It is recommended that the Board of Education approve the following salary increases due to additional education:

Jill Alessandro	RMS / Science Grd 6	MA+15, Step 14	\$80,247.00
Molly Brittain	BES / Grd 4	MA+15, Step 5	\$60,215.00
Phil Heyn	RHS / Social Studies	MA+15, Step 13	\$80,247.00
Amy Hiller	RMS / Math Grd 7	MA, Step 0	\$45,946.00
Kelly Peel	RMS / ELA Grd 6	MA+15, Step 18	\$82,751.00
Dawn Peters	BES / Grd 4	MA+15, Step 14	\$80,247.00
Lori Weigand	RMS / Math Grd 8	MA+15, Step 14	\$80,247.00
Stephen Wido	RHS / Math	BA+15, Step 3	\$48,212.00

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

B. Leave of Absence (LOA)

It is recommended that the Board of Education approve a LOA for Jessica Capps, Grade 4, per provisions of the current REA negotiated agreement. LOA is to begin 8/22/16 with a return to work on or about 9/20/16. It is further recommended that the long term substitute for Mrs. Capps be Danielle Samartano.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

C. Julie Delagrange – Grade 1

It is recommended that the Board of Education approve Julie Delagrange as a Grade 1 teacher due to increased Kindergarten enrollment and the need to add a section with subsequent reassignments. Ms. Delagrange was reinstated from a RIF previously as a long term sub but now will be a classroom teacher.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

D. Other Long Term Assignment

It is recommended that Shelly Levitsky be approved as the long term sub for Nikki Wiborg due to Ms. Delagrange being changed to a grade one classroom noted above.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

E. Supplemental Contracts – Licensed/Certificated 2016/2017 School Year

It is recommended that the Board of Education approve the supplementals noted in **Attachment 1** with compensation per the current REA negotiated agreement.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

Personnel – Classified

A. New Hires – Educational Aides – 2016/2017 School Year

It is recommended that the Board of Education approve the new hires listed below per provisions of the MOU with REA that states the maximum number of Aides that may be employed through an Educational Service Center, and those above that maximum must be made Revere employees.

Karen Ring	Educational Aide / HES	Step 7 / \$16.17 per hour / 7 hours daily
Jayne Storad	Educational Aide / HES	Step 10 / \$17.69 per hour / 7 hours daily

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

B. Kindergarten and Preschool Drivers

It is recommended that the Board of Education approve the following for the 2016-2017 school year:

<u>Kindergarten Drivers – 2 hrs each</u>	<u>Preschool Driver – 1.5 hours</u>	<u>Kindergarten/Preschool Driver – 2 hours</u>
Sharon Ayers	Connie Nicholas	Jennifer Shaver
Jackie Scott		
Lisa Solomon		

Routes may be adjusted with changes in Kindergarten student census/enrollment.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

C. Supplemental Contracts – Classified 2016/2017 School Year

It is recommended that the Board of Education approve the supplementals noted in **Attachment 2** with compensation per the current REA negotiated agreement.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

D. Five-Hour Lunch Aides – 2016/2017 School Year

It is recommended that the Board of Education approve the following 5-Hr Lunch Aides to work daily during the 2016/2017 school year with no expectation of continued employment beyond the current school year:

BES: Angela Mandela / Step 0 / \$12.71 per hour

RMS: Jill Seifert / Step 0 / \$12.71 per hour

RMS: Kathy Daetwyler / Step 3 / \$14.20 per hour

RMS: Bill D'Amico / Step 0 / \$12.71 per hour

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

E. Classified Substitutes 2016/2017 School Year

It is recommended that the Board of Education approve the list of classified substitutes noted in **Attachment 3** subject to deletions and additions throughout the year. Additions to the list will be Board approved as needed.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

F. New Hires – HES Library Aides Monday – Friday 2016/2017 School Year

It is recommended that the Board of Education approve the following:

Kasha Brackett REA / \$13.31 per hour for 7.5 hours/day

Nicole Green OAPSE / \$13.41 per hour for 7 hours/day

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

G. Increase in Hours - Playground Aides HES 2016/2017 School Year

It is recommended that the Board of Education approve additional hours at their individual compensations rates as noted for the Playground Aides listed due to the change in lunch times at HES:

Missy Hrach - additional 15 minutes per day Monday - Friday

Diane Palotta - additional 15 minutes per day Monday - Friday

Peggy Tyson - additional 15 minutes per day Monday - Friday

Sharon Muhlheim - additional 30 minutes per day Monday - Friday (for set-up and playground duties)

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

Student Services

A. Educational Service Center of Cuyahoga County – Agreement for Services 2016/2017 School Year

It is recommended that the Board of Education approve the agreement with the ESC of CC for a variety of services as detailed in **Attachment 4**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

B. Montessori High School – Tuition Agreement 2016/2017 School Year

It is recommended that the Board of Education approve the agreement with Montessori HS for a specific Sp Ed student as detailed in **Attachment 5**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

C. PSI Affiliates Agreement – 16/17 through 18/19

It is recommended that the Board of Education approve the agreement with PSI Affiliates to provide services as detailed in **Attachment 6** for the 2016/2017 school year through the 2018/2019 school year.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

D. Correction – Summer School Programs

It is recommended that the Board of Education approve the following corrections to previously approved times and rates:

Linda Bare 60 hours at \$27.28 per hour for \$1,636.80

Amanda McCabe 60 hours at \$27.28 per hours for \$1,636.80

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

E. KidsLink Agreements – Special Education

It is recommended that the Board of Education approve four (4) agreements for placement of specific Sp Ed students as detailed below:

Student A **Attachment 7**

Student B **Attachment 8**

Student C **Attachment 9**

Student D **Attachment 10**

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

Other Business

A. Job Description – Administrative Position

It is recommended that the Board of Education approve the job description for Coordinator of Human Resources and Data Management as detailed in **Attachment 11**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

B. School Resource Officer (SRO) Agreement

It is recommended that the Board of Education approve the agreement with Bath Township and the Village of Richfield to employ an SRO for the period September 1, 2016 until August 31, 2016 per provisions in **Attachment 12**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

C. Asthma Medication and Epinephrine Auto Injectors – Policy 2016/2017 School Year

It is recommended that the Board of Education approve the policy noted in **Attachment 13**.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

D. Bus Routes – 2016/2017 School Year

It is recommended that the Board of Education approve the 2016 – 2017 school year student bus routes as posted on the Revere web site with modifications as needed to provide safe and timely transportation of students.

Mrs. Appel _____ Mrs. Hower _____ Mr. Kelley _____ Mrs. Sabitsch _____ Mr. Seifert _____

IX. REPORTS FROM CENTRAL OFFICE TEAM

A. Director of Student Services

B. Director of Curriculum, Instruction and Instructional Technology

X. INFORMATIONAL ITEMS

A. There will be a Special Meeting September 13, 2016 at 5:30 p.m. in the Administration Building.

B. There will be a Regular Meeting September 20, 2016 at 6:30 p.m. in the RHS Library.

XI. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

The Board values and encourages public comment on educational issues. Meetings of the Board of Education are for the purpose of conducting Board business in a public setting, with the exception of Executive Sessions for specific purposes defined by law. Board of Education meetings, while held primarily in a public setting, are not designed for extensive public input. Per Board Policy, each participant is limited to five (5) minutes of speaking time.

Anyone having an interest in the actions of the Board may participate during the open forum portion of the meeting. Please identify yourself to the Board President or the Superintendent prior to the meeting. Should your comments include a request for information or extended dialogue it may be necessary and more appropriate that a subsequent meeting with Board and/or Administrative representatives be scheduled to fully address issues.

The public may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. The Superintendent will advise speakers about other channels provided for Board consideration of complaints involving individuals.

At the proper time during the meeting, participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, their address and group affiliation, if any, prior to addressing the group.

XII. EXECUTIVE SESSION

A. Personnel: To consider the evaluation, employment and compensation of a public employee.

XIII. ADJOURNMENT

Respectfully Submitted,

Matthew L. Montgomery

Matthew L. Montgomery
Superintendent

New Document

REVERE LOCAL SCHOOL DISTRICT
Summit County, Ohio

Attachment T-1

July 12, 2016

Work Session 5:30 p.m.

Administration Building

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel-Present
- B. Claudia Hower-Present
- C. Tom Kelley-Absent
- D. Diana Sabitsch-Present
- E. George Seifert-Present

PRESENTATION

- Board PAQ
- 6th Grade social Studies and Language Arts Pilot
- Lesko on building design

III. TREASURER'S AGENDA

IV. SUPERINTENDENT'S AGENDA

Res. 17-103430

Certificated/Licensed Personnel

A. New Hires – 2016/2017 School Year

Moved by Mr. Seifert, seconded by Mrs. Appel to approve the following for Limited Contracts beginning with the 2016-2017 school year:

Gina Brown	Intervention Specialist / RMS	MA+30, Step 5	\$61,964.00
Elizabeth Hamilton	Intervention Specialist / RHS	BA+30, Step 3	\$50,239.00
Michael Wiley	Music .5FTE / RMS	MA, Step 5	\$29,233.00*
Rachel Winski	School Counselor .5FTE / RMS	MA, Step 4	\$27,981.00**

*A proration of the \$58,466.00 salary level.

**A proration of the \$55,962.00 salary level.

Roll Call: Aye-Seifert, Appel, Hower, Sabitsch
Motion Carried.

Res. 17-103431

A.1 Adoption - MAP

Moved by Mr. Seifert, seconded by Mrs. Appel to approve the adoption of Web-Based Measures of Academic Progress (MAP) as detailed in Attachment A-1 at a cost of \$27,400.00.

And,

B. Adoption - CPM

To approve the adoption of CPM math materials as detailed in Attachment A-2 at a cost of \$7,647.20.

And,

C. Professional Development – July and August 2016

To approve up to 250 hours of professional development payable to staff members at \$27.83 per hour for curriculum mapping, unit planning, and RISE time in the areas of Jason Science, Read 180, Writing Lab, Alexandria Project and Aleks Math. Total cost is estimated at approximately \$7,000.00 to include the hourly compensation, fringe benefits and other ancillary expenses associated with training of professional staff.

Roll Call: Aye-Seifert, Appel, Hower, Sabitsch
Motion Carried.

V. Review of Agenda for 7-26-16 BOE Meeting

Res. 17-103432

VI. EXECUTIVE SESSION

Moved by Mr. Seifert, seconded by Mrs. Appel to move into Executive Session at 8:37 PM to discuss the following:
Personnel: To consider the evaluation, employment and compensation of a public employee.

Roll Call: Aye-Seifert, Appel, Hower, Sabitsch
Motion Carried.

Res. 17-103433

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to move from Executive Session to Regular Session at 9:12 PM

Roll Call: Aye-Seifert, Sabitsch, Appel, Hower
Motion Carried.

Res. 17-103434

VII. ADJOURNMENT

Moved by Mrs. Sabitsch, seconded by Mrs. Appel to adjourn the meeting at 9:45 PM

Roll Call: Aye- Sabitsch, Appel, Hower, Seifert
Motion Carried.

Signed _____
President

Attest _____
Treasurer

Date Approved

REVERE LOCAL SCHOOL DISTRICT
Summit County, Ohio

July 26, 2016

Regular July Board of Education Meeting 5:30 p.m.

Administration Building

I. CALL TO ORDER – Claudia Hower

II. ROLL CALL

- A. Dana Appel-Absent
- B. Claudia Hower-Present
- C. Tom Kelley-Absent
- D. Diana Sabitsch-Present
- E. George Seifert-Present

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC SPEAKS TO AGENDA ITEMS

V. BUILDING PRINCIPALS' REPORTS – will return in August

VI. TREASURER'S REPORT, Mr. David Forrest

Res. 17-103435

A. Approval of Minutes

Moved by Mrs. Sabitsch, seconded by Mr. Seifert to approve the minutes of the Special Meetings held June 14, 2016 and June 23, 2016 and the minutes of the Regular Meeting held June 28, 2016. See Attachment T-1 for details.

And,

B. Approval of Financial Report

To approve the Financial Report for the month of June as found in Attachment T-2.

And,

C. Donations

To approve, with appreciation, for the donations listed in Attachment T-3.

And,

D. Purchase Order(s)

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase order(s) listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the above amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrances.

PO #	Date	Vendor	Amount	Requested by
160680	7/20/2016	Esber Cash Register	4845.00	Food Service
160431	07/01/2016	American Assoc. School Admin.	3000.00	Central Office
813639	06/02/2016	Education Alternatives	3300.00	Central Office
160568	07/07/2016	Schoolwires	19606.80	Revere Middle School
160463	07/01/2016	Learning A-Z	7747.50	Hillcrest
160420	07/01/2016	3P Learning Inc	4900.00	Hillcrest
160550	07/05/2016	Community Hall Foundation	4282.89	Revere High School
160668	07/19/2016	Phil King	3000.00	Central Office
160665	07/19/2016	School Datebooks Inc	2725.47	Revere High School
160512	07/01/2016	Scriptype Publishing	2040.00	Revere High School
160425	07/01/2016	Hobsons Inc	3708.40	Revere High School
160165	07/01/2016	Kidslink Neurobehavioral	57140.58	Central Office

And,

E. Inventory Deletion

To approve that the items listed be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by Board policy by the CFO/COO.
See **Attachment T-4**.

And,

F. Change Funds and Petty Cash Funds

To approve the change funds and the petty cash funds for FY 2016/2017 as listed below:

- A. Athletic Department Change Fund for athletic events, in the amount of \$1,400 – Custodian Tom McKinnon
- B. Cafeteria Change Funds in the amount of \$500 – Custodian Jacqui Pursley
- C. Petty Cash Funds each in the amount of \$100 with the exception of the Treasurer's office which should be in the amount of \$200:
 - Treasurer's Office – Custodian Dave Forrest
 - RHS – Custodian Phil King
 - RMS – Custodian Bill Conley
 - BES – Custodian Dan Fry
 - HES – Custodian Julie Gulley
 - Athletic Dept – Custodian Tom McKinnon
 - Transportation Dept – Custodian Justin Miller

Roll Call: Aye-Sabitsch, Seifert, Hower
Motion Carried.

Res. 17-103436

G. Property, Fleet and Liability Insurance

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve that the property, fleet and liability insurance be renewed effective August 1, 2016 for a period of twelve (12) months with Ohio Casualty through Seibert-Keck Agency as described in **Attachment T-5**.

And,

H. Final Appropriations FY16

The Treasurer recommends approval of the report noted as **Attachment T-6** which identifies the breakdown of the final appropriations for FY16 by function and object for the General Fund.

And,

I. Bus Bids / Purchases

Based upon the bid specifications submitted through the Ohio School Council bus purchase program, it is recommended that the District award bus bids as detailed below and be it further resolved that these bids be awarded to the lowest and most responsive bidder. After consideration of the bid results for "Orders Placed" buses, it is recommend that the award be made based upon "In-stock Pricing". It is also resolved that alternative components may be chosen when like or similar specifications are offered by the manufacturers. Therefore, it is recommended that the award be made to Rush Truck Center and that the Director of Transportation be authorized to purchase 3 buses and this purchase is to be funded from the Permanent Improvement Fund.

Bus Bids for 72 Passenger Buses with the following description:

- Conventional Body
- 71 Passenger
- 240 HP, 560 ft. lb. torque Cummins Diesel Engine or a 220 HP, 600 ft. lb. torque Cummins Diesel Engine
- 21,000 pound air suspension
- Allison 2500 PTS series transmission

Bid Summary: Total Cost Based Upon Bid Specifications Combined with Item Substitution if Bidder was Non-responsive on Required Specifications

VENDOR	CARDINAL (NOTE 1)	CARDINAL	MYERS (NOTE 2)	RUSH (NOTE 3)	RUSH
PURCHASE METHOD	ORDER	STOCK	ORDER	ORDER	STOCK
BID AMOUNT	75,243	79,650	74,886	76,153	
ADDITIONS/REQUIRED OPTIONS	5,635		6,715	4,257	
TOTAL COST	83,101	79,650	81,601	80,410	<u>79,390</u>

NOTE 1 (Cardinal)

- Cannot provide size engine block heater we requested (helps in cold weather)
- Does not offer paint and rust protection 5 year warranty
- Does not offer a one piece floor
- No aluminized panel at entrance door (rust prevention)
- No quick warm up option for cold weather starting
- Does not offer a tough coated fuel tank
- Any repairs or warranty work will have to go to their facility in Lima, OH.
- The stock bus quoted does not have seat belt ready seat frames in the entire bus.

NOTE 2 (Myers)

- Cannot provide size engine block heater we requested (helps in cold weather)
- No aluminized panel at entrance door (rust prevention)
- Only offer a 1 piece windshield (repairs must be special ordered)
 - We request 3 piece because it is much cheaper to replace and repair
- Does not offer a DEF unit which helps reduce the amount of carbon emissions

NOTE 3 (Rush)

- Cannot provide size engine block heater we requested (helps in cold weather)
- Does not offer a tough coated fuel tank

Roll Call: Aye-Seifert, Sabitsch, Hower
Motion Carried.

Res. 17-103437

J. Payment to Randy Gross – Vacation Days

Moved by Mr. Seifert, seconded by Mrs. Hower to approve that Randy Gross, Bus Mechanic, be paid for ten (10) vacation days whereas he was unable to use his accrued vacation based on the on the unfilled mechanic opening at the garage and be it further resolved that the Board of Education expresses their sincere appreciation to Mr. Gross for his dedication to the District and to his position in order to single handedly keep the bus fleet operational.

And,

K. Esber Cash Register Renewal

To approve the renewal of the above contract for Food Service operations, per the attached agreement, be approved which supports cash register services, food service sales reporting and the on-line interface. See **Attachment T-7**.

And,

L. Impact Group – Strategic Plan Monitoring Services

To approve the agreement with the Impact Group to provide monitoring of the Strategic Plan for a period of three (3) years and a cost of \$6,000.00 as detailed in **Attachment T-8**.

And,

M. Investment Policy Approval

To approve the revised investment policy in order to comply with investment regulations as issued by the state of Ohio. See **Attachment T-9**.

And,

N. Asset Disposal Buses

To approve that the items listed be identified as equipment having no functional value to the District or as having no monetary value, and that these items be disposed of as trade-ins in conjunction with the bus purchase transaction approved in this agenda.

District ID	State ID	Pass. Size	Year	Chassis Make	Body Make	Mileage	Trade-In Value	VIN #
12	18515	72	2001	Freightliner	Thomas	215,072	\$1,000	4UZAAXAK11CH81782
39	4512	72	2002	Freightliner	Thomas	170,202	\$1,200	4UZAAXAK42CJ42391
18	83311	72	1997	International	Thomas	194,822	\$1,200	1HVBBAAN3WH546220
9	80802	72	1997	International	Thomas	197,359	\$1,200	1HVBBA2VH464316
17	83310	72	1997	International	Thomas	201,115	\$1,200	1HVBBAAN5WH546221

Roll Call: Aye-Seifert, Hower, Sabitsch
Motion Carried.

O. No Action/Discussion

Appointment of a delegate and alternate to the OSBA Annual Business meeting to be held on November 14, 2016. The deadline for this appointment is the Regular August meeting. Resolutions to amend the platform are due at the OSBA office no due later than August 1, 2016.

VII. BOARD MEMBERS' REPORTS

- A. Finance/Audit Committee
- B. Facilities and Grounds Committee
- C. Legislative Report
- D. Cuyahoga Valley Career Center

VII. BOARD OF EDUCATION**Res. 17-103438****A. Superintendent's Salary and Vacation Provision**

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve that the compensation for Matthew L. Montgomery be \$137,500.00 for the 2016-2017 contract year with twenty-five (25) days of vacation.

Roll All: Aye-Seifert, Sabitsch, Hower
Motion Carried.

Mr. Kelly arrived 5:55 P.M.

VIII. SUPERINTENDENT'S REPORT, Mr. Matthew L. Montgomery**Res. 17-103439****Personnel – Certificated/Licensed****A. Salary Increases – Certificated/Licensed Personnel**

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to approve the following salary increases due to additional education:

Ellen Friery	RHS / Social Studies	MA+30, Step 21	\$87,004.00
Elizabeth Long	RMS / School Counselor	MA, Step 7	\$63,474.00
Brittany Mravec (Robertson)	HES / Grade 1	BA+15, Step 4	\$50,239.00
Jamie Rankin	HES / Grade 2	MA+15, Step 5	\$60,215.00
Callah Stoicoiu	RMS / Art	BA+30, Step 1	\$46,105.00
Wade Vantrease	RHS / Physical Education	MA+30, Step 26	\$92,012.00
Joe Williams	RMS / Technical Education	MA+15, Step 18	\$82,751.00

And.

B. Compensation Levels 2016/2017 – Administrative Staff

To approve the following:

Todd Casey, Assistant Principal RMS	\$73,632.00
Mike Critchfield, Facilities Supervisor	\$65,000.00
John Evans, Assistant Principal RHS	\$82,489.00
Dan Fry, Principal BES	\$91,000.00
Julie Gulley, Principal HES	\$89,000.00
Kim Hussing, Assistant Principal HES	\$79,000.00
Abby Kassel, Supervisor of Special Education	\$76,000.00
Phil King, Principal RHS	\$107,000.00
Christine Kovach, Director of Student Services	\$114,240.00
Justin Miller, Transportation Supervisor	\$60,500.00
Judy Myers, Coordinator of Human Resources and Data Management	\$62,735.00
Kathy Nolan, Director of Curriculum/Instruction	\$102,163.00
Jacqui Pursley, Assistant Treasurer	\$70,969.00

And,

C. Curriculum Mapping – June 2016

To approve the following staff members for curriculum mapping services performed on June 23, 2016 with compensation at \$81.84 total per person:

Sandra Kennedy	3 hours @ \$27.28/hour
Alison Kilway	3 hours @ \$27.28/hour
Amy Lewis	3 hours @ \$27.28/hour
Brittany Mravec (Robertson)	3 hours @ \$27.28/hour
Debbie Schwertner	3 hours @ \$27.28/hour

And,

D. Extended Days – 2016/2017 School Year

To approve the following Extended Days for personnel as listed with compensation at their daily rate for the 2016 – 2017 school year:

Nick DePompei	School Counselor @ RHS	15 days
Mary Gindlesberger	School Psychologist @ HES/BES	6 days
Cindy Gobrogge	Librarian @ RHS	5 days
Yvonne Kelly	School Psychologist @ BES/RMS	6 days
Kendra Quinlan	2/3 School Counselor @ RMS	5 days
Jennifer Kirchner	School Counselor @ RHS	15 days
Elizabeth Long	School Counselor @ RMS	5 days
Kristi Kerrigan	2/3 School Counselor @ BES	1 day
Mike Murphey	School Counselor @ RHS	15 days
E. Michelle Pruchnicki	School Counselor @ HES	3 days
Jacqueline Reasor	School Psychologist @ RHS/Preschool	6 days
Rachel Winski	1/2 School Counselor RMS	2.5 days

And,

E. Summer 2016 OGT Services

To approve the following for Science OGT tutoring services:

Russ Neubert	14 hours @ \$27.28/hour for \$381.92
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And,

F. Scheduling Stipend - RMS

To approve a stipend for Elizabeth Long for work done on RMS scheduling with compensation at \$27.28 for 2 days at 8 hours/day for \$436.48 total.

And,

G. Revere Boys Youth Basketball Camp – Summer 2016

It is recommended that the Board of Education approve the following with compensation payable by flow through funds with no cost to the General Fund:

Dean Rahas / Camp Director	32 hours @ \$15.00/hour for \$480.00
----------------------------	--------------------------------------

Roll Call: Aye-Seifert, Sabitsch, Hower, Kelley

Motion Carried.

Personnel – Classified

Res. 16-103440

A. Substitute Bus/Van Drivers – 2016/2017 School Year

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the following:

Visa Bowen Substitute Bus/Van Driver
Denise Catanzaro Substitute Van/Bus Driver

Effective on or after 8/1/16

Effective on or after 8/1/16*

*contingent upon obtaining S and P endorsements

And,

B. Classified Resignations

To approve the following resignation:

Deanne Pastva, Food Service Supervisor

Effective end of business 7/31/16

And,

C. Revere Boys Youth Basketball Camp – Summer 2016

To approve the following with compensation payable by flow through funds with no cost to the General Fund:

Rich Chapman / Camp Worker & Speaker 32 hours @ \$12.50/hour for \$400.00

Roll Call: Aye-Kelley, Seifert, Hower, Sabitsch

Motion Carried.

Res. 17-103441

D. Support Staff Salaries – 2016/2017

Moved by Mr. Seifert, seconded by Mrs. Hower to approve a 2.5% increase on the base salary of the following:

Laura Bell, Tech Support
Ann Dietz, Account Coordinator & Benefits
Sam Diruzza, Tech Support/Helpdesk
Mike Gannon, Tech Support/Helpdesk
Kathi Kiss, Secretary to Justin Miller
Brenda Moll, Secretary to Kathy Nolan
Linda Radomski, Accounts Payable/Secretary to Dave Forrest
Terry Snow, Secretary to Matthew Montgomery
Christine Thomas, Secretary to Mike Critchfield/Registrar
Sandy Wierzbicki, Payroll

Roll Call: Aye- Seifert, Hower, Sabitsch

Abstain: Kelley

Motion Carried.

Student Services

Res. 17-103442

A. Agreement – Educational Alternatives – 2016/2017 School Year

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the agreement with Educational Alternatives to provide special education services as needed per the details in **Attachment 1**.

And,

B. Home Instruction Services

To approve the following to begin on or about July 2016:

Diane Gerspacher / RHS Foreign Language

Up to 30 of Home Instruction @ \$27.28/hour for Student A

And,

C. Cleveland Clinic Center for Autism Agreements – 2016/2017 School Year

To approve the agreement with the Cleveland Clinic to provide services for the 2016/2017 school year to 2 (two) special education students as outlined in the following:

Attachment 2

Attachment 3

Roll Call: Aye-Kelley, Seifert, Hower, Sabitsch
Motion Carried.

Other Business

Res. 17-103443

A. Memorandum of Understanding – REA – College Credit Plus

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the MOU noted in **Attachment 4** regarding College Credit Plus.

Roll Call: Aye-Kelley, Seifert, Hower, Sabitsch
Motion Carried.

Res. 17-103444

B. BoardPac Agreement

Moved by Mr. Kelley, seconded by Mr. Seifert to approve the agreement detailed in **Attachment 5** for a paperless system for Board of Education meetings.

Roll Call: Aye-Kelley, Seifert, Hower, Sabitsch
Motion Carried

C. New Hires – Educational Aides – 2016/2017 School Year- Withdrawn by Superintendent

X. REPORTS FROM CENTRAL OFFICE TEAM

- A.** Director of Student Services
- B.** Director of Curriculum, Instruction and Instructional Technology

XI. INFORMATIONAL ITEMS

- A.** There will be a Special Meeting August 16, 2016 at 5:30 p.m. in the Administration Building.
- B.** There will be a Regular Meeting August 23, 2016 at 5:30 p.m. in the RHS Library.

XII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS-No Action

XIII. DISCUSSION WITH THE VILLAGE OF RICHFIELD ON PROPOSED TIF (TAX INCREMENTAL FINANCING) TRANSACTION

A. TIF Transaction – No Action

Res. 17-103445

XIV. EXECUTIVE SESSION

Moved by Mr. Seifert, seconded by Mr. Kelley to move into Executive Session at 6:10 to discuss the following:

- A. Personnel:** To consider the evaluation, employment and compensation of a public employee.

Roll Call: Aye-Seifert, Kelley, Hower, Sabitsch
Motion Carried.

Res. 17-103446

Moved by Mr. Sabitsch, seconded by Mr. Seifert to move from Executive Session to Regular Session at 6:31 PM

Roll Call: Aye-Sabitsch, Seifert, Hower, Kelley
Motion Carried.

Res. 17-103447

EXECUTIVE SESSION

Moved by Mrs. Hower, seconded by Mr. Kelley to move into Executive Session at 8:57 to discuss the following:

B. Personnel: To consider the evaluation, employment and compensation of a public employee.

Roll Call: Aye-Hower, Kelley, Sabitsch, Seifert

Motion Carried.

Res. 17-103448

Moved by Mr. Sabitsch, seconded by Mr. Seifert to move from Executive Session to Regular Session at 9:14 PM

Roll Call: Aye-Sabitsch, Seifert, Hower, Kelley

Motion Carried.

Res. 17-103449

Communications Specialist

Moved by Mr. Seifert, seconded by Mr. Kelley to approve Jennifer Reece's contract to 5 days/week for 32 hours/week for 214 days/year at \$45,000/year.

Roll Call: Aye-Seifert, Kelley, Hower, Sabitsch

Motion Carried.

Res. 17-103450

XV. ADJOURNMENT

Moved by Mrs. Hower, seconded by Mr. Kelley to adjourn the meeting at 10:30 PM

Roll Call: Aye- Hower, Kelley, Sabitsch, Seifert

Motion Carried.

Signed _____
President

Attest _____
Treasurer

Date Approved

New Document

JULY 31, 2016

Financial Report



Revere Local School District

David R. Forrest
Treasurer

FINANCIAL REPORTS - Index

For Month of JULY 2016

Schedule

Cash Reconciliation Report	A
• Presents ending cash position for the District for all funds combined, investments and other required reconciliation transactions needed to balance monthly financial activity.	
Financial Report by Fund	B
• A report listing all individual funds established by the District. Information summarized includes receipts, expenditures, and ending cash balances on a month to date and fiscal year to date basis for each fund.	
SM-2	C
• Financial summary of the General Fund comparing budgeted revenues and expenditures to actual.	
Permanent Improvement Fund Report	D
• Financial summary by month of all activity on the PI Fund.	
Food Service Report	E
• Consolidated summary by month of the food service operation for all four school buildings.	

**REVERE LOCAL SCHOOLS
FISCAL 2016
JULY 2016 Month End Report
Cash Reconciliation Report**

Total Fund Balance (Month End Finsumm Report)

\$31,127,614.69

Gross Depository Bank Balances:

First Merit Business Checking Account	1,702,357.56
First Merit Payroll Account	0.00
First Merit Business Savings	242.50
	\$1,702,600.06

Investments

First Merit Sweep Account	14,825,000.00	
Star Ohio (34897)	104.28	
TriState Capital Bank	0.00	
TriState-CD matures 4/6/17 .85%	2,000,000.00	
US Bank Cash Equivalents Abbey Nat'l matures 12/05/16 CUSIP 00280NM56	796,778.00	
US Bank Cash Equivalents Bank of Tokyo matures 11/29/16 CUSIP 06538BLV3	1,393,420.00	
US Bank Ac#001050989535 .01% CUSIP 31846V203	2,536,071.01	
US Bank Cash Equivalents JP Morgan - matures 12/07/16 CUSIP 46640PM75	796,520.00	
US Bank Cash Equivalents- Toyota Motor Credit matures 7/5/16 CUSIP 89233GG59	0.00	\$500K MAT 7/5/16
US Bank Cash Equivalents- Ubs Finance Delw matures 7/5/16 CUSIP 90262CG50	0.00	\$500K MAT 7/5/16
US Bank CD - matures 01/11/17 .90% CUSIP 06278HGF4	247,000.00	
US Bank CD - matures 01/03/17 .90% CUSIP 06062QJS4	247,000.00	
US Bank CD - matures 01/19/2017 .85% CUSIP 29976DH29	247,000.00	
US Bank CD - matures 10/2/17 1.25% CUSIP 33767AQB0	249,000.00	
US Bank CD - matures 10/10/17 1.15% CUSIP 02006LUK7	248,000.00	
US Bank CD - matures 12/11/17 1.25% CUSIP 795450XE0	248,000.00	
US Bank CD - matures 12/11/17 1.30% CUSIP 20451PPG5	248,000.00	
US Bank CD - matures 12/11/17 1.25% CUSIP 33583CTE9	248,000.00	
US Bank CD - matures 12/11/17 1.30% CUSIP 686184WH1	248,000.00	
US Bank CD - matures 01/12/18 1.25% CUSIP 05581WBX2	248,000.00	
US Bank CD - matures 01/16/18 1.25% CUSIP 465076HX8	248,000.00	
US Bank CD - matures 01/29/18 1.125% CUSIP 3130A72S3	0.00	CALL 7/29/16
US Bank CD - matures 02/26/18 1.50% CUSIP 3134G8L98	500,000.00	
US Bank CD - matures 10/9/18 1.60% CUSIP 38148JR37	248,000.00	
US Bank CD - matures 10/9/18 1.65% CUSIP 14042RAQ4	247,000.00	
US Bank CD - matures 10/9/18 1.65% CUSIP 140420WJ5	247,000.00	
US Bank CD - matures 10/9/18 1.70% CUSIP 02587DC63	247,000.00	
US Bank CD - matures 12/28/18 1.42% CUSIP 3133EFUE5	499,575.00	
US Bank CD - matures 1/7/19 1.200% CUSIP 3133EFGN1	1,000,000.00	
US Bank CD - matures 01/22/19 1.55% CUSIP 79306SVY9	248,000.00	
US Bank CD - matures 01/22/19 1.65% CUSIP 20033ANY8	249,000.00	
US Bank CD - matures 01/29/19 1.5% CUSIP 3130A72G9	0.00	CALL 7/29/16
US Bank Security - matures 4/8/19 1.307% CUSIP 3133EFHM2	0.00	CALL 7/5/16
US BANK FNMAMTN - matures 7/26/19 1.25% CUSIP 3136G3D51	1,000,000.00	
US BANK FNMA matures 7/28/20 1.45% CUSIP 3136GP41	250,000.00	
Total	\$29,809,468.29	

Cash in Transit to Depository

0.00

Petty Cash Balances:

Building Principals	\$0.00
Athletic Director	\$0.00
Bus Garage	\$0.00
Treasurer's Office	\$200.00
Sub-total Petty Cash	\$200.00

Change Funds

\$0.00

Total

\$31,512,268.35

Outstanding Checks

(\$351,176.21)

Adjustments

(\$33,477.45)

Adjusted Total Bank and Investment Statements

\$31,127,614.69

Difference Between Bank Balance and Finsumm Balance

\$0.00

Cash on Hand (unrecorded and undeposited)

\$0.00

Date: 08/02/2016
Time: 10:17 am

REVERE LSD - 050054
Financial Report by Fund/SCC

Page: 1
(FINSUM)

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
001 0000	GENERAL FUND						
20,355,077.62	7,937,789.44	7,937,789.44	3,105,882.59	3,105,882.59	25,186,984.47	3,969,985.41	21,216,999.06
002 0000	BOND RETIREMENT						
931,409.20	362,398.46	362,398.46	0.00	0.00	1,293,807.66	0.00	1,293,807.66
002 9012	Bond Debt Service QSCB						
264.89	0.00	0.00	0.00	0.00	264.89	0.00	264.89
003 0000	PERMANENT IMPROVEMENT FUND						
2,574,252.83	348,028.27	348,028.27	5,796.91	5,796.91	2,916,484.19	317,868.79	2,598,615.40
003 9001	PERMANENT IMPROVEMENT RESERVE FUNDS						
450,000.00	0.00	0.00	0.00	0.00	450,000.00	0.00	450,000.00
004 0000	BUILDING FUND						
84.50	39.96	39.96	0.00	0.00	124.46	0.00	124.46
004 9001	Building Fund - Sale of Richfield						
4,720.35	0.00	0.00	0.00	0.00	4,720.35	0.00	4,720.35
004 9002	Building Fund - Sale of Hametown Property						
34,547.99	0.00	0.00	0.00	0.00	34,547.99	19,709.86	14,838.13
006 0000	FOOD SERVICES						
10,916.39	915.00	915.00	53,993.36	53,993.36	42,161.97-	102,814.63	144,976.60-
007 9000	BANQUET FUND						
1,121.51	0.00	0.00	0.00	0.00	1,121.51	0.00	1,121.51
007 9306	SENIOR MEMORIAL FUND						
3,574.69	0.00	0.00	0.00	0.00	3,574.69	2,000.00	1,574.69
007 9308	CALEB PERKINS REVIVAL FUND (CPR)						
5,635.00	25.00	25.00	0.00	0.00	5,660.00	0.00	5,660.00
007 9309	VOLLEY SCHOLLY						
1,000.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00
007 9310	PAPPANO MEMORIAL SCHOLARSHIP FUND						
2,400.00	0.00	0.00	0.00	0.00	2,400.00	2,000.00	400.00
007 9311	THE ERIC MORANT MEMORIAL FUND						
1,920.00	0.00	0.00	0.00	0.00	1,920.00	750.00	1,170.00
007 9316	FRIENDS OF RICHFIELD LIBRARY SCHOLARSHIP						
1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00

Date: 08/02/2016
Time: 10:17 am

REVERE LSD - 050054
Financial Report by Fund/SCC

Page: 2
(FINSUM)

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
007 9355	LUEPTOW ART FUND						
500.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
007 9370	PAULETT MEMORIAL SCHOLARSHIP FUND						
3,219.00	0.00	0.00	0.00	0.00	3,219.00	2,000.00	1,219.00
007 9382	MICHAEL LUKITY MEMORIAL FUND						
782.02	0.00	0.00	0.00	0.00	782.02	0.00	782.02
007 9388	Teacher Excellence Award						
2,019.37	0.00	0.00	0.00	0.00	2,019.37	0.00	2,019.37
007 9389	The Christenson Foundation Robert Gilbert II						
3,000.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00
007 9390	WALKER FINE ARTS SCHOLARSHIP						
1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
007 9391	PATRICK ALFIERI LIVES SCHOLARSHIP FUND						
32,660.66	0.00	0.00	0.00	0.00	32,660.66	3,000.00	29,660.66
007 9392	The Jennifer Lyn Mears Library Memorial Fund						
950.00	0.00	0.00	0.00	0.00	950.00	0.00	950.00
007 9393	Express Employment Professional Scholarship						
500.00	0.00	0.00	0.00	0.00	500.00	500.00	0.00
007 9394	JAMES BENNETT WASHINGTON DC MEMORIAL FUND						
1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
007 9396	Ted R. Munsey Memorial Scholarship						
4,345.00	0.00	0.00	0.00	0.00	4,345.00	500.00	3,845.00
007 9397	SHANNON WILKES MEMORIAL SCHOLARSHIP						
1,000.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00
008 9360	MYRON WINDER SCHOLARSHIP						
17,209.11	17.47	17.47	0.00	0.00	17,226.58	0.00	17,226.58
009 0000	UNIFORM SCHOOL SUPPLIES						
75.00	0.00	0.00	0.00	0.00	75.00	0.00	75.00
009 9100	UNIFORM SCHOOL SUPPLIES - BATH SCHOOL						
51,648.17	0.00	0.00	1,484.72	1,484.72	50,163.45	1,768.47	48,394.98
009 9101	PRESCHOOL						
586.13	0.00	0.00	0.00	0.00	586.13	0.00	586.13

Date: 08/02/2016
Time: 10:17 am

REVERE LSD - 050054
Financial Report by Fund/SCC

Page: 3
(FINSUM)

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
009 9200	UNIFORM SCHOOL SUPPLIES - HILLCREST SCHOOL						
41,271.98	40.00	40.00	2,781.63	2,781.63	38,530.35	7,080.47	31,449.88
009 9400	UNIFORM SCHOOL SUPPLIES - MIDDLE SCHOOL						
985.16	0.00	0.00	3,682.04	3,682.04	2,696.88-	7,293.30	9,990.18-
009 9500	UNIFORM SCHOOL SUPPLIES - HIGH SCHOOL						
8,574.88	100.00	100.00	8,224.08	8,224.08	450.80	27,277.87	26,827.07-
012 0000	ADULT EDUCATION						
973.25	0.00	0.00	0.00	0.00	973.25	0.00	973.25
014 0000	SPECIAL ROTARY FUND						
6,112.12	0.00	0.00	0.00	0.00	6,112.12	0.00	6,112.12
018 9100	PUBLIC SCHOOL SUPPORT - BATH SCHOOL						
50,725.43	0.00	0.00	0.00	0.00	50,725.43	1,078.31	49,647.12
018 9200	PUBLIC SCHOOL SUPPORT - HILLCREST SCHOOL						
26,331.89	262.87	262.87	1,713.44	1,713.44	24,881.32	157.72	24,723.60
018 9400	PUBLIC SCHOOL SUPPORT - MIDDLE SCHOOL						
47,725.59	27.31	27.31	0.00	0.00	47,752.90	2,180.99	45,571.91
018 9500	PUBLIC SCHOOL SUPPORT - HIGH SCHOOL						
2,577.12	138.04-	138.04-	2,129.77	2,129.77	309.31	1,553.41	1,244.10-
019 9204	CHAMBER GRANT						
393.58	0.00	0.00	0.00	0.00	393.58	0.00	393.58
019 9216	PPG GRANT FY2016						
632.62	0.00	0.00	198.00	198.00	434.62	538.00	103.38-
019 9217	GAR Grant						
19,412.00	0.00	0.00	0.00	0.00	19,412.00	0.00	19,412.00
022 0000	DISTRICT AGENCY FUND - UNCLAIMED MONEY						
7,330.78	0.00	0.00	0.00	0.00	7,330.78	0.00	7,330.78
022 9001	OHSAA Sponsored Tournaments - NO 1 SOCCER						
5,927.66	0.00	0.00	0.00	0.00	5,927.66	0.00	5,927.66
022 9002	OHSAA Sponsored Tournaments - NO 2 BASKETBALL						
242.14	0.00	0.00	0.00	0.00	242.14	0.00	242.14
022 9004	OHSAA Sponsored Tournaments - LACROSSE GIRLS						
570.66	0.00	0.00	0.00	0.00	570.66	0.00	570.66

Date: 08/02/2016
Time: 10:17 am

REVERE LSD - 050054
Financial Report by Fund/SCC

Page: 4
(FINSUM)

Fund #	Fund Description	FYTD Begin Balance	MTD Receipts	FYTD Expenditures	MTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code	
024 0000	EMPLOYEE BENEFITS, SELF-INSURANCE	432.92	3,208.00	3,208.00	2,767.16	2,767.16	873.76	35,820.84	34,947.08-
026 9001	EMPLOYEE BENEFITS: MEDICAL/DENTAL	14,641.52	354,454.60	354,454.60	321,428.56	321,428.56	47,667.56	1,242.00	46,425.56
026 9002	FLEXIBLE SPENDING PLAN	21,976.78	6,557.38	6,557.38	7,936.33	7,936.33	20,597.83	35,343.67	14,745.84-
026 9003	EMPLOYEE HEALTH CARE	94,353.02	0.00	0.00	0.00	0.00	94,353.02	3,540.00	90,813.02
200 9212	CLASS OF 2012	923.00	0.00	0.00	0.00	0.00	923.00	0.00	923.00
200 9213	CLASS OF 2013	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
200 9214	CLASS OF 2014	2,524.07	0.00	0.00	0.00	0.00	2,524.07	0.00	2,524.07
200 9215	CLASS OF 2015	7,157.63	0.00	0.00	0.00	0.00	7,157.63	0.00	7,157.63
200 9216	CLASS OF 2016	1,223.87	0.00	0.00	0.00	0.00	1,223.87	511.50	712.37
200 9217	CLASS OF 2017	4,639.86	0.00	0.00	0.00	0.00	4,639.86	0.00	4,639.86
200 9218	CLASS OF 2018	4,178.90	0.00	0.00	0.00	0.00	4,178.90	0.00	4,178.90
200 9219	CLASS OF 2019	1,601.75	0.00	0.00	0.00	0.00	1,601.75	0.00	1,601.75
200 9317	NATIONAL HONOR SOCIETY	5,702.32	97.00-	97.00-	385.00	385.00	5,220.32	2,000.00	3,220.32
200 9318	LANTERN	842.19	0.00	0.00	0.00	0.00	842.19	0.00	842.19
200 9320	MIDDLE SCHOOL STUDENT COUNCIL	5,256.61	0.00	0.00	0.00	0.00	5,256.61	400.00	4,856.61
200 9321	HIGH SCHOOL STUDENT COUNCIL	8,951.47	150.00	150.00	95.00	95.00	9,006.47	594.47	8,412.00

Date: 08/02/2016
Time: 10:17 am

REVERE LSD - 050054
Financial Report by Fund/SCC

Page: 5
(FINSUM)

Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
200 9322	REVERE PLAYERS							
28,606.68	0.00	0.00	0.00	0.00	28,606.68	0.00	28,606.68	
200 9323	YEARBOOK							
20,843.64	0.00	0.00	0.00	0.00	20,843.64	0.00	20,843.64	
200 9350	INSTRUMENTAL MUSIC							
289.10	0.00	0.00	0.00	0.00	289.10	0.00	289.10	
200 9365	ART CLUB							
858.21	0.00	0.00	0.00	0.00	858.21	0.00	858.21	
200 9370	NATIONAL ART HONOR SOCIETY							
837.59	0.00	0.00	0.00	0.00	837.59	0.00	837.59	
200 9375	CHESS CLUB							
278.42	0.00	0.00	0.00	0.00	278.42	0.00	278.42	
200 9380	KEY CLUB							
3,700.45	0.00	0.00	0.00	0.00	3,700.45	0.00	3,700.45	
200 9390	INTERNATIONAL CLUB							
821.21	0.00	0.00	0.00	0.00	821.21	0.00	821.21	
200 9395	PROJECT LOVE							
432.43	0.00	0.00	0.00	0.00	432.43	0.00	432.43	
200 9400	MARKETING EDUCATION							
2.58	0.00	0.00	0.00	0.00	2.58	0.00	2.58	
200 9410	Mu Alpha Theta Honor Society							
698.83	97.00	97.00	0.00	0.00	795.83	0.00	795.83	
300 0000	NON-STUDENT MANAGEMENT FUND							
120.00	0.00	0.00	0.00	0.00	120.00	0.00	120.00	
300 920A	ATHLETICS - #300 NON-STUDENT MANAGEMENT FUND							
24,319.89	50.06-	50.06-	2,021.04	2,021.04	22,248.79	38,029.16	15,780.37-	
300 9230	CHORAL							
1,701.65	0.00	0.00	0.00	0.00	1,701.65	0.00	1,701.65	
300 9330	C.A.R.E.							
6.81	0.00	0.00	0.00	0.00	6.81	0.00	6.81	
300 9501	FOOTBALL							
1,700.68	4,851.00	4,851.00	350.00	350.00	6,201.68	7,450.00	1,248.32-	

Date: 08/02/2016
Time: 10:17 am

REVERE LSD - 050054
Financial Report by Fund/SCC

Page: 6
(FINSUM)

Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code	
300 9502 VOLLEYBALL								
6,684.19	1,450.00	1,450.00	1,725.99	1,725.99	6,408.20	1,000.00	5,408.20	
300 9503 BOYS SOCCER								
2,548.98	0.00	0.00	0.00	0.00	2,548.98	3,410.00	861.02-	
300 9504 GIRLS SOCCER								
2,802.58	3,545.00	3,545.00	2,450.00	2,450.00	3,897.58	0.00	3,897.58	
300 9505 BOYS TENNIS								
450.55	0.00	0.00	0.00	0.00	450.55	0.00	450.55	
300 9506 GIRLS TENNIS								
6,403.05	0.00	0.00	0.00	0.00	6,403.05	829.95	5,573.10	
300 9507 WRESTLING								
5,574.00	0.00	0.00	0.00	0.00	5,574.00	0.00	5,574.00	
300 9508 CHEERLEADING								
6,793.65	0.00	0.00	0.00	0.00	6,793.65	1,565.95	5,227.70	
300 9509 BOYS BASKETBALL								
28,755.87	315.00	315.00	1,001.16	1,001.16	28,069.71	3,125.66	24,944.05	
300 9510 GIRLS BASKETBALL								
5,362.58	0.00	0.00	0.00	0.00	5,362.58	0.00	5,362.58	
300 9511 BOYS GOLF								
632.96	0.00	0.00	0.00	0.00	632.96	0.00	632.96	
300 9512 GIRLS GOLF								
322.50	0.00	0.00	0.00	0.00	322.50	1,209.00	886.50-	
300 9513 BASEBALL								
3,214.68	0.00	0.00	0.00	0.00	3,214.68	1,166.00	2,048.68	
300 9514 SOFTBALL								
2,921.48	0.00	0.00	0.00	0.00	2,921.48	25.00	2,896.48	
300 9515 SWIMMING								
147.09	0.00	0.00	0.00	0.00	147.09	0.00	147.09	
300 9517 BOYS' CROSS COUNTRY								
349.99	0.00	0.00	0.00	0.00	349.99	0.00	349.99	
300 9519 BOYS TRACK								
2,097.61	0.00	0.00	0.00	0.00	2,097.61	0.00	2,097.61	

Date: 08/02/2016
Time: 10:17 am

REVERE LSD - 050054
Financial Report by Fund/SCC

Page: 7
(FINSUM)

Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
300 9520	GIRLS TRACK							
538.31	50.06	50.06	500.00-	500.00-	1,088.37	0.00	1,088.37	
300 9521	BOYS LACROSSE							
1,539.86	0.00	0.00	0.00	0.00	1,539.86	0.00	1,539.86	
300 9522	GIRLS LACROSSE							
1,745.99	0.00	0.00	0.00	0.00	1,745.99	0.00	1,745.99	
300 9524	DANCE TEAM							
1,654.54	0.00	0.00	0.00	0.00	1,654.54	0.00	1,654.54	
300 9525	OHSAA TOURNAMENTS							
14.74	0.00	0.00	0.00	0.00	14.74	0.00	14.74	
300 9526	ROBOTICS							
2,718.50	0.00	0.00	0.00	0.00	2,718.50	0.00	2,718.50	
401 9216	AUX. SERVICES-OLD TRAIL YEAR 1							
57,410.46	27.66	27.66	30,165.59	30,165.59	27,272.53	27,239.79	32.74	
516 9216	IDEA PART B- (7/1/15-6/30/16)							
329,326.05	94,721.54	94,721.54	57,407.88	57,407.88	366,639.71	158,737.17	207,902.54	
572 9202	TITLE I - FY02							
1,459.42	0.00	0.00	0.00	0.00	1,459.42	0.00	1,459.42	
572 9214	TITLE I - FY2014 (7/1/13-6/31/14)							
84.61	0.00	0.00	0.00	0.00	84.61	0.00	84.61	
572 9216	TITLE I - FY2016 (7/1/15-6/30/16)							
144,499.92	41,051.38	41,051.38	34,622.81	34,622.81	150,928.49	63,399.93	87,528.56	
573 9200	TITLE VI(CHAPTER 2)-FY00							
124.89	0.00	0.00	0.00	0.00	124.89	0.00	124.89	
584 9201	DRUG FREE GRANT - FY01							
10.56	0.00	0.00	0.00	0.00	10.56	0.00	10.56	
590 9216	TITLE IIA - FY2016 (7/1/15-6/30/16)							
28,290.98	2,960.00	2,960.00	12,750.51	12,750.51	18,500.47	3,626.70	14,873.77	
GRAND TOTALS:								
25,625,310.96	9,162,797.30	9,162,797.30	3,660,493.57	3,660,493.57	31,127,614.69	4,865,324.02	26,262,290.67	

-- Options Summary --

Summary or Detail Report? (S,D) D
Output file: FINSUMM.TXT
Type: CSV
Print options page? (Y,N) Y
Generate FINDET report for comparison? (Y,N) Y
Sort options: FS
Include future encumbrance amounts? (Y,N) N
Include accounts with zero amounts? (Y,N) N
Include accounts which are no longer active? (Y,N,I) Y

BAT_FINSUM executed by RE_JPURSLEY on node SCECA0:: at 2-AUG-2016 10:17:51.43

FORM SM-2

DATE: 08/02/2016
TIME: 12:33:28OHIO DEPARTMENT OF EDUCATION - OFFICE OF SCHOOL MANAGEMENT ASSISTANCE
ANNUAL SPENDING PLAN (CURRENT OPERATION - GENERAL FUND ONLY - O.R.C. 5705.391)

PAGE: 1

SCHOOL DISTRICT: REVERE LSD - 050054

IRN # 050054 COUNTY: Summit
Revere LSD JULY 2016

FISCAL YEAR: 2017 MONTH: 07

	MONTHLY ESTIMATE	MONTHLY ACTUAL	MONTHLY DIFFERENCE	FISCAL YTD ESTIMATE	FISCAL YTD ACTUAL	FISCAL YTD DIFFERENCE
REVENUES						
01.010 General Property (Real Estate)	0	7,664,145	7,664,145	0	7,664,145	7,664,145
01.020 Tangible Personal Property Tax	0	0	0	0	0	0
01.030 Income Tax	0	0	0	0	0	0
01.035 Unrestricted Grants-in-Aid	0	204,120	204,120	0	204,120	204,120
01.040 Restricted Grants-in-Aid	0	143	143	0	143	143
01.045 Restricted Grants-in-Aid - SFSF	0	0	0	0	0	0
01.050 Property Tax Allocation	0	0	0	0	0	0
01.060 All Other Operating Revenue	0	68,597	68,597	0	68,597	68,597
01.070 Total Revenue	0	7,937,005	7,937,005	0	7,937,005	7,937,005
OTHER FINANCING SOURCES						
02.010 Proceeds from Sale of Notes	0	0	0	0	0	0
02.020 State Emergency Loans & Advancements (Approved)	0	0	0	0	0	0
02.040 Operating Transfers-In	0	0	0	0	0	0
02.050 Advances-In	0	0	0	0	0	0
02.060 All Other Financing Sources	0	783	783	0	783	783
02.070 Total Other Financing Sources	0	783	783	0	783	783
02.080 Total Revenues and Other Financing Sources	0	7,937,788	7,937,788	0	7,937,788	7,937,788
EXPENDITURES						
03.010 Personal Services	0	2,070,251	2,070,251	0	2,070,251	2,070,251
03.020 Employees' Retirement/Insurance Benefits	0	541,242	541,242	0	541,242	541,242
03.030 Purchased Services	0	373,393	373,393	0	373,393	373,393
03.040 Supplies and Materials	0	92,886	92,886	0	92,886	92,886
03.050 Capital Outlay	0	20,244	20,244	0	20,244	20,244
03.060 Intergovernmental	0	0	0	0	0	0
04.010 Debt Service: All Principal (Historical)	0	0	0	0	0	0
04.020 Debt Service: Principal - Notes	0	0	0	0	0	0
04.030 Debt Service: Principal - State Loans	0	0	0	0	0	0
04.040 Debt Service: Principal - State Advancements	0	0	0	0	0	0
04.050 Debt Service: Principal - HB 264 Loans	0	0	0	0	0	0
04.055 Debt Service: Principal - Other	0	0	0	0	0	0
04.060 Debt Service: Interest and Fiscal Charges	0	0	0	0	0	0
04.300 Other Objects	0	7,866	7,866	0	7,866	7,866
04.500 Total Expenditures	0	3,105,882	3,105,882	0	3,105,882	3,105,882
OTHER FINANCING USES						
05.010 Operating Transfers - Out	0	0	0	0	0	0
05.020 Advances - Out	0	0	0	0	0	0
05.030 All Other Financing Uses	0	0	0	0	0	0
05.040 Total Other Financing Uses	0	0	0	0	0	0
05.050 Total Expenditure and Other Financing Uses	0	3,105,882	3,105,882	0	3,105,882	3,105,882
06.010 Excess Rev & Oth Financing Sources over (under) Exp &	0	4,831,906	4,831,906	0	4,831,906	4,831,906
07.010 Beginning Cash Balance	0	20,355,078	20,355,078	0	20,355,078	20,355,078
07.020 Ending Cash Balance	0	25,186,984	25,186,984	0	25,186,984	25,186,984
08.010 Outstanding Encumbrances	0	3,969,985	3,969,985	0	3,969,985	3,969,985

[illegible]

[illegible][illegible][illegible]

New Document

Attachment T-3

List of Donations Received by the Revere Local School District July 19, 2016

Cash Donations

1 To:	Revere High School	\$1,000.00
From:	Bath Business Association BBA Scholarship	

Total	\$1,000.00
-------	------------

Equipment & Other Donations

1 To:
From:

* Donation values for contributions other than cash are provided by the donor and not established by the Board of Education

New Document

Attachment T-4

Adjustments Temporary Appropriations July 19, 2016

The Treasurer recommends that the Board approve the appropriation adjustments in the stated amounts listed below, that these be established at fund level, and authorize the District's participation in any new Grants/Funds if applicable. It is further moved that all expenditures for grants be based upon the budgets submitted to and approved by the funding agencies or the applicable Activity/Purpose Statement.

				Adjusted Appropriation	ENTERED	ENTERED
Category/Description	Fund #	Action	Adjustment	Total	PERM APPROP	USAS
<u>General Fund Class</u>						
General Fund	001					
<u>Special Revenue Funds</u>						
Public School Support	018					
Local Grants	019					
District Managed Activity	300					
Auxiliary Services	401					
IDEA Special Education	516					
LEP	551					
Title I	572					
Preschool	587					
Title II-A	590					
<u>Debt Service Fund Class</u>						
Bond Retirement	002					
<u>Capital Projects Fund Class</u>						
Permanent Improvement	003					
Building Fund	004					
Ohio Network K-12	451					
<u>Enterprise Funds</u>						
Food Service	006					
Uniform School Supply	009	INCREASE	\$25,000.00	\$66,000.00		
Special Enterprise	020					
Special Rotary	014					
<u>Internal Service Funds</u>						
Employee Benefits	024	INCREASE	\$30,000.00	\$42,000.00		
<u>Trust Fund Class</u>						
Student Activity Trust	007	INCREASE	\$8,750.00	\$15,750.00		
Endowment	008					
<u>Agency Fund Class</u>						
District Agency Health Care	026					
Student Managed Activity	200					
Unclaimed Funds & Athletic Tournaments	022					
Total of adjustments and or increase to the District's Appropriations			\$63,750.00			

ENTERED ENTERED
PERM APPROP USAS

New Document

Board Resolution
Requesting Advancement of Tax Collections
By Summit County
Resolution # _____

The Treasurer advised the Board that the notice requirements of O.R.C. §121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

_____ moved the adoption of the following Resolution:

WHEREAS, Section 3221.34 of the Ohio Revised Code states that all local governments must file a Resolution with the County Fiscal Office each year in order to receive advance payment of local taxes;

THEREFORE, BE IT RESOLVED that the Revere Local Schools Board of Education wishes to receive tax advances from Summit County, it is hereby recommended that the Treasurer be authorized to request tax advances from the Summit County Fiscal Office for tax year 2016 payable in calendar year 2017 and that the County is authorized to make such advances.

_____ seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Mrs. Appel -

Mrs. Hower -

Mr. Kelley -

Mrs. Sabitsch -

Mr. Seifert -

Adopted the 23rd day of August, 2016

I, David R. Forrest, Treasurer of the Board of Education of the Revere Local School District, in said County, and in whose custody the Files, Journals and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Resolution is taken and copied from the original Resolution now on file with said Board, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

Witness my signature, this 23rd, day of August, 2016

David R. Forrest
Treasurer of the Board of Education
of the Revere Local School District
Summit County

New Document



OHIO SCHOOLS COUNCIL
6393 Oak Tree Blvd., Suite 377
INDEPENDENCE, OH 44131
PHONE: (216) 447-3100
or (800) 264-1326
FAX: (216) 447-1606

Attachment T-6

INVOICE #: 201617-242

Date of Invoice: Jul 18, 2016

Due Date: Aug 19, 2016

Revere Local Schools

Attn: Mr. David Forrest

3496 Everett Road, P.O. Box 340

Bath, Ohio 44210

Description			
Program	Programs you participated in 2015-16	Please check ALL programs you wish to participate in for 2016-17 and add add'l fee to your payment	Program Fee
Ohio Schools Council (2629) Credit for 2015-16 Cooperative Purchasing Program (\$400.00 (\$200.00 per district + \$0.18/student[\$350 min./\$2000 max.])	☒	☒	(\$51.78)
eVAS (Electronic Vendor Audit System) or ePAS (Electronic Payroll Audit System) Single product (eVAS or ePAS) current year group price: 1-yr. \$2,665, 3 yr. \$2,363, 5 yr. \$2,188; Double Product (eVAS and ePAS) current year group price: 1 yr. \$3,998, 3 yr. \$3,545, 5 yr. \$3,282	☒	☒	\$2,665.00
LEEMC (Lake Erie Educational Media Consortium) (2629) (\$0.25/student[\$125 min./\$2000 max.])	☒	☒	\$657.25
Legal Hotline Program (10 Hours-\$2,100; 15 hours-\$3,000; 20 hours-\$3,800)	☐	☒	\$0.00
Timeware TimeClock Program Extended warranty of hardware \$230 per machine, Bioscreen Software updates and support \$115.00 per machine, Software support \$8.00 per full time employee / \$4.00 per part time employee.	☐	☒	\$0.00
PAYMENT DUE DATE - Aug 19, 2016			
TOTAL FOR CURRENT PROGRAMS:			\$3,270.47

TOTAL DUE IF CHANGE IN PARTICIPATING PROGRAMS: \$

PLEASE MAKE YOUR CHECK PAYABLE TO:

Ohio Schools Council

MAIL TO:

6393 Oak Tree Blvd., Suite 377
Independence, Ohio 44131

P.O. #160387

New Document

APPLICATION FOR DEPOSIT OF PUBLIC MONEYS

(R.C. 135.06, 135.08, 135.10)

To the Board of Education of Revere Local School District, Summit County, State of Ohio.

The undersigned, PNC Bank, National Association, a national banking association organized under the laws of the United States of America hereby makes application to be designated as a depository for any of your inactive and/or interim and/or active funds belonging to said School District for a period of five years beginning August 23, 2016, and ending August 22, 2021. The amount is not to exceed thirty percent of the applicant's total assets of Three Hundred Fifty Billion, Six Hundred Forty-Three Million, Six Thousand and 00/100 Dollars (\$350,643,006,000), as revealed by the certified financial statement attached hereto.

The maximum amount of such public moneys which this applicant desires to receive and have on deposit as inactive deposits at any one time during the period covered by this designation is a total of any and all dollars, to be held.

Rate of Interest: Market Rate at time of quotations for all maturities.

The maximum amount of such public moneys which this applicant desires to receive and have on deposit as interim deposits at any one time during the period covered by this designation is a total of any and all dollars, to be held in various deposit amounts with terms and rates set at time of issuance.

The maximum of such public moneys which this applicant desires to receive and have on deposit as active deposits at any one time during the period covered by this designation is any and all dollars.

This application is accompanied by a certified financial statement of the applicant in such detail as to show the capital funds of the applicant as of the date of its latest report to the superintendent of banks or comptroller of the currency, adjusted to show any changes therein made prior to the date of the application.

Enclosed are two original copies of our Memorandum of Agreement. The terms and conditions set forth in the agreement are subject to all applicable state and federal laws and regulations. Please date and sign each copy of the agreement and return one executed copy to me.

The undersigned bank, if designated as said depository, will comply in all respects with the laws of Ohio relative to the deposit of such funds and will furnish as security for funds deposited over the amount insured by the Federal Deposit Insurance Corporation, eligible securities in accordance with Section 135.181 of the Uniform Depository Act of Ohio (Pooled Assets).

IN WITNESS WHEREOF, we have by authority of our board of directors to be signed by our Senior Vice President this 21st day of July, 2016.

PNC Bank, National Association



Kevin Grobelny
Senior Vice President

MEMORANDUM OF AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS

This Agreement is made on the _____ day of _____, 2016 by and between **PNC Bank, National Association**, a banking corporation under the laws of the United States, located and doing business within the State of Ohio ("Bank"), and the **REVERE LOCAL SCHOOL DISTRICT** ("Depositor").

Section 1. Depositor hereby designates Bank as a public depository for Depositor's active, interim and inactive deposits during the period beginning **August 23, 2016**, to and including, **August 22, 2021**.

Section 2. Bank hereby agrees:

(a) to receive for deposit, during the period of designation any funds of Depositor and to deposit said funds into the account(s) designated by Depositor and agreed to by Bank; and

(b) to furnish to the Depositor a monthly statement during any time that the Bank holds any active, interim or inactive deposits, showing the activity and balance of funds on deposit in any account for which such a statement is customarily issued; and

(c) in order to secure the performance of its obligations hereunder, to pledge and deposit with a designated trustee, at the option of the Bank, a pool of eligible securities in accordance with the provisions of Chapter 135.181 of the Ohio Revised Code; and

(d) to comply with the provisions of Chapter 135 of the Ohio Revised Code and all amendments or supplements thereto.

Section 3. Depositor hereby agrees:

(a) to be subject to the rules governing the accounts in which the Depositor's active, interim and inactive deposits are deposited; and

(b) to provide Bank the names and signatures of those persons authorized to execute drafts on and make withdrawals from the account(s) and to provide documentation evidencing such authority as the Bank may request; and

(c) that Bank may designate, as its option, the manner in which the active, interim and inactive deposits of Depositor will be secured in accordance with Chapter 135 of the Ohio Revised Code and all amendments or supplements thereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

REVERE LOCAL SCHOOL DISTRICT
(Depositor)

PNC Bank, National Association



By: _____

By: _____

Title: _____

Title: Senior Vice President

REPORT OF CONDITION

PNC BANK
(Including Domestic and Foreign Subsidiaries)
At the close of business on March 31, 2016

STATE OF OHIO }
CUYAHOGA COUNTY }SS:
}

ASSETS

Cash and balances due from depository institutions.....	(In Thousands)	
Noninterest-bearing balances and currency and coin.....	\$3,856,257	
Interest-bearing balances.....	29,461,297	
Securities:		
Held-to-maturity securities.....	15,154,110	
Available-for-sale securities.....	57,323,487	
Federal funds sold and securities purchased under agreement to resell:		
Federal funds sold in domestic offices.....	140,770	
Securities purchased under agreements to resell.....	2,267,910	
Loans and lease financing receivables:		
Loans and leases held for sale.....	1,541,104	
Loans and leases, net of unearned income.....	204,757,416	
Less: Allowance for loan and lease losses.....	3,083,804	
Loans and leases, net of unearned income and allowance.....	4,811,014	
Assets held in trading accounts.....	270,665	
Premises and fixed assets (including capitalized leases).....	0	
Other real estate owned.....	10,779,594	
Investments in unconsolidated subsidiaries and associated companies.....	17,195,478	
Intangible assets.....		
Other assets.....		
TOTAL ASSETS.....	\$350,643,006	

LIABILITIES

Deposits:		
In domestic offices.....	\$248,661,493	
Non-interest bearing.....	\$78,314,883	
Interest-bearing.....	170,336,610	
In foreign offices, Edge and Agreement subsidiaries, and IBFs,		
Federal funds purchased and securities sold under agreements to repurchase:	5,437,971	
Federal funds purchased in domestic offices.....	2,500	
Securities sold under agreements to repurchase.....	2,646,743	
Trading Liabilities.....	2,697,859	
Other borrowed money.....	38,960,835	
Subordinated notes and debentures.....	7,406,782	
Other liabilities.....	5,276,841	
TOTAL LIABILITIES.....	311,081,024	

EQUITY CAPITAL

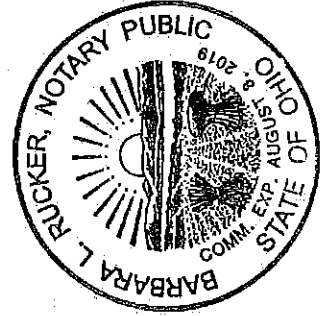
Perpetual preferred stock and related surplus	500,000
Common Stock.....	240,060
Surplus.....	27,835,425
Retained earnings.....	8,568,514
Accumulated other comprehensive income.....	625,738
TOTAL BANK EQUITY CAPITAL.....	37,769,737
Noncontrolling (minority) interests in consolidated subsidiaries	1,792,245
TOTAL EQUITY CAPITAL.....	39,561,982
TOTAL LIABILITIES AND EQUITY CAPITAL.....	\$350,643,006

The undersigned, being first duly sworn, deposes and says that he is a Vice President of PNC Bank, and that the within is a true and correct Statement of Condition of said Bank on March 31, 2016 the date of the last report to the Comptroller of the Currency, and since such time there have been no changes in the capital funds of said Bank.

PNC BANK

Kevin Grobelny
BY: Kevin Grobelny
Senior Vice President

SWORN TO before me and subscribed in my presence this May 17, 2016.



Barbara L. Rucker
BY: Barbara L. Rucker
Commission Expires: August 8, 2019

New Document

Attachment T-8 will be made available as soon as possible.

New Document



**Subscriber Agreement ("Agreement")
made 05/12/2016 between Discovery Education, Inc. ("Discovery") and
REVERE LOCAL SCHOOL DISTRICT, OH ("Subscriber")**

1. Subject to the terms and conditions of this agreement, Discovery grants to Subscriber, and the educators, administrators, and students (collectively, "Users") enrolled in the school(s) listed in Exhibit A hereto (the "Community") a limited, non-exclusive, terminable, non-transferable license to access Discovery Education Streaming via the website currently at <http://streaming.discoveryeducation.com>, or by any other means on which the parties may agree, and to use Discovery Education Streaming as set forth in the Terms of Use located at http://www.discoveryeducation.com/aboutus/terms_of_use.cfm, as Discovery may revise such Terms of Use from time to time (the Discovery Education Subscription Services "Terms of Use").
2. The "Term" shall be 07/01/2016 through and including 06/30/2017.
3. The pricing for this license (the "Fees") shall be as follows:

Discovery Education Streaming PLUS

Quantity	Description	Price/Year	Discounted Price/Year	Total
1	Discovery Education Streaming Plus HS License	\$3,150.00	\$2,400.00	\$2,400.00
3	Discovery Education Streaming Plus K-8 License	\$2,600.00	\$2,050.00	\$6,150.00
Total				\$8,550.00

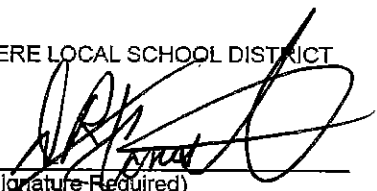
4. The Fees are non-cancellable and are due and payable to Discovery within 30 days of receipt of invoice.
5. Subscriber may add schools in the district to this Agreement by written notice to Discovery, setting forth the name and address of the applicable school, the grade level of such schools, the number of students enrolled in each school, and the commencement date of the term for such schools (each, a "School Notice," and which may be submitted in the form of a purchase order). Upon receipt of a School Notice, the schools referenced therein shall be added to this Agreement and their Licenses shall become effective. Fees for additional schools will be prorated, based upon the number months in the term of the License for such additional school. The Fees for the additional schools shall be due and payable no later than thirty (30) days after the commencement date.
6. All other terms and conditions governing this license shall be as set forth in the Terms of Use, and this Agreement, together with the Terms of Use constitute the complete and exclusive terms of the agreement between the parties regarding the subject matter and supersedes all other prior and contemporaneous agreements, negotiations, communications or understandings, oral or written, with respect to the subject matter hereof. There shall be no modifications to this Agreement unless they are in writing, and duly signed by both parties. In no event shall the terms and conditions of a purchase order or any other purchase agreement amend or modify the terms and conditions of this Agreement or the Terms of Use. In the event of a direct conflict between the terms of this Agreement and the terms of the applicable then-current Terms of Use, the terms of this Agreement shall control.
7. While Subscriber acknowledges that no student personal information is required for the use of any of the basic Discovery Education services, in the event Subscriber or its Users elect to use any of the functionality within the Discovery Education services which provide personalized pages, individual accounts, other user-specific customization, or otherwise submit or upload information, Subscriber represents and warrants that Subscriber has all necessary authorization to provide to Discovery any information it provides through Discovery services in order to use such functions. Consent is required for the collection, use and disclosure of personal information obtained from children through certain online services, and to the extent required, Subscriber consents to Discovery's use of such information in the course of providing the Discovery Education services. Discovery agrees to use any student personal information and data provided to it by Subscriber in compliance with (i) the Children's Online Privacy Protection Act of 1988 ("COPPA"), the Family Educational Rights and Privacy Act of 1974 ("FERPA"), Children's Internet Protection Act ("CIPA") and any other laws, regulations and statutes, all solely to the extent applicable, and (ii) Discovery's standard terms of use and privacy policy.



8. Discovery understands that government entities, such as Subscriber, may be required to disclose information pursuant to applicable open records acts. Prior to any such disclosure, Subscriber shall make any claim of privilege that may be applicable to prevent such disclosure and will make reasonable efforts to give Discovery reasonable prior notice and a reasonable opportunity to resist such disclosure. In all other respects, all provisions of this Agreement ("Confidential Information") shall be kept strictly confidential by Subscriber and may not be disclosed without prior written consent, except for any disclosure required by any order of a court or governmental authority with jurisdiction over Subscriber.
9. Subscriber certifies that Subscriber is exempt from all federal, state, and local taxes and will furnish Discovery with copies of all relevant certificates demonstrating such tax-exempt status upon request. In the event Subscriber is not exempt from certain of such taxes, Subscriber agrees to remit payment for such taxes to Discovery.
10. This Agreement contains the entire understanding and supersedes all prior understandings between the parties relating to the subject matter herein. The terms and conditions set forth herein shall not be binding on Discovery, or any of its affiliates, until fully executed by an authorized signatory for both Subscriber and Discovery (or its applicable affiliate). Signatures may be exchanged in counterparts. Signatures transmitted electronically by fax or PDF shall be binding and effective as original ink signatures.

REVERE LOCAL SCHOOL DISTRICT

DISCOVERY EDUCATION, INC.

By: 

(Signature Required)

By: _____

Title: CFO / TREASURER

Title: _____

Printed Name: DAVID FORREST

Printed Name: _____

Date: 8/23/2016

Date: _____

RETURN THE ATTACHED EXHIBIT A WITH THIS SIGNED AGREEMENT

Billing Entity: _____

Billing Entity Address: _____

Billing Entity Phone Number: _____

Ref. No. O6UJ9C0028JQ



EXHIBIT A
LICENSED SCHOOLS

DISCOVERY EDUCATION SCHOOL INFORMATION REQUIRED				
SCHOOL NAME	ADDRESS	GRADE LEVELS	NO. OF STUDENTS	PLUS
BATH ELEMENTARY SCHOOL	1246 N CLEVELAND MASSILLON RD, AKRON, OH 44333	04 - 05	400	X
HILLCREST ELEMENTARY SCHOOL	3080 REVERE RD, RICHFIELD, OH 44286	K - 03	700	X
REVERE HIGH SCHOOL	3420 EVERETT RD, RICHFIELD, OH 44286	09 - 12	900	X
REVERE MIDDLE SCHOOL	3195 SPRING VALLEY RD, AKRON, OH 44333	06 - 08	850	X

Please add additional pages as necessary

RETURN THE ATTACHED EXHIBIT A WITH THIS SIGNED AGREEMENT

THE TERMS AND CONDITIONS SET FORTH HEREIN SHALL NOT BE BINDING ON DISCOVERY EDUCATION, INC., OR ANY OF ITS AFFILIATES, UNTIL FULLY EXECUTED BY AN AUTHORIZED SIGNATORY FOR BOTH SUBSCRIBER AND DISCOVERY EDUCATION, INC. (OR ITS APPLICABLE AFFILIATE).

New Document



Vendor Agreement

This Vendor Agreement is made between the Summit ESC, Renhill Group, hereafter referred to as the "Company" and Revere Local Schools, referred to as the "Customer."

Whereas, the Summit ESC and Renhill Group have a Strategic Alliance Agreement authorizing Summit ESC to act as an official affiliate for substitute staffing related services.

Whereas, the Customer is a public school system that requests the type of services that the Company and ESC provides. All parties have agreed that the terms and conditions of their relationship are as follows:

A. SCOPE OF SERVICES

Our substitute staffing management solution is comprehensive.

- Company will provide substitute personnel (hereinafter referred to as "Employee" or "Employees") at various specified locations as requested by the Customer who will meet the general qualifications as set by the Customer.
- Company will provide targeted recruiting—all year round—that not only identifies qualified, but quality, candidates based on desired skill sets and qualifications for all Employees assigned to Customer.
- We ensure the Ohio Department of Education compliance requirements are met.
- Company will serve as administrator of the district-provided Aesop software, managing all substitute needs and absences in the system.
- As the employer of record, Company assumes responsibility for the accurate and timely processing of payroll, withholding and submission of all applicable federal and state employment taxes to the appropriate authorities, and STRS payroll deduction in accordance to Ohio Revised Code, as well as school year end letter of reasonable assurance and auditing of personnel files related to all Employees.

B. FEES AND PAYMENT:

- a. Customer agrees to pay Summit ESC for each Employee assigned based upon the rates established in the pricing schedule provided (see J.), or any Amendment attached to this Agreement.
- b. Summit ESC must be notified of any billing errors within ten (10) days of the date of the invoice.
- c. Payment will be made by Customer within fifteen (15) calendar days of the invoice date.

This proposal is submitted in confidence and contains privileged, confidential trade secrets/proprietary detail. The information contained here is to be used only for your evaluation purposes and for no other purpose including, but not limited to, dissemination to individuals to whom it is not addressed. This information may be subject to an exception of public record under ORC 149.43 and therefore not a public record.



C. ADMINISTRATION AND SUPERVISION:

- a. All employees supplied to the Customer are employees of Company and as the employer, Company retains the right to hire, evaluate, replace, discipline, layoff, terminate and reassign all employees assigned to the Customer.
- b. Customer has the right to direct the work activities of Company employees including work location, function, and hours of work. Customer has the right to notify Company of employees that are no longer desired at their facilities, including the reason why.
- c. Customer agrees to use the Company's employees only to perform the duties for specific position they were assigned and agrees that the duties will not be altered or expanded in any way without prior written consent of the Company.
- d. Customer will provide Company employees with a safe work environment as well as any necessary orientation, training or instruction related to Customer's specific policies and procedures.
- e. Customer agrees that it will ensure safe working conditions for employees that it will comply with all applicable State and Federal laws, including labor, health, and safety laws, that it will provide safety equipment, safety clothing, safety devices and safety training required by federal and state law.

D. SUMMIT ESC'S RESPONSIBILITIES:

- a. Summit ESC to provide an ESC approved sub list for certified teachers.
- b. Summit ESC to sign off on all substitute licenses.
- c. Summit ESC to invoice and receive payment from Revere Local Schools.

E. COMPANY RESPONSIBILITIES:

- a. Company will be responsible for all administrative and payroll obligations of its employees, including obtaining employee information for payroll and other regulatory requirements and holding the Customer harmless from any liability for failure to perform these obligations in regard to the Company employees during the term of this Agreement.
- b. Company will maintain in full force and effect during the term of this Agreement, Workers' Compensation Insurance and general liability coverage for all employees supplied to the Customer.
- c. Company is responsible for compliance with the requirements of the Federal Employment Eligibility Verification system, including, but not limited to Immigration and Naturalization Service Form I-9 and inspection requests by the Department of Labor and the Department of Justice.

This proposal is submitted in confidence and contains privileged, confidential trade secrets/proprietary detail. The information contained here is to be used only for your evaluation purposes and for no other purpose including, but not limited to, dissemination to individuals to whom it is not addressed. This information may be subject to an exception of public record under ORC 149.43 and therefore not a public record.



- d. Company will be responsible for managing the administrative burden of the Affordable Care Act for all Company employees working in Customer facilities. This includes administration; reporting and governmental agency interface; tracking of hours to manage potential costs, and assuming responsibility for regulatory compliance. The cost of the coverage is passed through to the district on a monthly basis for those subs that qualify and elect coverage.
- e. Company is responsible for collecting and keeping in each employee's file, all of the Ohio state requirements necessary to work in a school system position.

F. Equal Opportunity Employer

Customer and Company agree that they are equal Opportunity Employers and do not discriminate based on an employee's race, color, sex, age, religion, national origin, mental or physical disability, ancestry, military discharge status, sexual orientation, marital status, source of income, parental status, housing status, or other protected status, in accordance with applicable federal and state law.

G. RESPONSIBILITIES UNDER THE AFFORDABLE CARE ACT

- a. As the common law employer of all employees staffed by Company for Customer, Company will be responsible for compliance with Internal Revenue Code § 4980H and corresponding statutory and regulatory provisions under the Affordable Care Act, as those responsibilities relate to Company's sponsored employee benefit plans offered to employees staffed by Company for Customer.
- b. Company will be responsible for taxes, penalties or other liabilities arising from Company's sponsored employee benefits plans for employees that are staffed by Company for Customer and who are determined to be common law employees of Company. Company also agrees to be responsible for applicable employer information reporting provisions under code §§ 6055 and 6056 and related regulations as those provisions and regulations relate to Company's sponsored employee benefits plans offered to employees staffed by Company for Customer.
- c. In no event will Company be responsible for compliance with Internal Revenue Code § 4980H or corresponding statutory and regulatory provisions under the ACA as those responsibilities relate to employees hired and staffed directly by Customer or as those responsibilities relate to Customer's sponsored employee benefit plans. Further, in no event will Company be responsible for taxes, penalties or other liabilities assessed against Customer based on its failure to comply with §4980H as it relates to employees hired and staffed directly by Customer and who are determined to be common law employees of Customer.
- d. Customer will be responsible for, and agrees to comply with, the duties imposed upon it by law, rule, or regulation, including, as applicable, ERISA, HIPAA, COBRA, the ACA, and

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the Internal Revenue Code and Customer assumes responsibility for taxes, penalties and fees assessed against Customer based on its responsibilities under those laws.

H. AGREEMENT TERM:

This agreement is valid for one school year and will automatically renew unless either party provides a written 90 day notification to the other of their desire to terminate. Each party's indemnification duties and any obligations for payment arising from this Agreement will survive any termination and remain in full force and effect.

I. SUBSTITUTE PRICING SCHEDULE:

The Company shall provide personnel as needed at a rate equal to hourly pay, tax burden, workers' compensation, unemployment costs, recruiting, and administrative services.

Substitute Teachers

Bill rate = pay rate + 12.22%

J. PAYROLL SERVICES, RETIREMENT CHARGE AND REPORTING PROCEDURE

Company will process payroll in a timely manner. Company will deduct and remit the state required retirement contribution from the substitute teachers' paychecks for STRS. Company will submit a STRS report to the Customer's treasurer's office containing the necessary information. This report is also submitted electronically to STRS with your school code. The required year-end STRS report is submitted in a format that will merge with your district report, to be sent onto the state.

Company is responsible for submitting the STRS membership information to the state and the required SSA forms. Any request for missing information from the state may be forwarded on for Company to provide.

Renhill will manage the deduction for STRS, and provide the employee contribution along with the state required reporting. Renhill will be responsible for the timely deposit of the 14% employer retirement contribution for STRS. Revere Local Schools will receive a separate invoice for the retirement contribution.

This proposal is submitted in confidence and contains privileged, confidential trade secrets/proprietary detail. The information contained here is to be used only for your evaluation purposes and for no other purpose including, but not limited to, dissemination to individuals to whom it is not addressed. This information may be subject to an exception of public record under ORC 149.43 and therefore not a public record.



K. MUTUAL CONFIDENTIALITY

Both parties agree to use the other's confidential information for the sole purpose of evaluating the transaction. The information contained in this agreement may only be disclosed to those who need to know this information and who also agree to hold it in confidence.

IN WITNESS WHEREOF, the parties hereto have executed this Vendor Agreement (total of five pages) this _____ day of _____, 2016 to be deemed effective between the parties on _____, 2016 and thereafter.

Prepared and Agreed by:
Summit ESC

By: _____
Print name: _____
Title: _____

Acknowledged and Agreed by:
Revere Local Schools

By: _____
Print name: _____
Title: _____

By: _____
Print name: _____
Title: _____

This proposal is submitted in confidence and contains privileged, confidential trade secrets/proprietary detail. The information contained here is to be used only for your evaluation purposes and for no other purpose including, but not limited to, dissemination to individuals to whom it is not addressed. This information may be subject to an exception of public record under ORC 149.43 and therefore not a public record.

New Document



STATEMENT OF WORK Revere Local Schools

This Statement of Work ("SOW") is dated as of 8/15/2016 and entered into pursuant to the terms of the Professional Services Agreement between Pisanick Partners, LLC. ("PPLLC") and Revere Local Schools ("Client") dated 8/15/2016 ("Agreement"). The Professional Services Agreement is posted at: <http://www.pisanickpartners.com/#!/psa/acnex>. The term of this SOW begins upon execution and ends upon written notice.

1. Company Overview

Pisanick Partners, LLC are specialists with decades of experience in Child Nutrition. As winners of the Healthier US Schools Challenge, we have refined our approach through creation of cycle menus, training and development of staff, and implementing strategies that take on the task of not only attaining nutritional excellence, but also financial success in the K-12 environment. Pisanick Partners, LLC has experience that not only supports a school district in meeting all state and federal mandates for implementing the National School Lunch and Breakfast Programs, but also the menu creation with an eye for detail and meticulous organization. The objective is to quickly and accurately evaluate, analyze and organize a district's nutritional program to insure compliance and product placement that meets goals and escalates sales.

2. Approach

Pisanick Partners, LLC has partnered with Ohio Schools Council as the Preferred Dietetic and Food Service Consulting Firm to provide the following list of items under the section "PPLLC Deliverables" to member school districts

3. PPLLC Deliverables:

1. The purpose of this scope of work is to define the roles and responsibilities for an onsite PPLLC member to assist with the Revere Local Schools Food Service Department for up to 20 hours per week onsite and offsite. PPLLC team will perform the following functions:
 - **Assist local SFA/CRRS Manager with ODE/State reporting responsibilities**
 1. Annual Responsibilities: Permanent Agreement, Sponsor/Site Application
 2. Monthly Responsibilities, CN7 & CN6; Edit Check; enter information into CRRS
 - **Assist SFA with the following Free and Reduced Management**
 1. Annual Notification to Parents (via newspaper press release)
 2. Manage Paper Application for Eligibility (application creation)
 3. Data entry for meal benefits eligibility
 4. Direct certification
 5. Sending of eligibility letters for Approval/Denial
 6. Annual Verification
 7. Fee Waiver List creation
 - **Assist Head Cooks/Kitchen Managers with following:**
 1. Oversight and troubleshooting of ordering responsibilities as the orders will be placed at the school level. A working computer/internet connection will be needed at each school.
 2. Determination of inventory value in each kitchen for reporting purposes
 3. Bank corrections if needed
 4. Purchase Orders/Invoice Management/Bill Pay



5. Tracking/submitting rebates
6. K-12, Processor Link (Commodity Tracking)
7. Catering coordination: assigning staff; securing space; problem solving; scheduling & billing
8. Kitchen Leadership: Substitute/New Employee Orientation, Staffing Daily, etc.

- **Daily Staff Oversight**

1. First line contact for Head Cooks/Kitchen Manager for daily operational issues

- **PPLLC works in conjunction with the following Teams:**

1. **Custodial/Maintenance Team will perform the following:**

- a. Preventative Maintenance
- b. Equipment Failure Action Plan
- c. Equipment Replace/Repair
- d. Calamity Day Management (orders/etc)

2. **Technology Team will perform the following:**

- a. Update POS systems yearly
 - i. Integrate auto import for enroll/withdraw for students from database
 - ii. Beginning of Year/End of Year data integrity (graduate students up, retain records for audits, fund balance carryover)
- b. Information compiled and written for food service webpage
 - i. Menu Information
 - ii. Lunch Payment Portal Management
 - iii. Free and Reduced Application (Annual current with income guidelines)
 1. Direct Certification Match

3. **Building Principal/Central Office will perform the following:**

- a. Calling off & tracking for food service employees for payroll
- b. Hiring/Processing, Regular Employees and Substitutes
- c. Daily Calling of subs if needed (see support software)
- d. Employee evaluations
- e. Employee discipline issues
- f. Union negotiations

4. Client Deliverables

The deliverables from Client to PPLLC ("Client Deliverables") for the term of this Assignment Order will be:

- **Supporting Contracts**

1. PPLLC Consulting – Current Annual Contract – MISSION, VISION, STRATEGY
 - a. Role: Department Oversight, Menu Development and Analysis, Staff Development/Training, Wellness Team Leadership, Student Survey/Nutrition Education, Health Services Coordination with School RN Team for Special Dietary Needs, Marketing/Community Outreach, KPI/Profit and Loss Compilation, Board Reports, SNAC Committee (Student Nutrition



Action Committee), Special Projects (Farm to School, Health Fair, Student Theme Days/Sampling)

2. SFSPac (HACCP/Chemical)
 - a. HACCP Monitoring (SOP)
 - b. Chemical Management (MSDS/SOP)

• **Software Solutions**

1. AESOP/Sub Calling Program
2. GFS Commercial Education Specialist
 - a. Inventory Manager
 - b. GFS NextGen Online Ordering
3. Health E Meal Planner Pro/myschoolmenus.com (separate quote will be provided for licensing of HMPPro from A Higher Level)
4. VPN and/or RDP access to software systems (i.e. POS, Free/Reduced Software system, etc)

• **Administrative support based on recommendations from PPLLC**

PPLLC shall bear no responsibility for failing to provide PPLLC Deliverables on a timely basis if such failure is due to Client's failure or delay in providing Client Deliverables.

5. **Payment**

PPLLC's fees will be calculated on a **Monthly** invoice basis broken down into equal payments.

1. The cost for the PPLLC Service Model is \$56,500.00 annually.

PPLLC shall invoice Client for all PPLLC service fees and expenses in accordance with the Professional Services Agreement.

The parties hereto agree to the foregoing as evidenced by their signatures below.

Agreed to by:

Pisanick Partners, LLC

Name: David Pisanick

Title: CEO

Date:

Signature:



Revere Local Schools

Name: Matt Montgomery

Title: Superintendent

Date:

Signature:

New Document

Attachment T-12 will be made available as soon as possible.

New Document

Gameworker – Mary Mourton

VOLUNTEER Coach – Girls' and Boys' Cross Country – Jason Milczewski

LPDC

Deidre Hichens – HES

Kim Keating – BES

Beth Matyja – RMS

Jeff Fry – RHS

Grade Level Leaders HES

Kindergarten – Jennifer Silvidi

Grade 1 – Debbie Schwertner

Grade 2 – Jennifer Lovsey

Grade 2 – Jennifer Lovsey

Grade 3 – Deidre Hichens

STEM Advisors HES

HES – Jade Rotili

RMS – Joe Williams

RtI / Case Managers

Sheila Farrance – HES

Michelle Pruchnicki – HES

Kendra Quinlan – RMS

Elizabeth Long – RMS

Rachel Winski - RMS

RMS Dept Heads

Kim Van Fossen - English

Kevin Somerville - Math

Melanie Stuthard 50% - Social Studies

Dawn Cancelliere 50% - Social Studies

Ryan Fletcher 50% - Science

Jason Cottrell 50% - Science

RMS Advisors

Krista Rozek – Academic Challenge

Callah Stoicoiu - Art

Beth Matyja – Math Counts

Erika Christy – Student Council

Kim Van Fossen 50% - Yearbook

Kim Van Fossen – Power of the Pen

Melanie Stuthard – Coord Washington D.C.

Katie Rizzo - Band

Alice Forney - Choir

Computer Coordinators: Rich Booth / HES, Gary Gough and Joe Williams 50:50 split / RMS

Bus Duty: Sheila Farrance a.m. / p.m., Karen Ducharme p.m., Kelly Heider p.m.

Gaming Club: Kathy Popson and Cathy Rundo as a 50:50 split / HES

Academic Challenge RHS: Ellen Friery, Jeff Fry

Art Club RHS: Sandra Fox

Band Director: Darren LeBeau

Assistant Band Director: Brian Rizzo

Summer Band Director: Darren LeBeau

Assistant Summer Band Director: Brian Rizzo

Vocal Music Director: Alice Forney

Revere Players Band Director: Brian Rizzo

A-V Coordinators: Cindy Gobrogge / RHS, Gary Gough and Joe Williams 50:50 split / RMS

Chess Club: Gene Sawan

Dance Team: Rebecca Ray

English Dept Head: Alan Silvidi

Math Dept Head: Stephanie Mason

Science Dept Head: Jeff Shane

Social Studies Dept Head: Jeff Fry

World Language Dept Heads: Maria Fela and Larry Petkovsek 50:50 split

Special Ed Dept Head: Jack Cooper

Guidance Dept Head: Nick DePompei

Arts/PE/Music/Tech Dept Head: Sandra Fox

Class Advisors RHS: Leah Haynam – grd 9, Nick DePompei – grd 10, Cindy Gobrogge – grd 11, Rebecca Ray (75%) and Cindy Gobrogge (25%) – grd 12

International Club: Jason Milczewski

Jazz/Concert Band Director: Darren LeBeau

Key Club: Jack Cooper

Lantern: Alan Silvidi

Mock Trial: Ellen Friery

National Art Honor Society: Bob Pierson

National Honor Society: Jason Milczewski

Ohio Math League: Joanne Gillette

Mu Alpha Theta: Joanne Gillette

Project Love: Susan Sanders

Revere Players Assistant Drama Director: Bob Pierson

Revere Players Choreographer: Rena Baker

Revere Players Directors: Rena Baker Fall Play, Amy Fagnilli Variety Show

Science Olympiad: Jeff Shane

Stage Manager-School Calendar: Darren LeBeau

Student Council Advisor: Jen Kirchner

Assistant Student Council Advisor: Jessica Mackey 50%

Yearbook: Amy Fagnilli

Robotics Advisor: Joe Silvestri

Saturday Detention: Pete Kramarczuk RMS and RHS

Intensive Needs Coordinators HES: Stacey Mamula (.02) and Stephanie Duttry (.02)

New Document

Supplemental Contracts – Classified Personnel

Attachment 2

Grade 9 Boys' Soccer Coach – Glenn Akins
Lacrosse Head Coach – Emma Harding

RMS Yearbook – Lisa Thacker 50%
RMS Gaming Club – Lisa Thacker

Flag Team RHS – Dave Stinson

Percussion Director RHS – Maxwell Beckhard

Revere Players Choral Director – Bob Carlyon

Revere Players Director – Laurie Russell Spring Musical

Assistant Student Council Advisor – Kathy Shisler 50%

Speech/Debate – John Kerezy

Assistant Robotics Advisor – Joe Kelleher

Intensive Needs Coordinator – Ellyn Kastelic (.02)

New Document

			cust	café	cash	playg	switch	sec	lib	courier	interv	status
Nagwa	Ahlborg	330-659-4221		XX	XX			XX	XX			
Janet	Albright	234-788-9769	XX									
Nicole	Aquino	330-659-7399		XX	XX	XX					XX	
Matt	Ausfin	630-437-0885	XX							XX		
Ed	Bartunek	440-227-6551								XX		
Dave	Donner									XX		
Margorie	Dye	330-576-6629		XX	XX			XX				
Debe	Everett	330-590-7069				XX			XX			
Christine	George	216-509-8001									xx	
Kelly	Gilliam							xx				
Michael	Graham	330-923-6836	XX									
Carla	Hagenbach	330-848-3912				XX						
Vekela	Hayes-Hubbard	330-937-2133		xx	xx							
Susan	Heckel	330-668-9029				XX		XX	XX		XX	
Karen	Hogan	330-414-6064						XX				
Cheryl	King	330-670-8899						XX			XX	Friday only
Margaret	Kuczmarski	330-671-8638		XX	XX							
Nadine	Long	216-513-5776	XX									
Carol	Meredith	330-650-1166			XX				XX			
Jill	Nester	330-283-4142		XX	XX			XX				Friday only
Connie	Nicholas	330-659-2539			XX							
Gail	Pierson	330-659-6604						XX	XX			
Diana	Popovich	330-819-9374			xx							
Angie	Porreca	330-659-4238	XX									
Betsy	Riley	330-338-1188						xx				transportation only
Scott	Robertson							XX				
Lisa	Russell	330-666-9595						XX				
Brenda	Sampson	330-668-2713									XX	
Jessica	Shamp	330-606-1854						XX	XX			
Kathy	Shisler	330-836-7972						xx				
Kelly	Skidmore	330-666-0799		xx	xx	xx		xx			xx	Friday only
Dana	Tipton	330-666-1549		XX	XX	XX			XX			
Kathy	Torna	330-659-3093						XX				
Shelli	Uher	330-659-2305						XX	XX			
Arlene	Upp	330-858-8512		XX		XX	XX		XX			
Mark	Warner	330-860-3022	XX									
Laurie	Willis	330-659-3220							XX			

New Document

EDUCATIONAL SERVICE CENTER OF CUYAHOGA COUNTY
Inter-district Service Area Contract
2016-17 School Year

A contract entered into between the **Revere Local Schools** Board of Education, 3496 Everett Road, Richfield, OH 44286 and the Governing Board of the Educational Service Center of Cuyahoga County (hereinafter referred to as "Board") and located at 6393 Oak Tree Blvd., S. Independence Ohio 44131.

In consideration of the promises and terms contained and pursuant to the provisions of Sections 3313.17, 3313.841, 3313.842, 3313.91 and 3323.08 of the Ohio Revised Code, the Board agrees to provide to the Service Area the following services for the term of the 2016-2017 school year commencing July 1, 2016 and concluding June 30, 2017. The Board shall provide the services in the fields stated on the attached for the designated days or hours.

TEACHING FIELD	DAYS	NON-TEACHING FIELD	DAYS	ADMINISTRATIVE FIELD	DAYS
2 Early Childhood Intervention Specialists	184	13 Aides	178	1 Substance Abuse & BHSS	184
1 TESOL Teacher	184	3 Preschool Aides	144	1 Gifted Coordinator	60
1 Teacher of Visually Impaired	As Needed			1 Attendance Officer	As Needed
1 Tutor	As Needed				

The Superintendent or designee of the Educational Service Center of Cuyahoga County has the right to assign personnel to perform the contracted services.

The terms of this contract shall automatically terminate at the conclusion of the school year as stated above.

The Board shall invoice the Service Area for all net costs related (not covered by state and federal funds) to the employment of the personnel specified herein. Said net costs shall include cost of, salary, workers' compensation, unemployment compensation, Medicare, retirement, SERS surcharge (if any), life insurance, health/dental/vision benefits, employee leave, any agreed upon additional personnel costs and substitute personnel (if provided by ESCCC) attributable to the Board plus an administrative fee. Should any subsequent unemployment compensation or severance claim be made by an employee covered under this contract, the Service Area school district herein receiving the services shall be so liable for their proportionate share of the employee's claim. The Service Area accepts the responsibility of conducting annual evaluation (s) of administrative, classified and certified employees, who are not evaluated by the ESCCC as defined in a prior agreement between Service Area and ESCCC administration pursuant to Section 3319.01, 3319.02, 3319.11 and 3319.111 of the Ohio Revised Code.

It is further agreed that contract costs and adjustments (plus or minus) based on unanticipated increases / reductions in State funds will be made prior to June 30, 2017. All applicable federal and state laws, regulations and/or rules shall govern the implementation of the services provided pursuant to this agreement.

This agreement constitutes the entire understanding between the parties with respect to the services and Service Area designated herein. There are no provisions, terms, conditions or obligations other than those contained herein, and this contract shall supersede all previous communications, representations, or agreements, whether oral/spoken or written, between the parties. Any subsequent agreement between the parties is a separate and distinct contract and not a renewal hereof.

By:

City/Local Schools/Exempted Village Superintendent

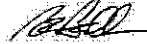
City/Local Schools/Exempted Village Treasurer

Date _____ Board Resolution # _____

By:



Educational Service Center Superintendent



Educational Service Center Treasurer

Date: 05-19-2016 Board Resolution # 2016-05-12

Educational Service Center of Cuyahoga County 2016-2017 Personnel Cost Analysis Sheet

Last Name First Name	Position	District	Days	Rate	Salary	Retirement 14%	SERS Surcharge	Medicare 1.45%	Medical	Dental	Life	Workers' Compensati on 1.25%	Total Salary & Admin. Costs Benefits 4%	TOTAL
1. Dickson	Deshawna	Revere	178		\$ 16,783.62	\$ 2,349.71	\$ 870.29	\$ 243.36	\$ 6,981.84	\$ 450.84	\$ 43.20	\$ 209.80	\$ 27,932.66	\$ 29,049.96
2. Dugan	Kristine	Revere	184		\$ 61,016.00	\$ 8,542.24	-	\$ 884.73	-	-	\$ 43.20	\$ 762.70	\$ 71,248.87	\$ 74,098.83
3. Evans	Lisa	Revere	144		\$ 11,205.00	\$ 1,568.70	\$ 1,651.30	\$ 162.47	-	-	-	\$ 140.06	\$ 14,727.54	\$ 15,316.64
4. Evans	Lisa	Revere	A/N		\$ 12.45	-	-	-	-	-	-	-	-	-
5. Hendrickso	Angie	Revere	178		\$ 16,783.62	\$ 2,349.71	\$ 870.29	\$ 243.36	\$ 15,651.00	\$ 903.12	\$ 43.20	\$ 209.80	\$ 37,054.10	\$ 38,536.26
6. Hogan	Karen	Revere	178		\$ 15,284.86	\$ 2,139.88	\$ 1,080.12	\$ 221.63	\$ 15,651.00	\$ 903.12	\$ 43.20	\$ 191.06	\$ 35,514.87	\$ 36,935.47
7. Kastelic	Ellyn	Revere	178		\$ 15,512.70	\$ 2,171.78	\$ 1,043.22	\$ 224.93	\$ 6,981.84	\$ 450.84	\$ 43.20	\$ 193.91	\$ 26,627.42	\$ 27,692.52
8. Kaufman	Valerie	Revere	178		\$ 15,512.70	\$ 2,171.78	\$ 1,043.22	\$ 224.93	\$ 6,981.84	\$ 450.84	\$ 43.20	\$ 193.91	\$ 26,627.42	\$ 27,692.52
9. King	Cheryl	Revere	144		\$ 11,205.00	\$ 1,568.70	\$ 1,651.30	\$ 162.47	-	-	-	\$ 140.06	\$ 14,727.54	\$ 15,316.64
10. King	Cheryl	Revere	A/N		\$ 12.45	-	-	-	-	-	-	-	-	-
11. Klebs	Gina	Revere	178		\$ 15,284.86	\$ 2,139.88	-	\$ 221.63	\$ 6,981.84	\$ 450.84	\$ 43.20	\$ 191.06	\$ 35,514.87	\$ 36,935.47
12. Laviano	Kathleen	Revere	184		\$ 25,806.00	\$ 3,612.84	-	\$ 374.19	-	-	-	\$ 322.58	\$ 30,115.60	\$ 31,320.23
13. McHenry	Kim	Revere	178		\$ 14,404.65	\$ 2,016.65	\$ 1,203.35	\$ 208.87	\$ 450.84	-	\$ 43.20	\$ 180.06	\$ 18,507.62	\$ 19,247.92
14. Montgome	Natalie	Revere	178		\$ 15,594.79	\$ 2,181.87	\$ 1,038.13	\$ 225.98	\$ 15,651.00	\$ 903.12	\$ 43.20	\$ 194.81	\$ 35,822.90	\$ 37,255.82
15. Newman	Denise	Revere	A/N		\$ 25.50	\$ 3.57	-	\$ 0.37	-	-	-	\$ 0.32	\$ 29.76	\$ 30.95
16. Pratt	Bethany	Revere	178		\$ 14,404.65	\$ 2,016.65	\$ 1,203.35	\$ 208.87	-	-	\$ 43.20	\$ 180.06	\$ 18,056.78	\$ 18,779.05
17. Richards	Jessica	Revere	178		\$ 15,783.62	\$ 2,349.71	\$ 870.29	\$ 243.36	\$ 6,981.84	\$ 450.84	\$ 43.20	\$ 209.80	\$ 27,932.66	\$ 29,049.96
18. Rundo	Catherine	Revere	178		\$ 15,584.79	\$ 2,181.87	\$ 1,038.13	\$ 225.98	-	-	\$ 43.20	\$ 194.81	\$ 19,268.78	\$ 20,039.53
19. Shearer	Gretchen	Revere	A/N		\$ 17.00	-	-	-	-	-	-	-	-	-
20. Short	Piper	Revere	178		\$ 15,986.18	\$ 2,238.07	\$ 981.93	\$ 231.80	-	-	\$ 43.20	\$ 199.83	\$ 19,681.01	\$ 20,468.25
21. Sigler	Terri	Revere	184		\$ 56,923.00	\$ 7,969.22	-	\$ 825.38	-	-	\$ 43.20	\$ 711.54	\$ 66,472.34	\$ 69,131.23
22. Simonelli	Bonnie	Revere	60	326.85	-	-	-	-	-	-	-	-	-	-
23. Skidmore	Kelly	Revere	184		\$ 56,394.00	\$ 7,895.16	-	\$ 817.71	-	-	\$ 43.20	\$ 704.93	\$ 66,758.12	\$ 69,428.44
24. Skidmore	Kelly	Revere	144		\$ 11,205.00	\$ 1,568.70	\$ 1,651.30	\$ 162.47	-	-	-	\$ 140.06	\$ 14,727.54	\$ 15,316.64
25. Walters	Shirley	Revere	A/N		\$ 12.45	-	-	-	-	-	-	-	-	-
26. Walters	Shirley	Revere	178		\$ 15,584.79	\$ 2,181.87	\$ 1,038.13	\$ 225.98	-	-	\$ 43.20	\$ 194.81	\$ 19,268.78	\$ 20,039.53
					\$ 326.85	\$ 437,292.33	\$ 61,218.55	\$ 17,244.36	\$ 82,313.04	\$ 5,866.68	\$ 691.20	\$ 5,465.94	\$ 616,415.59	\$ 660,683.22

Click Time Staff (billed quarterly)

Yr

\$91.50

\$91.50

\$91.50

Board Share/Month	
MMO	
Employee t	\$ 581.82
Family	\$ 1,304.25
Guardian	
Employee t	\$ 37.57
Family Den	\$ 75.26
Life	\$ 3.60

New Document



TUITION: 2016-2017 School Year

Dates and Fees are subject to change.

ADMISSIONS FEES

A **registration deposit** of \$500 is due with the signed enrollment contract when the offer of admission is accepted.

		Grades 9 - 11	Grade 12
TUITION	Day Student	\$22,956	\$23,246
	Five-Day Boarding	\$42,670	\$42,841
	Seven-Day Boarding	\$43,170	\$43,341

ADDITIONAL FEES

IB Testing Fees

- Families will be invoiced in the fall. Payment is due before end of the 1st semester, senior year. Juniors who are participating in an IB course will be invoiced accordingly (estimated at \$850.00).

TUITION SUMMARY FOR:

Tuition (6 weeks):	\$3,826
Financial Aid: (-)	N/A
Total Tuition Amount Due: (=)	\$3,826 (To be paid by Revere School District)

ANNUAL FUND

Tuition covers approximately 85% of the cost of educating each student. The annual fund, along with other fundraising, helps to balance the operating budget. The fund is vital to maintaining the mission of the school and supporting the school community's efforts. Each family and member of the school community is expected to participate in the annual fund according to his or her means.

FINANCIAL AID (FAST) - THE FINANCIAL AID FOR SCHOOL TUITION

Financial aid is offered to eligible families to the extent that funds are available. Eligibility is determined by application using the FAST student financial aid form, found on the MHS website. The FAST program provides a need-based financial aid analysis service that includes an income verification process. All information from FAST remains confidential and is reviewed by the MHS financial aid committee.

You must apply for financial aid each year, using the online FAST application. After applying, you will mail tax documents to FAST for income verification purposes. Financial Aid applications can be completed online as early as November 1, 2016 and must be completed prior to March 2017 for applicants and by January 2017 for current MHS students planning to re-enroll. The fee to apply for tuition assistance online through FAST is \$41. Applications must be complete to be considered for aid. Financial aid awards are determined and mailed after an applicant has been accepted.

After you complete your application, you will mail your tax return to FAST. Do not mail your tax return unless you have paid for the FAST application. Please use the FAST Quick Processing System to print a bar code page to mail with your tax documents. If you have any questions about the application process, please call the FAST Call Center at 1-877-326-FAST (3278); open 24/7. Tax documents can be mailed to the address below

Do not fax or e-mail the tax information, tax documents can be mailed to the address below:

Independent School Management

ATTN: FAST Processing

1316 N. Union St.

Wilmington, DE 19806

New Document



SERVICE AGREEMENT

By and Between

REVERE LOCAL SCHOOLS and PSI AFFILIATES, INC./PSI ASSOCIATES, INC.

for the 2016-2017, 2017-2018, 2018-2019 School Years.

THIS AGREEMENT for services is entered into this 30th day of May, 2016 by and between the Revere Local Schools, hereinafter referred to as "Client", and PSI Affiliates, Inc./PSI Associates, Inc., hereinafter collectively referred to as "PSI," to perform services as specified to schools in the Revere Local Schools specifically named in Attachment A to this Agreement and thereby becoming a part of this Agreement pursuant to relevant sections of the Ohio Revised Code. Additional Attachments to this Agreement may be included herein and, if included, will become part of this Agreement.

I. Services

PSI agrees to provide the following Services, ("Services") in accordance with requirements of Client in such numbers and subject to such rules and regulations of the specific school of the client ("The School") as are applicable to the satisfactory performance of this Agreement to the benefit of The School for the stated school years, or part thereof.

- | | |
|--|--|
| ☒ Registered Nurse Services | ☐ Foreign Language Teacher Services |
| ☐ Licensed Practical Nurse Services | ☐ TESOL Teacher Services |
| ☒ Medical Assistant Services | ☐ School Psychology/ Psychology Services |
| ☒ Health Aide Services | ☐ Counselor Services |
| ☐ Speech/Language Pathologist Services | ☐ Special Education/Coordinator/Compliance Services |
| ☐ Intervention Specialist Services | ☐ OT/PT Services |
| ☐ Gifted/Talented Teacher Services | ☐ Health Screenings Program |
| ☐ Remedial/Title 1 Teacher Services | ☐ Clerk |

A description of Services to be performed by PSI to Client is attached hereto as Attachment B. The parties agree that Services may vary depending upon the Client and the Client's needs and priorities. Client and PSI agree that the parties will regularly communicate with each other to determine Services to be provided pursuant to this Agreement. Client agrees to inform PSI on a timely basis if Services performed are deemed not be satisfactory by Client and/or if Services so provided by PSI need to be revised. PSI will provide to Client a cost and service proposal for any revisions to Services requested by Client and any additional Services needed by Client that are not currently provided or contracted for as set forth in this Agreement.

II. Initial Term. In accordance with this contract, PSI will provide Services to Client for an initial three (3) year term consisting of three (3) consecutive years starting in the 2016-2017 school year, then continuing through the 2017-2018 and 2018-2019 school years, continuing through the conclusion of the 2018-2019 school year.

III. Compensation: In consideration of the Services and/or provisions as set forth and as incorporated into this Agreement, Client shall cause to be paid to PSI no more than the following Yearly Fees, except as may be provided for pursuant to the terms of this Agreement. The schedule of all fees are specifically described in Attachment A which has been incorporated herein. Any additional fees as provided for in this Agreement will be assessed for additional Services or changes for Services as set forth in this Agreement.

YEAR ONE: \$142,487.50

YEAR TWO: \$145,328.90

YEAR THREE: \$148,214.20

IV. Payments for Services Rendered. Client hereby agrees to pay to PSI within thirty (30) days of receipt of PSI's monthly invoices the specified value of actual Services rendered in the monthly billing cycle, with the total payment not to exceed the amount contracted for herein, except as agreed upon by Client and PSI to pursuant to the terms of this Agreement.

V. Changes and Additional Services. PSI shall provide the Additional Services and Additional Optional Services as noted in the Exhibits attached hereto and at the rates noted therein upon written request signed by Client.

Client also agrees to pay PSI, in addition to the above-stipulated charges, the hourly rates indicated in Attachment C, for those additional and supplemental Services requested by Client and provided by PSI. Also, any changes to the Agreement that are required or requested by Client to PSI, shall be provided in writing and include the stipulated charges and/or hourly rates. Any Additional Services, Additional Optional Services and changes shall be included in the appropriate monthly invoice and subject to payment as set forth above.

VI. Reporting. PSI agrees to provide Client with reports and/or documentation as needed and determined by Client to be necessary to complete local, state, and/or federal reports.

VII. Compliance with Law. PSI further agrees to employ personnel to service designated schools under the terms of this Agreement and agrees to fully abide by all Federal and State laws applicable to employment and/or assignment of such personnel including taking any appropriate action to insure that personnel so employed by PSI fully comply with the provisions of the Affordable Health Care Act. Non-licensed personnel will be appropriately supervised. Only persons with satisfactory criminal background checks will be employed. PSI further abides by all federal and state laws pertaining to employment obligations such as participation in Worker's Compensation, Unemployment Insurance and other appropriate entitlements.

VIII. Coverage Schedule. PSI shall establish a schedule satisfactory to Client setting forth, among other things, the dates, times and locations that personnel will be assigned to perform the Services. PSI shall provide to Client, upon request, a copy of the schedule and any updates to the schedule, and PSI shall make such changes to the schedule as reasonably requested by Client.

IX. Dismissal of Employees. PSI shall dismiss from performing Services to Client any person employed by PSI who Client reasonably determines to be incompetent, guilty of misconduct, dangerous to the safety of the students of Client, or detrimental to the operations of Client. Client shall provide written notice to PSI of all facts and issues pertaining to said request for dismissals and shall cooperate fully with PSI in regard to any investigation relating to said dismissal request.

X. Office Space and Supplies. Client shall provide suitable, appropriate office space that is quiet and private for use of the PSI staff assigned to the school/s. This also includes storage space for supplies and equipment. Client will also provide appropriate supplies and equipment that are customary and standard for the Services provided, where so agreed. Examples of these include, but are not limited to: office supplies and equipment, medical supplies and equipment (if health services are provided), and required testing materials for use by PSI and to enable PSI to provide the Services that they are contracted to perform. Client will be billed for all supplies and equipment purchased at Client request, to include but not be limited to test equipment, protocols, health supplies, clinic equipment, etc. The testing protocols will be billed as replenishing is needed. Client agrees to provide adequate security at the school office site and to include any personnel provided by PSI to Client through this Agreement in any security training that personnel of Client are required to take.

XI. Student Records. All student records shall be the sole and exclusive property of Client, subject to any access and copying rights as permitted by law. PSI will have reasonable access to such documents, forms, records and other materials and information as permitted by law and as necessary to perform the Services and for other lawful purposes. Client will retain all records and other materials for the time periods required by applicable law and generally accepted practices. Client and PSI shall at all times comply with all applicable laws, rules and regulations relating to the confidentiality of medical records and other information.

XII. Cooperation. In the event that either party becomes aware of any alleged incident which may include injury resulting from the care or treatment of any person pursuant to this Agreement, each party has a duty to give the other party written notice of the incident in a timely manner of the known circumstances surrounding the incident including the name, school, and circumstances of the alleged incident and the contact information of any available witnesses. Each party further agrees to fully cooperate with the other party in regard to any investigations and follow through in regard to said incident.

XIII. Agreement not to Hire. Client hereby agrees that Client shall not, during the term of this Agreement and for a period of twenty-four (24) months following the termination or expiration of this Agreement, employ, solicit, or make an offer of employment or enter into any employment agreement with any person who has been a PSI employee who at any time during the term of this Agreement provided, supervised, directed or was involved in any manner in the provision of Services under this Agreement. Client further agrees not to hire any PSI employee nor any contractors, or subcontractors providing Services under this Agreement, without the express written permission of the President of PSI. This provision shall apply to any employee, independent contractor, any

independent contractor or employee who is involved with an agency providing Services under this Agreement or is a related entity or is involved in any type of agreement to provide Services to the Client as an employee or subcontractor of PSI.

XIV. Insurance. Client shall keep Client's buildings, including the Premises and all property contained therein, insured against loss or damage from fire, explosion, similar casualties, or other cause including personal injury normally covered in standard broad form property insurance policies. Provider will maintain adequate security for damages within the self insured retention selected as determined by a reputable actuary.

XV. Termination. PSI shall have the right at its own discretion, to terminate this Agreement in the event that Client fails to make any payment when due under this Agreement and said payment remains unpaid for a period of five (5) days after written notice to Client from PSI. Furthermore, PSI shall have the right to terminate this Agreement in the event Client is determined by PSI to have engaged in any illegal, unethical or unprofessional behavior or actions that PSI deems to be detrimental to its continued performance of Services under this Agreement. PSI also reserves the right to terminate this Agreement in the event that Client materially breaches the terms of this Agreement and said breach is not cured within thirty (30) days of notice from PSI. Furthermore, PSI reserves the right to terminate this Agreement in the event of any filings pertaining to the insolvency of Client including bankruptcy, receivership, or State take-over.

XV(a). In the event that Client seeks to terminate this Agreement based upon an allegation of material breach of this Agreement by PSI, Client shall be obligated to do the following:

1. Client shall provide written notice to PSI specifically setting forth the facts and reasons utilized by Client to claim a material breach by PSI.
2. PSI shall have thirty (30) days after receipt of notice from Client to work with Client to improve the situation to a reasonably satisfactory level that addresses the areas of concern set forth in the written notice provided by Client to PSI.
3. If PSI cannot improve the matters cited in the written notice to a reasonably satisfactory level as agreed upon by the parties within said thirty (30) day period, Client shall have the right to terminate the contract.

XVI. Confidentiality. By virtue of this Agreement, Client shall have access to information that is Confidential and Proprietary to PSI, including (without limitation) business and financial records, billing information, contracts, vendor/supplier information, customer lists and demographic information, policies, and procedures. Confidential, Proprietary Information includes manuals, and strategic planning information which may be in various forms and media, and which may be or may come into existence at any time this Agreement is in effect. Such Confidential, Proprietary Information belongs solely to PSI and Client shall have no ownership in, or control over it. Client shall maintain the confidentiality of all Confidential and Proprietary Information, and shall not disclose it to third parties unless required to do so by law. Nor shall Client use any Confidential and Proprietary Information for its own benefit to the competitive detriment or embarrassment of PSI. This requirement is perpetual and survives the termination of this Agreement.

XVII. Notice. Any notice or communication required or permitted to be given hereunder shall be in writing and served personally, delivered by courier or sent by United States certified mail, postage prepaid with return receipt requested, addressed to PSI as follows:

To Client: PSI

Attention: Nancy Musci,
Director of Administration
2112 Case Parkway South #10
Twinsburg, Ohio 44087-0468

XVIII. Assignment. The Agreement may not be assigned by either party without the written consent of the other.

XIX. Waiver. A waiver of any failure to perform under the Agreement shall neither be construed as nor constitute a waiver of any subsequent failure.

XX. Severability. If any term or provision of the Agreement or the application thereof to any person or

circumstance shall, to any extent or for any reason be invalid or unenforceable, the remainder of the Agreement and the application of such term or provision to any person or circumstance other than those as to which it is held invalid or unenforceable shall not be affected thereby, and each remaining term and provision of the Agreement shall be valid and enforceable to the fullest extent permitted by law.

XXI. Amendments to Agreement. All provisions of the Agreement shall remain in effect throughout the term thereof unless the parties agree, in a written document signed by both parties, to amend, add or delete any provision.

XXII. Findings for Recovery. PSI warrants and represents that it is not subject to a finding for recovery under Ohio Revised Code Section 9.24, or that Provider has taken the appropriate remedial steps required under Ohio Revised Code Section 9.24, or otherwise qualifies under Ohio Revised Code Section 9.24.

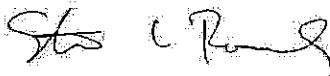
XXIII. Captions. Headings and titles of Articles, paragraphs and other subparts of this Agreement are for convenience of reference only and shall not be considered in interpreting the text of this Agreement. Modifications or amendments to this Agreement must be in writing and executed by duly authorized representatives of each party.

XXIV. Counterparts. This Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same instrument, and any of the parties hereto may execute this Agreement by signing any such counterpart.

XXV. Entire Agreement. This Agreement and its attachments and other documents specifically incorporated by reference herein contains the entire understanding and agreement of the parties concerning the matters contained herein, and supersedes and replaces any prior or contemporaneous oral or written contracts or communications concerning the matters contained herein.

XXVI. Purchase Order. Receipt of Purchase Order from Client constitutes agreement with the terms and conditions of this Agreement, herein.

XXVII. Governing Law. This Agreement will be interpreted, construed, and governed according to the laws of the State of Ohio.



Revere Local Schools Designee

PSI Designee

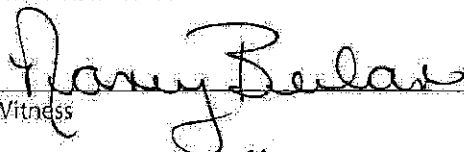
Steven L. Rosenberg, President

Print Name and Title

Print Name and Title

Witness

Witness



5.30.16

Date

Date

ATTACHMENT A

The schools and services in the Revere Local School District to be served by PSI Affiliates, Inc. for the following years are listed below. Any errors, additions, or deletions should be noted either on the purchase order submitted or through an explanatory letter.

School	Position	Allocation Per Year	Year 2016-2017	Year 2017-2018	Year 2018-2019
District	Nurse	1295	\$43,447.25	\$44,314.90	\$45,195.50
High School	Health Aide	1080	\$19,807.20	\$20,206.80	\$20,606.40
Middle School	Medical Asst	900	\$18,540.00	\$18,900.00	\$19,278.00
Hillcrest Elem	Nurse	1295	\$43,447.25	\$44,314.90	\$45,195.50
Bath Elem	Health Aide	990	\$17,245.80	\$17,592.30	\$17,938.80
		Totals	\$142,487.50	\$145,328.90	\$148,214.20
Additional hours to be billed at:					
RN			\$33.55/hr.	\$34.22/hr.	\$34.90/hr.
Medical Asst-Middle			\$20.60/hr.	\$21.00/hr.	\$21.42/hr.
Health Aide-Bath			\$17.42/hr.	\$17.77/hr.	\$18.12/hr.
Health Aide-High			\$18.34/hr.	\$18.71/hr.	\$19.08/hr.

Service Notes: Revere Local Schools

Family Living Education. INCLUDED if requested.

Overnight Field Trip RN Rates. Please contact PSI for details regarding Overnight Field Trip RN Rates.

District Nurse Staff In-services. District Nurse will provide District staff in-services that are included as a part of the health services program at no additional charge when completed within the allocation. (i.e. Blood Borne Pathogen Training, Medication Administration Training, Diabetes Management Training.) Additional trainings are available at discounted rates as a part of PSICertify, Training and Education Center. Please contact PSI for details regarding these trainings and rates.

Professional Development. District is entitled to one complimentary professional development program per contract year. Please call PSI for details regarding program options.

Crisis Intervention Team. INCLUDED if requested, contact PSI for details.

Allocations and Positions. Allocations and positions are subject to change at District request based on student needs.

Allocations and Annual Totals. Allocations and Annual Totals are based on a standard 180 day school year. District is only billed for time worked by PSI Staff, unless indicated otherwise by District. (i.e. District has 178 day school year, PSI Contract is for 180 days, District billed for 178 days.)

Substitution. Allocations and Annual Totals include PSI Clinic Substitute Program.

Calamity Days. District is only billed for time worked by PSI staff, *unless requested otherwise by District.*

PSI Staff Breaks. The services shall be for Revere Local Schools and the allocations indicated. The total billable hours WILL NOT include a one-half (.5) hour or two-15 (.25) minute lunch breaks the PSI Health Staff are expected to take during the regularly scheduled hours. (i.e. if the total number of daily hours scheduled is 7, the lunch/break will be in addition to that number, so PSI staff will have to allow 7.5 hours for that day). Clinics will close or District will provide coverage during that time, unless an emergency arises. PSI Staff are not permitted to leave the building during lunch/break time and must remain accessible for emergency situations. PSI staff are expected to take lunch/break time outside of standard busy clinic times, (i.e. school lunch and recess). Districts that do not require PSI staff to take unpaid lunch/break time will have PSI staff in clinic for number of hours contracted each day. (i.e. if the total daily hours scheduled is 7, the PSI staff member will work 7 hours and not include lunch/break time)

1:1 Nursing Services. Please contact PSI for details regarding the Special Needs Nursing Program.



PSI Associates, Inc./PSI Affiliates, Inc.
ATTACHMENT B
REGISTERED NURSE (RN) POSITION DUTIES

Nurses employed by PSI are responsible to provide direct clinical nursing services to students entering the clinic or in need of first aid and / or CPR while on school premises. Distribution of medication and the provision of other standard clinical nursing services will be provided to ill or injured students as need indicate. The nurse is to be knowledgeable of PSI procedures and those promulgated by the State Board of Health and the appropriate County Board of Health.

Guidelines and regulations of the State Department of Health are followed by PSI health personnel. Adherence to state requirements regarding immunizations, report of contagious diseases, etc. is strictly maintained. In addition, all PSI RNs are conversant with the PSI Affiliates, Inc. *Health Resource Guide*.



PSI Associates, Inc./PSI Affiliates, Inc.
ATTACHMENT B
MEDICAL ASSISTANT POSITION DUTIES

Under the supervision and direction of PSI, the PSI Medical Assistant assists in providing services to schools to work toward the good health and wellness of students and the improvement of health conditions in general.

The PSI Medical Assistant assists with the student health needs; administer prescribed medications including injections; and monitors student behavior and reaction to the administration of medication; provides first aid in accordance with established first aid procedures; assists in the screening programs and school programs; completes required documentation of health services needed and provided; is responsible for health clinic records; is responsible for shared health clinic maintenance; provides and promotes relationships between community health providers and students, parents, and the community at large. In addition, all PSI Medical Assistants are conversant with the PSI Affiliates, Inc. *Health Resource Guide*.



PSI Associates, Inc./PSI Affiliates, Inc.
ATTACHMENT B
HEALTH AIDE POSITION DUTIES

Under the supervision and direction of PSI, the PSI Health Aide assists in providing services to schools that work toward the good health and wellness of students and the improvement of health conditions in general.

The PSI Health Aide, when appropriate, assists the PSI Registered Nurse with student health needs; administers prescribed oral, topical or inhaled, but not injectable medications with the exception of glucagon or an EpiPen; monitors student behavior and reaction to the administration of medication; provide first aid in accordance with established first aid procedures; assists the PSI Registered Nurse, when appropriate, in screening programs and school programs; completes required documentation of health services needed and provided; is responsible for health clinic records; is responsible for shared health clinic maintenance; provides and promotes relationships between community health providers and students, parents, and the community at large. In addition, all PSI Health Aides are conversant with the PSI Affiliates, Inc. *Health Resource Guide*.

PSI Associates, Inc./ PSI Affiliates, Inc.
Attachment C
School Employees' Retirement System

PSI will collect and remit the Employer's contributions required by the State Retirement System and submit it monthly during the term of this agreement for all PSI's employees as required by law.

New Document



KidsLink Neurobehavioral Center
2132 Case Parkway North, Suite A
Twinsburg, OH 44087
Phone: 330-963-8600
Fax: 330-963-8680
www.kidslinkohio.com

KIDSLINK SCHOOL DISTRICT CONTRACT

RECITALS

This Placement Contract (hereinafter "Agreement") is made by and between the KidsLink School, LLC and Revere School District. Both parties enter into this Agreement for the purpose of meeting the educational needs and providing the necessary services of the Individual Educational Plans of the student identified in section 3 below.

WHEREAS, Revere School District agrees to purchase therapeutic services (hereinafter "placement") from KidsLink School for the student.

WHEREAS, KidsLink School is qualified and willing to provide services to the student.

AGREEMENT

Services:

The Revere School District's team responsibility is to evaluate and provide the most up to date "ETR" and "IEP" prior to placement of the student. The district may contract with KidsLink School separately in order to assist with the assessment and comprehensive evaluation for an additional fee. Upon placement of the student, the district will continue to be responsible for the three year comprehensive "ETR" assessment.

KidsLink School shall provide a placement for the student to include individual weekly therapy in the areas of academics, speech and language (60 min.), occupational therapy (60 min.), or total of 120 min. of direct therapy, as well as behavior management. The above services, being presented in an individualized education program "IEP" are the sole responsibility to be developed as well as implemented by KidsLink School. Excluded are any other services not mentioned in this contract.

Upon placement of the student, the student and their family will operate under the KidsLink School policies and practices which include a heavy emphasis on behavior management.

Communication:

As part of KidsLink School's primary obligation to provide the most appropriate education to the student, communication between the family and KidsLink School is very important.

KidsLink School will be providing the family with daily communication notes, as well as quarterly reports pertaining to the progress of the child in his education. The family and the district may also request communication via email and phone calls at the discretion of the KidsLink School Staff. Observations of the classroom may be requested by the family and school district on a monthly basis (1 hour in length). The time and date of observations are at the discretion of the KidsLink School Staff. Additional home visits may be requested quarterly by the family.

Term: Placement shall begin September 1, 2016 and end August 31, 2017. Dates of services are identified by the adopted KidsLink School Calendar reflecting 198 days of services in the school year from 9/1/16 to 8/31/17.

At any time, should either party under this agreement be dissatisfied with any services rendered, they have the right to withdraw from the agreement providing they submit a thirty (30) day notice.

Program Staffing: KidsLink School reserves the right to determine the appropriate and suitable staffing personnel for the child. Any staff changes are at KidsLink's sole discretion and determination and without prior notice of any changes or decisions.

There can be no guarantees pertaining to the integrity or outcomes of services. KidsLink School cannot guarantee the effectiveness of the outcomes of the programming implemented, but will be sure to provide quarterly documentation of progress for review.

Compensation: The total amount per student is as follows:

- \$74,200.00/year
\$6,183.33 per month

Which will be billed in (12) installments of \$6,183.33 beginning September 1, 2016. Invoices will be sent on the 1st of each month with payment due by the 15th of the same month. There will be a 2% discount for payments received by the 1st of each month. The final bill for this contract will be August 1st of 2017.

All checks shall be made payable to KidsLink School, LLC and be addressed to 2132 Case Parkway North, Suite C. Twinsburg, Ohio 44087.

Termination. Either party may terminate this Agreement at any time with 30 days written notice. Payment prior to services being provided is not a guarantee that this contract will continue or cannot be terminated. Upon termination, a final billing or refund will be processed based on the actual weeks of services provided.

Drafting of Agreement. Both parties contributed equally in the drafting of the Agreement.

Entire Agreement. This Agreement contains the entire agreement between both parties. Any and all amendments to this Agreement must be made in writing and signed by the two parties. The terms of any agreement between KidsLink and another party supersedes any other agreement that the other party has entered into with any other party.

Governing Law. This Agreement is made in Summit County Ohio and shall be governed by the laws of Ohio.

KidsLink School, LLC -- **DIRECTOR**

Date

The Revere School District's Representative
By:

Date

New Document



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Date

New Document



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Date

The Revere School District's Representative
By:

Date

New Document



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Governing Law. This Agreement is made in Summit County Ohio and shall be governed by the laws of Ohio.

KidsLink School, LLC – DIRECTOR

Date

The Revere School District's Representative
By:

Date

New Document

TITLE: Coordinator of Human Resources and Data Management

JOB OBJECTIVE: ADMINISTERS THE DISTRICT HUMAN RESOURCE AND STATE AND LOCAL ASSESSMENT PROGRAMS

SCOPE OF RESPONSIBILITY

- OVERSEER OF ASSESSMENT PROGRAM
- OVERSEES STUDENT TESTING PROGRAMS. MAINTAINS TESTING SECURITY. ESTABLISHES STANDARDIZED PROCEDURES TO ENSURE THE ACCURATE/TIMELY RECORDING AND PRESERVATION OF TEST DATA. ANALYZES TEST RESULTS.
- ANALYZES STAFF AND BUILDING NEEDS AND COOPERATES IN DEVELOPMENT OF RECOMMENDATIONS FOR STAFFING
- PARTICIPATES IN INTERVIEWING PROCESSES AND ONBOARDING OF NEW STAFF
- WORKS COLLABORATIVELY WITH EMIS PERSONNEL
- WORKS COLLABORATIVELY WITH DASL PERSONNEL
- REGULARLY COORDINATES WITH EXECUTIVE TEAM MEMBERS RELATIVE TO DISTRICT INITIATIVES AND ACCOUNTABILITY STANDARDS
- PURSUES GROWTH OPPORTUNITIES THAT ENHANCE PROFESSIONAL PERFORMANCE AND ADVANCE DISTRICT GOALS
- PARTICIPATES IN COLLABORATIVE PLANNING OF STAFF DEVELOPMENT/INSERVICE TRAINING ACTIVITIES
- MANAGEMENT OF BOARD POLICIES AND UPDATES
- ASSISTS WITH RECRUITMENT SELECTION, PLACEMENT AND ORIENTATION TRAINING OF STAFF
- MAINTAINS OPEN/EFFECTIVE COMMUNICATIONS
- SERVES AS AN INFORMATION RESOURCE
- PREPARES AND MAINTAINS ACCURATE RECORDS
- PURSUES OPPORTUNITIES TO ENHANCE PROFESSIONAL PERFORMANCE
- PARTICIPATES IN TRAINING TO KEEP CURRENT WITH PROFESSIONAL STANDARDS ASSOCIATED WITH WORK DUTIES
- IMPLEMENTS WORKPLACE INITIATIVES THAT ADVANCE DISTRICT GOALS
- ASSUMES ALL ADMINISTRATIVE RESPONSIBILITIES AS ASSIGNED BY THE SUPERINTENDENT
- ASSISTS WITH UNEXPECTED/URGENT SITUATIONS AS NEEDED

REPORTS TO:

SUPERINTENDENT OF SCHOOLS

New Document

Memorandum of Understanding
Between
Bath Township, Summit County, Ohio
The
Revere Local School District
And
The Village of Richfield

This Memorandum of Understanding is made and entered into this _____ day of _____, 2016, by and between the Bath Township Board of Trustees, Summit County, Ohio the Revere Local Schools and the Village of Richfield, Summit County, Ohio and shall serve to extend, under similar terms and conditions, a prior memorandum agreement the parties executed on September 1, 2013 which will expire August 31, 2016.

WHEREAS, the purpose of this document is to continue a School Resource Officer (SRO) Program and to set forth guidelines to ensure that law enforcement, school officials, and the communities they serve have a shared understanding of the goals of the SRO program and the SROs receive the necessary support and training to ensure a safe school environment while respecting the rights of students and improving the overall school climate; and

WHEREAS, the parties agree that an effective SRO program sets forth: the role of the SRO within the context of the educational mission of the school; distinctions between disciplinary misconduct to be handled by school officials, and criminal offenses to be handled by law enforcement; respect for the rights of students; transparency and accountability; and minimum SRO training requirements.

WHEREAS, the signatories agree as follows:

I. Role of the School Resource Officer

-
- A. The mission of the School Resource Officer program is to improve school safety and the educational climate at the school, not to enforce discipline.
 - B. The Superintendent of Schools (or Designee) with input from the Building Principals shall determine the deployment of the SRO and shall participate in a performance review of the SRO.
 - C. The SRO shall be integrated into the school community through participation in faculty and student meetings and assemblies as appropriate and approved by the Superintendent (or Designee) of Schools.
 - D. The SRO shall submit a monthly activity report to the Superintendent of Schools, building principals and the Chiefs of Police for Bath Township and the Village of Richfield. The report shall include descriptions of all incidents or calls for service;

names of students and/or staff involved; student searches; arrests; citations and/or summons issued; and other referrals to the juvenile justice system.

- E. Absent a real and immediate threat to student, teacher, or school safety, and absent the situations described herein where formal law enforcement intervention is deemed appropriate, The Superintendent of Schools in concert with the building principals shall have final authority in the building.
- F. SROs are responsible for criminal law issues, not school discipline issues.
- G. Absent a real and immediate threat to student, teacher, or public safety, incidents involving public order offenses including disorderly conduct; profanity; and fighting that does not involve physical injury or a weapon, shall be considered school discipline issues to be handled by school officials, rather than criminal law issues warranting formal law enforcement intervention.
- H. Building principals and the Superintendent (or Designee) shall be consulted prior to an arrest of a student when practicable.
- I. The student's parents or guardian shall be notified of his or her arrest as soon as practicable.

II. Student Rights

- A. Absent a real and immediate threat to student, teacher, or public safety, a SRO may participate in a search of the student's person, possessions, or locker only where there is probable cause to believe that the search will turn up evidence that the student has committed or is committing a criminal offense.
 - 1. The SRO shall inform school administrators prior to conducting a probable cause search when practicable.
 - 2. The SRO shall not ask school officials to search a student's person, possessions, or locker in an effort to circumvent these protections.
- B. Absent a real and immediate threat to student, teacher, or public safety, a SRO may participate in the questioning of a student about conduct that could result in criminal charges only after informing the student of his or her Miranda rights and informing parents. Miranda is necessary only in custodial interrogations.
- C. Strip searches of students by SROs are prohibited.
- D. Absent a real and immediate threat to student, teacher, or public safety, other physically invasive searches by an SRO shall not be conducted on a student.

- E. Absent a real and immediate threat to student, teacher, or public safety, a SRO shall not use physical force or restraints on a student.

III. Transparency and Accountability

- A. The Bath Police Department will maintain annual data documenting the following:
 - 1. Number of criminal arrests on school grounds, broken down by school, offense, arrestee's age, race, sex, and disposition.
 - 2. Number of reportable criminal offenses broken down by the FBI UCR classifications.
 - 3. Policies governing the SRO program.
 - 4. Budget information for the SRO program.
 - 5. Training materials for the SROs.
 - 6. Number and types of complaints filed on the SRO. Bath Police Department General Order 208, Complaints Upon Department Members, will be the protocol followed in investigating complaints on the SRO.

IV. School Resource Officer Training

- A. The SRO is required to complete the Ohio School Resource Officer Association basic training class or its' equivalent.
- B. The SRO is required to attend all mandated Bath PD trainings, i.e., firearms requalification, first-aid/CPR, legal updates.
- C. The SRO is required to attend the annual Ohio Association of Chiefs of Police School Safety conference.
- D. The SRO is required to attend all trainings mandated by Revere Local Schools for school staff regarding school safety and discipline.

V. Duty Hours

- A. The SRO work week will normally coincide with the Revere Local School District's adopted calendar but may be altered by the Superintendent (or Designee) based upon other activities outside of the school day which require coverage. Specific SRO duty hours shall be set by the Superintendent (or Designee) under consultation with the

Bath Police Department Chief of Police. The SRO shall be assigned to the School District during the summer when school is out of session based upon scheduled activities and as mutually agreed upon by the Superintendent (or Designee) and the Bath Police Department Chief of Police.

- B. Generally, the SRO will not be scheduled for more than a forty hour work week. However, the SRO would be eligible for overtime compensation when supplementing staffing needs at the Bath Police Department, or attending required activities on behalf of the Revere Local Schools. For overtime work related to patrol staffing with the Bath Police Department, such costs for overtime wages and benefits shall be itemized and paid by Bath Township and will be scheduled through mutual agreement between the Bath Township Chief of Police and the Superintendent of the Revere Local Schools. Overtime associated with activities for the Revere Local Schools shall be itemized and paid separate and apart from this agreement by the Revere Local School District. When employment relates to Revere Local School activities typically offered to other members of the Bath Police Department, the SRO will not be paid overtime for such work. Rather, the SRO will be paid as an independent contractor at the approved rate of pay for Bath Police Department extra details.
 - C. During periods of time when the Revere Local Schools are closed for vacation or holidays the SRO will report to the Bath PD 0700-1500 hours tour of duty. The SRO will be provided an assignment as determined by mutual agreement between the Chief of Police and Revere Local School District. During the Revere Local School District's summer vacation, the SRO's labor hours, not specifically assigned to the program, will be excluded from the proportionate share of funding from the Village of Richfield. The Bath Township Chief of Police shall determine the total labor hours to be excluded and a pro-rata adjustment for wages and benefits will be deducted from the contribution from the Village of Richfield.
 - D. The SRO's work hours may be adjusted for special events scheduled at the schools in the evening or on weekends.
-
- E. The SRO is allowed a thirty minute lunch break every eight hour tour of duty.
 - F. Hours spent by SROs attending Juvenile Court arising out of criminal cases from their employment as a Revere SRO shall be counted toward their forty hour work week.
 - G. The SRO shall notify the Bath Police Department OIC, The Superintendent of Schools (or Designee), and Revere High School Principal when reporting off due to illness, family emergency, or jury duty. In cases of extended absence (greater than five days) the Bath PD Chief of Police will assign a replacement to the SRO position. In the event of the SRO's extended absence in excess of 30 days due to illness, incapacity or any other event not originally contemplated, the parties to this memorandum agreement may choose to terminate the same in its entirety or search for a suitable SRO replacement. The parties may develop a process through which a

replacement SRO would be selected. Amounts held in escrow with Bath Township for wages and benefits for the SRO position would be maintained under the same terms and conditions as established in the funding commitment from each of the entities. Should a replacement SRO be selected from the Village of Richfield Police Department, the parties hereby agree that the Village of Richfield shall serve as fiscal agent for administration of the agreement and for payment of wages and benefits.

- H. The Bath Police Department Chief of Police may order the SRO to leave the school assignment in the event of an emergency. The time away from the SRO duty will be compensated by Bath Township. A reasonable effort will be made in notifying the Superintendent (or Designee) of such change in assignment.

VI. Chain of Command

- A. As employees of Bath Township, SROs shall follow the chain of command as set forth in the Bath Police Department General Orders. SROs shall coordinate and communicate with the Revere Local Schools administration and Principals on a daily basis.

VII. Uniforms and Equipment

- A. SROs will be guided by the Bath Police Department General Order 202, Uniforms, Appearance, and Equipment. The SRO is expected to wear the uniform of the day as prescribed in the order. The SRO may also have a bicycle officers uniform and equipment supplied by the Revere Schools along with the proper training in bicycle policing paid for by the Revere Schools. All purchases of equipment or supplies for which the School District is responsible shall first be approved by the District Treasurer's Office as evidenced by an approved Purchase Order.

VIII. Police Vehicle

- A. The SRO shall utilize a marked Bath PD cruiser during his tour of duty. The SRO may also be equipped with a special vehicle by the School district equipped with communication to the police department. The cost of the SRO's use of a Bath PD cruiser to travel to and from the schools shall be considered an expense to the SRO program. The standard Federal mileage reimbursement rate with a round trip total of 7 miles from the Bath Center Complex to Revere High School will be used in calculating the cost of the vehicle.

IX. Access to Educational Records

- A. The SRO will be guided by FERPA and Revere Local Schools policy.

X. Funding

- A. For and in consideration of the entities participating in the SRO program as described herein, the Revere Local School District and the Village of Richfield agree to reimburse Bath Township, currently serving as fiscal agent, as specified in the Funding Agreement, which shall be attached to this agreement and incorporated herein. The District shall be responsible for any overtime accrued in the performance of the SRO's duties that was previously authorized by the District or was accrued due to an unanticipated event outside of the control of the SRO. The compensation formula as defined in the Funding Commitment Letters, shall be paid by the Revere Local School District and the Village of Richfield to the Bath Township Fiscal Officer in two (2) installments, on or before December 31st and August 31st. This payment structure will ensure that expenses incurred in one calendar year are correctly applied to the SRO program. These expenses shall include, but are not limited to, wages, benefits, health and dental insurance, Worker's Compensation, use of a Bath Township Patrol vehicle, police uniform and accessories. The first installment will cover all SRO expenses for the period September 1st through December 31st of the calendar year and shall be paid on or before December 31st of that same year. A second installment will be paid on or before August 31st of the following year to cover SRO expenses during the period January 1st through August 31st of each calendar year, or such arrangements as approved by the parties.

The SRO's wages and benefits are determined by a labor contract negotiated by the Fraternal Order of Police-Ohio Labor Council and Bath Township. Future wage and benefit increases will be negotiated through the Fraternal Order of Police- Ohio Labor Council and Bath Township.

If during the period of the MOU a grant opportunity becomes available through the USDOJ COPS program or any other option to help subsidize the SRO program, the partnering entities will collaborate on preparing a grant application for the funds and pursuing the same. Any funds received under a grant opportunity would be applied to offset the actual costs of the SRO program and said amount will be credited on a pro rata share to each of the partnering entities.

XI. SRO Selection

- A. During the memorandum agreement period, the Bath Police Officer originally selected to serve as the SRO shall continue in that capacity. In the event a successor SRO is to be appointed, the parties agree to seek input from the respective Chiefs of Police from the Bath and Richfield Village Police Departments for a replacement. The selection and appointment of a successor SRO shall be made in accordance with a mutually agreeable process among the entities, and shall be subject to the terms and

conditions set forth in Section V (G) above. **The Superintendent of Schools shall interview and approve the successor candidate prior to assignment.**

XII. Prior Agreement

This memorandum agreement supersedes and replaces any and all previous agreements between the parties. This memorandum agreement and the attachments hereto constitute the entire agreement between the parties concerning the subject matter hereof. All prior agreements, discussions, representations and covenants are merged herein. There are no representations, covenants, or agreements, expressed or implied, between the parties except those expressly set forth in this memorandum agreement. Any amendments or modifications of this memorandum agreement shall be in writing and executed by the contracting parties.

XIII. Duration of Governance Document

- A. This Governance Document shall become effective on September 1, 2016 and remain effective until August 31, 2019, whereupon it must be reviewed by all signatories or their successors before being renewed.
- B. A signatory may terminate the Governance Document by serving written notice to all other signatories at least thirty days in advance of such termination. A termination by a signatory shall eliminate the presence of the School Resource Officer at Revere Local Schools.

Signed on this _____ of _____, 2016.

Superintendent, Revere Local Schools

CFO/Treasurer, Revere Local Schools

Mayor of the Village of Richfield

Bath Township Trustee

Bath Township Trustee

Bath Township Trustee

Approved: Township Legal Counsel

Date

ASTHMA MEDICATION AND EPINEPHRINE AUTO INJECTORS

Asthma Medication

A student attending any school in the District may possess and use at school or at any activity, event, or program sponsored by or in which his/her school is a participant, a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms or to prevent the onset of asthmatic symptoms before exercise, if both of the following conditions are satisfied:

- A. The student has the written approval of his/her physician and, if the student is a minor, the written approval of his/her parent, guardian or other person having care or charge of the student. This physician's written approval shall contain the following information.
 - 1. The student's name and address;
 - 2. The names and dose of the medication contained in the inhaler;
 - 3. The date the administration of the medication is to begin;
 - 4. The date, if known, that the administration of the medication is to cease;
 - 5. Written instructions that outline procedures school personnel should follow in the event the asthma medication does not produce the expected relief from the student's asthma attack;
 - 6. Any severe adverse reactions that may occur to the child using the inhaler and that should be reported to the physician;

- 7. Any severe adverse reactions that may occur to another child, for whom the inhaler is not prescribed, should such a child receive a dose of the medication;
- 8. At least one emergency telephone number for contacting the physician in an emergency;
- 9. At least one emergency telephone number for contacting the parent, guardian, or other person having care or charge of the student in an emergency;
- 10. Any other special instructions from the physician.
- B. The school principal and school nurse assigned to the student's building has received copies of the written approvals required by division A. of this policy.

Immunity from Tort Liability

The District, a member of the Board of Education, or a District employee shall not be liable in damages in a civil action for injury, death, or loss to person or property allegedly arising from a District employee's prohibiting a student from using an inhaler because of the employee's good faith belief that the conditions of divisions A. and B. of this policy had not been satisfied.

The District, a member of the Board, or a District employee shall not be liable in damages in a civil action or injury, death, or loss to person or property allegedly arising from a District employee's permitting a student to use an inhaler because of the employee's good faith belief that the conditions of divisions A. and B. of this policy had been satisfied.

When the District is required to permit a student to possess and use an inhaler because the conditions of divisions A. and B. of this policy have been satisfied, the District, any member of the Board, or any District employee is not liable in damages in a civil action for injury, death, or loss to person or property allegedly arising from the use of the inhaler by a student for whom it was not prescribed.

Nothing in this policy eliminates, limits, or reduces any other immunity or defense that the District, any member of the Board, or any District employee may be entitled to under O.R.C. Chapter 2744, any other provision of the Revised Code, or the common law of the state.

Epinephrine Auto Injectors

STUDENT USE:

A student attending any school in the District may possess and use at school or at any activity, event, or program sponsored by or in which his/her school is a participant, an epinephrine auto injector to treat anaphylaxis if both of the following conditions are satisfied:

- A. The student has the written approval of the prescriber of the auto injector and, if the student is a minor, the written approval of his/her parent, guardian or other person having care or charge of the student. This prescriber's written approval on the appropriate form shall contain at least the following information.
 - 1. The student's name and address;
 - 2. The names and dosage of the medication contained in the auto injector;
 - 3. The date the administration of the medication is to begin;
 - 4. The date, if known, that the administration of the medication is to cease;

5. Acknowledgment that the prescriber has determined that the student is capable of possessing and using the auto injector appropriately and has provided the student with training in the proper use of the auto injector;
 6. Circumstances in which the auto injector should be used;
 7. Written instructions that outline procedures school personnel should follow in the event the student is unable to administer the anaphylaxis medication or the medication does not produce the expected relief from the student's anaphylaxis;
 8. Any severe adverse reactions that may occur to the child using the auto injector and that should be reported to the prescriber;
 9. Any severe adverse reactions that may occur to another child, for whom the auto injector is not prescribed, should such a child receive a dose of the medication;
 10. At least one emergency telephone number for contacting the prescriber in an emergency;
 11. At least one emergency telephone number for contacting the parent, guardian, or other person having care or charge of the student in an emergency;
 12. Any other special instructions from the prescriber.
- B. The school principal and school nurse assigned to the student's building has received copies of the written approvals required by division A. of this section of the policy.
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- C. The school principal or, if a school nurse is assigned to the student's school building, the school nurse has received a back-up dose of the anaphylaxis medication from the parent, guardian, or other person having care or charge of the student, or, if the student is not a minor, from the student.
- D. Whenever a student possesses an auto injector at school or at any activity, event, or program sponsored by or in which the student's school is a participant, or whenever a school employee administers anaphylaxis medication to a student that was possessed by the student pursuant to the written approval described above, a school employee shall immediately request assistance from an emergency medical service provider.

Immunity from Tort Liability

The District, a member of the Board, or a District employee shall not be liable in damages in a civil action for injury, death, or loss to person or property allegedly arising from a District

employee's prohibiting a student from using an auto injector because of the employee's good faith belief that the conditions of divisions A. and B. of this section had not been satisfied.

The District, a member of the Board, or a District employee shall not be liable in damages in a civil action or injury, death, or loss to person or property allegedly arising from a District employee's permitting a student to use an auto injector because of the employee's good faith belief that the conditions of divisions A. and B. of this section had been satisfied.

When the District is required to permit a student to possess and use an auto injector because the conditions of divisions A. and B. of this section have been satisfied, the District, any member of the Board, or any District employee is not liable in damages in a civil action for injury, death, or loss to person or property allegedly arising from the use of the auto injector by a student for whom it was not prescribed.

The District, a member of the Board, or a District employee or contractor is not liable in damages in a civil action for injury, death, or loss to person or property that allegedly arises from an act or omission associated with procuring, maintaining, accessing, or using an epinephrine auto injector, unless the act or omission constitutes willful or wanton misconduct.

Nothing in this policy eliminates, limits, or reduces any other immunity or defense that the District, any member of the Board, or any District employee may be entitled to under O.R.C. Chapter 2744, any other provision of the Revised Code, or the common law of the state.

LEGAL REFS: O.R.C. §§3313.716; 3313.718; 3313.7110

Adopted: _____