

AGENDA

**Revere Local School District
Revere Board Meetings
November Regular Meeting
Tuesday, November 22, 2016, 6:30 pm - 9:00 pm
Revere High School Library**

A. The Board of Education has discussed the items listed below in the Work Session held prior to this Regular Meeting. Each action item was reviewed, discussed and evaluated with due diligence and then placed on the agenda for the purpose of voting.

B. CALL TO ORDER

C. ROLL CALL

1. Dana Appel
2. Claudia Hower
3. Tom Kelley
4. Diana Sabitsch
5. George Seifert

D. PLEDGE OF ALLEGIANCE

E. PRESENTATIONS

Innovative Instruction - Revere Middle School
Marching Band Recognition - Superior Rating
Band President - Noah Sigsworth
Senior - Gina Ciolli
Junior - John Wilson
Sophomore - Josh Durbin
Freshman - Joe Restivo

F. PUBLIC SPEAKS TO AGENDA ITEMS

G. BUILDING PRINCIPALS' REPORTS

H. TREASURER'S AGENDA, Mr. Dave Forrest

I. Approval of the Minutes - Attachment T-1

The Treasurer recommends approval of the minutes from the Special Meeting held October 11, 2016 and the Regular Meeting held October 18, 2016.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

☐ Attachment T-1 for 11-22-16 Regular Mtg.pdf

J. Approval of the Financial Report - Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of October.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

☐ Attachment T-2 for 11-22-16 Regular Meeting.pdf

K. Donations - Attachment T-3

The Treasurer recommends the approval, with appreciation, of the donations listed.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

☐ Attachment T-3 for 11-22-16 Regular Mtg.pdf

L. Appropriation Adjustments - Attachment T-4

The Treasurer recommends approval of the appropriation adjustments as listed.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

☐ Attachment T-4 for 11-22-16 Regular Mtg.pdf

M. Purchase Orders - Attachment T-5

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this

contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

☐ Attachment T-5 for 11-22-16 Regular Mtg.pdf

N. Inventory Deletion - Attachment T-6

The Treasurer recommends that the items listed below be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by Board Policy and the CFO/Treasurer.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

☐ Attachment T-6 for 11-22-16 Regular Mtg.pdf

O. Troxell Software - Attachment T-7

The Treasurer recommends approval of the above contract for inventory tracking and scanning software and the one-time setup fee, whereas this investment will streamline the deployment and management of all district assets.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

☐ Attachment T-7 for 11-22-16 Regular Mtg.pdf

P. Snow Removal - Attachment T-8

The Treasurer recommends that the contract be awarded to Nason Landscaping for plowing and salting services for District buildings based upon the bid process outlined.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

☐ Attachment T-8 for 11-22-16 Regular Mtg.pdf

Q. Resolution Requesting Bond Millage Collection
Possible Action Item

- R. Issuance and Sale of Bank Qualified Notes
Possible Action Item

S. BOARD MEMBERS' REPORTS

1. Finance and Audit Committee
2. Facilities and Grounds Committee
3. Legislative Report
4. Cuyahoga Valley Career Center

- T. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

- U. Certificated/Licensed Personnel

- V. Certificated/Licensed Personnel - Leave of Absence (LOA)

It is recommended that the Board of Education approve a LOA for Anastasia Bohush, Kindergarten, to begin on or about 12/16/16 with a return to work on or about 1/30/17 per provisions of the current REA negotiated agreement. It is further recommended that the Board approve Stephanie Miller as the long term substitute.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

- W. Certificated/Licensed Personnel - Leave of Absence (LOA)

It is recommended that the Board of Education approve the LOA for Shelly Horvath, BES Intervention Specialist, to begin on or about 3/19/17 with a return to work on or about 5/1/17 per provisions of the current REA negotiated agreement.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

- X. Certificated/Licensed Personnel - Leave of Absence (LOA)

It is recommended that the Board of Education approve the LOA for Scott Getz, Math RHS, to begin on or about 11/29/16 with a return to work on or about early to mid-January per provisions of the current REA negotiated agreement. It is further recommended that the Board approve Hannah Margroff as the long term substitute.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

Y. Supplemental Contract - Change

It is recommended that the Board of Education approve a 50:50 split of the Gaming Club supplemental at RMS between Lisa Thacker and Teresa Bertram. This is a change from the previous approval of the entire supplemental for Lisa Thacker.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

Z. Supplemental Contracts - Certificated/Licensed Personnel

It is recommended that the Board of Education approve the following with compensation per the current REA negotiated agreement:

Wade Vantrease - RMS Coach Combo Track

Dean Rahas - Fall Weight Room Advisor

Mike Murphey - Winter Weight Room Advisor

Gina Pappano - BES Bus Duty

Val Marsillo - BES Bus Duty

Cari Gaskin - BES Bus Duty 50%

Amy Franks - BES Bus Duty 50%

Jill Burket - Books Alive 50%

Kelly Peel - Books Alive 50%

Jill Burket - BES Computer Coordinator 50%

Kim Keating - BES Computer Coordinator 50%

Gina Pappano - BES Gaming Club

Jessica Capps - BES STEM/Builder's Advisor

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AA. Supplemental Contract - Clarification

It is recommended that the Board of Education approve the following clarification that Stephanie Thonen is doing Language Arts and Social Studies as a grade level leader at BES and Sandy Kahoe is doing Math and Science as a grade level leader at BES.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AB. Mentors 2016/2017 School Year

It is recommended that the Board of Education approve the following:
Jack Cooper / RESA mentoring level / 2 mentees*

Melanie Stuthard / RESA mentoring level / 2 mentees*

Joyce Pushpak / RESA mentoring level / 3 mentees*

Jennifer Kirchner / RESA mentoring level / 1 mentee

Darren LeBeau / Teachers new to the district mentoring level / 1 mentee

Jack Cooper / Teachers new to the district mentoring level / 1 mentee

*denotes a change from a previous approval

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AC. Calligraphy Services - Athletic Department

It is recommended that the Board of Education approve a stipend of \$150.00 for Jennifer Seegert for calligraphy services on departmental awards.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AD. Classified Personnel

AE. Resignations - Classified Personnel

It is recommended that the Board of Education approve the following resignations:

Joshua Merrell (Custodian) - effective end of business 11/10/16

Paul Pirnat (Bus Driver) - effective end of business 10/31/16

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AF. Classified Personnel - Supplemental Contracts

It is recommended that the Board of Education approve the following with compensation per the current REA negotiated agreement:

Nick Pappas - Head Coach Boys' Lacrosse

Jake Totten - Assistant Coach Boys' Lacrosse

Chance Farnsworth - Grade 9 Boys' Basketball Coach

Kevin Molinelli - VOLUNTEER Baseball Coach

William D'Amico - Assistant Coach Boys' Track

John Brockloff - Gameworker

Jason Graber - Student Gameworker

Brendon Patena - Student Gameworker

John Daraio - Freshman Baseball Coach

Lyle Kniep - Winter Weight Room Advisor

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AG. Education Aide - Remainder of 2016/2017 School Year

It is recommended that the Board of Education approve John Daraio as a Step 0 (\$12.71/hour) two-hour Educational Aide at RMS, Monday through Friday, for the reminder of the 2016/2017 school year with no expectation of employment beyond that.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AH. Playground Aide - HES

It is recommended that the Board of Education approve Denise Catanzaro as a Step 0 (\$11.88/hour) one-hour Playground Aide at HES, effective 11/1/16.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AI. Classified Personnel - Substitutes

It is recommended that the Board of Education approve the following:

Denise Catanzaro as a sub custodian effective on or after 11/8/16

Teresa Petersen as a sub secretary effective on or after 11/8/16

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AJ. Student Services

AK. Additional Days - Preschool SLP

It is recommended that the Board of Education approve an additional eight (8) days for Valerie Patterson, Preschool Speech and Language Pathologist, to provide services necessary for the student population.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AL. Home Instruction

It is recommended that the Board of Education approve the following for students unable to attend school:

Dave Howson to provide up to 8 hrs of Home Instruction for Student F

Dana Perkins to provide up to 54 hrs of Home Instruction for Student G

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AM. Other Business

AN. Auditorium Workers - 2016/2017 School Year

It is recommended that the Board of Education approve the following students as Auditorium Workers to be used as needed for District events and programs at RHS:

Brendan Loeb - returning

Jason Choy - returning

Ramia Mascioli - returning

Lexi Abou-Ghalioum - returning

Matt Lerner - new

Eric Dye - new

Grant Crawford - new

Sarah Guilda - new

Ariel Brinker - new

Ben Hunt - new

Returning students compensated at \$8.75/hour

New students compensated at \$8.25/hour

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AO. Cuyahoga Valley Career Center - Grant

It is recommended that the Board of Education approve the acceptance of a \$30,000.00 grant for the upcoming school year. The grant will support Project Lead the Way at BES and RHS and STEM initiatives at HES and RMS, along with other focused activities and initiatives including software and supplies.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

AP. Revised Policy 6.35 - Asthma Medication and Epinephrine Auto Injectors - Attachment 1

It is recommended that the Board of Education approve, as a first reading, the updated policy noted above which includes a reference to Ohio Department of Health policy.

Mrs. Appel___Mrs. Hower___Mr. Kelley___Mrs. Sabitsch___Mr. Seifert___

☰ Attachment 1 for 11-22-16 Regular Mtg.msg

AQ. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services

Director of Curriculum and Instruction

AR. INFORMATIONAL ITEMS

There will be a Work Session December 13, 2016 at 5:30 p.m. in the Administration Building.

There will be a Regular Meeting December 20, 2016 at 6:30 p.m. in the RHS Library.

AS. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

The Board values and encourage public comment on educational issues. Meetings of the Board of Education are for the purpose of conducting Board business in a public setting, with the exception of Executive Sessions for specific purposes defined by law. Board of Education meetings, while held primarily in a public setting, are not designed for extensive public input. Per Board Policy, each participant is limited to five (5) minutes of speaking time.

Anyone having an interest in the actions of the Board may participate during the open forum portion of the meeting. Please identify yourself to the Board President or the Superintendent prior to the start of the meeting. Should your comments include a request for information or extended dialogue, it may be necessary and more appropriate that a subsequent meeting with the Board and/or Administrative representative be scheduled to fully discuss issues.

The public may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. The Superintendent will advise speakers about other channels provided for Board consideration of complaints involving individuals.

AT. EXECUTIVE SESSION

AU. ADJOURNMENT

Respectfully submitted: Matthew L. Montgomery, Superintendent

New Document

MINUTES**Revere Local School District****Revere Board Meetings****October Work Session****Tuesday, October 11, 2016, 5:30 pm - 8:30 pm****Administration Building****In Attendance:**

Claudia Hower; Dana Appel; Diana Sabitsch; George Seifert; Tom Kelley

A. CALL TO ORDER**B. ROLL CALL**

1. Dana Appel
2. Claudia Hower
3. Tom Kelley
4. Diana Sabitsch
5. George Seifert

C. EXECUTIVE SESSION - 5:45 p.m.

Legal Issue: Conferences with an attorney for the public body concerning disputes involving the public body.

RES. 17-103487

Move: Dana Apple Second: George Seifert. Status: Passed

RES. 17-103488

Moved to Adjourn Executive Session at 6:15 and move back to Regular Session

Move: Tom Kelley Second: Diana Sabitsch Status: Passed

D. TREASURER'S AGENDA

No Action

E. SUPERINTENDENT'S AGENDA**1. LLA Therapy - Addendum to Agreement**

It is recommended that the Board of Education approve the Addendum with LLA Therapy to provide Occupational Therapy Assistants as detailed.

Res. 17-103489

Move: Tom Kelley Second: Diana Sabitsch Status: Passed

F. REVIEW of the Agenda for the October 18, 2016 Regular Meeting**G. ADJOURNMENT**

Adjourned at 9:31

RES. 17-103490

Move: Dana Appel Second: Diana Sabitsch Status: Passed

MINUTES

Revere Local School District

Revere Board Meetings

October Regular Meeting

Tuesday, October 18, 2016, 6:30 pm - 9:00 pm

Revere HS Library

In Attendance:

Claudia Hower; Dana Appel; Diana Sabitsch; George Seifert; Tom Kelley

A. The Board of Education has discussed the items listed below in the Work Session held prior to this Regular Meeting. Each action item was reviewed, discussed and evaluated with due diligence and then placed on the agenda for the purpose of voting.

B. CALL TO ORDER

C. ROLL CALL

1. Dana Appel
2. Claudia Hower
3. Tom Kelley
4. Diana Sabitsch
5. George Seifert

Roll Call

D. PLEDGE OF ALLEGIANCE

E. PRESENTATIONS

National Merit Semifinalists:

Jennifer Carson
Serena Juchnowksi
Anthony Pignataro
Susanna Post
Jacob Zimmerman

National Commended Scholars:

Sarah Blake
Caroline Christoff
Katherine Jarvis
Joel Niemi
Luke Riley
Jessica Weil

F. INTRODUCTION: Carrie Bailey, Apple Professional Instructor

G. PUBLIC SPEAKS TO AGENDA ITEMS

H. BUILDING PRINCIPALS' REPORTS

I. TREASURER'S AGENDA, Mr. Dave Forrest

1. Approval of the Minutes T-1

The Treasurer recommends approval of the minutes from the Special Meeting held September 13, 2016 and the Regular Meeting held September 20, 2016.

RES. 17-103491 CONSENSUS VOTE ITEMS I-P

Move: Dana Appel Second: George Seifert Status: Passed

J. TREASURER'S AGENDA

2. Approval of the Financial Report T-2

The Treasurer recommends approval of the Financial Report for the month of September.

K. TREASURER'S AGENDA

3. Donations T-3

The Treasurer recommends the approval, with appreciation, of the donations listed.

L. TREASURER'S AGENDA

4. Appropriations Adjustments T-4

The Treasurer recommends approval of the appropriation adjustments as listed.

M. TREASURER'S AGENDA

5. Purchase Orders T-5

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

N. TREASURER'S AGENDA

6. Inventory Deletion T-6

The Treasurer recommends that the items listed below be identified as equipment having no functional value to the District or as obsolete having no monetary value, and that these items be disposed of as directed by Board Policy and the CFO/Treasurer.

O. TREASURER'S AGENDA

7. SM-1 Spending Plan T-7

The Treasurer recommends that the Board of Education approve the AM-1 spending plan for the General Fund for FY17.

P. TREASURER'S AGENDA

8. Transfers T-8

The Treasurer recommends Board approval of the transfers and advances noted.

RES. 17-103491 CONSENSUS VOTE I-P

Move: Dana Appel Second: George Seifert Status: Passed

Q. TREASURER'S AGENDA

9. The Treasurer recommends that the Board of Education approve the Five-Year Forecast (financial data and assumptions).

RES. 17-103492

Move: Tom Kelley Second: George Seifert Status: Passed

R. TREASURER'S AGENDA

10. Construction Manager RFP

The Treasurer recommends that the District Treasurer issue and RFP for Construction Manager Services in conjunction with the Bond Issue in November 2016.

RES. 17-103493 CONSENSUS VOTE ITEMS R-S

Move: Tom Kelley Second: George Seifert Status: Passed

S. TREASURER'S AGENDA

11. New Fund

The Treasurer recommends the approval of a new fund and that the appropriations be established at the Fund Level, Fund 200/9410 for Mu Alpha Theta Honor Society. Also, new fund for Vincent R. Celebrezze Memorial Scholarship fund 007/9301 for \$1,000.00.

RES. 17-103493 CONSENSUS VOTE ITEMS R-S

Move: Tom Kelley Second: George Seifert Status: Passed

T. BOARD MEMBERS' REPORTS

1. Finance and Audit Committee
2. Facilities and Grounds Committee
3. Legislative Report
4. Cuyahoga Valley Career Center

U. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

Certificated/Licensed Personnel

1. SLO Committee 2016-2017 School Year

It is recommended that the Board of Education approve the following teachers with compensation per the current REA Negotiated agreement:

Joyce Pushpak, HES

Samer Rinehart, HES

Linda Bare, BES

Kathy Saturni, BES

Melanie Stuthard, RMS

Ryan Fletcher, RMS

Jennifer Exten, RHS

Rachel Walgate, RHS

(Unpaid participants include Kathy Nolan, Matt Montgomery, Kim Hussing, Bill Conley, Judy Myers, Christine Kovach and Phil King)

RES. 17-103494 CONSENSUS VOTE ITEMS 1-6

Move: Dana Apple Second: Diana Sabitsch Status: passed

2. Change to Supplemental Contracts

It is recommended that the Board of Education approve the following changes:

- Maria Fela as the World Language Department Chair at RHS, not a split between Maria Fela and Larry Petkovsek as previously approved
- Ryan Fletcher as the Science Department Chair at RMS, not a split between Ryan Fletcher and Jason Cottrell as previously approved

AND,

3. Leave of Absence (LOA)

It is recommended that the Board of Education approve a LOA for Michelle Pruchnicki, School Counselor HES, beginning on or about October 20, 2016 per provisions of the current REA Negotiated Agreement. Return to work date will be determined.

AND,

4. Leave of Absence (LOA)

It is recommended that the Board of Education approve an extension of Kristin Fotta's (Grade 4) LOA through the end of the current school year per provisions of the current REA Negotiated Agreement. It is further recommended that the Board of Education approve her current long term sub, Jennifer Justice, through the end of the 2016-2017 school year.

AND,

5. Supplemental Contracts

It is recommended that the Board of Education approve the following Supplemental Contracts with compensation per the current REA negotiated agreement:

Samer Rhinehart - PM Bus Duty @ HES, Effective 9-18-16

Kory Rorabaugh - Head Coach Girls' Track

Cindy Gobrogge - Asst Coach Girls' Track

Terry Cistone - Asst Coach Girls' Track

Mike Murphy - Asst Coach Boys' Track

Jason Cotrell - Head Coach Baseball

Steve Wido - Asst Coach Baseball
Dave Flegal - RMS Girls' Track Coach
Joe Williams - RMS Boys' Track Coach
Jed McKnight - RMS Boys' Track Coach
Jessica Mackey - HS Track Combo Coach (pole vault)
Patrick DiCaprio - VOLUNTEER Coach Girls' Basketball
Lauren Harbath - RMS Girls' Track Coach

AND,

6. Mentors 2016-2017

It is recommended that the Board of Education approve the following Mentors with compensation per the current REA negotiated agreement based upon the level of mentoring and the number of mentees:

Mentoring Teachers with 1-3 Years Experience

- Dawn Cancelliere
- Debbie Schwertner (2 mentees)
- Linda Bare (2 mentees)
- Ginny Habig
- Jack Cooper (2 mentees)
- Jennifer Lovsey (2 mentees)
- Joyce Pushpak (2 mentees)
- Kim Van Fossen
- Melanie Stuthard
- Vallorie Marsillo
- Kim Gerdes
- Kristine Bisesi
- Maria Fela
- Rachel Winski

Mentoring Teachers New to the District

- Maria Fela
- Paula Craven
- Darren LeBeau

RES. 17-103494 CONSENSUS VOTE ITEMS 1-6

Move: Dana Apple Second: Diana Sabitsch Status: Passed

Classified Personnel

1. Resignations

It is recommended that the Board of Education approve the following resignations:

- Gina Hartranft Head Softball Coach Effective 10/18/16

- Dennis Damsa Custodian Effective 4/1/17

RES. 17-103495 CONSENSUS VOTE ITEMS 1-4

Move: Tom Kelley Second: George Seifert Status: Passed

2. Supplemental Contracts 2016 - 2017 School Year

It is recommended that the Board of Education approve the following:

Senthil Kumar - VOLUNTEER Coach boys' tennis

Alex de la Pena - Head Swim Coach

KJ Creamer and Dylan Seikel - Boys' JV Coaches basketball (67 (KC):33(DS) split)

Ted Lockmiller - Wrestling Coach RMS

William D'Amico - Wrestling Coach RMS 2/3 contract

Hugh Hutton - Wrestling Coach RMS 1/3 contract

Matt Petersen - Wrestling Coach RHS Varsity Asst 1/2 contract

Mike Kostandaras - Wrestling Coach RHS Varsity Asst 1/2 contract

Luke Stretar - VOLUNTEER Wrestling Coach

Jerry Kusar - VOLUNTEER Wrestling Coach

Katherine Mitchell - Asst Swim Coach

Lyle Kniep - Head Coach Boys' Track

Neal Edwards - JV Coach Baseball

Eric Shaffer - VOLUNTEER Baseball Coach

Dana Cummins - JV Coach Girls' Basketball

And,

3. New Hire - Transportation

It is recommended that the Board of Education approve Tom Gainer as a contracted bus driver for Route H, 4.5 hours per day, at Step 0 with compensation per the current OAPSE negotiated agreement. Effective date is September 26, 2016.

And,

4. New Hire - Transportation

It is recommended that the Board of Education approve Dan Busser as a contracted bus driver for Route N, 4.5 hours per day, at Step 0 with compensation per the current OAPSE negotiated agreement. Effective date is September 6, 2016.

RES. 17-103495 CONSENSUS VOTE ITEMS 1-4

Move: Tom Kelley Second: George Seifert Status: Passed

Student Services

1. Home Instruction 2016-2017 School Year

It is recommended that the Board of Education approve Dana Perkins for 205 hours of Home Instruction for Student E in lieu of Christine Glowe completing her previously approved hours. It is further recommended that the Board approve Dana Perkins for 24 hours of Home Instruction for Student D in lieu of Nancy Ivan completing her previously approved hours.

And,

2. Revision - ESC of CC Inter-district Service Area Contract

It is recommended that the Board of Education approve the revised agreement noted below. The change is the addition of a Preschool Aide for 1.5 hours/day (Mon-Thurs) to support the preschool services.

RES. 17-103496 CONSENSUS VOTE ITEMS 1-2

Move: Dana Apple Second: Tom Kelley Status: Passed

V. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services

Director of Curriculum and Instruction

W. INFORMATIONAL ITEMS

There will be a Work Session on November 8, 2016 at 5:30 p.m. in the Administration Building.

There will be a Regular Meeting November 22, 2016 at 6:30 p.m. in the RHS Library.

X. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

The Board values and encourage public comment on educational issues. Meetings of the Board of Education are for the purpose of conducting Board business in a public setting, with the exception of Executive Sessions for specific purposes defined by law. Board of Education meetings, while held primarily in a public setting, are not designed for extensive public input. Per Board Policy, each participant is limited to five (5) minutes of speaking time.

Anyone having an interest in the actions of the Board may participate during the open forum portion of the meeting. Please identify yourself to the Board President or the Superintendent prior to the start of the meeting. Should your comments include a request for information or extended dialogue, it may be necessary and more appropriate that a subsequent meeting with the Board and/or Administrative representative be scheduled to fully discuss issues.

The public may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. The Superintendent will advise speakers about other channels provided for Board consideration of complaints involving individuals.

Y. ADJOURNMENT

RES. 17-103497 Adjourned at 8:20

Move: George Seifert Second: Diana Sabitsch Status: Passed

New Document

OCTOBER 31, 2016

Financial Report



Revere Local School District

David R. Forrest
Treasurer

FINANCIAL REPORTS - Index

For Month of OCTOBER 2016

Schedule

Cash Reconciliation Report	A
• Presents ending cash position for the District for all funds combined, investments and other required reconciliation transactions needed to balance monthly financial activity.	
Financial Report by Fund	B
• A report listing all individual funds established by the District. Information summarized includes receipts, expenditures, and ending cash balances on a month to date and fiscal year to date basis for each fund.	
SM-2	C
• Financial summary of the General Fund comparing budgeted revenues and expenditures to actual.	
Permanent Improvement Fund Report	D
• Financial summary by month of all activity on the PI Fund.	
Food Service Report	E
• Consolidated summary by month of the food service operation for all four school buildings.	

REVERE LOCAL SCHOOLS
FISCAL 2016
OCTOBER 2016 Month End Report
Cash Reconciliation Report

Total Fund Balance (Month End Finsumm Report)

\$31,049,641.94

Gross Depository Bank Balances:

First Merit Business Checking Account	1,705,753.00
First Merit Payroll Account	0.00
First Merit Business Savings	242.52
	<u>\$1,705,995.52</u>

Investments

First Merit Sweep Account	14,490,000.00
Star Ohio (34897)	104.46
TriState-CD matures 4/6/17 .85%	2,000,000.00
US Bank Ac#001050989535 .01% CUSIP 31846V203	9,249.33
COMM PAPER Abbey Nat'l matures 12/05/16 CUSIP 00280NM56	796,778.00
COMM PAPER Bank of Tokyo matures 11/29/16 CUSIP 06538BLV3	1,393,420.00
COMM PAPER Bank of Tokyo matures 07/14/17 CUSIP 06538BUE1	193,069.28 PURCHASED 10/17/16
COMM PAPER Credit Agricole matures 05/05/17 CUSIP 22533TS56	693,510.41
COMM PAPER Suisse AG C P matures 07/21/17 CUSIP 2254EAUM3	336,431.13 PURCHASED 10/24/16
COMM PAPER JP Morgan - matures 12/07/16 CUSIP 46640PM75	796,520.00
COMM PAPER Nalixis NY CP matures 05/05/17 CUSIP 63673JS50	693,614.25
COMM PAPER Toyota Motor Credit matures 05/05/17 CUSIP 69233GS56	123,952.40
US Bank CORP ISS - matures 10/10/17 1.15% CUSIP 02006LUK7	248,000.00
US Bank CORP ISS - matures 10/9/18 1.70% CUSIP 02587DC63	247,000.00
US Bank CORP ISS - matures 01/03/17 .90% CUSIP 06062QJS4	247,000.00
US Bank CORP ISS - matures 01/11/17 .90% CUSIP 06278HGF4	247,000.00
US Bank CORP ISS - matures 01/12/18 1.25% CUSIP 05581WBX2	248,000.00
US Bank CORP ISS - matures 10/9/18 1.65% CUSIP 140420WJ5	247,000.00
US Bank CORP ISS - matures 10/9/18 1.65% CUSIP 14042RAQ4	247,000.00
US Bank CORP ISS - matures 01/22/19 1.65% CUSIP 20033ANY8	249,000.00
US Bank CORP ISS - matures 12/11/17 1.30% CUSIP 20451PPG5	248,000.00
US Bank CORP ISS - matures 01/19/2017 .85% CUSIP 29976DH29	247,000.00
US Bank CORP ISS - matures 12/11/17 1.25% CUSIP 33583CTE9	248,000.00
US Bank CORP ISS - matures 10/2/17 1.25% CUSIP 33767AQB0	249,000.00
US Bank CORP ISS - matures 10/9/18 1.60% CUSIP 38148JR37	248,000.00
US Bank CORP ISS - matures 01/16/18 1.25% CUSIP 465076HX8	248,000.00
US Bank CORP ISS - matures 01/22/19 1.55% CUSIP 79306SVY9	248,000.00
US Bank CORP ISS - matures 12/11/17 1.30% CUSIP 686184VH1	248,000.00
US Bank CORP ISS - matures 12/11/17 1.25% CUSIP 795450XEO	248,000.00
US Bank GOVT BONDS - matures 1/7/19 1.200% CUSIP 3133EFGN1	1,000,000.00
US Bank GOVT BONDS - matures 12/28/18 1.42% CUSIP 3133EFUE5	499,575.00
US Bank GOVT BONDS - matures 02/26/18 1.50% CUSIP 3134G8L98	500,000.00
US Bank GOVT BONDS - matures 10/28/19 1.30% CUSIP 3135G0R21	500,000.00 PURCHASED 10/28/16
US BANK GOVT BONDS FNMA matures 7/28/20 1.45% CUSIP 3136GP41	250,000.00
US BANK GOVT BONDS FNMAMTN - matures 7/26/19 1.25% CUSIP 3136G3D51	1,000,000.00

Total \$29,488,224.26

Cash in Transit to Depository

0.00

Petty Cash Balances:

Building Principals	\$400.00
Athletic Director	\$0.00
Bus Garage	\$100.00
Treasurer's Office	\$200.00
Sub-total Petty Cash	\$700.00

Change Funds

\$0.00

Total Funds

\$31,194,919.78

Outstanding Checks

(\$140,226.28)

Adjustments

(\$5,051.56)

Adjusted Total Bank and Investment Statements

\$31,049,641.94

Difference Between Bank Balance and Finsumm Balance

\$0.00

Cash on Hand (unrecorded and undeposited)

\$0.00

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Fund #	Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code
001 0000	GENERAL FUND	20,355,077.62	2,049,307.86	16,978,469.74	2,657,095.08	11,988,537.13	25,345,010.23	3,753,512.26	21,591,497.97
002 0000	BOND RETIREMENT	931,409.20	82,764.21	709,275.12	582.89	9,354.90	1,631,329.42	0.00	1,631,329.42
002 9012	Bond Debt Service OSCB	264.89	0.00	0.00	0.00	0.00	264.89	0.00	264.89
003 0000	PERMANENT IMPROVEMENT FUND	2,574,252.83	79,755.12	681,635.66	17,402.50	524,206.10	2,731,662.39	51,106.34	2,680,576.05
003 9001	PERMANENT IMPROVEMENT RESERVE FUNDS	450,000.00	0.00	0.00	0.00	0.00	450,000.00	0.00	450,000.00
004 0000	BUILDING FUND	84.50	13.45	60.88	0.00	0.00	145.38	0.00	145.38
004 9001	Building Fund - Sale of Richfield	4,720.35	0.00	0.00	0.00	0.00	4,720.35	0.00	4,720.35
004 9002	Building Fund - Sale of Hametown Property	34,547.99	0.00	0.00	0.00	7,839.06	26,708.93	13,859.00	12,849.93
006 0000	FOOD SERVICES	10,916.39	69,148.99	351,362.23	94,590.09	273,646.95	88,631.67	107,744.91	19,113.24-
007 9000	BANQUET FUND	1,121.51	0.00	0.00	0.00	0.00	1,121.51	0.00	1,121.51
007 9306	SENIOR MEMORIAL FUND	3,574.69	0.00	0.00	0.00	0.00	3,574.69	2,000.00	1,574.69
007 9308	CALLEN PERKINS REVIVAL FUND (CPR)	5,635.00	0.00	25.00	0.00	0.00	5,660.00	0.00	5,660.00
007 9309	VOLLEY SCHOLLY	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
007 9310	PAPPANO MEMORIAL SCHOLARSHIP FUND	2,400.00	0.00	0.00	2,000.00	2,000.00	400.00	0.00	400.00
007 9311	THE ERIC MORANT MEMORIAL FUND	1,920.00	0.00	0.00	750.00	750.00	1,170.00	0.00	1,170.00
007 9316	FRIENDS OF RICHFIELD LIBRARY SCHOLARSHIP	1,000.00	0.00	1,000.00-	0.00	0.00	0.00	0.00	0.00

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Fund #	Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance	Code
007 9355	LUEPTOW ART FUND	500.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00	
007 9370	PAULETT MEMORIAL SCHOLARSHIP FUND	3,219.00	0.00	0.00	500.00	1,000.00	2,219.00	1,000.00	1,219.00	
007 9382	MICHAEL LUKITY MEMORIAL FUND	782.02	0.00	0.00	0.00	0.00	782.02	0.00	782.02	
007 9388	Teacher Excellence Award	2,019.37	0.00	0.00	0.00	470.19	1,549.18	500.00	1,049.18	
007 9389	The Christenson Foundation Robert Gilbert II	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	
007 9390	WALKER FINE ARTS SCHOLARSHIP	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	
007 9391	PATRICK ALFIERI LIVES SCHOLARSHIP FUND	32,660.66	0.00	0.00	0.00	3,000.00	29,660.66	0.00	29,660.66	
007 9392	The Jennifer Lyn Mears Library Memorial Fund	950.00	0.00	0.00	0.00	0.00	950.00	0.00	950.00	
007 9393	Express Employment Professional Scholarship	500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	
007 9394	JAMES BENNETT WASHINGTON DC MEMORIAL FUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	
007 9395	Bath Business Association Scholarship Fund	0.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	
007 9396	Ted R. Munsey Memorial Scholarship	4,345.00	0.00	0.00	0.00	500.00	3,845.00	0.00	3,845.00	
007 9397	SHANNON WILKES MEMORIAL SCHOLARSHIP	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	
008 9360	MYRON WINDER SCHOLARSHIP	17,209.11	7.34	28.25	0.00	0.00	17,237.36	0.00	17,237.36	
009 0000	UNIFORM SCHOOL SUPPLIES	75.00	0.00	100.00	0.00	0.00	175.00	0.00	175.00	
009 9100	UNIFORM SCHOOL SUPPLIES - BATH SCHOOL	51,648.17	840.00	14,040.00	34.50	3,432.59	62,255.58	0.00	62,255.58	

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Fund #	Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance	Bank Code
009 9101	PRESCHOOL	586.13	120.00	980.00	0.00	33.75	1,532.37	0.00	1,532.37	
009 9200	UNIFORM SCHOOL SUPPLIES - HILLCREST SCHOOL	41,271.98	400.00	25,309.00	4,772.13	11,757.00	54,823.98	4,083.50	50,740.48	
009 9400	UNIFORM SCHOOL SUPPLIES - MIDDLE SCHOOL	985.16	1,190.00	24,657.00	619.10	12,829.01	12,813.15	3,064.06	9,749.09	
009 9500	UNIFORM SCHOOL SUPPLIES - HIGH SCHOOL	8,574.88	2,193.50	63,876.70	2,225.34	34,951.13	37,500.45	5,058.09	32,442.36	
012 0000	ADULT EDUCATION	973.25	0.00	0.00	0.00	0.00	973.25	0.00	973.25	
014 0000	SPECIAL ROTARY FUND	6,112.12	0.00	0.00	0.00	0.00	6,112.12	0.00	6,112.12	
018 9100	PUBLIC SCHOOL SUPPORT - BATH SCHOOL	50,725.43	5,329.34	23,359.64	172.54	807.57	73,277.50	3,935.00	69,342.50	
018 9200	PUBLIC SCHOOL SUPPORT - HILLCREST SCHOOL	26,331.89	3,263.44	3,624.91	2,399.25	4,633.55	25,323.25	211.64	25,111.61	
018 9400	PUBLIC SCHOOL SUPPORT - MIDDLE SCHOOL	47,725.59	2,557.94	2,904.10	2,309.30	4,169.12	46,460.57	2,396.26	44,064.31	
018 9500	PUBLIC SCHOOL SUPPORT - HIGH SCHOOL	2,577.12	3,216.90	3,355.81	729.09	6,477.99	545.06	1,358.00	1,903.06	
019 9204	CHAMBER GRANT	393.58	0.00	0.00	0.00	0.00	393.58	0.00	393.58	
019 9216	FPS GRANT FY2016	632.62	0.00	0.00	0.00	632.62	0.00	0.00	0.00	
019 9217	GAR Grant	19,412.00	0.00	4,990.00	1,102.49	1,102.49	13,319.51	324.00	12,995.51	
019 9218	GAR - BOOTH	0.00	0.00	4,990.00	0.00	0.00	4,990.00	4,201.82	788.18	
022 0000	DISTRICT AGENCY FUND - UNCLAIMED MONEY	7,330.78	0.00	0.00	0.00	0.00	7,330.78	0.00	7,330.78	
022 9001	OHSA sponsored Tournaments - NO 1 SOCCER	5,927.66	0.00	0.00	0.00	0.00	5,927.66	0.00	5,927.66	

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Fund #	Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code
022 9002	OHSAA Sponsored Tournaments - NO 2 BASKETBALL	242.14	0.00	0.00	0.00	0.00	242.14	0.00	242.14
022 9004	OHSAA Sponsored Tournaments - LACROSSE GIRLS	570.66	0.00	0.00	0.00	0.00	570.66	0.00	570.66
022 9005	OHSAA TOURN - NO 5 SOCCER - BOYS	0.00	2,162.00	2,162.00	393.00	393.00	1,769.00	1,536.00	233.00
022 9006	OHSAA TOURN - NO 5 SOCCER - GIRLS	0.00	1,742.00	1,742.00	633.00	633.00	1,109.00	876.00	233.00
024 0000	EMPLOYEE BENEFITS, SELF-INSURANCE	432.92	3,173.71	6,592.12	3,036.28	15,305.62	8,280.58	18,890.38	27,170.96
026 9001	EMPLOYEE BENEFITS: MEDICAL/DENTAL	14,641.52	364,717.88	1,440,391.53	365,071.33	1,407,642.41	47,390.64	0.00	47,390.64
026 9002	FLEXIBLE SPENDING PLAN	21,976.78	6,391.38	25,731.52	6,728.70	27,981.34	19,726.96	14,948.66	4,778.30
026 9003	EMPLOYEE HEALTH CARE	94,353.02	0.00	0.00	4,909.90	16,022.25	78,330.77	0.00	78,330.77
200 9212	CLASS OF 2012	923.00	0.00	0.00	0.00	0.00	923.00	0.00	923.00
200 9213	CLASS OF 2013	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
200 9214	CLASS OF 2014	2,524.07	0.00	0.00	0.00	0.00	2,524.07	0.00	2,524.07
200 9215	CLASS OF 2015	7,157.63	0.00	0.00	0.00	0.00	7,157.63	0.00	7,157.63
200 9216	CLASS OF 2016	1,223.87	0.00	0.00	0.00	550.00	673.87	0.00	673.87
200 9217	CLASS OF 2017	4,639.86	1,675.00	2,819.00	0.00	10.00	7,448.86	0.00	7,448.86
200 9218	CLASS OF 2018	4,178.90	246.00	318.00	0.00	10.00	4,486.90	0.00	4,486.90
200 9219	CLASS OF 2019	1,601.75	0.00	52.00	0.00	0.00	1,653.75	0.00	1,653.75

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Fund #	Fund Description	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code	
Begin Balance	MTD Receipts							
200 9317	NATIONAL HONOR SOCIETY 5,702.32	0.00	97.00-	0.00	385.00	5,220.32	0.00	5,220.32
200 9318	LANTERN 842.19	485.00	485.00	0.00	0.00	1,247.19	0.00	1,247.19
200 9320	MIDDLE SCHOOL STUDENT COUNCIL 5,256.61	0.00	0.00	300.00	430.40	4,826.21	519.60	4,306.61
200 9321	HIGH SCHOOL STUDENT COUNCIL 8,951.47	8,984.00	12,509.00	925.86	4,880.65	16,579.82	3,091.64	13,488.18
200 9322	REVERE PLAYERS 26,606.68	3,220.00	3,220.00	229.59	502.31	31,324.37	8,538.75	22,785.62
200 9323	YEARBOOK 20,843.64	2,890.00	5,270.00	0.00	0.00	26,113.64	100.00	26,013.64
200 9350	INSTRUMENTAL MUSIC 289.10	0.00	0.00	0.00	0.00	289.10	0.00	289.10
200 9365	ART CLUB 858.21	0.00	0.00	0.00	0.00	858.21	0.00	858.21
200 9370	NATIONAL ART HONOR SOCIETY 837.59	0.00	0.00	0.00	0.00	837.59	100.00	737.59
200 9375	CHESS CLUB 278.42	0.00	0.00	0.00	0.00	278.42	0.00	278.42
200 9380	KEY CLUB 3,799.45	467.00	888.00	0.00	140.37	4,448.08	0.00	4,448.08
200 9390	INTERNATIONAL CLUB 821.21	0.00	0.00	0.00	0.00	821.21	0.00	821.21
200 9395	PROJECT LOVE 432.43	0.00	227.00	0.00	0.00	659.43	0.00	659.43
200 9400	MARKETING EDUCATION 2.58	0.00	0.00	0.00	0.00	2.58	0.00	2.58
200 9409	YEARBOOK 0.00	0.00	0.00	20.00	20.00	20.00-	0.00	20.00-
200 9410	Mu Alpha Theta Honor Society 698.83	0.00	97.00	0.00	0.00	795.83	0.00	795.83

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Back
	Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
300 0000	NON-STUDENT MANAGEMENT FUND							
	120.00	0.00	0.00	0.00	0.00	120.00	0.00	120.00
300 920A	ATHLETICS - #300 NON-STUDENT MANAGEMENT FUND							
	24,319.89	26,212.00	142,135.35	13,388.76	72,979.29	93,475.95	13,587.85	79,888.90
300 9230	CHORAL							
	1,701.65	0.00	0.00	0.00	0.00	1,701.65	0.00	1,701.65
300 9330	C.A.R.E.							
	6.81	0.00	0.00	0.00	0.00	6.81	0.00	6.81
300 9501	FOOTBALL							
	1,700.68	0.00	9,671.21	4,596.14	4,584.01	6,787.88	13,112.59	6,324.71-
300 9502	VOLLEYBALL							
	6,684.19	0.00	4,763.80	840.44	3,878.17	7,569.82	5,538.00	2,031.82
300 9503	BOYS SOCCER							
	2,548.98	0.00	3,965.82	1,144.73	2,646.54	3,868.26	268.00	3,600.26
300 9504	GIRLS SOCCER							
	2,802.58	360.00	4,660.39	0.00	2,895.00	4,567.97	1,400.00	3,167.97
300 9505	BOYS TENNIS							
	450.55	0.00	78.32	0.00	0.00	528.87	0.00	528.87
300 9506	GIRLS TENNIS							
	6,403.05	0.00	1,028.17	0.00	2,629.70	4,801.52	350.04	4,451.48
300 9507	WRESTLING							
	5,574.00	0.00	95.82	457.93	457.93	5,211.89	7,260.00	2,048.11-
300 9508	CHEERLEADING							
	6,793.65	0.00	2,496.64	0.00	911.45	8,378.84	0.00	8,378.84
300 9509	BOYS BASKETBALL							
	28,755.87	10,560.00	15,126.48	601.42	5,463.21	38,419.14	4,787.41	33,631.73
300 9510	GIRLS BASKETBALL							
	5,362.58	280.00	543.23	0.00	0.00	5,905.81	1,200.00	4,705.81
300 9511	BOYS GOLF							
	632.96	0.00	162.50	308.00-	31.00	764.46	780.00	15.54-
300 9512	GIRLS GOLF							
	322.50	0.00	45.00	30.00	30.00	337.50	660.00	322.50-

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code	
300 9513	BASEBALL							
3,214.65	0.00	532.41	0.00	75.00	3,672.09	1,198.31	2,473.78	
300 9514	SOFTBALL							
2,921.48	0.00	289.82	0.00	0.00	3,211.30	0.00	3,211.30	
300 9515	SWIMMING							
147.09	0.00	289.16	0.00	10.00	426.25	0.00	426.25	
300 9517	BOYS' CROSS COUNTRY							
349.99	529.00	607.32	30.00-	378.69	578.62	0.00	578.62	
300 9518	GIRLS' CROSS COUNTRY							
0.00	0.00	334.98	0.00	90.00	244.98	0.00	244.98	
300 9519	BOYS TRACK							
2,097.61	0.00	80.00	0.00	0.00	2,177.61	0.00	2,177.61	
300 9520	GIRLS TRACK							
539.31	0.00	187.54	0.00	500.00-	1,225.85	250.00	975.85	
300 9521	BOYS LACROSSE							
1,539.86	0.00	218.32	0.00	0.00	1,758.18	0.00	1,758.18	
300 9522	GIRLS LACROSSE							
1,745.99	76.00	964.32	0.00	10.00	2,700.31	0.00	2,700.31	
300 9524	DANCE TEAM							
1,654.54	0.00	0.00	0.00	0.00	1,654.54	1,640.85	13.69	
300 9525	CHSA TOURNAMENTS							
14.74	0.00	0.00	0.00	0.00	14.74	0.00	14.74	
300 9526	ROBOTICS							
2,718.50	1,613.38	1,714.38	1,613.38	2,386.77	2,046.11	508.76	1,537.35	
401 9216	AUX. SERVICES-OLD TRAIL YEAR 1							
57,410.46	0.79	297.10	267.60	55,846.59	1,860.97	961.95	899.02	
401 9217	OLD TRAIL FY17							
0.00	12.71	92,704.43	29,148.46	62,865.50	29,837.93	201,424.86	171,586.93-	
516 9216	IDEA PART B- (7/1/15-6/30/16)							
329,326.05	0.00	171,795.96	0.00	544,809.18	43,687.17-	0.00	43,687.17-	
516 9217	SIX B FY17							
0.00	29,819.39	44,729.07	71,307.17	116,036.24	71,307.17-	165,095.59	236,402.76-	

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Fund #	Fund Description	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance	Code
572 9202	TITLE I - FY02							
	1,459.42	0.00	0.00	0.00	1,459.42	0.00	1,459.42	
572 9214	TITLE I - FY2014 (7/1/13-6/31/14)							
	84.61	0.00	0.00	0.00	84.61	0.00	84.61	
572 9215	TITLE I - FY2016 (7/1/15-6/30/16)							
	144,499.92	0.00	134,393.62	0.00	281,223.20	2,329.66-	0.00	2,329.66-
572 9217	TITLE I FY17							
	0.00	20,574.43	28,112.21	17,741.21	45,853.42	17,741.21-	1,828.13	19,569.34-
573 9200	TITLE VI (CHAPTER 2) - FY00							
	124.89	0.00	0.00	0.00	124.89	0.00	124.89	
584 9201	DRUG FREE GRANT - FY01							
	10.56	0.00	0.00	0.00	10.56	0.00	10.56	
587 9217	PRESCHOOL FY17							
	0.00	0.00	0.00	10,224.92	10,224.92	10,224.92-	0.00	10,224.92-
590 9216	TITLE IIA - FY2016 (7/1/15-6/30/16)							
	26,290.93	0.00	14,400.00	0.00	43,098.98	400.00-	0.00	400.00-
590 9217	TITLE IIA FY17							
	0.00	6,038.30	9,057.45	6,038.30	15,095.75	6,038.30-	0.00	6,038.30-
GRAND TOTALS:								
	25,625,310.94	2,785,910.63	21,070,872.03	3,327,594.42	15,646,541.05	31,049,641.94	4,424,807.45	26,624,834.49

DATE: 11/01/2016
TIME: 14:58:18

OHIO DEPARTMENT OF EDUCATION - OFFICE OF SCHOOL MANAGEMENT ASSISTANCE
ANNUAL SPENDING PLAN (CURRENT OPERATION - GENERAL FUND ONLY - O.R.C. 5705.391)

PAGE: 1

SCHOOL DISTRICT: REVERE LSD - 050054

IRN # 050054 COUNTY: Summit
Revere LSD OCTOBER 2016

FISCAL YEAR: 2017 MONTH: 10

	MONTHLY ESTIMATE	MONTHLY ACTUAL	MONTHLY DIFFERENCE	FISCAL YTD ESTIMATE	FISCAL YTD ACTUAL	FISCAL YTD DIFFERENCE
REVENUES						
01.010 General Property (Real Estate)	0	0	0	0	13,315,650	13,315,650
01.020 Tangible Personal Property Tax	0	0	0	0	0	0
01.030 Income Tax	0	0	0	0	0	0
01.035 Unrestricted Grants-in-Aid	0	201,975	201,975	0	891,549	891,549
01.040 Restricted Grants-in-Aid	0	141	141	0	568	568
01.045 Restricted Grants-in-Aid - SFSF	0	0	0	0	0	0
01.050 Property Tax Allocation	0	1,748,504	1,748,504	0	1,748,504	1,748,504
01.060 All Other Operating Revenue	0	98,374	98,374	0	398,168	398,168
01.070 Total Revenue	0	2,048,994	2,048,994	0	16,354,439	16,354,439
OTHER FINANCING SOURCES						
02.010 Proceeds from Sale of Notes	0	0	0	0	0	0
02.020 State Emergency Loans & Advancements (Approved)	0	0	0	0	0	0
02.040 Operating Transfers-In	0	0	0	0	0	0
02.050 Advances-In	0	0	0	0	622,123	622,123
02.060 All Other Financing Sources	0	315	315	0	1,908	1,908
02.070 Total Other Financing Sources	0	315	315	0	624,031	624,031
02.080 Total Revenues and Other Financing Sources	0	2,049,309	2,049,309	0	16,978,470	16,978,470
EXPENDITURES						
03.010 Personal Services	0	1,488,779	1,488,779	0	6,429,101	6,429,101
03.020 Employees' Retirement/Insurance Benefits	0	518,693	518,693	0	2,309,866	2,309,866
03.030 Purchased Services	0	512,235	512,235	0	2,104,066	2,104,066
03.040 Supplies and Materials	0	96,950	96,950	0	474,815	474,815
03.050 Capital Outlay	0	27,765	27,765	0	191,257	191,257
03.060 Intergovernmental	0	0	0	0	0	0
04.010 Debt Service: All Principal (Historical)	0	0	0	0	0	0
04.020 Debt Service: Principal - Notes	0	0	0	0	0	0
04.030 Debt Service: Principal - State Loans	0	0	0	0	0	0
04.040 Debt Service: Principal - State Advancements	0	0	0	0	0	0
04.050 Debt Service: Principal - HB 264 Loans	0	0	0	0	0	0
04.055 Debt Service: Principal - Other	0	0	0	0	0	0
04.060 Debt Service: Interest and Fiscal Charges	0	0	0	0	0	0
04.300 Other Objects	0	19,172	19,172	0	235,929	235,929
04.500 Total Expenditures	0	2,663,594	2,663,594	0	11,745,034	11,745,034
OTHER FINANCING USES						
05.010 Operating Transfers - Out	0	0	0	0	0	0
05.020 Advances - Out	0	6,500-	6,500-	0	243,500	243,500
05.030 All Other Financing Uses	0	0	0	0	0	0
05.040 Total Other Financing Uses	0	6,500-	6,500-	0	243,500	243,500
05.050 Total Expenditure and Other Financing Uses	0	2,657,094	2,657,094	0	11,988,534	11,988,534
06.010 Excess Rev & Oth Financing Sources over (under) Exp &	0	607,785-	607,785-	0	4,989,936	4,989,936
07.010 Beginning Cash Balance	0	25,952,799	25,952,799	0	20,355,078	20,355,078
07.020 Ending Cash Balance	0	25,345,014	25,345,014	0	25,345,014	25,345,014
08.010 Outstanding Encumbrances	0	3,753,512	3,753,512	0	3,753,512	3,753,512

FY2017					
REVERE LOCAL SCHOOL DISTRICT					
PERMANENT IMPROVEMENT - FUND #003					
Monthly Cash Flow Spending Plan Report					
INCOME	JULY	AUG	SEPT	OCT	TOTALS
BEGINNING BALANCE	\$2,574,252.83	\$2,916,484.19	\$3,028,912.65	\$2,669,329.77	
Real Estate Taxes	\$348,028.27	\$166,640.46	\$66,195.95		\$580,864.68
General Property - Public Utilities			\$20,550.88		\$20,550.88
Tangible Personal Property					\$0.00
Other Local Taxes - Trailer Tax			\$464.98		\$464.98
Donations to Turf Initiative					\$0.00
Rollback and Homestead-Manufactured				\$338.66	\$338.66
Rollback and Homestead				\$79,416.46	\$79,416.46
Manufactured Home - Exemption					\$0.00
Tangible Personal Property Tax Loss					\$0.00
Electric Deregulation Property Tax Rep					\$0.00
Property Tax Replacement					\$0.00
Cuyahoga Val. Nat'l Park In-Lieu-Of					\$0.00
Transfers in					\$0.00
TOTAL RECEIPTS	\$348,028.27	\$166,640.46	\$87,211.81	\$79,755.12	\$681,635.66
					\$681,635.66
EXPENDITURES	JULY	AUG	SEPT	OCT	TOTALS
RHS Portable Lab Server					\$0.00
Instructional Equipment RMS					\$0.00
Instructional Equipment RHS					\$0.00
Instructional Equipment 600 01			\$159,091.20		\$159,091.20
RHS Band Instruments					\$0.00
Special Ed Instruc - New Equip Hillcrest					\$0.00
Pre School Equipment					\$0.00
Pupil Support New Equipment Bath					\$0.00
Pupil Support New Equipment Hillcrest					\$0.00
Pupil Support New Equipment District					\$0.00
Pupil Support New Equipment RHS					\$0.00
Compt. Related Equip. - District					\$0.00
BOE Legal Services					\$0.00
Other Fiscal Services-Aud/Treas Fees			\$8,382.75	\$559.96	\$8,942.71
Delinquent Land Tax-1999					\$0.00
New Equipment - Fingerprinting					\$0.00
Business Support Services Vehicles					\$0.00
Care/Upkeep of Buildings RHS					\$0.00
Care/Upkeep of Buildings-Elect. Upgrade					\$0.00
Repair/Maintenance-Bath		\$3,245.00	\$825.00		\$4,070.00
Repair/Maintenance-Hillcrest	\$2,773.50	\$8,260.00	\$3,425.00		\$14,458.50
Repair/Maintenance-RMS		\$12,355.00	\$825.00		\$13,180.00
Repair/Maintenance-RMS 001					\$0.00
Repair/Maintenance-RHS	\$2,623.50	\$16,190.00	\$7,400.00		\$26,213.50
Repair/Maintenance - Athletic Field					\$0.00
Repair/Maintenance-District		\$1,750.00			\$1,750.00
Care/Upkeep Bldgs - Repairs					\$0.00
Equipment-Bath					\$0.00
Equipment-Hill			\$19,728.42	\$5,974.18	\$25,702.60
Equipment-RMS		\$3,062.00	\$8,157.63		\$11,219.63
Equipment-RHS		\$2,350.00	\$4,841.58	\$5,693.88	\$12,885.46
Equipment-Central	\$399.91		\$1,748.11	\$5,174.48	\$7,322.50
Security Equipment - Bath		\$4,600.00			\$4,600.00
Security Equipment - Hillcrest		\$2,400.00			\$2,400.00
Equipment - District Security System					\$0.00
Equipment-Pupil Transportation					\$0.00
Pupil Transportation - School Bus			\$232,370.00		\$232,370.00
Equipment Data Processing Service					\$0.00
Office Services Equipment-RHS					\$0.00
Office Services Equipment-District					\$0.00
Site Improvements Replacement-Rich					\$0.00
Arch/Eng. Services RHS Athletic Fields					\$0.00
Building Improvement - RHS					\$0.00
Building Improvement - 600					\$0.00
Building Improvement Services-Bus Garage					\$0.00
Bond Retirement School Impr. Note					\$0.00
Bond Retirement Impr. Note-Interest					\$0.00
Site Acquisition Services					\$0.00
Transfers Out					\$0.00
TOTAL EXPENDITURES	\$5,796.91	\$54,212.00	\$446,794.69	\$17,402.50	\$524,206.10
					\$524,206.10
ENDING BALANCES	\$2,916,484.19	\$3,028,912.65	\$2,669,329.77	\$2,731,682.39	
ENCUMBRANCES	\$317,868.79	\$519,687.47	\$63,373.10	\$51,106.34	
UNENCUMBERED BAL	\$2,598,615.40	\$2,509,225.18	\$2,605,956.67	\$2,680,576.05	

FY2017								
REVERE LOCAL SCHOOLS FOOD SERVICE ENTERPRISE-FUND #006								
Monthly Cash Flow Spending Plan Report								
INCOME	PROJECTIONS	JULY	AUGUST	SEPT	OCT	TOTALS		
BEGINNING BALANCES		\$10,916.39	(\$42,161.97)	\$124,718.45	\$114,072.77			
Interest Earnings						\$0.00		
Student Lunch Sales		\$915.00	\$56,340.60	\$29,539.75	\$36,127.58	\$122,922.93		
Student A-La-Carte Sales			\$7,598.90	\$29,847.65	\$27,906.23	\$65,352.78		
Student Milk Sales			\$209.55	\$894.85	\$783.75	\$1,888.15		
Adult Lunch Sales			\$270.10	\$975.65	\$1,391.00	\$2,636.75		
Catering - Bath						\$0.00		
Catering - Hillcrest						\$0.00		
Catering - RMS						\$0.00		
Catering - RHS					\$20.39	\$20.39		
Miscellaneous					\$128.74	\$128.74		
Vending Commissions - RMS				\$15.88		\$15.88		
Vending Commissions - RHS				\$97.54	\$127.30	\$224.84		
State Subsidy						\$0.00		
Federal Subsidy					\$2,664.00	\$2,664.00		
Transfers In						\$0.00		
Initial Advance In						\$0.00		
Refund/Prior Year Expenditure				\$5,507.77		\$5,507.77		
Advances In			\$150,000.00			\$150,000.00		
TOTALS RECEIPTS	\$0.00	\$915.00	\$214,419.15	\$66,879.09	\$69,148.99	\$351,362.23	\$351,362.23	
EXPENDITURES	PROJECTIONS	JULY	AUGUST	SEPT	OCT	TOTALS		
Administrative Supply						\$0.00		
Regular Salaries		\$34,921.33	\$19,969.30	\$20,742.95	\$21,464.18	\$97,097.76		
Overtime/Extra Time				\$1,217.61	\$557.05	\$1,774.66		
Leaves/Holiday			\$86.20			\$86.20		
Severance						\$0.00		
Substitutes				\$226.77	\$421.13	\$647.90		
Benefits		\$15,996.03	\$13,365.29	\$19,526.62	\$13,158.91	\$62,046.85		
SURcharge						\$0.00		
Management Services		\$2,810.00		\$2,465.00	\$10,274.00	\$15,549.00		
Repair/Maintenance			\$443.69		\$1,356.21	\$1,799.90		
Travel/Meetings						\$0.00		
Food/Supplies		\$266.00	\$13,674.25	\$33,345.82	\$44,403.57	\$91,689.64		
New Equipment 500					\$2,955.04	\$2,955.04		
New Equipment 200						\$0.00		
New Equipment 100						\$0.00		
New Equipment 400						\$0.00		
Dues/Fees						\$0.00		
Return of Advance						\$0.00		
TOTALS EXPENDITURES	\$0.00	\$53,993.36	\$47,538.73	\$77,524.77	\$94,590.09	\$273,646.95	\$273,646.95	
ENDING BALANCES		(\$42,161.97)	\$124,718.45	\$114,072.77	\$88,631.67			
ENCUMBERANCES		\$102,814.63	\$74,191.59	\$120,110.69	\$107,707.91			
UNENCUMBERED BAL		(\$144,976.60)	\$50,526.86	(\$6,037.92)	(\$19,076.24)			

New Document

Attachment T-3

**List of Donations
Received by the Revere Local School District
November 22, 2016**

Cash Donations

1 To:	Revere High School - Boys Basketball Program	\$2,726.76
	Revere High School - Girls Basketball Program	\$2,726.76
From:	Revere Celebration Tournament	\$5,453.52

<u>Total</u>	<u>\$5,453.52</u>
--------------	-------------------

Equipment & Other Donations

1 To:

From:

* Donation values for contributions other than cash are provided by the donor and not established by the Board of Education

New Document

Attachment T-4

Adjustments Permanent Appropriations November 22, 2016

The Treasurer recommends that the Board approve the appropriation adjustments in the stated amounts listed below, that these be established at fund level, and authorize the District's participation in any new Grants/Funds if applicable. It is further moved that all expenditures for grants be based upon the budgets submitted to and approved by the funding agencies or the applicable Activity/Purpose Statement.

Category/Description	Fund #	Action	Adjustment	Adjusted Appropriation	ENTERED PERM APPROP	ENTERED USAS
				Total		
<u>General Fund Class</u>						
General Fund	001					
<u>Special Revenue Funds</u>						
Public School Support	018					
Local Grants	019					
District Managed Activity	300					
Auxiliary Services	401	INCREASE	\$546.30	\$371,253.30		
IDEA Special Education	516					
LEP	551					
Title I	572					
Preschool	587	INCREASE	\$0.92	\$10,224.92		
Title II-A	590	DECREASE	-\$181.75	\$57,767.69		
<u>Debt Service Fund Class</u>						
Bond Retirement	002					
<u>Capital Projects Fund Class</u>						
Permanent Improvement	003					
Building Fund	004					
Ohio Network k-12	451					
<u>Enterprise Funds</u>						
Food Service	006					
Uniform School Supply	009					
Special Enterprise	020					
Special Rotary	014					
<u>Internal Service Funds</u>						
Employee Benefits	024					
<u>Trust Fund Class</u>						
Student Activity Trust	007					
Endowment	008					
<u>Agency Fund Class</u>						
District Agency Health Care	028					
Student Managed Activity	200					
Unclaimed Funds & Athletic Tournaments	022					
Total of adjustments and or increase to the District's Appropriations			\$365.47			

New Document

Out of Sequence Over Limit PO's				
PO Num	Date	Vendor Name	Amount	Requested By
161524	10/13/2016	Beattys Sports	\$2,095.00	RHS Athletic
161776	10/25/2016	Suburban School Transportation	\$15,121.00	Transportation
161724	10/20/2016	Echochem Alternative Fuels	\$3,422.87	Transportation
160718	7/21/2016	JE Carsten	\$1,340.24	Food Service
161912	11/7/2016	Securitec	\$3,588.00	Central Business Office
161911	11/7/2016	M Conley	\$2,518.14	Central Business Office
161790	10/26/2016	Tremco	\$2,108.26	Central Business Office
161088	8/30/2016	M Conley	\$6,903.70	Central Business Office

New Document

Pursley, Jacqueline

From: Kassel, Abby
Sent: Thursday, November 10, 2016 2:10 PM
To: Pursley, Jacqueline
Cc: Forrest, David
Subject: Inventory Deletion

I have 6 iPad cases that need to be deleted from inventory. They no longer fit on our current iPads.

Thank you,

*Abby Kassel, MA CCC-SLP
Coordinator of Student Services
Revere Local Schools
Phone-330-523-3138
Fax-330-659-3127*



This transmission is intended only for the use of the individual or entity to which it is addressed, and may contain confidential information belonging to the sender which is legally protected. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking of any action in reliance on the contents of this information is strictly prohibited. If you have received this transmission in error, please notify this office by telephone to arrange for its immediate return.

Pursley, Jacqueline

From: Bell, Laura
Sent: Monday, October 31, 2016 11:20 AM
To: Diruzza, Sam; Gannon, Michael
Cc: Pursley, Jacqueline
Subject: Add to disposal pile...and deletion list

DriveForOfficeId: 1944bd66-d588-4cee-8ab1-b3cdce189a6b

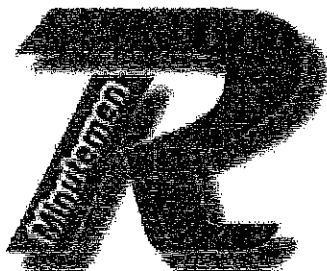


BT010341

Chromebook
Keyboard keys falling off, display CRT damaged

Sam/Mike, it's in your mailbox

Laura Bell
Technology Support
330-523-3407
re_bell@reverestudent.org
lbell@revereschools.org



New Document



Audio•Video•Sales•Design•Service•Installation
4675 E Cotton Center Blvd
Suite #155
Phoenix, AZ 85040

Attachment T-7
Quote Number Q172010154

March 24, 2016

QUOTED TO

TROXELL CONTACT

Account: Revere Local Schools

Sales Assistant: Jake Andersen

Contact: Linda Radomski

Email: jake.andersen@trox.com

Address: 3496 Everett Road

Phone: (602)437-7240

Richfield, OH 44286

Fax: (602)437-7265

I am pleased to quote on the following items:

Terms Net 30

FOB Factory

Customer # 9999

Expires 04/24/16

Item	Description	Unit Price	Qty	Ext Price
1	SAM ANNUAL LICENSE FEE School Asset Manager Annual License Fee Fee based on 2 elementary, 1 middle and 1 high school site. Subsequent yearly fees include additional upgrades and enhancements.	5280.00	1	5280.00
2	SAM ONE-TIME SETUP FEE One-Time Setup Fee Fee Includes programming, training and asset tags.	1848.00	1	1848.00

Thank You,

Jake Andersen
Sales Assistant:

Total 7128.00
Plus Applicable Tax

Don't forget we are a great source for mounting hardware, screens, replacement lamps, carts, cables, etc...
WE CAN HELP YOU ACHIEVE YOUR GOALS!

▶ We offer competitively priced extended warranties on much of the equipment we sell.
Please contact your account executive for more details.

New Document

<u>Company</u>	<u>Plow Only</u>	<u>Salt Only</u>
Fesler Excavating & Snow Removal	\$760	\$260
Nason Landscaping	\$500	\$400
Dun Rite	No Bid	No Bid
North Excavating	No Bid	No Bid
Scherbs Landscaping	No Bid	No Bid

New Document

ASTHMA MEDICATION AND EPINEPHRINE AUTO INJECTORS

Asthma Medication

A student attending any school in the District may possess and use at school or at any activity, event, or program sponsored by or in which his/her school is a participant, a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms or to prevent the onset of asthmatic symptoms before exercise, if both of the following conditions are satisfied:

- A. The student has the written approval of his/her physician and, if the student is a minor, the written approval of his/her parent, guardian or other person having care or charge of the student. This physician's written approval shall contain the following information.
 - 1. The student's name and address;
 - 2. The names and dose of the medication contained in the inhaler;
 - 3. The date the administration of the medication is to begin;
 - 4. The date, if known, that the administration of the medication is to cease;
 - 5. Written instructions that outline procedures school personnel should follow in the event the asthma medication does not produce the expected relief from the student's asthma attack;
 - 6. Any severe adverse reactions that may occur to the child using the inhaler and that should be reported to the physician;
 - 7. Any severe adverse reactions that may occur to another child, for whom the inhaler is not prescribed, should such a child receive a dose of the medication;
 - 8. At least one emergency telephone number for contacting the physician in an emergency;
 - 9. At least one emergency telephone number for contacting the parent, guardian, or other person having care or charge of the student in an emergency;
 - 10. Any other special instructions from the physician.
- B. The school principal and school nurse assigned to the student's building has received copies of the written approvals required by division A. of this policy.

Immunity from Tort Liability

The District, a member of the Board of Education, or a District employee shall not be liable in damages in a civil action for injury, death, or loss to person or property allegedly arising from a District employee's prohibiting a student from using an inhaler because of the employee's good faith belief that the conditions of divisions A. and B. of this policy had not been satisfied.

The District, a member of the Board, or a District employee shall not be liable in damages in a civil action or injury, death, or loss to person or property allegedly arising from a District employee's permitting a student to use an inhaler because of the employee's good faith belief that the conditions of divisions A. and B. of this policy had been satisfied.

When the District is required to permit a student to possess and use an inhaler because the conditions of divisions A. and B. of this policy have been satisfied, the District, any member of the Board, or any District employee is not liable in damages in a civil action for injury, death, or loss to person or property allegedly arising from the use of the inhaler by a student for whom it was not prescribed.

Nothing in this policy eliminates, limits, or reduces any other immunity or defense that the District, any member of the Board, or any District employee may be entitled to under O.R.C. Chapter 2744, any other provision of the Revised Code, or the common law of the state.

Epinephrine Auto Injectors

EMPLOYEE USE:

Prescriber-Issued Protocol:

The Superintendent shall obtain a prescriber-issued protocol that includes definitive orders for epinephrine autoinjectors and the dosages to be administered through them.

District Protocol:

1. Epinephrine auto injectors shall be stored at the following location in each school building _____.
2. Epinephrine auto injectors shall be kept in the carrying tube they come in, tightly closed, at room temperature and away from light, extreme temperatures and moisture. Epinephrine auto injectors must be replaced when the expiration date on the device or device packaging has passed. An epinephrine auto injector must be disposed of if used or tampered with.

3. In addition to school nurses and athletic trainers, Board employees who have received training in accordance with this policy may access and use an epinephrine auto injector to provide a dosage of epinephrine to an individual in an emergency situation.
4. The District's nurse or another licensed healthcare provider, as determined by the Superintendent, shall provide epinephrine auto injector training to Board employees in accordance with this policy. Such training shall include lessons on proper storage, procurement, and use of the epinephrine auto injector. Such training must be completed before an employee is authorized to access and use an epinephrine auto injector.
5. A school nurse, athletic trainer, or other employee authorized to access and use an epinephrine auto injector may use such device if an individual exhibits signs and symptoms of anaphylaxis, or in other emergency situations where use is medically necessary.
6. Assistance from an emergency medical provider must be requested immediately after an epinephrine auto injector is used.
7. A dosage of epinephrine may be administered through an epinephrine auto injector in an emergency situation to students, Board employees or contractors, and school visitors.

STUDENT USE:

A student attending any school in the District may possess and use at school or at any activity, event, or program sponsored by or in which his/her school is a participant, an epinephrine auto injector to treat anaphylaxis if both of the following conditions are satisfied:

- A. The student has the written approval of the prescriber of the auto injector and, if the student is a minor, the written approval of his/her parent, guardian or other person having care or charge of the student. This prescriber's written approval on the appropriate form shall contain at least the following information.
 1. The student's name and address;
 2. The names and dosage of the medication contained in the auto injector;
 3. The date the administration of the medication is to begin;
 4. The date, if known, that the administration of the medication is to cease;

5. Acknowledgment that the prescriber has determined that the student is capable of possessing and using the auto injector appropriately and has provided the student with training in the proper use of the auto injector;
 6. Circumstances in which the auto injector should be used;
 7. Written instructions that outline procedures school personnel should follow in the event the student is unable to administer the anaphylaxis medication or the medication does not produce the expected relief from the student's anaphylaxis;
 8. Any severe adverse reactions that may occur to the child using the auto injector and that should be reported to the prescriber;
 9. Any severe adverse reactions that may occur to another child, for whom the auto injector is not prescribed, should such a child receive a dose of the medication;
 10. At least one emergency telephone number for contacting the prescriber in an emergency;
 11. At least one emergency telephone number for contacting the parent, guardian, or other person having care or charge of the student in an emergency;
 12. Any other special instructions from the prescriber.
- B. The school principal and school nurse assigned to the student's building has received copies of the written approvals required by division A. of this section of the policy.
- C. The school principal or, if a school nurse is assigned to the student's school building, the school nurse has received a back-up dose of the anaphylaxis medication from the parent, guardian, or other person having care or charge of the student, or, if the student is not a minor, from the student.
- D. Whenever a student possesses an auto injector at school or at any activity, event, or program sponsored by or in which the student's school is a participant, or whenever a school employee administers anaphylaxis medication to a student that was possessed by the student pursuant to the written approval described above, a school employee shall immediately request assistance from an emergency medical service provider.

Immunity from Tort Liability

The District, a member of the Board, or a District employee shall not be liable in damages in a civil action for injury, death, or loss to person or property allegedly arising from a District

employee's prohibiting a student from using an auto injector because of the employee's good faith belief that the conditions of divisions A. and B. of this section had not been satisfied.

The District, a member of the Board, or a District employee shall not be liable in damages in a civil action for injury, death, or loss to person or property allegedly arising from a District employee's permitting a student to use an auto injector because of the employee's good faith belief that the conditions of divisions A. and B. of this section had been satisfied.

When the District is required to permit a student to possess and use an auto injector because the conditions of divisions A. and B. of this section have been satisfied, the District, any member of the Board, or any District employee is not liable in damages in a civil action for injury, death, or loss to person or property allegedly arising from the use of the auto injector by a student for whom it was not prescribed.

The District, a member of the Board, or a District employee or contractor is not liable in damages in a civil action for injury, death, or loss to person or property that allegedly arises from an act or omission associated with procuring, maintaining, accessing, or using an epinephrine auto injector, unless the act or omission constitutes willful or wanton misconduct.

Nothing in this policy eliminates, limits, or reduces any other immunity or defense that the District, any member of the Board, or any District employee may be entitled to under O.R.C. Chapter 2744, any other provision of the Revised Code, or the common law of the state.

LEGAL REFS: O.R.C. §§3313.716; 3313.718; 3313.7110

Adopted: _____