

MINUTES

Attachment T-1

Revere Local School District
Revere Board Meetings
March Regular Meeting
Tuesday, March 21, 2017, 6:30 pm - 9:30 pm
Revere HS Library

In Attendance:

Claudia Hower; Dana Appel; Diana Sabitsch; George Seifert

Not In Attendance:

Tom Kelley

I. CALL TO ORDER

II. ROLL CALL

Dana Appel
Claudia Hower
Tom Kelley-Absent
Diana Sabitsch
George Seifert

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS

RMS: Kristine Bisesi and Dawn Cancelliere present cross curricular activities with two students

V. PUBLIC SPEAKS TO AGENDA ITEMS

VI. BUILDING PRINCIPALS' REPORTS

VII. BOARD OF EDUCATION

a. Extension of the Superintendent's Contract

Res. 17-103580

The Board of Education here by recommends an extension of the Superintendent's current contract which expires on July 31, 2018, as outlined in the attached contract. The extension commences on August 1, 2018 and continues for a period of four (4) years ending July 31, 2022. Attachment – B1

Move: George Seifert Second: Claudia Hower Status: Passed

b. Employment of Treasurer

Res. 17-103581

The Board of Education here by recommends the appointment of the candidate as outlined in the attached contract under the terms as specified for a three (3) year contract effective August 1, 2017. Attachment –B2

Move: Dana Appel Second: George Seifert Status: Passed

c. Treasurer Joint Agreement with CVCC

Res. 17-103582

The Board of Education agrees to enter into a joint agreement between the Revere Local School District and the Cuyahoga Valley Career Center regarding the employment of Rick Berdine as Treasurer for the parties. Attachment – B3

Move: George Seifert Second: Dana Appel Status: Passed

VIII. TREASURER'S AGENDA - Mr. Dave Forrest

Res. 17-103583

Consensus resolution items A-H

a. Approval of the Minutes

The Treasurer recommends approval of the minutes from the Meetings held February 7, 2017, February 21, 2017 and February 27, 2017. Attachment T-1

b. Approval of the Financial Report

The Treasurer recommends approval of the Financial Reports for the month of February. Attachment T-2

c. Acceptance of Donations

The Treasurer recommends the approval, with appreciation, of the donations listed. Attachment T-3.

d. Appropriation Adjustments

The Treasurer recommends approval of the appropriation adjustments as listed in the attached schedule. Attachment T-4

e. Inventory Deletion

The Treasurer recommends the deletion from inventory of the items listed as directed in Board Policy. Attachment T-5

f. Approval of New Funds

The Treasurer recommends the approval of the new funds with appropriations to be established at fund level. Attachment T-6

g. Purchase Orders, Attachment T-7

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

h. Landscaping Services for Calendar Year 2017

The Treasurer recommends awarding the landscaping bid to Nason Landscaping, whereas 7 request for proposals were issued for these services and Nason was the only responsive firm and be it further resolved that Nason's fees are the same as the prior year. Attachment T-8

Consensus Resolution 17-103583 Items A-H

Move: Dana Appel Second: George Seifert Status: Passed

i. Contract for Design Services

Res. 17-103584

The Treasurer recommends the awarding of the contract for design services to BSHM/Perkins Will and be it further resolved that the selection process as specified in the ORC was followed by the Board of Education in order to determine this selection. Attachment T-9

Move: George Seifert Second: Dana Appel Status: Passed

j. Contract for Construction Manager at Risk

Res. 17-103585

The Treasurer recommends the awarding of the contract for Construction Manager at Risk services to ICON/C.T. Taylor and be it further resolved that the selection process as specified in the ORC was followed by the Board of Education in order to determine this selection. Attachment T-10

Move: George Seifert Second: Diana Sabitsch Status: Passed

k. Amounts and Rates Summit County

Res. 17-103586

Consensus Resolution items K-M

The Treasurer recommends the adoption of the Amounts and Rates Resolution for Fiscal Year 2017-18 as required annually in the Ohio Revised Code. Attachment T-11

l. Selection of Third Party Administrator for Workers Compensation (TPA)

The Treasurer recommends the selection of CompManagement as the Districts TPA effective for the contract year starting September 1, 2017 and be it further resolved that said group rating program is sponsored by the Ohio School Board Association. Attachment T-12

m. Refund of Donation

The Treasurer recommends the refunding of the \$10,000 donation from the Revere School Foundation whereas the intended purpose would be better met post renovation of Hillcrest Elementary.

Consensus Resolution 17-103586 items K-M

Move: Dana Appel Second: Diana Sabitsch Status: Passed

n. Issuance and Sale of Bonds in the Amount of \$8,500,000

Res. 17-103587

The Treasurer recommends the approval of the attached resolution which provides for the issuance and sale of the Series B bonds in the aggregate principal amount of \$8,500,000. Attachment T-14

Move: George Seifert Second: Diana Sabitsch Status: Passed

o. Review of Audit for Fiscal Year 2016 - **No Action**

p. P. Other-**No Action**

1. Moodys Bond Rating call
2. Bond Sale-March 29th 59.7 M
3. Bond Sale-April 13th 8.5 M
4. Millage Change CY16 to CY17

IX. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Ground Committee
Legislative Report
Cuyahoga Valley Career Center

X. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

Res. 17-103588

Consensus Resolution items A-C

a. Classified Personnel - Contracts

It is recommended that the Board of Education approve 2-year contracts as noted below for the period August 1, 2016 - July 31, 2018.

Mike Critchfield, Supervisor Facilities and Grounds

Justin Miller, Transportation Supervisor

Be it further resolved to amend the Resolution to read August 1, 2017 - July 31, 2019.

b. Administrative Contract Renewals - Two-Year Period 8-1-17 through 7-31-19

It is recommended that the Board of Education approve 2-year contracts for the following administrators, with compensation levels to be determined:

Abby Kassel - Coordinator of Special Education

Phil King / Principal RHS

Kathy Nolan - Director of Curriculum, Instruction and Instructional Tech

c. Certificated/Licensed Personnel - Resignation for Retirement

It is recommended that the Board of Education approve the following resignation for retirement, effective at the end of the 2016-2017 school year:

Phil Mogus / RHS Science

Consensus Resolution 17-103588 items A-C

Move: George Seifert Second: Dana Appel Status: Passed

d. Certificated/Licensed Personnel - Resignation

Res. 17-103589

It is recommended that the Board of Education approve the resignation of Todd Casey as Assistant Principal Revere Middle School, effective at the end of his current contract year and contingent upon his placement as a Grade 4 teacher at Bath Elementary School beginning with the 2017-2018 school year.

Moved by Mr. Seifert, seconded by Mrs. Apple

Mr. Seifert voted No

Motion Passed

e. Certificated/Licensed Personnel - Administrative New Hire

Res. 17-103590

It is recommended that the Board of Education approve Anthony Stretar as the Assistant Principal at Revere Middle School for a two-year period beginning August 1, 2017 through July 31, 2019 at a salary of \$79,000.00 for the 2017-2018 school year.

Move: George Seifert Second: Diana Sabitsch Status: Passed

f. Certificated/Licensed Personnel - Leave of Absence (LOA)

Res. 17-103591

Consensus Resolution Items F-J

It is recommended that the Board of Education approve a LOA for Tina Cowdery, Intervention Specialist RMS, per provisions of the current REA Negotiated Agreement with an effective date on or about April 13, 2017. Return date anticipated to be on or about May 26, 2017.

g. Certificated/Licensed Personnel - Supplemental Contracts - 2016/2017 School Year

It is recommended that the Board of Education approve the following:

Phil Heyn / Spring 2017 Weight Room Supervisor

h. Classified Personnel - Resignation for Retirement

It is recommended that the Board of Education approve the following resignation for retirement, effective 8/1/17:

Linda Connor / Custodian HES

i. Classified Personnel - Supplemental Contracts - 2016/2017 School Year

It is recommended that the Board of Education approve the following:

Brian Massey - Assistant Coach Girls Lacrosse

Ben Tisdale - Assistant Coach Boys Lacrosse

Alex de la Pena - Spring 2017 Weight Room Supervisor

j. Classified Personnel - Substitutes - 2016/2017 School Year

It is recommended that the Board of Education approve the following substitutes for the 2016-2017 school year, effective 3/8/17, to be used as needed:

Sherry Frisby - sub Cook or sub Cashier

Kristen Coffman - sub Cook or sub Cashier

Cheryl Sigsworth - sub Secretary

Sub Rates:
Sub Cook \$11.29/hr
Sub Cashier \$13.87/hr
Sub Secretary \$13.17/hr

Res. 17-103591 Consensus Resolution items F-J

Move: George Seifert Second: Dana Appel Status: Passed

- k. Student Services - Home Instruction - 2016/2017 School Year

Res. 17-103592

Consensus Resolution items K-L

It is recommended that the Board of Education approve the following:

Jack Cooper to provide up to 32 hours of Home Instruction for Student J with compensation at \$27.82/hour.

- l. Student Services - Re-Education Services - 2016/2017 School Year

It is recommended that the Board of Education approve placement of a special education student in Re-Education Services as detailed in Attachment 1. Student was formerly in another special placement. It is further recommended that Transportation services for said student be approved as detailed in Attachment 1.

Res. 17-103592 Consensus Resolution items K-L

Move: Dana Appel Second: George Seifert Status: Passed

- m. Other Business - Primary Service Agreement, Educational Service Center of Cuyahoga County

Res. 17-103593

Consensus Resolution items M-P

It is recommended that the Board of Education approve the ESC Primary Service Agreement for the period July 2017 - June 2019 as detailed in Attachment 2.

- n. Other Business - Summit County Interagency Agreement

It is recommended that the Board of Education approve the SC Interagency Agreement as detailed in Attachment 3 in compliance with Operating Standards for Ohio's Schools Serving Children With Disabilities.

- o. Other Business - College Credit Plus (CCP) MOU with University of Akron

It is recommended that Board of Education approve the MOU with the University of Akron for CCP as detailed in Attachment 4.

- p. Other Business - Ripcho Studio, Photography Agreement for 2017/2018 and 2018/2019 School Year as detailed in Attachment 5

Res. 17-103593 Consensus Resolution items M-P

Move: George Seifert Second: Dana Appel Status: Passed

XI. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services
Director of Curriculum and Instruction

XII. INFORMATIONAL ITEMS

Special Meeting on April 4, 2017 at 5:00 p.m. in the Administration Building. No Action.
April Work Session on April 11, 2017 at 5:30 p.m. in the Administration Building.
April Regular Meeting on April 18, 2017 at 6:30 p.m. in the Revere HS Library

XIII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

XIV. EXECUTIVE SESSION

Res. 17-103594

Moved by Mr. Seifert, seconded by Mrs. Apple to enter into Executive Session at 7:55 PM to discuss the following:

Personnel: To consider the employment, dismissal, or discipline of public employees.

XV. Return to Regular Session

Res. 17-103595

Moved by Mr. Seifert, seconded by Mrs. Apple to move from Executive Session to Regular Session at 8:10 PM

XVI. ADJOURNMENT

Res. 17-103596

Moved by Mr. Seifert, seconded by Mrs. Appel to adjourn the Meeting at 8:14 P.M.

Approved By:

Treasurer

Date

MINUTES

Revere Local School District

Revere Board Meetings

Special Meeting

Tuesday, April 4, 2017, 5:00 pm - 7:00 pm

Administration Building

In Attendance:

Claudia Hower; Dana Appel; Diana Sabitsch; George Seifert; Tom Kelley

I. CALL TO ORDER

II. ROLL CALL

1. Dana Appel
2. Claudia Hower
3. Tom Kelley
4. Diana Sabitsch
5. George Seifert

III. DISCUSSION - NO ACTION

A planning meeting with Architect and Construction Manager - no action.

IV. ADJOURNMENT

Res. 17-103597

Moved by Mrs. Appel, seconded by Mr. Kelly to adjourn the Meeting at 7:33 P.M.

Approved By:

Treasurer

Date

MINUTES

Revere Local School District

Revere Board Meetings

April Work Session

Tuesday, April 11, 2017, 5:30 pm - 8:30 pm

Administration Building

In Attendance:

Claudia Hower; Dana Appel; Diana Sabitsch; George Seifert; Tom Kelley

I. CALL TO ORDER

II. ROLL CALL

1. Dana Appel
2. Claudia Hower
3. Tom Kelley
4. Diana Sabitsch
5. George Seifert

III. Discussion/No Action - Board Policies

Dan Lauter

IV. TREASURER'S AGENDA

V. SUPERINTENDENT'S AGENDA

VI. REVIEW of the Agenda for the April 18, 2017 Regular Meeting

VII. EXECUTIVE SESSION

Res. 17-103598

Moved by Mr. Seifert, seconded by Mrs. Sabitsch to move to Executive Session at 7:02 P.M. to discuss the following:

Personnel: To consider the employment, dismissal, or discipline of public employees.

Property: To consider the purchase or sale of property.

VIII. RETURN TO REGULAR SESSION

Res. 17-103599

Moved by Mrs. Appel, seconded by Mr. Kelley to move from Executive Session to Regular Session at 8:30 P.M.

IX. ADJOURNMENT

Res. 17-103600

Moved by Mrs. Appel, seconded by Mr. Kelly to adjourn the Meeting at 8:33 P.M.

Approved By:

Treasurer

Date

NEW DOCUMENT

APRIL 30, 2017

Financial Report



Revere Local School District

David R. Forrest
Treasurer

FINANCIAL REPORTS - Index

For Month of APRIL 2017

Schedule

- Cash Reconciliation Report** A
- Presents ending cash position for the District for all funds combined, investments and other required reconciliation transactions needed to balance monthly financial activity.
- Financial Report by Fund** B
- A report listing all individual funds established by the District. Information summarized includes receipts, expenditures, and ending cash balances on a month to date and fiscal year to date basis for each fund.
- SM-2** C
- Financial summary of the General Fund comparing budgeted revenues and expenditures to actual.
- Permanent Improvement Fund Report** D
- Financial summary by month of all activity on the PI Fund.
- Food Service Report** E
- Consolidated summary by month of the food service operation for all four school buildings.

REVERE LOCAL SCHOOLS
FISCAL 2016
APRIL 2017 Month End Report
Cash Reconciliation Report

Total Fund Balance (Month End Finsumm Report)

\$104,672,006.35

Gross Depository Bank Balances:

Huntington Business Checking Account	1,700,926.00
Huntington Payroll Account	0.00
Huntington Business Savings	242.57
	<u>\$1,701,168.57</u>

Investments

First Merit Sweep Account	81,552,592.77
Star Ohio (34897)	8,517,384.10
TriState-CD matures 4/6/17 .85%	0.00
US Bank First American Govt Fund .01% CUSIP 31846V203 FGVXX	41,823.47
COMM PAPER Abbey Nat'l matures 09/01/17 CUSIP 00280NW14	990,024.44
COMM PAPER Bank of Tokyo matures 07/14/17 CUSIP 06538BUE1	193,069.28
COMM PAPER Bank of Tokyo matures 08/25/17 CUSIP 06538BVR1	396,054.33
COMM PAPER Bank of Tokyo matures 08/29/17 CUSIP 06538BVV2	990,098.75
COMM PAPER Credit Agricole matures 05/05/17 CUSIP 22533TS56	693,510.41
COMM PAPER Sulsse AG C P matures 07/21/17 CUSIP 2254EAM3	336,431.13
COMM PAPER Natixis NY CP matures 10/13/17 CUSIP 63873JXD7	791,812.00
COMM PAPER Natixis NY CP matures 05/05/17 CUSIP 63873JS50	693,614.25
COMM PAPER Toyota Motor Credit matures 05/05/17 CUSIP 89233GS56	123,952.40
COMM PAPER Toyota Motor Credit matures 09/01/17 CUSIP 89233GW10	594,416.67
US Bank CORP ISS - matures 10/10/17 1.15% CUSIP 02006LUK7	248,000.00
US Bank CORP ISS - matures 10/9/18 1.70% CUSIP 02587DC63	247,000.00
US Bank CORP ISS - matures 01/12/18 1.25% CUSIP 05581WBX2	248,000.00
US Bank CORP ISS - matures 10/9/18 1.65% CUSIP 140420WJ5	247,000.00
US Bank CORP ISS - matures 10/9/18 1.65% CUSIP 14042RAQ4	247,000.00
US Bank CORP ISS - matures 01/22/19 1.85% CUSIP 20033ANY8	248,000.00
US Bank CORP ISS - matures 12/11/17 1.30% CUSIP 20451PPG5	248,000.00
US Bank CORP ISS - matures 12/11/17 1.25% CUSIP 33583CTE9	248,000.00
US Bank CORP ISS - matures 10/2/17 1.25% CUSIP 33767AQB0	249,000.00
US Bank CORP ISS - matures 10/9/18 1.60% CUSIP 38148JR37	248,000.00
US Bank CORP ISS - matures 01/16/18 1.25% CUSIP 465076HX8	248,000.00
US Bank CORP ISS - matures 01/22/19 1.55% CUSIP 79306SVY9	248,000.00
US Bank CORP ISS - matures 12/11/17 1.30% CUSIP 686184WH1	248,000.00
US Bank CORP ISS - matures 12/11/17 1.25% CUSIP 795450XE0	248,000.00
US Bank GOVT BONDS - matures 1/7/19 1.200% CUSIP 3133EFGN1	1,000,000.00
US Bank GOVT BONDS - matures 12/28/18 1.42% CUSIP 3133EFUE5	499,575.00
US Bank GOVT BONDS - matures 02/28/18 1.50% CUSIP 3134G8L98	500,000.00
US Bank GOVT BONDS - matures 10/28/19 1.30% CUSIP 3135G0R21	500,000.00
US BANK GOVT BONDS FNMA matures 7/28/20 1.45% CUSIP 3138GP41	250,000.00
US BANK GOVT BONDS FNMAMTN - matures 7/26/19 1.25% CUSIP 3136G3D5	1,000,000.00
	<u>Total \$103,135,359.00</u>

Cash in Transit to Depository

0.00

Petty Cash Balances:

Building Principals	\$400.00
Athletic Director	\$100.00
Bus Garage	\$100.00
Treasurer's Office	\$200.00
Sub-total Petty Cash	<u>\$800.00</u>

Change Funds

\$0.00

Total Funds

\$104,837,327.57

Outstanding Checks

(\$162,075.97)

Adjustments

(\$3,245.25)

Adjusted Total Bank and Investment Statements

\$104,672,006.35

Difference Between Bank Balance and Finsumm Balance

\$0.00

Cash on Hand (unrecorded and undeposited)

\$0.00

-- Options Summary --

Summary or Detail Report? (S,D) D
Output file: FINSUMM.TXT
Output spreadsheet file: FINSUMM.CSV
Type: CSV
Print options page? (Y,N) Y
Generate FINDET report for comparison? (Y,N) Y
Sort options: FS,FD
Subtotal options: FD
Include future encumbrance amounts? (Y,N) N
Include accounts with zero amounts? (Y,N) N
Include accounts which are no longer active? (Y,N,I) Y

BAT_FINSUM executed by RE_JFURSLEY on node SCECA0:: at 2-MAY-2017 11:45:28.63

Date: 05/02/2017
Time: 11:45 am

REVERE LSD - 050054
Financial Report by Fund/SCC/Fund

Page: 1
(FINSUM)

Fund #	Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code
001 0000	GENERAL FUND								
	20,355,077.62	3,306,554.29	33,043,707.81	2,902,434.98	29,113,119.29	24,285,666.14	1,932,389.65	22,353,276.49	
	TOTAL FOR Fund 001 - GENERAL:								
	20,355,077.62	3,306,554.29	33,043,707.81	2,902,434.98	29,113,119.29	24,285,666.14	1,932,389.65	22,353,276.49	
002 0000	BOND RETIREMENT								
	931,409.20	0.00	709,351.97	0.00	1,361,749.88	279,011.29	0.00	279,011.29	
002 9012	Bond Debt Service QSCB								
	264.89	0.00	77,181.99	0.00	77,181.99	264.89	77,000.00	76,735.11-	
002 9017	DEBT SVC FOR \$8.5M TAN NOTES								
	0.00	8,210,389.11	8,216,456.96	8,209,580.45	8,209,580.45	6,876.51	0.00	6,876.51	
002 9027	BOND RETIREMENT for \$59.7M - SERIES B FY17								
	0.00	6,005,691.84	7,563,137.83	388,781.98	388,781.98	7,174,355.85	0.00	7,174,355.85	
	TOTAL FOR Fund 002 - BOND RETIREMENT:								
	931,674.09	14,216,080.95	15,566,128.75	8,598,362.43	10,037,294.30	7,460,508.54	77,000.00	7,383,508.54	
003 0000	PERMANENT IMPROVEMENT FUND								
	2,574,252.83	128,532.61	1,346,566.50	18,956.05	609,600.60	3,311,218.73	18,821.28	3,292,397.45	
003 9001	PERMANENT IMPROVEMENT RESERVE FUNDS								
	450,000.00	0.00	0.00	0.00	0.00	450,000.00	0.00	450,000.00	
	TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT:								
	3,024,252.83	128,532.61	1,346,566.50	18,956.05	609,600.60	3,761,218.73	18,821.28	3,742,397.45	
004 0000	BUILDING FUND								
	84.50	21.42	10,065.98	0.00	0.00	10,150.48	0.00	10,150.48	
004 9001	Building Fund - Sale of Richfield								
	4,720.35	0.00	0.00	0.00	0.00	4,720.35	0.00	4,720.35	
004 9002	Building Fund - Sale of Hametown Property								
	34,547.99	0.00	0.00	0.00	7,839.06	26,708.93	0.00	26,708.93	
004 9017	BUILDING FUND - \$8.5M NOTES SERIES 2016								
	0.00	0.00	8,504,335.00	0.00	0.00	8,504,335.00	48,658.50	8,455,676.50	
004 9027	BLDG FUND - \$59.7M SER A FY17								
	0.00	59,735,153.21	59,735,153.21	0.00	0.00	59,735,153.21	0.00	59,735,153.21	
	TOTAL FOR Fund 004 - BUILDING:								
	39,352.84	59,735,174.63	68,249,554.19	0.00	7,839.06	68,281,067.97	48,658.50	68,232,409.47	

Page: 2
(FINSUM)

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
006 0000	FOOD SERVICES						
10,916.39	71,632.26	793,877.85	75,204.76	751,895.44	52,898.80	58,976.30	6,077.50-
TOTAL FOR Fund 006 - FOOD SERVICE:							
10,916.39	71,632.26	793,877.85	75,204.76	751,895.44	52,898.80	58,976.30	6,077.50-
007 9000	BANQUET FUND						
1,121.51	0.00	0.00	0.00	0.00	1,121.51	0.00	1,121.51
007 9306	SENIOR MEMORIAL FUND						
3,574.69	0.00	0.00	0.00	2,000.00	1,574.69	1,000.00	574.69
007 9308	CALEB PERKINS REVIVAL FUND (CPR)						
5,635.00	100.00	125.00	160.00	5,660.00	100.00	0.00	100.00
007 9309	VOLLEY SCHOLLY						
1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
007 9310	PAPPANO MEMORIAL SCHOLARSHIP FUND						
2,400.00	200.00	200.00	0.00	1,000.00	1,600.00	0.00	1,600.00
007 9311	THE ERIC MORANT MEMORIAL FUND						
1,920.00	0.00	0.00	0.00	750.00	1,170.00	0.00	1,170.00
007 9316	FRIENDS OF RICHFIELD LIBRARY SCHOLARSHIP						
1,000.00	0.00	1,000.00	0.00	0.00	2,000.00	0.00	2,000.00
007 9355	LUEPTOW ART FUND						
500.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
007 9370	PAULETT MEMORIAL SCHOLARSHIP FUND						
3,219.00	0.00	0.00	0.00	1,500.00	1,719.00	500.00	1,219.00
007 9382	MICHAEL LUKITY MEMORIAL FUND						
782.02	0.00	0.00	782.02	782.02	0.00	0.00	0.00
007 9388	Teacher Excellence Award (KOSTOFF)						
2,019.37	1,000.00	1,000.00	29.81	734.87	2,284.50	1,265.13	1,019.37
007 9389	The Christenson Foundation Robert Gilbert II						
3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00
007 9390	WALKER FINE ARTS SCHOLARSHIP						
1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
007 9391	PATRICK ALFIERI LIVES SCHOLARSHIP FUND						
32,660.66	0.00	250.00	0.00	3,000.00	29,910.66	0.00	29,910.66

Date: 05/02/2017
Time: 11:45 am

REVERE LSD - 050054
Financial Report by Fund/SCC/Fund

Page: 3
(FINSUM)

Fund #	Fund Description	FYTD Begin Balance	MTD Receipts	FYTD Expenditures	MTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code	
007 9392	The Jennifer Lyn Mears Library Memorial Fund	950.00	0.00	0.00	501.53	501.53	448.47	0.00	448.47
007 9393	Express Employment Professional Scholarship	500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00
007 9394	JAMES BENNETT WASHINGTON DC MEMORIAL FUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
007 9395	Bath Business Association Scholarship Fund	0.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00
007 9396	Ted R. Munsey Memorial Scholarship	4,345.00	0.00	300.00	0.00	500.00	4,145.00	0.00	4,145.00
007 9397	SHANNON WILKES MEMORIAL SCHOLARSHIP	1,000.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
TOTAL FOR Fund 007 - SPECIAL TRUST:		67,627.25	2,300.00	5,875.00	1,473.36	22,928.42	50,573.83	2,765.13	47,808.70
008 9360	MYRON WINDER SCHOLARSHIP	17,209.11	8.91	79.13	0.00	0.00	17,288.24	0.00	17,288.24
TOTAL FOR Fund 008 - ENDOWMENT:		17,209.11	8.91	79.13	0.00	0.00	17,288.24	0.00	17,288.24
009 0000	UNIFORM SCHOOL SUPPLIES	75.00	0.00	100.00	0.00	0.00	175.00	0.00	175.00
009 9100	UNIFORM SCHOOL SUPPLIES - BATH SCHOOL	51,648.17	130.00	15,270.00	0.00	3,432.59	63,485.58	0.00	63,485.58
009 9101	PRESCHOOL	586.13	60.00	1,304.41	0.00	33.76	1,856.78	0.00	1,856.78
009 9200	UNIFORM SCHOOL SUPPLIES - HILLCREST SCHOOL	41,271.98	240.00	26,809.00	0.00	18,820.14	49,260.84	4,172.10	45,088.74
009 9400	UNIFORM SCHOOL SUPPLIES - MIDDLE SCHOOL	985.16	300.00	27,418.00	192.01	18,081.52	10,321.64	3,034.83	7,286.81
009 9500	UNIFORM SCHOOL SUPPLIES - HIGH SCHOOL	8,574.88	868.50	73,076.20	4,657.63	55,230.57	26,420.51	4,436.77	21,983.74
TOTAL FOR Fund 009 - UNIFORM SCHOOL SUPPLIES:		103,141.32	1,598.50	143,977.61	4,849.64	95,598.58	151,520.35	11,643.70	139,876.65

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code	
012 0000	ADULT EDUCATION							
973.25	0.00	0.00	0.00	0.00	973.25	0.00	973.25	
TOTAL FOR Fund 012 - ADULT EDUCATION:								
973.25	0.00	0.00	0.00	0.00	973.25	0.00	973.25	
014 0000	SPECIAL ROTARY FUND							
6,112.12	0.00	0.00	0.00	0.00	6,112.12	0.00	6,112.12	
TOTAL FOR Fund 014 - ROTARY-INTERNAL SERVICES:								
6,112.12	0.00	0.00	0.00	0.00	6,112.12	0.00	6,112.12	
018 9100	PUBLIC SCHOOL SUPPORT - BATH SCHOOL							
50,725.43	6.29	34,968.68	507.12	32,685.62	53,008.49	980.00	52,028.49	
018 9200	PUBLIC SCHOOL SUPPORT - HILLCREST SCHOOL							
26,331.89	3,034.74	13,388.07	3,836.00	17,052.26	22,667.70	3,751.97	18,915.73	
018 9400	PUBLIC SCHOOL SUPPORT - MIDDLE SCHOOL							
47,725.59	23.02	5,085.51	3,389.90	12,048.77	40,762.33	2,479.65	38,282.68	
018 9500	PUBLIC SCHOOL SUPPORT - HIGH SCHOOL							
2,577.12	46.00	3,615.22	835.53	9,203.21	3,010.87-	736.93	3,747.80-	
018 9501	AP TESTING & SCHOLARSHIP							
0.00	34,027.55	35,252.55	0.00	0.00	35,252.55	31,000.00	4,252.55	
TOTAL FOR Fund 018 - PUBLIC SCHOOL SUPPORT:								
127,360.03	37,137.60	92,310.03	8,568.55	70,989.86	148,680.20	38,948.55	109,731.65	
019 9171	PPG HILLCREST SILVIDI							
0.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	
019 9172	PPG HILLCREST DAVEY							
0.00	0.00	500.00	0.00	500.00	0.00	0.00	0.00	
019 9173	PPG HILLCREST HITCHENS							
0.00	0.00	810.00	0.00	0.00	810.00	0.00	810.00	
019 9204	CHAMBER GRANT							
393.58	0.00	0.00	0.00	0.00	393.58	0.00	393.58	
019 9216	PPG GRANT FY2016							
632.62	0.00	0.00	0.00	632.62	0.00	0.00	0.00	
019 9217	GAR Grant							
19,412.00	0.00	4,990.00-	199.88	8,767.15	5,654.85	608.49	5,046.36	

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Fund #	Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code
019 9218	GAR - BOOTH	0.00	0.00	4,990.00	508.45	4,666.29	323.71	299.00	24.71
TOTAL FOR Fund 019 - OTHER GRANT:									
		20,438.20	0.00	2,310.00	708.33	14,566.06	8,182.14	907.49	7,274.65
022 0000	DISTRICT AGENCY FUND - UNCLAIMED MONEY	7,330.78	0.00	0.00	0.00	0.00	7,330.78	0.00	7,330.78
022 9001	OHSAA Sponsored Tournaments - NO 1 SOCCER	5,927.66	0.00	0.00	0.00	0.00	5,927.66	0.00	5,927.66
022 9002	OHSAA Sponsored Tournaments - NO 2 BASKETBALL	242.14	0.00	0.00	0.00	0.00	242.14	0.00	242.14
022 9004	OHSAA Sponsored Tournaments - LACROSSE GIRLS	570.66	0.00	0.00	21.00	194.18	376.48	0.00	376.48
022 9005	OHSAA TOURN - NO 5 SOCCER - BOYS	0.00	0.00	2,162.00	0.00	2,181.69	19.69-	10.00	29.69-
022 9006	OHSAA TOURN - NO 5 SOCCER - GIRLS	0.00	0.00	1,742.00	0.00	1,761.67	19.67-	10.00	29.67-
022 9007	OHSAA TOURN - SOCCER - GIRLS	0.00	0.00	3,570.00	1,591.66	2,973.47	596.53	0.00	596.53
022 9008	OHSAA TOURN GIRLS BSKT FY17	0.00	0.00	2,419.00	24.50	2,439.10	20.10-	0.00	20.10-
022 9009	OHSAA TOURN BOYS BSKT FY17	0.00	0.00	1,492.00	471.60	1,488.60	3.40	17.50	14.10-
TOTAL FOR Fund 022 - DISTRICT AGENCY:									
		14,071.24	0.00	11,385.00	2,108.76	11,038.71	14,417.53	37.50	14,380.03
024 0000	EMPLOYEE BENEFITS, SELF-INSURANCE	432.92	0.00	36,786.44	4,160.16	33,851.07	3,368.29	4,377.08	1,008.79-
TOTAL FOR Fund 024 - EMPLOYEE BENEFITS SELF INS.:									
		432.92	0.00	36,786.44	4,160.16	33,851.07	3,368.29	4,377.08	1,008.79-
026 9001	EMPLOYEE BENEFITS: MEDICAL/DENTAL	14,641.52	4,093.08	1,397,093.97	0.00	1,407,642.41	4,093.08	0.00	4,093.08
026 9002	FLEXIBLE SPENDING PLAN	21,976.78	7,037.54	67,187.52	3,338.43	61,795.67	27,368.63	16,134.33	11,234.30

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Fund #	Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code
026 9003	EMPLOYEE HEALTH CARE	94,353.02	0.00	78,330.77-	0.00	16,022.25	0.00	0.00	0.00
TOTAL FOR Fund 026 - EMPLOYEE BENEFITS AGENCY FUND									
		130,971.32	11,130.62	1,385,950.72	3,338.43	1,485,460.33	31,461.71	16,134.33	15,327.38
200 9212	CLASS OF 2012	923.00	0.00	0.00	0.00	0.00	923.00	0.00	923.00
200 9213	CLASS OF 2013	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
200 9214	CLASS OF 2014	2,524.07	0.00	0.00	0.00	0.00	2,524.07	0.00	2,524.07
200 9215	CLASS OF 2015	7,157.63	0.00	0.00	0.00	75.50	7,082.13	0.00	7,082.13
200 9216	CLASS OF 2016	1,223.87	0.00	0.00	0.00	590.00	633.87	0.00	633.87
200 9217	CLASS OF 2017	4,639.86	8,376.00	15,712.35	0.00	5,727.54	14,624.67	0.00	14,624.67
200 9218	CLASS OF 2018	4,178.90	50.00	393.00	0.00	10.00	4,561.90	0.00	4,561.90
200 9219	CLASS OF 2019	1,601.75	0.00	815.80	0.00	491.63	1,925.92	0.00	1,925.92
200 9220	CLASS OF 2020	0.00	1,251.00	3,305.00	287.28	902.88	2,402.12	597.00	1,805.12
200 9317	NATIONAL HONOR SOCIETY	5,702.32	893.00	8,847.00	146.24-	2,021.26	12,528.06	6,578.00	5,950.06
200 9318	LANTERN	842.19	0.00	405.00	0.00	354.00	893.19	0.00	893.19
200 9320	MIDDLE SCHOOL STUDENT COUNCIL	5,256.61	0.00	3,061.00	0.00	1,707.07	6,610.54	65.00	6,545.54
200 9321	HIGH SCHOOL STUDENT COUNCIL	8,951.47	315.00	13,819.00	346.88	9,178.44	13,592.03	1,159.73	12,432.30
200 9322	REVERE PLAYERS	28,606.68	13,478.00	24,077.00	7,400.10	19,548.46	33,135.22	11,759.02	21,376.20

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Fund #	Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code
200 9323	YEARBOOK	20,843.64	4,172.00	16,747.00	0.00	97.93	37,492.71	0.00	37,492.71
200 9350	INSTRUMENTAL MUSIC	289.10	0.00	0.00	0.00	0.00	289.10	0.00	289.10
200 9365	ART CLUB	858.21	0.00	0.00	0.00	0.00	858.21	0.00	858.21
200 9370	NATIONAL ART HONOR SOCIETY	837.59	0.00	385.00	359.99	359.99	862.60	162.50	700.10
200 9375	CHESS CLUB	278.42	0.00	495.00	0.00	0.00	773.42	0.00	773.42
200 9380	KEY CLUB	3,700.45	29.00	1,329.00	0.00	1,187.58	3,841.87	0.00	3,841.87
200 9390	INTERNATIONAL CLUB	821.21	0.00	0.00	0.00	0.00	821.21	0.00	821.21
200 9395	PROJECT LOVE	432.43	48.81	707.66	0.00	0.00	1,140.09	0.00	1,140.09
200 9400	MARKETING EDUCATION	2.58	0.00	0.00	0.00	0.00	2.58	0.00	2.58
200 9410	Mu Alpha Theta Honor Society	698.83	0.00	447.60	0.00	310.60	835.83	0.00	835.83
TOTAL FOR Fund 200 - STUDENT MANAGED ACTIVITY:									
		103,370.81	28,612.81	90,546.41	8,248.01	42,562.88	151,354.34	20,321.25	131,033.09
300 0000	NON-STUDENT MANAGEMENT FUND	120.00	0.00	0.00	0.00	0.00	120.00	0.00	120.00
300 920A	ATHLETICS - #300 NON-STUDENT MANAGEMENT FUND	24,319.89	2,828.92	172,368.31	12,714.67	148,253.41	48,434.79	11,592.70	36,842.09
300 9230	CHORAL	1,701.65	0.00	0.00	0.00	0.00	1,701.65	0.00	1,701.65
300 9330	C.A.R.E.	6.81	0.00	0.00	0.00	0.00	6.81	0.00	6.81
300 9335	SPEECH & DEBATE	0.00	116.00	3,116.00	0.00	0.00	3,116.00	0.00	3,116.00

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Fund #	Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance	Code
300 9501	FOOTBALL	1,700.68	8,309.45	18,030.66	0.00	11,472.44	8,258.90	0.00	8,258.90	
300 9502	VOLLEYBALL	6,684.19	225.00	6,018.80	191.12	6,900.13	5,802.86	4,875.00	927.86	
300 9503	BOYS SOCCER	2,548.98	375.00	4,975.82	0.00	3,522.81	4,001.99	30.00	3,971.99	
300 9504	GIRLS SOCCER	2,802.58	1,100.00	6,335.39	500.00	5,459.61	3,678.36	0.00	3,678.36	
300 9505	BOYS TENNIS	450.55	0.00	903.32	180.00	384.00	969.87	1,100.00	130.13-	
300 9506	GIRLS TENNIS	6,403.05	0.00	1,378.17	0.00	3,326.28	4,454.94	0.00	4,454.94	
300 9507	WRESTLING	5,574.00	250.00	7,525.82	27.00-	6,965.59	6,134.23	0.00	6,134.23	
300 9508	CHEERLEADING	6,793.65	0.00	2,896.64	1,386.90	2,019.35	7,670.94	13,705.44	6,034.50-	
300 9509	BOYS BASKETBALL	28,755.87	0.00	21,969.83	1,468.33	25,297.51	25,428.19	678.66	24,749.53	
300 9510	GIRLS BASKETBALL	5,362.58	0.00	3,594.94	0.00	4,566.65	4,390.87	0.00	4,390.87	
300 9511	BOYS GOLF	632.96	0.00	1,112.50	0.00	602.44	1,143.02	0.00	1,143.02	
300 9512	GIRLS GOLF	322.50	0.00	45.00	0.00	282.41	85.09	0.00	85.09	
300 9513	BASEBALL	3,214.68	650.00	15,963.41	6,353.25	15,079.65	4,098.44	7,950.25	3,851.81-	
300 9514	SOFTBALL	2,921.48	479.28	4,668.66	1,600.90	4,366.90	3,223.24	1,044.57	2,178.67	
300 9515	SWIMMING	147.09	0.00	2,257.21	550.00	703.54	1,700.76	0.00	1,700.76	
300 9517	BOYS' CROSS COUNTRY	349.99	0.00	721.50	0.00	569.05	502.44	0.00	502.44	

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Fund #	Fund Description	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code
300 9518	GIRLS' CROSS COUNTRY						
	0.00 0.00	334.98	0.00	90.00	244.98	0.00	244.98
300 9519	BOYS TRACK						
	2,097.61 0.00	110.00	284.58	284.58	1,923.03	62.99	1,860.04
300 9520	GIRLS TRACK						
	538.31 200.00	1,187.54	2,382.50	1,882.50	156.65-	0.00	156.65-
300 9521	BOYS LACROSSE						
	1,539.86 415.88	684.20	120.00	310.00	1,914.06	0.00	1,914.06
300 9522	GIRLS LACROSSE						
	1,745.99 550.00	7,230.30	2,827.14	3,641.14	5,335.15	200.00	5,135.15
300 9524	DANCE TEAM						
	1,654.54 0.00	0.00	0.00	1,640.85	13.69	0.00	13.69
300 9525	OHSAA TOURNAMENTS						
	14.74 0.00	0.00	0.00	0.00	14.74	0.00	14.74
300 9526	ROBOTICS						
	2,718.50 0.00	1,714.38	0.00	3,478.36	954.52	0.00	954.52
TOTAL FOR Fund 300 - DISTRICT MANAGED ACTIVITY:							
	111,122.73 15,499.53	285,143.38	30,532.39	251,099.20	145,166.91	41,239.61	103,927.30
401 9216	AUX. SERVICES-OLD TRAIL YEAR 1						
	57,410.46 0.00	1,563.87-	0.00	55,846.59	0.00	0.00	0.00
401 9217	OLD TRAIL FY17						
	0.00 90.16	374,793.33	18,923.89	199,776.29	175,017.04	72,940.33	102,076.71
TOTAL FOR Fund 401 - AUXILIARY SERVICES:							
	57,410.46 90.16	373,229.46	18,923.89	255,622.88	175,017.04	72,940.33	102,076.71
451 9217	OHIO K12 NETWORK FY17						
	0.00 0.00	7,200.00	0.00	0.00	7,200.00	0.00	7,200.00
TOTAL FOR Fund 451 - DATA COMMUNICATION FUND:							
	0.00 0.00	7,200.00	0.00	0.00	7,200.00	0.00	7,200.00
516 9216	IDEA PART B- (7/1/15-6/30/16)						
	329,326.05 0.00	172,042.96	0.00	501,369.01	0.00	0.00	0.00
516 9217	SIX B FY17						
	0.00 41,936.43	391,304.98	63,527.43	454,832.41	63,527.43-	51,859.00	115,386.43-

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Fund #	Fund Description	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code
Begin Balance	MTD Receipts						
TOTAL FOR Fund 516 - IDEA PART B GRANTS:							
329,326.05	41,936.43	563,347.94	63,527.43	956,201.42	63,527.43-	51,859.00	115,386.43-
572 9202 TITLE I - FY02							
1,459.42	0.00	0.00	0.00	0.00	1,459.42	0.00	1,459.42
572 9214 TITLE I - FY2014 (7/1/13-6/31/14)							
84.61	0.00	0.00	0.00	0.00	84.61	0.00	84.61
572 9216 TITLE I - FY2016 (7/1/15-6/30/16)							
144,499.92	0.00	136,636.28	0.00	281,136.20	0.00	0.00	0.00
572 9217 TITLE 1 FY17							
0.00	10,464.66	140,688.07	18,821.83	159,509.90	18,821.83-	1,886.78	20,708.61-
TOTAL FOR Fund 572 - TITLE I DISADVANTAGED CHILDRE							
146,043.95	10,464.66	277,324.35	18,821.83	440,646.10	17,277.80-	1,886.78	19,164.58-
573 9200 TITLE VI (CHAPTER 2) - FY00							
124.89	0.00	0.00	0.00	0.00	124.89	0.00	124.89
TOTAL FOR Fund 573 - TITLE V INNOVATIVE EDUC PGM:							
124.89	0.00	0.00	0.00	0.00	124.89	0.00	124.89
584 9201 DRUG FREE GRANT - FY01							
10.56	0.00	0.00	0.00	0.00	10.56	0.00	10.56
TOTAL FOR Fund 584 - DRUG FREE SCHOOL GRANT FUND:							
10.56	0.00	0.00	0.00	0.00	10.56	0.00	10.56
587 9217 PRESCHOOL FY17							
0.00	0.00	9,100.18	0.00	9,100.18	0.00	0.00	0.00
TOTAL FOR Fund 587 - IDEA PRESCHOOL-HANDICAPPED:							
0.00	0.00	9,100.18	0.00	9,100.18	0.00	0.00	0.00
590 9216 TITLE IIA - FY2016 (7/1/15-6/30/16)							
28,290.98	0.00	14,800.00	0.00	43,090.98	0.00	0.00	0.00
590 9217 TITLE IIA FY17							
0.00	4,059.59	46,327.69	0.00	46,327.69	0.00	0.00	0.00
TOTAL FOR Fund 590 - IMPROVING TEACHER QUALITY:							
28,290.98	4,059.59	61,127.69	0.00	89,418.67	0.00	0.00	0.00
GRAND TOTALS:							
25,625,310.96	77,610,813.55	123,345,528.44	11,760,219.00	44,298,833.05	104,672,006.35	2,398,906.48	102,273,099.87

FORM SM-2

DATE: 05/02/2017
TIME: 14:33:24OHIO DEPARTMENT OF EDUCATION - OFFICE OF SCHOOL MANAGEMENT ASSISTANCE
ANNUAL SPENDING PLAN (CURRENT OPERATION - GENERAL FUND ONLY - O.R.C. 5705.391)

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SCHOOL DISTRICT: REVERE LSD - 050054

IRN # 050054 COUNTY: Summit
Revere LSD APRIL 2017

FISCAL YEAR: 2017 MONTH: 04

	MONTHLY ESTIMATE	MONTHLY ACTUAL	MONTHLY DIFFERENCE	FISCAL YTD ESTIMATE	FISCAL YTD ACTUAL	FISCAL YTD DIFFERENCE
REVENUES						
01.010 General Property (Real Estate)	3,273,401	2,880,161	393,240-	27,289,051	27,606,682	317,631
01.020 Tangible Personal Property Tax	0	0	0	0	0	0
01.030 Income Tax	0	0	0	0	0	0
01.035 Unrestricted Grants-in-Aid	300,000	346,292	46,292	1,918,908	2,280,635	361,727
01.040 Restricted Grants-in-Aid	2,129	122	2,007-	15,331	1,277	14,054-
01.045 Restricted Grants-in-Aid - SFSF	0	0	0	0	0	0
01.050 Property Tax Allocation	0	0	0	1,790,000	1,751,022	38,978-
01.060 All Other Operating Revenue	89,201	79,665	9,536-	835,799	784,081	51,718-
01.070 Total Revenue	3,664,731	3,306,240	358,491-	31,849,089	32,423,697	574,608
OTHER FINANCING SOURCES						
02.010 Proceeds from Sale of Notes	0	0	0	0	0	0
02.020 State Emergency Loans & Advancements (Approved)	0	0	0	0	0	0
02.040 Operating Transfers-In	0	0	0	0	0	0
02.050 Advances-In	0	0	0	628,623	622,123	6,500-
02.060 All Other Financing Sources	0	315	315	1,593	3,955	2,362
02.070 Total Other Financing Sources	0	315	315	630,216	626,078	4,138-
02.080 Total Revenues and Other Financing Sources	3,664,731	3,306,555	358,176-	32,479,305	33,049,775	570,470
EXPENDITURES						
03.010 Personal Services	1,581,811	1,489,110	92,701-	16,726,165	16,337,573	388,592-
03.020 Employees' Retirement/Insurance Benefits	637,995	564,943	73,052-	6,257,138	5,801,062	456,076-
03.030 Purchased Services	445,389	401,817	43,572-	4,709,554	4,560,426	149,128-
03.040 Supplies and Materials	156,424	91,146	65,278-	1,472,833	926,338	546,495-
03.050 Capital Outlay	32,905	34,340	1,435	393,827	405,785	11,958
03.060 Intergovernmental	0	0	0	0	0	0
04.010 Debt Service: All Principal (Historical)	0	0	0	0	0	0
04.020 Debt Service: Principal - Notes	0	0	0	0	0	0
04.030 Debt Service: Principal - State Loans	0	0	0	0	0	0
04.040 Debt Service: Principal - State Advancements	0	0	0	0	0	0
04.050 Debt Service: Principal - HB 264 Loans	0	0	0	0	215,051	215,051
04.055 Debt Service: Principal - Other	0	0	0	0	0	0
04.060 Debt Service: Interest and Fiscal Charges	0	0	0	0	5,720	5,720
04.300 Other Objects	117,076	321,079	204,003	1,036,289	617,661	418,628-
04.500 Total Expenditures	2,971,600	2,902,435	69,165-	30,595,806	28,869,616	1,726,190-
OTHER FINANCING USES						
05.010 Operating Transfers - Out	0	0	0	60,000	0	60,000-
05.020 Advances - Out	0	0	0	250,000	243,500	6,500-
05.030 All Other Financing Uses	0	0	0	0	0	0
05.040 Total Other Financing Uses	0	0	0	310,000	243,500	66,500-
05.050 Total Expenditure and Other Financing Uses	2,971,600	2,902,435	69,165-	30,905,806	29,113,116	1,792,690-
06.010 Excess Rev & Oth Financing Sources over (under) Exp &	693,131	404,120	289,011-	1,573,499	3,936,659	2,363,160
07.010 Beginning Cash Balance	21,235,446	23,887,617	2,652,171	20,355,078	20,355,078	0
07.020 Ending Cash Balance	21,928,577	24,291,737	2,363,160	21,928,577	24,291,737	2,363,160
08.010 Outstanding Encumbrances	1,200,000	1,932,390	732,390	1,200,000	1,932,390	732,390

-- Options Summary --

Output file SM2M.TXT
Print options page? (Y,N) Y
Report heading Revere LSD APRIL 2017
Fiscal Year 2017
Beginning Month: 04
Ending Month: 04

BAT_SM2M executed by RE_JPURSLEY on node SCECA0:: at 2-MAY-2017 14:33:24.32

FY2017 REVERE LOCAL SCHOOLS FOOD SERVICE ENTERPRISE-FUND #006 Monthly Cash Flow Spending Plan Report												
PROJECTIONS												
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	TOTALS
BEGINNING BALANCES	\$10,916.39	(\$42,161.97)	\$124,718.45	\$114,072.77	\$68,631.67	\$94,846.99	\$65,527.89	\$67,087.18	\$54,029.47	\$56,471.30		
Interest Earnings												
Student Breakfast												\$0.00
Student Lunch Sales	\$915.00	\$56,340.60	\$29,539.75	\$36,127.58	\$41,978.05	\$31,051.86	\$41,047.35	\$36,096.46	\$204.65	\$1,018.95		\$1,223.60
Student A-La-Carte Sales	\$7,598.80	\$29,847.55	\$29,847.55	\$27,906.23	\$24,345.80	\$21,043.60	\$22,764.25	\$25,036.65	\$33,668.44	\$35,194.84		\$342,259.93
Student Milk Sales	\$209.55	\$647.90	\$894.85	\$783.75	\$647.90	\$534.60	\$587.95	\$653.40	\$541.75	\$741.95		\$200,569.38
Adult Breakfast												\$5,595.70
Adult Lunch Sales	\$270.10	\$975.65	\$1,391.00	\$1,391.00	\$1,355.75	\$1,172.20	\$1,269.00	\$1,434.55	\$1,014.35	\$6.95		\$8.75
Catering - Bath												\$10,288.50
Catering - Hillcrest												\$0.00
Catering - RMS												\$265.00
Catering - RHS												\$54.00
Miscellaneous					\$21.45		\$32.55					\$3,570.66
Vending Commissions - RMS					\$910.07	\$278.72		\$853.23		\$1,378.25		\$483.06
Vending Commissions - RHS					\$940.44	\$76.76		\$60.37	\$81.04	\$96.71		\$82.38
State Subsidy					\$66.50							\$885.44
Federal Subsidy						\$150.10	\$141.25	\$151.50	\$69.50	\$148.25		\$1,275.48
Transfers In						\$318.87	\$318.83	\$318.67	\$319.01			\$71,808.20
Initial Advance In							\$9,445.16	\$18,517.44	\$10,913.50	\$7,873.76		\$0.00
Refund/Prior Year Expenditure												\$0.00
Advances In	\$150,000.00											\$5,507.77
TOTALS RECEIPTS	\$916.00	\$214,419.15	\$66,879.08	\$69,148.99	\$91,760.30	\$54,626.81	\$75,871.34	\$83,252.27	\$65,372.64	\$71,832.26		\$793,877.85
EXPENDITURES												
PROJECTIONS												
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	TOTALS
Administrative Supply												\$0.00
Regular Salaries	\$34,921.33	\$19,569.30	\$20,742.95	\$21,484.18	\$20,996.56	\$31,286.88	\$20,698.94	\$20,942.12	\$21,746.11	\$21,836.43		\$234,604.50
Substitutes			\$226.77	\$421.13	\$309.76	\$221.92	\$86.69	\$412.75	\$610.87	\$689.74		\$2,979.63
Overtime/Extra Time			\$1,217.61	\$557.05	\$736.88	\$574.43	\$266.86	\$691.11	\$967.60	\$637.72		\$5,849.26
Leaves/Holiday	\$86.20				\$40.28	\$263.32		\$35.18	\$47.67	\$128.18		\$600.83
Severance												\$0.00
Benefits	\$15,966.03	\$13,365.29	\$19,526.62	\$13,158.91	\$12,898.10	\$16,052.26	\$13,573.04	\$13,280.50	\$13,415.41	\$13,442.36		\$144,706.52
SURcharge												\$0.00
Management Services												\$0.00
Repair/Maintenance	\$2,810.00		\$2,465.00	\$10,274.00	\$10,274.00	\$5,802.00	\$5,137.00	\$6,381.00	\$5,137.00	\$5,137.00		\$53,417.00
Travel/Meetings		\$443.69		\$1,366.21	\$418.95	\$1,149.40		\$312.24	\$391.87			\$4,072.36
Food/Supplies	\$266.00	\$13,674.25	\$33,345.82	\$44,403.57	\$38,742.15	\$27,595.90	\$36,549.52	\$44,255.08	\$30,614.28	\$33,333.33		\$301,779.90
New Equipment 500												\$4,083.34
New Equipment 200												\$0.00
New Equipment 100												\$0.00
New Equipment 400												\$0.00
Dues/Fees												\$0.00
Return of Advance												\$0.00
TOTALS EXPENDITURES	\$53,993.36	\$47,538.73	\$77,524.77	\$94,590.09	\$85,544.95	\$82,945.91	\$75,312.05	\$86,309.98	\$72,930.81	\$75,204.76		\$751,895.44
ENDING BALANCES		(\$42,161.97)	\$124,718.45	\$114,072.77	\$68,631.67	\$94,846.99	\$65,527.89	\$67,087.18	\$54,029.47	\$56,471.30		
ENCUMBRANCES	\$102,814.63	\$74,191.59	\$120,110.69	\$107,707.91	\$90,131.03	\$93,280.85	\$70,300.23	\$68,596.03	\$56,428.56	\$58,976.30		
UNENCUMBERED BAL	(\$144,976.60)	\$50,526.66	(\$6,037.92)	(\$19,076.24)	\$4,715.96	(\$26,752.96)	(\$3,213.05)	(\$4,566.56)	\$42.74	(\$6,077.50)		

NEW DOCUMENT

Attachment T-3

List of Donations
Received by the Revere Local School District
05/16/2017

Cash Donations

1 To:	Revere High School - Apple Growth Partners Scholarship	
From:	Apple Growth Partners, inc	\$ 500.00
2 To:	Revere High School - Christenson Foundation Robert Gilbert II Memorial Scholarship	
From:	The Henry V. and Frances W. Christenson Foundation	\$ 3,000.00
3 To:	Revere High School - Frank Pappano Memorial Award	
From:	Robert and Deanne Johnston	\$ 100.00
From:	Jeffrey Henry	\$ 100.00
From:	W. Moats	\$ 200.00
From:	Joseph and Madeline Pappano	\$ 100.00
From:	Theresa Pappano	\$ 100.00
From:	Mary Pappano	\$ 150.00
From:	Frank Pappano	\$ 100.00
From:	Daniel and Beth Rimmel	\$ 100.00
From:	Paul and Elizabeth Codispoti	\$ 50.00
From:	Nicolas and Carmel Codispoti	\$ 50.00
4 To:	Revere Local Schools - Teacher Excellence Award Fund	
From:	Chris and Gigi Kostoff	\$ 1,000.00

Total	\$ 5,550.00
--------------	--------------------

Equipment & Other Donations

1 To:

From:

* Donation values for contributions other than cash are provided by the donor and not established by the Board of Education

NEW DOCUMENT

Attachment T-4

Adjustments Permanent Appropriations May 16, 2017

The Treasurer recommends that the Board approve the appropriation adjustments in the stated amounts listed below, that these be established at fund level, and authorize the District's participation in any new Grants/Funds if applicable. It is further moved that all expenditures for grants be based upon the budgets submitted to and approved by the funding agencies or the applicable Activity/Purpose Statement.

Category/Description	Fund #	Action	Adjustment	Adjusted Appropriation Total
<u>General Fund Class</u>				
General Fund	001			
<u>Special Revenue Funds</u>				
Public School Support	018			
Local Grants	019			
District Managed Activity	300	INCREASE	\$1,000.00	\$394,000.00
Auxiliary Services	401	INCREASE	\$2,075.03	\$374,793.00
IDEA Special Education	516			
LEP	551			
Title I	572			
Preschool	587			
Title II-A	590			
<u>Debt Service Fund Class</u>				
Bond Retirement	002	INCREASE	\$8,599,611.11	\$10,124,006.11
<u>Capital Projects Fund Class</u>				
Permanent Improvement	003			
Building Fund	004	INCREASE	\$8,504,335.00	\$8,523,977.26
Ohio Network k-12	451			
<u>Enterprise Funds</u>				
Food Service	006			
Uniform School Supply	009			
Special Enterprise	020			
Special Rotary	014			
<u>Internal Service Funds</u>				
Employee Benefits	024			
<u>Trust Fund Class</u>				
Student Activity Trust	007			
Endowment	008			
<u>Agency Fund Class</u>				
District Agency Health Care	026			
Student Managed Activity	200			
Unclaimed Funds & Athletic Tournaments	022			
<u>Total of adjustments and or increase to the District's Appropriations</u>			<u>\$17,107,021.14</u>	

NEW DOCUMENT

T-5 DELETIONS

5/16/17

BUE M49

Pursley, Jacqueline

From: Lebeau, Darren
Sent: Thursday, March 23, 2017 12:09 PM
To: Pursley, Jacqueline
Subject: Inventory Removal-Xylophone

Jackie,

Mr Forrest told me to email you this information

I would like to have the following instrument removed for our inventory. It just doesn't fit the needs of our students. It could be used by others and I have someone interested in it. The instrument that in ok condition, the keys are discolors and scratched, and the legs are weak. It is still playable, just not stable or sized well for large bands like ours.

Musser Kelon Xylophone
Model #51 Serial # 340

There is no inventory bar code of this xylophone, it may have already been removed, maybe you could check.

Thanks you,

Darren LeBeau

✓ - Taken off inventory

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()

Deletion ()

Correction ()

Transfer ()

Board Approval Date: 5/16/17

Purchase Order # _____

Received Date

4/17/17

BARCODE TAG #

009882

Location:

BLDG. #	FLOOR #	ROOM #
<u>BTS</u>	<u>Basement</u>	<u>A104</u>

Description:

ITEM NAME

Lightspeed - Amplification Unit

BRAND NAME

RedCat / Lightspeed X

SERIAL #

RX-RC-110610-0983

MODEL #

Red Cat

Verification of barcode tag placement:

4/17/17
date

signature

printed name

Lori A. Bell

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2: To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

✓ Remove from Asset List

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

deletion 4/13/17

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

0078116

Location:

BLDG. #	FLOOR #	ROOM #
BES	1st	B203

Description:

ITEM NAME

Amplification System

BRAND NAME

lightspeed

SERIAL #

Redcat 061017-0342

MODEL #

Redcat

Verification of barcode tag placement:

4/13/17
date

signature

printed name

Anna Bell

Anna Bell

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

Not on INW LST

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date: 5/16/17

Correction ()

Transfer ()

Purchase Order # _____

Received Date _____

BARCODE TAG #

009150

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

Location:

BLDG. #	FLOOR #	ROOM #
HES		STG

Description:

ITEM NAME

FM system

BRAND NAME

ROHS - Lightspeed

SERIAL #

RX-RC 100820-1030

MODEL #

Redcat (RC)

Verification of barcode tag placement:

4/12/14
date

signature

Sarah Zimmerman
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2: To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

not on INV LST

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date: 5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

for transfers only

▲	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

004853

Location:

BLDG. #	FLOOR #	ROOM #
Hillcrest		3TG.

Description:

ITEM NAME

Redcat receiver/amplifier

BRAND NAME

Light speed

SERIAL #

RX-RC2 150319-0076

MODEL #

LES-7001B

Verification of barcode tag placement:

4/12/17
date

signature
Sarah Zim merman
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

Not on INV L3

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (☒)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

Purchase Order # _____

Received Date _____

BARCODE TAG #

004852

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

Location:

BLDG. #	FLOOR #	ROOM #
HES		STG.

Description:

ITEM NAME

Classroom amplification

BRAND NAME

Light speed

SERIAL #

700308231

MODEL #

LES 700TR series

Verification of barcode tag placement:

4/12/17
date

signature

Sarah Zimmerman
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class _____

Life _____

Acq Cost _____

Equip Code _____

Fund

Func

Product Part # _____

Entered on Inventory system by: _____

signature

Not on INV L51

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date:

5/14/17

Correction ()

Transfer ()

Purchase Order #

Received Date

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

Location:

BLDG. #	FLOOR #	ROOM #
HES		STG.

Description:

ITEM NAME

classroom amplification system

BRAND NAME

lightspeed

SERIAL #

RX820-061012 0069

MODEL #

LES 820IR

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date: 5/14/17

Correction ()

Transfer ()

Purchase Order #

Received Date

BARCODE TAG #

007987

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

Location:

BLDG. #	FLOOR #	ROOM #
HES		STG

Description:

ITEM NAME

classroom amplification system

BRAND NAME

lightspeed

SERIAL #

RX820-061012-0390

MODEL #

Le8820iA

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

Not on INV LST

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date: 5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

006703

Location:

BLDG. #	FLOOR #	ROOM #
HES		STG

Description:

ITEM NAME

Enhancement system for classroom amplification

BRAND NAME

Light speed

SERIAL #

7004070877

MODEL #

Les-700IR

Verification of barcode tag placement:

4/12/17
date

Sarah Zimmerman
signature
Sarah Zimmerman
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

Not on INV LST

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date: 5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

BARCODE TAG #

006706

for transfers only

▲	Bldg.	Room
From:		
To:		
Tag #:		

Location:

BLDG. #	FLOOR #	ROOM #
HES		STG.

Description:

ITEM NAME Classroom amplifier-enhancement system

BRAND NAME Lightspeed

SERIAL # 7004070954

MODEL # Leg-7001R

Verification of barcode tag placement:

4/12/17
date

signature
Sarah Zimmerman
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

Not on INVLST

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

008193 Revere School

Location:

BLDG. #	FLOOR #	ROOM #
HES		5TG.

Description:

ITEM NAME

sound equalizer

BRAND NAME

LightSpeed Redcat

SERIAL #

Redcat 070306-0322

MODEL #

Redcat (RC)

Verification of barcode tag placement:

4/12/17
date

Sarah Jiri
signature
Sarah Zimmerman
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

Not on INCL

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date: 5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

DD16133

Location:

BLDG. #	FLOOR #	ROOM #
HES		STG

Description:

ITEM NAME Classroom amplification

BRAND NAME Lighthouse

SERIAL # 700401135

MODEL # LEG-7001R

Verification of barcode tag placement:

4/12/17
date

signature

Sarah Zimmerman
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

Not on INV 15

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

for transfers only

Purchase Order #

Received Date

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

Location:

BLDG. #	FLOOR #	ROOM #
HES		34

Description:

ITEM NAME

Walkman Radio Cassette Player

BRAND NAME

SONY

SERIAL #

5917763

MODEL #

WM-FX195

Verification of barcode tag placement:

4/12/17
date

signature

Sarah Zimmermann
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2: To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()

Deletion (☒)

Board Approval Date:

5/10/17

Correction ()

Transfer ()

for transfers only

Purchase Order #

Received Date

BARCODE TAG #

Location:

BLDG. #	FLOOR #	ROOM #
HES		34

Description:

ITEM NAME

Walkman radio cassette player

BRAND NAME

Sony

SERIAL #

5917761

MODEL #

WM-FX 195

Verification of barcode tag placement:

4/12/17
date

signature

Sarah Zimmerman
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2: To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

Location:

BLDG. #	FLOOR #	ROOM #
HES		34

Description:

ITEM NAME

Walkman radio cassette player

BRAND NAME

Sony

SERIAL #

5914760

MODEL #

WM-FX195

Verification of barcode tag placement:

4/12/17
date

signature

Sarah Zimmerman
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2: To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

BARCODE TAG #

for transfers only

▲	Bldg.	Room
From:		
To:		
Tag #:		

Location:

BLDG. #	FLOOR #	ROOM #
HE3		34

Description:

ITEM NAME Digital Movie Camera

BRAND NAME SONY

SERIAL # 251827

MODEL # MVC-FD71

Verification of barcode tag placement:

4/12/17
date

Sarah Zimmerman
signature
Sarah Zimmerman
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()

Deletion (☒)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

for transfers only

Purchase Order #

Received Date

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

Revere Schools 4542

Location:

BLDG. #	FLOOR #	ROOM #
HES		34

Description:

ITEM NAME

cheap talk device (A overlays)

BRAND NAME

Enabling Devices and Toys

SERIAL #

6391

MODEL #

battery operated version

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2: To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

Not on Inv List

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

for transfers only

Purchase Order #

Received Date

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

Revere School 006164

Location:

BLDG. #	FLOOR #	ROOM #
HES		34

Description:

ITEM NAME

Go Talk 4 - battery operated

BRAND NAME

Attainment Co. battery operated

SERIAL #

GD-04

MODEL #

battery operated

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2: To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

NOY on JNU CS

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (☒)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

for transfers only

Purchase Order # _____

Received Date _____

BARCODE TAG #

Revere Schools 007410

Location:

BLDG. #	FLOOR #	ROOM #
HES		34

Description:

ITEM NAME Tech scan picture device

BRAND NAME DaesSy - Amti

SERIAL # _____

MODEL # Tech/Scan B plus

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class _____

Life _____

Acq Cost _____

Equip Code _____

Fund

Func

Product Part # _____

Entered on Inventory system by: _____

signature

Not on INVL

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

BARCODE TAG #

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

Location:

BLDG. #	FLOOR #	ROOM #
HES.		

Description:

ITEM NAME

Microphone for classroom amplification

BRAND NAME

Light speed

SERIAL #

D55B742

MODEL #

LT-71

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date: 5/16/17

Correction ()

Transfer ()

for transfers only

Purchase Order #

Received Date

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

Location:

BLDG. #	FLOOR #	ROOM #
HES		

Description:

ITEM NAME

Desktop battery charger

BRAND NAME

Light'speed

SERIAL #

BC-RMCC-10041618919

MODEL #

BC RMCC

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman

Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

Location:

BLDG. #	FLOOR #	ROOM #
HEG		

Description:

ITEM NAME

Microphone for classroom amplification

BRAND NAME

Light speed

SERIAL #

D 558742

MODEL #

LT-71

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()

Deletion ()

Board Approval Date:

5/16/17

Correction ()

Transfer ()

for transfers only

Purchase Order #

Received Date

BARCODE TAG #

Location:

BLDG. #	FLOOR #	ROOM #
HES		

Description:

ITEM NAME

Microphone for classroom amplification

BRAND NAME

LightSpeed

SERIAL #

MODEL #

LT-70

Verification of barcode tag placement:

4/12/17

date

signature

printed name

Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2: To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (☒)

Board Approval Date:

6/16/12

Correction ()

Transfer ()

Purchase Order #

Received Date

BARCODE TAG #

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

Location:

BLDG. #	FLOOR #	ROOM #
HE3		

Description:

ITEM NAME

Mic. for classroom amplification

BRAND NAME

Light'speed

SERIAL #

MODEL #

LT 70

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date: 5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

Location:

BLDG. #	FLOOR #	ROOM #
HES		

Description:

ITEM NAME Microphone for classroom ampl.
BRAND NAME Light speed
SERIAL # D55B742
MODEL # LT-71

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman
signature
Sarah Zimmerman
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2: To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

for transfers only

Purchase Order #

Received Date

BARCODE TAG #

	Bldg.	Room
From:		
To:		
Tag #:		

Location:

BLDG. #	FLOOR #	ROOM #
HES		

Description:

ITEM NAME

Mic for classroom amplification

BRAND NAME

Light speed

SERIAL #

MODEL #

LT-70

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

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Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (✓)

Board Approval Date:

5/16/17

Correction ()

Transfer ()

Purchase Order #

Received Date

BARCODE TAG #

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

Location:

BLDG. #	FLOOR #	ROOM #
HES		

Description:

ITEM NAME Microphone for classroom ampli.
BRAND NAME Light speed
SERIAL # D55B742
MODEL # LT-71

Verification of barcode tag placement:

4/12/17
date

signature

printed name

Sarah Zimmerman
Sarah Zimmerman

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

INVENTORY CONTROL FORM

PART 1 - To be completed by purchaser

Inventory Action:

Addition ()

Deletion (X)

Board Approval Date: _____

Correction ()

Transfer ()

Purchase Order # _____

Received Date _____

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

no bar code

→ this was placed before it was here.

Location:

BLDG. #	FLOOR #	ROOM #
RHS	2	246

Description:

ITEM NAME

LES 700 IR

BRAND NAME

Light speed Amplification Unit

SERIAL #

7002 11392X

MODEL #

LES 700 IR

Verification of barcode tag placement:

signature

Shane Namul

date

printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 - To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

NOT ON INV LIST

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()

Deletion (X)

Board Approval Date: _____

Correction ()

Transfer ()

Purchase Order # _____

Received Date _____

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

NO BAR CODE

placed before I was here.

Location:

BLDG. #	FLOOR #	ROOM #
RHS	2	246

Description:

ITEM NAME

LES 700 IR

BRAND NAME

Light speed Amplification Unit

SERIAL #

700211 380X

MODEL #

LES 700 IR

Verification of barcode tag placement:

signature

date

printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2: To be completed by the Treasurer's Office

Asset Class _____

Life _____

Acq Cost _____

Equip Code _____

Fund _____

Func _____

Product Part # _____

Entered on Inventory system by: _____

signature

Not on INV LST

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (X)

Board Approval Date: _____

Correction ()

Transfer ()

for transfers only

Purchase Order # _____

Received Date _____

BARCODE TAG #

006697

	Bldg.	Room
From:		
To:		
Tag #:		

Location:

BLDG. #	FLOOR #	ROOM #
1	2	246

Description:

ITEM NAME

LES 700 IR

BRAND NAME

Light speed Amplification Unit

SERIAL #

~~LES 700~~

MODEL #

LES 700 IR

Verification of barcode tag placement:

signature

Shane Mammola

date

printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

NOT ON INV LST

INVENTORY CONTROL FORM

PART 1 To be completed by purchaser

Inventory Action:

Addition ()

Deletion (X)

Board Approval Date: _____

Correction ()

Transfer ()

for transfers only

Purchase Order # _____

Received Date _____

BARCODE TAG #

009/97

	Bldg.	Room
From:		
To:		
Tag #:		

Location:

BLDG. #	FLOOR #	ROOM #
1	2	246

Description:

ITEM NAME

LES 750 IR

BRAND NAME

Lightspeed

SERIAL #

MODEL #

LES 750 IR

Verification of barcode tag placement:

signature

date

printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2 To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

NOT ON INV LFS

INVENTORY CONTROL FORM

PART 1: To be completed by purchaser

Inventory Action:

Addition ()
Correction ()

Deletion (☒)
Transfer ()

Board Approval Date:

5/16/17

Purchase Order #

Received Date

4/25/17

for transfers only

	Bldg.	Room
From:		
To:		
Tag #:		

BARCODE TAG #

007815

Location:

BLDG. #	FLOOR #	ROOM #
BES	2nd	C202

Bell

Description:

ITEM NAME Classroom Amplification
BRAND NAME Red Cat / highspeed
SERIAL # RedCAT - 061017-0005
MODEL # _____

Verification of barcode tag placement:

4/25/17
date

[Signature]
signature
Lori A. Bell
printed name

RETURN COMPLETED FORM TO THE TREASURER'S OFFICE ATTACHED TO THE GOLD COPY OF THE PURCHASE ORDER.

Part 2: To be completed by the Treasurer's Office

Asset Class

Life

Acq Cost

Equip Code

Fund

Func

Product Part #

Entered on Inventory system by:

signature

Not on list

NEW DOCUMENT

T-6

05/16/2017

NEW FUNDS

STRONG TEENS INTENSIVE NEEDS GROUP

300 9336

NEW DOCUMENT

Revere Local School District

Please Visit Also the Ohio Department of Education Website at
<ftp://ftp.ode.state.oh.us/geodoc/5-yrForecast/>

Five-Year Forecast

Fiscal Years 2014 to 2016 Historical Data

Fiscal Years 2017 to 2021 Forecasted Data

Board Approval Date of 05.16.17

Index

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Page 4	* What is the Five-Year Forecast * General Approach to Preparation of Forecast and Related Assumptions
Page 5	* Accounting Protocols * Overview of the District
Page 6 to 8	* The Impact of Ohio's School Funding Formula (Prior to the adoption of HB1) The Impact of Ohio's New School Funding Formula (Under HB 1) and Beyond.
Page 9	* General Economic Trends – Near Term Historical Perspective
Page 10	* The Public Policy Impact of HB 119 and SB 3 and 287
Page 10 to 11	* Enrollment * Facilities
Page 11	*Expanded Fiscal Overview
Page 14	* Income Assumptions
Page 18	* Expense Assumptions
Page 23	*Questions

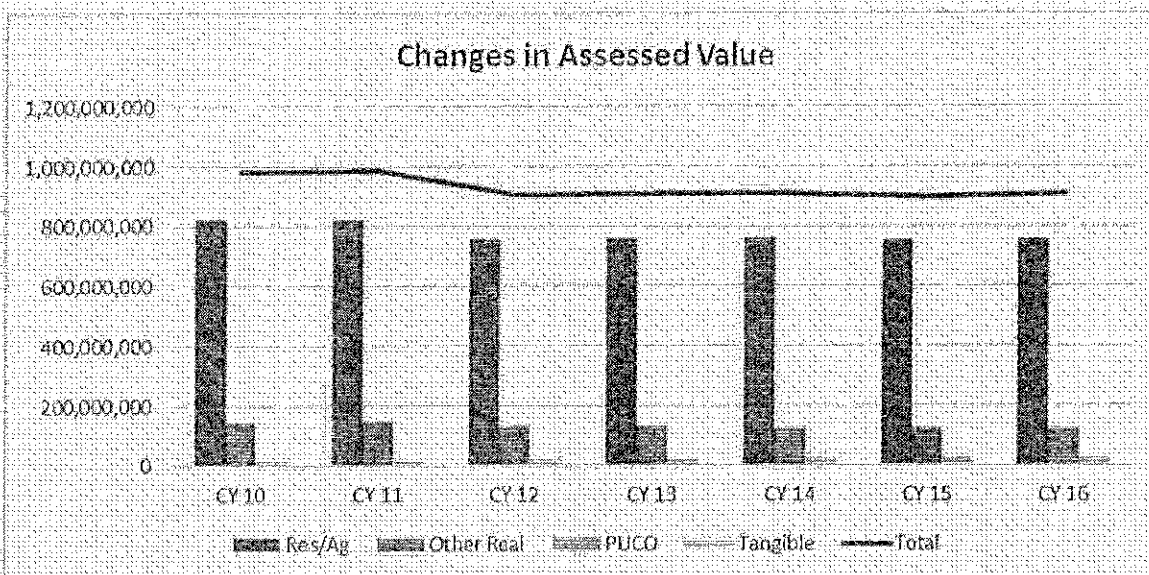
Executive Summary of Forecast

Real estate taxes are the primary revenue source for the District and as documented below, tax values turned down and then flattened over the last six years. Tax revenue represents 89% of our General Fund revenue when including the Homestead and Rollback payments. Based upon historical trends in this revenue category, there was no major change anticipated over the prior years in the forecast submitted in October of 2016. However, as the fiscal year proceeded the District did realize a 1% increase over what was projected in tax revenue. This is a very positive indicator which helped to strengthen the forecast currently being submitted.

The other largest category of revenue is State Foundation Funding. This represents what the lay person considers the payment per pupil to Ohio's public schools. Fiscal 15-16 was the first year of the Governor's biennium budget, which became effective July 1, 2015. This forecast reflects the full implementation of the Governor's budget which will result in a loss of \$413,000 in tangible reimbursement revenue effective in FY17. However, this reduction in revenue continues to be a topic of discussion in the state capital.

It is important to note that the forecast assumptions do not incorporate the governor's biennium budget for 17-18 & 18-19 nor any of the other pending bills that would have a detrimental impact on public schools such as vouchers. The District's administrative team is watching the legislative activity closely but at this point in time these bills have not been finalized.

The final revenue related factor which is important to the reader of this report is the upcoming ballot initiatives for operating funds. An existing operating levy first approved in 2011 will be up for renewal during this forecast and the need for new, additional operating funds will be on the ballot during the term of this forecast. Both ballot issues will take place sometime between CY 19 and CY 21. The District also had a renewal levy in November of 2015 which was supported by the community, with no new taxes being requested as part of that tax initiative. It is important for the community to understand that neither of the future levies noted above are tied to or needed because of the proposed bond & construction initiative which was before the community in November of 2016 and approved. At this point in time, the District's plan for the new and upgraded facilities does not require an increase in staffing and the buildings will follow a building design model that will contain energy utilization instead of increasing costs in this category. Therefore the renewal and request for new funds are directly linked to inflationary cost increases arising out of normal operations and public policy for the funding of Ohio's schools.



On the expenditure side the teacher's contract and the classified staff's contract have both been finalized and will be in place for 3 years starting with FY 16. The reader of the forecast will see salary costs trending up over the term of the forecast because of the new contract agreements. In the preceding fiscal years, a salary freeze was negotiated along with an incentivized employee reduction plan which explains the minimal salary increases in these prior years. Increased salaries directly impact payroll taxes which along with medical benefits, which when combined make up 75% of the general fund budget.

Expenditures in fiscal 2017, in several of the key categories including salaries and supplies, it is forecasted, will come in under budget. None of these favorable variances are significant enough to have a major impact on the forecast alone, but when combined along with increases in tax revenue, they have moved the depletion of reserves from Fiscal 2021 to FY 2022.

The district remains financially stable, operating in the black by utilizing reserves, now through Fiscal Year 2021 and is working very diligently to minimize the spending of reserves. Further, the goal of operating within a balanced budget has been accomplished without deficit spending for five consecutive fiscal years, FY 11, FY 12, FY 13, FY14, FY15 and FY 16 (only a \$4,939 deficit), through strategies which contained the escalation of staffing costs; both salaries and health care. The Finance and Audit Committee made up of 3 community members, 2 Board Members and the CFO, strongly recommend that a cost cutting initiative be immediately implemented so that the impact of the request for new operating money, estimated to be in CY 2019 or 2020, be offset. The District must also demonstrate to the community that we have been fiscally responsible if there is any expectation of their support for new money at the ballot. This aforementioned philosophy stands in contrast to program expansion in anticipation of new/additional operating revenues.

As identified above, the District is facing the challenge of having two levies in close proximity to each other within the term of this forecast and bumping into the upcoming five year forecast in November of 2017. In contrast to this challenge and as a credit to the oversight of the Board of Education, the Revere Schools has had two historical levy cycles in excess of 8 years which is virtually unheard of based on Ohio's funding model. The levy cycle is the time between when a

tax levy for new revenue is approved by the community and the point in time when the next levy for new operational money is required and follows.

What is the Five-Year Forecast?

The five-year forecast was created in 1978 through H.B. 412. The purpose of the forecast was three fold:

1. To provide schools with a long range financial planning tool.
2. Create a standard method by which a school's financial condition could be readily assessed by the legislature, the Ohio Department of Education, and the State Auditor's Office.
3. Determine a school district's financial ability to enter into and fulfill contracts with vendors, unions and other parties with whom the school conducts business.

The forecast is required to be updated two times per year which takes place in October and then in May of each year. However, there is no restriction as to the number of times or required time intervals under which updated forecasts can be submitted by a district. The five-year forecast consists of a two page financial statement that provides revenue and expenditure data to the user of the report. The financial report presents three years of historical data and five years of projected data which includes the current year of operation. Enrollment data is also part of the two page financial statement. Finally, written assumptions, in the form of a narrative, must also be included in the forecast to help the reader understand how the financial data was arrived at.

General Approach to Preparation of Forecast And Related Assumptions

The forecast is developed through a comprehensive process involving the district's management team. They assess instructional needs, facility issues, incorporate identified goals, revisit the strategic plan which is in place and focus on staffing related impacts over this forecasted five year period. Underlying assumptions are also made relative to financial markets, national and state wide economic trends, as well as current and pending legislation. The financial assumptions relied upon in this forecast regarding market conditions were influenced in part, by information from the Federal Reserve Bank, Economic and Market Commentary from the United States Banking System and Economic Strategists such as the Stifel Alpha Advisor. Additional external sources are heavily relied upon in developing the forecast which would include data from the Ohio Department of Taxation, the Ohio Department of Education, the Federal Reserve Bank of Cleveland, trade associations such as the Ohio School Board Association, Summit County Fiscal Officer, investment publications such as the Wall Street Journal and peer review protocols. Critical to this process is the recognition of the fact that every decision made by the District has an impact not only in the current school year but also those years which follow. It is prudent in developing the forecast, that the management team and Board of Education not be risk takers but be diligent in focusing on probable outcomes with both the revenues and expenditures.

Accounting Protocols

The five-year forecast is prepared on a cash basis and not on an accrual basis for both revenue and expenditures. Cash basis accounting recognizes revenue when received not earned and recognizes expenditures as paid rather than incurred. During the active fiscal year, all public schools operate on a cash basis but are required to provide accrual based financial statements for fiscal year end.

All budgets are developed under governmental accounting standards which rely upon the identification of function and object. Function is a term that pertains to the responsibilities for which a department is charged such as instruction of students or maintenance of facilities, to contrast two different areas of responsibility. The object further defines the purpose of the budget underneath the function. For example, salaries and supplies are two distinct objects under the function of pupil transportation. Budgets are developed at the department level so that the unique operating requirements of each area can be better managed and controlled. Finally, the District isolates various activities for reporting purposes by using fund accounting. The five-year forecast reflects only activity for the "general" fund of the District which is the primary operating account. There are many other types of funds under the responsibility of the Board of Education. A representative list would include a health care fund, a debt retirement fund, a food service fund, athletics, Federal funds and student activity funds such as student council.

Overview of the District

The Revere Local School District has four primary instructional buildings consisting of a high school, middle school, 4th -5th grade elementary building and a kindergarten through 3rd grade elementary building. In addition to the instructional buildings, the district operates a State required pre-school program housed at the 4th/5th grade elementary building, an athletic field house, bus garage and administrative building. Geographically, the district serves a 51 square mile area consisting primarily of residential neighborhoods of a more rural setting without a consistent network of sidewalks. District boundaries fall within Richfield Township, Richfield Village, Bath Township, and small parts of Copley Township and the City of Akron.

Governance of the Revere Local School District is overseen by an elected five member Board of Education and is a separate & distinct unit of government apart from the municipalities which make-up the District. Public schools in Ohio, as is the case with other forms of government, have the power to act as a taxing authority subject to voter approval with the exception of inside millage and an un-voted debt limit of 1/10th of 1% of the District's tax valuation.

The District employs on a contracted basis approximately 335 staff members. The majority of the staff are made up of licensed, instructionally based employees but this number also includes secretaries, administrative personnel, cooks, custodians, drivers and other support staff. The majority of these employees are represented by one of two local unions; the Ohio Education Association or The Ohio Association of Public School Employees.

School Funding

Schools in Ohio had been funded on a similar formula from the mid 1970's until July of 2009 at which time then Governor Strickland introduced a new funding model. This model was never

fully perfected nor was it fully implemented. School funding is subject to the biennium budget that is approved every two years as submitted by the current governor and then approved by the legislature. Accordingly, the funding model is a political formula that is dependent upon posturing and compromise and is not fully predictable.

The Ohio school funding model remains and has always been linked to property values. Within that formula there was a penalty calculation called the Charge Off. Under the Charge Off calculation the Revere LSD lost all funding with the exception of a floor (guarantee) that preserved a minimal payment to the District. There was a proposal that the floor be eliminated as part of Governor Strickland's funding proposal and since that time has been a subject of concern in that it would represent a significant loss of revenue to public schools including Revere.

Under Governor Kasich, Governor Strickland's model was abandoned and a new model is being developed and evaluated. To date no significant changes have been introduced with the exception of the elimination of the hold harmless payments for lost tangible taxes. Accordingly, for all practical purposes, there is no predictable funding model currently in place that can be utilized in predicting future state revenues under this forecast which would address funding gaps.

A brief history of Ohio's school funding formula, expanding on the above information, is covered below.

Ohio's School Funding Formula (Prior to the Adoption of HB 1 Which Became Effective 7/1/09)

Property taxes are a root component of the school funding formula in Ohio. The Revere Local School District has historically been defined as a "Guarantee" district and is a "Zero" state share district. These descriptors are given to the District since the local property values, when compared to other schools, are well above the state average and categorize the system as a high wealth district.

The reader of this forecast should understand that a key component of the State's funding formula is tied directly to wealth.

Consequently, the Revere Local School District as a zero share, guarantee district is impacted in the following ways in relation to funding from the State of Ohio:

1. The District's State Funding was capped and has been placed on a guarantee which means that the funding received from the State of Ohio is frozen, with some minor exceptions.
2. Funding paid to the Revere Schools is not tied to enrollment. The District does not receive the per pupil funding amount as provided for by the State's funding formula and consequently when a student moves into the District no additional funding is received from the State for that pupil
3. The majority of the supplemental programs in the State's funding formula, such as those for special needs students, are tied to the state share percentage. As a zero state share district we do not receive the supplemental funding so badly needed by those students. The programs are still funded by the District but through local tax dollars

The end result is that based upon the wealth of the district as defined by property value we are almost entirely reliant on local property taxes to fund the school system.

The funding model used in Ohio was changed in July of 2009 but these changes are being phased in and contingent upon both the economic outcomes of the State as well as the ever changing political landscape. Accordingly, the reader of these notes should understand some of the funding concepts are under further analysis and in flux.

**Ohio's School Funding Formula – Under Governor Strickland
Referred to as the Evidence Based Model
(HB 1, Effective 7/1/09 to 7/1/11)**

HB 1 would have negatively impacted the Revere LSD with a projected reduction of School Foundation funding estimated, when fully phased in over multiple biennium budgets, in the amount of \$1,266,900.

The previous and new funding models have a multiplier that is used to re-distribute the finite State resources to poorer school districts which at the same time penalizes districts such as Revere. That multiplier in this model was called the Educational Challenge Factor which was comprised of economic data pertaining to property value, the community's federally adjusted income, the number of residents with higher education degrees and the level of poverty in the community.

Of critical importance under the prior funding model, a guarantee existed under which schools like Revere LSD were protected from a further erosion of State support. That guarantee was eliminated under this funding bill.

The reader of this report must understand that the Board of Education, Superintendent and CFO/Treasurer recognize the importance of providing equal resources to schools that are disadvantaged. Our concern is not the State's effort to direct more resources to the poorest schools in Ohio but the shifting or reduction of the current minimal State support received by the Revere LSD to the poorer school systems (Robin Hood Effect). Our district has consistently achieved Academic Excellence with Distinction. We accept the fact that additional resources are not available but strongly disagree with a funding approach in which the economic resources of successful schools that are leaders in public education are eroded.

The programming aspect of HB1 also contained a number of unfunded mandates which would have had a significant negative impact on the Revere Schools. This includes programs such as mandatory, without tuition all-day kindergarten and a Family/Civic Engagement staff.

Ohio's School Funding Formula – Under Governor Kasich

Governor Kasich reversed the funding philosophy forwarded under former Governor Strickland. Under his initial biennium budget proposal, there is now significantly greater local dependency on property taxes to fund k-12 education. By transferring the burden to fund schools to the local level, there is a greater dependency on local property taxes which has been declared unconstitutional three times by the Ohio Supreme Court.

Under Governor Kasich's plan the Revere LSD lost almost \$2,000,000 annually in State support when fully implemented. His budget proposals are as follows:

1. Eliminate hold harmless payments for Public Utility tax losses - \$461,437
2. Eliminate hold harmless payments for Tangible Personal Property tax losses - \$1,176,000
3. Reduce school funding payments - \$103,000 (minimum)
4. Not replace Federal Stimulus money previously used to fund public schools - \$158,850
5. Autism and Peterson Scholarships (school choice) funded by local tax dollars - \$100,000

Also contained with the governor's budget bill and HB 136 was significant legislation focusing on and modifying an expanded State voucher program. Instead of funding these proposals out of the State's budget the dollars supporting the school choice voucher program are coming out of local school tax dollars. The voucher program for regular education students has been postponed but is still under active discussion and is not in this forecast. With a possible second term this will be a closely watched issue.

Summary of Funding Proposals

It is clear that a high achieving school district, like the Revere LSD, will become more and more dependent on local funding. The constituents of the Revere L.S.D. must decide what they want their schools to look like and the services to be provided. From that decision, the school system would either have to increase its dependence on the community through increased tax levy support over the long term or eliminate programming. The other essential component which is already in place and continually being evaluated, is the ongoing process of identifying ways to reduce and contain costs i.e. doing more with less. The Board of Education and administration take this responsibility very seriously.

General Economic Trends

Economic Summary

The assumptions in this forecast in both revenues and expenditures are influenced by the trends experienced in our local and national economies. The reader of this forecast should therefore incorporate the economic information below as factors which influence the assumptions throughout this report.

Summit County's full reappraisal of property values occurs every 6 years and is updated every 3 years. The full reappraisal took place in CY 14 resulting in a 1.27% reduction in the overall appraised, property values. The Five Year Forecast reflects limited growth in property taxes which is held back by inside millage with falling collections corresponding to valuation losses and the modest prospect for new construction which results in new, additional tax revenue. However, there is no forecast for overall sustained growth in taxes above current trends.

The labor market continues to strengthen but at a pace which is slightly below prior growth. GDP for the second quarter is growing with the stabilization of utility costs and economic activity is up. What is difficult to measure is the impact of oil prices on spending trends. The domestic financial conditions have supported more optimistic economic growth rather than a down turn. Finally interest rates which impact housing, although rising, are still at historical lows. There continues to be pessimism relative to the global economy.

The Public Policy Impact of HB 66, SB 3 and 287

HB 66, implemented in 2005 created sweeping reform in the tax structure of the State. These changes had a direct impact on both the economy of the State and on public school funding. The Educational Tax Policy Institute projected that these structural tax changes would result in a loss of revenue to the State by fiscal year 2009/2010 of \$3.5B.

Changes to the tax structure are as follows:

1. Elimination of tangible taxes paid by businesses (forecast line 1.020)
2. Phase out of the Corporate Franchise Tax over 5 years
3. Replacement of the temporary 1 cent sales tax with a permanent ½ cent tax increase
4. Enact an untested Commercial Activity Tax (CAT Tax) on gross business receipts

SB 3 and 287 enacted by the 123rd General Assembly reduced the assessment rates for certain tangible personal property of electric utilities and all tangible personal property of gas utilities. For electric utilities, including rural electric utilities, all property except transmission and distribution property will have its assessment rate reduced to 25 percent. All natural gas personal property goes to 25 percent from 88 percent. The two changes combined have been estimated to reduce property taxes by about \$300 million on a state wide basis. The actual impact to the Revere LSD was a total loss in assessed value of \$32 M.

HB 66 did include a hold-harmless clause which was intended to insulate schools from the tax revenue losses incurred by the elimination of the tangible tax value and public utility value. Under Governor Strickland's budget bill the hold harmless payments were largely eliminated. See additional notes above under HB 153.

Enrollment

Three of the primary communities that populate the school system, Bath Township, Richfield Township and Richfield Village, have comprehensive land use plans in place which control the growth of residential development. Consequently, the District is not experiencing significant growth in student enrollment in these areas. However, because of the high quality of life in our community, which includes the school system's academic achievement, our District is a desirable location and will continue to experience modest growth in enrollment over time. The one exception to this conservative growth pattern is the southern-most region of the district along Route 18. This area is growing and allows for high density residential developments. Also looming, is the Briarwood Development in the northern area of the district off of Route 303.

Plans are not yet finalized for this area but represents an area for potential growth in housing. This forecast does include very modest growth in new enrollment in FY 2017 and all subsequent years. These projections include both the revenue from new construction as well as the expense of additional teachers from the route 18 area.

The Board approved the placement of a bond issue on the November 2016 ballot for a new High School and a new Bath Elementary which was approved. The architectural firm hired by the Board projects consistent, but slow growth so that the building initiative is not driven by enrollment but by the condition of our current facilities which are at the end of their life cycle. All day kindergarten has had a positive impact on enrollment. We are also in the process of implementing an updated and current strategic plan.

Facilities

The District continues to focus on an ongoing facilities maintenance program and those costs are partially reflected in both the purchase service and supply budgetary categories. There is a clear recognition by the Board of Education and the administration of the age of our buildings. And as mentioned under enrollment above we are finalizing both a facilities and strategic plan. A common link in both plans is facilities. This forecast does not reference specific building initiatives in that building projects are typically funded by the permanent improvement fund or bond initiatives and not the general fund. A facilities committee was established by the Board of Education in late fall of 2015 to begin more formalized facility discussions which have culminated in a recommendation to the Board. This included a facilities finance sub-committee and facilities sub-committee which were later combined to make final recommendations. The District selected Lesko Architecture for facility planning.

The District's facilities are old and incorporated into this forecast are line-item expenditures for maintenance supplies and purchase services. This increasing investment is necessary in order to insure a safe and productive instructional environment for staff and students. For these improvements the District is also reliant upon a Permanent Improvement levy with an annual collection of \$1.3 M.

There is one major step forward that has occurred in the area of facilities. Specifically, the District applied for and was awarded an energy improvement project under HB 264 through the Ohio School Facilities Program in 2012. This \$3.2 million dollar initiative was funded through un-voted bonds at a 0% interest rate subsidized through a Federal stimulus program. In addition, the debt service payment is funded by the energy savings generated from the "green" facility improvements.

Expanded Fiscal Overview

Since proclaiming a budget deficit of \$8 B at the start of his term, the Governor's proposed biennial budget slashed funding for K-12 education across the State. The loss realized by the Revere School District was \$1.6 M in hold harmless payments for Public Utility and Tangible

Property taxes. In addition, the District lost an additional projected \$200,000 under the State Funding Formula in FY 14. Through re-appraisal in CY 11 and the resulting loss in taxable value the District lost \$440,000 in property taxes. Now with the new biennium budget starting in FY 16 the hold harmless reimbursements and loss of state funding continue to be eroded.

The above losses in revenue exclude two other key areas in which there is significant discussion by the Governor and legislators. Those two areas are first, school choice/voucher programs and second, further mid-biennium budget cuts. The school choice voucher proposal for regular education is not incorporated into this forecast but remains a very serious concern because these voucher plans are funded out of local tax dollars. There are currently two existing voucher programs benefiting special education students, the Peterson and Autism Scholarship programs, are in this forecast. The projected loss in local revenue for these two programs in FY 16 is approaching \$200,000 per year.

The District continually needs to remind our constituents that the financial challenges facing us not only relate to inflationary expenditure growth which compounds over time but of much more significance is the loss of revenue facing the district from legislative and tax law changes, because these items are outside of our control.

The District was on the ballot three times for new operating money, with the 3rd attempt on May 3, 2011 passing. This levy was an Emergency Levy for a 10 year term collecting \$4.7 M when fully phased in. The community also supported the renewal of an existing emergency operating levy in November of 2015. The Board of Education, the administration and our students feel very fortunate to have received this level of support from our community. In this forecast there is no anticipated need for new, additional operating revenue but there is a renewal levy (no new taxes) which will be on the ballot in CY 15.

The reader of the forecast will see that the District will be able to operate without additional revenue for fiscal years 2016 through 2020. The goal of the Board of Education is to make budgetary decisions over the upcoming years that will enable the district to live within our current resources through that period.

The students, faculty and parents of the Revere L.S.D. have distinguished themselves with extremely high and consistent academic achievement. We believe that the parents and community recognize the need to maintain and build upon our academic success which resulted in the approval of new money in May of 2011. There is also a direct link between strong schools, property values and strong communities which we believe also played a significant role in the May approval.

Overview of the significant assumptions and facts in this forecast are as follows:

Revenue

1. Ohio does not have a finalized school funding formula and there is discussion in the forecast about the potential negative impact of future funding changes..
2. Tangible Personal Property Tax hold harmless payments will be phased out. This will result in a total realized loss of \$1,477,000 in revenue for revere.
3. Revenue from casino operations was received for the first time in FY 2013 and was \$301,000 in FY 15. This is an off-set payment.

4. The new housing developments along Rt. 18 will result in new revenue which is included in the forecast but does not have a dramatic, immediate increase but will occur over time.

Expenditures:

1. With retirement system changes for licensed staff going into effect in July of 2015, additional retirements were submitted. This impacts both replacement salary costs and severance costs starting in FY 16.
2. From a budget/cost perspective, the District will continue to implement cost savings measures and re-examine the purchase and delivery of services in containing costs.
3. All Day Kindergarten on a tuition basis is reflected in the forecast (both expenditures and revenues). In FY 15 all-day kindergarten class was added so that there are currently 6 sections.
4. Proposed voucher costs are not included in this forecast beyond the voucher programs for special needs students which are the Autism and John Peterson scholarships.
5. New instructional staff members are added effective in FY 2017. These increases are based upon enhanced instructional programming and the housing development along Rt. 18 in the southern portion of the District. There has also been additional staffing needed for changes to building academic schedules.
6. In developing the annual budget, the District utilizes a planning tool that incorporates a line item by line item comparison showing historical and requested expenditures. When finalized the budget booklet provides detail behind each budget line item and those detailed expenditures tie into category totals for the current fiscal year with a comparison to 4 prior years. This is a public document distributed to key stake holders in order to provide transparency to the budget process and current year planned expenditures.

Other Considerations & Comments

1. The forecast is a fluid document and decisions impacting future years on the expenditure side will undergo further discussion and consensus building on the part of the Board before being finalized.
2. The Board of Education does utilize a Finance and Audit Committee to discuss the forecast and related assumptions. The forecast is representative of the input from a broad range of individuals and is not the "Treasurer's" forecast.
3. The reader should note that for FY 11, FY12 and FY13, FY14 and FY 15, the District operated in the black. This was only accomplished with the support of additional revenue from the new levy which offset the revenue losses identified in this forecast.
4. The District's ability to avoid spending into reserves is a significant factor which will lengthen the levy cycle.
5. When reviewing the difference between revenues and expenditures for FY 12 and FY13, it is important that the reader factor in the revenue from the new operating levy which represents \$2.35 M in additional resources in each of those years. Without that new revenue source, the district would be in a position of significant deficit spending.
6. Note expenditures and revenues were both increased by \$3.5 M based on the need for an internal fund adjustment in FY13 which was an anomaly and does not occur in FY 14 forward.

INCOME ASSUMPTIONS

Forecast Line 1.010
Forecast Line 1.020

General Property Taxes (Real Estate)
Tangible Personal Property Taxes

Property taxes are levied and collected on a calendar year (CY) basis in contrast to a school district's fiscal year which runs from July 1st to June 30th of each year. Compounding the complexity of forecasting tax collection revenues both the effective millage rate and the total assessed valuation change from one year to the next. Consequently, property tax revenues received by a school district are the combination of two different tax years' assessments and valuations. Changes to value and assessment rates occur primarily as a result of new construction, reappraisal, tax appeals received by the county and levies newly approved by voters. The State of Ohio requires that residential and commercial property be appraised once every three years. For Summit County, CY 2014 was a full re-appraisal, after which this rotation between full and triennial updates will continue every three years.

Of critical importance is that the reader of the forecast understand, that as noted above the CY 2014 re-appraisal did occur and the valuation of the District dropped by 1.27% for a loss in value of \$11.5 M. This reduction in value will result in a loss of tax collections in the amount of \$65,000 per year. Although this is not a significant loss of revenue it is important based upon the trend which it represents. A note of optimism has occurred in that the calendar year 1016 values payable in calendar year 2017 have increased by 2.50%. This change in assessed value has in turn caused an increase in tax revenue. See notes in the Executive Summary section on page 3. The next triennial update for evaluation will take place in calendar year 2017.

Also impacting tax revenue is the high volume of tax appeal cases both residential and commercial which were submitted at unprecedented levels. For these cases in which the property owner seeks a reduction in the tax value, there is no formal process through which the county or the Department of Taxation communicates the outcome of the appeal.

The forecast assumes there will be minimal new construction growth at a rate of .5% per year impacting future tax collections.

The increase in property tax value which results from higher appraised values does not generate new revenue because of HB 920 which was passed in the 70's. There are some exceptions to this rule, but HB 920 in simple terms requires by law that when property values increase through re-appraisal that the millage is reduced so that the revenue received by a school district from the community as a whole remains flat. Individual tax payers may however have a different experience, so that some tax bills may go down and others go up at different rates, but as a community the collection is flat.

Tax value growth from new construction or new value does provide new revenue as it is recognized by the county and added to the tax rolls. Based upon overall economic conditions it is predicted that historical trends in new property growth will not occur in the near term as has been the case historically in the communities comprising the District.

Summary

Based on the general economic outlook and two successive reappraisals resulting in a loss of assessed value, our primary revenue source which is property taxes, are projected to be close to flat.

The District was fortunate to receive support for a new operating levy as well as a renewal in calendar year 2011. The renewal levy on the ballot in November of 2015 for \$4.6 M. Future property growth is forecasted at less than 1% until FY 20 at which time new construction revenue was incorporated from the new development on Rt 18, the Miller Farm. The most recent valuations may indicate a reversal of this flat-line trend.

Forecast Line 1.035 Unrestricted Grants-in-Aid

This forecast line represents revenue received from the State of Ohio for the education of our resident students. The District was previously protected from a loss of revenue from the State by what was referred to as the funding guarantee. However, the elimination of the guarantee continues to be a discussion in Ohio in relationship to school funding. It is significant to note that under two consecutive governors the district would have lost more than \$1M in state funding and one governor was a democrat and the other a republican.

Without the guarantee in place it is predictable that the District will continue to lose more funding in the following years. This loss in funding is driven by the District's above average property values and the deduction/penalty received under the funding mechanisms. It is a misnomer that the District receives a per pupil funding amount typically referenced in the various funding proposals. As of the submission of this forecast funding for future fiscal years is unknown and still an issue being debated by the legislature.

The current funding amount from the State in FY 17 is based upon information on the Ohio Department of Education's payment web site.

After the loss in FY 16 over FY 15, the assumption into future years is that State revenue is flat lined.

Forecast Line 1.040 Restricted Grants-in-Aid

The District applies for targeted funding for specific programs and purposes. This revenue source fluctuates from year to year and represents a very small percentage of total operating revenue received.

Forecast Line 1.045 Restricted Federal Grants-In-Aid SFSF (All 3200's)

For historical reference only, this revenue line item was created to show the revenue received under the American Recovery and Reinvestment Act. The State of Ohio elected to use these federal funds to prop-up k-12 public education funding in light of the State's economic

challenges. These stimulus payments were received for just fiscal 2010 and fiscal 2011. At the end of fiscal 2011 this funding source was eliminated. The monies were to be used to support the general operational costs of the district. The annual allocation for FY 11 was \$147,808 excluding funds directed toward special education. There is no current revenue on this line item.

Forecast Line 1.050 Property Tax Allocation

For all residential home owners the State of Ohio applies the homestead and rollback credits equal to 12.50% of the tax bill. This amount is paid by the State to the public entity that levied the tax. Note this was phased out on new levies approved on or after CY 2015. These amounts are semi-annually aggregated and paid as a reimbursement by the State to the schools in Ohio. This payment is one of the primary components of line 1.050. The homestead/rollback revenue mirrors for the most part changes in value that take place in residential property. Changes to the rollback and homestead exemption amounts will mirror changes to property tax values and fall under the same assumptions as taxes.

With the elimination of tangible and public utility taxes, which were replaced by the CAT tax, Commercial Activity Taxes, schools were to be held harmless from revenue losses attributable to the changed tax structure. These hold harmless provisions remain under evaluation for possible total elimination by the Governor and legislators. The concept of hold harmless payments has been a legislative topic of debate for four years. Under Governor Kasich, the Public Utility payment was fully eliminated in fiscal year 2012 resulting in a loss of \$461,437 and Tangible Personal Property Tax (TPT) will be phased out with a total loss of revenue in the amount of \$1,177,000. At stake is an additional \$300,000 loss in TPT which will be eliminated in FY 16 but reflected in the unrestricted grant line in the forecast as an assumption.

With a loss in assessed value this revenue category is not anticipated to increase and at best will flat line or see minor reductions.

Forecast Line 1.060 All Other Revenue

This line item is made up of revenue from investment income, excess cost reimbursement, tuition, all day kindergarten tuition, contracted services revenue, TIF payments and other miscellaneous fees. Under fund accounting, the District does invest other monies in addition to general fund balances but those earnings are not all allocated to the general fund and reflected in the five year forecast. This revenue category is anticipated to remain flat with the exception of kindergarten tuition from the one added class of all-day kindergarten. The assumption is that this revenue line will grow and then flat line are also based upon the wide range of variables that impact this category such as interest income. This line represents only 3% of the general fund revenue

**Forecast Line 2.040 Operational Transfers In
Forecast Line 2.050 Advances In**

The District routinely advances cash to other funds which have not received the full cash allocation approved by the funding source. This typically occurs with Federal or State funds during the course of the fiscal year. The amount advanced is then repaid in the following fiscal year when the full funding is received from the governing agency. For the purpose of this forecast, historical advance amounts were utilized for the projected revenues. Said differently, transfers and advances represent tools used in no-profit accounting to manage cash flow related issues.

EXPENSE ASSUMPTIONS

General Assumptions for All Expense Related Projections

- Based upon the enrollment projections listed in the forecast overall enrollment changes are very small. A new development started off Rt 18 is anticipated to change what previously was our stable enrollment history. However, not all class sizes are the same size and as students move from grade to grade we need to track the enrollment impact.
- The funding formulas do not technically provide revenue on a per pupil basis so that enrollment does not have a direct impact on revenue. This is not to say that future funding methods may change in this regard.
- Percentage increases in this category were developed after evaluating historical trends, the economic environment, and key expenditure areas where specific inflationary trends were identified such as health care.
- A detailed general fund Revenue and Expenditure Plan is developed each year for the upcoming school year and for adoption by the Board. This report is prepared through a building and department based budgetary process and contains a line item budget for all general fund expenditures. It is from this report that the expenditures for the current school year are developed (FY 2015-16) and this information also is heavily relied upon in developing this five year forecast.

Forecast Line 3.010

Personnel Services

Personnel service expenditures represent compensation paid to all staff members including substitutes, part-time employees, board members and all full time employees. The majority of the staff is represented by one of two labor unions. The licensed staff, except administrators, is represented by the Revere Education Association which is part of the National Education Association and the classified staff is represented by the Ohio Association of Public School Employees (OAPSE).

The REA contract and the OAPSE contract expired on June 30, 2015. Both contracts were negotiated with a 2% base increase. When the step increase is added the total annual cost increase vacillates around 3% based on our staff's placement on the step schedules. The accounting method through which we are paying substitutes moves this expense from salaries

to purchase services and is in the amount of \$493,000. In FY 16, the new method of handing substitutes offsets the increased salary costs associated with the contract settlements.

The reason staffing costs, in part, have become stabilized in the last five years, is attributable to an employee severance plan initiated by the Board in 2013 and based upon the number of retirements in FY 14 and FY 15 based upon changes to the teacher retirement system. These vacancies enabled the Board to hire replacement staff at lower costs. In addition, there were agreements with staff through which a 2 year salary freeze was implemented. All together these opportunities resulted in a turnover of approximately 45, higher cost, staff members.

The forecast also includes an increase in salaries attributable to staff advancing in educational degrees and or block credits. This cost is estimated to be on average of \$40,000 per year.

Forecast Line 3.020

Employee Retirement/Insurance Benefits

Expenditures within this category include all medical premiums, payments to the SERS and STRS retirement systems, Medicare, workers compensation and unemployment insurance. Retirement contributions and workers compensation are true payroll taxes and change as wages are modified at a similar percentage.

Payroll cost increases are tied directly to salaries as percentages of payroll costs.

The District has joined a health care consortium to help contain health care related costs, starting with the renewal effective July 1, 2008. Beginning with the health care renewal on July 1, 2010, the District, through the consortium combined claims with the other member districts. We pooled claims to level swings in our health care renewal rates which have a direct impact on this segment of the budget. The overall renewal rate as of July 1, 2017 was 5% for Revere as a member of the consortium.

With the prior full negotiations completed with both unions and the agreed upon 3 year contracts there were very important health care savings generated through plan design utilizing wellness. However, it is most significant that wellness provisions that were agreed to will provide a long term cost containment strategy in health care costs through reduced utilization and improved employee health.

This forecast assumes no premium holidays in fiscal year 2015 forward. The determination of a holiday is based upon plan funding at the mid-year point. There was a premium holiday in FY 14. Also factored into the forecast is the additional revenue generated by increased premium contributions by the staff under the negotiated agreements effective July 1, 2013 and forward. Under both collective bargaining agreements premium contributions are increasing annually over the 3 years of the agreements.

District medical plan renewals have been below national industry standards and reflects the success of our medical consortium and plan design which includes wellness. It is assumed that future trends will be at higher annual percentage increases more in the range of 7% to 10%.

Forecast Line 3.030**Purchased Services**

Purchase services includes expenditures for utilities, tuition paid to other districts, repairs and maintenance, contracted professional and technical services, open enrollment costs to other districts, post-secondary fees and excess costs for special education.

As mentioned above, utilities are a significant purchase service expense. To reduce our energy costs the district applied for and was approved for an energy reduction program under state law called HB 264.

Not included in this forecast are the costs associated with the various voucher proposals and existing school choice programs which are under review. This includes the School Choice Voucher program which was proposed under House Budget Bill 136. This bill depending on the specifics of its implementation and how it is phased in will have a major impact on the forecast especially if you evaluate the impact of the voucher payments over a period of time such as five years. In analyzing the bill it is also important to know that the dollars to fund the proposed vouchers do not come out of the State budget in Columbus but come out of local revenue i.e. our constituent's property taxes. Further, the total cost of the vouchers may be in excess of four times the amount we receive per pupil from the State. Vouchers for special education students under the Peterson Scholarship and Autism Scholarship are in this forecast.

It is projected, based upon historical costs, that purchase services will increase at 6% annually.

Forecast Line 3.040**Supplies and Materials**

This category of expenditures includes instructional supplies, text books, library books including periodicals, office supplies, software, building maintenance supplies and vehicle supplies.

The primary factors impacting variances in this category over prior year actual would be diesel fuel, bus repair parts/supplies the planned textbook adoption cycle and other instructional supplies.

In the FY 2017 budget is an increase of \$700,000 in the area of instructional supplies and materials for curriculum adoption purposes as directed by the State. These purchases, to the extent budgeted, were not completed by the District based on the continuing curriculum debates on methodologies.

Transportation supply costs are estimated to increase over the term of the forecast to cover the increased cost of fuel, tires and repairs at a rate of 4% along with the other supply categories. Finally, there is no decision relative to the costs associated with on-line testing and whether or not the estimated fee of \$30 per student will be passed along to individual schools by the State. The community should be aware of this new category of expenditure potentially charged to local schools but it is not in the forecast.

Forecast Line 3.050**Capital Outlay New and Replacement Equipment**

Under the equipment forecast, line funds are allocated to purchase everything from desks, to microscopes, to computer technology to buses. The defining parameter is that the equipment being purchased must have a usable lifespan of five years. The District has a pre-defined replacement cycle for technology which must be upheld in order for these items to not become obsolete. The increases in this category represent the implementation of one on one computing possibly in combination with BYOD. In addition, in FY 17 and FY 18 there would be an investment in infrastructure of \$130,000 in each year.

The district has a fleet of over 40 buses and historically we have replaced two per year utilizing the permanent improvement fund which saves resources within the general fund. In FY 15 we purchased 4 buses, two of which were charged to the General Fund. Additional bus replacements are built into this category in future years based upon the age of our fleet.

Throughout the forecast there is a planned replacement cycle for classroom technology. This includes computers, smart boards, and LCD projectors. The district is fortunate to have smart boards in every classroom and has over 1,000 desktop computers including laptops in that number. Using those numbers that is a replacement cycle of 6.25 years. This burden is shared between the permanent improvement fund and the general fund.

The District has migrated to virtual servers as a cost savings initiative. The District previously had 15 servers which had to be replaced and these servers are spread out throughout the district. Based on advances in server technology the current servers were replaced using virtualization working through the NEONET computer consortium. This eliminated the reoccurring replacement cost of \$105,000 for 15 servers on a 5 year cycle

Also being continually evaluated in this forecast is the acquisition and implementation of desktops to accommodate the requirement of on-line testing for all students. This is a new initiative and unfunded mandate that schools in Ohio must prepare for.

Finally increases in this budget area include equipment for the facilities department i.e. trailer, utility vehicle and new van.

Forecast Line 4.300**All Other Objects**

This category includes liability insurance, performance bonds, Summit County Auditor and Treasurer Tax Collection charges, banking fees, audit fees and the Summit County Educational Service Center deduction. The greatest single expenditure in this category is the county Auditor and Treasurer fees. The fee, based upon the November renewal levy is also projected to increase since the district will be on the ballot. This fee represents the costs associated with tax collection and are passed along to the public entity levying the tax. In election years when the District is on the ballot these fees increase to cover the cost of the polling locations. Also, a newly budgeted item in this category is the debt payment associated with the HB 264 project in the amount of \$215,000 which is offset from utility savings. Also added is the lease payment with Apple Finance for the devices purchased to support the one on one MacAir adoption grades 7 to 12.

Forecast Line 5.010
Forecast Line 5.020

Operational Transfers Out
Advances Out

Within these categories the transfer and advance of funds from the general fund to other local, state, and federal grants are budgeted. Transfers are funds that are moved out of the general fund and into other funds without expectation of repayment. The primary example for the Revere LSD would be athletics. The general fund supplements the athletic fund each year. Typically up to \$50,000 is needed to balance the athletic budget which relies on primarily ticket sales to fund its programs. Advances are timing dependent and are temporary movements of cash from the general fund to another fund with an expectation of repayment. A prime example of an advance would be a Federal grant wherein the funding agency delays disbursement of the full grant amount.

Questions about the Five Year Forecast

Questions should be directed to:

Dave Forrest
CFO/Treasurer
Revere Local School District
330-523-3106

REVERE LOCAL SCHOOL DISTRICT
SUMMIT COUNTY
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE FISCAL YEARS ENDED JUNE 30, 2014, 2015 AND 2016
FORECASTED FISCAL YEARS ENDING JUNE 30, 2017 THROUGH JUNE 30, 2021

Line Number	Fiscal Yr 2014 ACT	Fiscal Yr 2015 ACT	Fiscal Yr 2016 ACT	Ave. Annual CHANGE	Fiscal Yr 2017	Fiscal Yr 2018	Fiscal Yr 2019	Fiscal Yr 2020	Fiscal Yr 2021
Revenue:									
1.010 *General Property (Real Estate)	26,747,452	27,152,475	27,186,310	0.82%	27,600,000	27,843,062	28,055,615	28,336,171	28,864,203
1.020 *Tangible Personal Property Tax				0.00%	0	0	0	0	0
1.030 Income Tax				0.00%	0	0	0	0	0
1.035 Unrestricted Grants-In-Aid (All 3100's except 3130)	2,404,022	2,663,965	2,772,305	7.44%	2,322,000	2,322,000	2,322,000	2,322,000	2,322,000
1.040 Restricted Grants-In-Aid (All 3200's)	2,492	287,462	90,716	5683.48%	95,000	90,000	88,800	87,800	86,400
1.045 Restricted Federal Grants-In-Aid SF/SF (All 3200's)				0.00%	0	0	0	0	0
1.050 Property Tax Allocation (3130)	3,692,126	3,535,141	3,379,150	-4.33%	3,385,000	3,385,000	3,385,000	3,385,000	3,385,000
1.060 All Other Rev except 1931, 1933, 1940, 1950, 5100 & 5200	838,426	959,271	986,282	7.57%	975,000	1,033,000	1,033,000	1,033,000	1,033,000
1.070 Total Revenue	33,884,518	34,598,314	34,394,743	1.06%	34,377,000	34,673,062	34,884,415	35,163,771	35,710,603
Other Financing Sources									
2.010 Proceeds From Sale of Notes (1940)	0	0	0	0	0	0	0	0	0
2.020 State Emergency Loans & Advancements (Approved - 1950)	0	0	0	0.00%	0	0	0	0	0
	0	0	0	0.00%	0	0	0	0	0
2.040 Operational Transfers-In (5100)				0.00%	0	0	0	0	0
2.050 Advances-In (5200)	202,557	187,000		-58.78%	300,000	300,000	300,000	300,000	300,000
2.060 All Other Financing Sources (Including 1931 & 1933)	170,086	92,703	5,434	-89.82%	0	0	0	0	0
2.070 Total Other Financing Sources	372,643	259,703	5,434	-84.11%	300,000	300,000	300,000	300,000	300,000
2.080 Total Revenues and Other Financing Sources	34,057,161	34,858,017	34,400,177	0.52%	34,677,000	34,973,062	35,184,415	35,463,771	36,010,603
Expenditures:									
3.010 Personnel Services	18,819,143	18,918,145	19,246,891	1.13%	19,625,000	20,213,750	20,817,163	21,441,677	22,084,928
3.020 Employees' Retirement/Insurance Benefits	6,345,455	6,803,468	7,149,233	6.15%	7,125,000	7,593,124	8,020,868	8,448,612	8,773,588
3.030 Purchased Services	3,961,466	4,589,877	5,155,527	14.09%	5,600,334	5,636,354	5,974,535	6,333,007	6,712,988
3.040 Supplies and Materials	1,173,209	859,112	811,536	-16.14%	1,410,882	1,867,317	1,942,010	2,019,690	2,100,478
3.050 Capital Outlay- New and Replacement	274,315	542,089	572,158	51.58%	495,500	705,410	719,518	583,909	595,587
3.060 Intergovernmental (7600 and 7700 Functions)				0.00%	0	0	0	0	0
Debt Service:									
4.010 All Principal - (Historical Only)				0.00%	0	0	0	0	0
4.020 Principal-Notes				0.00%	0	0	0	0	0
4.030 Principal-State Loans				0.00%	0	0	0	0	0
4.040 Principal-State Advancements				0.00%	0	0	0	0	0
4.050 Principal-HB 264 Loans				0.00%	0	-708	-3,811	-6,914	-10,095
4.055 Principal other		430,102	215,051	0.00%	0	100,000	100,000	100,000	100,000
4.060 Interest and Fiscal Charges	82,902	6,052	-53,373	-96.35%	0	0	0	0	0
4.300 Other Objects (800's)	912,294	544,020	565,970	-16.17%	975,000	1,004,250	1,034,378	1,085,409	1,087,371
4.500 Total Expenditures	31,568,784	32,591,865	33,662,993	3.26%	35,231,716	37,119,497	38,604,580	39,985,390	41,454,904
Other Financing Uses									
5.010 Operational Transfers-Out	200,000	203,000	120,000	-18.69%	310,000	310,000	310,000	310,000	310,000
5.020 Advances-Out	223,500	150,000	622,123	140.93%	0	0	0	0	0
5.030 All Other Financing Uses				0.00%	0	0	0	0	0
5.040 Total Other Financing Uses	423,500	353,000	742,123	46.79%	310,000	310,000	310,000	310,000	310,000
5.050 Total Expenditures and Other Financing Uses	31,992,284	33,044,865	34,405,116	3.70%	35,541,716	37,429,497	38,914,580	40,295,390	41,764,904

Adopted May 16, 2017

Line Number	Fiscal Yr 2014 ACT	Fiscal Yr 2015 ACT	Fiscal Yr 2016 ACT	Ave. Annual CHANGE	Fiscal Yr 2017	Fiscal Yr 2018	Fiscal Yr 2019	Fiscal Yr 2020	Fiscal Yr 2021
Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses									
6.010	2,064,877	1,813,152	-4,939	-56.23%	-864,716	-2,456,435	-3,730,245	-4,831,619	-5,754,301
Cash Balance July 1 - Excluding Proposal Renewal/Replacement and New Levies									
7.010	16,482,596	18,547,468	20,360,620	11.15%	20,355,681	19,490,965	17,034,530	13,304,285	8,472,666
7.020	18,547,468	20,360,620	20,355,661	4.88%	19,490,965	17,034,530	13,304,285	8,472,666	2,718,365
8.010	1,062,512	796,271	574,924	-26.43%	950,000	950,000	950,000	950,000	950,000
Reservation of Fund Balance:									
9.010	0	0	0	0	0	0	0	0	0
9.020	0	0	0	0	0	0	0	0	0
9.030	0	0	0	0	0	0	0	0	0
9.040	0	0	0	0	0	0	0	0	0
9.045	0	0	0	0	0	0	0	0	0
9.050	0	0	0	0	0	0	0	0	0
9.060	0	0	0	0	0	0	0	0	0
9.070	0	0	0	0	0	0	0	0	0
9.080	0	0	0	0	0	0	0	0	0
10.010	17,484,956	19,564,349	19,780,757	6.50%	18,540,965	16,084,530	12,354,285	7,522,666	1,768,365
Revenue from Replacement / Renewal Levies:									
11.010	0	0	0	0	0	0	0	0	0
11.020	0	0	0	0	0	0	0	0	0
11.030	0	0	0	0	0	0	0	0	0
12.010	17,484,956	19,564,349	19,780,757	6.50%	18,540,965	16,084,530	12,354,285	7,522,666	1,768,365
Revenue from New Levies:									
13.010	0	0	0	0	0	0	0	0	0
13.020	0	0	0	0	0	0	0	0	0
13.030	0	0	0	0	0	0	0	0	0
14.010	0	0	0	0	0	0	0	0	0
15.010	17,484,956	19,564,349	19,780,757	6.50%	18,540,965	16,084,530	12,354,285	7,522,666	1,768,365
ADM Forecasts									
20.010	173	175	167	140	143	149	146	149	152
20.015	2507	2524	2493	2522	2572	2624	2624	2676	2730

Adopted May 16, 2017

NEW DOCUMENT

OUT OF SEQUENCE PO'S

PO Number	Date	Vendor Name	Amount	Request By
163325	04/12/2017	St. George Center	5703.00	High School
163351	04/18/2017	Akron Board of Ed.	4620.00	Bus Garage
163359	04/19/2017	HPS	2232.42	Pisanick
163224	04/03/2017	Summit County ESC	4000.00	Superintendent
163358	04/19/2017	Copley Fairlawn	3000.00	Treasurer's
163390	04/21/2017	Compmanagemnt	3140.00	Treasurer's

NEW DOCUMENT

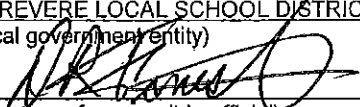
ATTACHMENT T-9

RECORDS RETENTION SCHEDULE (RC-2)

See instructions before completing this form.

Section A: Local Government Unit

REVERE LOCAL SCHOOL DISTRICT n/a
 (local government entity) (unit)

 DAVID R FORREST Treasurer 5/16/17
 (signature of responsible official) (name) (title) (date)

Section B: Records Commission

REVERE LOCAL SCHOOL DISTRICT RECORDS COMMISSION 330-659-6111
 Records Commission (telephone number)

3946 EVERETT RD RICHFIELD 44286 SUMMIT
 (address) (city) (zip code) (county)

To have this form returned to the Records Commission electronically, include an email address: JPURSLEY@REVERESCHOOLS.ORG

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action was approved on May 16, 2017 as reflected in the minutes kept by this commission.

Records Commission Chair Signature

Date

Section C: Ohio Historical Society - State Archives

Signature Title Date

Section D: Auditor of State

Signature Date

**Please Note: The State Archives retains RC-2 forms permanently.
 It is strongly recommended that the Records Commission retain a permanent copy of this form**

Section E: Records Retention Schedule
REVERE LOCAL SCHOOL DISTRICT

(1) Schedule Number	(2) Record Title	Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or OHS- LGRP	(6) RC-3 Required by OHS- LGRP
1000	Board and Administrative Records					
1101	Board Meeting Minutes	Treasurer	Permanent	Electronic / paper until scanned then electronic permanent		☒
1101.1	Audio Tapes	Treasurer	2 Years	Audio Tape		☐
1102	Blue Prints, Plans, and Maps	Business Office & Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☒
1103	Deeds, Easements, and Leases	Treasurer	Permanent	Electronic / paper until scanned then electronic permanent		☒
1104	Board Policy Books & Board Adopted Policies	Superintendent & Secretary	1 year after superseded	Electronic / paper until scanned then electronic		☐
1105	Administrative Regulations	Superintendent & Secretary	1 year after superseded	Electronic / paper until scanned then electronic		☐
1106	Court Decisions	Treasurer	Permanent	Electronic / paper until scanned then electronic permanent		☒
1107	Claims & Litigation	Treasurer	Permanent	Electronic / paper until scanned then electronic permanent		☒
1201	Elections	Treasurer	10 Years	Electronic / paper until scanned then electronic		☐
1202	Records Disposal Forms – RC-3	Treasurer	10 Years	Electronic / paper until scanned then electronic		☐
1203	Bargaining Agreements	Treasurer	10 Years after Expiration	Electronic / paper until scanned then electronic		☐
1204	Budget Policy Files	Treasurer	5 Years	Electronic / paper until scanned then electronic		☐
1301	Workers' Compensation Claims	Treasurer	10 Years after Financial Payment Made	Electronic / paper until scanned then electronic		☐

1302	Bank Depository Agreements	Treasurer	4 Years after completion	Electronic / paper until scanned then electronic		☐
1303	Organization Reports	Treasurer	2 Years (provided audited)	Electronic / paper until scanned then electronic		☐
1304	Board Meeting Notes	Treasurer	1 Year	Electronic / paper until scanned then electronic		☐
1305	Agendas	Treasurer	1 Calendar Year (provided audited)	Electronic / paper until scanned then electronic		☐
1401	Adopted Courses of Study	Superintendent and Secretary	Until Superseded	Electronic / paper until scanned then electronic		☐
1402	Adopted Special Education Programs	Superintendent and Secretary	Until Superseded	Electronic / paper until scanned then electronic		☐
1403	Adopted Special Programs	Superintendent and Secretary	Until Superseded	Electronic / paper until scanned then electronic		☐

2000	Employee Files (Employment applications, resumes, contracts/salary notices, evaluations, personnel actions, absence certification, transcripts, and other documents part of the file)					
2101	Certified Active Employees	Superintendent and Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐
2102	Classified Active Employees	Superintendent and Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐
2103	Certified Inactive Employees	Superintendent and Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐
2104	Classified Inactive Employees	Superintendent and Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐
2105	Civil Rights, Civil Services and Disciplinary Reports	Superintendent and Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐
2107	Retirement Letters	Superintendent and Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐
2108	Substitute Records	Superintendent and Secretary	25 Years	Electronic / paper until scanned then electronic		☐
2301	Employee Contracts	Treasurer	4 Years after termination from employment	Electronic / paper until scanned then electronic		☐
2302	Professional Conference Applications	Superintendent and Secretary	2 Years provided audited	Electronic / paper until scanned then electronic		☐
2303	Irregular Employee Contracts (substitutes, etc.)	Treasurer	4 Years after contract expires	Electronic / paper until scanned then electronic		☐
2304	Unemployment claims	Treasurer	5 Years	Electronic / paper until scanned then electronic		☐
2305	Unemployment	Treasurer	5 Years	Electronic / paper until scanned then electronic		☐
2306	Applications (candidates not hired)	Superintendent and Secretary	2 Years - provided audited	Electronic / paper until scanned then electronic		☐
2307	Schedules of Employees	Superintendent and Secretary	Fiscal Year plus 2 Years	Electronic / paper until scanned then electronic		☐
2308	Student Helper Applications	Superintendent and Secretary	2 Years	Electronic / paper until scanned then electronic		☐
2309	Teacher Personnel Reports	Superintendent and Secretary	Fiscal Year plus 1 Year	Electronic / paper until scanned then electronic		☐

2310	I-9 Immigration Verification Form	Superintendent and Secretary	Termination of employment plus 1 year	Electronic / paper until scanned then electronic		☐
2401	Job Descriptions	Superintendent and Secretary	Retain until superseded or obsolete	Electronic / paper until scanned then electronic		☐

3000	<u>Student Records</u>					
3101	Student Record Folders (Includes Enrollment/withdrawal information Grades/transcripts Activity records Attendance records Individual test results Standardized Competency/Proficiency Aptitude Intervention records Foreign exchange records Suspensions/Expulsions Home schooled student records)	Bldg. Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐
3102	Office Report Card (K-9)	Bldg. Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐
3103	Cosmetology Records (Vocational)	Voc. Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐
3201	Health/Medical Records Visual and Hearing Screening Immunization Records	Nurse and/or Bldg. Secretary	7 Years after graduation	Electronic / paper until scanned then electronic		☐
3202	Discipline Records Letters to parents Office Discipline	Bldg. Secretary	1 Year after student leaves school	Electronic / paper until scanned then electronic		☐
3203	Psychological Records (Restricted)	Spec Ed Secretary / Nurse	Permanent	Electronic / paper until scanned then electronic permanent		☐
3204	Child Abuse/Neglect Referral Letters	Bldg. Secretary	Through Graduation	Electronic / paper until scanned then electronic		☐
3301	Teacher Grade Books/Records	Bldg. Secretary	3 Years provided audited	Electronic / paper until scanned then electronic		☐
3302	Pre-School Screening Profiles	Bldg. Secretary	3 Years	Electronic / paper until scanned then electronic		☐
3303	Age and Schooling Records (work permits)	Bldg. Secretary	3 Years	Electronic / paper until scanned then electronic		☐
3304	Accident Reports	Nurse/Bldg. Secretary	5 Years provided no action pending	Electronic / paper until scanned then electronic		☐
3305	Individual Educational Plan (IEP)	Bldg. Secretary/Spec Ed Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐
3306	Free/Reduced Price Lunch Application	Bldg. Secretary	4 Years	Electronic / paper until scanned then electronic		☐
3401	Emergency Information	Bldg. Secretary	Until Superseded	Electronic / paper until scanned then electronic		☐

4000	Building Records					
4202	Tornado and Fire Drill Records	Bldg. Secretary	1 Year	Electronic / paper until scanned then electronic		☐
4203	Building Health Inspection Records	Bldg. Secretary	2 Years after end of the fiscal year	Electronic / paper until scanned then electronic		☐
4301	Student Activity Records Pay-in forms Pay-out forms Account Forms/Dist. Budget Forms Requisition Purchase Orders Ticket sale reconciliations Fundraiser sale reconciliations	Bldg. Secretary	2 Years provided audited	Electronic / paper until scanned then electronic		☐
4302	Receipts/Deposit Slips	Bldg. Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
4303	Budget/Appropriation Records	Bldg. Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
4304	Requisitions/Purchase Orders	Bldg. Secretary	10 Years provided audited	Electronic / paper until scanned then electronic		☐
4401	Text Book Inventories	Bldg. Secretary	Until Superseded	Electronic / paper until scanned then electronic		☐
4402	Supplies Inventories	Bldg. Secretary	Until Superseded	Electronic / paper until scanned then electronic		☐
4403	Student Handbooks	Bldg. Secretary	Until Superseded	Electronic / paper until scanned then electronic		☐

5000	Central Departmental Records					
	Administrative Office					
5201	School Calendar	Supt. Secretary	5 Years	Electronic / paper until scanned then electronic		☐
5301	Repair, Installation, and Maintenance Records	Business Office and Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
5302	Prevailing Wage Records; Rental Information (use of facilities)	Business Office and Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
5303	Rental Information (use of facilities)	Business Office and Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
5304	Work Orders	Business Office and Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
5305	Environmental Reports and Data (asbestos, etc.)	Business Office and Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
5306	Vandalism Reports;	Business Office and Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
5307	Student Activity Purpose Clauses	Business Office and Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
5308	Student Activities Sales Potential Forms).	Business Office and Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
5309	Bid and Specifications (unsuccessful)	Business Office and Secretary	1 Year provided audited	Electronic / paper until scanned then electronic		☐
5310	Bid and Specifications (successful)	Building Office and Secretary	4 years after completion of project provided audited	Electronic / paper until scanned then electronic		☐
5311	Contractor Files (Resolutions, additions, drawings, etc.)	Business Office and Secretary	Until Project Complete, if no pending action provided audited	Electronic / paper until scanned then electronic		☐
5401	Preventative Maintenance Reports	Business Office and Secretary	Fiscal Year Plus 2 Years	Electronic / paper until scanned then electronic		☐
5402	Warranties and/or Guarantees	Business Office and Secretary	Life/Warranty of equipment	Electronic / paper until scanned then electronic		☐
5403	Plant and Equipment inventory;	Business Office and Secretary	Until Superseded provided audited	Electronic / paper until scanned then electronic		☐
5404	Textbook and Workbook inventory	Business Office and Secretary	Until Superseded provided audited	Electronic / paper until scanned then electronic		☐

5405	Supplies inventory	Business Office and Secretary	Until Superseded provided audited	Electronic / paper until scanned then electronic		☐
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Special Education Department

5221	Special education tutoring reports	Special Education Secretary	10 Years	Electronic / paper until scanned then electronic		☐
5222	Individual Educational Plans (IEPs) and Psychological Records (Restricted)	Special Educational Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐
5223	Psychological Records (restricted)	Special Educational Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☐

<u>Transportation Department</u>						
5340	Driver physical	Transp. Secretary	2 years after termination	Electronic / paper until scanned then electronic		☐
5341	Fuel Consumption Data and Transportation Records	Transp. Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
5342	Transportation Records	Transp. Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
5343	Field Trip Forms and Volunteer Driver Forms	Transp. Secretary	Fiscal Year Plus 2 Years	Electronic / paper until scanned then electronic		☐
5441	Accident Reports	Transp. Secretary	3 Years provided no pending action	Electronic / paper until scanned then electronic		☐
5442	Vehicle Registration	Business Office and Secretary	Life of the Vehicle	Electronic / paper until scanned then electronic		☐
5443	Vehicle License	Business Office and Secretary	1 Year after Termination	Electronic / paper until scanned then electronic		☐
5445	Driver Certifications	Transp. Secretary	1 Year after Termination	Electronic / paper until scanned then electronic		☐
5446	Supplies Inventory	Transp. Secretary	Until superseded	Electronic / paper until scanned then electronic		☐
5447	Vehicle Defect Report	Transp. Secretary	Life of the Vehicle	Electronic / paper until scanned then electronic		☐

	<u>Food Service Depart.</u>					
5561	Food Service Records Menus Food production Milk sold Students served	Cafeteria Supervisor	4 years provided audited	Electronic / paper until scanned then electronic		☐
5562	Lunchroom Records Cash register tapes Cashier's daily reports	Cafeteria Supervisor	4 years provided audited	Electronic / paper until scanned then electronic		☐
5563	Lunchroom Reports (Free and Reduced)	Cafeteria Supervisor	4 years provided audited	Electronic / paper until scanned then electronic		☐
5564	Inventories	Cafeteria Supervisor	Until superseded (provided audited)	Electronic / paper until scanned then electronic		☐
5565	Lunchroom Licenses	Cafeteria Supervisor	1 year after expiration	Electronic / paper until scanned then electronic		☐

6000	<u>Financial Records</u>					
6101	Annual Financial Reports Appropriation Ledgers Budget Ledgers Revenue Journals Vendor Listing Check Register Purchase Order Listing Invoice Lists Account Reports Financial Summary Detail Reports	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6102	Activity Fund Cash, Journal and Ledger	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6103	Bond Register	Treasurer	20 Years after issue expires	Electronic / paper until scanned then electronic		☐
6104	Securities	Treasurer	Permanent	Electronic / paper until scanned then electronic permanent		☐
6201	Investment Ledger	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6202	Foundation Distribution	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6203	Tax Settlements (semi- and annual) and Advances	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6204	Budgets (Annual)	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6205	Insurance Policies and Contracts	Treasurer	15 Years after expiration provided all claims settled	Electronic / paper until scanned then electronic		☐
6206	Contracts	Treasurer	15 Years after expiration	Electronic / paper until scanned then electronic		☐
6207	Bonds and coupons	Treasurer	Until Redeemed	Electronic / paper until scanned then electronic		☐
6208	Accounts Payable Ledgers	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6209	Accounts Receivable Ledgers	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6210	Budget Work Papers	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6211	Vouchers, Invoice and Purchase Orders	Treasurer	10 Years provided audited	Electronic / paper until scanned then electronic		☐

6212	State Program Files Aux. Services Adult Vocational Excess Lottery Data Processing of Public/Private Grants	Treasurer	10 Years provided audited	Electronic / paper until scanned then electronic		☐
6213	Federal Program Files Title I, IIA, 6B, etc.);	Treasurer	10 Years provided audited	Paper and/or Electronic		☐
6214	Travel Expense Vouchers	Treasurer	10 Years provided audited	Paper and/or Electronic		☐
6215	Tax Anticipation Notes (records of borrowing against future tax collections)	Treasurer	10 Years provided audited	Paper and/or Electronic		☐
6216	State Reimbursement Settlement Sheets	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6217	Unemployment Claims	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6218	Employee bonds & Board Member Bonds	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6219	Certificate of Estimated Resources	Treasurer	15 Years after expiration	Electronic / paper until scanned then electronic		☐
6220	Appropriations Resolution	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6222	Tax Apportionments (semi-annual)	Treasurer	5 Years provided audited	Electronic / paper until scanned then electronic		☐
6301	Cancelled checks and bank settlements	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6302	Publication Notice	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6303	Tuition Fees and Payments	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6304	School Finance monthly statements	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6305	Investment Records (May include individual record of investments, bank confirmations, wire transfers, copies of Certificates of Deposit, etc)	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6306	Travel Expense Reports	Treasurer	10 Years provided audited	Electronic / paper until scanned then electronic		☐
6307	State Sales Tax Reports	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6308	Student Activity Fund (Pay-ins, pay- outs, receipts/deposits, reports	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐

6309	Check registers	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6310	Deposit slips / cash proofs	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6311	Bids & Specifications (Unsuccessful)	Treasurer	1 Year provided audited	Electronic / paper until scanned then electronic		☐
6312	Bids & Specifications (Successful)	Treasurer	4 Years after completion of project	Electronic / paper until scanned then electronic		☐
6313	Receipt books	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6314	Extra Trip Record	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6315	Monthly Financial Reports	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6316	Accounting data	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6317	Service contracts	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
6318	State subsidy reports including applications for: • Drivers education; • Pupil transportation; and • Special educational services	Treasurer	3 Years provided audited	Electronic / paper until scanned then electronic		☐
6319	Delivery/Packing slips	Treasurer	1 Year provided audited	Electronic / paper until scanned then electronic		☐
6401	Requisitions	Treasurer	1 Year provided audited	Electronic / paper until scanned then electronic		☐

7000	<u>Payroll Related Records</u>					
7001	Payroll Ledgers Biweekly & Quarterly Payroll Reports	Treasurer	Permanent	Electronic / paper until scanned then electronic permanent		☐
7102	Earnings Registers (By staff member and by calendar year)	Treasurer	Permanent	Electronic / paper until scanned then electronic permanent		☐
7103	Monthly Payroll Reports Leave usage/accumulation Retirement service	Treasurer	Permanent	Electronic / paper until scanned then electronic permanent		☐
7201	Bureau of Employment Service Quarterly Reports	Treasurer	7 Years	Electronic / paper until scanned then electronic		☐
7301	W-2s, and W-4s (employer copy)	Treasurer	6 Years and current provided audited	Electronic / paper until scanned then electronic		☐
7302	Federal Income Tax (quarterly and annually)	Treasurer	6 Years and current provided audited	Electronic / paper until scanned then electronic		☐
7303	Ohio Income Tax	Treasurer	6 Years and current provided audited	Electronic / paper until scanned then electronic		☐
7304	City Income Tax	Treasurer	6 Years and current provided audited	Electronic / paper until scanned then electronic		☐
7305	School Income Tax	Treasurer	6 Years and current provided audited	Electronic / paper until scanned then electronic		☐
7306	Payroll Reports used for each payroll – computer generated	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7307	Payroll Update Listings	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7308	Payroll Calculations	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7309	SERS & STRS Waivers	Treasurer	Permanent	Electronic / paper until scanned then electronic permanent		☐
7310	SERS Reports	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7311	STRS Reports	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7312	Annuity Reports	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐

7313	Benefit Folders/Reports	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7314	Employee Requests for Leave Forms (sick, vac, personal, other)	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7315	Deduction Reports	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7316	Employee Vacation/Sick Leave Records	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7317	Time Sheets	Treasurer	6 Years provided audited	Electronic / paper until scanned then electronic		☐
7318	Overtime Authorization	Treasurer	6 Years provided audited	Electronic / paper until scanned then electronic		☐
7319	Employee Insurance Bills	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7323	Paycheck Register	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7324	Payroll Bank Statement	Treasurer	4 Years provided audited	Electronic / paper until scanned then electronic		☐
7401	Deduction Authorization	Treasurer	Until Superseded or Employee Terminated	Electronic / paper until scanned then electronic		☐

8000	<u>Reports</u>					
8201	State Audit Reports	Treasurer	5 Years	Electronic / paper until scanned then electronic		☐
8202	#59, #659, # 4502	Treasurer	5 Years	Electronic / paper until scanned then electronic		☐
8203	#25, #625	Treasurer	5 Years	Electronic / paper until scanned then electronic		☐
8204	Annual School Finance Reports	Treasurer	5 Years	Electronic / paper until scanned then electronic		☐
8205	Annual Special Education Report	Supt secretary & Spec Ed secretary	7 Years	Electronic / paper until scanned then electronic		☐
8206	Annual Vocation Education Reports	Supt secretary & Voc secretary	5 Years	Electronic / paper until scanned then electronic		☐
8207	Ohio Common Core Data Reports	Supt secretary	5 Years	Electronic / paper until scanned then electronic		☐
8208	Drivers Education Reports	Treasurer	5 Years	Electronic / paper until scanned then electronic		☐
8209	Ohio Dept. of Education Reports	Building Secretary	5 Years	Electronic / paper until scanned then electronic		☐
8211	Civil Rights Reports	Supt secretary	Permanent	Electronic / paper until scanned then electronic permanent		☒
8212	Title IX Reports;	Supt secretary	10 Years	Electronic / paper until scanned then electronic		☒
8213	SM-1 and SM-2 annual and quarterly reports	Treasurer	10 Years	Electronic / paper until scanned then electronic		☒
8214	State Minimum Standards Reports	Supt secretary	10 Years	Electronic / paper until scanned then electronic		☐
8301	Personnel State Reports (Currently SF-1, CS-1)	Supt secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐
8302	Workers' Compensation Wage Reports	Treasurer	5 Years	Electronic / paper until scanned then electronic		☐
8303	Bank Balance Certification	Treasurer	5 Years	Electronic / paper until scanned then electronic		
8304	Transp. Reports	Transp Secretary	4 Years provided audited	Electronic / paper until scanned then electronic		☐

9000	<u>Other Records</u>					
9101	Personnel Directory	Supt Secretary	10 Years	Electronic / paper until scanned then electronic		☐
9102	Enrollment Record (by grade and building)	Supt Secretary	Permanent	Electronic / paper until scanned then electronic permanent		☒
9202	School Calendars	Supt Secretary	5 Years	Electronic / paper until scanned then electronic permanent		☐
9203	Building, Boiler Maintenance Reports	Business Office and Secretary	2 Years after end of fiscal year	Electronic / paper until scanned then electronic permanent		☐
9402	Employee Handbooks	Supt Secretary	Until Superseded	Electronic / paper until scanned then electronic permanent		☐
9403	Directives, Standards, Laws for Local, State and Federal Governmental Agencies	All secretaries	Until Superseded	Electronic / paper until scanned then electronic permanent		☐
9404	Attendance Records	All secretaries	Until Superseded	Electronic / paper until scanned then electronic permanent		☐

KEY TO SCHEDULE

1000 BOARD AND ADMINISTRATIVE RECORDS

2000 EMPLOYEE RECORDS

3000 STUDENT RECORDS

4000 BUILDING RECORDS

5000 CENTRAL DEPARTMENT RECORDS

6000 FINANCIAL RECORDS

7000 PAYROLL RELATED RECORDS

8000 REPORTS

9000 OTHER

NEW DOCUMENT

REVERE LOCAL SCHOOLS

3496 Everett Road, P.O. Box 340, Bath, Ohio 44210-0340
 (330) 666-4155 (330) 659-6111 Fax (330) 659-3127 or 659-3523

CONTRACT FOR SERVICES

THIS CONTRACT made and concluded between **Cristina Di Lullo** and Revere Local Schools, 3496 Everett Road, P.O. Box 340, Bath, Ohio 44210-0340.

NOW, THEREFORE, it is hereby mutually understood and agreed as follows:

- (1) **Cristina Di Lullo** agrees to furnish ESY services for a Revere student (Visually Impaired) in the Revere Local School System for the 2017 ESY school year with services commencing no earlier than 5 June 2017 and concluding no later than 21 August 2017.
- (2) **Cristina Di Lullo** will provide the exact hours/schedule to be determined between the therapists and the school system. Maximum total number of recommended hours for ESY in the time period mentioned above is 12 hours. The therapist will adhere to policies and procedures of the Revere School system when providing services to their students as a purchased service.
- (3) Services provided under this agreement shall be performed in accordance with the standards of skills, ethics and practice required of persons providing such services in the State of Ohio, and will, at all times, comply with all laws and regulations governing the provisions of such services, including but not limited to, licensing and educational requirements.
- (4) Revere Local Schools shall reimburse **Cristina Di Lullo** at the rate of \$55.00 an hour. **Cristina Di Lullo** will invoice Revere Local Schools on a monthly basis for hours or services provided in the previous month. Total monies to be paid for ESY services not to exceed \$660.00.
- (5) **Cristina Di Lullo** will be responsible for providing professional liability coverage for the Visual Therapist and will verify current licensure and acceptable medical status.
- (6) This agreement may be cancelled by either party by giving (30) days written notice. Renewal of this agreement for future school terms may occur upon consent of both parties, and fee review annually.

Services may include, but are not limited to: instruction in operating electronic equipment (i.e. brailenote, book reader, computer software program, etc.), braille reading and writing instruction, math (Nemeth) code instruction, instructional planning and consultation with parents and/or school district personnel regarding student progress.

The Teacher for the Blind and Visually Impaired shall report directly to the Director of Student Services. Signatures below reflect an agreement with the above provisions.

 Cristina Di Lullo, VI teacher

 Date

 Board of Education President

 Date

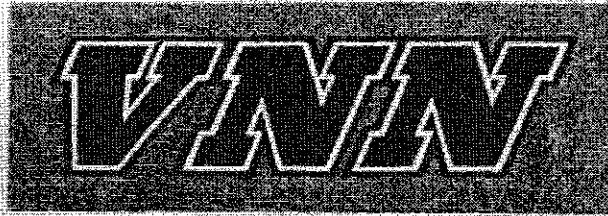
 Treasurer

 Date

 Superintendent

 Date

NEW DOCUMENT



VARSITY NEWS NETWORK

SCHOOL AGREEMENT ADDENDUM

This Addendum supplements, modifies and amends the School Agreement dated 4/17/17 ("Agreement") between Varsity News Network, Incorporated a Delaware Company ("VNN") and Revere High School ("School") with an address of 3920 Everett Rd. Richfield, OH 44286.

DIGITAL FORMS PACKAGE AND/OR ONLINE PAY

SCHOOL agrees to add forms/registration package for a \$300 ANNUAL fee effective 7/1/17.

A. GENERAL: VNN agrees to provide software through which SCHOOL may produce and edit online versions of forms including registration (hereafter referred to as "Forms") matching forms already in use by SCHOOL. Forms are to be used exclusively on SCHOOL Site hosted through VNN. VNN agrees that SCHOOL has the right to edit the Forms as it deems appropriate. VNN is hereby granted a nonexclusive, royalty-free, perpetual, irrevocable, transferable, worldwide license (with the right to grant and authorize sublicenses) to make, have made, use, import, offer for sale, sell, reproduce, distribute, modify, adapt, prepare derivative works of, display, perform, and otherwise exploit such of the Forms and rights relating thereto without limitation.

B. FEES: SCHOOL agrees to pay VNN an ANNUAL fee listed above within 30 days of its execution of this agreement. For this payment, VNN will provide forms software and up to 4 hours of customer support time to set up, edit and train on creating forms, per year. Additional hours for creating or editing said Forms for SCHOOL is at a rate of \$50/hour. For payment processing, SCHOOL agrees to allow VNN to collect a fee of 4.9% of the gross value of each transaction conducted through the Forms on the SCHOOL Site. This fee encompasses all payment processing, including PayPal credit card charges. The term "Transaction" includes Form submissions that include online payment only. SCHOOL must charge registrants for Forms through the online payment system VNN utilizes.

C. PAYMENT: Payments accepted through Forms shall automatically be credited to SCHOOL's PayPal account, after first paying VNN's service charge. The PayPal service charge will be paid by VNN.

D. DATA: SCHOOL agrees that it will keep all data submitted to VNN fully and completely backed up and that in no instance will VNN be responsible or liable for any liability or loss attributed to the loss of data.

E. TERM: This forms/registration package shall be effective for one calendar year from the date of execution, and shall automatically renew unless terminated in writing at least 30 days prior to end date.

F. EFFECT: Except as expressly supplemented, modified and amended by this Addendum, the provisions of the Agreement remain in full force and effect. To the extent that the provisions of the Agreement conflict with this Addendum, the provisions of this Addendum shall supersede and control. Any term not defined in this Addendum shall have the same meaning provided to it in the Agreement. Signer for SCHOOL states and affirms that they are the authorized agent of SCHOOL and has authority to bind SCHOOL to this Addendum and by their signature executes this Addendum.

SCHOOL

Signature _____

Date _____

Name _____

Title _____

SCHOOL

Signature _____

Date _____

Name _____

Title _____

VARSITY NEWS NETWORK, INC

Signature Steve Doyle

Date 4-17-17

Name Steve Doyle

Title School Rep.

NEW DOCUMENT

**2017-2018
HILLCREST ELEMENTARY SCHOOL**

NAME: _____

TEACHER: _____

Welcome to Hillcrest Elementary School. We are about to begin an exciting new year. This handbook is provided so that all students and parents will have a ready reference to information necessary to the understanding of the daily operations of our school as well as serving as your assignment notebook.

Our Vision

Eager to Learn,
Seeking to Lead,
Working Together to Achieve!

Our Mission

Hillcrest's mission is to create a school environment in which all children and adults collaborate to feel supported, respected and valued as part of our learning community. As a team, we strive to generate creative approaches to meet all learning styles in order for students to achieve their goals. We foster interactive communication to help each unique individual attain his or her potential as critical thinkers, leaders and life-long learners.

Julie Gulley, Principal
Kim Hussing, Assistant Principal

Margaret Birdwisa, Administrative Assistant
Tami Flenner, Administrative Assistant

Please visit us at: www.revereschools.org

REVERE LOCAL SCHOOL DISTRICT

The following buildings schools comprise the Revere Local School District:

Hillcrest Elementary School, K-3
3080 Revere Road
Richfield, Ohio 44286
330-523-3604

Bath Elementary School, 4-5
1246 N. Cleve-Mass. Road
Akron, Ohio 44333
330-523-3802

Transportation Dept
3205 Spring Valley Drive
Akron, Ohio 44333
330-523-3119

Revere Middle School, 6-8
3195 Spring Valley Road
P.O. Box 339
Bath, Ohio 44210
330-523-3404

Revere High School, 9-12
3420 Everett Road
Akron, Ohio 44333
330-523-3202

Board Office
3496 Everett Road
P.O. Box 340
Bath, Ohio 44210
330-523-3100

ABSENCES AND PARTICIPATION

Students must be in attendance the entire school day in order to be eligible for extracurricular, co-curricular, and curricular participation. This includes but is not limited to athletics and field trips. Exceptions to this policy will be reviewed by the administration.

ACADEMIC INTEGRITY

Students are expected to present only their work for any assignment, project, or assessment. Presenting another's work as one's own is considered cheating and/or plagiarism. Students may also be referred to administration for further disciplinary action.

ACCIDENTS

Student safety is the responsibility of both students and staff. All injuries and accidents on school grounds must be reported to a staff member. State law requires that all students complete an Emergency Medical Authorization form, signed by a parent and or/guardian, and filed in the school's main office.

ATTENDANCE

Hillcrest Attendance Number

330-523-3604 or 330-523-3603

1. A phone call from a parent or guardian is expected before 10:00 a.m. on the day the absence occurs.
2. A note is requested from a parent or guardian when the student returns to school. ***All work for all absences can and is expected to be made up by the student.***

Revere Board of Education has adopted a policy regarding compulsory attendance that conforms to the minimum standards prescribed by the State Board of Education (ORC 3321.01). Each parent, guardian, or custodian having charge of a child of compulsory school age must send the child to school for the entire time the school attended is in session (ORC 3321.04). Poor attendance disrupts the continuity of the instructional process. The school shares the responsibility of school attendance with the student and his/her parents. Administration will reserve the right to review attendance issues on a case-by-case basis.

AUTHORIZED EXCUSED ABSENCES

All absences, regardless of reason, will be charged against the student's attendance record, except when a student is required to represent the Revere Local School District in an approved activity. Parents are to provide a written note or medical note to explain any absence on the day of the student's return to school. Absences are recorded as excused or unexcused.

Any absences that are not included in the list below will be considered unexcused.

1. Personal Illness
2. Illness in the family necessitating the presence of the child
3. Quarantine of the home
4. Death in the family
5. Observation or celebration of bona fide religious holiday
6. Such good cause as may be acceptable to the Superintendent such as medical or dental appointments
7. College visitation (limited to 4 per year) RHS only
8. Service as a precinct officer at a primary, special or general election in accordance with the program set forth in Board policy (5725). RHS only

CELLULAR PHONES/ELECTRONIC COMMUNICATION DEVICES

Cell phones and electronic communication devices are to be turned off and kept in book bag while school is in session. Student use of cell phones or non-district issued electronic communication devices is prohibited while school is in session. Text messaging is not permitted. Any device that is deemed turned on, makes a noise or vibrates, or otherwise calls attention to itself will be considered a disruption and subject to confiscation by staff. Each offense of this policy requires retrieval of the device by the parent from administration. The student may also face additional disciplinary action by administration.

CLASSROOM EXPECTATIONS

All students are expected to comply with the Code of Student Behavior during classroom instruction. Violations of the Code of Student Behavior will not be tolerated and may require further disciplinary action by administration.

COMPUTERS

Policies governing the use and/or misuse of computers and technology are included in the Revere Board of Education policy guidelines and Code of Student Behavior. Use of school computers is dependent upon annual receipt of a Computer Technology Usage Form signed by the parent /guardian and student.

CODE OF STUDENT BEHAVIOR, GRADES K- 12

DISCIPLINE

In order to foster a trust and respect between staff and students, guidelines must be developed for the purpose of providing fair and just treatment for students who violate the offenses listed in this handbook. When breaches of school rules and regulations occur, it is the responsibility of the involved teachers and administrators to work with the student, his parents and other personnel to help the student correct his behavior. All disciplinary actions should help to protect the welfare of the school community as well as help the student to develop self-discipline.

The following guidelines have been developed for the purpose of providing fair and just treatment for students who violate the rules listed in this handbook.

- A. To protect the rights of students, staff and public, all offenses shall be thoroughly investigated and properly recorded. This may include a conference with the students involved in an incident and a search of the student, student's belongings, student's assigned school locker(s), car or other school property based upon "reasonable suspicion" that a dangerous situation exists.
- B. In seeking a solution of the offenses, there shall be appropriate alternatives such as one, or a combination of the following actions, but not necessarily in the order appearing below:
 - 1. Conference with the student to clarify the problem and to insure full understanding of consequences of future misbehavior.
 - 2. Assignment of additional task(s), which may or may not interfere with the academic or after-school programs.
 - 3. Assignment of detentions.
 - 4. Conference with parents to secure cooperation at the home in regaining student behavior.
 - 5. Referral to counselor, school psychologist or Intervention Assistance Team for guidance, testing or therapy.
 - 6. Referral to Juvenile Court.
 - 7. Emergency removal in accordance with State law, including curricular and extracurricular activities.
 - 8. Suspension: To refer to "out-of-school" in accordance with State law covering both curricular and extra-curricular activities. Suspension is the removal from all academic, extra-curricular and social events affiliated with the school.
 - 9. Expulsion from school in accordance with State law.
- C. Students enrolled in alternative program options are subject to all rules and regulations covered under the Code of Student Behavior and adopted by the Revere Board of Education.

SUSPENSION PROCEDURE

- A. Out-of-School Suspension:
Suspension (out-of-school) is defined as the denial of attending school for the period of at least one (1) but not more than ten (10) school days. Students suspended may not take part in or attend any school activities, or be on school property. Suspension may extend beyond the current school year, if at the time a suspension is imposed; fewer days remain in the school year than the term of the suspension. The Superintendent may apply any or all of the period of suspension to the following year.

- B. In case of a student's intended removal from school for purposes of suspension, the following procedures shall be enacted:
1. Only the principal, assistant principal, superintendent or any other authorized administrator may suspend.
 2. The student shall be informed in writing of the intended suspension and reasons for the proposed action.
 3. The pupil and/or his parent(s) shall be provided an opportunity for an informal hearing to discuss the reason for the intended suspension and/or otherwise explain his/her actions.
 4. An attempt shall be made to notify his/her parent(s), guardian or custodian by telephone of the suspension and the reason for it.
 5. Within one (1) school day of the suspension the Superintendent, principal, or other administrator will notify the parents, guardians, or custodians of the student by certified mail and the Treasurer of the Board. The notice shall also specify that if the student, parent, guardian, or custodian intends to appeal the suspension to the Board or its designee, such notice of appeal shall be filed, in writing, with the Treasurer of the Board or the Superintendent within five (5) calendar days after the date of the notice to suspend. The notice will include the reasons for the suspension and the right of the student, parent, guardian, or custodian to appeal to the Board or its designee; the right to be represented at the appeal; and the right to request the hearing be held in executive session if before the Board. If the offense is one for which the District may seek permanent exclusion, then the notice will contain that information.
 6. Should a student enrolled at the Cuyahoga Valley Career Center be suspended from the career center for a conduct code violation, which would also be grounds for suspension in the home school district, the suspension of such student also will be in effect at the home school district. The student shall be notified of that suspension by the home school district in accordance with the normal suspension procedure.
 7. Simultaneous written notice of the suspension shall be sent to (a) student's discipline file; (b) Superintendent; (c) Treasurer of the Board of Education.

EMERGENCY REMOVAL PROCEDURES

Definition: The term "emergency removal" shall be understood to mean the removal of a student from curricular or extra-curricular activities or from the school premises because the student's presence poses a continuing danger to persons or property, or is an ongoing threat or disruption to the academic process. In all cases of emergency removal where a student is removed from a curricular or extra-curricular activity for less than twenty-four (24) hours, the staff person initiating the removal shall submit to the principal, the reasons in writing for the removal.

If it is intended that the student is removed from a curricular or extra-curricular activity for more than twenty-four (24) hours, a due process hearing will be held within three (3) school days after a removal is ordered.

1. An attempt should be made to notify his/her parents, guardian or custodian immediately by telephone of the pending action and the reasons for it.
2. Written notice of the hearing and reasons for the removal and any intended disciplinary action must be given to the pupil as soon as possible prior to the hearing.
3. The person who ordered or requested the hearing must be present at the hearing.
4. If suspension or expulsion is intended, the due process requirement of the law must be carried out in accordance with the applicable procedural requirements in Board Policy and State Law.

EXPULSION PROCEDURES

Definition: The term "expulsion" shall be understood to mean exclusion of a student from all school attendance and related activities for the remainder of the current semester, or for a period of up to 80 school days, unless otherwise addressed in this Code. The Superintendent of Schools may expel a pupil in accordance with procedure outlined by Ohio Statute. Exclusion from school attendance by expulsion is the most severe remedy available to the school for disciplinary infractions.

The Superintendent shall expel a student from school for a period of one (1) year for possessing a firearm or knife at school or on any other property (including a school vehicle) owned, controlled, or operated by the Board, at interscholastic competition, an extra-curricular event, or at any other school program or activity that is not located in a school or on property that is owned or controlled by the Board, except the Superintendent may reduce this period on a case-by-case basis in accordance with this policy.

If a student makes a bomb threat to a school building or to any premises at which a school activity is occurring at the time of the threat, the Superintendent may expel the student for a period of up to one (1) year. The Superintendent may extend the expulsion into the next school year or reduce the expulsion as necessary on a case-by-case basis as specified below. The student need not be prosecuted or convicted of any criminal act to be expelled under this provision.

Prior to expulsion, the Superintendent shall follow the following procedures:

1. Give the Pupil and his/her parent, guardian or custodian written notice of the intention to expel. The notice must advise the student and his/her parent, guardian or custodian or other representatives of their right to appear in person before the Superintendent or his designee to challenge the reasons for the expulsion. The notification must carry the place and time of the hearing, which must take place no earlier than three (3) school days and not later than five (5) school days after the notice is sent. The Superintendent may grant an extension of time upon request provided all parties involved are notified. If the student is 16 years old or older and the intent to expel is based on an offense for which a permanent exclusion may be requested, the written notice must include a statement that the Superintendent may seek permanent exclusion.
2. Arrange for a hearing to be conducted by the Superintendent or his designee under the guideline established by the individual conducting the hearing. Within one school day after the time of the expulsion, the Superintendent shall send written notice to the student and his/her parent, guardian or custodian, and the Treasurer of the Board of Education. The notice shall specify the duration of the expulsion and the reasons therefore. The expulsion may extend beyond the current school year, if at the time an expulsion is imposed, fewer days remain in the school year than the term of the expulsion. The Superintendent may apply any or all of the period of expulsion to the following year. It also shall include notification of the rights of the student, his/her parent, guardian or custodian, to appeal the expulsion to the Board of Education or to its designee within the fourteen (14) calendar days of the date of the notification in order to be heard against such expulsion, to be represented in the appeal proceeding, to be granted a hearing before the Board or its designee in order to be heard against the expulsion, and to request that such a hearing be held in executive session.
3. If a student is expelled for more than twenty (20) school days or for any period of time that extends into the next school year, the Superintendent shall provide the student and his/her parents with the names, addresses, and telephone numbers of those public or private agencies in the community which offer programs or services that help to rectify the student's behaviors and attitudes that contributed to the incident(s) that caused the expulsion.

Appeal - Within fourteen (14) calendar days of the date of the notification of the student expulsion, the student (if eighteen years old or older), the parent, guardian or custodian may appeal the expulsion. The request for appeal should be submitted in writing to the Treasurer for the Board of Education or the Superintendent. A hearing shall be scheduled and the requesting parties notified of the time for the hearing which may be extended by mutual agreement. The student or his parent, guardian or custodian may be represented in the appeal proceedings. The Board may affirm the order of expulsion or reverse, vacate or modify the order of expulsion. The Board shall determine the procedures to be followed during the hearing. A verbatim record shall be made.

Should a student enrolled at the Cuyahoga Valley Career Center be expelled from the Career Center for a conduct code violation, which would be grounds for expulsion in the Home School District, the student will be expelled from the Home School District in accordance with the normal expulsion procedure.

LIMITATIONS ON THE DISCIPLINING OF HANDICAPPED STUDENTS

A handicapped student is one whose education is governed by an Individualized Education Plan (IEP). Unless their IEP provides otherwise, handicapped students may be suspended for a period not to exceed ten (10) days per year without convening a placement or IEP conference. Discipline may result in removal from school for more than ten (10) school days if it is determined that the behavior is not a manifestation of the student's handicapping condition. In such a removal beyond ten (10) school days, the special education and/or related services of the IEP will continue as determined by the IEP Team. All handicapped students are subject to removal on an emergency basis described in the Code. Repeated violation of the Code may indicate that a change in the student's placement or IEP is necessary.

PERMANENT EXCLUSION

Any student who has been found guilty of committing, when sixteen (16) years of age or older, any of the specific offenses identified by state statute and Board Policy may be permanently excluded by the State Superintendent of Public Instruction at the request of the Revere Local School District Board of Education in the manner prescribed by law.

The Board's statement of policy on permanent exclusion is posted in each school and is available to students and their parents, upon request, at each school office.

GROUND FOR CLASS REMOVAL, SUSPENSION, OR EXPULSION

Grounds for removal from class, suspension or expulsion may include any of the following violations committed at school or school sponsored activities regardless of its location, on school premises, or against school property, or directed at a district official or employee or the property of such district official or employee regardless of the location. A student under an out-of-school suspension is not permitted on school grounds or at school events regardless of the location of the event during the suspension.

1. **Aiding & Abetting** -- an involvement (active or passive) with another student or students engaged in prohibited activities.
2. **Arson/Firearms or Other Weapons/False Alarms and/or Threats** -- an act of arson or unauthorized use, possession, transfer, or disposal of firearms or other weapons, initiating without cause a fire alarm, reporting a fire, or false reporting of an impending bombing or catastrophe.
3. **Attendance** -- truancy or unexcused absence from class or school or excessive tardiness to class or school.
4. **Bus Conduct** -- violation of the rules of conduct on the school bus.
5. **Computer Usage** -- violation of the school's computer lab policy and/or the district's acceptable use policy.
6. **Criminal Activities** -- violations of specific provisions of federal, state, or local statutes.
7. **Dishonesty** -- cheating on tests or school assignments, forging school and/or parental documents, falsifying information, plagiarism or committing fraud.
8. **Disrespect** -- rude or disrespectful behavior or failure to cooperate with other students or school personnel.
9. **Disruptive Behavior** -- disruption of the classroom, school, school grounds, or school activities or functions.
10. **Fighting/Assault/Physical Violence** -- to intentionally cause or threaten to cause physical or emotional harm to another student or behave in such a manner as to present an eminent risk of such harm. Causing or attempting to cause harm to ones self is included within.
11. **Fireworks/Dangerous Instruments or Materials** -- the use, threatened use, or possession of fireworks or explosives including matches and lighters; possession/use of mace, pepper spray or laser pointers (examples).
12. **Gambling** -- playing games of chance which involve wagering.
13. **Harassment** -- harassment includes, but is not limited to, any act which subjects an individual or group to unwanted abusive behavior of a nonverbal, verbal, written, or physical nature. An act that

injures, degrades, or disgraces or attempts to injure, degrade, or disgrace a student falls within this category. Examples of, but not inclusive, include the following: sexual harassment, bullying, intimidation, coercion, hazing, spreading rumors, name calling and menacing.

14. **Inappropriate Language/Materials** – the use of profane, vulgar, or other improper language, gestures, comments, or material, or the possession of any profane, vulgar, obscene, or other improper objects or material.
15. **Inciting** – inciting to riot or to disrupt or attempt to disrupt the operation of the school.
16. **Illegal Substances** – sale, possession, intent to sell, or intent to make a purchase, concealment, or uses of illegal drugs, counterfeit controlled substances, look-a-like substances, drug paraphernalia, inhalants, consumables, or alcoholic beverages or the unauthorized use and/ or distribution of over-the-counter medication or prescription medication. Evidence of any use is a violation.
17. **Insubordination** – the failure to comply with directions of school personnel or acting in defiance of authority, including intentional interference with the performance of a teacher's duties or failure to identify oneself to school personnel when requested. Also included within is the failure to accept discipline or punishment from appropriate school personnel.
18. **Loitering/ Trespassing**– occupation of, or loitering on, near, or around school property or unauthorized areas without authorization.
19. **Repeated Violations** – repeated violations of the code of behavior.
20. **Rules** – violation of rules and policies of the classroom, school, and the Revere Board of Education.
21. **Sexual Contact** – defined as any touching of an erogenous zone of another or public display of affection.
22. **School Personnel** – harassment, vandalism, physical abuse, theft, or other disruptive or destructive behavior toward school personnel during school and non-school time regardless of the location.
23. **Theft** – confiscate, possess or steal private or public property of the school or another individual.
24. **Tobacco** – use and/ or possession of tobacco products in the school buildings, within sight of the school buildings, on school grounds, or in areas in which school sponsored activities are taking place.
25. **Unauthorized Touching** – touching another person without permission or consent.
26. **Unauthorized Materials** – publication or distribution of unauthorized material. This includes postings throughout the school and school grounds.
27. **Vandalism** – the destruction or defacing of public or private property.
28. **Weapons** – possession, concealment, use, threat of use, or exhibition of a firearm or other weapon, or look-a-like weapon. A weapon is defined as either an item designed to inflict injury or an item designed for another purpose, then converted to a weapon through its use.

Students found in violation of any section of this Code of Student Behavior may be immediately removed from school and recommended to the superintendent for expulsion.

Parents of students suspended out-of-school for ANY length of time may be asked to personally return the child to school and meet with the principal/designee and/or guidance personnel before he/she is readmitted.

LIABILITY OF PARENTS FOR STUDENT MISCONDUCT

Under Ohio Revised Code 3109.09 and 3109.10, parents having custody of a minor under 18 are liable for the student's willful damages to school or private property or the theft of such property and for assaults committed by the minor. The Board of Education, or any other owner of property, can bring a civil action against the parents to recover compensatory damages up to \$10,000.00 and cost of the suit. Parents also are liable for the student's willful assaults on another person. The injured party may bring civil action against the parents to recover compensatory damages up to \$15,000.00 and cost of the suit if the damages were caused by acts of vandalism, desecration, or ethnic intimidation.

It is the policy of the Revere Local Schools that educational activity, employment, programs and services are offered without regard to race, color, national origin, sex, religion, handicap or age.

DISCLAIMER

The handbook may not include every item or incident that may occur in the building or on school grounds. Final resolution of each of these situations will be made by the school administration. Additional information about student conduct is found in the Code of Student Behavior. The handbook is not intended to be a manual of all the policies of the Revere Board of Education.

DROP OFF AND PICK UP PROCEDURES

Morning Drop Off

Students are encouraged to ride the bus to school. If you choose to bring your child, there are designated areas and procedures that parents must follow for the safety of all students.

All students are to be dropped off at the parent drop off location on the north side of the building by the gym beginning at 8:30 a.m. There is an adult present from 8:30 - 8:50 a.m. to assure the safety of each child. Any child coming in after 8:50 is tardy and must be signed in at the main office by a parent.

No drop off should take place in the bus lane in front of the school until after 8:40 a.m. If a parent has a need to enter the school with their child, he or she should park in a parking spot and come into the main office. All visitors at Hillcrest must sign in and be prepared to show a picture ID.

Afternoon Pick Up

Students are encouraged to ride the bus home from school. If you choose to pick up your child, there are designated areas and procedures that parents must follow for the safety of all students.

Parents must enter the building to pick up from the cafeteria. Please park your car in the north parking lot and enter the building using the doors by the gym. The doors will open at approximately 3:20 p.m. You will be asked for photo identification when signing out your child with the school staff. Keep in mind that with over 700 students, it is difficult to remember everyone's name. Failure to produce proper identification, when requested, will result in your child not being permitted to leave.

The person who is picking up the student must be an adult/guardian or a person 18 years old or over who is listed on your emergency form. Do not send in students or other parents to pick up your child. If another person is picking up your child and is not on the emergency card, there must be a parent note sent in that morning which the child has given to the teacher granting permission for that pick up change.

DRESS CODE

We are committed to a safe and orderly learning environment for students that is free from distraction. Attire should not detract from the educational process; reasonable standards in dress and grooming apply. Compliance with the dress code is expected and non-compliance may be considered insubordination. Any form of dress or hair style that is considered contrary to good hygiene or that is deemed distracting, disruptive, or detrimental to the routine operation of school is prohibited.

Clothing must be worn as designed. Clothing prohibited includes the following items and conditions; clothing that is skin-tight, ripped, cut-off, torn, having holes and/or frayed; pants worn below the waist/hip and are low hanging; sheer or mesh garments; tube tops; shirts that have less than a 3-inch strap; shirts that do not cover the midriff when standing and seated; hats, sun glasses, slippers, pajamas, bandannas/ head coverings, headbands/sweatbands; chains, any item advertising alcoholic beverages, drugs, tobacco, or weapons; or any item with obscene or questionable printing in violation of the Code of Student Behavior. This list is not all inclusive as these are only examples of inappropriate dress.

Shorts and skirts must be finger-tip length or longer from their shortest points and must meet other conventional standards of dress. Tight shorts and shirts with messages across the front or back are not

permitted. Shoes must be worn throughout the day. "Flip-flops" or slip-on shoes are prohibited. **Final determination of appropriate school attire rests with the school administration.**

FIELD TRIPS

A completed student field trip permission form with teacher and parent/guardian signatures is required for student participation. Teachers may decline approval for student field trip participation if the student's attendance or academic performance is of concern.

FINES AND FEES

All financial obligations incurred by students must be paid in full. All students are assessed a \$40.00 student fee for the 2017-2018 school year.

FIRE, SAFE SCHOOLS, AND TORNADO DRILLS

All drills are conducted periodically in accordance with state law. Safety routes are posted in each classroom and in various locations in the building. It is expected students will follow the direction of staff during drills and assist in the orderly completion of any drill. Anyone involved in causing a false fire alarm is subject to the penalties defined in Ohio Revised Code section 2917.32.

BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

The Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relationships between members of the school community.

Harassment, intimidation, or bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes aggressive behavior, physical, verbal, and psychological abuse, and violence within a dating relationship. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, on a school bus, or while enroute to or from school and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, in a school vehicle, or where an employee is engaged in school business.

This policy has been developed in consultation with parents, District employees, volunteers, students, and community members as prescribed in R.C. 3313.666 and the State Board of Education's Model Policy.

Harassment, intimidation, or bullying means:

- A. Any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s);
or –
- B. Violence within a dating relationship.

"Electronic act" means an act committed through the use of a cellular telephone. Computer, pager, personal communication device, or other electronic communication device.

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It would include, but not be limited to,

such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name calling, taunting, making threats, and hazing.

Harassment, intimidation, or bullying also means cyber bullying through electronically transmitted acts (i.e., internet, e-mail, cellular telephone, personal digital assistance (PDA), or wireless hand-held device) that a student(s) or a group of students exhibits toward another particular student(s) more than once and the behavior both causes mental and physical harm to the other student and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abuse educational environment for the other students(s).

Any student or student's parent/guardian who believes she/he has been or is the victim of aggressive behavior should immediately report the situation to the building principal or assistant principal, or the Superintendent. The student may also report concerns to teachers and other school staff who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports may be made to those identified above.

All complaints about aggressive behavior that may violate this policy shall be promptly investigated. The building principal or appropriate administrator shall prepare a written report of the investigation upon completion. Such report shall include findings of fact, a determination of whether acts of harassment, intimidation, and/or bullying were verified, and, when prohibited acts are verified, a recommendation for intervention, including disciplinary action shall be included in the report. Where appropriate, written witness statements shall be attached to the report.

If the investigation finds an instance of harassment, intimidation, and/or bullying/cyberbullying by an electronic act or otherwise, has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include up to expulsion for students, up to discharge for employees, exclusion for parents, guests, volunteers, and contractor, and removal from any official position and/or request to resign for Board members. Individuals may also be referred to law enforcement officials.

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of aggressive behavior is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as aggressive behavior. Retaliation may result in disciplinary action as indicated above.

Deliberately making false reports about harassment, intimidation, bullying and/or other aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Deliberately making false reports may result in disciplinary action as indicated above.

If a student or other individual believes there has been aggressive behavior, regardless of whether it fits a particular definition, she/he should report it and allow the administration to determine the appropriate course of action.

The District shall implement intervention strategies (AG 5517.01) to protect a victim or other person from new or additional harassment, intimidation, or bullying and from retaliation following such a report.

This policy shall not be interpreted to infringe upon the First Amendment rights of students (i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by State or Federal law).

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken. If after investigation, acts of bullying against a specific student are verified, the building principal or appropriate administrator shall notify the custodial parent/guardian of the victim of such finding. In providing such notification, care shall be taken to respect the statutory privacy rights of the perpetrator of such harassment, intimidation, and/or bullying.

If after investigation, acts of harassment, intimidation, and/or bullying by a specific student are verified, the building principal or appropriate administrator shall notify in writing the custodial parent/guardian of the perpetrator of that finding. If disciplinary consequences are imposed against such student, a description of such discipline shall be included in the notification.

Complaints

Students and/or their parents/guardians may file reports regarding suspected harassment, intimidation, or bullying. Such reports shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the building principal for review, investigation, and action.

Students, parents/guardians, and school personnel may make informal or anonymous complaints of conduct that they consider to be harassment, intimidation, and/or bullying by verbal report to a teacher, school administrator, or other school personnel. Such complaints shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. A school staff member or administrator who receives an informal or anonymous complaint shall promptly document the complaint in writing, including the information provided. This written report shall be promptly forwarded by the school staff member and/or administrator to the building principal for review, investigation, and appropriate action.

Individuals who make informal complaints as provided above may request that their name be maintained in confidence by the school staff member(s) and administrator(s) who receive the complaint. Anonymous complaints shall be reviewed and reasonable action shall be taken to address the situation, to the extent such action may be taken that: (1) does not disclose the source of the complaint, and (2) is consistent with the due process rights of the student(s) alleged to have committed acts of harassment, intimidation, and/or bullying.

When an individual making an informal complaint has requested anonymity, the investigation of such complaint shall be limited as is appropriate in view of the anonymity of the complaint. Such limitation of investigation may include restricting action to a simple review of the complaint subject to receipt of further information and/or the withdrawal by the complaining student of the condition that his/her report be anonymous.

Privacy/Confidentiality

The School District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

Reporting Requirement

At least semi-annually, the Superintendent shall provide to the President of the Board a written summary of all reported incidents and post the summary on the District web site (if one exists). The list shall be limited to the number of verified acts of harassment, intimidation, and/or bullying, whether in the classroom, on school property, to and from school, or at school-sponsored events.

Allegations of criminal misconduct and suspected child abuse will be reported to the appropriate law enforcement agency and/or to Child Protective Services in accordance with statute. District personnel shall cooperate with investigations by such agencies.

Immunity

A school district employee, student, or volunteer shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with this policy and R.C. 3313.666 if that person reports an incident of harassment, intimidation, and/or bullying promptly, in good faith, and in compliance with the procedures specified in this policy. Such immunity from liability shall not apply to an employee, student, or volunteer determined to have made an intentionally false report about harassment, intimidation, and/or bullying.

Notification

Notice of this policy will be annually circulated to and posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. At least once each school year a written statement describing the policy and consequences for violations of the policy shall be sent to each student's custodial parent or guardian.

The statement may be sent with regular student report cards or may be delivered electronically.

The policy and an explanation of the seriousness of bullying by electronic means shall be made available to students in the District and to their custodial parents or guardians.

State and Federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedures.

Education and Training

In support of this policy, the Board promotes preventative educational measures to create greater awareness of aggressive behavior, including bullying and violence within a dating relationship. The superintendent or designee shall provide implementation of this policy and its accompanying administrative guidelines. All training regarding the Board's policy and administrative guidelines and aggressive behavior and bullying in general, will be age and content appropriate.

Annually, the District shall provide all students enrolled in the District with age appropriate instruction regarding the Board's policy, including a written or verbal discussion of the consequences for violations of the policy to the extent that State or Federal funds are appropriated for this purpose.

Students in grades seven (7) through twelve (12) shall receive age-appropriate instruction in dating violence prevention education, including instruction in recognizing dating violence warning signs and characteristics of healthy relationships. Parents, who submit a written request to the building principal to examine the dating violence prevention instruction materials used in the school, will be afforded an opportunity to review the materials within a reasonable period of time.

The District shall provide training, workshops, and/or courses on this policy for school employees and volunteers who have direct contact with students, to the extent that State or Federal funds are appropriated for these purposes. Time spent by school staff in these training programs shall apply toward mandated continuing education requirements.

In accordance with Board Policy 8462, the Superintendent shall include a review of this policy on bullying and other forms of harassment in the required training in the prevention of child abuse, violence, and substance abuse and the promotion of positive youth development.

The Superintendent shall develop administrative guidelines to implement this policy. Guidelines shall include reporting and investigative procedures, as needed. The complaint procedure established by the Superintendent shall be followed.

R.C. 3313.666, 3313.667

State Board of Education Model Policy (2007)

Neola 2012

GRADING

The grade earned at the end of the trimester is the grade that appears on the student's report card.

District Grading Policy

Grades K-2

P: Proficient • I: In Progress • N: Not Yet Evident

Grades 3-12

Percentage	Grade	Regular	Honors RHS	AP RHS*
93% - 100%	A	4.0	4.5	5.0
90% - 92.99%	A-	3.7	4.2	4.7
87% - 89.99%	B+	3.3	3.8	4.3
83% - 86.99%	B	3.0	3.5	4.0
80% - 82.99%	B-	2.7	3.2	3.7
77% - 79.99%	C+	2.3	2.8	3.3
73% - 76.99%	C	2.0	2.5	3.0
70% - 72.99	C-	1.7	1.7	1.7
67% - 69.99	D+	1.3	1.3	1.3
63% - 66.99	D	1.0	1.0	1.0
60% - 62.99	D-	0.7	0.7	0.7
0% - 59.99	F	0.0	0.0	0.0

***Weighted grades will only be given to students completing an entire AP course. Weighted grades will not be given for grades below a C.**

ILLNESS AT SCHOOL

The facilities of our school clinic are available for any student who becomes ill or injured during the school day. Care must be taken at all times to report all illnesses and injuries to the office. If a student has a need for the clinic service, the student should make sure the teacher in charge knows where he/she is going and then report immediately to the office and then the clinic. If unable to return to the classroom, he/she may be excused to go home. Parents will be contacted by the office or clinic. If your student has a fever, vomits or symptoms requiring them to go home, they must be symptom free for 24 hours to return to school.

LIBRARY

Fines are charged on overdue or damaged items. Students are expected to follow library regulations or they may forfeit access to the library.

MAKE-UP ASSIGNMENTS

Whenever a child has been ill or away from school, the child will be helped to make up some of the work missed. Obviously, not all can be made up. The teacher will work with the child and, if necessary, the parent, to minimize the absence and its effect of the child's education. In some cases of extended absences, due to illness, tutoring may be available.

MEDICATION

The administration of any medication to a student by school personnel requires the completion of necessary forms by the parent /guardian. Forms are distributed at the beginning of the year and are available in the Main Office. Both a parent /guardian and a physician must complete and sign the form. Medicine to be dispensed at school must be in its original prescription bottle. The school or its employees cannot provide aspirin or any other over-the-counter medication.

OUT OF SCHOOL SUSPENSION

The student may make up any available missed assignments or tests during out of school suspensions. It is strictly the student's responsibility to determine what work is missed by checking Progress Book or contacting a fellow classmate for information. Teachers are not responsible for providing make-up information or assignments. It may not be possible to make up class participation activities. All missed assignments are due the day the student returns to school from the out-of-school suspension. The student must make arrangements through their classroom teachers to complete any tests or quizzes.

PROGRESS BOOK AND REPORT CARDS

Academic progress is reported through various methods such as Progress Book, Interim Reports, and Report Cards. Conferences are encouraged at any time and parents may contact teachers for appointments. For questions about access to Progress Book, the online grade report program, please call (330) 523-3407.

PUBLIC RECORDS

A request for public records must go through the Treasurer's Office, as the Treasurer is the designated Records Officer for the Revere School District.

RECESS DURING WINTER WEATHER

Students go outside for recess every school day regardless of the weather unless it is extremely cold or raining. Please have children wear appropriate clothing and shoes for recess. When there is snow on the ground students must be wearing snow boots, coats, snow pants, and gloves to play in the snow. Please be sure to label all belongings with your child's first and last name.

SCHOOL BUS PROCEDURES

Safe school transportation is considered an integral part of the total educational program within the Revere School System. Riding a school bus is a privilege. The primary purpose of the school bus is to transport pupils to and from school safely. The Revere School District recognizes that a safe school bus requires the

cooperation of our parents, students, and school staff. Please read the following duties and responsibilities of school bus passengers carefully, and do your part to stress the importance of an accident-free school bus transportation program to your child.

Riding the school bus..... is a privilege extended to students that can be taken away anytime for disruptive or unsatisfactory behavior. All children being transported are under the authority of the bus driver and must obey the driver's directions. The school bus drivers are in charge while students are on buses. ***If your child is to go home any way other than by bus, the student is to bring a written note from home stating this. Otherwise, the child goes home on the bus.***

The following bus regulations are in effect:

1. Students boarding the bus from the right side of the road must stand back in a safe designated spot and wait until the bus comes to a complete stop and the red lights are flashing before approaching the bus. Students boarding from the left will use the same rules as the right side, but must wait for the driver to give a hand signal to cross the street.
2. Students must carry backpacks and other bags in front of them when boarding and disembarking the bus. **No key chains of any kind can be on the backpacks.**
3. While on the bus, the pupil is under authority of, and directly responsible to the bus driver.
4. Upon entering the school bus, the pupils shall take their assigned seats. Pupils shall remain seated at all times, facing forward in the seat. The aisle must be kept clear at all times. No arms, legs, feet or parcels shall extend into the aisle way at any time. **This is a state law.** All backpacks and bags must be held on their laps. Nothing is to be stored under the seat. Any over-sized project for school may not be transported by bus.
5. Pupils should conduct themselves on the school bus as they would in the classroom **except** that a reasonable amount of quiet conversation is permissible. Yelling to one another is not permitted.
6. **Eating or drinking on the bus is not permitted at any time.**
7. Pupils shall not smoke or light matches or cigarette lighters, or cause any other flammable material to burn on or near the bus.
8. Pupils causing damage of any type to the school bus will be held liable for the cost of repairing the damage to the bus. Students causing willful and malicious damage will be denied the privilege of riding the bus to school.
9. Permission must be given by the bus driver before any windows may be opened. No throwing of any objects out of the windows is allowed. No pencils, pens or any sharp objects are permitted out of bookbags while student is on the bus.
10. **Carrying of any dangerous objects or materials (such as knives, guns or fireworks) is an automatic suspension of bus riding privileges. The following items may not be transported on the bus: glass containers, skateboards, lawn chairs, balloons, large boxes, lacrosse or hockey sticks, golf clubs, skis, plastic sleds, baseball bats. All soccer balls, footballs, basketballs, etc. may be transported if they are contained either in a closed bag or backpack.**
11. The Board of Education is required by state regulations to designate all bus stops. Bus stops have been placed in locations throughout the district that have, through the years, proven safe for loading and unloading students. Due to the number of students transported, an effort has been made to locate stops so that no student has to walk more than one half mile to a bus stop. The exception to this would be students living on spur roads not traveled by Revere school buses. Parental assistance is requested in seeing that the children arrive safely to and from the stop.
12. All pupils will load and unload from the buses only at designated stops. When on schedule, the bus cannot wait for tardy pupils. Pupils are to be at their designated bus stop five minutes before the bus is scheduled to arrive. When ahead of schedule the driver shall wait until the bus is on schedule for the stop. Transfer of a pupil from his regular bus will be permitted only in case of hardship. A signed note from the parent must be presented to the principal's office in advance.

13. Bus drivers are to report discipline cases on the bus to the Transportation Supervisor. The Transportation Supervisor will consult with the pupil's school principal after a reported infraction of the bus rules. Continued disorderly conduct or refusal to submit to authority of the bus driver shall be sufficient reason for refusing transportation service to any pupil. The administration shall follow the procedures outlined for suspending a pupil from school.

SCHOOL TRANSPORTATION PRIVILEGES

If the Superintendent and/or designee determine that a student's behavior on a school vehicle violates school rules, he may suspend the student from school bus-riding privileges for the length of time deemed appropriate for the violation and remediation of the behavior. Prior to such suspension, the Superintendent shall notify the student of the intended bus suspension and afford the student the opportunity to respond to the intended suspension or otherwise defend himself.

SCHOOL CLOSINGS

In the event of inclement weather or a calamity, school may be closed or starting time delayed. The same conditions may also necessitate early dismissal. School closings, delays in starting time, or early dismissals will be announced via the Alert Now notification system. If no report is heard, it can be assumed that school will be in session.

WAKR 1590 AM	WTAM 1100 AM	WQMX 94.9 FM
WKDD 98.1 FM	WCRF 103.3 FM	
WONE 97.5 FM	WGAR 99.5 FM	

TELEPHONES

Students should ask to use the telephones only in case of an emergency. Permission must be granted by the classroom teacher. Arrangements for after school activities should be made before coming to school.

UNAUTHORIZED USE OF YEARBOOK AND WEBSITE

Unauthorized use of the yearbook and website content or photographs is prohibited. None of the material may be copied, modified, reproduced, posted, published, transmitted, and/or distributed in any form without prior written permission from Revere Local Schools.

VACATIONS DURING SCHOOL DAYS

Regular, uninterrupted attendance is crucial to full academic achievement. Parents are urged to make every effort, whenever possible, to plan vacations when school is not in session. The length of time for completion of make-up work shall be commensurate with the length of absence.

VIDEO AND AUDIO RECORDING DEVICES

Video and/or audio recording devices are not to be used at school without permission from school personnel.

This includes the use of these functions on cell phones.

VISITORS TO HILLCREST

All adults are required to sign in at the office and wear a visitor sticker/badge at all times. During the school day all adults **must** enter the building through the main entrance by the flag pole on the east Revere Road. To protect instructional time and the safety of all students, visitors are not permitted to go to classrooms without an appointment or who are scheduled to volunteer.



Revere Reunification Method – Parent/Guardian Information Sheet

Student/Parent/Guardian/Authorized Person Reunification

Circumstances may occur at the school that will require parents to pick up their students in a formalized, controlled release. The process of controlled release is called a reunification and may be necessary due to weather, a power outage, hazmat, or if a crisis occurs at the school. The Standard Revere Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved.

Because a controlled release is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

Notification

Parents may be notified in a number of ways. The school or district may use Blackboard Connect and/or social media. In some cases, students may be asked to send a text message or make a phone call to their parents. A reunification text message from a student may look something like this: *"The school has closed, please pick me up at 3:25 at the main entrance. Bring your ID."*

Parent/Guardian/Authorized Person Expectations

If a parent or guardian is notified that a controlled release and reunification is needed, there are some expectations that parents or guardians should be aware of. First, bring identification. That will streamline things during reunification. Second, be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent, guardian or authorized person.

What if a Parent /Guardian Can't Pick-up Their Student?

When a parent/Guardian can't immediately go to the reunification site, students will only be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents/guardians or authorized person can pick up their student.

What if the Student Drove to School?

There may be instances where a student may not be allowed to remove a vehicle from the parking lot. In this case, a parent/guardian or authorized persons are advised to recover the student. In some circumstances, high school students may be released on their own.

How it Works

For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardian. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

Reunification Cards

For parents/guardians/authorized persons, there are a couple steps. If a parent/guardian/authorized persons is driving to the school, greater awareness of traffic and emergency vehicles is advised. Once at the school, you should park where indicated and not abandon your vehicle. You will then be asked to go to the Reunification "Check In" area and form lines based on the first letter of their student's last name. While in line, you will be asked to fill out a Revere Reunification Form. This form is perforated and will be separated during the process. In the case of multiple students being reunified, a separate form will need to be completed for each individual student.

Example image of Revere's Reunification Form is below



Revere Reunification Information (PLEASE PRINT CLEARLY)

Have photo identification out and ready to show school district personnel.

Pre-release Information:

Student Name..... Student Birthday.....

Student Grade..... Student Cell Phone Number.....

Printed name of authorized person picking up student.....

Phone number of authorized person picking up student.....

Relationship to student being picked up.....

Below to be completed upon release of student:

Date..... Time..... First initial, last name of school personnel.....

Signature of authorized person picking up student.....

School personnel to verify that ID matches the name of the person authorized to pick up student before final release of student in his/her care.

Bring Valid ID to Check In

During check in, identification and custody rights are confirmed. From the "Check In" area parents/guardians/authorized persons are directed to the "Reunification" area once ID is validated. There, a runner will take the bottom half of the form and take it to the Student Assembly Area to recover the student or students.

Parents should be aware that in some cases, they may be invited into the building for further information.

Interviews and Counseling

In some cases, parents/guardians or authorized persons may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents/guardians or authorized persons may be pulled aside for emergency or medical information.

PLEASE SIGN and DATE

I have read and discussed this material with my child.

Parent Signature

Date

I have read my student handbook.

Student Signature

Date