

AGENDA

**Revere Local School District
Revere Board Meetings
August Regular Meeting
Tuesday, August 21, 2018, 5:30 pm - 8:30 pm
Administration Building**

- I. CALL TO ORDER
- II. ROLL CALL
 - Dana Appel
 - Claudia Hower
 - Keith Malick
 - Diana Sabitsch
 - George Seifert
- III. PLEDGE OF ALLEGIANCE
- IV. PRESENTATIONS
 - Presentations will return in September.
- V. PUBLIC SPEAKS TO AGENDA ITEMS
- VI. BUILDING PRINCIPALS' REPORTS
 - Will return in September.
- VII. TREASURER'S AGENDA - Mr. Rick Berdine
 - a. Approval of the Minutes, Attachment T-1
 - The Treasurer recommends approval of the minutes from the Special Meeting held July 17, 2018 and the Regular Meeting held July 24, 2018.
 - b. Approval of the Financial Report, Attachment T-2
 - The Treasurer recommends approval of the Financial Report for the month of July.
 - c. Donations, Attachment T-3
 - The Treasurer recommends the approval, with appreciation, of the donations listed.
 - d. Appropriation Adjustments, Attachment T-4
 - The Treasurer recommends approval of the appropriation adjustments as listed.
 - e. Election of Delegate and Alternate to OSBA Fall 2018

VIII. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Ground Committee
Legislative Report
Cuyahoga Valley Career Center

IX. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

1. Certificated/Licensed Personnel

a. New Hire - Kindergarten Teacher - 2018/2019 School year

It is recommended that the Board of Education approve Jeff Johnson as a full-time Kindergarten teacher (AM and PM sections) beginning with the 2018-2019 school year with compensation as MA, Step 5 for \$60,829.00.

b. Salary Increase - Additional Education

It is recommended that the Board of Education approve a salary increase for the following based upon additional education:

Stephen Wido, Math RHS / MA, Step 5 / \$60,829.00

c. ESY/Summer School 2018

It is recommended that the Board of Education approve the following changes or additions to the ESY and summer school staffing:

Piper Short - ESY Coordinator for 35.5 hours at \$28.38/hour

Staci Mamula - ESY SLP for 3 hours at \$28.38/hour

Lori Bell - ESY SLP for 1 hour at \$28.38/hour

Danielle Baker - ESY Tutor for an additional 2 hours at \$12.64/hour

Carrie Shuster - BES Summer School for an additional 5 hours (planning) at \$28.38/hour

Dawn Peters - BES Summer School for an additional 4 hours (testing) at \$28.38/hour

Debbie Schwertner - RES Summer School for an additional 3 hours (subbing for Nicol Ramsey) at \$28.38/hour

Jodi Hetman - RES Summer School for an additional 3 hours at \$28.38/hour

Abby Kester - RES Summer School for an additional 3 hours at \$28.38/hour

d. Supplemental Contracts Academic and Performance - 2018/2019 School Year

It is recommended that the Board of Education approve the following with compensation per the current REA Master Agreement:

Jeff Fry - Academic Challenge Advisor

Jeff Fry - LPDC for RHS

Sandie Fox - Art Club Advisor

Gene Sawan - Chess Club Advisor

Leigh Haynam - Grade 9 Class Advisor

Nick DePompei - Grade 10 Class Advisor

Cynthia Gobrogge-Beshara - Grade 11 Class Advisor

Jenna Repp - Grade 12 Class Advisor

Jason Milczewski - International Club Advisor
Jack Cooper - Key Club Advisor
Alan Silvidi - Lantern Advisor
Alan Silvidi - Mock Trial Advisor
Bob Pierson - National Art Honor Society Advisor
Amy Fagnilli - National Honor Society Advisor
Joanne Gillette - Ohio Math League Advisor (Math Club)
Joanne Gillette - Mu Alpha Theta Advisor
Susan Sanders - Project Love Advisor
Jeff Shane - Science Olympiad Advisor
Jessica Mackey and Cindy Gobrogge-Beshara 50:50 share - Student Council Advisor
Jessica Mackey and Cindy Gobrogge-Beshara 50:50 share - Assistant Student Council Advisor
Amy Fagnilli - Yearbook Advisor
Joe Silvestri - Robotics Advisor
Joe Kelleher - Assistant Robotics Advisor
Pete Kramarczuk - Saturday Detention
Stacy Mamula - Intensive Needs Coordinator
Stephanie Duttry - Intensive Needs Coordinator
Leigh Haynam - English Dept Head
Stephanie Mason - Math Dept Head
Jeff Shane - Science Dept Head
Jeff Fry - Social Studies Dept Head
Maria Fela - World Language Dept Head
Jack Cooper - Student Services Dept Head
Nick DePompei - Guidance Dept Head
Sandie Fox - Arts/PE/Music/Tech Dept Head
Brian Rizzo - Assistant Band Director
Brian Rizzo - Assistant Summer Band Director
Brian Rizzo - Pep Band Director
Brian Rizzo - Revere Players Band Director
Darren LeBeau - Band Director
Darren LeBeau - Jazz/Concert Band Director
Darren LeBeau - Stage Manager/School Calendar
Darren LeBeau - Summer Band Director
Rebecca Ray - Dance Team
Alice Forney - Vocal Music Director
Bob Pierson - Revere Players Assistant Drama Director
Rena Baker - Revere Players Choreographer
Rena Baker - Fall Play Revere Players
Amy Fagnilli - Variety Show Revere Players
Deidre Hichen - LPDC for RES
Kim Keating - LPDC for BES
Beth Matyja - LPDC for RMS
John Faust - Bus Duty BES
Amy Franks - Bus Duty BES
Cari Gaskin - Bus Duty BES .50
Val Marsillo - Bus Duty BES .50
Jill Burkett - Books Alive BES .50
Kelly Peel - Books Alive BES .50
Jessica Sevchek - STEM BES
Kathy Saturni - IAT Case Manager
Diana Racin - IAT Case Manager

Sandy Kahoe - Grade Level Leader
 Stephanie Thonen - Grade Level Leader
 Linda Leshan - AM/PM Bus Duty RES
 Sheila Farrance - AM/PM Bus Duty RES
 Samer Rinehart - PM Bus/Parent Pick-up RES
 Kelly Heider - PM Bus Duty/Parent Pick-up RES
 Karen Ducharme - PM Bus Duty/Parent Pick-up RES
 Rachel Alaimo - PM Bus Duty/Parent Pick-up RES
 Samer Rinehart - Rtl Grade K
 Sheila Farrance - Rtl Grade 1
 Michelle Pruchnicki - Rtl Grade 2
 Lynn Dubsky - Rtl Grade 3
 Kathy Shaffer - Gaming Club RES .50

e. Supplemental Contracts / Athletics - 2018/2019 School Year

It is recommended that the Board of Education approve the following with compensation per the current REA Master Agreement:

Jed McKnight - Boys' Varsity Assistant Coach / Golf
 Kyle Haglock - Girls' Varsity Head Coach / Golf
 Steve Wido - Girls' Varsity Assistant Coach / Golf
 Nick DePompei - Boys' Varsity Head Coach / Soccer
 John Rorabaugh - Boys' Varsity Assistant Coach / Soccer
 Dave Howson - Girls' Varsity Head Coach / Soccer
 Phil Heyn - Grade 8 Coach / Football
 Dave Flegal - Grade 8 Coach / Football
 Terry Cistone - Grade 7 Coach / Football
 Becky Ray - Grade 7 Coach / Cheerleading (football)
 Amy Fagnilli - Girls' Varsity Coach / Cross Country
 Russ Neubert - RMS Coach / Cross Country
 Angela Andreatta - Grade 7 Volleyball Coach

Gameworkers

Jason Cottrell
 Jose Susick
 Ryan Fletcher
 Dan Mosher
 Pete Kramarczuk
 Tom McKinnon
 Josh Schaefer

2. Classified Personnel

a. Supplemental Contracts / Athletics & Other - 2018/2019 School Year

It is recommended that the Board of Education approve the following with compensation per the current REA Master Agreement:

Jason Hance - Boys' Varsity Head Coach / Golf
 Andrew Devol - Boys' JV Coach / Soccer
 Jeremy Sussel - Boys' Freshman Coach / Soccer
 Pat Cingle - Girls' Varsity Assistant Coach / Soccer
 Kathy Shisler - Girls' Varsity Head Coach / Tennis
 Whitt Andrew - Girls' VOLUNTEER Coach / Tennis
 Samantha Spicer - Girls' JV Coach / Soccer

Blake Campbell - Varsity Assistant Coach / Football
 Dave Henry - Varsity Assistant Coach / Football
 Billy D'Amico - Varsity Assistant Coach / Football
 Ken Kitchen - Varsity Assistant Coach / Football
 John Aleric - Varsity Assistant Coach / Football
 Tom DeSalvo - Varsity Assistant Coach / Football
 Dylan McVey - Varsity Assistant Coach / Football
 Zach Henry - Grade 7 Coach / Football
 Brian Li - VOLUNTEER Coach / Football RMS
 Jeff Oros - VOLUNTEER Coach / Football RMS
 Matt Soful - VOLUNTEER Coach / Football RMS
 Kelly Staats - Varsity Head Coach / Cheerleading
 Kelley Heijnen - JV Coach / Cheerleading
 Chelsea Ilko - Freshman Coach / Cheerleading
 Taylor Mason - VOLUNTEER Coach / Cheerleading
 Jillian Wingate - Grade 8 Coach / Cheerleading (football)
 Dana Cummins - Varsity Head Coach / Volleyball
 Gina Hartranft - Varsity Assistant Coach / Volleyball
 Sara Lader - JV Coach / Volleyball
 Beverly Kester - Freshman Coach / Volleyball
 Mark Purdy - Boys' Varsity Coach / Cross Country
 Lisa Thacker - RMS Coach / Cross Country
 Nolan Turpin - Girls' JV Coach / Basketball
 Casey Nance - Girls' Varsity Assistant Coach / Basketball
 Mark Uhrich - Grade 8 Volleyball Coach
 Sara Meng - Flag Team Advisor .50
 Jeanne Taylor - Flag Team Advisor .50
 Maxwell Beckhard - Percussion Director
 John Kerezy - Speech and Debate Advisor
 Laurie Russell - Spring Musical Revere Players
 Cathy Rundo - Gaming Club RES .50

Gameworkers

Al Smesko
 Ann Dietz
 Sandy Wierzbicki
 Linda Radomski
 Christine Thomas
 Christine Glowe
 Jennifer Greulich
 Dan Brown
 Tom Barabas
 Bob Mosher
 Carter Greulich - Student Gameworker

b. Substitutes - 2018/2019 School Year

It is recommended that the Board of Education approve the following substitutes as noted, effective on or after 7/1/18:

Nadine Long - Custodian
 Angie Porreca - Custodian
 Mark Warner - Custodian
 Joyce Tamulewicz - Custodian
 Jason Newton - Custodian

Ermol Nikolla - Custodian

Nicole Aquino - Cook & Cashier
Carol Meredith - Cashier
Diane Popovich - Cook & Cashier
Stacy Sloan - Cook & Cashier
Denise Timpone - Cashier
Michael Snyder - Cook
Sherry Frisby - Cook
Terri Petersen - Cook & Cashier
Natalie Shenigo - Cook & Cashier
Dawn Strainic - Cook & Cashier
Lesley Militzer - Cook & Cashier
Michelle Buckner - Cook
Kathy Nye - Cook
Elizabeth Duran - Cook & Cashier
Kelly Campbell - Cook & Cashier
Danielle Werner - Cook

c. New Position - 2018/2019 School Year

It is recommended that the Board of Education approve the following:
Bill D'Amico / Education Aide RHS, fulltime for Rtl / Step 2 for \$14.30 per hour

d. Salary Adjustment - Courier

It is recommended that the Board of Education approve a 2% salary increase for Jim Karpen, Courier, beginning with the 2018/2019 school year. This reflects a change from \$10.62 per hour to \$10.83 per hour.

3. Student Services

a. Five-Hour Aides, 2018/2019 School Year

It is recommended that the Board of Education approve the following for the 2018/2019 school year with no expectation of employment beyond:
Kathryn Daetwyler, RMS / Step 5 / \$15.69 per hour
Carrie Shuster, BES / Step 1 / \$13.84 per hour
Heather Karas, RMS / Step 1 / \$13.84

4. Other Business

a. In Lieu of Transportation

Pupil Transportation 2018/2019 School Year

It is recommended that the Board of Education approve the following resolution. This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code Chapter 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality. The Superintendent of Revere Local School District recommends that the board of education adopt the following resolution:
WHEREAS the students identified below have been determined to be residents of the Revere Local School District, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students to their selected schools; and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide transportation.
2. The number of pupils to be transported.
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration.
4. Whether similar or equivalent service is provided to other pupils eligible for transportation.
5. Whether and to what extent the additional services unavoidably disrupts current transportation schedules.
6. Whether other reimbursable types of transportation are available, and

WHEREAS the option of offering payment in lieu of transportation is provided in Revised Code: Therefore be it

RESOLVED that the Revere Board of Education hereby approves the declaration of impractical to transport for the identified students, and is offering them payment in lieu of transportation.

See **Attachment 1 (Walsh)**

b. Revised Policies

It is recommended that the Board of Education approve and adopt, as a single reading, the updated policies noted below:

Policy 6.02 - Initial Admission of Students (effective immediately)

Attachment 2

Policy 8.13 - Procurement with Federal Grants/Funds (effective immediately) **Attachment 3**

X. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services
Director of Curriculum and Instruction

XI. INFORMATIONAL ITEMS

September Work Session: September 11, 2018 at 5:30 p.m. in the Administration Building.

September Regular Meeting: September 18, 2018 at 6:30 p.m. in the Revere HS Library

XII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

New Document

MINUTES

Attachment 1

**Revere Local School District
Revere Board Meetings
July Work Session
Tuesday, July 17, 2018, 5:30 pm - 8:30 pm
Administration Building**

I. CALL TO ORDER

Mr. Seifert called the meeting to order at 5:30 PM

II. ROLL CALL

1. Dana Appel
2. Claudia Hower
3. Keith Malick
4. Diana Sabitsch-Absent
5. George Seifert

III. OATH OF OFFICE

Mr. Keith Malick

IV. TREASURER'S AGENDA**V. SUPERINTENDENT'S AGENDA****1. Classified Personnel****Res. 19-103197 consensus items 1. a and 2. a-b****a. Salary Increase - 2018/2019 School Year**

It is recommended that the Board of Education approve the following correction:
Jacqui Pursley / Assistant Treasurer / \$73,836.00

2. Other Business**a. Curriculum Adoptions**

It is recommended that the Board of Education approve the purchase of the textbook series for grades 4,5,6 and 8 as detailed:

College Preparatory Math Grades 6-8 and Gifted Grade 5 / **Attachment 1**

Pearson Ohio Interactive Science Grades 4 and 5 / **Attachment 2**

b. Memorandum of Understanding (MOU)

It is recommended that the Board of Education approve the MOU with REA regarding the Assistant Supplemental Speech/Debate Coach position as detailed in **Attachment 3**.

Res. 19-103197 consensus items 1. a and 2. a-b

Move: Dana Appel Second: Claudia Hower Status: Passed

VI. REVIEW of the Agenda for the July 24, 2018 Regular Meeting**VII. EXECUTIVE SESSION****Res. 19-103198**

Moved into Executive Session at 7:00 PM to discuss the following items:

~To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

~To prepare for negotiations.

Move: Claudia Hower Second: Dana Appel Status: Passed

VIII. REGULAR SESSION

The President called the Board of Education out of Executive Session at 9:05 PM

IX. ADJOURNMENT

Res. 19-103199

Moved by Mrs. Apple, seconded by Mrs. Hower to adjourn the meeting at 9:05 PM

Approved By:

Treasurer

Date

MINUTES

**Revere Local School District
Revere Board Meetings
July Regular Meeting
Tuesday, July 24, 2018, 5:30 pm - 8:30 pm
Administration Building**

I. CALL TO ORDER

Mr. Seifert called the meeting to order at 5:33 PM

II. ROLL CALL

Dana Appel-Absent
Claudia Hower
Keith Malick
Diana Sabitsch-Absent
George Seifert

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS

Will return in September.

V. PUBLIC SPEAKS TO AGENDA ITEMS

VI. BUILDING PRINCIPALS' REPORTS

VII. Board Action-Addendum

Res. 19-103200

The Revere Board of Education recommends the approval of the contract amendments for the Superintendent and the Treasurer to include a 2.75% annual salary increase effective August 1, 2018. See Attachments 3 and 4

Move: Claudia Hower Second: Keith Malick Status: Passed

VIII. TREASURER'S AGENDA - Mr. Rick Berdine

Mrs. Apple arrived at 5:36 PM
Mrs. Sabitsch arrived at 5:40 PM

Res. 19-103201 consensus items a-h

a. Approval of the Minutes, Attachment T-1

The Treasurer recommends approval of the minutes from the Special Meeting held June 12, 2018 and the Regular Meeting held June 26, 2018.

b. Approval of the Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of June.

c. Donations, Attachment T-3

The Treasurer recommends the approval, with appreciation, of the donations listed.

d. Appropriation Adjustments, Attachment T-4

The Treasurer recommends approval of the appropriation adjustments as listed.

e. Purchase Orders, Attachment T-5

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

f. Property and Casualty Insurance, Attachment T-6

The Treasurer recommends approval of the insurance coverages detailed in Attachment T-6 for the 2018-2019 policy year beginning August 1, 2018.

g. Transfers and Advances, Attachment T-7

The Treasurer recommends approval of the transfers and advances listed in Attachment T-7.

h. GMP1 Amendment, Attachment T-8

The Treasurer recommends approval of the GMP1 Amendment to the Construction Manager-at-Risk Agreement with ICON Construction Solutions, LLC for the new Bath Elementary School. See Attachment T-8.

Res. 19-103201 consensus items a-h

Move: Dana Appel Second: Claudia Hower Status:

i. Membership OSBA

Res. 19-103202

The Treasurer recommends that the Board of Education renew their membership in the Ohio School Board Association and related publications, at a cost of \$7950.66 for membership and associated publications, which represents an increase of \$48.00 over the prior year.

Mrs. Apple and Mrs. Sabitsch voted No, Resolution passed 3-2

Move: Claudia Hower Second: Keith Malick Status: Passed

IX. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Ground Committee
Legislative Report
Cuyahoga Valley Career Center

X. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

Res. 19-103203 consensus items 1. a-b and 2. a-b

1. Certificated/Licensed Personnel

a. Salary Increases - Additional Education

It is recommended that the Board of Education approve salary increases for the following based upon additional education:

Melanie Burkhart, Kindergarten / MA, Step 3 / \$55,618

Jessica Mackey, Family & Consumer Science, RHS / BA+15, Step 4 / \$52,269

Krista Rozek, RMS Math / MA, Step 8 / \$68,644

b. Extended Days

It is recommended that the Board of Education approve extended days for the staff listed with compensation at their daily rate for the 2018-2019 school year:

Nick Depompei / School Counselor RHS / 15 days

Mary Gindlesberger / School Psych HES & BES / 6 days

Cindy Gobrogge-Beshara / Library Tech RHS / 5 days

Yvonne Kelly / School Psych / BES & RMS / 6 days
Jennifer Kirchner / School Counselor RHS / 15 days
Elizabeth Long / School Counselor RHS / 15 days
Kristi Kerrigan / .67 School Counselor BES / 1 day
Mike Murphey / School Counselor RMS / 5 days
E. Michelle Pruchnicki / School Counselor HES / 3 days
Jacqueline Reasor / School Psych RHS & Preschool / 6 days
Rachel Winski / School Counselor RMS / 5 days

2. Student Services

- a. Kids First/TOPS Program, Robert J. Keegan Family Center for Autism - Placement
2018/2019 School Year, Attachment 1

It is recommended that the Board of Education approve placement of a Sp Ed student as detailed in Attachment 1.

- b. Ohio Online Learning Program (OOLP), Attachment 2

It is recommended that the Board of Education approve the Memorandum of Understanding with OOLP detailed in Attachment 2 for services during the 2018/2019 school year.

Res. 19-103203 consensus items 1. a-b and 2. a-b

Move: Diana Sabitsch Second: George Seifert Status: Passed

XI. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services
Director of Curriculum and Instruction

XII. INFORMATIONAL ITEMS

August Work Session on 8/14/18 @ 5:30 p.m. in the Administration Building.
August Regular Meeting on 8/21/18 @ 6:30 p.m. in the RHS Library.

XIII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

XIV. ADJOURNMENT

Res. 19-103204

Moved by Mrs. Sabitsch, seconded by Mrs. Hower to adjourn the meeting at 6:33 PM

Approved By:

Treasurer

Date

New Document

JULY 31, 2018

Financial Report



Revere Local School District

**Richard Berdine
Treasurer**

Forecast Comparison - General Operating Fund - July 2018



Revenue:

1.010 - General Property Tax (Real Estate)
1.020 - Public Utility Personal Property Tax
1.035 - Unrestricted Grants-in-Aid
1.040 - Restricted Grants-in-Aid
1.050 - Property Tax Allocation
1.060 - All Other Operating Revenues
1.070 - Total Revenue

Other Financing Sources:

2.050 - Advances In
2.060 - All Other Financing Sources
2.080 Total Revenue and Other Financing Sources

Expenditures:

3.010 - Personnel Services

3.020 - Employees' Retirement/Insur. Benefits

3.030 - Purchased Services

3.040 - Supplies and Materials

3.050 - Capital Outlay

3.060 - Intergovernmental

4.300 - Other Objects

4.500 - Total Expenditures

Other Financing Uses:

5.010 - Operating Transfers-Out

5.020 - Advances Out

5.030 - All Other Financing Uses

5.050 - Total Expenditures and Other Financing Uses

Surplus/(Deficit) for Month

	July 2018 FCST Estimate	July 2018 Actuals	July 2017 Actuals	Variance-July 2018 Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 6,927,211	\$ 7,201,692	\$ 7,317,097	\$ 274,481	timing of tax advances from Summit County
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 190,990	\$ 194,806	\$ 192,833	\$ 3,816	
1.040 - Restricted Grants-in-Aid	\$ 145	\$ 192	\$ 145	\$ 47	
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 209,064	\$ 134,660	\$ 217,321	\$ (74,404)	timing of receipt of tuition vs prior fiscal years
1.070 - Total Revenue	\$ 7,327,410	\$ 7,531,350	\$ 7,727,396	\$ 203,940	
Other Financing Sources:					
2.050 - Advances In	\$ 250,000	\$ 250,000	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ 415	\$ 329	\$ 415	\$ (86)	
2.080 Total Revenue and Other Financing Sources	\$ 7,577,825	\$ 7,781,679	\$ 7,727,811	\$ 203,854	
Expenditures:					
3.010 - Personnel Services	\$ 1,548,202	\$ 1,528,681	\$ 1,488,656	\$ 19,521	timing of FY19 expenditures vs estimates based on historical monthly percentages
3.020 - Employees' Retirement/Insur. Benefits	\$ 627,649	\$ 547,038	\$ 588,347	\$ 80,611	timing of FY19 expenditures vs estimates based on historical monthly percentages, STRS foundation shortage varies by month assessed vs month paid as historically paid one month in arrears
3.030 - Purchased Services	\$ 704,090	\$ 676,270	\$ 680,195	\$ 27,820	timing of FY19 expenditures vs estimates based on historical monthly percentages
3.040 - Supplies and Materials	\$ 78,828	\$ 83,098	\$ 78,048	\$ (4,270)	
3.050 - Capital Outlay	\$ 25,762	\$ 30,205	\$ 25,507	\$ (4,443)	
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 9,218	\$ 8,734	\$ 9,127	\$ 484	
4.500 - Total Expenditures	\$ 2,993,749	\$ 2,874,026	\$ 2,869,880	\$ 119,723	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 200,000	\$ 109,926	\$ -	\$ 90,074	transfers to food services and athletics funds less than estimates in forecast
5.020 - Advances Out	\$ 250,000	\$ 250,000	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 3,443,749	\$ 3,233,952	\$ 2,869,880	\$ 209,797	
Surplus/(Deficit) for Month	\$ 4,134,076	\$ 4,547,727	\$ 4,857,931	\$ 413,651	

Revere Local School District

Forecast Comparison - General Operating Fund - July 2018



Revenue:

	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
1.010 - General Property Tax (Real Estate)	\$ 6,927,211	\$ 7,201,692	\$ 7,317,097	\$ 274,481	timing of tax advances from Summit County
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 190,990	\$ 194,806	\$ 192,833	\$ 3,816	
1.040 - Restricted Grants-in-Aid	\$ 145	\$ 192	\$ 145	\$ 47	
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 209,064	\$ 134,660	\$ 217,321	\$ (74,404)	timing of receipt of tuition vs prior fiscal years
1.070 - Total Revenue	\$ 7,327,410	\$ 7,531,350	\$ 7,727,396	\$ 203,940	

Other Financing Sources:

2.050 - Advances In	\$ 250,000	\$ 250,000	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ 415	\$ 329	\$ 415	\$ (86)	
2.080 Total Revenue and Other Financing Sources	\$ 7,577,825	\$ 7,781,679	\$ 7,727,811	\$ 203,864	

Expenditures:

3.010 - Personnel Services	\$ 1,548,202	\$ 1,528,681	\$ 1,488,656	\$ 19,521	timing of FY19 expenditures vs estimates based on historical monthly percentages
3.020 - Employees' Retirement/Insur. Benefits	\$ 627,649	\$ 547,038	\$ 588,347	\$ 80,611	timing of FY19 expenditures vs estimates based on historical monthly percentages, STRS foundation shortage varies by month assessed vs month paid as historically paid one month in arrears
3.030 - Purchased Services	\$ 704,090	\$ 676,270	\$ 680,195	\$ 27,820	timing of FY19 expenditures vs estimates based on historical monthly percentages
3.040 - Supplies and Materials	\$ 78,828	\$ 83,098	\$ 78,048	\$ (4,270)	
3.050 - Capital Outlay	\$ 25,762	\$ 30,205	\$ 25,507	\$ (4,443)	
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 9,218	\$ 8,734	\$ 9,127	\$ 484	
4.500 - Total Expenditures	\$ 2,993,749	\$ 2,874,026	\$ 2,869,880	\$ 119,723	

Other Financing Uses:

5.010 - Operating Transfers-Out	\$ 200,000	\$ 109,926	\$ -	\$ 90,074	
5.020 - Advances Out	\$ 250,000	\$ 250,000	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 3,443,749	\$ 3,233,952	\$ 2,869,880	\$ 209,797	

Surplus/(Deficit) FYTD

	\$ 4,134,076	\$ 4,547,727	\$ 4,857,931	\$ 413,651	
--	--------------	--------------	--------------	------------	--



Revenue Analysis Report - General Operating Fund Only - FY19

2018 - 2019	Local Revenue				All Other Operating	State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Unrestricted Grants-in-Aid		Property Tax Allocation	Restricted Grants-in-Aid			
	Real Estate	Personal Property								
July	7,201,692	-	39,994	94,666	194,806	-	192	250,329	7,781,679	
August	-	-	-	-	-	-	-	-	-	
September	-	-	-	-	-	-	-	-	-	
October		-	-	-	-	-	-	-	-	
November	-	-	-	-	-	-	-	-	-	
December	-	-	-	-	-	-	-	-	-	
January	-	-	-	-	-	-	-	-	-	
February	-	-	-	-	-	-	-	-	-	
March	-	-	-	-	-	-	-	-	-	
April	-	-	-	-	-	-	-	-	-	
May	-	-	-	-	-	-	-	-	-	
June	-	-	-	-	-	-	-	-	-	
Totals	\$7,201,692	\$0	\$39,994	\$94,666	\$194,806	\$0	\$192	\$250,329	\$7,781,679	
% of Total	92.55%	0.00%	0.51%	1.22%	2.50%	0.00%	0.00%	3.22%		
*Non-Operating Revenue includes advances in, and refund of prior year expenditures.										
R090518										

[illegible]

Revere Local School District



July 31, 2018

FINSUMM Financial Summary

rb080518

Fund	Fund Name	Beginning Balance 7/1/2018	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$21,292,414.84	\$7,781,678.45	\$7,781,678.45	\$3,233,951.58	\$3,233,951.58	\$25,840,141.71	\$3,961,918.67	\$21,878,223.04
002	Bond Retirement	\$4,046,605.53	\$1,075,369.48	\$1,075,369.48	\$0.00	\$0.00	5,121,975.01	\$6,261,750.00	(1,139,774.99)
003	Permanent Improvement	\$4,221,505.48	\$408,415.76	\$408,415.76	\$403,417.57	\$403,417.57	4,226,503.67	\$3,286,598.18	939,905.49
004	Building Fund	\$67,815,276.60	\$77,524.40	\$77,524.40	\$2,013,824.33	\$2,013,824.33	65,878,976.67	\$22,363,952.15	43,515,024.52
006	Food Service	\$42,909.54	\$258,971.21	\$258,971.21	\$195,568.09	\$195,568.09	106,312.66	\$339,885.00	(233,572.34)
007	Special Trust	\$33,128.97	\$0.00	\$0.00	\$0.00	\$0.00	33,128.97	\$1,000.00	32,128.97
008	Endowment	\$17,620.42	\$27.32	\$27.32	\$0.00	\$0.00	17,647.74	\$0.00	17,647.74
009	Uniform School Supplies	\$127,544.59	\$6.00	\$6.00	\$27,345.02	\$27,345.02	100,205.57	\$60,537.02	39,668.55
018	Public School Support	\$418,897.22	\$186.24	\$186.24	\$860.84	\$860.84	418,222.62	\$12,288.28	405,934.34
019	Other Grants	\$21,252.89	\$0.00	\$0.00	\$514.08	\$514.08	20,738.81	\$3,012.19	17,726.62
022	District Agency	\$8,915.61	\$0.00	\$0.00	\$0.00	\$0.00	8,915.61	\$80.00	8,835.61
024	Employee Benefits Self-Insurance	\$6,530.03	\$3,827.28	\$3,827.28	\$3,763.09	\$3,763.09	6,594.22	\$46,824.91	(40,230.69)
026	Employee Benefits Section 125	\$25,956.50	\$8,731.40	\$8,731.40	\$11,887.37	\$11,887.37	22,800.53	\$81,462.63	(58,662.10)
200	Student Managed Activity	\$144,977.72	\$1,090.00	\$1,090.00	\$604.39	\$604.39	145,463.33	\$18,263.20	127,200.13
300	District Managed Student Activities	\$312,780.44	\$119,144.05	\$119,144.05	\$122,398.60	\$122,398.60	309,525.89	\$56,437.53	253,088.36
451	Data Communications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
499	Miscellaneous State Grants	\$0.00	\$0.00	\$0.00	\$748.00	\$748.00	(748.00)	\$156.00	(904.00)
516	IDRA Special Education	(\$11,119.15)	\$11,119.15	\$11,119.15	\$82,237.06	\$82,237.06	(82,237.06)	\$5,532.25	(87,769.31)
572	Title I	(\$46,102.80)	\$46,102.80	\$46,102.80	\$17,571.37	\$17,571.37	(17,571.37)	\$1,103.05	(18,674.42)
587	Early Childhood Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
590	Title II-A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$7,000.00	(7,000.00)
599	Title IV-A	(\$540.74)	\$540.74	\$540.74	\$12,733.12	\$12,733.12	(12,733.12)	\$5,300.00	(18,033.12)
	Grand Totals (ALL Funds)	\$98,478,553.69	\$9,792,734.28	\$9,792,734.28	\$6,127,424.51	\$6,127,424.51	\$102,143,863.46	\$36,513,101.06	\$65,630,762.40

Revere Local School District



Approved Funds for 2018/2019

This report is a listing of all grant funds authorized and/or received throughout the 2018/2019 fiscal year.					
Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received FY-to-date	Amount Received Project-to-date
451/9019	State Grants Ohio K-12 Network Subsidy	\$0.00	\$0.00	\$0.00	\$0.00
516/9219	Federal Grants IDEA Part B Special Education 2019	\$520,882.67	\$0.00	\$0.00	\$0.00
516/9218	IDEA Part B Special Education 2018	\$644,635.68	\$11,119.15	\$11,119.15	\$472,737.24
572/9219	Title I 2019	\$135,916.11	\$0.00	\$0.00	\$0.00
572/9218	Title I 2018	\$239,391.55	\$46,102.80	\$46,102.80	\$190,184.60
587/9219	Early Childhood Special Education 2019	\$7,742.86	\$0.00	\$0.00	\$0.00
590/9219	Title II-A 2019	\$43,717.83	\$0.00	\$0.00	\$0.00
590/9218	Title II-A 2018	\$61,017.95	\$0.00	\$0.00	\$54,017.95
599/9219	Title IV-A 2019	\$13,669.54	\$0.00	\$0.00	\$0.00
599/9218	Title IV-A 2018	\$10,000.00	\$540.74	\$540.74	\$4,578.32
	Total Federal Funds	\$1,676,974.19	\$57,762.69	\$57,762.69	\$721,518.11

rb000518

Revere Local School District



Record of Advances for 2018/2019

INITIAL ADVANCE INFORMATION					ADVANCE RETURN	
Date Approved	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
8/15/2017	001	006/0000	Food Services	\$150,000.00	7/24/2018	\$150,000.00
8/15/2017	001	300/920A	Athletics	\$100,000.00	7/24/2018	\$100,000.00
7/24/2018	001	006/0000	Food Services	\$150,000.00		
7/24/2018	001	300/920A	Athletics	\$100,000.00		
TOTAL Advances for 2017-2018				\$500,000.00		\$250,000.00
Advances Outstanding						\$250,000.00
RB080518						

as of 07/31/18

Revere Local School District



Cash Reconciliation

July 31, 2018

FINSUM Balance				\$ 102,143,863.46
Bank Balance:				
Huntington Bank	2,072,573.27			
	-			
			\$ 2,072,573.27	
Investments:				
Meeder Investment Managers Managed	25,652,917.68			
Portfolio - General	63,454,083.93			
Meeder Investment Managers Managed	5,014,473.48			
Portfolio - Building Fund	2,501,666.94			
STAR Ohio - General Account	4,263,582.66			
STAR Ohio PLUS - General Account				
STAR Ohio - Bond Retirement Account			\$ 100,886,724.69	
Petty Cash:				
Building Principals	400.00			
Athletic Director	100.00			
Bus Garage	100.00			
Treasurer's Office	200.00			
			\$ 800.00	
Change Fund:				
	-			
	-			
	-			
			\$ -	
Less: Outstanding Checks				
			\$ (814,665.00)	
Outstanding Deposits/Other Adjustments:				
QTD Payroll Deductions in Transit	(3,428.00)			
NSF Check Not Receipted	1,858.50			
	-			
			\$ (1,569.50)	
Bank Balance				\$ 102,143,863.46
Variance				\$ -
rt080518				

Revere Local School District



July 31, 2018

Appropriation Summary

rs000518

Fund	FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001 General Fund	\$38,832,375.00	\$541,328.69	\$39,373,703.69	\$3,233,951.58	\$3,233,951.58	\$3,961,918.67	32,177,833.44	18.28%
002 Bond Retirement	\$6,339,250.00	\$0.00	\$6,339,250.00	\$0.00	\$0.00	\$6,261,750.00	77,500.00	98.78%
003 Permanent Improvement	\$986,000.00	\$3,284,168.18	\$4,270,168.18	\$403,417.57	\$403,417.57	\$3,286,598.18	580,152.43	86.41%
004 Building Fund	\$44,050,000.00	\$24,146,603.58	\$68,196,603.58	\$2,013,824.33	\$2,013,824.33	\$22,363,952.15	43,818,827.10	35.75%
006 Food Service	\$935,000.00	\$5,137.00	\$940,137.00	\$195,568.09	\$195,568.09	\$339,885.00	404,683.91	56.95%
007 Special Trust	\$27,921.51	\$0.00	\$27,921.51	\$0.00	\$0.00	\$1,000.00	26,921.51	3.58%
008 Endowment	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	400.00	0.00%
009 Uniform School Supplies	\$126,600.00	\$21,525.67	\$148,125.67	\$27,345.02	\$27,345.02	\$60,537.02	60,243.63	59.33%
018 Public School Support	\$135,200.00	\$9,411.33	\$144,611.33	\$860.84	\$860.84	\$12,288.28	131,462.21	9.09%
019 Other Grants	\$17,817.44	\$3,472.45	\$21,289.89	\$514.08	\$514.08	\$3,012.19	17,763.62	16.56%
022 District Agency	\$20,000.00	\$80.00	\$20,080.00	\$0.00	\$0.00	\$80.00	20,000.00	0.40%
024 Employee Benefits Self-Insurance	\$49,000.00	\$0.00	\$49,000.00	\$3,763.09	\$3,763.09	\$46,824.91	[1,588.00]	103.24%
026 Employee Benefits Section 125	\$94,000.00	\$0.00	\$94,000.00	\$11,887.37	\$11,887.37	\$81,462.63	650.00	99.31%
200 Student Managed Activity	\$159,975.00	\$16,772.95	\$176,747.95	\$604.39	\$604.39	\$18,263.20	157,880.36	10.67%
300 District Managed Student Activities	\$485,315.00	\$4,843.54	\$490,158.54	\$122,398.60	\$122,398.60	\$56,437.53	311,322.41	36.49%
451 Ohio K-12 Network Subsidy	\$7,200.00	\$0.00	\$7,200.00	\$0.00	\$0.00	\$0.00	7,200.00	0.00%
499 Miscellaneous State Grants	\$0.00	\$904.00	\$904.00	\$748.00	\$748.00	\$156.00	0.00	100.00%
516 IDEA Special Education	\$558,774.37	\$56,253.29	\$615,027.66	\$82,237.06	\$82,237.06	\$5,532.25	527,258.35	14.27%
572 Title I	\$170,527.91	\$1,103.05	\$171,630.96	\$17,571.37	\$17,571.37	\$1,103.05	152,956.54	10.88%
587 Early Childhood Special Education	\$7,742.66	\$0.00	\$7,742.66	\$0.00	\$0.00	\$0.00	7,742.66	0.00%
590 Title II-A	\$43,717.83	\$7,000.00	\$50,717.83	\$0.00	\$0.00	\$7,000.00	43,717.83	13.80%
599 Title IV-A	\$13,669.54	\$5,420.23	\$19,089.77	\$12,733.12	\$12,733.12	\$5,300.00	1,056.65	94.46%
Totals	\$93,060,486.26	\$28,104,023.96	\$121,164,510.22	\$6,127,424.51	\$6,127,424.51	\$36,513,101.06	\$78,523,984.65	35.19%

 Revere Local School District Check Register for Checks > \$9,999.99 July 2018					Vendor	Amount	Fund	Description
					BSHM Architects Inc.	\$ 171,653.69	004	Architectural/Engineering services, permit fees
					Northwest Evaluation Association	\$ 22,900.00	001	Student assessments for math, reading, language arts, and K-2
					Apple Financial Services	\$ 32,490.00	516	Technology lease special education portion paid by grant funds
					ESC of Northeast Ohio	\$ 88,195.14	001/516	Special education aides, LEP services, gifted coordinator services, technology integrationist, attendance officer, preschool teacher, and vision specialist
					Imparo Solutions Ltd.	\$ 12,037.00	001	Classroom management software license renewal
					Krislink Neurobehavioral Ohio Edison Co.	\$ 31,443.66	001	Special education tuition
					P.S.I.	\$ 19,907.65	001	Electricity
					Roetzel & Andrea	\$ 17,539.36	001	Nursing aides
					Achieve3000, Inc.	\$ 12,281.00	001	Legal services
					Apple Computer, Inc.	\$ 18,115.00	001	Literacy software license renewal
					Apple Financial Services	\$ 10,072.65	001	ipads and Apple TV for Kindergarten
					CDW-Government	\$ 328,417.57	003	Technology lease grades 7-12 installment #3 of 4
					Alco Products, Inc.	\$ 17,337.32	001	McAfee anti-virus software license renewal
					Cleveland Clinic Children's Hospital for Rehabilitation	\$ 15,174.00	001	Carpet cleaning districtwide
					ICON, Inc.	\$ 77,668.92	001	Special education tuition
					PRN Therapy Services Inc.	\$ 1,154,742.78	004	Construction of Bath Elementary School, renovations at Richfield Elementary School and Revere Middle School
					Valore's Truck Painting & Body	\$ 20,641.50	001	OT/PT services
					Alco Products, Inc.	\$ 10,332.50	001	Body work on 4 buses
					Apple Computer, Inc.	\$ 20,275.00	001	Refinish wooden gym floors at Richfield Elementary School, Revere Middle School, and Revere High School
					AG Parts	\$ 40,266.00	001/599	Apple professional learning staff development program, iPad pros for innovation team
					ICON, Inc.	\$ 10,865.00	001	MacBook cases
					Nelson Landscaping, Inc.	\$ 53,919.14	004	Preconstruction CMR services
					Lewis Landscaping & Nursery, Inc.	\$ 11,873.00	001	Lawn mowing and landscaping
					Ohio Edison Co.	\$ 18,922.00	001	Baseball outfield drainage
					Surface Water Management District	\$ 13,983.84	001	Electricity
					BSHM Architects Inc.	\$ 11,519.02	001	annual stormwater service fee for high school/middle school/bus garage properties
					Pearson	\$ 624,473.10	004	Architectural/Engineering services
					Village of Richfield	\$ 16,213.31	001	Science books for Bath Elementary School
					NEO Administrative Co.	\$ 14,917.18	001	Water
					Summit Regional Health Care Consortium	\$ 11,339.37	026	Section 125 claims
					Summit Regional Health Care Consortium	\$ 23,117.56	001/006/572	Dental insurance premiums
					Huntington Bank	\$ 361,798.20	001/006/572	Medical and prescription insurance premiums
					Huntington Bank	\$ 777,871.73	various	Payroll #1
					Huntington Bank	\$ 776,766.41	various	Payroll #2
					Huntington Bank	\$ 10,514.54	various	Medicare contributions - payroll #1
					Huntington Bank	\$ 11,442.77	various	Medicare contributions - payroll #2
					School Employees Retirement System	\$ 55,038.00	various	Classified retirement contributions
					State Teachers Retirement System	\$ 93,788.93	various	Certified retirement contributions
					State Teachers Retirement System	\$ 24,999.69	001/300	Certified retirement contributions
					Huntington Bank			Payroll supplementals, severance, etc.
					rb080518			

FY2019
REVERE LOCAL SCHOOLS FOOD SERVICE ENTERPRISE-FUND #006
 Monthly Cash Flow Spending Plan Report

INCOME	JULY	AUGUST	SEPT	OCT	NOV	FEB	MAR	APRIL	MAY	JUNE	TOTALS
BEGINNING BALANCES	\$42,904.54	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	
Interest Earnings											\$0.00
Student Breakfast											\$0.00
Student Lunch Sales	\$1,885.75										\$1,885.75
Student A-La-Carte Sales											\$0.00
Student Milk Sales											\$0.00
Adult Breakfast											\$0.00
Adult Lunch Sales											\$0.00
Catering - Bath											\$0.00
Catering - Hillcrest											\$0.00
Catering - RMS											\$0.00
Catering - RHS											\$0.00
Miscellaneous											\$0.00
Vending Commissions - RMS											\$0.00
Vending Commissions - RHS											\$0.00
State Subsidy											\$0.00
Federal Subsidy											\$0.00
Transfers In	\$107,090.46										\$107,090.46
Refund/Prior Year Expenditure	\$150,000.00										\$150,000.00
Advances In	\$258,976.21										\$258,976.21
TOTALS RECEIPTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
EXPENDITURES	JULY	AUGUST	SEPT	OCT	NOV	FEB	MAR	APRIL	MAY	JUNE	TOTALS
Administrative Supply											\$0.00
Regular Salaries	\$20,434.48										\$20,434.48
Substitutes											\$0.00
Overtime/Extra Time											\$0.00
Leaves/Holiday	\$90.32										\$90.32
Severance											\$0.00
Benefits	\$15,476.29										\$15,476.29
SURcharge											\$0.00
Purchased Services	\$50.00										\$50.00
Management Services	\$9,517.00										\$9,517.00
Repair/Maintenance											\$0.00
Travel/Meetings											\$0.00
Food/Supplies											\$0.00
New Equipment 500											\$0.00
New Equipment 200											\$0.00
New Equipment 100											\$0.00
New Equipment 400											\$0.00
Dues/Fees	\$150,000.00										\$150,000.00
Return of Advance	\$195,568.09										\$195,568.09
TOTALS EXPENDITURES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
ENDING BALANCES	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	\$106,312.66	
ENCUMBRANCES	\$352,575.02	\$76,397.40	\$72,268.38	\$67,467.95	\$69,002.93	\$32,108.66	\$31,210.03	\$50,786.84	\$43,807.08	\$5,137.00	
UNENCUMBERED BAL	(\$246,262.36)	\$29,915.26	\$34,044.28	\$38,844.71	\$37,309.73	\$74,204.00	\$75,102.63	\$55,525.82	\$62,505.58	\$101,175.66	

New Document

**List of Donations
Received by the Revere Local School District
August 21, 2018**

Cash Donations

1 To:	Revere Schools Athletic Capital Campaign	
From:	John M. Harabedian Family Trust	\$ 1,000.00
2 To:	RHS - Teacher Excellence Award	
From:	Christopher and Gigi kostoff	\$ 2,000.00
3 To:		
From:		
4 To:		
From:		
5 To:		
From:		

Total	\$ 3,000.00
--------------	--------------------

Equipment & Other Donations

1 To:
From:

* Donation values for contributions other than cash are provided by the donor and not established by the Board of Education

New Document

Attachment T-4

Adjustments Permanent Appropriations August 21, 2018

The Treasurer recommends that the Board approve the appropriation adjustments in the stated amounts listed below, that these be established at fund level, and authorize the District's participation in any new Grants/Funds if applicable. It is further moved that all expenditures for grants be based upon the budgets submitted to and approved by the funding agencies or the applicable Activity/Purpose Statement.

Category/Description	Fund #	Action	Adjustment	Adjusted Appropriation
				Total
<u>General Fund Class</u>				
General Fund	001			
<u>Special Revenue Funds</u>				
Public School Support	018	INCREASE	\$10,000.00	\$135,200.00
Local Grants	019			
District Managed Activity	300	INCREASE	\$1,000.00	\$485,315.00
Secondary Trans Stndt w/disab	499			
IDEA Special Education	516	DECREASE	-\$41,225.63	\$558,774.37
LEP	551			
Title I	572	INCREASE	\$34,611.80	\$170,527.91
Preschool	587	INCREASE	\$742.66	\$7,742.66
Title II-A	590			
Title IV-A	599			
<u>Debt Service Fund Class</u>				
Bond Retirement	002			
<u>Capital Projects Fund Class</u>				
Permanent Improvement	003			
Building Fund	004			
Ohio Network k-12	451			
<u>Enterprise Funds</u>				
Food Service	006			
Uniform School Supply	009	INCREASE	\$1,000.00	\$127,600.00
Special Enterprise	020			
Special Rotary	014			
<u>Internal Service Funds</u>				
Employee Benefits	024			
<u>Trust Fund Class</u>				
Student Activity Trust	007			
Endowment	008			
<u>Agency Fund Class</u>				
District Agency Health Care	026			
Student Managed Activity	200			
Unclaimed Funds & Athletic Tournaments	022			
Total of adjustments and or increase to the District's Appropriations			\$6,128.83	

New Document

Brooke	Massaro
Lydia	Brouse
Henry	Kaczmar
Grace	Hlavin
Anna	Sison
Rory	Arnold
William	Harding
Magdalena	Yoder
Elise	Hager
Jenna	Gaebelein
Ella	DiPaola
David	Soltz
Ryan	Wagner
Nicholas	Dodds
Nathan	Novak
William	Scherler
Charles	Earley
Kole	Kuczynski
Kathleen	Tracy
Michael	Siegrist

New Document

INITIAL ADMISSION OF STUDENTS

A student, at the time of his/her initial entry into the District, shall present or have presented on his/her behalf by his/her parent(s)/guardian, to the person in charge of admission:

1. A certified copy of the most recent order or decree, and subsequent modification(s) of such an order or decree allocating parental rights and responsibilities for the care of a child and designating a residential parent and legal custodian of that child if such an order or decree has been issued;
2. A copy of his/her certificate of birth issued pursuant to O.R.C. Chapter 3705, or a comparable certificate or certification issued pursuant to the statutes of another state, territory, possession, or nation, and copies of those records pertaining to him/her maintained by the school that he/she most recently attended.

Any of the following shall be accepted in lieu of such certificate or certification by the person in charge of admission:

1. A passport or attested transcript thereof filed with a registrar of passports at a point of entry of the United States showing the date and place of birth of the child;
2. An attested transcript of the certificate of birth;
3. An attested transcript of the certificate of baptism or other religious record showing the date and place of birth of the child;
4. An attested transcript of a hospital record showing the date and place of birth of the child;
or
5. Birth affidavit.

A student, at the time of his/her initial entry into the District, shall present or have presented on his/her behalf by a parent/guardian/custodian, to the person in charge of admission, written documentation establishing that the student resides in the District.

If the parents/guardians of a child have entered into a legally binding contract to purchase or build a residence within the District, the child may enroll as a student in the District on a tuition-free basis for up to sixty (60) days, provided the parents/guardians submit the following to the Superintendent prior to the student's enrollment:

1. A sworn affidavit from the parents/guardians identifying the address of the residence being purchased or built, and attesting to the parents/guardians' intention to reside there within sixty (60) days.

2. A sworn affidavit from the residence builder, real estate broker, or bank officer attesting that the parents/guardians are purchasing the property, that the property is located at the address identified in the parents/guardian's affidavit, and that the residence will be ready for the parents/guardians to live in within sixty (60) days.
3. A copy of the legally binding contract to purchase or build a residence within the District.

During the admissions process, the principal or designee shall provide the student's parent with a copy of the most recent student report card issued for the District. Within twenty-four (24) hours of the student's entry into school, the principal or designee shall request the student's official records from the school he/she most recently attended. Pursuant to O.R.C. §3301.60, if the student is a child of a military family who has transferred from another state (the "sending state") and official education records are not available, the District shall enroll and appropriately place the student based on information in the unofficial education records provided by the student's prior school district, pending validation by the student's official records, as quickly as possible.

If the sending school, upon contact, indicates that it has no record of the student or after fourteen (14) days no records are received, or if the student does not present a birth certificate or other document, the principal or chief administrative officer of the school shall notify the law enforcement agency having jurisdiction in the area where the student resides of that fact and of the possibility that the student may be a missing child as this term is defined in O.R.C. §2901.30.

If, at the time of a student's initial entry into the District, the student is under the care of a shelter for victims of domestic violence as defined in O.R.C. §3113.33, the student or his/her parent shall notify the building principal of this fact, and the principal or designee shall so inform the school from which the student's records are requested.

After a student has been admitted to kindergarten, the Board of Education shall not deny the student admission to this District based on the student's age. In cases where a question exists relative to grade placement of the entering student, the decision will be made by the building principal based upon available data, which may include psychological evaluations, achievement test results, previous academic records, and parent conferences.

LEGAL REFS: O.R.C. §§ 3301.60; 3313.6411; 3313.672; 3321.01

Adopted: _____

New Document

PROCUREMENT WITH FEDERAL GRANTS/FUNDS

Procurement of all supplies, materials, equipment, and services paid for with federal funds or District matching funds shall be made in accordance with all applicable federal, state, and local statutes and/or regulations, the terms and conditions of the federal grant, and Board policy.

The Superintendent shall maintain a procurement and contract administration system in accordance with the “Procurement Standards” set forth in §§2 C.F.R. 200.317-.326 for the administration and management of federal grants and federally-funded programs. The District shall maintain a contract administration system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District’s Uniform Grant Guidance Board policy.

Board employees, officers, and agents who have purchasing authority shall abide by the standards of conduct governing conflicts of interest and governing the actions of employees, officers, and agents engaged in the selection, award, and administration of contracts set forth in Board policy and Ohio Ethics Law.

The District shall avoid acquisition of unnecessary or duplicative items. Consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. To foster greater economy and efficiency, the District may enter into state and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions shall be conducted in a manner that encourages full and open competition. In order to ensure objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to:

1. Placing unreasonable requirements on firms in order for them to qualify to do business;
2. Requiring unnecessary experience and excessive bonding requirements;
3. Noncompetitive contracts to consultants that are on retainer contracts;

4. Noncompetitive pricing practices between firms or between affiliated companies;
5. Organizational conflicts of interest;
6. Specifying only a 'brand name' product instead of allowing for an "equal" product to be offered and describing the performance or other relevant requirements of the procurement;
7. Any arbitrary action in the procurement process.

The District shall not use statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except where an applicable federal statute expressly mandates or encourages a geographic preference. When the District is contracting for architectural and engineering services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

If the District uses a pre-qualified list of persons, firms or products to acquire goods and services, such list shall include enough qualified sources as to ensure maximum open and free competition.

Solicitation Language

All solicitations must incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall utilize one of the following methods of procurement:

1. Micro-Purchases

The aggregate dollar amount does not exceed the threshold established in 2 C.F.R. §200.67 or by the Office of Federal Financial Management, whichever is greater. To the extent practicable, the District will distribute such purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive bids if the Board considers the price reasonable.

2. Small Purchases

Small purchase procedures provide for relatively simple and informal procurement methods for securing services, supplies, and other property that does not exceed the competitive bid threshold. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources.

3. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment requires competitive bidding under Ohio law or Board Policy, and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed \$50,000.

In order for sealed bidding to be feasible, the following conditions shall be present:

- A. A complete, adequate, and realistic specification or purchase description is available;
- B. Two (2) or more responsible bidders are willing and able to compete effectively for the business; and
- C. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

If sealed bids are used, the following requirements apply:

- A. Bids shall be solicited in accordance with the provisions of state law and Board policy. Bids shall be solicited from an adequate number of qualified suppliers, providing them sufficient response time prior to the

date set for the opening of bids. The invitation to bid shall be publicly advertised.

- B. The invitation for bids, which will include product/contract specifications and pertinent attachments, must define the items and/or services required in order for the bidder to properly respond.
- C. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- D. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
- E. The Board reserves the right to reject any or all bids for sound documented reason(s).

4. Competitive Proposals

Procurement by competitive proposal is normally conducted with more than one (1) source submitting an offer and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

- A. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
- B. Proposals shall be solicited from an adequate number of sources.
- C. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.
- D. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

- E. The District may use competitive proposal procedures for qualifications based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

5. Noncompetitive Proposals

Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- A. The item is available only from a single source
- B. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation
- C. The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District
- D. After solicitation of a number of sources, competition is determined to be inadequate

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of the Simplified Action Threshold established in 2 C.F.R. §200.88 or by the Office of Federal Financial Management, whichever is greater, including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation but the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only after a determination that no other contract is suitable if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of (1) the actual costs of materials; and (2) direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The Board will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District. Consideration will be given to such matters as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts.

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. In accordance with 2 C.F.R. §180.300, for contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the federal government's System for Award Management; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor.

Bid Protest

The following procedure shall be used to resolve disputes relating to procurements.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request for Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be

communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District shall maintain records sufficient to detail the history of all procurements. These records will include, but not be limited to rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

LEGAL REFS.: 2 C.F.R. §§200.317 - .326
19-18-18, Implementing Statutory Changes to the Micro-Purchase and the
Simplified Action Thresholds for Financial Assurance, Office of
Federal Financial Management, June 20, 2018

Adopted: _____