

AGENDA

**Revere Local School District
Revere Board Meetings
Regular October BOE Meeting
Monday, October 15, 2018, 6:30 pm - 9:00 pm
RHS Library**

- I. CALL TO ORDER
- II. ROLL CALL
Dana Appel
Claudia Hower
Keith Malick
Diana Sabitsch
George Seifert
- III. PLEDGE OF ALLEGIANCE - led by Cub Scout Pack 3385
- IV. PRESENTATIONS
Cub Scout Pack 3385 - Building a Better World
Revere Middle School: Expedition to Andorra
Jill Alessandro, Drake Du and Meredith Stein
Revere High School: National Merit Semifinalists
Aayush Bansal
Tiger Du
Karl Godard
John Krew
Victoria Liu
Sydney Padgett
Kyle Shin
William Sun
- V. PUBLIC SPEAKS TO AGENDA ITEMS
- VI. BUILDING PRINCIPALS' REPORTS
- VII. TREASURER'S AGENDA - Mr. Rick Berdine
 - a. Approval of the Minutes, Attachment T-1
The Treasurer recommends approval of the minutes from the Special Meeting held September 11, 2018 and the Regular Meeting held September 18, 2018.
 - b. Approval of the Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of September.

c. **Donations, Attachment T-3**

The Treasurer recommends the approval, with appreciation, of the donations listed.

d. **Appropriation Adjustments, Attachment T-4**

The Treasurer recommends approval of the appropriation adjustments as listed.

e. **Purchase Orders, Attachment T-5**

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

f. **Asset Disposal, Attachment T-6**

The Treasurer recommends that the assets as listed in the attached schedule be disposed of in keeping with Board Policy.

g. **GMP Amendment 2 - Revere High School and Utilities, Attachment T-7**

The Treasurer recommends that the Board of Education approve the resolution detailed in the attachment to authorize the second guaranteed maximum price amendment between the Board of Education and ICON Construction Solutions, LLC in connection with the new RHS site and utilities.

h. **Amended EUS Agreement for Primary Electric Service, Attachment T-8**

The Treasurer recommends that the Board of Education approve the amended agreement with Effective Utility Services, LLC as detailed in the attachment.

i. **Five-Year Forecast, Attachment T-9**

The Treasurer recommends that the Board of education approve the five-year forecast based upon data and assumptions as detailed in the attachment.

VIII. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Ground Committee
Legislative Report
Cuyahoga Valley Career Center

IX. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

1. Certificated/Licensed Personnel

a. Supplemental Contracts

It is recommended that the Board of Education approve the following supplementals with compensation per the current REA Master Agreement:

Rich Booth - Building Computer Coordinator for RES
Kelly Peel - Rtl grade 6 (50% contract)

2. Classified Personnel

a. Volunteer - 2018/2019 School Year

It is recommended that the Board of Education approve Joe Greulich as a volunteer equipment truck driver to haul the band trailer as needed.

b. Substitutes

It is recommended that the Board of Education approve the following as substitutes:

Kirk Gibbons / Substitute Bus Driver / Contingent upon and effective upon completion date of Class B CDL with S & P endorsement

Jen Juengel / Substitute Cook and Cashier / Effective on or after October 9, 2018

Kimberly Lunieski / Substitute Cook, Secretary and Education Aide / Effective on or after October 1, 2018

Tess Schmidt / Substitute Transportation Aide / Effective on or after October 10, 2018

c. Resignations

It is recommended that the Board of Education approve the following resignations:

Thomas Gainer / Bus Driver / Effective end of business 9/27/18

Jacquelyn Lisowski / Transportation Aide a.m. and p.m. - contingent upon Board approval as a Bus Driver for Route vacated above / Effective end of business October 15, 2018 (note:

Jacquelyn will maintain her mid-day Transportation Aide position for the Preschool route)

d. **New Hire**

It is recommended that the Board of Education approve Jacquelyn Lisowski as a contracted bus driver for Route H (a 4.5 hour route), effective October 16, 2018.

3. **Student Services**

a. **Home Instruction 2018/2019 School Year**

It is recommended that the Board of Education approve the following:

Roy Rosario / Student A / Up to 5 hours of home instruction

b. **Education Aide - Activity Supervision**

It is recommended that the Board of Education approve the following estimates of hourly supervision of special education students to participate in the fall play (tryouts, rehearsals and performances). Compensation to be at the Aide's regular hourly rate.

Kathy Daetwyler up to 40 hours at \$15.69/hour

Lori Head up to 100 hours at \$19.46/hour

4. **Other Business**

a. **Revised Board Policies**

It is recommended that the Board of Education approve and adopt, as a first reading, the updated/new policies noted:

Policy 8.11: Credit Card Policy, Attachment 1

Policy 8.13: Procurement with Federal Grant/Funds, Attachment 2

Policy 8.15: Board Supplied Amenities and *De Minimis* Gifts, Attachment 3

X. **REPORTS FROM THE CENTRAL OFFICE TEAM**

Director of Student Services

Director of Curriculum and Instruction

XI. **INFORMATIONAL ITEMS**

November Work Session: 11/13/18 @ 5:30 p.m. in the Administration Building

November Regular Meeting: 11/20/18 @ 6:30 p.m. in the RHS Library

XII.

CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

The Board values and encourage public comment on educational issues. Meetings of the Board of Education are for the purpose of conducting Board business in a public setting, with the exception of Executive Sessions for specific purposes defined by law. Board of Education meetings, while held primarily in a public setting, are not designed for extensive public input. Per Board Policy, each participant is limited to five (5) minutes of speaking time.

Anyone having an interest in the actions of the Board may participate during the open forum portion of the meeting. Please identify yourself to the Board President or the Superintendent prior to the start of the meeting. Should your comments include a request for information or extended dialogue, it may be necessary and more appropriate that a subsequent meeting with the Board and/or Administrative representative be scheduled to fully discuss issues.

The public may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. The Superintendent will advise speakers about other channels provided for Board consideration of complaints involving individuals.

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

New Document

MINUTES

**Revere Local School District
Revere Board Meetings
September Work Session
Tuesday, September 11, 2018, 5:30 pm - 8:30 pm
Administration Building**

I. CALL TO ORDER

Mr. Seifert called the meeting to order at 5:35 PM

II. ROLL CALL

1. Dana Appel
2. Claudia Hower
3. Keith Malick
4. Diana Sabitsch
5. George Seifert

III. TREASURER'S AGENDA-No Action**IV. SUPERINTENDENT'S AGENDA-No action****V. INFORMATION/DISCUSSION ITEMS**

1. Capital Campaign Update-Scott Read
2. Building Project update
3. Pisanick Partners 2018-2019 Plan
4. Calamity Day Board Policy
5. All Day Kindergarten
6. REVIEW of the Agenda for the September 18, 2018 Regular Meeting

VI. EXECUTIVE SESSION**Res. 19-103220**

Moved by Mrs. Sabitsch, seconded by Mr. Malick to move into Executive Session at 7:22 PM to discuss the following items:

~To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

~To prepare for negotiations.

Move: Diana Sabitsch Second: Keith Malick Status: Passed

VII. The President, Mr. Seifert, called the Board of Education out of Executive Session at 9:12 PM**VIII. ADJOURNMENT****Res. 19-103221**

Moved by Mrs. Hower, seconded by Mrs. Sabitsch to adjourn the meeting at 9:12 PM

Approved By:

Treasurer

Date

MINUTES

**Revere Local School District
Revere Board Meetings
Regular September Meeting - REVISED AGENDA
Tuesday, September 18, 2018, 6:30 pm - 9:30 pm
RHS Library**

I. CALL TO ORDER

Mr. Seifert called the meeting to order at 6:33 PM.

II. ROLL CALL

Dana Appel
Claudia Hower
Keith Malick
Diana Sabitsch
George Seifert

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS

Introduction of New Employees
Speech and Debate Team with student Drake Du and coach John Kerezy

V. PUBLIC SPEAKS TO AGENDA ITEMS

VI. BUILDING PRINCIPALS' REPORTS

VII. TREASURER'S AGENDA - Mr. Rick Berdine

Res. 19-103222 consensus items a-h

a. Approval of the Minutes, Attachment T-1

The Treasurer recommends approval of the minutes from the Special Meeting held August 14, 2018 and the Regular Meeting held August 21, 2018.

b. Approval of the Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of August.

c. Donations, Attachment T-3

The Treasurer recommends the approval, with appreciation, of the donations listed.

d. Appropriation Adjustments, Attachment T-4

The Treasurer recommends approval of the appropriation adjustments as listed.

e. Purchase Orders, Attachment T-5

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

f. Asset Deletions, Attachment T-6

The Treasurer recommends that the assets as listed in the attached schedule be disposed of in keeping with Board Policy.

- g. Amendment - Agreement with BSHM Architects, Attachments T-7 & T-8

The Treasurer recommends that the Board of Education approve the amendment and resolution to the standard agreement with BSHM as detailed:

Attachment T-7 First Amendment

Attachment T-8 Resolution

- h. Athletic Trainer Agreement, Attachment T-9

The Treasurer recommends that the Board of Education approve the agreement with Crystal Clinic Orthopaedic Center, LLC and the RLSD for Athletic Trainer services as detailed in Attachment T-9.

Res. 19-103222 consensus items a-h

Move: Claudia Hower Second: Diana Sabitsch Status: Passed

VIII. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Ground Committee
Legislative Report
Cuyahoga Valley Career Center

IX. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

1. Certificated/Licensed Personnel

Res. 19-103223 consensus items 1. a-g and Addendum

- a. Leaves of Absences (LOAs)

It is recommended that the Board of Education approve the LOAs as noted below per provisions of the current REA Master Agreement:

Lynn Dubsky, Intervention Specialist @ RES - beginning on or about 11/27/18 with a return to work on or about 4/1/19

Jason Milczewski, Social Studies @ RHS - beginning on or about 10/1/2018 with a return to work to be decided

Samer Rinehart, Reading RES - beginning on or about 10/11/18 with a return to work on or about 12/3/18

- b. Certificated/Licensed Personnel Supplemental Contracts - 2018/2019 School Year

It is recommended that the Board of Education approve the following with compensation per the current REA Master Agreement:

Mary Mourton - Gameworker

RES

STEM Club: Shannon Edwards

Building Computer Coordinator: Rich Booth

Grade K Leader: Suzanne Percy

Grade 1 Leader: Debbie Schwertner

Grade 2 Leader: Becky De Lauder

Grade 3 Leader: Deidre Hichens

BES

Gaming Club: Amanda McCabe and Lori Bell (50:50 split)

Building Computer Coordinator: Jill Burket

RMS

Yearbook: Lisa Thacker and Callah Cooke (50:50 split)

Student Council: Kevin Verde and Dave Howson (50:50 split)

Math Counts: Amy Hiller
 STEM Advisor: Joe Williams
 Gaming Club: Lisa Thacker and Elizabeth Hamilton (50:50 split)
 RMS Band: Katie Rizzo
 RMS Choir: Mike Wiley and Alice Forney (50:50 split)
 Building Computer Coordinator: Joe Williams and Kevin Verde (50:50 split)
 Dept Chairs: Kristine Bisesi (ELA), Kevin Somerville (Math), Melanie Stuthard and Dawn Cancelliere (50:50 split Social Studies), Ryan Fletcher (Science)
 Rtl (IAT) Case Managers: Rachel Winski (50% Grd 6), Mike Murphey and Amy Hiller (50:50 split Grd 7), Paula Craven and Stephanie Macauda (50:50 split Grd 8)
 Washington DC Coordinator: Melanie Stuthard

RHS

Academic Challenge Assistant Coach: Nic Kos
 Intensive Needs Coordinator: Stacy Mamula and Stephanie Duttry and Samantha Price (each 1/3 contract)

c. Salary Increases - Additional Education

It is recommended that the Board of Education approve a salary increase for the following based upon additional education:

Jill Burket, Library Tech Integ, BES / MA+15, Step 20 / \$88,700.00
 Lauren Duncan, ELA RMS / MA, Step 5 / \$60,829.00
 Jessica Mackey, Family and Consumer Science RHS / BA+30, Step 4 / \$54,419.00
 Stephanie Mason, Math RHS / MA+15, Step 25 / \$91,305.00
 Beth Matyja, Math RMS / MA+30, Step 19 / \$87,914.00
 John Rorabaugh, Science RMS / MA+15, Step 17 / \$86,095.00
 Nicole Shamblin, Art RES / MA+15, Step 19 / \$86,095.00
 Shelly Schultz, Intervention Sp RHS / MA+30, Step 22 / \$90,520.00

d. Read 180 Teaching Opportunity RMS - 2018/2019 School Year

It is recommended that the Board of Education approve Kim Gerdes to teach Read 180 during one planning period for the 2018-2019 school year per Article 6.02 (C)(2) of the current REA Master Agreement with compensation of \$4,000.00 as defined in that agreement.

e. Mentors and Mentees - 2018/2019 School Year

It is recommended that the Board of Education approve the following RESA Mentor/Mentee pairings with compensation per the current REA Master Agreement:

Linda Bare: Shelly Horvath and Amanda McCabe
 Jack Cooper: Samantha Price and James Boyeas
 Cindy Gobrogge-Beshara: Sarah Coon
 Rebecca DeLauder: Kristen Corcoran
 Sarah Smith: Jessica Gahan
 Dawn Cancelliere: Amy Hiller
 Jeff Fry: Eric Browne
 Sandy Kahoe: Angela Andreatta

Compensation is 3% of the base (\$1,240.56) for the first mentee and 2% of the base (\$827.04) for each additional mentee.

It is further recommended that the Board of Education approve the following New to District Mentor/Mentee pairings with compensation per the current REA Master Agreement:

Jeff Shane: Olivia Pettigrew
 Suzanne Percy: Jeff Johnson

Compensation is 2% of the base (\$827.04) for the first mentee.

f. Long Term Sub

It is recommended that the Board of Education approve Emily Sokolowski as a District-level long term substitute teacher for three (3) upcoming LOAs for Intervention Specialists to begin on or about October 1, 2018 through the end of the 2018-2019 school year.

g. Tutoring - Placement Testing at RMS

It is recommended that the Board of Education approve the following teachers for grading summer placement tests. Compensation to be at the tutor rate of \$28.38/hour:

Courtney Acker - 5 hours

Beth Matyja - 3 hours

Res. 19-103223 Consensus Items 1. a-g and Addendum

Move: Dana Appel Second: Keith Malick Status: Passed

2. Classified Personnel

Res. 19-103224 Consensus Items 2. a-f

a. Substitutes 2018/2019 School Year

It is recommended that the Board of Education approve the following effective on or after 8/21/18 unless noted with compensation at the Board approved rates:

Kelly Gilliam - Sub Secretary

Kelly Heijnen - Sub Secretary

Betsy Riley - Sub Secretary

Jessica Shamp - Sub Secretary

Kathy Shisler - Sub Secretary

Cheryl Sigsworth - Sub Secretary

Shelli Uher - Sub Secretary

Tammy Fay - Sub Cook or Cashier*

Sherry Gorcz - Sub Cook or Cashier

Denise Timpone - Sub Education Aide

Dawn Hershey - Sub Playground Aide and Sub Education Aide

*Contingent upon receipt of all documentation for employment

b. Classified Personnel Supplemental Contracts - 2018/2019 School Year

It is recommended that the Board of Education approve the following with compensation per the current REA Master Agreement:

Kate Dye - Student Gameworker

Owen Esberg - Student Gameworker

Troy Pierson - Student Gameworker

David Burnett - Assistant Speech and Debate Coach

c. Technology Department Lead, 2018/2019 School Year

It is recommended that the Board of Education approve Laura Bell, Technology Support, as Technology Department Lead for the 2018-2019 school year with compensation to be equal to grade level leaders; .07 applied to the base for a total of \$2,894.64.

d. New Hire, 2018/2019 School Year

It is recommended that the Board of Education approve Nicole Aquino as a 5-hour Aide at RMS, Monday through Friday, at Step 0 for \$13.22/hour, with an effective date of 9/17/18 with no expectation of employment beyond the current school year.

e. Resignation for Retirement

It is recommended that the Board of Education approve the resignation for retirement of Steve Kover, Head Custodian at RES, effective January 1, 2019 per provisions of the current OAPSE master agreement.

f. Resignation for and Approval of New Position

It is recommended that the Board of Education approve the resignation of Teri Gorecki as a 1-hour Playground Aide at RES contingent upon Board approval as a 3-hour Playground Aide at RES.

It is further recommended that the Board of Education approve Teri Gorecki as a 3-hour Playground Aide at RES with an effective date of 9/17/18.

Res. 19-103224 Consensus Items 2. a-f

Move: Claudia Hower Second: Diana Sabitsch Status: Passed

3. Student Services

a. Student Services - Home Instruction 2018/2019 School Year

Res. 19-103225

It is recommended that the Board of Education approve the following:

Roy Rosario to provide up to 176 hours for Student A

Roy Rosario to provide up to 108 hours for Student B

Move: Claudia Hower Second: Dana Appel Status: Passed

b. REA Master Agreement

Res. 19-103226

It is recommended that the Board of Education approve the three (3) Tentative Agreements with REA/OEA as detailed below to complete a Master Agreement to be in place July 1, 2019 through June 30, 2022.

Attachment 1

Mrs. Sabitsch Abstained

Move: Claudia Hower Second: George Seifert Status: Passed

c. Updated Inter-District Agreement with the Cuyahoga County ESC/ESC of NEO, 2018/2019 School Year

Res. 19-103227 Consensus Items 3. c-d

It is recommended that the Board of Education approve the revised agreement for services as detailed in Attachment 2.

d. Revised Policy 6.06 - Enrollment of Resident and Nonresident, Homeless and Foreign Exchange Students

It is recommended that the Board of Education approve and adopt, as a single reading, the updated policy noted in Attachment 3.

Res. 19-103227 Consensus Items 3. c-d

Move: Dana Appel Second: Diana Sabitsch Status: Passed

- e. Overnight Field Trip - Boys' Cross Country Invitational

Res. 19-103228

It is recommended that the Board of Education approve the overnight trip for the Boys' Cross Country team to compete in the Dayton area. Bus will depart from RHS on 9/28/18 and return on 9/29/18. Details of the trip provided to Board at the Work Session. Expenses associated with transportation, lodging, food and entry fees to be paid for by flow-through funds for the team with no cost to the General Fund.

Move: Keith Malick Second: Claudia Hower Status: Passed

X. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services
Director of Curriculum and Instruction

XI. INFORMATIONAL ITEMS

The October Work Session will be held October 9, 2018 at 5:30 p.m. in the Administration Building.

The Regular October meeting will be held October 16, 2018 at 6:30 p.m. in the Revere High School Library.

XII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

The Board values and encourage public comment on educational issues. Meetings of the Board of Education are for the purpose of conducting Board business in a public setting, with the exception of Executive Sessions for specific purposes defined by law. Board of Education meetings, while held primarily in a public setting, are not designed for extensive public input. Per Board Policy, each participant is limited to five (5) minutes of speaking time.

Anyone having an interest in the actions of the Board may participate during the open forum portion of the meeting. Please identify yourself to the Board President or the Superintendent prior to the start of the meeting. Should your comments include a request for information or extended dialogue, it may be necessary and more appropriate that a subsequent meeting with the Board and/or Administrative representative be scheduled to fully discuss issues.

The public may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. The Superintendent will advise speakers about other channels provided for Board consideration of complaints involving individuals.

XIII. EXECUTIVE SESSION

Res. 19-103229

Moved into Executive Session at 7:33 PM to discuss the following items:

~To prepare for negotiations.

Move: Keith Malick Second: Dana Appel Status: Passed

- XIV. The President, Mr. Seifert, called the Board of Education out of Executive Session at 8:45 PM

XV. ADJOURNMENT

Res. 19-103230

Moved by Mrs. Appel, seconded by Mrs. Hower to adjourn the meeting at 8:45 PM.

Approved By:

Treasurer

Date

MINUTES

**Revere Local School District
Revere Board Meetings
Addendum to 9-18-19 BOE Mtg
Tuesday, September 18, 2018, 6:30 pm - 8:30 pm
RHS Library**

I. Superintendent's Agenda**1. Certificated/Licensed Personnel****Res. 19-103223 Consensus Items 1.a-g and Addendum****a. SLO Committee Members - 2018/2019 School Year**

It is recommended that the Board of Education approve the following members (2 per building) with compensation per the current REA Master Agreement:

RES: Joyce Pushpak and Samer Rinehart

BES: Linda Bare and Kathy Saturni

RMS: Melanie Stuthard and Ryan Fletcher

RHS: Jennifer Exten and Rachel Walgate

New Document

SEPTEMBER 30, 2018

Financial Report



Revere Local School District

Richard Berdine
Treasurer

Revere Local School District

Forecast Comparison - General Operating Fund - September 2018



Revenue:

1.010 - General Property Tax (Real Estate)
 1.020 - Public Utility Personal Property Tax
 1.035 - Unrestricted Grants-in-Aid
 1.040 - Restricted Grants-in-Aid
 1.050 - Property Tax Allocation
 1.060 - All Other Operating Revenues
 1.070 - Total Revenue

Other Financing Sources:

2.050 - Advances In
 2.060 - All Other Financing Sources
 2.080 Total Revenue and Other Financing Sources

Expenditures:

3.010 - Personnel Services
 3.020 - Employees' Retirement/Insur. Benefits
 3.030 - Purchased Services
 3.040 - Supplies and Materials
 3.050 - Capital Outlay
 3.060 - Intergovernmental
 4.300 - Other Objects
 4.500 - Total Expenditures

Other Financing Uses:

5.010 - Operating Transfers-Out
 5.020 - Advances Out
 5.030 - All Other Financing Uses
 5.050 - Total Expenditures and Other Financing Uses

Surplus/(Deficit) for Month

September 2018 FCST Estimate	September 2018 Actuals	September 2017 Actuals	Variance- September 2018 Actuals to Estimate	Explanation of Variance
\$ 1,364,203	\$ 1,316,433	\$ 1,440,985	\$ (47,770)	timing of tax advances from Summit County
\$ 767,731	\$ 765,634	\$ 743,416	\$ (2,097)	
\$ 188,875	\$ 202,285	\$ 190,657	\$ 13,410	timing of receipt of third grade reading guarantee and graduation bonus funding for 17/18 school year compared to prior fiscal years
\$ 143	\$ 195	\$ 143	\$ 52	
\$ -	\$ -	\$ -	\$ -	
\$ 67,410	\$ 96,715	\$ 70,072	\$ 29,305	timing of receipt of tuition, interest, and student fees vs prior fiscal years
\$ 2,388,362	\$ 2,381,262	\$ 2,445,273	\$ (7,100)	
\$ -	\$ -	\$ -	\$ -	
\$ 167	\$ 89	\$ 559	\$ (78)	
\$ 2,388,529	\$ 2,381,351	\$ 2,445,832	\$ (7,178)	
\$ 1,687,930	\$ 1,588,971	\$ 2,320,441	\$ 98,959	timing of FY19 expenditures vs estimates based on historical monthly percentages
\$ 629,868	\$ 651,470	\$ 661,609	\$ (21,602)	timing of FY19 expenditures vs estimates based on historical monthly percentages, STRS foundation shortage varies by month assessed vs month paid as historically paid one month in arrears
\$ 259,367	\$ 547,983	\$ 250,565	\$ (288,616)	timing of FY19 expenditures vs estimates based on historical monthly percentages
\$ 76,894	\$ 163,007	\$ 76,133	\$ (86,113)	timing of FY19 expenditures vs estimates based on historical monthly percentages
\$ 65,695	\$ 3,690	\$ 65,045	\$ 62,005	timing of FY19 expenditures vs estimates based on historical monthly percentages
\$ -	\$ -	\$ -	\$ -	
\$ 210,566	\$ 213,974	\$ 193,242	\$ (3,408)	
\$ 2,930,320	\$ 3,169,095	\$ 3,567,035	\$ (238,775)	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ 2,930,320	\$ 3,169,095	\$ 3,567,035	\$ (238,775)	
\$ (541,791)	\$ (787,744)	\$ (1,121,203)	\$ (245,953)	

Revere Local School District

Forecast Comparison - General Operating Fund - September 2018



	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
Revenues:					
1.010 - General Property Tax (Real Estate)	\$ 11,999,667	\$ 12,100,058	\$ 12,675,047	\$ 100,391	timing of tax advances from Summit County
1.020 - Public Utility Personal Property Tax	\$ 767,731	\$ 765,634	\$ 743,416	\$ (2,097)	
1.035 - Unrestricted Grants-in-Aid	\$ 686,603	\$ 736,127	\$ 695,397	\$ 49,524	FY18 preschool special education funding corrected and paid in lump sum in August 2018
1.040 - Restricted Grants-in-Aid	\$ 423	\$ 585	\$ 423	\$ 162	
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 508,902	\$ 486,160	\$ 529,001	\$ (22,742)	timing of receipt of tuition, interest, and student fees vs prior fiscal years
1.070 - Total Revenue	\$ 13,963,326	\$ 14,088,564	\$ 14,643,284	\$ 125,238	
Other Financing Sources:					
2.050 - Advances In	\$ 250,000	\$ 250,000	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ 997	\$ 671	\$ 1,389	\$ (326)	
2.080 Total Revenue and Other Financing Sources	\$ 14,214,323	\$ 14,339,235	\$ 14,644,673	\$ 124,912	
Expenditures:					
3.010 - Personnel Services	\$ 5,682,102	\$ 5,467,468	\$ 5,432,107	\$ 214,634	timing of FY19 expenditures vs estimates based on historical monthly percentages
3.020 - Employees' Retirement/Insur. Benefits	\$ 2,017,091	\$ 1,982,875	\$ 1,840,383	\$ 34,216	timing of FY19 expenditures vs estimates based on historical monthly percentages, STRS foundation shortage varies by month assessed vs month paid as historically paid one month in arrears
3.030 - Purchased Services	\$ 1,405,702	\$ 1,614,958	\$ 1,402,997	\$ (209,256)	timing of FY19 expenditures vs estimates based on historical monthly percentages
3.040 - Supplies and Materials	\$ 261,832	\$ 369,767	\$ 259,240	\$ (107,935)	timing of FY19 expenditures vs estimates based on historical monthly percentages
3.050 - Capital Outlay	\$ 161,704	\$ 56,064	\$ 160,103	\$ 105,640	timing of FY19 expenditures vs estimates based on historical monthly percentages
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 244,603	\$ 237,971	\$ 226,942	\$ 6,632	
4.500 - Total Expenditures	\$ 9,773,034	\$ 9,729,103	\$ 9,321,772	\$ 43,931	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 200,000	\$ 109,926	\$ 250,000	\$ 90,074	transfers to food services and athletics funds less than estimates in forecast
5.020 - Advances Out	\$ 250,000	\$ 250,000	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 10,223,034	\$ 10,089,029	\$ 9,571,772	\$ 134,005	
Surplus/(Deficit) FYTD	\$ 3,991,289	\$ 4,250,206	\$ 5,072,901	\$ 258,917	

2018 - 2019	Local Revenue				State Revenue				Non-Operating*	Total Revenue
	Taxes		Interest	All Other Operating	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid			
	Real Estate	Personal Property								
July	7,201,692	-	39,994	94,666	194,806	-	192	250,329	7,781,679	
August	3,581,933	-	84,627	170,158	339,036	-	198	253	4,176,205	
September	1,316,433	765,634	57,189	39,526	202,285	-	195	89	2,381,351	
October		-	-	-	-	-	-	-	-	
November	-	-	-	-	-	-	-	-	-	
December	-	-	-	-	-	-	-	-	-	
January	-	-	-	-	-	-	-	-	-	
February	-	-	-	-	-	-	-	-	-	
March	-	-	-	-	-	-	-	-	-	
April	-	-	-	-	-	-	-	-	-	
May	-	-	-	-	-	-	-	-	-	
June	-	-	-	-	-	-	-	-	-	
Totals	\$12,100,058	\$765,634	\$181,810	\$304,350	\$736,127	\$0	\$585	\$250,671	\$14,339,235	
% of Total	84.38%	5.34%	1.27%	2.12%	5.13%	0.00%	0.00%	1.75%		
*Non-Operating Revenue includes advances in, and refund of prior year expenditures.										-43,004.8

Revere Local School District

Expenditure Analysis Report - General Operating Fund - FY19

Expenditure Analysis Report - General Operating Fund - FY19

[illegible]

Revere Local School District

September 30, 2018



FINSUMM Financial Summary

rb100418

Fund	Fund Name	Beginning Balance 7/1/2018	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$21,292,414.84	\$2,381,349.96	\$14,339,233.70	\$3,169,094.89	\$10,089,028.49	\$25,542,620.05	\$3,750,362.04	\$21,792,258.01
002	Bond Retirement	\$4,046,605.53	\$297,685.09	\$1,873,092.28	\$25,892.78	\$25,892.78	5,893,805.03	\$6,261,750.00	(367,944.97)
003	Permanent Improvement	\$4,221,505.48	\$92,833.66	\$658,220.37	\$244,311.97	\$684,362.72	4,195,363.13	\$3,005,081.43	1,190,281.70
004	Building Fund	\$67,815,276.60	\$54,895.08	\$215,577.74	\$1,015,266.78	\$3,638,725.55	64,392,128.79	\$21,551,452.01	42,840,676.78
006	Food Service	\$42,909.54	\$73,233.29	\$407,197.95	\$80,439.94	\$357,743.17	92,364.32	\$264,909.16	(172,544.84)
007	Special Trust	\$33,128.97	\$50.00	\$3,100.00	\$0.00	\$0.00	36,228.97	\$1,000.00	35,228.97
008	Endowment	\$17,620.42	\$39.73	\$123.95	\$0.00	\$0.00	17,744.37	\$0.00	17,744.37
009	Uniform School Supplies	\$127,544.59	\$17,026.85	\$118,144.35	\$18,468.22	\$77,465.88	168,223.06	\$36,430.88	131,792.18
018	Public School Support	\$418,897.22	\$4,616.65	\$31,816.25	\$26,569.46	\$38,441.17	412,272.30	\$30,373.07	381,899.23
019	Other Grants	\$21,252.89	\$0.00	\$0.00	\$0.00	\$460.26	20,792.63	\$4,291.98	16,500.65
022	District Agency	\$8,915.61	\$0.00	\$508.00	\$877.91	\$877.91	8,545.70	\$159.92	8,385.78
024	Employee Benefits Self-Insurance	\$6,530.03	\$3,839.76	\$11,527.32	\$5,104.23	\$13,830.71	4,226.64	\$36,757.29	(32,530.65)
026	Employee Benefits Section 125	\$25,956.50	\$8,672.80	\$26,535.60	\$12,311.66	\$33,127.14	19,364.96	\$60,222.86	(40,857.90)
200	Student Managed Activity	\$144,977.72	\$2,699.00	\$4,089.00	\$7,603.09	\$14,860.59	134,206.13	\$21,746.68	112,459.45
300	District Managed Student Activities	\$312,780.44	\$84,221.88	\$283,405.17	\$41,026.67	\$195,931.76	400,253.85	\$177,791.50	222,462.35
451	Data Communications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
499	Miscellaneous State Grants	\$0.00	\$156.00	\$904.00	\$0.00	\$904.00	0.00	\$0.00	0.00
516	IDEA Special Education	(\$11,119.15)	\$37,984.22	\$131,340.43	\$32,513.89	\$152,735.17	(32,513.89)	\$219,096.83	(251,610.72)
572	Title I	(\$46,102.80)	\$22,429.71	\$86,103.98	\$13,445.78	\$53,446.86	(13,445.78)	\$0.00	(13,445.78)
587	Early Childhood Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$7,742.86	(7,742.86)
590	Title II-A	\$0.00	\$8,927.65	\$8,927.65	\$3,855.30	\$12,782.95	(3,855.30)	\$0.00	(3,855.30)
599	Title IV-A	(\$540.74)	\$12,302.58	\$12,961.83	\$4,620.80	\$17,353.92	(4,932.83)	\$0.00	(4,932.83)
	(Grand Totals (All Funds))	\$98,478,553.69	\$3,102,963.91	\$18,212,809.47	\$4,701,403.37	\$15,407,971.03	\$101,283,392.13	\$35,429,168.51	\$65,854,223.62

Revere Local School District



Approved Funds for 2018/2019

This report is a listing of all grant funds authorized and/or received throughout the 2018/2019 fiscal year.					
Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received FY-to-date	Amount Received Project-to-date
<i>State Grants</i>					
451/9019	Ohio K-12 Network Subsidy	\$0.00	\$0.00	\$0.00	\$0.00
499/9018	Secondary Transition 2018	\$904.00	\$156.00	\$904.00	\$904.00
	<i>Total State Funds</i>	\$904.00	\$156.00	\$904.00	\$904.00
<i>Federal Grants</i>					
516/9019	IDEA Part B Special Education 2019	\$520,882.67	\$15,271.97	\$15,271.97	\$15,271.97
516/9218	IDEA Part B Special Education 2018	\$644,635.68	\$22,712.25	\$116,068.46	\$577,686.55
572/9019	Title I 2019	\$135,916.11	\$6,722.89	\$6,722.89	\$6,722.89
572/9218	Title I 2018	\$239,391.55	\$15,706.82	\$79,380.99	\$223,462.79
587/9019	Early Childhood Special Education 2019	\$7,742.86	\$0.00	\$0.00	\$0.00
590/9019	Title II-A 2019	\$43,717.83	\$1,927.65	\$1,927.65	\$1,927.65
590/9218	Title II-A 2018	\$61,017.95	\$7,000.00	\$7,000.00	\$61,017.95
599/9019	Title IV-A 2019	\$13,669.54	\$12,302.58	\$12,302.58	\$12,302.58
599/9218	Title IV-A 2018	\$10,000.00	\$0.00	\$659.25	\$4,696.83
	<i>Total Federal Funds</i>	\$1,676,974.19	\$81,644.16	\$239,333.79	\$903,089.21

75100418



September 30, 2018

September 30, 2018

FINSUM Balance		\$ 101,283,392.13
Bank Balance:		
Huntington Bank	2,032,202.24	
	-	
	\$ 2,032,202.24	
Investments:		
Meeder Investment Managers Managed Portfolio - General	27,489,846.87	
Meeder Investment Managers Managed Portfolio - Building Fund	61,077,549.86	
STAR Ohio - General Account	4,129,810.54	
STAR Ohio PLUS - General Account	2,510,498.63	
STAR Ohio - Bond Retirement Account	4,328,398.34	
	\$ 99,536,104.24	
Petty Cash:		
Building Principals	400.00	
Athletic Director	100.00	
Bus Garage	100.00	
Treasurer's Office	200.00	
	\$ 800.00	
Change Fund:		
	-	
	-	
	-	
	\$ -	
Less: Outstanding Checks		
	\$ (266,436.55)	
Outstanding Deposits/Other Adjustments:		
QTD Payroll Deductions in Transit		
NSF Check Not Receipted	70.00	
ACH Payments in Transit (Ohio Tax, RITA, EZPay)	(19,804.66)	
Reconciling Adjustment	458.86	
	\$ (19,277.80)	
Bank Balance		\$ 101,283,392.13
Variance		\$ -

Revere Local School District



September 30, 2018

Appropriation Summary

rb100418

Fund	FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Fac
001 General Fund	\$38,823,275.00	\$541,328.69	\$39,364,603.69	\$10,089,028.49	\$3,169,094.89	\$3,750,362.04	25,525,213.16	35.16%
002 Bond Retirement	\$6,339,250.00	\$0.00	\$6,339,250.00	\$25,892.78	\$25,892.78	\$6,261,750.00	51,607.22	99.19%
003 Permanent Improvement	\$986,000.00	\$3,284,168.18	\$4,270,168.18	\$684,362.72	\$244,311.97	\$3,005,081.43	580,724.03	86.40%
004 Building Fund	\$44,050,000.00	\$24,146,603.58	\$68,196,603.58	\$3,638,725.55	\$1,015,266.78	\$21,551,452.01	43,006,426.02	36.94%
006 Food Service	\$935,000.00	\$5,137.00	\$940,137.00	\$357,743.17	\$80,439.94	\$264,909.16	317,494.67	66.23%
007 Special Trust	\$27,921.51	\$0.00	\$27,921.51	\$0.00	\$0.00	\$1,000.00	26,921.51	3.58%
008 Endowment	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	400.00	0.00%
009 Uniform School Supplies	\$131,600.00	\$21,525.67	\$153,125.67	\$77,465.88	\$18,468.22	\$36,430.88	39,228.91	74.38%
018 Public School Support	\$185,312.40	\$9,411.33	\$194,723.73	\$38,441.17	\$26,569.46	\$30,373.07	125,909.49	35.34%
019 Other Grants	\$17,817.44	\$3,472.45	\$21,289.89	\$460.26	\$0.00	\$4,291.98	16,537.65	22.32%
022 District Agency	\$20,992.75	\$80.00	\$21,072.75	\$877.91	\$877.91	\$159.92	20,034.92	4.92%
024 Employee Benefits Self-Insurance	\$49,000.00	\$0.00	\$49,000.00	\$13,830.71	\$5,104.23	\$36,757.29	(1,588.00)	103.24%
026 Employee Benefits Section 125	\$94,000.00	\$0.00	\$94,000.00	\$33,127.14	\$12,311.66	\$60,222.86	650.00	99.31%
200 Student Managed Activity	\$159,975.00	\$16,772.95	\$176,747.95	\$14,860.59	\$7,603.09	\$21,746.68	140,140.68	20.71%
300 District Managed Student Activities	\$595,615.00	\$4,843.54	\$600,458.54	\$195,931.76	\$41,026.67	\$177,791.50	226,735.28	62.24%
451 Ohio K-12 Network Subsidy	\$7,200.00	\$0.00	\$7,200.00	\$0.00	\$0.00	\$0.00	7,200.00	0.00%
499 Miscellaneous State Grants	\$0.00	\$904.00	\$904.00	\$904.00	\$0.00	\$0.00	0.00	100.00%
516 IDEA Special Education	\$558,774.37	\$56,253.29	\$615,027.66	\$152,735.17	\$32,513.89	\$219,096.83	243,195.66	60.46%
572 Title I	\$170,527.91	\$1,103.05	\$171,630.96	\$53,446.86	\$13,445.78	\$0.00	118,184.10	31.14%
587 Early Childhood Special Education	\$7,742.66	\$0.00	\$7,742.66	\$0.00	\$0.00	\$7,742.86	(0.20)	100.00%
590 Title II-A	\$43,717.83	\$7,000.00	\$50,717.83	\$12,782.95	\$3,855.30	\$0.00	37,934.88	25.20%
599 Title IV-A	\$13,669.54	\$5,420.23	\$19,089.77	\$17,353.92	\$4,620.80	\$0.00	1,735.85	90.91%
Totals	\$93,217,791.41	\$28,104,023.96	\$121,321,815.37	\$15,407,971.03	\$4,701,403.37	\$35,429,168.51	\$70,484,675.83	41.90%



Revere Local School District

Check Register for Checks > \$9,999.99
September 2018

Vendor	Amount	Fund	Description
Bechter Plumbing Co.	\$ 20,759.50	001	Repair sewer lines at central office
Cengage Learning	\$ 10,812.50	001	Webassign math software license renewal
FriendsOffice	\$ 10,985.64	001/006/009	Replacement classroom furniture for Middle School, office supplies, student resale supplies
Staples Business	\$ 12,399.87	001	Paper, office supplies
Synergy LLC	\$ 18,500.00	001	Replace rooftop unit at Middle School
Barnes & Noble College Bookstore	\$ 11,677.13	001	Books for post-secondary options students
ESC of Northeast Ohio	\$ 17,082.92	001/300	Math data analysis professional development, administrative retreat
MT Business Technologies Inc.	\$ 10,799.98	001	Copier lease, copy charges
NEONET	\$ 133,345.00	001	Technology/emis/phone/internet services
Pearson Education Inc.	\$ 14,335.43	001	Biology textbooks
Volkswien Bros. Inc.	\$ 14,246.00	001	Music instruments/supplies
Debra Varga	\$ 15,212.14	001	Innovation team professional development
Rush Truck Center	\$ 234,298.60	003/001	New bus purchases, bus repairs
Ohio Edison Co.	\$ 18,644.85	001	Electricity
ICON, Inc.	\$ 992,827.32	004	Construction of Bath Elementary School, summer 2018 renovations at Richfield Elementary and Revere Middle Schools
Seibert Keck Insurance	\$ 108,741.00	001	Liability/fleet/property insurance
Gordon Food Service	\$ 13,688.89	006	Food service program supplies
NEO Admin. Co.	\$ 12,109.16	026	Section 125 claims
Summit Regional Health Care Consortium	\$ 23,002.63	001/006	Dental insurance premiums
Summit Regional Health Care Consortium	\$ 357,453.48	001/006	Medical and prescription insurance premiums
Huntington Bank	\$ 43,006.08	various	Payroll #1
Huntington Bank	\$ 803,812.59	various	Payroll #1
Huntington Bank	\$ 803,744.67	various	Payroll #2
Huntington Bank	\$ 11,583.96	various	Medicare contributions - payroll #1
Huntington Bank	\$ 11,650.82	various	Medicare contributions - payroll #2
School Employees Retirement System	\$ 53,238.67	various	Classified retirement contributions
State Teachers' Retirement System	\$ 55,038.00	various	Certified retirement contributions
State Teachers' Retirement System	\$ 94,338.70	various	Certified retirement contributions
State Teachers' Retirement System	\$ 37,323.50	various	Certified retirement contributions
rb100418			

REVERE LOCAL SCHOOLS FOOD SERVICE ENTERPRISE-FUND #006

[illegible][illegible]

New Document

**List of Donations
Received by the Revere Local School District
October 16, 2018**

Cash Donations

1 To:	Revere High School - Cheerleading	
From:	David Staats	\$ 2,000.00
2 To:	Revere Schools Athletic Capital Campaign	
From:	Bob and Leslie Littman	\$ 1,000.00
From:	John and Gretchen Brokloff	\$ 5,000.00
From:	Steven and Laura Oleson	\$ 150.00

Total	\$ 8,150.00
--------------	--------------------

Equipment & Other Donations

1 To:	Revere Local Schools - Lifetime Achievement Award Bench at RHS	
From:	Revere Council of PTAs	\$ 500.00

* Donation values for contributions other than cash are provided by the donor and not established by the Board of Education

New Document

Attachment T-4

Adjustments Permanent Appropriations October 16, 2018

The Treasurer recommends that the Board approve the appropriation adjustments in the stated amounts listed below, that these be established at fund level, and authorize the District's participation in any new Grants/Funds if applicable. It is further moved that all expenditures for grants be based upon the budgets submitted to and approved by the funding agencies or the applicable Activity/Purpose Statement.

Category/Description	Fund #	Action	Adjustment	Adjusted Appropriation Total
<u>General Fund Class</u>				
General Fund	001			
<u>Special Revenue Funds</u>				
Public School Support	018	INCREASE	\$30,600.22	\$185,312.40
Local Grants	019			
District Managed Activity	300	INCREASE	\$10,300.00	\$595,615.00
Secondary Trans Stdnt w/disab	499			
IDEA Special Education	516			
LEP	551			
Title I	572			
Preschool	587			
Title II-A	590			
Title IV-A	599			
<u>Debt Service Fund Class</u>				
Bond Retirement	002			
<u>Capital Projects Fund Class</u>				
Permanent Improvement	003			
Building Fund	004			
Ohio Network k-12	451			
<u>Enterprise Funds</u>				
Food Service	006			
Uniform School Supply	009	INCREASE	\$4,000.00	\$131,600.00
Special Enterprise	020			
Special Rotary	014			
<u>Internal Service Funds</u>				
Employee Benefits	024			
<u>Trust Fund Class</u>				
Student Activity Trust	007			
Endowment	008			
<u>Agency Fund Class</u>				
District Agency Health Care	026			
Student Managed Activity	200			
Unclaimed Funds & Athletic Tournaments	022	INCREASE	159.92	\$20,992.75
Total of adjustments and or increase to the District's Appropriations			\$45,060.14	

New Document

THEN AND NOW PO'S

<u>PO Number</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Request By</u>
191375	9.27.18	Winning Edge	6783.00	Athletics
191401	10.3.18	Network Fleet	10361.00	Transportation
191182	9.12.18	Herff Jones	6086.44	RHS
191369	10.1.18	Nordonia Landscapng	25250.00	Operations (salt)

New Document

Jacqui Pursley

From: Radomski, Linda
Sent: Wednesday, October 03, 2018 3:33 PM
To: Jacqui Pursley
Subject: dishwashers

2 dishwashers at RHS Science wing are being replaced. Inventory on 1 #009339 the other dishwasher does not have a tag.

They will be trashed.

--

Linda Radomski
Administrative Assistant to Treasurer/Accounts Payable
330-523-3108 Fax 330-523-3108

CONFIDENTIALITY NOTICE: This email is intended only for the addressee(s) and may contain material that is confidential under state and federal law. If you were not an intended recipient, please notify the sender and delete all copies. School District email is to be used only for school purposes. The District may monitor email to and from its network. This email and any response to it may be archived for later retrieval and may constitute a public record and therefore may be made available upon request in accordance with Ohio Public Records law (ORC 149.43).

New Document

The Board of Education of Revere Local School District, Ohio, met in regular session on October 15, 2018, commencing at 6:30 p.m., in the in the Revere High School Library, 3420 Everett Road, Richfield, Ohio, with the following members present:

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

_____ moved the adoption of the following Resolution:

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE SECOND GUARANTEED
MAXIMUM PRICE AMENDMENT BETWEEN THE BOARD OF
EDUCATION AND ICON CONSTRUCTION SOLUTIONS, LLC
IN CONNECTION WITH THE NEW REVERE HIGH SCHOOL
SITE AND UTILITIES.**

WHEREAS, this Board entered into an agreement dated March 21, 2017 with ICON Construction Solutions, LLC for the purpose of obtaining Construction Management-at-Risk services in connection with the construction of two new instructional buildings, the demolition of two instructional buildings, the remodeling of two instruction buildings, site improvements including parking lots along with athletic fields, the construction of a new bus garage and the demolition of the existing garage (the "Project"); and

WHEREAS, the board entered into a GMP Amendment No. 1 ICON Construction Solutions, LLC dated June 20, 2018 for the New Bath Elementary School; and

WHEREAS, the Board desires to enter into a Second Guaranteed Maximum Price Amendment with ICON Construction Solutions, LLC for the purpose of establishing, among other things, the Contract Sum, Contract Time, Guaranteed Maximum Price, and other relevant terms for the new Revere High School Site and Utilities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Revere Local School District, Summit County, Ohio, that:

Section 1. Approval and Execution of Second Guaranteed Maximum Price Amendment.
The President or Vice-President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, the Second

Guaranteed Maximum Price Amendment with ICON Construction Solutions, LLC substantially in the form now on file with the Treasurer. The form of the Amendment is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Superintendent and Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Amendment by those officials.

Section 2. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Amendment.

Section 3. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

_____ seconded the motion.

Upon roll call on the adoption of the foregoing Resolution, the vote was as follows:

TREASURER'S CERTIFICATE

The foregoing is a true and correct excerpt from the minutes of the regular meeting of the Board of Education of Revere Local School District, Ohio, held on October 15, 2018, the date, time and place of which (as shown above) having been established at the Board's organizational session in January 2018, showing the adoption of the Resolution hereinabove set forth.

Dated: October 15, 2018

Treasurer, Board of Education
Revere Local School District, Ohio

New Document

UTILITY COST REDUCTION PROGRAM AGREEMENT
AS AMENDED

PARTIES

This Utility Cost Reduction Program Agreement (the "Agreement") is entered into as of the 26th day of June, 2018 (the "Effective Date"), and amended as of the 15th day of October 2018, by and between the Board of Education of the Revere Local Schools, ("District"), and Effective Utility Services, L.L.C., an Ohio limited liability company ("Provider").

RECITALS

WHEREAS, District owns and operates various schools and other educational-related facilities in Richfield and Bath, Summit County, OH, 44906.

WHEREAS, currently, the electricity needed for District's operation of said facilities is conveyed by and through equipment owned, operated and maintained by The Ohio Edison Company, which Company charges the District a general service secondary tariff to deliver electricity from the Interconnecting Utility Provider to the District's facilities; and,

WHEREAS, by reason of the District's arrangement with Ohio Edison, the District is unable to purchase electricity it uses at the general service primary rate but rather the less favorable general service secondary rate; and

WHEREAS, District seeks to save money by engaging Provider to design, construct, install, and maintain a utility service conversion which qualifies for general service primary rate via The Ohio Edison Company's Schedule of Rates for Electric Service with the Public Utilities Commission of Ohio, and District desires to access electricity through Provider's conveyance of electricity at the fees and under the terms as agreed; and

WHEREAS, Provider has analyzed District's energy usage and has represented to District that conversion to a delivery system that qualifies for general service primary rate will result in an estimated \$10,000 annual savings to the District by reason of the more favorable rates.

WHEREAS, Provider provides the service to install and maintain its own Equipment solely to convey electricity and not to sell electricity to the District;

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

I. DEFINITIONS

1.1 Defined Terms. The capitalized terms listed in this Agreement shall have the meanings set forth herein whenever the terms appear in this Agreement, whether in singular or

the plural or in the present or past tense. Other terms used in this Agreement but not listed in this Article shall have meanings as commonly used in the English language.

1.2 "District's System" means all wiring meters, service panels and other related electrical Equipment, components or devices existing on District's side of the Provider's Equipment as depicted in the Construction Documents.

1.3 "Final Completion Date" means the date that the Equipment is constructed in accordance with this Agreement, is ready to convey Energy to the High School Complex, and is commissioned pursuant to paragraph 2.6 below, no later than two (2) year from the Effective Date.

1.4 "Initial Completion Date" means the date that the Equipment is constructed in accordance with this Agreement, is ready to convey Energy to the Bath Complex, and is commissioned pursuant to paragraph 2.6 below, no later than one (1) year from the Effective Date.

1.5 "High School Complex" means the grouping of the buildings and facilities located in the area surrounding the high school and includes; the Board of Education Office, Hilcrest Elementary School, Revere Middle School, Revere High School (new or existing) and the Athletic Complex.

1.6 "Bath Complex" means the Bath Elementary School located at 1246 N. Cleveland Massillon Road, Fairlawn, Ohio 44333.

1.7 "Construction Documents" include this Agreement, all documents listed on Appendix 1, the documents attached to this Agreement, items required by the District, the plans and specifications for the project, and any other project document or modification to these Construction Documents issued after execution of this Agreement including all change orders. The intent of the Construction Documents is to include all items necessary for and affecting the proper execution and completion of Provider's work. The Construction Documents are complementary, and what is required of one shall be as binding as if required by all. All work as called for in the Construction Documents that is intended or implied or related to the work is included in this Agreement.

1.8 "Energy" means the electrical energy in kilo-watt-hours (kWh) registered on the Interconnecting Utility billing meter, consumed by the District during the Term of this Agreement.

1.9 "Equipment" means electrical Equipment including, but not exclusively the transformers, poles, switches, wiring, and associated Equipment, as depicted on the Construction Documents, necessary to connect to the Point of Delivery that conveys the Energy under this Agreement, including any telemetering, communications, and data acquisition apparatus that is necessary for the effective operation of the Equipment within the regulations and requirements of the local Interconnecting Utility Provider in effect on the Effective Date. The Equipment may include communication and data transmission (telemetering) amenities operable from any single

location designated by the Provider, from time-to-time, in addition to those required by the Interconnecting Utility.

1.10 "Interconnecting Utility" means the Ohio Edison Company, a subsidiary of FirstEnergy Corp., or any other Interconnecting Utility or corporation that provides electrical Energy to the area where the District is located.

1.11 "kW" and "kWh" mean kilowatt and kilowatt hour respectively.

1.12 "Lender" means any assignee, mortgagee or holder of a security interest, to whom Provider may charge, assign, or otherwise encumber Provider's interests under this Agreement for the purposes of financing the construction, operation, and maintenance of the Equipment.

II. PROJECT WORK

2.1 Project Description. Provider provides the service to design, construct, install, commission, own, operate, and maintain Equipment solely to convey electricity and not to sell electricity to the District.

2.1.1 Provider shall own the Equipment. District shall have no ownership interest in the Equipment, nor shall the Equipment be considered a fixture to District's property for any reason. The District shall not do or permit to be done anything that will invalidate any fire, extended coverage or other insurance covering the Equipment. The Provider and the District shall comply with all state and federal laws related to the health and safety of persons and property and shall immediately report to the other any damage, loss or injury that may impact or endanger the Equipment.

2.1.2 Provider agrees to design, construct and install the Equipment in a commercially reasonable manner and in accordance with the National Electrical Code (NEC) as applicable. The installation of the Equipment shall be as described in the Construction Documents.

2.1.3 If Provider is delayed at any time in the commencement or progress of the installation of the Equipment and related work by the District's act, omission, or negligence, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond Provider's control, then the Completion Date shall be extended for such reasonable time of such delay.

2.2 Permits and Licensing. Provider shall be responsible for acquiring all consents, approvals, permits and licenses necessary for the design, construction, installation, commission, operation and maintenance of the Equipment, and to the Interconnecting Utility. District agrees

to execute such forms and applications, etc., to the extent necessary to obtain said approvals, consents, permits and licenses.

2.3 Delivery. Provider shall convey the Energy to District from the Point of Delivery.

2.3.1 "Point of Delivery" means the point of interconnection between the Interconnecting Utility overhead wires and the Equipment where Energy is received from the Interconnecting Utility as depicted in the Construction Documents.

2.3.2 Provider shall arrange, be responsible for, and pay for costs associated with delivery of Energy from the Point of Delivery to the District's System, including all fees and costs imposed by the Interconnecting Utility and/or the local Authority having Jurisdiction for the submission, review, or approval of the interconnection and review of associated Construction Documents.

2.3.3 To the extent that Energy is available from the Interconnecting Utility, Provider shall convey such Energy to District, and District shall accept from Provider, all Energy delivered by the Equipment. Interconnecting Utility's failure to provide Energy for any reason other than due to the sole negligence or other fault of Provider, as cause in part or in whole of any damages or claim, shall not cause Provider any liability to District under any circumstance.

2.4 Operation and Maintenance. Provider will be responsible for all operation, maintenance, and repairs to the Equipment during the Term of this Agreement.

2.4.1 Provider will give District reasonable notice of any scheduled maintenance or repair activity prior to any such scheduled maintenance or repair. Provider shall give District reasonable advance notice of any test, and District may observe the test and conduct its own tests, at District's expense, to verify Provider's procedures and results.

2.4.2 Provider will notify District within a reasonable time following the discovery of any material malfunction or emergency condition in the operation of the Equipment, or of an interruption in the supply of Energy from the Equipment. Provider will commence repairs and restore the supply of Energy, within a reasonable time upon Provider's discovery of any of such conditions.

2.5 Equipment Access. District hereby grants Provider, its subcontractors, agents, affiliates and other assigns exclusive access to the Equipment, for the term of this Agreement, for the purpose of installation, operation and maintenance of the Equipment.

2.5.1 District shall keep access open to the Equipment for the Provider. If District fails to provide access after reasonable notice, Provider has the right to have such work performed at such cost to the District as is reasonably necessary for access. District shall promptly reimburse Provider for such costs.

2.5.2 If payment is not received within thirty (30) days of receipt of Provider's invoice for reimbursement, the District shall be deemed in default of this Agreement.

2.6 Commissioning. Upon installation of the Equipment, Provider will arrange for and obtain all required agency and Interconnecting Utility inspections and approvals. After obtaining all the successful inspection reports, Provider will copy these reports to District. At Completion Date, Provider will give notice to the District, energize the Equipment, and begin conveying Energy to the District.

2.7 Training. Provider will schedule and conduct system orientation and training session(s) as needed with District's personnel in order to familiarize District's personnel with the Equipment. This session will review Equipment components, operational characteristics, normal upkeep, and the manufacturer-provided documentation. Provider will review and demonstrate system start-up and shut-down procedures. The District shall notify the Provider prior to the time that the District employs new personnel so that the Provider can meet with the new personnel in order to familiarize these new personnel with the Equipment.

2.8 Changes. To the extent that District requests any changes to the installation of the Equipment from the description contained in the Construction Documents, such additional services or work to be performed shall be set forth in writing between Provider and District, and District shall pay to Provider for any increased costs as a result of any changes or additional services or work to be performed.

2.9 Limitations on Use. District may only use Energy for District's own use, and not for re-sale, re-distribution, or re-transmission of any sort. District may not permit or suffer any use of the Equipment other than agreed herein without written permission of Provider.

2.10 Limitations on Equipment. District may not load the Equipment to a capacity greater than that indicated below in any billing cycle at any time during the Term of this Agreement.

New High School	Transformer	1,500-kVA
Existing High School	Transformers 1&2	300-kVA (ea.)
Hillcrest ES	Transformer	225-kVA
Board Office	Transformer	45-kVA
Football Field	Transformers 1&2	50-kVA (ea.)
Middle School	Transformer	300-kVA
Bath ES	Transformer	500-kVA
Athletic Building	Transformer	50-kVA

III. CONDITIONS PRECEDENT TO PROVIDER'S OBLIGATIONS

3.1 Effect. The following terms shall be Conditions Precedent of the essence to Provider's further performance of its obligations under this Agreement.

3.1.1 Provider secures all necessary financing for the design, construction, installation, commissioning, operation, and maintenance of the Equipment, upon terms and conditions acceptable to Provider in Provider's sole judgment.

3.1.2 Provider secures all necessary approvals, permits, and interconnection agreements, including as set forth in paragraph 2.2 above;

3.1.3 No existing or proposed laws, regulations or conditions, including but not limited to environmental laws, permitting requirements, and preexisting liens, prevent Provider's construction, installation, commissioning, operation, and maintenance of the Equipment, and is economically viable as planned;

3.1.4 Provider reasonably can interconnect the Equipment to the District's System; District has provided for lawful access to and required use of the facilities to Provider; District maintains and operates the District's System in a commercially reasonable manner during the Term and keeps the District's System in good order and repair at District's sole expense.

IV. FAILURE OF DISTRICT TO APPROPRIATE FUNDS

4.1 Effect. The following terms shall be Conditions Precedent of the essence to District's further performance of its obligations under this Agreement.

4.1.1 In the event that the Termination Fee becomes due and owing to Provider by the District, and further, in the event that the District fails to appropriate sufficient funds to pay the Conditioning Fee, Termination Fee, or any other cost, reimbursement, charge, or other payment to any party material to operation of the Equipment, then in that event, any funds appropriated for the same or similar services shall be directed to Provider and/or subject to a lien by Provider to the extent of the amount owed.

V. PRICING

5.1 Conditioning Fee. "Conditioning Fee" shall be the periodic price to be paid by the District to Provider for the Energy that passes through the Equipment, as exemplified in the Pricing Analysis, Exhibit A hereto.

5.1.1 Provider agrees to convey Energy and nothing else to District and District agrees to accept all Energy at the Conditioning Fee at a fixed rate of \$0.01645 per kWh for the Term of this Agreement, subject to budget appropriation.

5.1.2 The minimum monthly quantity invoiced shall be for 375,000 kWh at the Conditioning Fee of \$0.01645 per kWh, for a minimum monthly cost of \$6,168.75, regardless of whether such energy is used. No credit shall accrue for future months.

5.1.3 Provider shall invoice District monthly for all Energy actually used by the District above the minimum monthly quantity over the prior 3-month period.

5.1.4 The minimum annual quantity invoiced shall be for 4,500,000 kWh at the Conditioning Fee of \$0.01645 per kWh, for a minimum annual cost of \$74,025, regardless of whether such energy is used.

5.1.5 The maximum cumulative kWh charged at \$0.01645 per kWh over the 10-year Term of this Agreement, shall be 45,000,000 kWh, after which cumulative maximum is reached, the pricing of the Conditioning Fee will be reduced to a fixed rate of \$0.0055 per kWh.

5.1.6 The District shall provide to the Provider a copy of such fiscal officer certification of available funds as may be issued related to this Agreement, and Provider shall not be required to perform beyond the certified available funds for any period.

5.1.7 Allowance for Staged Construction: In order to create savings for the District, the Bath Complex will be placed in service as soon as possible. The District will pay the Provider \$0.0055 per actual kWh used between the Initial Completion Date until the Final Completion Date.

5.1.8 Breach: At any time the District fails to timely pay the Conditioning Fee, following reasonable notice to cure, including by the District's discretion or by the District's failure to appropriate, this Agreement shall terminate, and Provider shall be entitled to the Termination Fee calculated at the due date of the Conditioning Fee not paid.

5.2 Quantity. The quantity of Energy consumed by District shall be actual use calculated by reference to the amount recorded by Metering. "Metering" means any Equipment to measure Energy conveyed through Provider's facilities.

5.2.1 Provider shall apply to the Interconnecting Utility to seek approval to be automatically copied on the District's monthly bill. Should this not be approved by the Interconnecting Utility, the District shall provide an Interconnecting Utility bill to the Provider within 15 (fifteen) days of receipt of the monthly bill from the Interconnecting Utility. The District agrees to give the Provider access to duplicate bills, if available, from the Interconnecting Utility.

5.2.2 The District shall pay the Provider the minimum monthly cost as indicated in paragraph 5.1.2 on the 15th of every month for the term of this agreement. Based upon the Interconnecting Utility billing data referred to in paragraph 5.2.1, the Provider shall

develop and maintain a spreadsheet that will allow any excess KWh over the minimum monthly billing to be reconciled on a quarterly basis. This spreadsheet will be shared with the District on a quarterly basis and sent along with the reconciled billing. Payments are due and payable upon receipt of the Provider's invoice. Amounts unpaid 30 days after the invoice date shall bear interest from the date payment is due at a rate of 1.5% monthly or so as not to exceed the legal rate prevailing at the principal place of business of the Provider.

5.2.3 Provider shall invoice District monthly for Energy conveyed. District shall pay Provider after the District receives Provider's invoice which payment shall be processed promptly in accordance with the District's procedures. Payment may be electronic fund transfer or check. District's payment made more than twenty (20) Business Days after the District receives Provider's invoice shall be subject to a 1% late charge for each month such invoice remains unpaid, plus interest at a rate of 4% per annum for the unpaid balance.

5.3 Record Inspection. Each party has the right, after five (5) days' advance notice to the other party, at its sole expense and during normal business hours, to examine the applicable records of the other party to the extent reasonably necessary to verify the accuracy of any statement, charge or computation made pursuant to this Agreement. If requested, District shall provide to Provider copies of statements evidencing the quantities of Energy delivered to the Point of Delivery. District shall provide to Provider copies of statements from the Interconnecting Utility related to all charges.

5.4 Change In Law. "Change In Law" means the adoption, promulgation, modification or re-interpretation by a federal or state government entity or any political subdivision thereof, including the Public Utilities Commission of Ohio, after the Effective Date of this Agreement, of any applicable federal, state or local law including statute, regulation, by-law, ordinance, code, or instruction, and related consent, approval, license, or permit, which materially affects the design, construction, installation, operation, or maintenance of the District's System, Provider's Equipment, Interconnecting Utility, or independent system operator or other regional transmission organization.

5.4.1 Provider shall deliver notice to District after the occurrence of a Change in Law applicable to this Agreement, which notice shall describe the Change in Law, its effect on Provider and any commercially reasonable remedial measures available.

5.4.2 If Provider and District do not agree on a remedial measure following good faith negotiations, then they shall submit the matter to mediation.

5.5 Taxes. Each party shall be responsible for, and shall pay when due, those taxes imposed upon it by law, including sales and use, real or personal property, excise, business privilege, or any other tax, assessment or charge imposed by any governmental entity property, governmental charges, licenses and fees with respect to the party's performance pursuant to this

Agreement. Each party shall use reasonable efforts to administer this Agreement in a manner that will minimize the imposition of Taxes on either party.

5.6 Deposit. The District previously paid a Deposit of \$9,500 as set forth in a Letter of Intent. Provider in its sole discretion will apply the Deposit to any outstanding fees, costs, or other allocations due and owing, or otherwise refund any balance remaining to the District at termination of this Agreement. Should the District terminate prior to completion of the initial Term, the deposit will be held by the Provider as part of and subtracted from the total Termination Fee. Upon completion of the initial Term, the deposit will be returned by one of the following methods at the discretion of the District:

1. As payment toward the final month(s) Conditioning fee equating to the total deposit, or;
2. As a check equating to the total amount of the Deposit at the end of the initial Term.
3. If, the District exercises its option to purchase the equipment, under the conditions of Section 6.6: "Option to Purchase", the deposit will be subtracted from the price stipulated in; Section 6.6.

5.7 Termination Fee. The Termination Fee shall be calculated by multiplying the minimum yearly kWh's, as defined in paragraph 5.1.4, times the initial conditioning fee rate, times the total number of years in the Agreement term, less the number of years and/or parts thereof completed plus 2.0 years illustrated as follows:

Termination Fee = Minimum yearly kWh's invoiced X Conditioning Fee Rate X
((Agreement Term - Years and/or parts thereof completed) + 2.0 years)

5.8 The Option to Purchase Termination Fee. At the end of the term, the "option to purchase at Termination Fee" will equal 70% of the Tenth-Year Termination Fee.

VI. TERM AND TERMINATION

6.1 Term. The initial Term of this Agreement commences on the Effective Date and shall continue for Ten (10) full years from the Final Completion Date.

6.2 Provider's Default. Notwithstanding any other provision of this Agreement, the District shall allow Provider to cure any default by allowing Provider, or any Lender, to cure within the time periods set forth below following any notice of default, including allowing any Lender to take possession of the Equipment.

6.2.1 If Provider fails to cure any default within thirty (30) days of any notice of default, then the District may, upon written notice to the Provider, and without prejudice to the other remedies the District may have, (i) correct the deficiencies at Provider's cost, or (ii) terminate this Agreement.

6.2.2 If such default results in an emergency or in a disruption of the conveyance of electricity to the District, Provider shall initiate within twenty-four (24) hours, and otherwise promptly cure such default upon receipt of written notice from the District. If Provider fails to promptly cure such emergency or disruption, then District may correct the deficiencies at Provider's cost.

6.3 Equipment Status. In addition to any other rights and remedies available at law, upon termination or expiration of the Agreement, if the District has not exercised its Option to Purchase Termination Fee payment, including default by either party, the Provider shall i) remove all or part of the Equipment; or ii) transfer ownership of the Equipment to a third party. The District shall not interfere with Provider's access during the removal process.

6.4 "Force Majeure" means an event or circumstance or combination of events or circumstances beyond the reasonable control of the party claiming Force Majeure including, but not limited to acts of God; strikes, lockouts, industrial and/or labor disputes, difficulties with bans, blockages or picketing; terrorism, sabotage, war or riots; explosions; extreme weather conditions; other actions of the elements such as floods, earthquakes, lightening or hurricanes. The ability to sell Energy at a higher price or purchase Energy at a lower price shall not constitute Force Majeure.

6.4.1 If because of Force Majeure either party is rendered wholly or partly unable to perform its obligations under this Agreement, that party shall be excused from whatever performance is affected by the Force Majeure to the extent so affected, provided that: the affected party gives the other party notice of the occurrence as soon as practical, and in no event later than two (2) days, after the affected party's knowledge of an event constituting a Force Majeure; the suspension of the affected party's performance is of no greater scope and of no longer duration than is required by the Force Majeure; the affected party uses reasonable efforts to remedy its inability to perform; and the affected party resumes performance of its obligations under this Agreement as expeditiously as possible.

6.4.2 The Term of this Agreement shall be extended day-for-day for the time period during which a party is rendered wholly or partly unable to carry out its obligations under this Agreement by a Force Majeure event; provided, however, if the performance of this Agreement by either party is interrupted for more than thirty (30) consecutive days or for an aggregate of more than sixty (60) days in any 24-month period, then the other party may terminate this Agreement upon thirty (30) days' notice.

6.5 Disconnection. "Emergency" means any abnormal interconnection or system condition including, but not limited to, Equipment or transmission limitations and constraints caused by thermal limits, stability, voltage, or loop flows, that requires automatic or immediate manual operation to prevent or limit loss or damage to Provider's system or supply, from the interconnected electric system, or could otherwise pose a threat to public safety.

6.5.1 In the event of an Emergency, either party may disconnect the Equipment immediately and provide notice to the other party as soon as practicable. Notice under this paragraph does not constitute notice of default.

6.5.2 Except in the case of an Emergency, District may not disconnect the Equipment from the District's system without prior notice to the Provider. To the extent that District requires disconnection for any reason, Provider shall do so upon reasonable notice and District's payment of Provider's costs and fees.

6.6 Option to Purchase. District shall have the right to purchase the Equipment at the end of the Term, for payment of the Option to Purchase Termination Fee described in paragraph 5.8 above. District shall also have the right to purchase the Equipment in the event of Provider's bankruptcy, insolvency, receivership, dissolution, assignment for the benefit of creditors or other material financial event significantly impairing or preventing Provider's ability to perform for payment of the Termination Fee described in paragraph 5.7 above.

6.6.1 Such option shall be exercised by written notice to Provider from District which notice should be delivered no later than six (6) months prior to the intended purchase date.

6.6.2 Upon the completion of the purchase, Provider owes no further obligation under this Agreement, and Purchase shall not include any service by Provider of any sort, or leave any remainder of exposure for, duty by, or liability to Provider.

VII. LIABILITY

7.1 Indemnification. Provider to the extent permitted under law, shall indemnify, defend and hold harmless the District from any loss, claim, legal action, damages, liabilities, and expenses in connection with the loss of life, bodily or personal injury, or property damage arising from the omission, act, or activity of the Provider, in part or in whole, its agents, employees, subcontractors or materialmen in performance of this Agreement.

7.2 Encumbrances. District agrees and acknowledges that the Equipment is not a fixture.

7.2.1 Provider may charge, assign, or otherwise, encumber to any assignee, mortgagee or holder of a security interest, collectively "Lender", Provider's interests under this Agreement for the purposes of financing the construction, operation, and maintenance of the Equipment, but in no event shall Provider enter into any agreement with a Lender or grant any security interest or other encumbrance that fails to retain the equitable right of the District to the benefit of the Equipment in the event of Provider's default with Lender, consistent with the provisions herein. Provider shall promptly provide District with any default notice Provider receives from Lender.

7.2.2 The parties further agree that in the event of Provider's assignment to a Lender as collateral security:

(a) Neither the District, nor the Provider nor the Lender as assignee will modify or cancel this Agreement without the prior written consent of the others;

(b) the Lender shall have the right, but not the obligation, to do any act required to be performed by the Provider under this Agreement, and any such act performed by the Lender shall be as effective to prevent a default as if done by Provider itself;

(c) no default which requires the giving of notice to Provider shall be effective unless a like notice is given to the Lender, and if District becomes entitled to exercise its remedies as provided in this Agreement due to an uncured default by Provider, District shall not exercise such remedies unless it has first given notice of such uncured default to Lender with an opportunity to cure. District may provide such notice of default to Lender simultaneously with the notice given to Provider. Provider shall inform District of all Lenders' contact information.

(d) in case of termination of this Agreement as a result of any default or upon bankruptcy of Provider, District shall give prompt notice to the Lender of such termination, and, upon written request by the first priority Lender within thirty (30) days after receipt of District's notice, agree to enter into a new Utility Cost Reduction Service Agreement with such Lender on the same terms and conditions as this Agreement and for the period that would have been remaining under this Agreement.

7.2.3 The parties further agree that they shall at any time during the term of this Agreement within ten (10) days after receipt of a notice from the other party, execute a written statement certifying that this Agreement is unmodified and in full force and effect (or modified and stating modification) and that no defaults exist (or defaults exist and the nature of such defaults). Except as otherwise stated, this Agreement inures to the benefit of the parties, their successors and permitted assigns.

7.3 Insurance Coverage. Each party shall, at its sole cost and expense, shall maintain insurance coverage as follows:

7.3.1 General Liability Insurance with minimum limits of \$1 million for each occurrence; \$1 million for personal injury; and \$2 million aggregate.

7.3.2 Provider shall maintain property, fire and casualty insurance for an amount sufficient to reimburse the Provider for the fair market value of the Equipment. District shall maintain property, fire and casualty insurance for an amount sufficient to reimburse the District for damage to the Equipment premises or other areas.

7.3.3 To the extent permitted by law or the carrier, each party shall name the other as an additional insured on insurance coverage specified hereunder and shall furnish Certificates of Insurance evidencing compliance with this Section and shall provide notice of any material change, modification or cancellation of any insurance policy.

7.3.4 A party may provide insurance coverage required under blanket insurance policies or may be self-insured so long as coverage amounts are consistent with the requirements.

7.4 The Provider shall be responsible for the total installation as designed and agreed upon herein. The Provider is not responsible for damage to electrical system components on the District's System, unless solely caused by Provider.

VIII. CONSTRUCTION

8.1 Governing Law. This Agreement shall be governed by the laws of the State of Ohio. Venue for any dispute resolution shall be in Erie County, Ohio.

8.2 Warranties. No warranty expressed or implied is made under this Agreement. District shall be entitled to the warranties only as are specifically set forth in the equipment manufacturers' warranties upon the District's exercise of its Optional Termination Fee.

8.3 Severability. If any term or provision of this Agreement, or the application thereof to any person, entity or circumstances is to any extent invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons, entities or circumstances other than those as to which it is invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

8.4 Changes in Writing. No modification or amendment of all or any part of this Agreement shall be valid unless it is reduced to writing that expressly states that the parties thereby agree to a modification or amendment as applicable and such writing is signed by both parties.

8.5 No Third-Party Beneficiary. Nothing in this Agreement, or any action taken hereunder, shall be construed to create any duty, liability or standard of care to any person other than to the other party. Nothing contained in this Agreement shall be construed to create an association, trust, partnership or joint venture or impose a trust or partnership duty, obligation or liability between or among parties.

8.6 Captions. All titles, subject headings, section, paragraph, and clause headings, and similar items are provided for the purpose of reference and convenience and are not intended to affect the meaning of the content or scope of this Agreement.

8.7 Entire Understanding. Any rule of law or legal decision that would require interpretation of any ambiguities in this Agreement against the party that has drafted it is not

applicable and is waived, each party being represented by counsel. This Agreement and the Appendices and Exhibits hereto constitute the entire understanding between the parties with respect to the matters set forth herein and supersedes all previous claims, agreements, representations or understandings, whether oral or written.

8.8 Multiple Originals. This Agreement may be executed in one or more originals, each of which shall, for all purposes, be deemed an original and all such counterparts, taken together, shall constitute one and the same instrument.

8.9 Notice. To the extent that this Agreement requires that notice be given to the other party, notice shall be given in writing to the following persons, in addition to any other representatives:

To the District:

Mathew L. Montgomery, Superintendent
Revere Local Schools
3496 Everett Road
Richfield, OH 44286
330-523-3104
mmontgomery@revereschools.org

To the Provider:

Glen Ginesi, Partner
Effective Utility Services
PO Box 471 205 Sprowl Road
Huron, OH 44839
419-433-7048
Glen.Ginesi@EffectivUtilityServices.com

IN WITNESS WHEREOF, each of the parties has executed and delivered this Agreement as of the Effective Date.

School District

By: _____
Mathew L. Montgomery, Superintendent
Superintendent
Revere Local Schools
3496 Everett Road
Richfield, OH 44286
330-523-3104
mmontgomery@revereschools.org

Effective Utility Services, L.L.C., as Provider

By: _____
Glen Ginesi, Partner

Effective Utility Services
PO Box 471
205 Sprowl Road
Huron, OH 44839
(419) 433-7048
Glen.Ginesi@EffectivUtilityServices.com

APPENDIX

Exhibit A

Pricing Analysis

Exhibit B

Construction Documents

1. Site Plan
2. Single Line Diagram
3. Details, Schedules, and Notes
4. Specifications

New Document



Revere Local Schools

Five Year Forecast Financial Report

October, 2018

Richard Berdine, Treasurer

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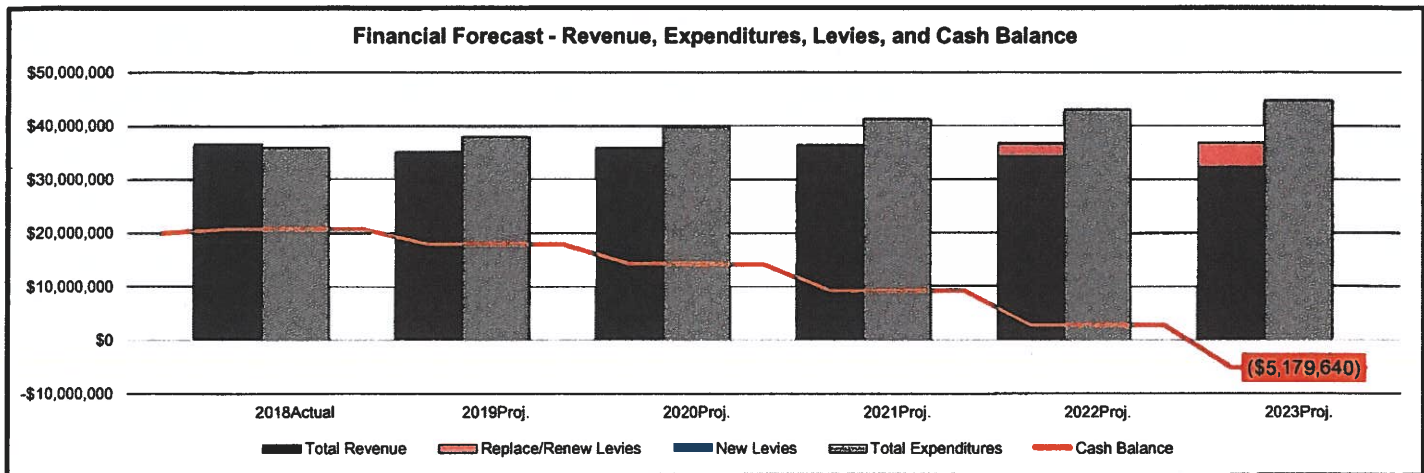
Forecast Purpose/Objectives

Ohio Department of Education's purposes/objectives for the five-year forecast are:

1. To engage the local board of education and the community in the long range planning and discussions of financial issues facing the school district.
2. To serve as a basis for determining the school district's ability to sign the certificate required by O.R.C. §5705.412, commonly known as the "412 certificate."
3. To provide a method for the Department of Education and Auditor of State to identify school districts with potential financial problems.

Forecast Methodology - This forecast is prepared based upon historical trends and current factors. This information is then extrapolated into estimates for subsequent years. The forecast variables can change multiple times throughout the fiscal year and while cash flow monitoring helps to identify unexpected variances no process is guaranteed. The intent is to provide the district's financial trend over time and a roadmap for decisions aimed at encouraging financial sustainability and stability.

Forecast Summary



Revere Local Schools

Financial Forecast

	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
Beginning Balance	21,293,026	18,548,423	14,832,614	9,784,514	3,332,637
+ Revenue	35,233,738	36,000,606	36,306,212	34,376,080	32,278,154
+ Proposed Renew/Replacement Levies	-	-	-	2,268,699	4,537,448
+ Proposed New Levies	-	-	-	-	-
- Expenditures	(37,978,341)	(39,716,415)	(41,354,312)	(43,096,656)	(44,727,879)
= Revenue Surplus or Deficit	(2,744,603)	(3,715,809)	(5,048,100)	(6,451,877)	(7,912,277)
Ending Balance with renewal levies Note: Not Reduced for Encumbrances	18,548,423	14,832,614	9,784,514	3,332,637	(4,579,640)

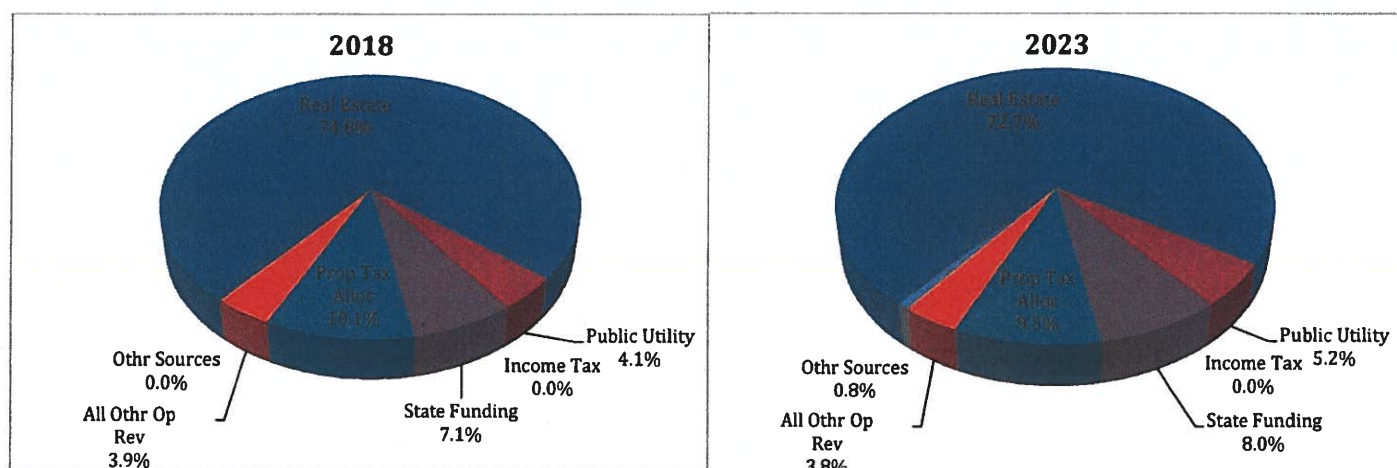
Analysis Without Renewal Levies Included:

Revenue Surplus or Deficit w/o Levies	(2,744,603)	(3,715,809)	(5,048,100)	(8,720,576)	(12,449,725)
Ending Balance w/o Levies	18,548,423	14,832,614	9,784,514	1,063,938	(11,385,787)

The projected balance of \$2.7 million at June 30, 2022 compares favorably to the May 2018 forecast projected balance of \$818,000. FY 2019 budgets were reduced by \$973,000 from original FY18 budgets, which then carries forward for other years of the forecast. While cash balance is certainly one factor to consider, the "Revenue Surplus or Deficit" is a concern given the \$2.7 million operating deficit in FY19 that increases over the other four years of the forecast. The October 2018 forecast shows a projected ending cash balance for FY19 of \$18.5 million, an increase of approximately \$900,000 over the May 2018 forecast. \$500,000 of this increase is due to additional cash balance carryover from FY18. Various modifications to forecasted revenues and expenditures accounts for \$300,000 and \$100,000, respectively, of the change.

This forecast utilizes the new property values (increase of \$68.6 million) established in tax year 2017 from the Summit County property reappraisal, and additional growth of 5% in tax year 2020 from the triennial update of property values at that time. Our district is also very fortunate to have a tax collection rate of 100% of currently billed taxes being collected and distributed to us on annual basis. State revenues are projected to remain flat for all forecast years, as the discussions over the past two biennial budget cycles at the State level to reduce and phase out the foundation "guarantee" funding for Ohio's public school district has caused an increase in "guarantee" districts. Expenditure growth is a concern that must be managed, and given our existence as a service provider of education to our students, our reliance on staffing is significant and these costs are not small and are not declining. Continuation of the current ten-year emergency levy passed in 2011 that will expire in 2021 will be imperative, and given our current trajectory of increasing expenditures, relatively flat revenues, and declining cash balance, additional operating funds will be necessary at some point during this five-year forecast period.

Revenue Sources and Forecast Year-Over-Year Projected Overview

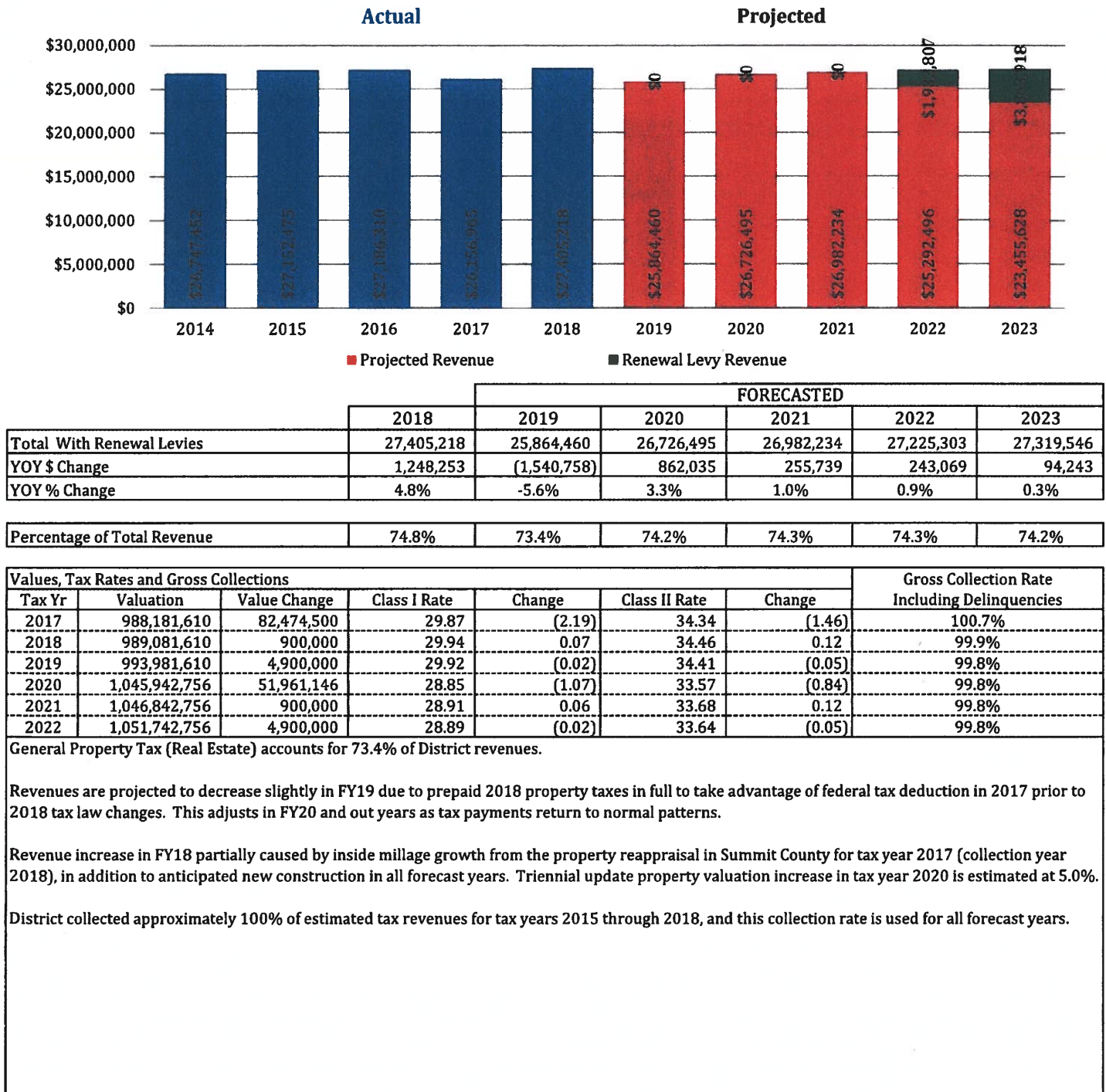


	Prev. 5-Year Avg. Annual Change	PROJECTED					5-Year Avg. Annual Change
		Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	
Revenue:							
1.010-Real Estate	0.63%	-5.62%	3.33%	0.96%	0.90%	0.35%	-0.02%
1.020-Public Utility	4.29%	6.08%	1.62%	3.50%	3.40%	3.61%	3.64%
1.030-Income Tax	n/a	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
1.035-State Funding	2.03%	3.79%	-3.30%	0.09%	-0.05%	0.00%	0.10%
1.040-Restricted Aid	2263.44%	-0.19%	-0.04%	0.00%	0.00%	0.00%	-0.04%
1.045-Restr Federal SFSF	-100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
1.050-Property Tax Alloc	0.55%	-4.98%	0.40%	1.15%	1.11%	0.38%	-0.39%
1.060-All Other Operating	13.59%	-8.59%	-3.78%	-3.93%	0.00%	0.00%	-3.26%
1.070-Total Revenue	1.91%	-4.54%	2.20%	0.85%	0.94%	0.47%	-0.02%
2.070-Total Other Sources	2223.13%	2502.04%	-0.39%	0.00%	0.00%	0.00%	500.33%
2.080-Total w/Other Srcs	-0.30%	-3.87%	2.18%	0.85%	0.93%	0.47%	0.11%

Total revenues are expected to decrease in FY19 from FY18 primarily due to prepaid 2018 property taxes in full to take advantage of federal tax deduction in 2017 prior to 2018 tax law changes. This adjusts in FY20 and out years as tax payments return to normal patterns. The District received the final \$43,000 installment of tangible personal property supplement funding from the State of Ohio in FY18. The Notes and Assumptions page for each revenue category provide more detailed considerations used in the development of this forecast.

1.010 - General Property Tax (Real Estate)

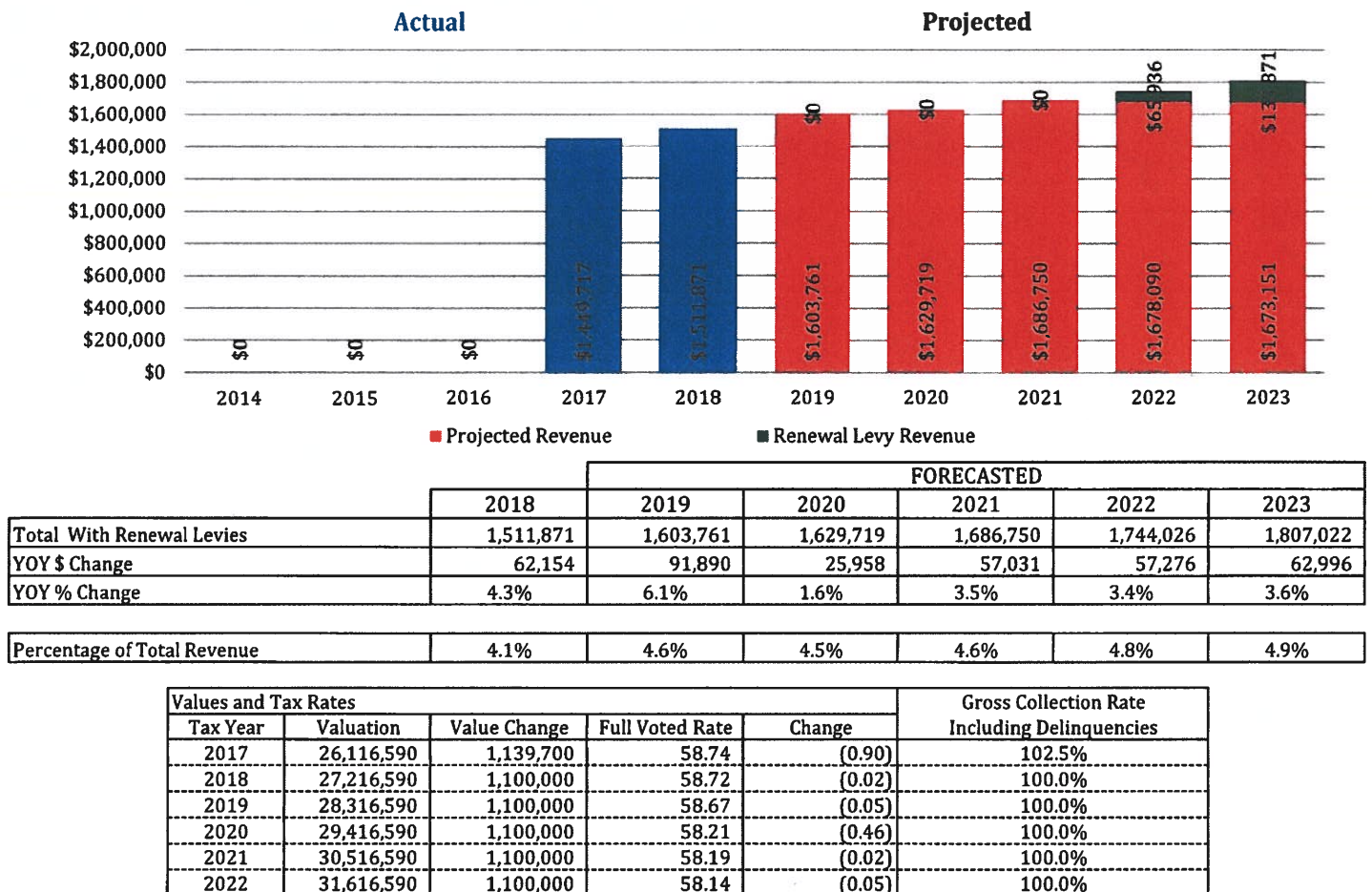
Revenue collected from taxes levied by a school district by the assessed valuation of real property using effective tax rates for class I (residential/agricultural) and class II (business).



*Projected % trends include renewal levies

1.020 - Public Utility Personal Property

Revenue generated from public utility personal property valuations multiplied by the district's full voted tax rate.



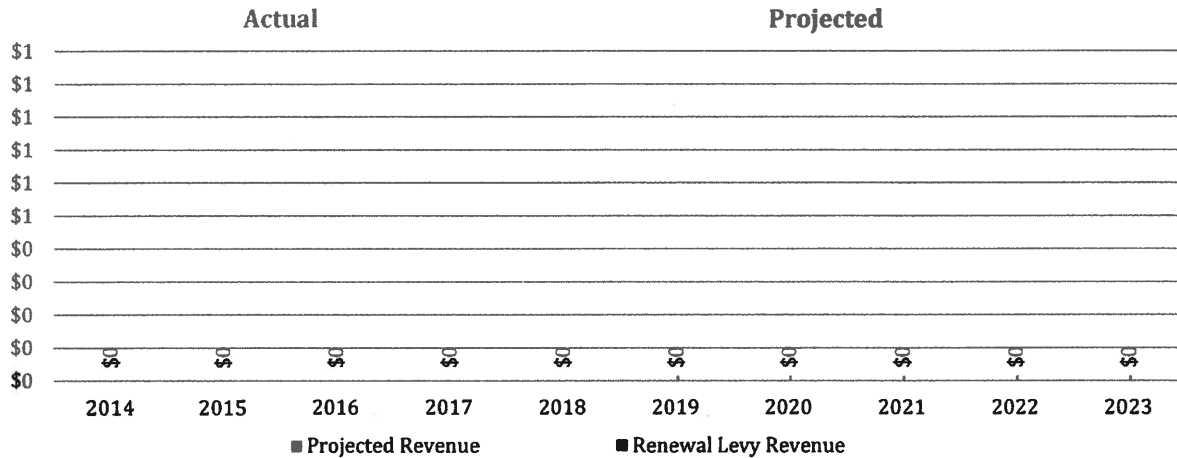
Public Utility Personal Property tax accounts for 4.6% of District revenues.

Revenues are projected to increase slightly for next several forecast years due to additional new construction valuation based on past six tax years of historical growth, with slight declines projected beginning FY22 as depreciation on these assets begins to occur.

*Projected % trends include renewal levies

1.030 - Income Tax

Revenue collected from income tax earmarked specifically to support schools with a voter approved tax by residents of the school district; separate from federal, state and municipal income taxes.



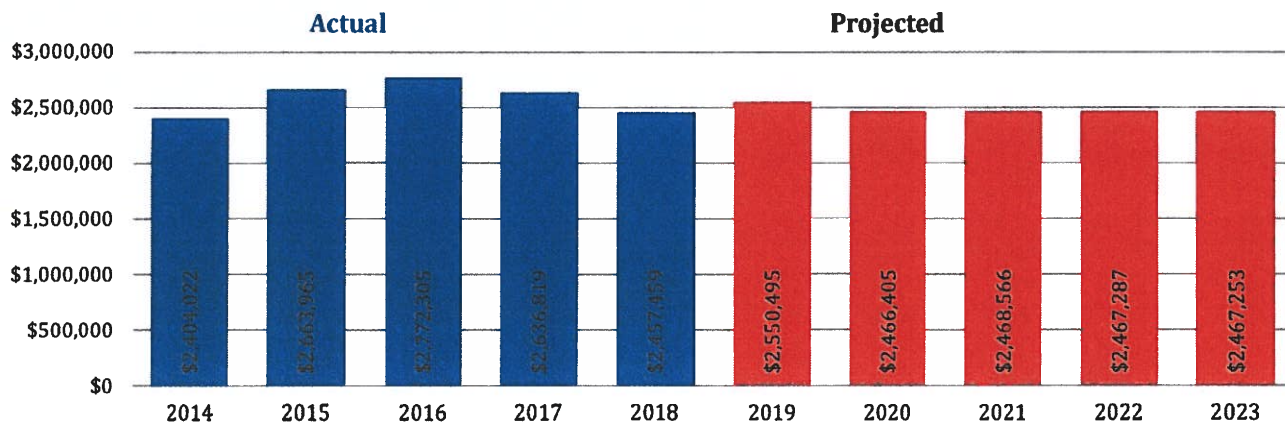
	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	-	-	-	-	-	-
YOY \$ Change	-	-	-	-	-	-
YOY % Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Percentage of Total Revenue	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Revere Local Schools does not have an income tax.

**Projected % trends include renewal levies*

1.035 - Unrestricted Grants-in-Aid

Funds received through the State Foundation Program with no restriction.



	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	2,457,459	2,550,495	2,466,405	2,468,566	2,467,287	2,467,253
YOY \$ Change	(179,360)	93,036	(84,090)	2,161	(1,279)	(34)
YOY % Change	-6.8%	3.8%	-3.3%	0.1%	-0.1%	0.0%
Percentage of Total Revenue	6.7%	7.2%	6.9%	6.8%	6.7%	6.7%
Core Funding Per Pupil	6,010	6,020	6,050	6,100	6,150	6,200
State Share Index (SSI)	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
State Core Funding Per Pupil	301	301	303	305	308	310
Formula ADM (Funded Student Count)	2,697	2,714	2,711	2,753	2,737	2,736
Funding Status	Guarantee	Guarantee	Guarantee	Guarantee	Guarantee	Guarantee

Unrestricted Grants-in-Aid accounts for 7.2% of District revenues.

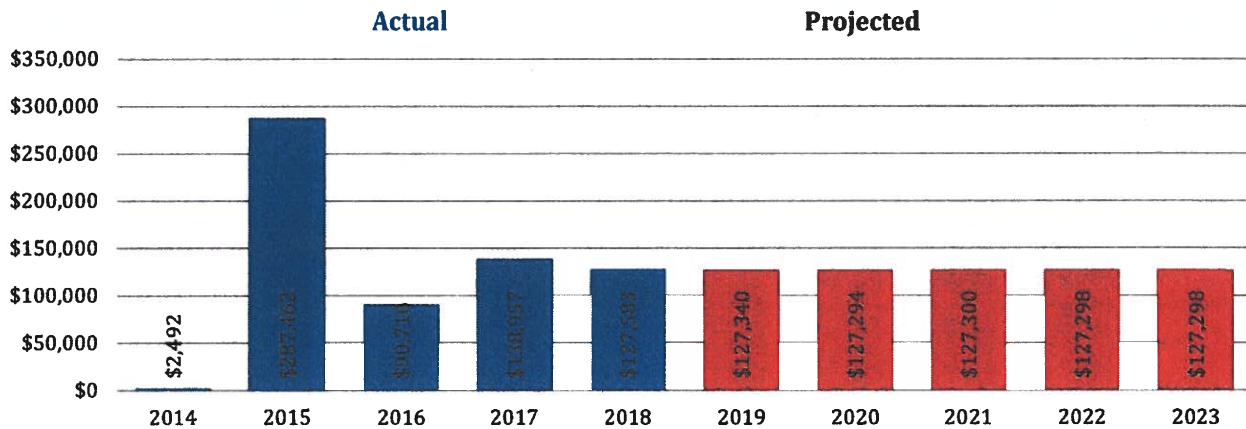
Revenues are projected to remain flat for all forecast years due to State foundation "guarantee" funding status for District. Increase in FY19 over FY18 is due to receipt of preschool special education funding for FY18 caused by EMIS coding issue corrected with ODE in next fiscal year.

District received final installment (\$43,000) of tangible personal property tax supplement funding from State in FY18.

Casino revenues of \$140,000 are included in this category.

1.040 & 1.045 - Restricted Grants-in-Aid

Funds received through the State Foundation Program or other allocations that are restricted for specific purposes.



	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	127,583	127,340	127,294	127,300	127,298	127,298
YOY \$ Change	(11,374)	(243)	(46)	6	(2)	-
YOY % Change	-8.2%	-0.2%	0.0%	0.0%	0.0%	0.0%
Percentage of Total Revenue	0.3%	0.4%	0.4%	0.4%	0.3%	0.3%
Economic Disadvantaged Funding	483	473	428	434	432	432
Percentage of Disadvantaged Students	5.4%	5.4%	5.1%	5.1%	5.1%	5.1%

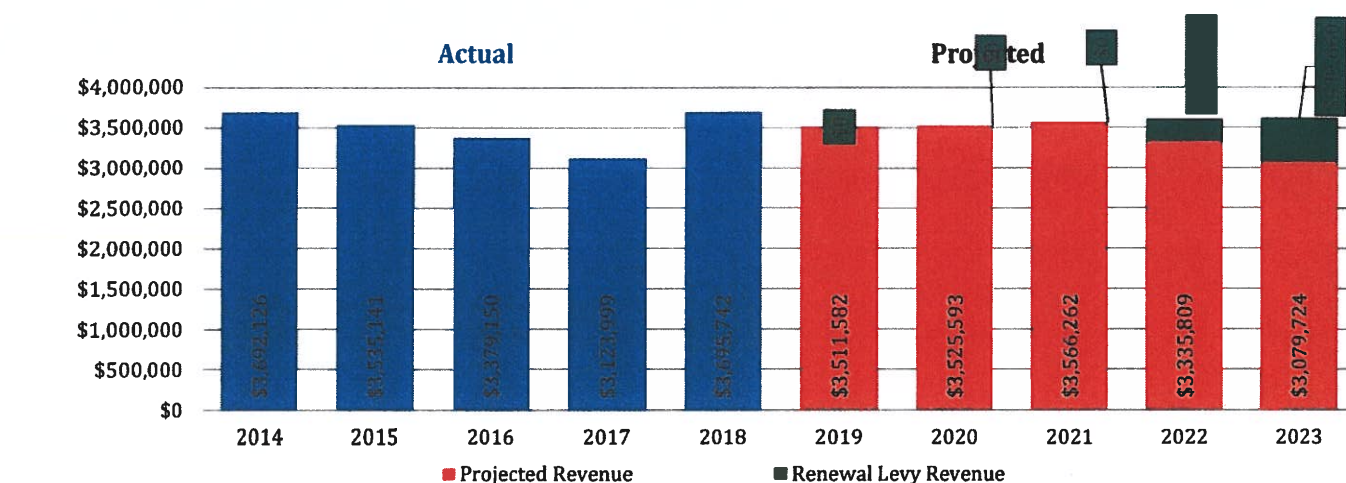
Restricted Grants-in-Aid accounts for .4% of District revenues.

Revenues are projected to remain for all forecast years as the District has been on the State guarantee funding allowance for numerous years.

Catastrophic cost special education funding reimbursement from State for high cost special education students accounts for nearly all of this revenue source.

1.050 - Property Tax Allocation

Includes funds received for Tangible Personal Property Tax Reimbursement, Electric Deregulation, Homestead and Rollback.



	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total With Renewal Levies	3,695,742	3,511,582	3,525,593	3,566,262	3,605,764	3,619,384
YOY \$ Change	571,743	(184,160)	14,011	40,669	39,502	13,619
YOY % Change	18.3%	-5.0%	0.4%	1.2%	1.1%	0.4%
Percentage of Total Revenue	10.1%	10.0%	9.8%	9.8%	9.8%	9.8%
% of Residential Real Estate 10% Rollback	10.21%	10.21%	10.21%	10.21%	10.21%	10.21%
% of Residential Real Estate 2.5% Rollback	2.11%	2.11%	2.11%	2.11%	2.11%	2.11%
% of Residential Real Estate Homestead	1.46%	1.46%	1.46%	1.46%	1.46%	1.46%

Property Tax Allocation accounts for 10.0% of District revenues.

This revenue source comes from homestead and rollback payments paid by the State on behalf of residential property tax owners. Residential, owner-occupied properties receive a 12.5% property tax reduction on existing tax levies, and residential, non-owner-occupied properties receive a 10.0% property tax reduction on existing tax levies, both of which are considered "rollback." The homestead payments made by the State help offset taxes for certain residential, owner-occupied properties wherein the owner meets certain age and income requirements.

Revenues increased slightly in FY18 due to inside millage growth from tax reappraisals and triennial updates, as indicated in the notes for 1.010 General Property Tax (Real Estate).

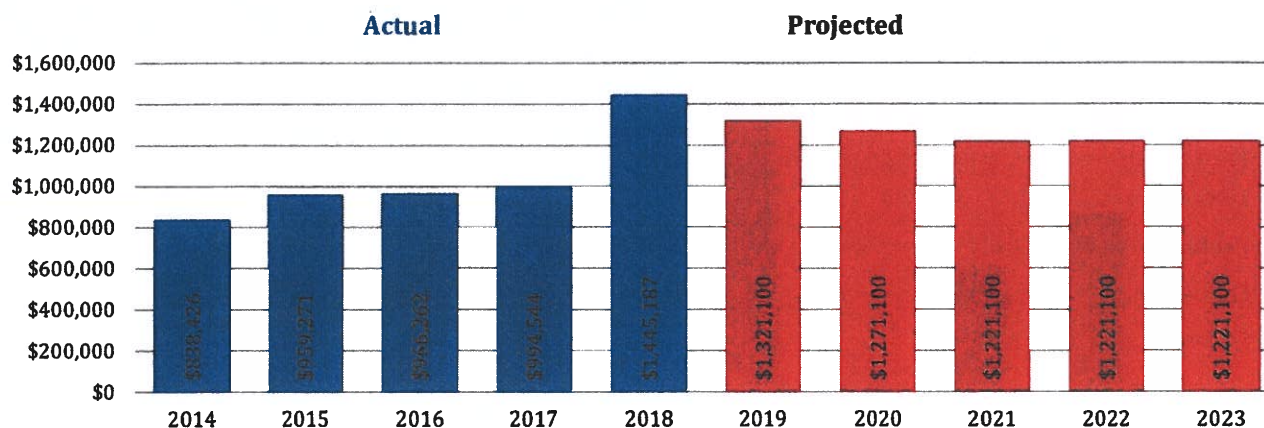
Revenues also increase in FY18 from FY17 due to prepaid 2018 property taxes in full to take advantage of federal tax deduction in 2017 prior to 2018 tax law changes, as the State pays the 12.5% or 10% homestead and rollback payments on any 2018 property taxes paid in 2017 to take advantage of this deduction before the 2018 federal tax law changes. This will adjust in FY19 and out years as tax payments return to normal patterns.

FY18 also shows an increase due to correction of a \$305,000 receipt posting error to the bond retirement and permanent improvement funds that was due to the general funds. This will not reoccur.

**Projected % trends include renewal levies*

1.060 - All Other Operating Revenues

Operating revenue sources not included in other lines; examples include tuition, fees, earnings on investments, rentals, and donations.



	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	1,445,187	1,321,100	1,271,100	1,221,100	1,221,100	1,221,100
YOY \$ Change	450,643	(124,087)	(50,000)	(50,000)	-	-
YOY % Change	45.3%	-8.6%	-3.8%	-3.9%	0.0%	0.0%
Percentage of Total Revenue	3.9%	3.7%	3.5%	3.4%	3.3%	3.3%

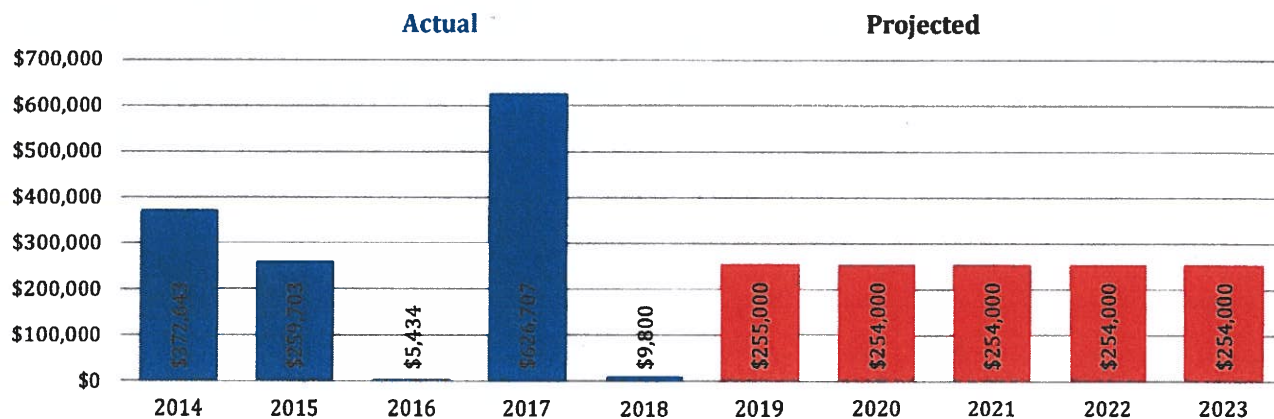
All Other Operating Revenues accounts for 3.7% of District revenues.

This category is comprised of tuition, student fees, investment earnings, mobile home taxes, and payments in lieu of taxes for Village of Richfield development agreements. The Village has held the District harmless from revenue losses related to these development agreements.

The increase in all forecast years above FY17 is primarily due to increased investment earnings.

2.070 - Total Other Financing Sources

Includes proceeds from sale of notes, state emergency loans and advancements, operating transfers-in, and all other financing sources like sale and loss of assets, and refund of prior year expenditures.

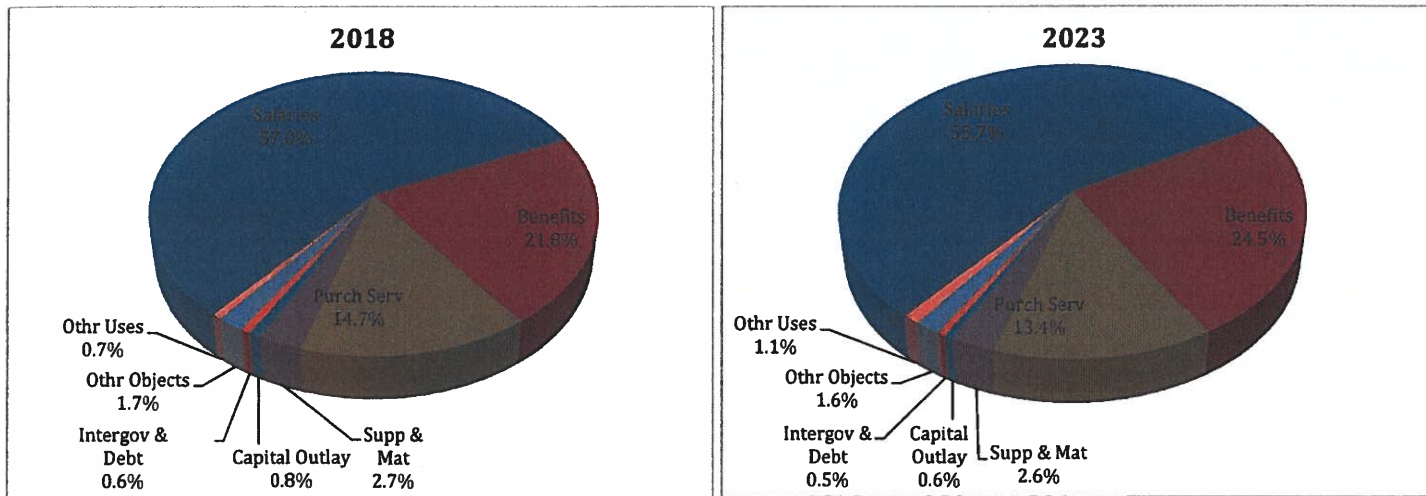


	2018	FORECASTED				
		2019	2020	2021	2022	2023
Total	9,800	255,000	254,000	254,000	254,000	254,000
YOY \$ Change	(616,907)	245,200	(1,000)	-	-	-
YOY % Change	-98.4%	2502.0%	-0.4%	0.0%	0.0%	0.0%
Percentage of Total Revenue	0.0%	0.7%	0.7%	0.7%	0.7%	0.7%
Transfers In	-	-	-	-	-	-
Advances In	-	250,000	250,000	250,000	250,000	250,000

Total Other Financing Sources accounts for 0.7% of District revenues.

This revenue source primarily accounts for the return of advances to other funds of the District. These revenues are simply a return of temporary "loans" for cash flow purposes to these other funds, thus there is an offsetting expense in the prior or current fiscal year, resulting in no gain or loss to the District. There are no outstanding advances that will be returned to the General Fund in FY18.

Expenditure Categories and Forecast Year-Over-Year Projected Overview

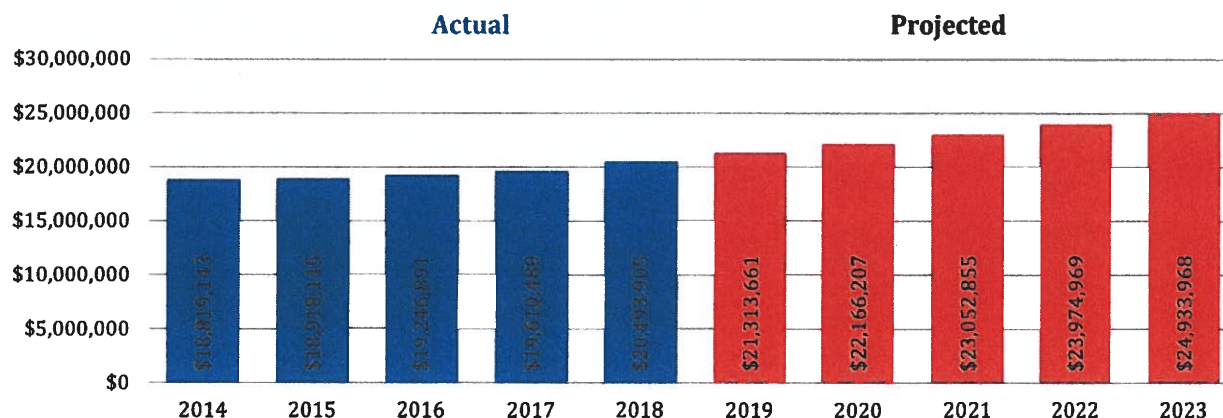


	Prev. 5-Year Avg. Annual Change	PROJECTED					5-Year Avg. Annual Change
		Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	
Expenditures:							
3.010-Salaries	1.79%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
3.020-Benefits	3.05%	8.63%	5.14%	6.86%	6.92%	6.98%	6.91%
3.030-Purchased Services	6.43%	6.35%	1.24%	1.69%	2.02%	2.02%	2.66%
3.040-Supplies & Materials	-6.19%	10.00%	20.63%	1.79%	1.79%	-13.40%	4.16%
3.050-Capital Outlay	10.89%	-15.48%	2.00%	2.00%	2.00%	2.00%	-1.50%
3.060-Intergov	n/a	n/a	n/a	n/a	n/a	n/a	n/a
4.010-4.060-Debt	68.06%	1.79%	0.00%	0.00%	0.00%	0.00%	0.36%
4.300-Other Objects	0.31%	4.51%	2.00%	2.00%	2.00%	2.00%	2.50%
4.500-Total Expenditures	2.14%	5.37%	4.25%	4.18%	4.26%	3.83%	4.38%
5.040-Total Other Uses	-10.34%	43.97%	38.92%	0.00%	0.00%	0.00%	16.58%
5.050-Total w/Other Uses	-0.02%	5.64%	4.58%	4.12%	4.21%	3.79%	4.47%

Total expenditures are expected to increase in FY19 from FY18 primarily due to increased staffing costs related to salary increases, additional special education aides, and reduced federal grant funding shifting benefits cost for grant funded employees to general fund, in addition to a 6.85% premium increase for medical and prescription drug insurance programs. The Notes and Assumptions page for each expenditure category provide more detailed considerations used in the development of this forecast.

3.010 - Personnel Services

Employee salaries and wages, including extended time, severance pay, supplemental contracts, etc.



	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	20,493,905	21,313,661	22,166,207	23,052,855	23,974,969	24,933,968
YOY \$ Change	883,416	819,756	852,546	886,648	922,114	958,999
YOY % Change	4.5%	4.0%	4.0%	4.0%	4.0%	4.0%
Percentage of Total Budget	57.0%	56.1%	55.8%	55.7%	55.6%	55.7%

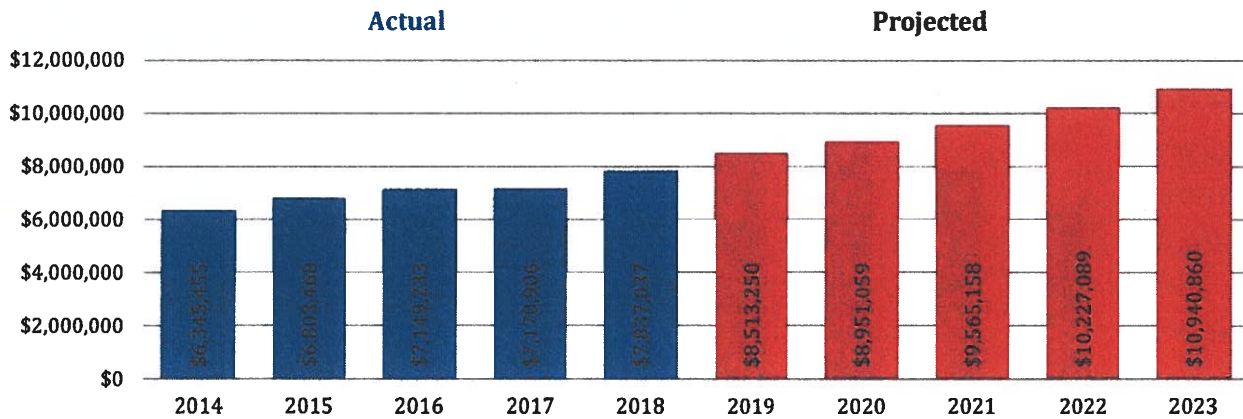
Personnel Services accounts for 56.2% of District expenditures.

2018/2019 school year staffing counts as of September 2018 are used as the basis for this forecast. All provisions of current negotiated agreements are included. Base and step/education increases of 2% and 2% respectively are included for FY20 and out years. Additional staff are not included for FY20 and out years of this forecast.

Severance payments to retirees increased by \$166,000 in FY18 over FY17, and this amount is projected to continue for all forecast years.

3.020 - Employees' Benefits

Retirement for all employees, Workers Compensation, early retirement incentives, Medicare, unemployment, pickup on pickup, and all health-related insurances.



	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	7,837,037	8,513,250	8,951,059	9,565,158	10,227,089	10,940,860
YOY \$ Change	666,131	676,213	437,809	614,099	661,931	713,771
YOY % Change	9.3%	8.6%	5.1%	6.9%	6.9%	7.0%
Percentage of Total Budget	21.8%	22.4%	22.5%	23.1%	23.7%	24.5%

Employees' Benefits accounts for 22.4% of District expenditures.

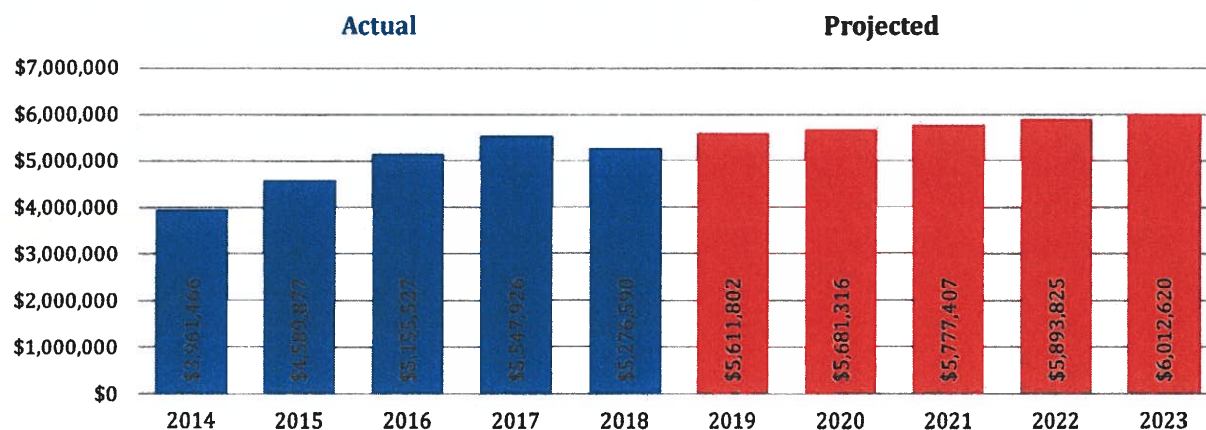
Insurance counts and premiums for September 2018 are used for the base cost calculations, as well as the 2017.2018 salaries which drive the retirement/medicare/workers' compensation costs (estimated 16.7% of total salaries). Medical and prescription insurance premiums increased 6.85% for FY19. Vision insurance premiums increased 9.2% for FY19. Dental insurance premiums remain unchanged.

Insurance premium increases of 9% blended rate are included for FY20 and out years. Premiums increased 9.2% for FY18 for medical/prescription insurance, and 0% for dental, vision and life insurances. Employee premium share increased by .5% to 11.5% for certified and administrative staff, and to 7.5% for classified staff, effective July 1, 2017. Administration, exempt support, and REA-represented employees will incur 1% annual employee share premium increases beginning FY20 for three years. OAPSE-represented employees are currently involved in labor negotiations.

All provisions of current negotiated agreements are included.

3.030 - Purchased Services

Amounts paid for personal services rendered by personnel who are not on the payroll of the school district, and other services which the school district may purchase.



	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	5,276,590	5,611,802	5,681,316	5,777,407	5,893,825	6,012,620
YOY \$ Change	(271,336)	335,212	69,514	96,091	116,418	118,795
YOY % Change	-4.9%	6.4%	1.2%	1.7%	2.0%	2.0%
Percentage of Total Budget	14.7%	14.8%	14.3%	14.0%	13.7%	13.4%

Purchased Services accounts for 14.8% of District expenditures.

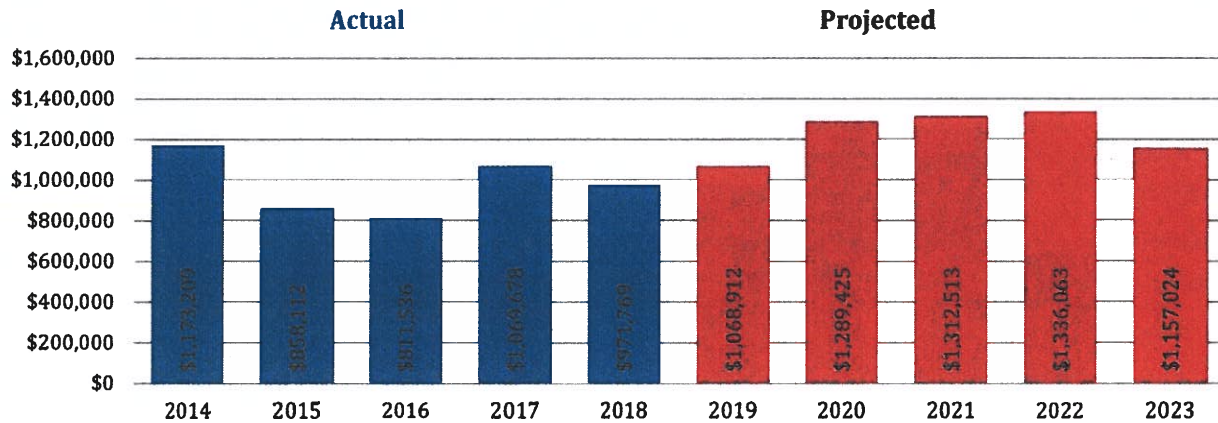
Utilities, special education services, staffing services procured from Educational Service Center of Cuyahoga County, building maintenance and repairs, property and fleet insurance, copier leases/costs, technology services and repairs, legal and other professional services, and staff professional development comprise the majority of these expenditures.

FY19 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 90% of authorized budgets being expended based upon historical review of budgets being utilized in prior fiscal years. FY19 budgets established in May 2018 were reduced by \$527,000 from prior fiscal year. 2% inflationary growth is generally applied to all purchased services items for FY20 and out years of this forecast.

Apple 1:1 technology leases for students in grades 7 to 12 are paid from District permanent improvement funds, thus are not part of this forecast.

3.040 - Supplies & Materials

Expenditures for general supplies, instructional materials including textbooks and media material, bus fuel and tires, and all other maintenance supplies.



	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	971,769	1,068,912	1,289,425	1,312,513	1,336,063	1,157,024
YOY \$ Change	(97,909)	97,143	220,513	23,088	23,550	(179,039)
YOY % Change	-9.2%	10.0%	20.6%	1.8%	1.8%	-13.4%
Percentage of Total Budget	2.7%	2.8%	3.2%	3.2%	3.1%	2.6%

Supplies & Materials accounts for 2.8% of District expenditures.

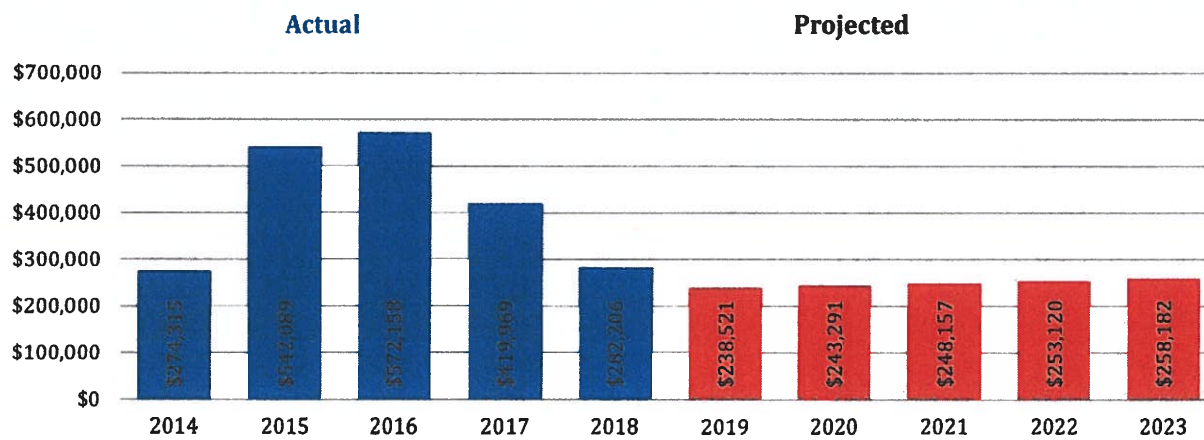
Textbooks, custodial and maintenance supplies, software, technology supplies, and paper and other building/office supplies comprise the majority of these expenditures.

FY19 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 90% of authorized budgets being expended based upon historical review of budgets being utilized in prior fiscal years. FY19 budgets established in May 2018 were reduced by \$252,000 from prior fiscal year. 2% inflationary growth is generally applied to all supplies and materials items for FY20 and out years of this forecast.

Elementary grades Chromebooks replacements are budgeted at \$150,000 annually over three years (FY20 to FY22).

3.050 - Capital Outlay

This line includes expenditures for items having at least a five-year life expectancy, such as land, buildings, improvements of grounds, equipment, computers/technology, furnishings, and buses.



	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	282,206	238,521	243,291	248,157	253,120	258,182
YOY \$ Change	(137,763)	(43,685)	4,770	4,866	4,963	5,062
YOY % Change	-32.8%	-15.5%	2.0%	2.0%	2.0%	2.0%
Percentage of Total Budget	0.8%	0.6%	0.6%	0.6%	0.6%	0.6%

Capital Outlay accounts for 0.6% of District expenditures.

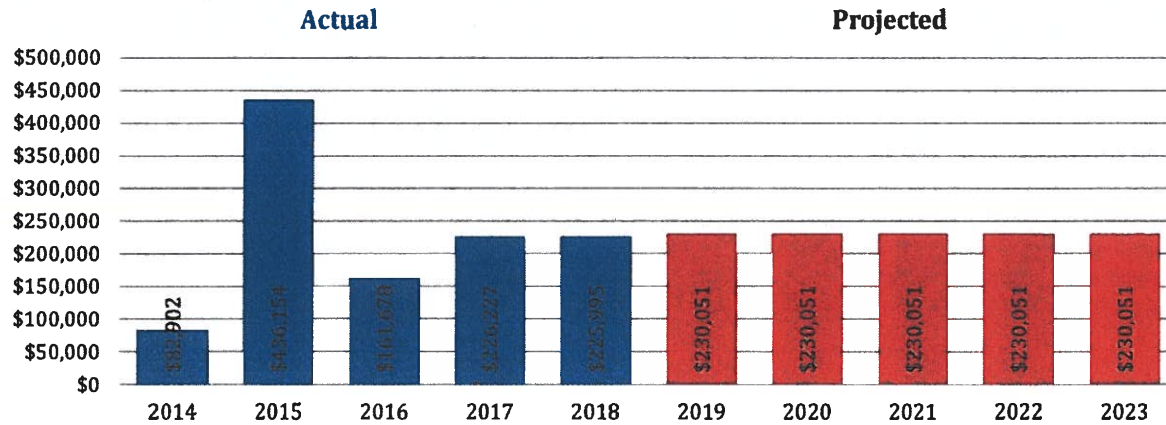
Equipment for technology and other instructional uses, custodial/maintenance, security, and transportation comprises the majority of these expenditures.

FY19 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 100% of authorized budgets being expended based upon historical review of budgets being utilized in prior fiscal years. FY19 budgets established in May 2018 were reduced by \$180,000 from prior fiscal year. 2% inflationary growth is generally applied to all capital outlay items for FY20 and out years of this forecast.

Replacement bus purchases are paid from District permanent improvement funds, thus are not part of this forecast.

3.060-4.060 - Intergovernmental & Debt

These lines account for pass through payments, as well as monies received by a district on behalf of another governmental entity, plus principal and interest payments for general fund borrowing.



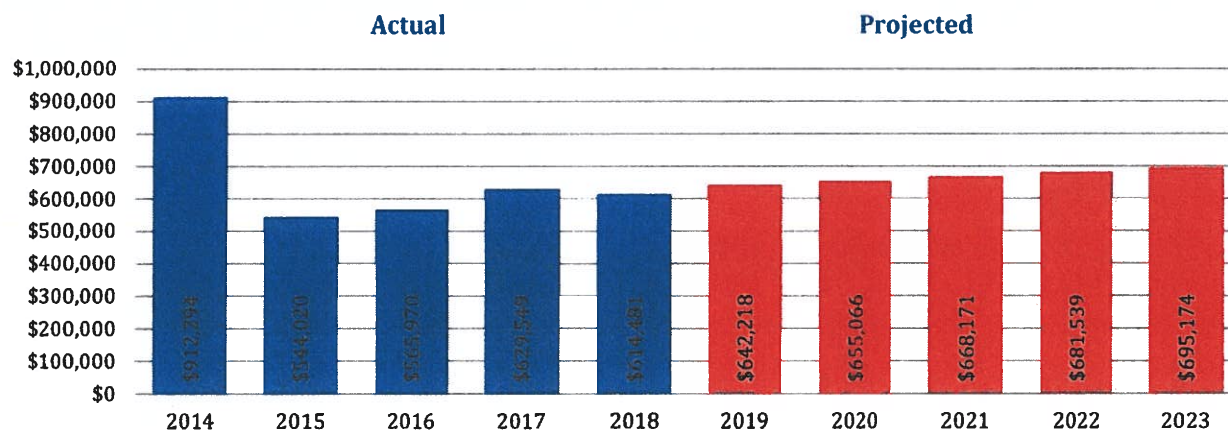
	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	225,995	230,051	230,051	230,051	230,051	230,051
YOY \$ Change	(232)	4,056	-	-	-	-
YOY % Change	-0.1%	1.8%	0.0%	0.0%	0.0%	0.0%
Percentage of Total Budget	0.6%	0.6%	0.6%	0.6%	0.5%	0.5%

Intergovernmental & Debt accounts for .6% of District expenditures.

The District completed a House Bill 264 energy conservation project in various buildings, and the debt repayment from operational savings from reduced energy consumption occurs in this category. The District is obligated for a \$215,000 annual principal payment, and estimated annual interest of \$15,000, until December 1, 2026 (FY27). Payments for FY27 and FY26 will be eliminated and/or reduced due to investment of these annual principal funds in a "sinking fund" for debt retirement for the 15 year time period.

4.300 - Other Objects

Primary components for this expenditure line are membership dues and fees, ESC contract deductions, County Auditor/Treasurer fees, audit expenses, and election expenses.



	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	614,481	642,218	655,066	668,171	681,539	695,174
YOY \$ Change	(15,068)	27,737	12,848	13,105	13,368	13,635
YOY % Change	-2.4%	4.5%	2.0%	2.0%	2.0%	2.0%
Percentage of Total Budget	1.7%	1.7%	1.6%	1.6%	1.6%	1.6%

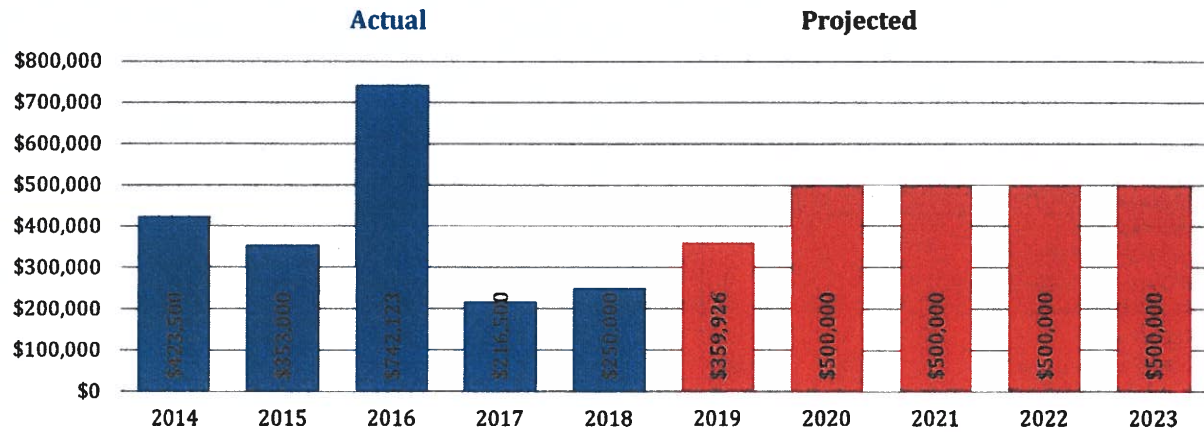
Other Objects accounts for 1.7% of District expenditures.

FY19 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 90% of authorized budgets being expended based upon historical review of budgets being utilized in prior fiscal years. 2% inflationary growth is generally applied to all other objects items for FY19 and out years.

Tax collection fees charged by Summit County, liability insurance, and memberships comprise the majority of these expenditures.

5.040 - Total Other Financing Uses

Operating transfers-out, advances out to other funds, and all other general fund financing uses.



	FORECASTED					
	2018	2019	2020	2021	2022	2023
Total	250,000	359,926	500,000	500,000	500,000	500,000
YOY \$ Change	33,500	109,926	140,074	-	-	-
YOY % Change	15.5%	44.0%	38.9%	0.0%	0.0%	0.0%
Percentage of Total Budget	0.7%	0.9%	1.3%	1.2%	1.2%	1.1%
Transfers Out	-	109,926	250,000	250,000	250,000	250,000
Advances Out	250,000	250,000	250,000	250,000	250,000	250,000

Total Other Financing Uses accounts for 0.9% of District expenditures.

Advances and transfers to food services and athletics are recorded in this category. Advances are simply a temporary "loan" for cash flow purposes to these other funds, thus there is offsetting revenue in the current or subsequent fiscal year, resulting in no gain or loss to the District. Advances of \$150,000 to food services and \$100,000 to athletics are included for all forecast years. Transfers are permanent allocations of resources to the receiving funds, used to help offset operating costs. Transfers will be made in the next fiscal year to only provide funding for the actual operating deficit from the prior fiscal year. Estimates for annual transfers to food services and athletics are \$150,000 and \$100,000 for FY20 to FY23 to include the new fitness training program for Revere student-athletes.

Revere Local Schools

Five Year Forecast

Fiscal Year:	Actual	FORECASTED				
	2018	2019	2020	2021	2022	2023
Revenue:						
1.010 - General Property Tax (Real Estate)	27,405,218	25,864,460	26,726,495	26,982,234	25,292,496	23,455,628
1.020 - Public Utility Personal Property	1,511,871	1,603,761	1,629,719	1,686,750	1,678,090	1,673,151
1.030 - Income Tax	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	2,457,459	2,550,495	2,466,405	2,468,566	2,467,287	2,467,253
1.040 - Restricted Grants-in-Aid	127,583	127,340	127,294	127,300	127,298	127,298
1.050 - Property Tax Allocation	3,695,742	3,511,582	3,525,593	3,566,262	3,335,809	3,079,724
1.060 - All Other Operating Revenues	1,445,187	1,321,100	1,271,100	1,221,100	1,221,100	1,221,100
1.070 - Total Revenue	36,643,060	34,978,738	35,746,606	36,052,212	34,122,080	32,024,154
Other Financing Sources:						
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-
2.020 - State Emergency Loans and Adv	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	-	-	-	-
2.050 - Advances-In	-	250,000	250,000	250,000	250,000	250,000
2.060 - All Other Financing Sources	9,800	5,000	4,000	4,000	4,000	4,000
2.070 - Total Other Financing Sources	9,800	255,000	254,000	254,000	254,000	254,000
2.080 - Total Rev & Other Sources	36,652,860	35,233,738	36,000,606	36,306,212	34,376,080	32,278,154
Expenditures:						
3.010 - Personnel Services	20,493,905	21,313,661	22,166,207	23,052,855	23,974,969	24,933,968
3.020 - Employee Benefits	7,837,037	8,513,250	8,951,059	9,565,158	10,227,089	10,940,860
3.030 - Purchased Services	5,276,590	5,611,802	5,681,316	5,777,407	5,893,825	6,012,620
3.040 - Supplies and Materials	971,769	1,068,912	1,289,425	1,312,513	1,336,063	1,157,024
3.050 - Capital Outlay	282,206	238,521	243,291	248,157	253,120	258,182
Intergovernmental & Debt Service	225,995	230,051	230,051	230,051	230,051	230,051
4.300 - Other Objects	614,481	642,218	655,066	668,171	681,539	695,174
4.500 - Total Expenditures	35,701,983	37,618,415	39,216,415	40,854,312	42,596,656	44,227,879
Other Financing Uses						
5.010 - Operating Transfers-Out	-	109,926	250,000	250,000	250,000	250,000
5.020 - Advances-Out	250,000	250,000	250,000	250,000	250,000	250,000
5.030 - All Other Financing Uses	-	-	-	-	-	-
5.040 - Total Other Financing Uses	250,000	359,926	500,000	500,000	500,000	500,000
5.050 - Total Exp and Other Financing Uses	35,951,983	37,978,341	39,716,415	41,354,312	43,096,656	44,727,879
6.010 - Excess of Rev Over/(Under) Exp	700,877	(2,744,603)	(3,715,809)	(5,048,100)	(8,720,576)	(12,449,725)
7.010 - Cash Balance July 1 (No Levies)	20,592,149	21,293,026	18,548,423	14,832,614	9,784,514	1,063,938
7.020 - Cash Balance June 30 (No Levies)	21,293,026	18,548,423	14,832,614	9,784,514	1,063,938	(11,385,787)
Reservations						
8.010 - Estimated Encumbrances June 30	541,329	600,000	600,000	600,000	600,000	600,000
9.080 - Reservations Subtotal	-	-	-	-	-	-
10.010 - Fund Bal June 30 for Cert of App	20,751,697	17,948,423	14,232,614	9,184,514	463,938	(11,985,787)
Rev from Replacement/Renewal Levies						
11.010 & 11.020 - Renewal Levies	-	-	-	-	2,268,699	4,537,448
11.030 - Cumulative Balance of Levies	-	-	-	-	2,268,699	6,806,147
12.010 - Fund Bal June 30 for Cert of Obligations	20,751,697	17,948,423	14,232,614	9,184,514	2,732,637	(5,179,640)
Revenue from New Levies						
13.010 & 13.020 - New Levies	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-
15.010 - Unreserved Fund Balance June 30	20,751,697	17,948,423	14,232,614	9,184,514	2,732,637	(5,179,640)

New Document

CREDIT CARD POLICY

The Board of Education recognizes the efficiency and convenience afforded the day-to-day operation of the District by establishing a credit card account. A “credit card account” is any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of moneys. A “credit card account” does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

A credit card account will be established in the name of the District and will be used for incidental purchases authorized by the Treasurer. All presentation instruments related to the credit card account shall bear the District’s name, including cards and checks. Credit cards shall not be used to circumvent the general purchasing procedures required by law and the policies of the Board. Purchases using the credit card shall be supported by documentation as required by the Treasurer. The Treasurer shall retain general possession and control of the credit card account and presentation instruments related to the account, including credit cards and checks. The credit card must be secured at all times in the Treasurer’s office, with request being made for use to the Treasurer. The Superintendent is authorized to retain a second card for District business activities.

Officers or Positions Authorized to Use Credit Card

Only officers/employees of the Board who have received authorization from the Treasurer may authorize and approve credit card transactions. The Treasurer shall document the name and position title of any District officer/employee authorized to use the credit card.

Acquisition, Use and Management of Credit Card

Before an officer/employee may obtain and use the credit card account, credit card, or any checks associated with such account, he/she must sign an acknowledgment that he/she has read and understands this Board policy.

Expenses for which the Credit Card Account May be Used

The credit card may be used only for official business and for the benefit of the District. Credit card expenditures for the following are strictly prohibited: entertainment, alcoholic beverages, personal services, and cash advances. A District officer/employee who utilizes the credit card in violation of Board policy may be subject to disciplinary action, including termination.

Cash Withdrawals and Maximum Credit Limit

Cash withdrawals may not be made with the credit card.

No authorized user of the credit card may incur more than seven thousand five Dollars (\$ 7,500) in debt through use of the credit card for any individual transaction. hundred

Submission of Itemized Receipts

Receipts for any transaction involving the credit card must be obtained by the officer/employee using the card to incur the expense and submitted to the Treasurer at the time that the credit card is returned. If an officer/employee fails to submit a receipt to the Treasurer to document a transaction involving the credit card, the officer/employee shall be liable for the expense.

Credit Card Issuance, Reissuance, Cancellation, and Reporting Lost or Stolen Credit Cards

Only the District Treasurer is authorized to request the issuance, reissuance, or cancellation of a District credit card. If a credit card is lost or stolen, the officer/employee responsible for the credit card's use and possession shall immediately report that fact to the Treasurer. The Treasurer shall immediately report that the credit card has been lost or stolen to the company that issued the District the credit card, and shall take all action necessary to cancel that credit card so as to ensure that unauthorized purchases are not made with the card.

Misuse of the Credit Card

The following actions/omissions by an officer/employee qualify as misuse of the credit card and may subject the individual to disciplinary action, including termination or other sanctions:

- Use of the credit card for personal expenses
- Use of the credit card for expenses beyond those authorized by the Treasurer
- Permitting any other person to use or possess the credit card
- Using the credit card in any way which violates state or federal law or Board policy.

Knowing misuse of the District's credit card is a criminal offense under O.R.C. §2913.21.

Report of Credit Card Rewards

The Treasurer shall annually file a report with the Board detailing all rewards received based on the use of the credit card account.

LEGAL REF: O.R.C. §3313.311
Ohio Auditor of State Bulletin 2016-004

Adopted: _____

New Document

PROCUREMENT WITH FEDERAL GRANTS/FUNDS

Procurement of all supplies, materials, equipment, and services paid for with federal funds or District matching funds shall be made in accordance with all applicable federal, state, and local statutes and/or regulations, the terms and conditions of the federal grant, and Board policy.

The Superintendent shall maintain a procurement and contract administration system in accordance with the “Procurement Standards” set forth in §§2 C.F.R. 200.317-.326 for the administration and management of federal grants and federally-funded programs. The District shall maintain a contract administration system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District’s Uniform Grant Guidance Board policy.

Board employees, officers, and agents who have purchasing authority shall abide by the standards of conduct governing conflicts of interest and governing the actions of employees, officers, and agents engaged in the selection, award, and administration of contracts set forth in Board policy and Ohio Ethics Law.

The District shall avoid acquisition of unnecessary or duplicative items. Consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. To foster greater economy and efficiency, the District may enter into state and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions shall be conducted in a manner that encourages full and open competition. In order to ensure objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to:

1. Placing unreasonable requirements on firms in order for them to qualify to do business;
2. Requiring unnecessary experience and excessive bonding requirements;
3. Noncompetitive contracts to consultants that are on retainer contracts;
4. Noncompetitive pricing practices between firms or between affiliated companies;
5. Organizational conflicts of interest;

6. Specifying only a 'brand name' product instead of allowing for an "equal" product to be offered and describing the performance or other relevant requirements of the procurement;
7. Any arbitrary action in the procurement process.

The District shall not use statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except where an applicable federal statute expressly mandates or encourages a geographic preference. When the District is contracting for architectural and engineering services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

If the District uses a pre-qualified list of persons, firms or products to acquire goods and services, such list shall include enough qualified sources as to ensure maximum open and free competition.

Solicitation Language

All solicitations must incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall utilize one of the following methods of procurement:

1. Micro-Purchases

The aggregate dollar amount does not exceed the threshold established in 2 C.F.R. §200.67 or by the Office of Federal Financial Management, whichever is greater. To the extent practicable, the District will distribute such purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive bids if the Board considers the price reasonable.

2. Small Purchases

Small purchase procedures provide for relatively simple and informal procurement methods for securing services, supplies, and other property that does not exceed the competitive bid threshold. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources.

3. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment requires competitive bidding under Ohio law or Board Policy, and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed \$50,000.

In order for sealed bidding to be feasible, the following conditions shall be present:

- A. A complete, adequate, and realistic specification or purchase description is available;
- B. Two (2) or more responsible bidders are willing and able to compete effectively for the business; and
- C. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

If sealed bids are used, the following requirements apply:

- A. Bids shall be solicited in accordance with the provisions of state law and Board policy. Bids shall be solicited from an adequate number of qualified suppliers, providing them sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
- B. The invitation for bids, which will include product/contract specifications and pertinent attachments, must define the items and/or services required in order for the bidder to properly respond.
- C. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.

- D. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
- E. The Board reserves the right to reject any or all bids for sound documented reason(s).

4. Competitive Proposals

Procurement by competitive proposal is normally conducted with more than one (1) source submitting an offer and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

- A. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
- B. Proposals shall be solicited from an adequate number of sources.
- C. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.
- D. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.
- E. The District may use competitive proposal procedures for qualifications based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

5. Noncompetitive Proposals

Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- A. The item is available only from a single source
- B. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation
- C. The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District
- D. After solicitation of a number of sources, competition is determined to be inadequate

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of the Simplified Action Threshold established in 2 C.F.R. §200.88 or by the Office of Federal Financial Management, whichever is greater, including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation but the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only after a determination that no other contract is suitable if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of (1) the actual costs of materials; and (2) direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The Board will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District. Consideration will be given to such matters as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts.

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. In accordance with 2 C.F.R. §180.300, for contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the federal government's System for Award Management; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor.

Bid Protest

The following procedure shall be used to resolve disputes relating to procurements.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request for Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District shall maintain records sufficient to detail the history of all procurements. These records will include, but not be limited to rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms

The District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms, as identified by the U.S. Department of Labor, are used, when possible. Affirmative steps will include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in Sections (1) through (5) above.

LEGAL REFS.: 2 C.F.R. §§200.317 - .326

M-18-18, Implementing Statutory Changes to the Micro-Purchase and the Simplified Action Thresholds for Financial Assurance, Office of Federal Financial Management, June 20, 2018

Adopted: _____

New Document

BOARD-SUPPLIED AMENITIES AND *DE MINIMIS* GIFTS

The Board of Education determines that the expenditure of District funds for the purchase of coffee, meals, refreshments and other amenities, and for *de minimis* gifts in recognition of service to the District, not exceeding \$25.00 in value, for its officers, employees and other persons attending District functions, is necessary and furthers a public purpose. The Board believes that providing such amenities and tokens of appreciation serve to enhance morale, encourage staff and community participation in educational decision making, and permits work to be completed without interruption for meals.

All such expenditures must receive the prior authorization of the Superintendent. No District funds may be expended for the purchase of alcoholic beverages.

LEGAL REFS.: 1982 O.A.G. 82-006

Adopted: _____