

AGENDA

**Revere Local School District
Revere Board Meetings
Regular December Board Meeting
Tuesday, December 17, 2019, 6:30 pm - 8:30 pm
Bath Elementary School Cafeteria**

I. CALL TO ORDER**II. ROLL CALL**

Dana Appel
Claudia Hower
Keith Malick
Diana Sabitsch
George Seifert

III. PLEDGE OF ALLEGIANCE**IV. PRESENTATIONS**

Bath Elementary School: Diana Racin presents on the STEM lab and STEM curriculum

V. PUBLIC SPEAKS TO AGENDA ITEMS**VI. BUILDING PRINCIPALS' REPORTS****VII. BOARD ACTION****a. Election of President Pro Tempore**

It is recommended that the Board of Education elect a President Pro Tempore for the January Organizational Meeting.

VIII. TREASURER'S AGENDA - Mr. Rick Berdine**a. Approval of the Minutes, Attachment T-1**

The Treasurer recommends approval of the minutes from the Special Meetings held November 12, 2019 and the Regular Meeting held November 19, 2019.

b. Approval of the Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of November.

c. Donations, Attachment T-3

The Treasurer recommends the approval, with appreciation, of the donations listed.

d. Appropriation Adjustments, Attachment T-4

The Treasurer recommends approval of the appropriation adjustments as listed.

e. Asset Deletions, Attachment T-5

The Treasurer recommends that the assets as listed in the attached schedule be disposed of in keeping with Board Policy.

f. New Fund, Attachment T-6**g. Purchase Orders, Attachment T-7**

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

h. Tax Increment Financing - Village of Richfield, Attachment T-8

It is recommended that the Board of Education approve the TIF agreement detailed for renovation of an existing property for a restaurant with the District compensation as noted in paragraph three.

IX. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Ground Committee
Legislative Report
Cuyahoga Valley Career Center

X. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

1. Certificated/Licensed Personnel

a. Salary Increase - Additional Education

It is recommended that the Board of Education approve a salary increase for the following based upon additional education, increase prorated to the second half of the current school year:

Elizabeth Harig / MA+15, Step 6 / \$66,559
Jennifer Jacoby / MA+15, Step 19 / \$87,817

b. Supplemental Contracts 2019-2020 School Year

It is recommended that the Board of Education approve the following with compensation per the REA Master Agreement:

Dave Heideman - Head Coach Boys' Tennis

2. Classified Personnel

a. Resignation

It is recommended that the Board of Education approve the resignation of Hayley Cargill as a Speech/Debate Coach effective 12/10/19.

b. Resignation for Retirement

It is recommended that the Board of Education approve the following resignation for retirement purposes:
Terry Snow / Administrative Assistant to the Superintendent / Effective end of business June 30, 2020

c. Change of Employment

It is recommended that the Board of Education accept the resignation of Brenda Moll as Administrative Assistant to the Director of Instruction, effective end of business June 30, 2020, contingent upon the Board approving her as the Administrative Assistant to the Superintendent.

It is further recommended that the Board of Education approve Brenda Moll as the Administrative Assistant to the Superintendent effective July 1, 2020 with compensation of \$58,000.00 for the 2020-2021 contract year.

d. New Hire

It is recommended that the Board of Education approve the following:

Amy Ellis / 10-month Principal's Secretary RES / Step 0, \$26,465 yearly* / Effective 12/12/19

*Prorated to the end of the current contract year

e. Substitutes

It is recommended that the Board of Education approve the following for a day of subbing as noted:

Rachael Peyton / Sub Education Aide / Effective on or after 11/21/19

Linda Biltz / Sub Custodian / Effective on or after 11/20/19

Theresa Kovak / Sub Education Aide and Cook and Cashier / Effective on or after 12/4/19

f. Supplemental Contracts 2019-2020 School Year

It is recommended that the Board of Education approve the following with compensation per the REA Master Agreement:

Andrew Henderson / Gameworker

Jerry Somerville / VOLUNTEER Coach Boys' & Girls' Track

Jacob Sheffer - Head Coach Boys' Lacrosse

Evan Pinney - Varsity Assistant Coach Boys' Lacrosse

Joe Tagliarini - Head Softball Coach

Cassie Stanton - Assistant Softball Coach

Tony Ingram - JV Softball Coach

g. Supplemental Contract 2020-2021 School Year

It is recommended that the Board of Education approve the following for the 2020-2021 school year with compensation per the current REA master agreement:

Rob Karovic - Head Football Coach

3. Student Services

a. Ohio Online Learning Program - MOU 2019-2020

It is recommended that the Board of Education approve the MOU detailed in Attachment 1 for the Ohio Online Learning Program (OOLP).

4. Other Business

a. College Credit Plus Agreement 2019 - 2020 School Year

It is recommended that the Board of Education approve the agreement with the Cuyahoga Community College as detailed in Attachment 2.

b. District Strategic Planning

It is recommended that the Board of Education approve Battelle for Kids to provide a strategic plan for the Revere Local Schools as detailed in Attachment 3.

c. Policies - New or Revised

It is recommended that the Board of Education approve, as a single reading, the following new or revised Board Policies as noted in Attachment 4:

- 2.08 / Appointment of the Treasurer
- 3.05 / Staff Conduct
- 3.09 / Alcohol and Drug-Free Schools
- 6.09 / Habitual Truancy Intervention Strategies
- 6.19 / Code of Student Conduct
- 6.30 / Immunization
- 6.37 / Suspected Child Abuse Or Neglect
- 6.52 / Service Animals
- 6.53 / Student Transportation Management
- 6.54 / School Bus Routes and Stops
- 7.04 / Promotion, Placement and Retention
- 7.07 / Special Accommodations for Student Assessments
- 7.15 / Academic Prevention/Intervention Services (IAT)
- 7.16 / Extracurricular Activities
- 8.17 / Employee Dishonesty and Faithful Performance of Duty Insurance Policy
- 9.38 / Concussions and School Athletics
- 9.37 / School Calendar

d. Richfield Village - MOU

It is recommended that the Board of Education approved the MOU with Richfield Village as detailed in Attachment 5.

XI. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services
Director of Curriculum and Instruction

XII. EXECUTIVE SESSION

Personnel: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees.

XIII. INFORMATIONAL ITEMS

The January Organizational Meeting will be held January 14, 2020 beginning at 5:00 PM in the Administration Building, it will be followed by the January Work Session.
The Regular January Meeting will be held January 21, 2020 beginning at 6:30 PM in the Bath Elementary Cafeteria.

XIV. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

The Board values and encourage public comment on educational issues. Meetings of the Board of Education are for the purpose of conducting Board business in a public setting, with the exception of Executive Sessions for specific purposes defined by law. Board of Education meetings, while held primarily in a public setting, are not designed for extensive public input. Per Board Policy, each participant is limited to five (5) minutes of speaking time.

Anyone having an interest in the actions of the Board may participate during the open forum portion of the meeting. Please identify yourself to the Board President or the Superintendent prior to the start of the meeting. Should your comments include a request for information or extended dialogue, it may be necessary and more appropriate that a subsequent meeting with the Board and/or Administrative representative be scheduled to fully discuss issues.

The public may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. The Superintendent will advise speakers about other channels provided for Board consideration of complaints involving individuals.

XV. ADJOURNMENT

New Document

MINUTES

Attachment T-1

**Revere Local School District
Revere Board Meetings
November Work Session
Tuesday, November 12, 2019, 5:30 pm - 8:30 pm
Administration Building**

I. CALL TO ORDER

The President, Mr. Seifert called the meeting to order at 5:34 PM

II. ROLL CALL

Dana Appel
Claudia Hower
Keith Malick
Diana Sabitsch
George Seifert

III. TREASURER'S AGENDA**IV. SUPERINTENDENT'S AGENDA****1. Other Business****a. Field Trip - Athletic Leadership Council- Withdrawn**

It is recommended that the Board of Education approve a trip for student members of the Athletic Leadership Council to go to the Canton Pro Football Hall of Fame to attend a Leadership Series from 9:00 a.m. - 2:00 p.m. Students and chaperones will travel by bus and students will pay for their own lunch.

V. REVIEW of the Agenda for the November 19, 2019 Regular Meeting**VI. EXECUTIVE SESSION****Res. 20-103357**

Moved into Executive Session at 6:40 PM to discuss the following items:

Personnel: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees.

Move: Claudia Hower Second: George Seifert Status: Passed

VII. The President, Mr. Seifert called the Board of Education out of Executive Session at 7:01 PM**VIII. ADJOURNMENT****Res. 20-103358**

Moved by Mrs. Hower, seconded by Mrs. Apple to adjourn the meeting at 7:01 PM

Approved By:

Treasurer

Date

MINUTES

**Revere Local School District
Revere Board Meetings
Regular November Board Meeting
Tuesday, November 19, 2019, 6:30 pm - 8:30 pm
Bath Elementary School Cafeteria**

I. CALL TO ORDER

The President, Mr. Seifert called the meeting to order at 6:30 PM.

II. ROLL CALL

Dana Appel
Claudia Hower
Keith Malick
Diana Sabitsch
George Seifert

III. Mrs. Hower temporarily filled in as Treasurer Pro-Tempore.

IV. PLEDGE OF ALLEGIANCE

V. PRESENTATIONS

A Community Thank You
Varsity Football Coach Recognition
RMS: Amy Hiller and Stephanie Macauda present a math program

VI. PUBLIC SPEAKS TO AGENDA ITEMS

VII. BUILDING PRINCIPALS' REPORTS

VIII. TREASURER'S AGENDA - Mr. Rick Berdine

Res. 20-103359 consensus items a-h

a. Approval of the Minutes, Attachment T-1

The Treasurer recommends approval of the minutes from the Special Meeting held October 8, 2019 and the Regular Meeting held October 15, 2019.

b. Approval of the Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of October.

c. Donations, Attachment T-3

The Treasurer recommends the approval, with appreciation, of the donations listed.

d. Appropriation Adjustments, Attachment T-4

The Treasurer recommends approval of the appropriation adjustments as listed.

e. Asset Deletions, Attachment T-5

The Treasurer recommends that the assets as listed in the attached schedule be disposed of in keeping with Board Policy.

f. New Fund, Attachment T-6

The Treasurer recommends the approval of the new fund detailed.

g. Purchase Orders, Attachment T-7

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

h. Five-Year Forecast, Attachment T-8

The Treasurer recommends that the Board of Education approve the five-year forecast based upon data and assumptions as detailed in the attachment.

Res. 20-103359 consensus items a-h

Move: Keith Malick Second: Diana Sabitsch Status: Passed

IX. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Ground Committee
Legislative Report
Cuyahoga Valley Career Center

X. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

Res. 20-103360 consensus items 1.a-c, 2.a-d, 3. a-c

1. Certificated/Licensed Personnel

a. Resignation - Supplemental Contract

It is recommended that the Board of Education approve the resignation of Kelly Heider from PM Bus Duty at RES effective the end of business October 10, 2019.

b. Supplemental Contracts - 2019/2020 School Year

It is recommended that the Board of Education approve the following with compensation per the REA Master Agreement:

Nick Kos / Assistant Coach Academic Challenge RHS
Kirsten Fister / PM Bus Duty RES / Effective 10/14/19
Jennifer Exten / SLO RHS
Rachel Walgate / SLO RHS
Melanie Stuthard / SLO RMS
Ryan Fletcher / SLO RMS

c. Summer Compensation

It is recommended that the Board of Education approve a one-time payment to James Boyeas in the amount of \$64.94 for a mandatory 2-hour meeting.

2. Classified Personnel

a. Supplemental Contracts - 2019/2020 School Year

It is recommended that the Board of Education approve the following with compensation per the REA Master Agreement:

Matthew Kostoff - Student Gameworker
Elyssa Koutrodimas - Student Gameworker
Hugh McMahon - Grade 7 Boys Basketball Coach
Kristin Dodson - VOLUNTEER Diving Coach

b. Substitutes - 2019/2020 School Year

It is recommended that the Board of Education approve the following to be used on an as needed basis:

Evan Morrison / Substitute Custodian / Effective 11/1/19

c. Classified Personnel - New Hire

It is recommended that the Board of Education approve Tina Junkowski as a contracted Transportation Aide at Step 0, effective October 28, 2019 at \$12.61 per hour.

d. Resignations

It is recommended that the Board of Education approve the following resignations for retirement purposes:

Sharon Ayers / Bus Driver / Effective December 13, 2019

Barb Chomo / Cashier RMS / Effective January 10, 2020

3. Other Business

a. Wrestling Team Overnight Trips - (2)

It is recommended that the Board of Education approve the following overnight trips for the wrestling team:

1) OHSA District Wrestling Tournament at Alliance HS on March 6, 2020 for approximately 6-14 wrestlers and up to 4 coaches with transportation by RLSD bus and costs paid for out of wrestling team funds.

2) OHSA State Wrestling Tournament at OSU on March 12 - March 14, 2020 for approximately 1-4 wrestlers and up to 4 coaches with coaches and athletes transporting themselves to Columbus and costs paid for out of the general athletic fund.*

*This trip is contingent upon one or more Revere wrestlers qualifying for state competition.

b. Auction Services, Attachment 1

It is recommended that the Board of Education approve Basinger Auction Service for the sale of Board owned property at Revere High School as detailed in Attachment 1.

c. Calendar for 2020-2021 School Year, Attachment 2

It is recommended that the Board of Education approve the calendar for the 2020-2021 school year as detailed in Attachment 2.

Res. 20-103360 consensus items 1.a-c, 2.a-d, 3. a-c

Move: Keith Malick Second: Claudia Hower Status: Passed

XI. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services

Director of Curriculum and Instruction

XII. INFORMATIONAL ITEMS

December Work Session: 12/10/19 in the Administration Building

December Regular Meeting: 12/17/19 in the BES Cafeteria

XIII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

XIV. EXECUTIVE SESSION

RES. 20-103361

Moved into Executive Session at 7:30 to discuss the following items:

Personnel: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees.

Move: Dana Appel Second: Diana Sabitsch Status: Passed

XV. The President, Mr. Seifert called the Board of Education out of Executive Session at 8:25 PM

XVI. ADJOURNMENT

Res. 20-103362

Moved by Mrs. Appel, seconded by Mrs. Sabitsch to adjourn the meeting at 8:26 PM

Approved By:

Treasurer

Date

New Document

NOVEMBER 30, 2019

Financial Report



Revere Local School District

Richard Berdine
Treasurer

Revere Local School District

Forecast Comparison - General Operating Fund -November 2019

	November 2019 FCST Estimate	November 2019 Actuals	November 2018 Actuals	Variance- November 2019 Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ -	\$ -	\$ -	\$ -	
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 192,468	\$ 189,921	\$ 194,247	\$ (2,547)	
1.040 - Restricted Grants-in-Aid	\$ 230	\$ 228	\$ 195	\$ (2)	
1.050 - Property Tax Allocation	\$ 1,704,634	\$ 1,702,560	\$ -	\$ (2,074)	
1.060 - All Other Operating Revenues	\$ 55,000	\$ 72,564	\$ 118,608	\$ 17,564	timing of receipt of interest earnings compared to prior fiscal years
1.070 - Total Revenue	\$ 1,952,332	\$ 1,965,273	\$ 313,050	\$ 12,941	
Other Financing Sources:					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ 348	\$ -	\$ 89	\$ (348)	
2.080 Total Revenue and Other Financing Sources	\$ 1,952,680	\$ 1,965,273	\$ 313,139	\$ 12,593	
Expenditures:					
3.010 - Personnel Services	\$ 1,828,197	\$ 1,722,620	\$ 1,733,953	\$ 105,577	timing of FY20 expenditures vs estimates based on historical monthly percentages, timing of supplemental contract payments
3.020 - Employees' Retirement/Insur. Benefits	\$ 668,500	\$ 608,631	\$ 680,923	\$ 59,869	STRS foundation shortage varies by month assessed vs month paid as historically paid one month in arrears
3.030 - Purchased Services	\$ 477,500	\$ 400,117	\$ 477,884	\$ 77,383	timing of FY20 expenditures vs estimates based on historical monthly percentages
3.040 - Supplies and Materials	\$ 72,000	\$ 75,903	\$ 70,142	\$ (3,903)	
3.050 - Capital Outlay	\$ 22,500	\$ 4,925	\$ 18,844	\$ 17,575	timing of FY20 expenditures vs estimates based on historical monthly percentages
3.060 - Intergovernmental	\$ 220,852	\$ 219,942	\$ 5,140	\$ 910	
4.300 - Other Objects	\$ 20,000	\$ 14,312	\$ 19,319	\$ 5,688	
4.500 - Total Expenditures	\$ 3,309,549	\$ 3,046,450	\$ 3,006,205	\$ 263,099	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ -	\$ -	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 3,309,549	\$ 3,046,450	\$ 3,006,205	\$ 263,099	
Surplus/(Deficit) for Month	\$ (1,356,869)	\$ (1,081,177)	\$ (2,693,066)	\$ 275,692	

Revere Local School District

Forecast Comparison - General Operating Fund -November 2019

	Current FYTD PCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 13,522,456	\$ 13,522,456	\$ 12,100,058	\$ -	
1.020 - Public Utility Personal Property Tax	\$ 752,729	\$ 752,729	\$ 765,634	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 1,041,044	\$ 1,038,497	\$ 1,126,210	\$ (2,547)	
1.040 - Restricted Grants-in-Aid	\$ 1,147	\$ 1,145	\$ 975	\$ (2)	
1.050 - Property Tax Allocation	\$ 1,704,634	\$ 1,702,560	\$ 1,699,661	\$ (2,074)	
1.060 - All Other Operating Revenues	\$ 980,600	\$ 998,164	\$ 766,344	\$ 17,564	timing of receipt of interest earnings compared to prior fiscal years
1.070 - Total Revenue	\$ 18,002,610	\$ 18,015,551	\$ 16,458,882	\$ 12,941	
Other Financing Sources:					
2.050 - Advances In	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	
2.060 - All Other Financing Sources	\$ 1,054	\$ 706	\$ 804	\$ (348)	
2.080 Total Revenue and Other Financing Sources	\$ 18,253,664	\$ 18,266,257	\$ 16,709,686	\$ 12,593	
Expenditures:					
3.010 - Personnel Services	\$ 8,993,233	\$ 8,887,656	\$ 8,759,457	\$ 105,577	timing of FY20 expenditures vs estimates based on historical monthly percentages, timing of supplemental contract payments
3.020 - Employees' Retirement/Insur. Benefits	\$ 3,228,052	\$ 3,168,183	\$ 3,338,869	\$ 59,869	STRS foundation shortage varies by month assessed vs month paid as historically paid one month in arrears
3.030 - Purchased Services	\$ 2,522,278	\$ 2,444,895	\$ 2,629,994	\$ 77,383	timing of FY20 expenditures vs estimates based on historical monthly percentages
3.040 - Supplies and Materials	\$ 686,682	\$ 690,585	\$ 576,422	\$ (3,903)	
3.050 - Capital Outlay	\$ 76,483	\$ 58,908	\$ 87,348	\$ 17,575	timing of FY20 expenditures vs estimates based on historical monthly percentages
3.060 - Intergovernmental	\$ 220,852	\$ 219,942	\$ 5,140	\$ 910	
4.300 - Other Objects	\$ 291,546	\$ 285,858	\$ 268,672	\$ 5,688	
4.500 - Total Expenditures	\$ 16,019,126	\$ 15,756,027	\$ 15,665,902	\$ 263,099	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 117,990	\$ 117,990	\$ 109,926	\$ -	
5.020 - Advances Out	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 16,387,116	\$ 16,124,017	\$ 16,025,828	\$ 263,099	
Surplus/(Deficit) FYTD	\$ 1,866,548	\$ 2,142,240	\$ 683,858	\$ 275,692	

Revere Local School District



Revenue Analysis Report - General Operating Fund Only - FY20

	Local Revenue				State Revenue					
	Taxes					Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property	Interest	All Other Operating					Non-Operating*	Total Revenue
2019 - 2020										
July	7,639,296	-	37,598	79,022		192,981	-	232	250,089	8,199,218
August	4,074,204	-	126,637	159,336		267,665	-	229	89	4,628,160
September	1,808,956	752,729	79,414	249,831		191,880	-	228	528	3,083,566
October		-	82,544	111,218		196,050	-	228	-	390,040
November	-	-	42,556	30,008		189,921	1,702,560	228	-	1,965,273
December	-	-	-	-		-	-	-	-	-
January	-	-	-	-		-	-	-	-	-
February	-	-	-	-		-	-	-	-	-
March	-	-	-	-		-	-	-	-	-
April	-	-	-	-		-	-	-	-	-
May	-	-	-	-		-	-	-	-	-
June	-	-	-	-		-	-	-	-	-
Totals	\$13,522,456	\$752,729	\$368,749	\$629,415	\$1,038,497	\$1,702,560	\$1,145	\$250,706	\$18,266,257	
% of Total	74.03%	4.12%	2.02%	3.45%	5.69%	9.32%	0.01%	1.37%		

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

rb120419

[illegible]

Revere Local School District



November 2019

FINSUMM Financial Summary

rb120419

Fund	Fund Name	Beginning Balance 7/1/2019	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$19,366,448.43	\$1,965,439.39	\$18,266,422.72	\$3,046,615.18	\$16,124,183.10	\$21,508,688.05	\$3,266,672.44	\$18,242,015.61
002	Bond Retirement	\$1,868,480.53	\$100,087.41	\$2,132,013.51	\$3,093,261.01	\$3,120,637.99	\$79,856.05	\$1,195,350.00	\$(315,493.95)
003	Permanent Improvement	\$4,904,638.02	\$80,739.89	\$802,629.71	\$340,838.13	\$1,775,983.53	\$3,931,284.20	\$2,441,835.44	\$1,489,448.76
004	Building Fund	\$46,945,926.65	\$18,913.32	\$532,336.45	\$4,683,884.63	\$17,907,062.33	\$29,571,200.77	\$32,337,418.42	\$(2,766,217.65)
006	Food Service	\$79,109.60	\$102,885.82	\$545,012.10	\$80,635.90	\$516,948.26	\$107,173.44	\$215,912.29	\$(108,738.85)
007	Special Trust	\$29,836.36	\$4,000.00	\$12,140.00	\$0.00	\$1,388.00	\$40,588.36	\$500.00	\$40,088.36
008	Endowment	\$18,130.93	\$36.43	\$280.65	\$0.00	\$0.00	\$18,411.58	\$0.00	\$18,411.58
009	Uniform School Supplies	\$106,047.05	\$3,848.99	\$138,437.82	\$35,285.53	\$128,806.05	\$115,678.82	\$8,176.54	\$107,502.28
018	Public School Support	\$389,646.14	\$7,289.95	\$95,960.11	\$7,123.00	\$277,996.68	\$207,609.57	\$53,222.22	\$154,387.35
019	Other Grants	\$1,996.18	\$0.00	\$0.00	\$0.00	\$771.26	\$1,224.92	\$0.00	\$1,224.92
022	District Agency	\$10,181.20	\$0.00	\$1,252.50	\$742.50	\$900.00	\$10,533.70	\$0.00	\$10,533.70
024	Employee Benefits Self-Insurance	\$5,978.70	\$3,878.56	\$19,429.41	\$2,721.92	\$23,703.81	\$1,704.30	\$22,896.19	\$(21,191.89)
026	Employee Benefits Section 125	\$23,465.64	\$9,990.14	\$48,200.70	\$12,730.11	\$54,601.99	\$17,064.35	\$56,748.01	\$(39,683.66)
200	Student Managed Activity	\$135,243.71	\$14,176.00	\$41,831.70	\$11,536.89	\$26,508.74	\$150,566.67	\$8,483.26	\$142,083.41
300	District Managed Student Activities	\$1,192,866.90	\$31,747.63	\$305,505.18	\$23,279.20	\$263,023.17	\$1,235,348.91	\$1,053,062.17	\$182,286.74
451	Data Communications	\$0.00	\$3,600.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$3,600.00
467	Student Wellness and Success	\$0.00	\$0.00	\$41,029.25	\$0.00	\$17,599.50	\$23,429.75	\$64,817.50	\$(41,387.75)
499	Miscellaneous State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
516	IDEA Special Education	\$(46,379.90)	\$62,518.44	\$229,418.74	\$30,152.54	\$213,191.38	\$(30,152.54)	\$162,166.32	\$(192,318.86)
572	Title I	\$(6,823.08)	\$14,000.22	\$52,020.79	\$14,000.22	\$59,197.93	\$(14,000.22)	\$0.00	\$(14,000.22)
587	Early Childhood Special Education	\$(778.97)	\$6,803.77	\$7,582.74	\$0.00	\$6,803.77	\$0.00	\$1,404.44	\$(1,404.44)
590	Title II-A	\$(3,583.01)	\$4,094.62	\$15,401.48	\$4,094.62	\$15,913.09	\$(4,094.62)	\$0.00	\$(4,094.62)
599	Title IV-A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals (ALL Funds)		\$75,020,431.08	\$2,434,050.58	\$23,290,505.56	\$11,386,901.38	\$40,535,220.58	\$57,775,716.06	\$40,888,665.24	\$16,887,050.82



Revere Local School District

Approved Funds for 2019/2020

This report is a listing of all grant funds authorized and/or received throughout the 2018/2019 fiscal year.					
Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received FY-to-date	Amount Received Project-to-date
<i>State Grants</i>					
451/9020	Ohio K-12 Network Subsidy	\$7,200.00	\$3,600.00	\$3,600.00	\$3,600.00
467/9020	Student Wellness and Success 2020	\$82,058.50	\$0.00	\$41,029.25	\$41,029.25
	<i>Total State Funds</i>	\$7,200.00	\$3,600.00	\$3,600.00	\$3,600.00
<i>Federal Grants</i>					
516/9019	IDEA Part B Special Education 2019	\$595,042.14	\$0.00	\$121,671.49	\$586,658.95
516/9020	IDEA Part B Special Education 2020	\$524,613.91	\$62,518.44	\$107,747.25	\$107,747.25
572/9019	Title I 2019	\$152,365.63	\$0.00	\$20,469.20	\$151,318.52
572/9020	Title I 2020	\$115,184.53	\$14,000.22	\$31,551.59	\$31,551.59
587/9019	Early Childhood Special Education 2019	\$7,747.74	\$0.00	\$778.97	\$7,747.54
587/9020	Early Childhood Special Education 2020	\$8,208.01	\$6,803.77	\$6,803.77	\$6,803.77
590/9019	Title II-A 2019	\$43,717.83	\$0.00	\$5,164.93	\$43,717.83
590/9020	Title II-A 2020	\$41,670.46	\$4,094.62	\$10,236.55	\$10,236.55
599/9019	Title IV-A 2019	\$14,361.28	\$0.00	\$0.00	\$12,614.61
599/9020	Title IV-A 2020	\$10,333.10	\$0.00	\$0.00	\$0.00
	<i>Total Federal Funds</i>	\$1,513,244.63	\$87,417.05	\$304,423.75	\$958,396.61

Revere Local School District



Record of Advances for 2019/2020

INITIAL ADVANCE INFORMATION						ADVANCE RETURN	
Date Approved	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount	
7/24/2018	001	006/0000	Food Services	\$150,000.00	7/16/2019	\$150,000.00	
7/24/2018	001	300/920A	Athletics	\$100,000.00	7/16/2019	\$100,000.00	
7/16/2019	001	006/0000	Food Services	\$150,000.00			
7/16/2019	001	300/920A	Athletics	\$100,000.00			
TOTAL Advances for 2019-2020				\$500,000.00		\$250,000.00	
Advances Outstanding						\$250,000.00	
rb120419							

Revere Local School District



November 30, 2019

Appropriation Summary

rb120419

Fund	FYTD Appropriated	Prior FY Carryover	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001 General Fund	\$38,852,234.00	\$229,793.64	\$39,082,027.64	\$16,124,183.10	\$3,046,615.18	\$3,266,672.44	19,691,172.10	49.62%
002 Bond Retirement	\$4,363,600.00	\$0.00	\$4,363,600.00	\$3,120,637.99	\$3,093,261.01	\$1,195,350.00	47,612.01	98.91%
003 Permanent Improvement	\$465,000.00	\$3,884,288.82	\$4,349,288.82	\$1,775,983.53	\$340,838.13	\$2,441,835.44	131,469.85	96.98%
004 Building Fund	\$7,143,100.00	\$43,957,278.78	\$51,100,378.78	\$17,907,062.33	\$4,683,884.63	\$32,337,418.42	855,898.03	98.33%
006 Food Service	\$1,085,065.00	\$0.00	\$1,085,065.00	\$516,948.26	\$80,635.90	\$215,912.29	352,204.45	67.54%
007 Special Trust	\$25,250.00	\$0.00	\$25,250.00	\$1,388.00	\$0.00	\$500.00	23,362.00	7.48%
008 Endowment	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	400.00	0.00%
009 Uniform School Supplies	\$233,900.00	\$3,886.02	\$237,786.02	\$128,806.05	\$35,285.53	\$8,176.54	100,803.43	57.61%
018 Public School Support	\$235,430.00	\$257,335.95	\$492,765.95	\$277,996.68	\$7,123.00	\$53,222.22	161,547.05	67.22%
019 Other Grants	\$1,298.80	\$883.55	\$2,182.35	\$771.26	\$0.00	\$0.00	1,411.09	35.34%
022 District Agency	\$20,000.00	\$0.00	\$20,000.00	\$900.00	\$742.50	\$0.00	19,100.00	4.50%
024 Employee Benefits Self-Insurance	\$48,500.00	\$0.00	\$48,500.00	\$23,703.81	\$2,721.92	\$22,896.19	1,900.00	96.08%
026 Employee Benefits Section 125	\$116,000.00	\$268.50	\$116,268.50	\$54,601.99	\$12,730.11	\$56,748.01	4,918.50	95.77%
200 Student Managed Activity	\$149,467.16	\$296.00	\$149,763.16	\$26,508.74	\$11,536.89	\$8,483.26	114,771.16	23.36%
300 District Managed Student Activities	\$1,464,718.95	\$8,396.93	\$1,473,115.88	\$263,023.17	\$23,279.20	\$1,053,062.17	157,030.54	89.34%
451 Ohio K-12 Network Subsidy	\$7,200.00	\$0.00	\$7,200.00	\$0.00	\$0.00	\$0.00	7,200.00	0.00%
467 Student Wellness and Success	\$82,417.00	\$0.00	\$82,417.00	\$17,599.50	\$0.00	\$64,817.50	0.00	100.00%
499 Miscellaneous State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	#DIV/0!
516 IDEA Special Education	\$575,799.46	\$32,489.23	\$608,288.69	\$213,191.38	\$30,152.54	\$162,166.32	232,930.99	61.71%
572 Title I	\$129,726.86	\$0.00	\$129,726.86	\$59,197.93	\$14,000.22	\$0.00	70,528.93	45.63%
587 Early Childhood Special Education	\$8,208.21	\$0.00	\$8,208.21	\$6,803.77	\$0.00	\$1,404.44	0.00	100.00%
590 Title II-A	\$43,252.38	\$0.00	\$43,252.38	\$15,913.09	\$4,094.62	\$0.00	27,339.29	36.79%
599 Title IV-A	\$12,079.77	\$0.00	\$12,079.77	\$0.00	\$0.00	\$0.00	12,079.77	0.00%
Totals	\$55,062,647.59	\$48,374,917.42	\$103,437,565.01	\$40,535,220.58	\$11,386,901.38	\$40,888,665.24	\$22,013,679.19	78.72%

Revere Local School District



Check Register for Checks > \$9,999.99 November 2019

Vendor	Amount	Fund	Description
ICON, Inc.	\$ 4,669,886.82	004/003	Construction of Bath ES, Revere HS, Bus Garage, and Richfield ES renovations
ESC of Northeast Ohio	\$ 12,050.00	001	Online courses for students
Lykins Energy Solutions	\$ 16,555.09	001	Diesel fuel
Suburban School Transportation	\$ 13,092.00	001	Special education transportation
BSHM Architects Inc.	\$ 396,589.94	004	Architectural/engineering services
Kidslink Neurobehavioral	\$ 32,291.68	001	Special education tuition
Ohio Edison Co.	\$ 61,913.56	001	Electricity
PRN Therapy Services Inc.	\$ 26,406.00	001	OT/PT/Speech services
Apple Computer Inc.	\$ 27,659.10	009/018	Ipad pencils for high school, ipad repairs
Renhill Group Inc.	\$ 20,053.72	001	Substitute teachers
Renhill Group Inc.	\$ 20,141.66	001	Substitute teachers
Huntington Bank	\$ 1,195,450.00	002	Debt service principal and interest payment
Huntington Bank	\$ 297,953.44	002	Debt service principal and interest payment
Huntington Bank	\$ 1,637,800.00	002	Debt service principal and interest payment
Huntington Bank	\$ 181,500.00	002	Debt service principal and interest payment
SRHCC-Dental	\$ 23,077.09	001/006	Employee benefits dental insurance
SRHCC-Medical	\$ 353,570.03	001/006	Employee benefits medical/prescription insurance
Huntington Bank	\$ 842,916.15	various	Payroll #1
Huntington Bank	\$ 837,435.16	various	Payroll #2
Huntington Bank	\$ 13,156.36	various	Medicare contributions - payroll #1
Huntington Bank	\$ 12,018.90	various	Medicare contributions - payroll #2
School Employees Retirement System	\$ 56,414.00	various	Classified retirement contributions
State Teachers' Retirement System	\$ 62,232.67	various	Certified retirement contributions
State Teachers' Retirement System	\$ 86,390.93	various	Certified retirement contributions
rb120419			

FY2020 REVERE LOCAL SCHOOLS FOOD SERVICE ENTERPRISE-FUND #006 Monthly Cash Flow Spending Plan Report													
INCOME	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	TOTALS
BEGINNING BALANCES	79,109.60	114,647.85	91,984.43	80,545.14	84,923.52	107,173.44	107,173.44	107,173.44	107,173.44	107,173.44	107,173.44	107,173.44	
Interest Earnings													0.00
Student Breakfast			876.70	1,400.75	1,011.70								3,289.15
Student Lunch Sales	766.65	33,310.79	47,828.79	38,622.99	43,553.07								164,082.29
Student A-La-Carte Sales			37,224.99	45,912.85	42,513.95								125,651.79
Student Milk Sales			596.20	864.60	713.90								2,174.70
Adult Breakfast			5.70	0.75	0.00								6.45
Adult Lunch Sales			1,195.50	1,785.60	1,787.50								4,768.60
Catering - Bath													0.00
Catering - Hillcrest													0.00
Catering - RMS													0.00
Catering - RHS				360.50									360.50
Miscellaneous													0.00
Vending Commissions - RMS			66.50	188.75	338.80								594.05
Vending Commissions - RHS				173.10	132.90								306.00
State Subsidy													0.00
Federal Subsidy				10,054.17	12,834.00								22,888.17
Transfers In	70,890.40												70,890.40
Refund/Prior Year Expenditure	150,000.00												0.00
Advances In													150,000.00
TOTALS RECEIPTS	221,657.05	33,310.79	87,794.38	99,364.06	102,885.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	545,012.10
EXPENDITURES	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	TOTALS
Administrative Supply													0.00
Regular Salaries 141	21,105.96	35,895.30	25,059.62	26,111.35	26,766.10								134,938.33
Substitutes 142			931.46	2,245.63	832.58								4,009.67
Overtime/Extra Time 144 + 149			472.73	1,214.60	428.30								2,115.63
Non-contributing 147	400.00												400.00
Leaves/Holiday 154	92.12	61.71											153.83
Severance													0.00
Benefits	14,520.72	19,987.25	15,593.88	15,845.06	15,723.88								81,670.79
SURcharge													0.00
Purchased Services													0.00
Management Services			6,770.00										6,770.00
Repair/Maintenance													0.00
Travel/Meetings			129.92		225.04								354.96
Food/Supplies	29.95	50,276.06	49,569.04		36,660.00								136,535.05
New Equipment 500													0.00
New Equipment 200													0.00
New Equipment 100													0.00
New Equipment 400													0.00
Dues/Fees													0.00
Return of Advance	150,000.00												150,000.00
TOTALS EXPENDITURES	186,118.80	55,974.21	99,233.67	94,985.68	80,635.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	516,948.26
ENDING BALANCES	114,647.85	91,984.43	80,545.14	84,923.52	107,173.44	107,173.44	107,173.44	107,173.44	107,173.44	107,173.44	107,173.44	107,173.44	853,685.79
ENCUMBRANCES	410,419.38	346,079.93	297,455.73	249,890.48	215,912.29								
UNENCUMBERED BAL	(295,771.53)	(254,095.50)	(216,910.59)	(164,966.96)	(108,738.85)								

New Document

**List of Donations
Received by the Revere Local School District
December 17, 2019**

Cash Donations

1 To:	Revere Schools Athletic Capital Campaign	
From:	Todd and Lori Trehan	\$ 12,500.00
From:	Aaron and Leigh Ann Swartz	\$ 5,000.00
From:	Mark S Hemminger Revocable Trust	\$ 6,250.00
From:	Christopher and Melissa Fashinpaur	\$ 7,500.00
2 To:	Bath Elementary School for furniture	
From:	Richard and Jackie Merolla	\$ 2,500.00
From:	Bath PTA	\$ 2,000.00

Total	\$ 35,750.00
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Equipment & Other Donations

To:
From:

* Donation values for contributions other than cash are provided by the donor and not established by the Board of Education

New Document

Attachment T-4

Adjustments Permanent Appropriations December 17, 2019

The Treasurer recommends that the Board approve the appropriation adjustments in the stated amounts listed below, that these be established at fund level, and authorize the District's participation in any new Grants/Funds if applicable. It is further moved that all expenditures for grants be based upon the budgets submitted to and approved by the funding agencies or the applicable Activity/Purpose Statement.

Category/Description	Fund #	Action	Adjustment	Adjusted Appropriation
				Total
<u>General Fund Class</u>				
General Fund	001			
<u>Special Revenue Funds</u>				
Public School Support	018	INCREASE	\$5,000.00	\$235,430.00
Local Grants	019			
District Managed Activity	300			
Student Wellness/Success fund	467			
Secondary Trans Stdnt w/disab	499	INCREASE	\$11,949.80	\$11,949.80
IDEA Special Education	516			
LEP	551			
Title I	572			
Preschool	587			
Title II-A	590			
Title IV-A	599			
<u>Debt Service Fund Class</u>				
Bond Retirement	002			
<u>Capital Projects Fund Class</u>				
Permanent Improvement	003			
Building Fund	004			
Ohio Network k-12	451			
<u>Enterprise Funds</u>				
Food Service	006			
Uniform School Supply	009	INCREASE	\$5,000.00	\$233,900.00
Special Enterprise	020			
Special Rotary	014			
<u>Internal Service Funds</u>				
Employee Benefits	024			
<u>Trust Fund Class</u>				
Student Activity Trust	007			
Endowment	008			
<u>Agency Fund Class</u>				
District Agency Health Care	026			
Student Managed Activity	200	INCREASE	\$5,000.00	\$149,467.16
Undainged Funds & Athletic Tournaments	022			
Total of adjustments and or increase to the District's Appropriations			\$26,949.80	

New Document

Jacqui Pursley

Boe 12/17/19 Deletion T-5

From: Bell, Laura <lbell@revereschools.org> on behalf of Bell, Laura
Sent: Monday, November 18, 2019 11:43 AM
To: Pursley, Jacqueline; mgannon@revereschools.org; Berdine, Richard; jschuelein@revereschools.org
Cc: Bill Conley
Subject: Fwd: Laura's Old Office Area...

This one predates our inventory system, but to track it in whatever places there may be, the BT is #9651 Sprectrum Charging cart, I believe purchased from Apple.

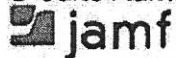
Jeff,

Bill had me move it to Gough's old office and asked if you could get rid of it. There is a sign on top that says "Dispose".

Laura Bell
Software Support
Revere Local Schools
lbell@revereschools.org
330-523-3407

Google
Certified Associate

G Suite Administrator



Certified Associate



----- Forwarded message -----

From: Kathy Nolan <knolan@revereschools.org>
Date: Mon, Nov 18, 2019 at 11:23 AM
Subject: Re: Laura's Old Office Area...
To: Conley, Bill <bconley@revereschools.org>, Bell, Laura <lbell@revereschools.org>

Deletions Bob May 12/17/19

Revere High School

Instrument	Make/Model	Serial Number
Alto Saxophone	Vito	020690 mostlikely not on inventory, Donated
Baritone	King	232000
Baritone Saxophone	King Zephyr	448447
Baritone Saxophone	King LeMaire	106258
Bell Kit	Pearl	20035817 mostlikely not on inventory, Donated
Bells	Yamaha Marching MBL-832 w/case	no serial number
C Melody Saxophone	Conn	88725 mostlikely not on inventory, Donated
Concert Bass Drum	Ludwig (white pearl) w/stand	no serial number
Cornet	Bb Reynolds	121972
Cornet	Eb Olds	986882
Cornet	Bb Vox	68915
Cornet	Bb King/Cleveland	545685
Cornet	Eb Olds	986903
Cornet	Bb Vox	6878S
Cornet	Bb King/Cleveland Silver	332323
French Horn	Getzen Double Horn	102593
French Horn	King Single Horn	2652
French Horn	King Single Horn	2615
French Horn	Holton Marching	568818
French Horn	Holton Marching	555572
French Horn	Getzen Double Horn	102594
French Horn	King Single Horn	4572
French Horn	Holton Marching	555617
French Horn	Holton Marching	555650

French Horn	Holton Marching	568750
Marching Bass Drum	Yamaha 22" MB-8122U w/case	NY-2976
Marching Bass Drum	Ludwig 24" w/case	no serial number
Marching Bass Drum	Yamaha 26" w/case	MM-7502
Marching Bass Drum	Yamaha 26" MB-260 w/case	NH-5424
Marching Bass Drum	Premiere 24" silver w/case	8107
Marching Bass Drum	Premiere 24" silver w/case	8624
Marching Bass Drum	Ludwig (white pearl) w/case	4215
Marching Bass Drum	No make name 24" w/case	no serial number
Marching Bass Drum	Yamaha 24" MB-8124 w/case	OI2369
Marching Quads	Yamaha Case Only	-
Marching Quints	Dynasty	10849
Marching Snare Drum	3 cases only	-
Marching Snare Drum	Yamaha MB-8014 w/case	PL2691
Marching Snare Drum	Yamaha MS-9214U w/case	QK0251
Marching Snare Drum	Yamaha MB-8014 w/case	NH4793
Marching Snare Drum	Premiere w/case	489103
Marching Snare Drum	Yamaha MS-9214U w/case	QK0258
Marching Snare Drum	Yamaha MS-9214U w/case	QJ1643
Marching Snare Drum	Yamaha MS-814U	LI3398
Sousaphone	Reynolds	61240
Sousaphone	King Fiberglass	571565
Sousaphone	King Fiberglass	166907
Sousaphone	King Fiberglass	468095
Sousaphone	King Fiberglass	466829
Sousaphone	King Fiberglass	571557
Sousaphone	Reynolds	61232
Sousaphone	King Fiberglass	468126
Sousaphone	King Fiberglass	468111

Tenor Saxophone	Conn	807017
Tenor Saxophone	Bundy	796610
Timpani	Set of 4, Ludwig	no serial number
Trombone	Yamaha YSL-354	446156A mostlikely not on inventory, Donated
Trombone	Holton	337424 mostlikely not on inventory, Donated
Trombone	Bach	B33984 mostlikely not on inventory, Donated
Tuba	Bb Miraphone	5961
Tuba	Bb Miraphone	6994

RHS Disposal Request
12/17/19 BOE Mtg

Subject	ISBN #	Title	Quantity	Location	Done
AP Government	978-1-111-83003-8	American Government	121	Aux Gym Stage	☒
9th Grade American History	978-0-547-49115-8	The Americans	222	Aux Gym Stage	☒
World History	978-0-13-323134-2	World History: The Modern Era	221	Aux Gym Stage	☒
Psychology	978-0-205-79028-9	Prentice Hall Psychology	94	Aux Gym Stage	☒
Global Studies	978-0-547-49110-3	Geography	112	Aux Gym Stage	☒
Economics	978-0-13-318654-3	Economics	32	Aux Gym Stage	☒
Sociology	978-0-205-09654-1	Sociology	77	Aux Gym Stage	☒
Street Law	978-0-07-879983-9	Street Law	48	Aux Gym Stage	☒
World History	978-0-13-372699-2	My World History	10	Aux Gym Stage	☒
Government	978-0-7854-6852-3	American Government	11	Aux Gym Stage	☒
Global Studies	978-0-13-369162-7	My World Geography	9	Aux Gym Stage	☒
American History	978-0-13-323004-8	America History of Our Nation	11	Aux Gym Stage	☒
AP European History	978-0-13-311475-1	The Western Heritage	67	Aux Gym Stage	☒
Government	978-0-618-56244-3	American Government	9	Aux Gym Stage	☒
Government	978-0-395-85763-5	American Government	8	Aux Gym Stage	☒
Government	978-0-7854-2503-9	United States Government	8	Aux Gym Stage	☒
Global Studies	978-0-7854-2437-7	World Geography	10	Aux Gym Stage	☒
World History	978-0-7854-2213-7	World History	10	Aux Gym Stage	☒
US History	978-0-7854-2527-6	United States History	10	Aux Gym Stage	☒
Government	978-0-13-324082-5	American Government	32	Aux Gym Stage	☒
AP US History	978-1-111-83106-6	The American Pageant	105	Aux Gym Stage	☒
Video Production	0-534-01464-X	Television Production Handbook (4th Ed.)	36	Aux Gym Stage	☒
Video Production	978-1-60525-817-1	Video: Digital Communication & Production (3rd Ed.)	45	Aux Gym Stage	☒
Video Production	978-1-60525-350-3	Television Production & Broadcast Journalism (2nd Ed.)	26	Aux Gym Stage	☒

New Document

T-6

12/17/19

NEW FUNDS

ATTORNEY GENERAL SAFETY/SECURITY GRANT

499 9020

\$11,949.80

New Document

THEN AND NOW PO'S

<u>PO Number</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Request</u>
201852	12.5.19	C T TAYLOR	15638.56	TREASURER
201780	11.22.19	B&C COMMUNICATI	3492.50	FACILITIES
201799	11.25.19	TRANSFINDER	3450.00	TRANSPORTATION



November 4, 2019

Board of Education of the Revere Local School District
P. O. Box 340
Bath, OH 44210

Attention: Superintendent Matthew Montgomery

Re: Village of Richfield Tax Increment Finance Proceedings

Dear Superintendent Montgomery:

Pursuant to Ohio Revised Code Section 5709.83, the Village of Richfield is hereby providing notice that the Village Council is considering passage of an Ordinance (the "TIF Ordinance") that would declare the "Improvements" (as defined below) to Permanent Parcel Numbers 5003002, 5003003, 5003004 and 5001717 listed in Exhibit "A" of the attached proposed TIF Ordinance, being a parcel located at 3960 Broadview Road in Richfield (the "Property"), to be a public purpose and exempt from real property taxation. The Company expects to invest \$1,000,000.00 in the renovation of the building on the Property to relocate a restaurant business. Improvements are defined in Ohio Revised Code Section 5709.40 to be the increase in the assessed value of the Property that would first appear on the tax list and duplicate of real property after the effective date of the TIF Ordinance.

To finance the costs of certain public improvements described in Exhibit "B" of the attached TIF Ordinance, the Council of the Village will be considering passage of the TIF Ordinance pursuant to Ohio Revised Code Section 5709.40(B), exempting 100% of the improvements with respect to the Property from real property taxation for a period of 30 years.

Note that as provided in Revised Code Sections 5709.40(D)(1) and 5709.42, the TIF Ordinance provides that the School District is to receive, as payment in lieu of taxes, the same amount that would have been paid to the School District if the Improvements had not been exempted from taxation. Those payments are to be paid directly by the County Fiscal Officer, Treasurer's Division to the School District.

Village Council has introduced and considered the TIF Ordinance but will not pass the TIF Ordinance any earlier than its meeting to be held on Tuesday, December 3, 2019. It is contemplated that the TIF Ordinance would be effective immediately upon such passage.

Any comments which you may have concerning that proposed TIF Ordinance should be made to the undersigned as soon as possible, preferably prior to the November 19, 2019 meeting. Please let me know if any additional information is required.



4410 W. Streetsboro Rd. • Richfield, OH 44286-0387

Office: 330.659.9201 • www.richfieldvillageohio.org

VILLAGE OF RICHFIELD, OHIO

By: Bobbie Beshara
Bobbie Beshara, Mayor

Upon receipt, please sign and date one copy of this notice and return the signed copy to the Village for the Village's files.

Received: Board of Education of the Revere Local School District

Date: _____, 2019

By: _____

Title: _____

New Document

**OHIO ONLINE LEARNING PROGRAM
MEMORANDUM OF UNDERSTANDING**

Participating Districts

The *Ohio Online Learning Program (OOLP)*, sponsored by the Educational Service Center of Northeast Ohio (ESCNEO), is committed to making available quality online curriculum provided by Lincoln Learning Solutions (LLS) and Edgenuity to every school district and every student in the State of Ohio.

Revere Local Schools wishes to make the *Ohio Online Learning Program* available to its students and to promote and encourage the use of the program by either full-time or part-time students.

Revere Local Schools understands the charges for both curriculum providers as such: 1) **K-5 grade curriculum provided by Lincoln Learning Solutions (LLS)**. Course charges are \$300 per standard semester course for grades 3-5, \$200 per semester course for grades K-2, and \$150 for .25 credit courses. LLS courses taught by your district staff are \$230 per standard semester course. 2) **6-12 grade curriculum provided by Edgenuity**. Course charges for grades 6-12 are \$300 per standard semester course, and \$175 per credit recovery semester course. Semester courses must be completed in 19 weeks and Credit Recovery courses completed in 9 weeks. Please see each individual return policy found on the OOLP website. The district also understands that some courses require separate materials (course kits, textbooks) and those additional charges will be added to the invoices from ESCNEO as those courses are purchased. Districts may select to rent equipment for the school year for \$500 per school year per student which includes a Chromebook, necessary hardware, security web-filtering, full warranty, maintenance, and a printer/scanner if requested. (Please note: OOLP will still offer 6-12 course offerings through LLS with the following course charges: \$300 for semester courses and \$175 for credit recovery).

ESCNEO will bill your district directly in four installments for each school year (December, April, June, and August) for the cost of courses, materials, and any restocking fees required. All invoices are payable in thirty days.

This MOU shall be effective 8/1/2019 and remain active unless either of the parties provides at least thirty days written notice of its intent to amend or discontinue.

Signed on this date, _____ by:

Robert A. Munguchi

Superintendent,
ESC of Northeast Ohio
For the Ohio Online Learning Program

Signed on this date, _____ by:

Participating District Representative

Title

New Document

College Credit Plus Partnership

Memorandum of Understanding

Between

Cuyahoga Community College District and Revere Local School District

This Memorandum of Understanding ("MOU") is entered into as of August 1, 2019, between Cuyahoga Community College District ("College") with an address at 700 Carnegie Avenue, Cleveland, Ohio 44115 and Revere Local School District ("School District") with an address at 3496 Everett Road, Richfield, Ohio 44286(collectively, "the Parties")

RECITALS

WHEREAS, Ohio House Bill 487, which includes the College Credit Plus program ("Program"), was signed into law by Governor John Kasich on June 16, 2014; and,

WHEREAS, the College Credit Plus program governs arrangements in which a secondary grade student enrolls in a college and, upon successful completion of coursework taken under the Program, receives transcribed credit from the College and the high school; and,

WHEREAS, commencing at the start of the 2019-2020 school year, the College and School District desire to provide eligible secondary grade students with the opportunity to take college courses for high school and college credit; and,

WHEREAS, the College and School District agree to adhere to the applicable responsibilities and expectations included in Ohio Revised Code section 3365,

Now, therefore the Parties agree as follows simultaneously:

A. Student Eligibility:

1. All College ready students, grades 7 – 12, who qualify for College admission may participate.
2. Students, or their parents, must inform the School District, via the student's principal or equivalent, by the first day of April of the student's intent to participate in the Program the following year.
3. The student must:
 - a. Apply to the College in accordance with the College's established procedure for admission.
 - b. Meet the College's established standards for admission and for course placement.

B. The School District will:

1. Provide students enrolled in grades six through eleven with information about the Program prior to the first day of March each year.
2. Provide Counseling to students and their parents before the student participates in the Program to ensure the students and parents are aware of possible consequences and benefits of the Program. Counseling shall include, but not be limited to:
 - a. Program eligibility;
 - b. Academic credits;
 - c. Any necessary financial arrangements;
 - d. Transportation;
 - e. Support services;
 - f. Scheduling;
 - g. Student and parental responsibilities under the Program; and
 - h. Counseling services of the College.
3. Promote the Program on its website.
4. Schedule an informational session each school year to allow College personnel to meet with interested students and parents.
5. Implement a policy for awarding grades and calculating class standing for courses taken in the Program.
6. Develop and publish model course pathways and include those pathways among the School District's official list of courses offered through the Program.
7. Verify participants⁹¹ are not taking more than thirty (30) college credit hours per academic year and not more than one hundred and twenty (120) college credits at the College during high school.
8. Develop a process to identify students who are economically disadvantaged.
9. Annually collect, report and track data related to the Program pursuant to Ohio Revised Code section 3365.15.

C. The College will:

⁹¹ Ohio Revised Code 3365.01(M) defines participant as, "any student enrolled in a college under the program established by this chapter." Therefore, any time the word participant is used in this MOU, it refers to a student who is enrolled at Cuyahoga Community College through the College Credit Plus program. The use of the word student refers to an individual who is not yet enrolled at Cuyahoga Community College.

1. Follow established standards and procedures for the admission of participants. Specifically, the College will:
 - a. Consider all available student data (e.g. grade point average, end of course examinations, etc.) to determine college readiness.
 - b. Give priority to its current enrolled individuals regarding enrollment in courses. However, once a participant has been accepted into a course at the College, the College shall not displace the participant for another currently enrolled individual.
 - c. Adhere to all capacity limitations that the College has established for specific courses.
2. Notify participant, participant's parent, participant's secondary school and superintendent of School District, not later than fourteen calendar days prior to the first day of classes of the term of participant's admission to the College and to specific course(s) in the Program.
3. Provide, not later than twenty-one calendar days after the first day of classes for the new term, to each participant, participant's secondary school, and superintendent of School District:
 - a. The courses and hours of enrollment of the participant;
 - b. The option of reimbursement elected by the participant pursuant to Ohio Revised Code 3365.07.
 - c. A roster of participants from the School District enrolled in the College and a list of courses for each participant.
4. Promote the Program on the College's website.
5. Coordinate with the School District to present at least one informational session on the Program per school year for interested students and parents.
6. Assign a counselor as an academic advisor who is employed by the College to each participant enrolled in the College. The College shall ensure that the participant and counselor meet at least once to discuss the Program prior to the date on which withdrawal from a course would negatively affect a participant's transcribed grade.
7. First offer College courses delivered under College Credit Plus , in any modality or location including those delivered in the high school, to full-time faculty of Cuyahoga Community College. The College commits to an expedited process for determining the interest of its full-time faculty in teaching courses under College Credit Plus in any modality or location including college courses taught in the high school. If no full-time faculty members of the College express an interest in teaching College Credit Plus courses at the high school, the College will assign appropriately credentialed adjunct faculty to the course.
8. If the teachers who are teaching Program courses at the School District are employees of the School District, the College will:
 - a. Provide at least one, three hour professional development session per school year;

- b. Conduct at least one full-period classroom observation of each college credit plus course taught by each secondary teacher to ensure the course meets the quality of a College level course.
9. Annually collect, report and track data related to the Program pursuant to Ohio Revised Code section 3365.15.

D. Financial Expectations.

1. The College will use a tiered model for Program costs modeled after Ohio Revised Code section 3365 prescribed minimums. The College will work with faculty to keep textbooks affordable and, when appropriate, open source texts and recent editions will be suggested.
2. For courses offered at the College the Ohio department of education shall reimburse the College eighty dollars (\$80) per credit hour. The School District is responsible for the first fifty dollars (\$50) for each textbook. For purposes of this MOU, "textbook" is defined as any literature, reading material and/or publication that a professor, teacher, faculty member or instructor requires for a course. A "textbook" can be any media including but not limited to print, e-book, electronic book, rental book, hard copy print-outs and electronic print-outs, regardless of if the "textbooks" are purchased outright, financed, leased, rented or any other means of payment required by the College, publisher and/or book dealer.
3. For courses offered at the School District and taught by a College instructor, the Ohio department of education shall reimburse the College forty-one dollars and sixty-four cents (\$41.64) per credit hour. The School District is responsible for the first fifty dollars (\$50) for each textbook.
4. For courses offered at the School District and taught by appropriately qualified School District teachers, the Ohio Department of Education shall reimburse the College forty-one dollars and sixty-four cents (\$41.64) per credit hour. The School District is responsible for the first fifty dollars (\$50) for each textbook.
5. Participant shall not be charged for any tuition, textbooks, or other fees to participate in the Program unless the participant, pursuant to Ohio Revised Code section 3365.06(A), elects at the time of enrollment to be responsible for payment of all tuition and the cost of all textbooks, materials, and fees associated with the course.
6. If the participant does not complete the College course or does not attain a passing final grade in the College course which the participant is enrolled under the College Credit Plus program, the superintendent or equivalent of the School District may seek reimbursement from the participant or the participant's parent(s) for the amount of state funds paid to the College on behalf of the participant for that College course. The School District may not seek reimbursement from participants it has identified as economically disadvantaged.

700 Carnegie Ave

Cleveland, Ohio

44115

Attention: Heidi Nicholas

With a copy to:

Cuyahoga Community College

Office of General Counsel

700 Carnegie Ave.

Cleveland, Ohio 44236

Fax: (216) 987-4895

4. Liability. Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officer or directors, to the extent allowed by law.
5. Amendments. This MOU may be modified or amended only by writing signed by both Parties.
6. Force Majeure. Neither Party is responsible to the other for nonperformance or delay in performance of the terms and conditions of this MOU due to the acts of Government, nature, war, riots and other causes beyond the reasonable control of the performing party.
7. Assignment. Neither party may assign its rights or delegate its duties under the MOU. Any attempted assignment or delegation in violation of this Section will be null and void.
8. No Third Party Beneficiaries. This MOU is not a third party beneficiary contract and confers no rights on any third party, including but not limited to students and/or employees of both Parties.
9. Independent Contractors. The Parties are independent contractors, and no agency, partnership, franchise, joint venture, or employment relationship is intended or created by this MOU and neither party may make any commitment on behalf of the other or inference that such a relationship exist.
10. Complete Agreement-Integration. This MOU contains the complete understanding of the Parties with respect to the subject matter hereof and supersedes all other agreements, understandings, communications, and promises of any kind, whether oral or written between the Parties with respect to the subject matter hereof and to any indication that such exists.
11. Compliance with the Laws. In performing their obligations under this MOU, the Parties will comply will all applicable state and federal laws and regulations including but not limited to

- E. Courses.** All courses offered by the College under the Program shall be the same courses that are included in the College's course catalogue for college-level, non-remedial courses and shall apply to at least one degree or professional certification at the College.
- F. Instructor Credentials.** Each instructor teaching a course under the Program shall meet the credential requirements set forth in guidelines and procedures established by the Higher Learning Commission. If the guidelines require School District teachers to take any additional graduate-level coursework in order to meet the credential requirements, that coursework shall be applicable to continuing education and professional development requirements for the renewal of the School District teacher's educator license.
- G. Miscellaneous.**
1. **Severability.** The provisions of this MOU are severable and independent, and if any such provision shall be determined to be unenforceable in whole or in part, the remaining provisions and any partially enforceable provision shall, to the extent enforceable in any jurisdiction, nevertheless be binding and enforceable.
 2. **Governing Law.** This MOU and the rights of the Parties hereunder shall be governed, construed, and interpreted in accordance with the laws of the State of Ohio.
 3. **Notices.** All notices or other written communications required or permitted under this agreement will be effective when received in accordance with this sentence and must be given in writing by courier or reputable overnight delivery services, or by certified mail, return receipt requested to either party at its address set forth below (or to such other address as the Parties may substitute, by proving a written notice in the manner specified in this Section):

Notice to School District:

Attention: _____

Notice to College:

Cuyahoga Community College

Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C.A. 1232g, and shall not be unlawfully discriminate against any employee or student of the District or the College on the basis of race, sex, religion, disability, age, national origin, color, ancestry, genetic information, military status, sexual orientation, gender identity and expression, pregnancy, and veteran status.

12. Counterparts. Facsimile Signatures. This MOU may be executed in multiple counterparts, all of which shall be originals and which together shall constitute a single MOU between the Parties. For the purpose of interpretation, facsimile signatures shall be equivalent to original signatures.

The Parties listed below, have the full legal right and authority and approval required by law to execute, deliver and perform this MOU and by their signatures are in agreement with the above stated conditions.

School District

Cuyahoga Community College District

Name: Kathy Nolan

Name:

Signature: Kathy Nolan

Signature:

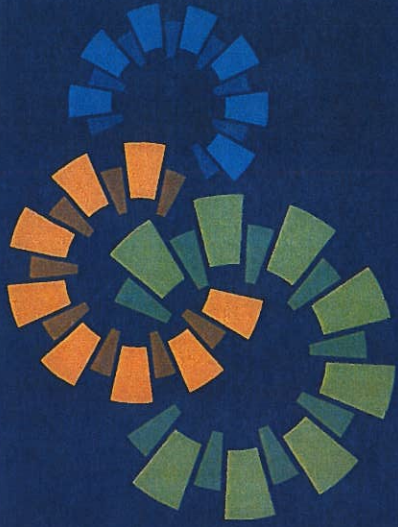
Title: Director of Curr. & Instruction

Title: Provost/ EVP, Access, Learning & Success

Date: Nov. 14, 2019

Date:

New Document



PROPOSAL FOR:

Vision of a Minuteman – Strategic Planning Services

PRESENTED TO: Revere Local Schools

December 3, 2019

Battelle for**Kids**

Realizing the power and
promise of 21st century
learning for every student

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ABOUT BATTELLE FOR KIDS 16

EXECUTIVE SUMMARY

Every school system is unique, but they are connected by a shared aspiration: that all students have an educational experience preparing them to be effective lifelong learners and contributors.

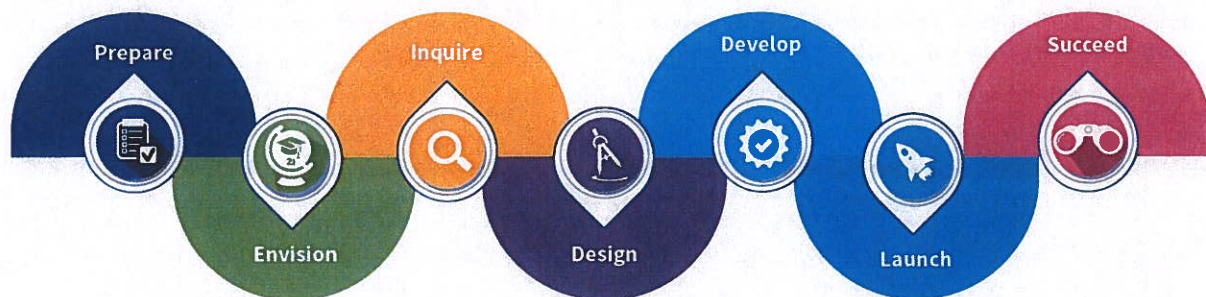
Now more than ever, that experience must not only provide for the acquisition of rigorous academic content, but it must also be more intentional about fostering critical thinking, communication, collaboration, creativity, and other 21st century skills our young people need to thrive in this complex, rapidly changing world.

Many school systems across the country have engaged the broader community in developing a strategic plan anchored by a collective vision that articulates the community's aspirations for its students in its Vision of a Minuteman.

Locally developed, but globally positioned, the Vision of a Minuteman serves as a North Star for system transformation. Providing strategic direction for the redesign of the overall educational experience for students, this collective Vision reinvigorates and re-engages students, teachers, and community stakeholders by answering critical questions such as:

- What are the hopes, aspirations, and dreams that our community has for our young people?
- What are the skills and habits of mind that our children need for success in this rapidly changing and complex world?
- What are the implications for the learning experiences we provide in our school systems?

Battelle for Kids' strategic planning process is built around this central construct. The following proposal describes the seven-phase process to develop a strategic plan that incorporates the development of a Vision of a Minuteman.



STRATEGIC PLANNING



Phase 1: Prepare

Since a good beginning predicts a good ending, the Prepare phase is critical to the plan's success. Battelle for Kids (BFK) will begin by facilitating a **District Leadership Orientation Meeting**. During this two-hour face-to-face meeting, BFK will review the district's expectations, commitment, and conditions for success, clarifying how we will engage and discuss key considerations for the identification of Design Team members.

The District Leadership Team will be responsible for shepherding the plan to success. With these leaders, we will review and commit to the district's expectations for success and the conditions to get there.

At the District Leadership Orientation meeting, BFK will also share the outline of the **Strategic Planning Communication Toolkit** with an in-depth review of the **Prepare Phase Communication Tools**, including letters of invitation to Design Team members, website and social media messaging and talking points for District Leadership Team for use with board, Design Team, and other community members. Throughout the engagement BFK will provide phase appropriate communications for district leadership to use with internal and external stakeholders designed to keep the community up to date on their strategic planning efforts.

Following the District Leadership Orientation meeting and identification of Design Team members, BFK will deliver the **Project Charter**. Informed by the scope of work and orientation meeting, the charter will outline the strategic planning design process, including key decision-makers and stakeholders, key messages, timing, and success criteria. This document will serve throughout the engagement and continue to evolve and shift as needed.

Additionally, this phase initiates a series of bi-weekly **Counsel and Capacity Building** phone calls that will run through the duration of our engagement, to ensure status alignment and build capacity of district leaders to guide the planning process through to ultimate success.

Note: All timelines can shift based on actual start date and ground-level realities.

Milestone/ Deliverable	Description	Est. Timeline
District Leadership Orientation Meeting	A two-hour face-to-face meeting designed to provide a thorough understanding of the strategic planning process to the District Leadership Team	August 2019

Milestone/ Deliverable	Description	Est. Timeline
Strategic Planning Communication Toolkit Component: Prepare Phase Communications Tools	Resources for communicating with internal and external stakeholder groups during the Prepare phase	<i>January 2020</i>
Project Charter	A guiding document outlining the strategic planning design process	<i>January 2020</i>
Counsel and Capacity Building	Bi-weekly phone call with BFK and the district to review the overall strategic direction of the engagement and build district capacity.	<i>Every 2 weeks starting with Orientation</i>

Phase 2: Envision – Vision of a Minuteman



The Envision phase involves the development of a Vision of a Minuteman. This design process involves a sustained community conversation leading to shared agreement about a unique community-owned picture of what graduates need for success. While every community and its school system is unique, the proposed four-meeting process below will guide this phase of developing your Vision of a Minuteman.

During **Vision Design Team Meeting #1** BFK will orient the Design Team through an overview of the Vision process. Facilitators will introduce the Design Team members to the tools and resources they will be using along the way, discuss the overarching questions that will be guiding the work, and facilitate a discussion on the landscape shifts that necessitate this educational transformation. Following Design Team Meeting #1, Vision Design Team members will submit their suggested competencies through an online tool.

During **Vision Design Team Meeting #2**, BFK will facilitate discussion around what competencies are needed by young people to address the changes in society identified in Design Team Meeting #1 and support the district in prioritizing these for the district's unique local context. Using the data submitted between the first two meetings, the Design Team will engage in consensus building in small groups on up to six competencies and generating ideas for Vision of a Minuteman visuals.

The focus of **Vision Design Team Meeting #3** is reaching consensus on competencies, description statements, and visuals. Based on outcomes of previous meetings and information gathered throughout the engagement, BFK will share the draft competencies, description statements, and three visual concepts. Additionally, the Vision Design Team will engage in the important work of considering how the Vision of a Minuteman will be actualized in the district.

During **Vision Design Team Meeting #4**, BFK will present a draft designed Vision of a Minuteman with competencies and description statements. District Leadership will share any community feedback to augment the important work of the Vision Design Team and to assist the team in finalizing the Vision. The Design Team will finalize their recommendations around how the Vision can become actualized in the district and identify local assets that support educators' cultivation of competencies for students.

To support district leadership throughout the Envision Phase, BFK will provide the **Envision Phase Communication Tools** including sample messaging to the broader community around the development process and how this connects to the forthcoming strategic planning efforts.

Lastly, ongoing consultation will be provided through the bi-weekly **Counsel and Capacity Building** phone calls.

Milestone/ Deliverable	Description	Est. Timeline
Vision Design Team Meeting #1	Facilitation of a 2.5–3 hour face-to-face meeting to kick off the Design Team work	<i>January 2020</i>
Vision Design Team Meeting #2	Facilitation of a 2.5–3 hour face-to-face meeting around necessary competencies	<i>February 2020</i>
Vision Design Team Meeting #3	Facilitation of a 2.5–3 hour face-to-face meeting to reach consensus on competencies, description statements, and visuals	<i>March 2020</i>
Vision Design Team Meeting #4	Facilitation of a 2.5–3 hour face-to-face meeting to finalize the recommended Vision and recommendations for how it can be actualized in the district	<i>April 2020</i>
District Leadership Vision Process Conclusion	Facilitation of one-day face-to-face session with the District Leadership Team to close out the Vision development process of the engagement and prepare for success in next steps	<i>April 2020</i>
Vision Summary Report	Includes key process, outcome, landscape shift, and community feedback results, as well as next steps	<i>April 2020</i>

Phase 3: Inquire

Once the Vision of a Minuteman is finalized, the District Leadership will take a close review of the district's current state.



BFK will provide **Current State Analysis Support** to the District Leadership Team as they use existing staff, student, family, and community focus group findings, combined with academic performance data, to conduct an analysis of its current state. This quantitative information will complement qualitative data gathered during Vision Design Team meetings to help with the transition to the next phases of work.

After reviewing pertinent information provided by the district, BFK will provide recommendations for additional surveys and/or resources that may enhance the district's ability to analyze the gap between their current and desired states.

Framed by the district's analysis of its current state and by the envisioning process through Vision of a Minuteman, BFK will conduct a face-to-face **Gap Analysis Session** with the Leadership Team to review and align on the gaps between current and desired future states. After this session, BFK will produce a **Gap Analysis Report**. The findings will guide the district's next steps.

Similarly to earlier phases, the Inquire phase will be supported by the **Inquire Phase Communication Tools** and ongoing **Counsel and Capacity Building** phone calls.

To conclude the Inquire Phase BFK will produce a draft Strategic Planning **Framework** for the district's review prior to community sharing. Reaching for the ideal formed by the Vision of a Minuteman, it will include priority areas that will translate into the plan's goals and objectives. The framework will set the basis for broader conversations to occur during the Design phase and will be updated iteratively as it forms the essence of the strategic plan that is formalized by the end of the Develop phase.

Milestone/ Deliverable	Description	Est. Timeline
Current State Analysis Support	BFK will provide support and consultation throughout the current state analysis	March - April 2020
Gap Analysis Session	Facilitation of a one-day face-to-face session to help district leadership review and align on the gaps between current and desired future states	May 2020
Gap Analysis Report	Summary report of the proceedings to guide the district into its next steps	May 2020
Strategic Planning Communication Toolkit Component:	Resources for communicating with internal and external stakeholder groups specific to the Inquire Phase Activities	May 2020

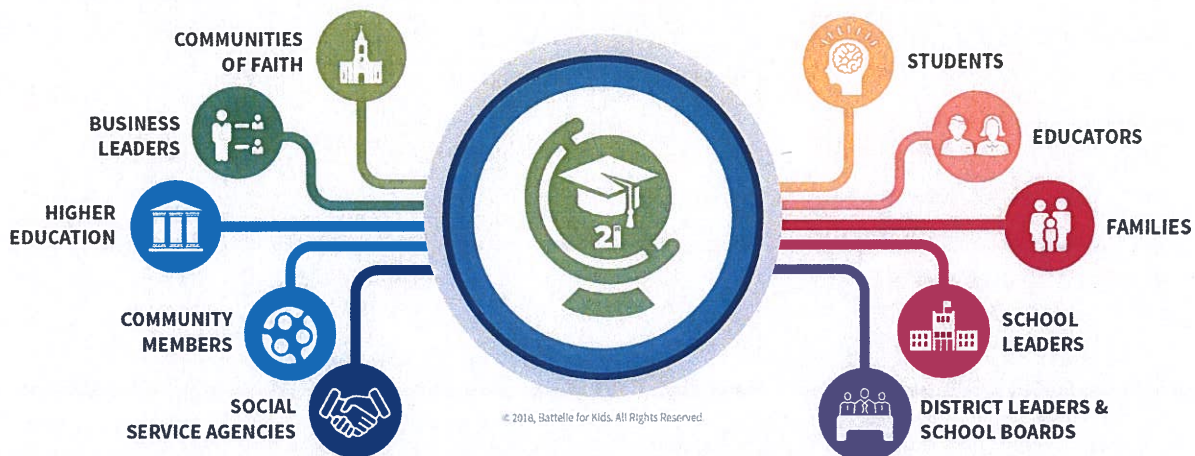
Milestone/ Deliverable	Description	Est. Timeline
Inquire Phase Communications Tools		
Counsel and Capacity Building	Continued bi-weekly phone calls with BFK to review the overall strategic direction of the engagement and build the district's capacity	Ongoing
Strategic Planning Framework	With input from district leadership, BFK will produce a draft Strategic planning Framework	June 2020

Phase 4: Design



The Design phase is focused on capturing input and reactions from key stakeholders to the strategic planning framework. As the district welcomes many voices and elicits ongoing input, people will see themselves as part of a shared movement guided by the district's Vision of a Minuteman. This phase of the strategic planning process broadens the sources of input to the plan to transform the school system. At this point in the engagement, the Vision Design Team becomes the Strategic Planning Design Team.

To support the District Leadership Team in vetting the strategic plan framework with the Strategic Design Team, BFK will provide a face-to-face **Strategic Planning Framework Unpacking** session with District Leadership designed to gather feedback and reactions to the strategic planning framework prior to sharing the Strategic Planning Design Team. The district will write the strategic plan narrative using this template.



From here BFK will work with the district to determine the Strategic Planning Design Team Planning and Meeting Process. This will include support in determining the number of meetings, topics, and structure. BFK will co-facilitate with District Leadership Team four meetings with the Design Team to review and build upon the Framework. During this phase of

the engagement, the **Counsel and Capacity Building** meetings will be focused on prepping and debriefing with district leadership around these meetings

In order to capture community feedback in the strategic planning process, BFK will design a **Community Survey on the Strategic Planning Framework**. BFK will provide leadership with the resources to facilitate community sessions on the strategic planning framework as needed and provide ongoing consultation through delivery. If desired, District Leadership may also engage BFK to co-facilitate community sessions (see Optional Services below).

To finalize the Engage phase, BFK will write a **findings and recommendations report** to synthesize Co-facilitated Strategic Planning, Discussion Group feedback, District-led Strategic Planning Discussion, Group feedback, Survey findings, Community sessions (if desired by district).

As with earlier phases, communications support will be provided through the **Design Phase Communications Tools**.

Milestone/ Deliverable	Description	Est. Timeline
Strategic Planning Framework Unpacking	Face-to-face session with District Leadership designed to gather feedback and reactions on the Strategic Planning Framework	June 2020
Strategic Planning Design Team Planning and Meeting Process Counsel	BFK will co-facilitate three or four face-to-face meetings with the Strategic Planning Design Team to vet the Strategic Planning Framework	July - September 2020
Counsel and Capacity Building	Bi-weekly phone call with BFK to review the overall strategic direction of the engagement and build district capacity	Ongoing
Strategic Planning Communication Toolkit Component: Design Phase Communications Tools	Resources for communicating with internal and external stakeholder groups specific to the Design Phase Activities	October 2020
Strategic Plan/Framework Survey	Crafting questions for a community survey, administering on behalf of the district, and providing an analysis of findings	October 2020
Engage Findings and Recommendations Report	Includes outcomes from strategic planning design team meetings, survey and framework vetting, community session facilitation	October 2020



Phase 5: Develop

During this phase of the engagement the District Leadership Team will take all the input provided and begin to write the plan.

BFK will share resources and prepare the district for writing its strategic plan with **Strategic Plan Creation Counsel** and technical assistance around best practices for scaling district transformation, including an introduction to BFK's coherency models of a 21st Century Educator and a 21st Century Education System. This continued counsel will be provided through the **Counsel and Capacity Building** phone calls and **District Leadership Consultation Meeting** half way through the writing process. BFK team will work with the district leadership team to assess progress, work through any specific issues and accelerate the writing process.

To operationalize the strategic plan, BFK will also provide a Microsoft Word or Excel **Department Work Plan Template** to link the strategies outlined in the strategic plan with tactical efforts. Key district and school leadership will use the work plan template to begin drafting content with staff responsible for executing work plans to activate the strategic plan, and district leadership will ensure alignment with the overarching framework.

As an additional element to support this phase, BFK will provide **Develop Phase Communication Tools** for those who will be champions of the plan prior to and after its launch. Leaders in the district, such as the Leadership Team and principals, will be responsible for championing the strategic plan as its ambassadors for success. The toolkit will include a flyer, slides, talking points, and activities that ambassadors can use to engage stakeholders in the ongoing work as the plan is implemented. The district can use this toolkit to communicate to the board during its meetings leading to approval of the plan at the end of this phase, and the toolkit will be used during the Launch phase.

The culmination of this phase is the district's success in securing board adoption of the strategic plan, which is achieved based on a process built over months with integrity, stakeholder involvement, and true focus on the Vision of a Minuteman.

Milestone/ Deliverable	Description	Est. Timeline
Strategic Plan Creation Counsel	Counsel throughout the strategic plan writing process	July - October 2020
District Leadership Consultation On Writing	BFK will provide a face-to-face meeting with district leadership half way through the writing process to provide consultation on progress.	July 2020

Milestone/ Deliverable	Description	Est. Timeline
Department Work Plan Template and Counsel	BFK will provide a template for department work plans taking all strategies to the tactical level	July 2020
Strategic Planning Communication Toolkit Component: Develop Phase Communications Tools	Resources for communicating with internal and external stakeholder groups specific to the Design Phase Activities	August 2020
Counsel and Capacity Building	Bi-weekly phone calls with BFK to review the overall strategic direction of the engagement and build district capacity	Ongoing

Phase 6: Launch

The Launch phase is the moment when the plan truly comes to life. Everyone involved in creating the strategic plan should be enlisted as an ambassador to help tell the story about its inception and how it will frame the district's work moving forward.



This phase will feature a **Managing Change Learning Session** with district leaders and plan ambassadors, focused on aspects of the strategic plan with a primer on leading and managing change, utilizing the Communications Toolkit, and a workshop on how to deconstruct the district strategic plan with systemic coherence. This learning session will also give those responsible for leading and championing the plan slides, talking points, and handouts to share throughout the year. This learning session will help to ensure the district is well equipped to implement and fully leverage the shared assets of the district and community.

Launch also means promoting the story behind the strategic plan, leveraging social media, website and signage updates, and other brand experience transformation inspired by the plan. The district will be responsible for the launch, and BFK will provide in the **Launch Phase Communications Tools** for events and other launch activities and communications. This will also include internal and external communications recommendations, use of social media, websites, partners, and events as channels to reach all stakeholders.

The literal launch of the plan culminates in a community celebration to unveil it, first with staff (typically in an in-service session) and then with the community, as an evening event or series of events in schools. Many districts launch at the beginning of the school year, followed by school-level celebrations as part of back to school sessions early in the year.

As with earlier phases, BFK will continue to support through **Counsel and Capacity Building** phone calls with district leadership team.

Milestone/ Deliverable	Description	Est. Timeline
Managing Change Learning Session	Face to face sessions with District Leadership Team, and other strategic plan ambassadors	September 2020
Strategic Planning Communication Toolkit Component: Launch Phase Communications Tools	Resources for communicating with internal and external stakeholder groups specific to the Launch Phase Activities	September 2020
Counsel and Capacity Building	Bi-weekly phone call with BFK to review on overall strategic direction of the engagement and build district capacity	Ongoing

Phase 7: Succeed

The successful plan requires successful implementation. BFK will schedule a strategic plan status check six months after the launch to review successes and challenges and further support the district leadership's success in putting the plan into action.



BFK will plan and co-facilitate the first six-month **Status Check** meeting. During this meeting District Leadership will share with the Design Team members progress to date on the goals outlined in their strategic plan.

These implementation status checks are recommended on an annual basis. Should the district wish additional support, BFK would be available.

Milestone/ Deliverable	Description	Est. Timeline
Status Check	Co-facilitation of a face-to-face meeting with District Leadership to provide an update to the Design Team members on activities to support the strategic plan	April 2021

Recommended Services (Optional): Community Session Facilitation

To help inform the efforts of the Vision Design Team prior to meeting #4, BFK will conduct **Community Survey Vetting and Analysis** and **Community Focus Groups**. BFK will provide face-to-face facilitation of two focus group sessions that bring together community members in a

design environment that actively demonstrates the benefits of the Vision of a Minuteman. These sessions will help inform the community about the district's Vision of a Minuteman work and, through deep engagement, foster a continued sense of community and district partnership, giving them the opportunity to provide feedback. Survey vetting and analysis includes creating a survey to enable participation from more stakeholders unable to attend the community focus groups, supporting communications, administration, data analysis, and report generation. The report will be provided to the leadership team.

Milestone/Deliverable	Description
Community Session Co-Facilitation	Face-to-face facilitation of two community vetting focus group sessions
Community Survey Administration & Analysis	Including survey creation, supporting communications, administration, data analysis, and report generation

COST OF SERVICES

Following are cost estimates for the services and solutions to support this engagement. The proposed price reflects all services and deliverables described within this proposal, which can be revised should the district decide not to move forward with specific deliverables. Estimates are subject to change should the scope be modified. More information is available upon request.

Strategic Planning	
Prepare	
- District Leadership Orientation Meeting (Face-to-Face) - Project Charter - Phase Specific Communication Tools and Counsel and Capacity Building	
Envision	
- Vision Design Team Meetings (4 Face-to-Face) - District Leadership Vision Conclusion Meeting (Face-to-face) - Community Survey Vetting and Analysis - Phase Specific Communication Tools and Counsel and Capacity Building	
Inquire	
- Current State Analysis Support - Gap Analysis Session (Face-to-Face) and Report - Strategic Planning Framework - Phase Specific Communication Tools and Counsel and Capacity Building	
Design	
- Strategic Planning Framework Unpacking (Face-to-Face) - Strategic Planning Design Team Meeting Co-Facilitation (4 Face-to-Face) - Community Survey on the Strategic Planning Framework - Findings & Recommendations Report - Phase Specific Communication Tools and Counsel and Capacity Building	
Develop	
- Strategic Plan Creation Counsel - District Leadership Consultation on Writing (Face-to-Face) - Department Work Plan Template - Phase Specific Communication Tools and Counsel and Capacity Building	
Launch	
- Managing Change Learning Session (Face-to-Face) - Phase Specific Communication Tools and Counsel and Capacity Building	
Succeed	
- Status Check (Face-to-Face) - Phase Specific Communication Tools and Counsel and Capacity Building	
Total	
Services Total: (includes up to 13 trips)	\$70,250
<i>Vision of a Minuteman Only</i>	<i>\$25,000</i>
<i>Strategic Planning</i>	<i>\$45,250</i>
<i>SOAR/EL21 Member Discount</i>	<i>-6,000</i>
Total	\$64,250

Optional Services	
Community Session Co-Facilitation	
Subtotal:	\$5,000
Community Survey Administration & Analysis	
Subtotal:	\$2,000

ABOUT BATTELLE FOR KIDS

Battelle for Kids (BFK) is a not-for-profit organization committed to collaborating with school systems and communities to realize the power and promise of 21st century learning for every student.

Our team of experienced educators alongside communications, technology, and business professionals **innovates and partners with school systems** to offer an educational experience that prepares all students with the knowledge, skills, and dispositions necessary to succeed in college, careers, and life.

We advance our mission by strengthening the **coherence, capacity, and connections** school systems and communities need to redefine learner success and accelerate the design and implementation of 21st century learning systems for all students. A systems approach ensures equitable access to rigorous 21st century learning systems for every student, regardless of where they live, what school they attend, or to which classroom they are assigned.



Our approach involves the **entire school community**—educators in partnership with students, parents, businesses, and other community leaders—to ensure **enduring impact in schools**.