

AGENDA

**Revere Local School District
Revere Board Meetings
Regular January Board Mtg
Tuesday, January 21, 2020, 6:30 pm - 8:30 pm
Bath School Cafeteria**

I. CALL TO ORDER**II. ROLL CALL**

Claudia Hower
Mike Kahoe
Keith Malick
Diana Sabitsch
George Seifert

III. PLEDGE OF ALLEGIANCE**IV. PRESENTATIONS**

Board of Education Appreciation

V. PUBLIC SPEAKS TO AGENDA ITEMS**VI. BUILDING PRINCIPALS' REPORTS****VII. TREASURER'S AGENDA - Mr. Rick Berdine****a. Approval of the Minutes, Attachment T-1**

The Treasurer recommends approval of the minutes from the Special Meeting held December 10, 2019 and the Regular Meeting held December 17, 2019.

b. Approval of the Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of December.

c. Donations, Attachment T-3

The Treasurer recommends the approval, with appreciation, of the donations listed.

d. New Funds, Attachment T-4

The Treasurer recommends approval of the new funds as detailed.

e. Purchase Orders, Attachment T-5

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

f. Asset Deletions, Attachment T-6

The Treasurer recommends that the assets as listed in the attached schedule be disposed of in keeping with Board Policy.

VIII. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Ground Committee
Legislative Report
Cuyahoga Valley Career Center

IX. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery**1. Certificated/Licensed Personnel****a. Salary Increase - Additional Education**

It is recommended that the Board of Education approve a salary increase for the following based upon additional education with the increase prorated to the second 92 days of the school year:

Nicole Bratt / MA+15, Step 3 / \$58,587

Kelly Rourke / MA, Step 4 / \$59,388.00

b. Leave of Absence (LOA)

It is recommended that the Board of Education approve a LOA for Domenica Wiborg, Grade 2, for the 2020-2021 school per provisions of the current REA Master Agreement.

c. Supplemental Contracts - 2019/2020 School Year

It is recommended that the Board of Education approve the following:

The resignation of Jenna Repp as full-time Senior Class Advisor, with the subsequent approval of the shared position noted:

Jenna Repp / Senior Class Advisor / 50%
Rebecca Ray / Senior Class Advisor / 50%

The resignation of Sandra Fox as full-time Department Head-Fine Arts, with the subsequent approval of the shared position as noted:

Sandra Fox / Department Head-Fine Arts / 50%
Dean Rahas / Department Head-Fine Arts / 50%

2. Classified Personnel

a. Resignations

It is recommended that the Board of Education approve the following:

Connie Nicholas resigning as a Preschool Driver effective 2/1/20
Helen Profant resigning as an Education Aide at the end of the 2019-2020 school year

b. Change of Employment 1

It is recommended that the Board of Education approve the resignation of Denise Timpone as RMS Cook, effective the end of business 1/7/20, contingent upon approval as the RMS Cashier. It is further recommended that the Board of Education approve Denise Timpone as the RMS Cashier, effective 1/8/20, at Step 0 for \$15.55 per hour.

c. Change of Employment 2, Additional Route

It is recommended that the Board of Education approve the resignation of Debbie Everett as 1.5-hour Vo-Ed Driver, effective 1/6/20, contingent upon approval as a mid-day 2-hour Kindergarten driver. It is further recommended that the Board of Education approve Debbie Everett as a mid-day 2-hour Kindergarten driver, effective 1/6/20, at her current driver rate.

d. Supplemental Contracts - 2019/2020 School Year

It is recommended that the Board of Education approve the following:

It is recommended that the Board of Education approve the resignation of Haley Cargill as RMS Speech and Debate Coach full contract to a 50% contract.

It is further recommended that the Board of Education approve Lydia Mainzer as a 50% RMS Speech & Debate Coach.

e. Substitutes - 2019/2020 School Year

It is recommended that the Board of Education approve the following as substitutes to be used as needed, effective :

Logan Stretar / Education Aide / Effective on or after 1/6/2020
Ernesto Alessio / Custodian / Effective on or after 1/6/2020
John Jacobs / Custodian / Effective on or after 1/6/2020

3. Other Business

a. Copy Machine Lease, Attachment 1

It is recommended that the Board of Education approve the lease of copiers through MT Business Technologies as detailed in Attachment 1.

b. Vending Machine Lease, Attachment 2

It is recommended that the Board of Education approve the lease with VendTek as detailed in Attachment 2.

c. College Credit Plus - 2020/2021 School Year, Attachment 3

It is recommended that the Board of Education approve the agreement with Kent State University as detailed in Attachment 3.

d. Ohio High School Athletic Association (OHSAA) - Continued Membership, Attachment 4

It is recommended that the Board of Education approve the annual continued membership in the OHSAA for the 2020-2021 school as detailed in Attachment 4.

X. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services

Director of Curriculum and Instruction

XI. INFORMATIONAL ITEMS

February Special Meeting/Work Session to be held February 10, 2020 beginning at 5:30 p.m. in the Administration Building.

February Regular Meeting to be held February 25, 2020 beginning at 6:30 p.m. in the Bath School Cafeteria.

XII. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

The Board values and encourage public comment on educational issues. Meetings of the Board of Education are for the purpose of conducting Board business in a public setting, with the exception of Executive Sessions for specific purposes defined by law. Board of Education meetings, while held primarily in a public setting, are not designed for extensive public input. Per Board Policy, each participant is limited to five (5) minutes of speaking time.

Anyone having an interest in the actions of the Board may participate during the open forum portion of the meeting. Please identify yourself to the Board President or the Superintendent prior to the start of the meeting. Should your comments include a request for information or extended dialogue, it may be necessary and more appropriate that a subsequent meeting with the Board and/or Administrative representative be scheduled to fully discuss issues.

The public may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. The Superintendent will advise speakers about other channels provided for Board consideration of complaints involving individuals.

XIII. ADJOURNMENT

New Document

MINUTES

Attachment T-1

**Revere Local School District
Revere Board Meetings
December Work Session
Tuesday, December 10, 2019, 5:30 pm - 8:30 pm
Administration Building**

I. CALL TO ORDER

Mr. Seifert called the meeting to order at 5:40 PM.

II. ROLL CALL

Dana Appel
Claudia Hower-Absent
Keith Malick
Diana Sabitsch
George Seifert

Mrs. Hower arrived at 5:45 PM

III. TREASURER'S AGENDA-No Action**IV. SUPERINTENDENT'S AGENDA****1. Student Services****Res. 20-103363****a. Total Education Solutions**

It is recommended that the Board of Education approve the agreement for placement of a special education student for services as detailed in Attachment 1.

Move: George Seifert Second: Keith Malick Status: Passed

V. REVIEW of the Agenda for the December 17, 2019 Regular Meeting**VI. EXECUTIVE SESSION****Res. 20-103364**

Moved into Executive Session at 8:32 PM to discuss the following items:

Personnel: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees.

Move: Claudia Hower Second: Diana Sabitsch Status: Passed

VII. The President, Mr. Seifert called the Board of Education out of Executive Session at 9:38 PM**VIII. ADJOURNMENT****Res. 20-103365**

Moved by Mr. Malick, seconded by Mr. Seifert to adjourn the meeting at 9:38 PM

Approved By:

Treasurer

Date

MINUTES

**Revere Local School District
Revere Board Meetings
Regular December Board Meeting
Tuesday, December 17, 2019, 6:30 pm - 8:30 pm
Bath Elementary School Cafeteria**

I. CALL TO ORDER

Mr. Seifert called the meeting to order at 6:33 PM

II. ROLL CALL

Dana Appel
Claudia Hower
Keith Malick
Diana Sabitsch
George Seifert

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS

Bath Elementary School: Diana Racin presents on the STEM lab and STEM curriculum

V. Supplemental Contract 2020-2021 School Year

Res. 20-103366

It is recommended that the Board of Education approve the following for the 2020-2021 school year with compensation per the current REA master agreement:

Rob Karovic - Head Football Coach

Move: Dana Appel Second: Keith Malick Status: Passed

VI. PUBLIC SPEAKS TO AGENDA ITEMS

VII. BUILDING PRINCIPALS' REPORTS

VIII. BOARD ACTION

a. Election of President Pro Tempore

Res. 20-103367

Mr. Malick nominated Mr. Seifert as President Pro-Tempore. Moved by Mr. Malick, seconded by Mrs. Hower to close nominations and cast a unanimous ballot for Mr. Seifert as no other nominations were made.

Motion Passed

IX. TREASURER'S AGENDA - Mr. Rick Berdine

Res. 20-103368 consensus items a-h

a. Approval of the Minutes, Attachment T-1

The Treasurer recommends approval of the minutes from the Special Meetings held November 12, 2019 and the Regular Meeting held November 19, 2019.

b. Approval of the Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of November.

c. Donations, Attachment T-3

The Treasurer recommends the approval, with appreciation, of the donations listed.

d. Appropriation Adjustments, Attachment T-4

The Treasurer recommends approval of the appropriation adjustments as listed.

e. Asset Deletions, Attachment T-5

The Treasurer recommends that the assets as listed in the attached schedule be disposed of in keeping with Board Policy.

f. New Fund, Attachment T-6

g. Purchase Orders, Attachment T-7

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

h. Tax Increment Financing - Village of Richfield, Attachment T-8

It is recommended that the Board of Education approve the TIF agreement detailed for renovation of an existing property for a restaurant with the District compensation as noted in paragraph three.

Res. 20-103368 consensus items a-h

Move: Dana Appel Second: George Seifert Status: Passed

X. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Ground Committee
Legislative Report
Cuyahoga Valley Career Center

XI. SUPERINTENDENT'S AGENDA, Mr. Matthew L. Montgomery

Res. 20-103369 consensus items 1.a-b, 2.a-f, 3.a, and 4.a

1. Certificated/Licensed Personnel

a. Salary Increase - Additional Education

It is recommended that the Board of Education approve a salary increase for the following based upon additional education, increase prorated to the second half of the current school year:

Elizabeth Harig / MA+15, Step 6 / \$66,559
Jennifer Jacoby / MA+15, Step 19 / \$87,817

b. Supplemental Contracts 2019-2020 School Year

It is recommended that the Board of Education approve the following with compensation per the REA Master Agreement:

Dave Heideman - Head Coach Boys' Tennis

2. Classified Personnel

a. Resignation

It is recommended that the Board of Education approve the resignation of Hayley Cargill as a Speech/Debate Coach effective 12/10/19.

b. Resignation for Retirement

It is recommended that the Board of Education approve the following resignation for retirement purposes:

Terry Snow / Administrative Assistant to the Superintendent / Effective end of business June 30, 2020

c. Change of Employment

It is recommended that the Board of Education accept the resignation of Brenda Moll as Administrative Assistant to the Director of Instruction, effective end of business June 30, 2020, contingent upon the Board approving her as the Administrative Assistant to the Superintendent.

It is further recommended that the Board of Education approve Brenda Moll as the Administrative Assistant to the Superintendent effective July 1, 2020 with compensation of \$58,000.00 for the 2020-2021 contract year.

d. New Hire

It is recommended that the Board of Education approve the following:

Amy Ellis / 10-month Principal's Secretary RES / Step 0, \$26,465 yearly* / Effective 12/12/19

*Prorated to the end of the current contract year

e. Substitutes

It is recommended that the Board of Education approve the following for a day of subbing as noted:

Rachael Peyton / Sub Education Aide / Effective on or after 11/21/19

Linda Biltz / Sub Custodian / Effective on or after 11/20/19

Theresa Kovak / Sub Education Aide and Cook and Cashier / Effective on or after 12/4/19

f. Supplemental Contracts 2019-2020 School Year

It is recommended that the Board of Education approve the following with compensation per the REA Master Agreement:

Andrew Henderson / Gameworker

Jerry Somerville / VOLUNTEER Coach Boys' & Girls' Track

Jacob Sheffer - Head Coach Boys' Lacrosse

Evan Pinney - Varsity Assistant Coach Boys' Lacrosse

Joe Tagliarini - Head Softball Coach

Cassie Stanton - Assistant Softball Coach

Tony Ingram - JV Softball Coach

3. Student Services

a. Ohio Online Learning Program - MOU 2019-2020

It is recommended that the Board of Education approve the MOU detailed in Attachment 1 for the Ohio Online Learning Program (OOLP).

4. Other Business

a. College Credit Plus Agreement 2019 - 2020 School Year

It is recommended that the Board of Education approve the agreement with the Cuyahoga Community College as detailed in Attachment 2.

Res. 20-103369 consensus items 1.a-b, 2.a-f, 3.a, and 4.a

Move: Dana Appel Second: Claudia Hower Status: Passed

b. District Strategic Planning**Res. 20-103370**

It is recommended that the Board of Education approve Battelle for Kids to provide a strategic plan for the Revere Local Schools as detailed in Attachment 3.

Move: Dana Appel Second: Keith Malick Status: Passed

c. Policies - New or Revised**Res. 20-103371 consensus items 4. c-d**

It is recommended that the Board of Education approve, as a single reading, the following new or revised Board Policies as noted in Attachment 4:

- 2.08 / Appointment of the Treasurer
- 3.05 / Staff Conduct
- 3.09 / Alcohol and Drug-Free Schools
- 6.09 / Habitual Truancy Intervention Strategies
- 6.19 / Code of Student Conduct
- 6.30 / Immunization
- 6.37 / Suspected Child Abuse Or Neglect
- 6.52 / Service Animals
- 6.53 / Student Transportation Management
- 6.54 / School Bus Routes and Stops
- 7.04 / Promotion, Placement and Retention
- 7.07 / Special Accommodations for Student Assessments
- 7.15 / Academic Prevention/Intervention Services (IAT)
- 7.16 / Extracurricular Activities
- 8.17 / Employee Dishonesty and Faithful Performance of Duty Insurance Policy
- 9.38 / Concussions and School Athletics
- 9.37 / School Calendar

d. Richfield Village - MOU

It is recommended that the Board of Education approved the MOU with Richfield Village as detailed in Attachment 5.

Res. 20-103371 consensus items 4. c-d

Move: Dana Appel Second: George Seifert Status: Passed

XII. REPORTS FROM THE CENTRAL OFFICE TEAM

Director of Student Services
Director of Curriculum and Instruction

XIII. EXECUTIVE SESSION**Res. 20-103372**

Moved in Executive Session at 7:32 PM to discuss the following items:

Personnel: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees.

Move: Dana Appel Second: Keith Malick Status: Passed

XIV. The President, Mr. Seifert called the Board of Education out of Executive Session at 7:51 PM

XV. INFORMATIONAL ITEMS

The January Organizational Meeting will be held January 14, 2020 beginning at 5:00 PM in the Administration Building, it will be followed by the January Work Session.
The Regular January Meeting will be held January 21, 2020 beginning at 6:30 PM in the Bath Elementary Cafeteria.

XVI. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

XVII. ADJOURNMENT

Res. 20-103373

Moved by Mrs. Appel, seconded by Mrs. Hower to adjourn the meeting at 8:16 PM

Approved By:

Treasurer

Date

New Document

DECEMBER 31, 2019

Financial Report



Revere Local School District

**Richard Berdine
Treasurer**

Revere Local School District

Forecast Comparison - General Operating Fund -December 2019

	December 2019 FCST Estimate	December 2019 Actuals	December 2018 Actuals	Variance- December 2019 Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ -	\$ -	\$ -	\$ -	
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-In-Aid	\$ 198,338	\$ 190,705	\$ 200,117	\$ (7,633)	
1.040 - Restricted Grants-in-Aid	\$ 230	\$ 228	\$ 425	\$ (2)	
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 40,000	\$ 89,372	\$ 51,919	\$ 49,372	timing of receipt of interest earnings and tuition payments compared to prior fiscal years
1.070 - Total Revenue	\$ 238,568	\$ 280,305	\$ 252,461	\$ 41,737	
Other Financing Sources:					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
2.080 Total Revenue and Other Financing Sources	\$ 238,568	\$ 280,305	\$ 252,461	\$ 41,737	
Expenditures:					
3.010 - Personnel Services	\$ 1,641,300	\$ 1,747,128	\$ 1,572,739	\$ (105,828)	timing of FY20 expenditures vs estimates based on historical monthly percentages, timing of supplemental contract payments
3.020 - Employees' Retirement/Insur. Benefits	\$ 768,500	\$ 744,370	\$ 777,427	\$ 24,130	STRS foundation shortage varies by month assessed vs month paid as historically paid one month in arrears
3.030 - Purchased Services	\$ 423,500	\$ 491,517	\$ 421,632	\$ (68,017)	timing of FY20 expenditures vs estimates based on historical monthly percentages
3.040 - Supplies and Materials	\$ 59,000	\$ 61,029	\$ 57,317	\$ (2,029)	
3.050 - Capital Outlay	\$ 11,500	\$ 5,375	\$ 1,337	\$ 6,125	
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 13,000	\$ 19,774	\$ 12,083	\$ (6,774)	
4.500 - Total Expenditures	\$ 2,916,800	\$ 3,069,193	\$ 2,842,535	\$ (152,393)	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ -	\$ -	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 2,916,800	\$ 3,069,193	\$ 2,842,535	\$ (152,393)	
Surplus/(Deficit) for Month	\$ (2,678,232)	\$ (2,788,888)	\$ (2,590,074)	\$ (110,656)	

Revere Local School District

Forecast Comparison - General Operating Fund -December 2019

					
	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 13,522,456	\$ 13,522,456	\$ 12,100,058	\$ -	
1.020 - Public Utility Personal Property Tax	\$ 752,729	\$ 752,729	\$ 765,634	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 1,239,382	\$ 1,229,202	\$ 1,326,327	\$ (10,180)	timing or receipt of ODE foundation funds compared to prior fiscal years, District is on guaranteed funding at prior year amount
1.040 - Restricted Grants-in-Aid	\$ 1,377	\$ 1,373	\$ 1,400	\$ (4)	
1.050 - Property Tax Allocation	\$ 1,704,634	\$ 1,702,560	\$ 1,699,661	\$ (2,074)	
1.060 - All Other Operating Revenues	\$ 1,020,600	\$ 1,087,536	\$ 818,263	\$ 66,936	timing of receipt of interest earnings and tuition payments compared to prior fiscal years
1.070 - Total Revenue	\$ 18,241,178	\$ 18,295,856	\$ 16,711,343	\$ 54,678	
Other Financing Sources:					
2.050 - Advances In	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	
2.060 - All Other Financing Sources	\$ 1,054	\$ 706	\$ 804	\$ (348)	
2.080 Total Revenue and Other Financing Sources	\$ 18,492,232	\$ 18,546,562	\$ 16,962,147	\$ 54,330	
Expenditures:					
3.010 - Personnel Services	\$ 10,634,533	\$ 10,634,784	\$ 10,332,196	\$ (251)	
3.020 - Employees' Retirement/Insur. Benefits	\$ 3,996,552	\$ 3,912,553	\$ 4,116,296	\$ 83,999	STRS foundation shortage varies by month assessed vs month paid as historically paid one month in arrears
3.030 - Purchased Services	\$ 2,945,778	\$ 2,936,412	\$ 3,051,626	\$ 9,366	
3.040 - Supplies and Materials	\$ 745,682	\$ 751,614	\$ 633,739	\$ (5,932)	
3.050 - Capital Outlay	\$ 87,983	\$ 64,283	\$ 88,685	\$ 23,700	timing of FY20 expenditures vs estimates based on historical monthly percentages
3.060 - Intergovernmental	\$ 220,852	\$ 219,942	\$ 5,140	\$ 910	
4.300 - Other Objects	\$ 304,546	\$ 305,632	\$ 280,755	\$ (1,086)	
4.500 - Total Expenditures	\$ 18,935,926	\$ 18,825,220	\$ 18,508,437	\$ 110,706	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 117,990	\$ 117,990	\$ 109,926	\$ -	
5.020 - Advances Out	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 19,303,916	\$ 19,193,210	\$ 18,868,363	\$ 110,706	
Surplus/(Deficit) FYTD	\$ (811,684)	\$ (646,648)	\$ (1,906,216)	\$ 165,036	

rb010720

Revere Local School District



Revenue Analysis Report - General Operating Fund Only - FY20

	Local Revenue				State Revenue				Non-Operating*	Total Revenue
	Taxes		Interest	All Other Operating	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid			
2019 - 2020	Real Estate	Personal Property								
July	7,639,296	-	37,598	79,022	192,981	-	232	250,089	8,199,218	
August	4,074,204	-	126,637	159,336	267,665	-	229	89	4,628,160	
September	-	752,729	79,414	249,831	191,880	-	228	528	3,083,566	
October		-	82,544	111,218	196,050	-	228	-	390,040	
November	-	-	42,556	30,008	189,921	1,702,560	228	-	1,965,273	
December	-	-	42,690	46,682	190,705	-	228	-	280,305	
January	-	-	-	-	-	-	-	-	-	
February	-	-	-	-	-	-	-	-	-	
March	-	-	-	-	-	-	-	-	-	
April	-	-	-	-	-	-	-	-	-	
May	-	-	-	-	-	-	-	-	-	
June	-	-	-	-	-	-	-	-	-	
Totals	\$13,522,456	\$752,729	\$411,439	\$676,097	\$1,229,202	\$1,702,560	\$1,373	\$250,706	\$18,546,562	
% of Total	72.91%	4.06%	2.22%	3.65%	6.63%	9.18%	0.01%	1.35%		
*Non-Operating Revenue includes advances in, and refund of prior year expenditures.										
rb010720										

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

rb010720

2019-2020

[illegible]

Revere Local School District

December 2019



FINSUMM Financial Summary

rb010720

Fund	Fund Name	Beginning Balance	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
		7/1/2019							
001	General Fund	\$19,366,448.43	\$280,304.91	\$18,546,561.75	\$3,069,191.58	\$19,193,208.80	\$18,719,801.38	\$2,748,807.27	\$15,970,994.11
002	Bond Retirement	\$1,868,480.53	\$360,870.12	\$2,492,883.63	\$0.00	\$3,120,637.99	1,240,726.17	\$1,195,350.00	45,376.17
003	Permanent Improvement	\$4,904,638.02	\$0.00	\$802,629.71	\$333,161.93	\$2,109,145.46	3,598,122.27	\$2,125,863.51	1,472,258.76
004	Building Fund	\$46,945,926.65	\$7,200,015.71	\$7,732,352.16	\$3,590,843.51	\$21,497,905.84	33,180,372.97	\$28,750,693.51	4,429,679.46
006	Food Service	\$79,109.60	\$79,702.18	\$624,714.28	\$79,725.28	\$596,673.54	107,150.34	\$190,170.13	(83,019.79)
007	Special Trust	\$29,836.36	\$1,600.00	\$13,740.00	\$0.00	\$1,388.00	42,188.36	\$500.00	41,688.36
008	Endowment	\$18,130.93	\$42.08	\$322.73	\$0.00	\$0.00	18,453.66	\$0.00	18,453.66
009	Uniform School Supplies	\$106,047.05	\$2,511.50	\$140,949.32	\$6,494.25	\$135,300.30	111,696.07	\$13,941.44	97,754.63
018	Public School Support	\$389,646.14	\$5,264.18	\$101,224.29	\$5,104.48	\$283,101.16	207,769.27	\$59,732.24	148,037.03
019	Other Grants	\$1,996.18	\$0.00	\$0.00	\$0.00	\$771.26	1,224.92	\$0.00	1,224.92
022	District Agency	\$10,181.20	\$0.00	\$1,252.50	\$0.00	\$900.00	10,533.70	\$0.00	10,533.70
024	Employee Benefits Self-Insurance	\$5,978.70	\$3,845.12	\$23,274.53	\$2,803.50	\$26,507.31	2,745.92	\$20,092.69	(17,346.77)
026	Employee Benefits Section 125	\$23,465.64	\$9,990.14	\$58,190.84	\$8,041.94	\$62,643.93	19,012.55	\$48,706.07	(29,693.52)
200	Student Managed Activity	\$135,243.71	\$5,841.09	\$47,672.79	\$5,508.19	\$32,016.93	150,899.57	\$7,329.25	143,570.32
300	District Managed Student Activities	\$1,192,866.90	\$51,471.63	\$356,976.81	\$22,056.16	\$285,079.33	1,264,764.38	\$1,044,813.02	219,951.36
451	Data Communications	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00	3,600.00	\$0.00	3,600.00
467	Student Wellness and Success	\$0.00	\$0.00	\$41,029.25	\$17,599.50	\$35,199.00	5,830.25	\$47,218.00	(41,387.75)
499	Miscellaneous State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$3,639.59	(3,639.59)
516	IDEA Special Education	(\$46,379.90)	\$30,152.54	\$259,571.28	\$62,518.44	\$275,709.82	(62,518.44)	\$129,800.42	(192,318.86)
572	Title I	(\$6,823.08)	\$14,000.22	\$66,021.01	\$8,356.80	\$67,554.73	(8,356.80)	\$0.00	(8,356.80)
587	Early Childhood Special Education	(\$778.97)	\$0.00	\$7,582.74	\$0.00	\$6,803.77	0.00	\$1,404.44	(1,404.44)
590	Title II-A	(\$3,583.01)	\$4,094.62	\$19,496.10	\$4,094.62	\$20,007.71	(4,094.62)	\$0.00	(4,094.62)
599	Title IV-A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
Grand Totals (ALL Funds)		\$75,020,431.08	\$8,049,706.04	\$31,340,045.72	\$7,215,500.18	\$47,750,554.88	\$58,609,921.92	\$36,388,061.58	\$22,221,860.34



Revere Local School District

Approved Funds for 2019/2020

This report is a listing of all grant funds authorized and/or received throughout the 2018/2019 fiscal year.					
Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received FY-to-date	Amount Received Project-to-date
State Grants					
451/9020	Ohio K-12 Network Subsidy	\$7,200.00	\$0.00	\$3,600.00	\$3,600.00
467/9020	Student Wellness and Success 2020	\$82,058.50	\$0.00	\$41,029.25	\$41,029.25
	Total State Funds	\$7,200.00	\$0.00	\$3,600.00	\$3,600.00
Federal Grants					
516/9019	IDEA Part B Special Education 2019	\$595,042.14	\$0.00	\$121,671.49	\$586,658.95
516/9020	IDEA Part B Special Education 2020	\$524,613.91	\$30,152.54	\$137,899.79	\$137,899.79
572/9019	Title I 2019	\$152,365.63	\$0.00	\$20,469.20	\$151,318.52
572/9020	Title I 2020	\$115,184.53	\$14,000.22	\$45,551.81	\$45,551.81
587/9019	Early Childhood Special Education 2019	\$7,747.74	\$0.00	\$778.97	\$7,747.54
587/9020	Early Childhood Special Education 2020	\$8,208.01	\$0.00	\$6,803.77	\$6,803.77
590/9019	Title II-A 2019	\$43,717.83	\$0.00	\$5,164.93	\$43,717.83
590/9020	Title II-A 2020	\$41,670.46	\$4,094.62	\$14,331.17	\$14,331.17
599/9019	Title IV-A 2019	\$14,361.28	\$0.00	\$0.00	\$12,614.61
599/9020	Title IV-A 2020	\$10,333.10	\$0.00	\$0.00	\$0.00
	Total Federal Funds	\$1,513,244.63	\$48,247.38	\$352,671.13	\$1,006,643.99
rB010720					

Record of Advances for 2019/2020

INITIAL ADVANCE INFORMATION					ADVANCE RETURN	
Date	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
Approved 7/24/2018	001	006/0000	Food Services	\$150,000.00	7/16/2019	\$150,000.00
7/24/2018	001	300/920A	Athletics	\$100,000.00	7/16/2019	\$100,000.00
7/16/2019	001	006/0000	Food Services	\$150,000.00		
7/16/2019	001	300/920A	Athletics	\$100,000.00		
TOTAL Advances for 2019-2020				\$500,000.00		\$250,000.00
Advances Outstanding						\$250,000.00
rb010720						

Revere Local School District



Cash Reconciliation

December 31, 2019

FINSUM Balance			\$ 58,609,921.92
Bank Balance:			
Huntington Bank	1,539,825.82		
	-		
		\$ 1,539,825.82	
Investments:			
Meeder Investment Managers Managed Portfolio - General	21,421,182.26		
Meeder Investment Managers Managed Portfolio - Building Fund	18,529,264.11		
STAR Ohio - General Account	2,908,997.31		
STAR Ohio PLUS - General Account	26,178.62		
STAR Ohio - Bond Retirement Account	14,325,609.55		
		\$ 57,211,231.85	
Petty Cash:			
Building Principals	400.00		
Athletic Director	100.00		
Bus Garage	100.00		
Treasurer's Office	200.00		
		\$ 800.00	
Change Fund:			
	-		
	-		
	-		
	-		
		\$ -	
Less: Outstanding Checks		\$ (133,193.52)	
Outstanding Deposits/Other Adjustments:			
NSF Checks To Recover	170.00		
QTD Payroll Deductions Yet To Be Remitted	(71.25)		
ACH Payments In Transit	(8,840.98)		
	-		
		\$ (8,742.23)	
Bank Balance			\$ 58,609,921.92
Variance			\$ -

rb010720

Revere Local School District



December 31, 2019

Appropriation Summary

rb010720

Fund	FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001 General Fund	\$38,854,234.00	\$229,793.64	\$39,084,027.64	\$19,193,208.80	\$3,069,191.58	\$2,748,807.27	17,142,011.57	56.14%
002 Bond Retirement	\$4,363,600.00	\$0.00	\$4,363,600.00	\$3,120,637.99	\$0.00	\$1,195,350.00	47,612.01	98.91%
003 Permanent Improvement	\$465,000.00	\$3,884,288.82	\$4,349,288.82	\$2,109,145.46	\$333,161.93	\$2,125,863.51	114,279.85	97.37%
004 Building Fund	\$7,143,100.00	\$43,957,278.78	\$51,100,378.78	\$21,497,905.84	\$3,590,843.51	\$28,750,693.51	851,779.43	98.33%
006 Food Service	\$1,085,065.00	\$0.00	\$1,085,065.00	\$596,673.54	\$79,725.28	\$190,170.13	298,221.33	72.52%
007 Special Trust	\$25,250.00	\$0.00	\$25,250.00	\$1,388.00	\$0.00	\$500.00	23,362.00	7.48%
008 Endowment	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	400.00	0.00%
009 Uniform School Supplies	\$233,900.00	\$3,886.02	\$237,786.02	\$135,300.30	\$6,494.25	\$13,941.44	88,544.28	62.76%
018 Public School Support	\$235,430.00	\$257,335.95	\$492,765.95	\$283,101.16	\$5,104.48	\$59,732.24	149,932.55	69.57%
019 Other Grants	\$1,298.80	\$883.55	\$2,182.35	\$771.26	\$0.00	\$0.00	1,411.09	35.34%
022 District Agency	\$20,000.00	\$0.00	\$20,000.00	\$900.00	\$0.00	\$0.00	19,100.00	4.50%
024 Employee Benefits Self-Insurance	\$48,500.00	\$0.00	\$48,500.00	\$26,507.31	\$2,803.50	\$20,092.69	1,900.00	96.08%
026 Employee Benefits Section 125	\$116,000.00	\$268.50	\$116,268.50	\$62,643.93	\$8,041.94	\$48,706.07	4,918.50	95.77%
200 Student Managed Activity	\$149,467.16	\$296.00	\$149,763.16	\$32,016.93	\$5,508.19	\$7,329.25	110,416.98	26.27%
300 District Managed Student Activities	\$1,464,718.95	\$8,396.93	\$1,473,115.88	\$285,079.33	\$22,056.16	\$1,044,813.02	143,223.53	90.28%
451 Ohio K-12 Network Subsidy	\$7,200.00	\$0.00	\$7,200.00	\$0.00	\$0.00	\$0.00	7,200.00	0.00%
467 Student Wellness and Success	\$82,417.00	\$0.00	\$82,417.00	\$35,199.00	\$17,599.50	\$47,218.00	0.00	100.00%
499 Miscellaneous State Grants	\$11,949.80	\$0.00	\$11,949.80	\$0.00	\$0.00	\$3,639.59	8,310.21	30.46%
516 IDEA Special Education	\$575,799.46	\$32,489.23	\$608,288.69	\$275,709.82	\$62,518.44	\$129,800.42	202,778.45	66.66%
572 Title I	\$129,726.86	\$0.00	\$129,726.86	\$67,554.73	\$8,356.80	\$0.00	62,172.13	52.07%
587 Early Childhood Special Education	\$8,208.21	\$0.00	\$8,208.21	\$6,803.77	\$0.00	\$1,404.44	0.00	100.00%
590 Title II-A	\$43,252.38	\$0.00	\$43,252.38	\$20,007.71	\$4,094.62	\$0.00	23,244.67	46.26%
599 Title IV-A	\$12,079.77	\$0.00	\$12,079.77	\$0.00	\$0.00	\$0.00	12,079.77	0.00%
Totals	\$55,076,597.39	\$48,374,917.42	\$103,451,514.81	\$47,750,554.88	\$7,215,500.18	\$36,388,061.58	\$19,312,898.35	81.33%

Revere Local School District



Check Register for Checks > \$9,999.99 November 2019

Vendor	Amount	Fund	Description
ESC of Northeast Ohio	\$ 97,496.93	001/467/516	Special education aides, LEP services, gifted coordinator, preschool aides, vision specialist, hearing impaired consultant, at-risk coordinator
ICON, Inc.	\$ 3,915,533.46	003/004	Construction of Bath ES, Revere HS, bus garage, renovations at Richfield ES
C. T. Taylor Company	\$ 15,638.56	001	sidewalk repairs districtwide
ESC of Northeast Ohio	\$ 96,641.05	001/467/516	Special education aides, LEP services, gifted coordinator, preschool aides, vision specialist, hearing impaired consultant, at-risk coordinator
Kidslink Neurobehavioral	\$ 32,291.68	001	Special education tuition
Lykins Energy Solutions	\$ 15,027.59	001	Diesel fuel
Ohio Edison Co.	\$ 25,196.84	001	Electricity
PRN Therapy Services Inc.	\$ 20,772.00	001	OT/PT services
Renhill Group, Inc.	\$ 21,382.31	001	Substitute teachers
Cargill Inc.	\$ 10,641.88	001	Salt
Lawrence School	\$ 14,892.50	001	Special education tuition
Ohio Schools Council	\$ 16,806.04	001	Natural gas
P.S.I.	\$ 12,974.99	001	Nursing services
Village of Richfield	\$ 12,500.00	001	School resource officer
Suburban School Transportation	\$ 11,308.00	001	Special education transportation
Gordon Food Service	\$ 11,594.30	006	Food service supplies
Ohio Bureau of Workers Compensation	\$ 72,457.00	001/006	Workers' compensation premium
SRHCC-Dental	\$ 22,944.01	001/006	Employee benefits dental insurance
SRHCC-Medical	\$ 350,439.17	001/006	Employee benefits medical/prescription insurance
Huntington Bank	\$ 131,623.06	various	Payroll #1
Huntington Bank	\$ 845,853.72	various	Payroll #1
Huntington Bank	\$ 836,049.42	various	Payroll #2
Huntington Bank	\$ 13,580.64	various	Medicare contributions - payroll #1
Huntington Bank	\$ 12,083.32	various	Medicare contributions - payroll #2
School Employees Retirement System	\$ 56,414.00	various	Classified retirement contributions
State Teachers' Retirement System	\$ 72,352.67	various	Certified retirement contributions
State Teachers' Retirement System	\$ 136,505.33	various	Certified retirement contributions
rb010720			

INCOME		JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	TOTALS
BEGINNING BALANCES		79,109.60	114,647.85	91,984.43	80,546.14	84,923.52	107,173.44	107,150.34	107,150.34	107,150.34	107,150.34	107,150.34	107,150.34	
Interest Earnings														0.00
Student Breakfast				876.70	1,400.75	1,011.70	685.45							3,974.60
Student Lunch Sales		766.65	33,310.79	47,828.79	38,622.99	43,563.07	32,841.41							196,923.70
Student A-La-Carte Sales				37,224.99	45,912.85	42,513.95	32,565.10							158,216.89
Student Milk Sales				596.20	864.60	713.90	537.90							2,712.60
Adult Breakfast				5.70	0.75	0.00	1.70							8.15
Adult Lunch Sales				1,195.50	1,785.60	1,787.50	1,290.15							6,058.75
Catering - Bath														0.00
Catering - Hillcrest														0.00
Catering - RMS								76.25						76.25
Catering - RMS					360.50		566.20							926.70
Miscellaneous														0.00
Vending Commissions - RMS				66.50	188.75	338.80	134.70							728.75
Vending Commissions - RMS					173.10	132.90	66.25							372.25
State Subsidy														0.00
Federal Subsidy					10,054.17	12,834.00	10,937.07							33,825.24
Transfers In		70,890.40												70,890.40
Refund/Prior Year Expenditure		150,000.00												0.00
Advances In														150,000.00
TOTALS RECEIPTS		221,657.05	33,310.79	87,794.38	99,364.06	102,885.82	79,702.18	0.00	0.00	0.00	0.00	0.00	0.00	624,714.26
EXPENDITURES		JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	TOTALS
Administrative Supply														0.00
Regular Salaries 141		21,105.96	35,895.30	25,059.62	26,111.35	26,766.10	26,702.03							161,640.36
Substitutes 142				931.46	2,245.63	832.58	711.20							4,720.87
Overtime/Extra Time 144 + 149		400.00		472.73	1,214.60	428.30	34.20							2,149.83
Non-contributing 147														400.00
Leaves/Holiday 154		92.12	61.71											153.83
Severance														0.00
Benefits		14,520.72	19,987.25	15,593.88	15,845.06	15,723.88	16,802.23							98,473.02
PURCHARGE														0.00
Purchased Services														0.00
Management Services				6,770.00										6,770.00
Repair/Maintenance														0.00
Travel/Meetings				129.92		225.04								354.96
Food/Supplies			29.95	50,276.06	49,569.04	36,660.00	35,475.62							172,010.67
New Equipment 500														0.00
New Equipment 200														0.00
New Equipment 100														0.00
New Equipment 400														0.00
Dues/Fees														0.00
Return of Advance		150,000.00												150,000.00
TOTALS EXPENDITURES		186,118.80	55,974.21	99,233.67	94,985.68	80,635.90	79,725.28	0.00	0.00	0.00	0.00	0.00	0.00	596,673.54
ENDING BALANCES		114,647.85	91,984.43	80,546.14	84,923.52	107,173.44	107,150.34	107,150.34	107,150.34	107,150.34	107,150.34	107,150.34	107,150.34	853,685.79
ENCUMBRANCES		410,419.38	346,079.93	297,485.73	289,890.48	215,912.29	190,170.13							
UNENCUMBERED BAL		(295,771.53)	(254,095.50)	(216,910.59)	(164,966.96)	(108,738.85)	(83,019.79)							

New Document

List of Donations
Received by the Revere Local School District
January 21, 2020

Cash Donations

1 To:	Revere Schools Athletic Capital Campaign	
From:	Mellion Orthodontics	\$ 5,000.00
2 To:	Revere Athletic Department - Wrestling Program	
From:	Minutemen Takedown Club	\$ 7,000.00
2 To:	Revere High School - Class of 2020 Scholarship (in honor of Mike Kahoe)	
From:	Gary and Jean Hamed	\$ 100.00
From:	Douglas and Sima Miska	\$ 400.00
From:	Jeffrey Bast and S. Jaleh Samway Bast	\$ 250.00
From:	Michael and Jennifer Samway	\$ 250.00
From:	Wendi Schenkler-Samway and Christopher Samway	\$ 600.00

Total	\$ 13,600.00
-------	--------------

Equipment & Other Donations

To:
From:

* Donation values for contributions other than cash are provided by the donor and not established by the Board of Education

New Document

T-4

01/21/20

NEW FUNDS

\$7M Borrowing FY20

004 9020

RHS – Greater Akron Chess League

018 9502

New Document

THEN AND NOW PO'S

<u>PO Number</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Request</u>
202048	1.10.20	US BANK	4240.66	OPERATIONS
202028	1.9.20	ROOFTEC	5535.00	OPERATIONS
201242	9.15.19	LAWRENCE SCHOOL	14892.50	STUDENT SERVICES

New Document

INFOhio :: CAT : Shelf List (catitemlist - brief)

JAN 2006 Bot My Attachment T-6
12/12/2019

Item Created	Call Number	Barcode	Status	Title
10/28/2008	030 ASH	34090080004220	DISCARD	The top 10 of everything 2002 / Russell Ash
10/28/2008	031 KID	34090080004428	DISCARD	Scholastic kid's almanac for the 21st century / writt
10/28/2008	031.02 MOR	34090080005425	DISCARD	Scholastic book of world records, 2006 / by Jenifer C
10/28/2008	031.02 MOR	34090080005441	DISCARD	Scholastic book of world records, 2008 / by Jenifer C
09/17/2009	031.02 MOR	34090165001711	DISCARD	Scholastic book of world records, 2008 / by Jenifer C
03/17/2009	031.02 MOR	34090160026093	DISCARD	Scholastic book of world records 2009 / by Jenifer Co
02/09/2010	031.02 MOR	34090165007379	DISCARD	Scholastic book of world records 2010 / by Jenifer Co
10/28/2008	031.02 SCH	34090080005573	DISCARD	Scholastic book of world records 2004 / by Jenifer Co
05/11/2015	031.02 TIB	34090150101328	DISCARD	Ripley's believe it or not! : enter if you dare / [te
10/28/2008	031.02 TIM	34090080005581	DISCARD	Time for kids almanac 2008 / Beth Rowen, editor ; wit
10/28/2008	031.02 WOR	34090080005607	DISCARD	The world almanac for kids 2001 / [editor, Elaine Isr
10/28/2008	031.02 WOR	34090080005599	DISCARD	The world almanac and book of facts, 2003 / [editoria
10/28/2008	641.5 JUS	34090080039200	DISCARD	Just for kids / Brand name recipes compiled by Public
03/17/2009	794.8 GUI	34090160026382	DISCARD	Guinness Book of World Records 2009 Gamer's Edition
10/28/2008	796 SPO	34090080046114	DISCARD	Sports illustrated for kids year in sports 2004 / fro
10/28/2008	796 SPO	34090080046130	DISCARD	Sports illustrated kids year in sports 2008 / from th
03/10/2009	796 SPO	34090160026267	DISCARD	Sports illustrated kids year in sports 2009 / from th
10/28/2008	796.332 GAM	34090080046775	DISCARD	Game day : Ohio State football : the greatest games,
10/28/2008	811 SIL	34090080051486	DISCARD	Where the sidewalk ends : the poems & drawings of She
10/28/2008	910.91 TAN	34090080054399	DISCARD	On board the Titanic : what it was like when the grea
03/04/2013	F PEI	34090150004126	DISCARD	Big Nate : here goes nothing / Lincoln Peirce
03/12/2009	PBK CAB	34090160026432	DISCARD	The new girl / by Meg Cabot
04/06/2018	PBK LIB	34090170013628	DISCARD	Invisible Emmie / Terri Libenson

Summary/Totals:

Item Status (DISCARD): 23
Item Group (FICTION): 1
Item Group (NONFICTION): 20
Item Group (PAPERBACK): 2
Total Items Reported: 23
Total Checkouts for the 23 item(s): 783
Total In-House Checkouts: 0

New Document



APPLICATION NO.

2604634

AGREEMENT NO.

0



EQUIPMENT FINANCE

Schedule "A"

This Schedule "A" is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and **U.S. Bank Equipment Finance**.

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES

SERIAL NO.

STARTING METER

LOCATED AT: 3195 SPRING VALLEY RD AKRON, OH 44333

Xerox D95

Xerox D95

LOCATED AT: 3080 REVERE RD RICHFIELD, OH 44286

Xerox D95

Xerox D95

LOCATED AT: 1246 N CLEVELAND MASSILLON RD Akron OH 44333

Xerox D95

Xerox D95

LOCATED AT: 3195 SPRING VALLEY RD AKRON, OH 44333

Xerox AltaLink B8075H2

Xerox AltaLink B8045H2

LOCATED AT: 3080 REVERE RD RICHFIELD, OH 44286

Xerox AltaLink C8030H2

Xerox AltaLink B8075H2

Xerox AltaLink B8090H2

LOCATED AT: 1246 N CLEVELAND MASSILLON RD Akron OH 44333

Xerox AltaLink C8030H2

Xerox AltaLink B8090H2

LOCATED AT: 3496 EVERETT RD RICHFIELD, OH 44286

Xerox AltaLink B8075H2

Xerox AltaLink C8045H2

LOCATED AT: 3420 EVERETT RICHFIELD, OH 44286

Xerox AltaLink B8045H2

Xerox AltaLink B8075H2

Xerox AltaLink B8045H2

LOCATED AT: 3205 SPRING VALLEY DRIVE BATH, OH 44210

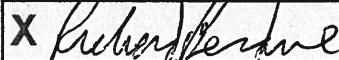
Xerox AltaLink B8045H2

Together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

CUSTOMER ACCEPTANCE

This Schedule "A" is hereby verified as correct by the undersigned Customer, who acknowledges receipt of a copy.

REVERE LOCAL SCHOOL DISTRICT

☒ 

SIGNATURE

Treasurer

TITLE

12-20-19

DATED

CUSTOMER (as referenced above)

31457

Rev. 06/01/2017

New Document

**Equipment Quote 121819A**

VendTek 47757 West Road Suite C103 Wixom MI. 48393

(248) 669-2646 x 105

Date:12/18/2019

TO:

Aaron Gnap
 Revere Local Schools
 3996 Everett Rd.
 Richfield, OH 44286

SHIP TO:

TBD

Terms: 20% down, Full payment before shipping or PO required

QTY		UNIT PRICE	TOTAL
11	Crane 723 Bev Max. With 7" touch screen, LED cabinet lighting, Guaranteed delivery system. Mars coin mech. and bill validator	\$7,364.00	\$81,004.00
3	Crane Merchant Media 472 Food 6-wideWith Mars money system, platinum styling, LED lighting. 7" touch screen	\$6,568.00	\$19,704.00
3	Crane Merchant Media 187 Snack 6-wideWith Mars money system, platinum styling, LED lighting. 7" touch screen	\$5,641.00	\$16,923.00
17	Integrated credit card reader with Apple pay and Google wallet	\$49.00	\$833.00
12	P.O.S system for Payschools	\$600.00	\$7,200.00
17	Custom Graphics available (<u>optional</u>)	\$360.00	\$6,120.00
12	Ongoing Monthly Monitoring Fees for Payschools billed annually	\$300.00ea.	\$3,600.00
	SUB TOTAL		<u>\$135,384.00</u>
	Tax @6% (out of state)	\$8,123.04	N/C
1	Shipping and destination charges.	\$6,800.00	\$6,800.00
	Total with shipping and set up		\$142,184.00

New Document



College Credit Plus

MEMORANDUM OF UNDERSTANDING

School Year 2020-2021

Between

Kent State University
(hereafter known as IHE)

AND

Revere Local

School District

(hereafter known as LEA)

Table of Contents

SECTION I:	INTRODUCTION, DEFINITION, AND PURPOSE	4
SECTION III:	SCOPE	4
SECTION III:	STATE REPORTING	4
SECTION IV:	LIABILITY OF PARTIES	5
SECTION V:	STUDENT ELIGIBILITY AND ADMISSION	5
	Steps to Admission	5
	Course Approval	5
	Course Requirements	6
	Eligible Semesters	6
	Academic Standing	6
	Underperforming Students	6
SECTION VI:	COURSE ELIGIBILITY AND APPROVAL	6
	Course Location and Format	6
	Academic Quality of CCP Courses	7
	CCP 15 and 30 Credit Hour Pathways	7
	Eligible Courses	7
	Non-Allowable Courses	7
SECTION VII:	HIGH SCHOOL DELIVERED COURSES - Guidelines	8
	Memorandum of Understanding	8
	Overall Expectations of LEAs	8
	CCP Courses Taught on the LEA Campus and Student Enrollment	8
SECTION VIII:	CCP HIGH SCHOOL TEACHERS – Classification, Credentialing and Monitoring	9
	Classification of CCP Teachers	9
	Teaching Load	9
	IHE Policy and Procedures	9
	Credentialing of CCP Teachers	9
	CCP Course Monitoring Process	10
SECTION IX:	CCP HIGH SCHOOL TEACHERS – Application Processes	10
	CCP Teacher Application Process	11
	Approval Process	11
	Initial Approval of High School Teacher as CCP Teacher	11
	Conditional Approval of High School Teacher	12
	Continuation of High School Teacher as CCP Teacher	12

SECTION X:	RESPONSIBILITIES OF HIGH SCHOOL TEACHERS	12
	Curriculum, Course Competencies, and Teaching Requirements.....	12
	Textbooks and Required Materials	13
	Contact Hours Pertaining to CCP Teachers	13
	Student Evaluation of Instructor Performance	13
SECTION XI:	CONTINUATION OF CCP COURSE OFFERINGS AT HIGH SCHOOL	13
SECTION XII:	GRANTING OF COLLEGE CREDIT	14
	Transcripts.....	14
SECTION XIII:	FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT ("FERPA").....	14
	Communication with Parents for Students in Courses Delivered at High Schools.....	14
	Communication with Parents for Students in Courses Delivered at IHE Locations	15
SECTION XIV:	STATE REPORTING.....	15
SECTION XV:	APPEALS	15
SECTION XVI:	RELEVANT LAWS	15
SECTION XVII:	NONDISCRIMINATION.....	15
SECTION XVIII:	MARKETING, ADVERTISING, AND PROMOTION.....	15
SECTION XIX:	FINANCIAL STRUCTURE AND COST SHARING	16
SECTION XX:	TERMS AND CONDITIONS	18
SECTION XXI:	APPROVALS	18
APPENDIX A:	COLLEGE CREDIT PLUS PATHWAYS	19
APPENDIX B:	LISTING OF KENT STATE UNIVERSITY CAMPUS CONTACTS.....	21
APPENDIX C:	UNIFORM STATEWIDE STANDARDS FOR REMEDIATION-FREE STATUS	23

SECTION I: INTRODUCTION, DEFINITION AND PURPOSE

“College Credit Plus Program” (hereafter CCP) means a program that provides multiple opportunities for secondary school students in grades 7-12 who are Ohio residents to enroll in college-level courses on a full or part time basis and complete allowable academic, non-sectarian, non-remedial courses, for high school and college credit pursuant to ORC3365.02 (effective 9/29/2017).

Kent State University allows eligible students entering grades 7-12 to enroll in college courses while attending middle or high school and permits the students to take courses in place of, or in addition to, the normal course load at their high school in its CCP program. Students must apply and be eligible to participate in the program to receive college credit. In addition, students admitted to the program must meet the same requirements as all other college students. College credit earned upon successful completion of the course(s) may be applied towards an Associate Degree or Baccalaureate Degree at Kent State University or may transfer to other colleges and universities.

The primary purposes of the CCP program are to increase the educational options and opportunities for secondary students. Fundamentally, CCP provides the opportunity for students in grades 7-12 to earn credit at the secondary and postsecondary levels simultaneously. The program may also encourage more students to consider postsecondary education. Research indicates that CCP programs can lead to better completion rates for both high school and college; reduce the need for remediation; shorten time to a diploma or degree completion; reduce the cost of higher education; reinforce the concept of life-long learning through an educational continuum; provide an alternative for students tempted to leave high school to enter the workforce; and, especially when offered through distance learning, provide equal access to higher education opportunities to students, whether rural or urban. CCP is not intended to be a substitute for the academic programs and other educational experiences offered by Ohio's high schools.

This Memorandum of Understanding (MOU) includes multiple sections for the different types of CCP course delivery, credentialing and responsibilities of high school instructors, and financial structure for the 2020-2021 Academic Year.

SECTION II: SCOPE

College Credit Plus (CCP) shall be provided in accordance with the terms and conditions of this uniform College Credit Plus Master Agreement (*hereafter* Agreement), which supersedes all previous agreements, versions and addenda.

This Agreement applies to local education agencies (public school districts, locally chartered and state chartered charter schools, state-supported schools) (*hereafter* LEA).

This Agreement applies to all Kent State University campuses. Separate agreements with each campus are not required. The LEA is encouraged to work directly with their closest Kent State University campus. The LEA may complete agreements with multiple Colleges and Universities. The University may complete agreements with multiple LEAs.

SECTION III: STATE REPORTING

The LEA and IHE shall retain educational records in accordance with Ohio or Federal statutes and record retention regulations and shall collaborate where necessary to provide required statistical information.

SECTION IV: LIABILITY OF PARTIES

CCP status will not affect the institutional liability for students while physically present on the respective campuses of the LEA or IHE. The policies and code of conduct will govern the students while physically present on the respective campuses or while enrolled and participating in distance learning courses. To the extent permitted by Ohio law, each party agrees only to be liable for the acts and omissions of its own officers, employees and agents engaged in the scope of their employment arising under this Agreement, and each party hereby agrees to be responsible for any and all liability from a claim with respect to that party's role in connection with this Agreement. It is specifically understood that neither party will indemnify the other party. The parties agree that nothing in this provision shall be construed as a waiver of the sovereign immunity of the University and/or the State of Ohio beyond the waiver provided in Ohio Revised Code Section 2743.02.

Each party warrants and represents that it has adequate insurance coverage for any liabilities arising out of the presences of students on its campus.

SECTION V: STUDENT ELIGIBILITY AND ADMISSION

Steps to Admission

The LEA and IHE shall qualify and advise candidates entering grades 7-12 for CCP participation. For acceptance into the program the IHE will review the following application materials provided by the student:

- a. Evidence student meets or exceeds state CCP remediation free standards and other eligibility requirements
- b. Online CCP application submitted prior to IHE application deadline: April 1 for Summer; May 1 for Fall; October 1 for Spring enrollment
- c. Secondary school transcripts
- d. CCP Permission Form signed by student and parent/guardian
- e. ACT or SAT assessment results and/or appropriate assessments required by the campus to which the student applies. Applications are reviewed holistically, however the following are preferred:
 - a) 3.0 cumulative high school grade point average on a 4.0 scale;
 - b) ACT composite score of 21 or combined SAT score of 1130 (for SAT taken March 2016 or later) and/or appropriate entrance assessment.

In conjunction with the IHE's admission criteria and prior to making a final admission decision, the IHE shall evaluate each student who is applying under CCP against the standards identified in the "Uniform Statewide Standards for Remediation-Free Status" dated May 2019 (see Appendix C).

Upon admission, students will participate in required orientation events and will meet with an assigned academic advisor prior to course registration. Students will continue to meet with their academic advisor prior to registration each academic term.

Course Approval

Student approval for CCP courses shall be by the IHE representatives on a course-by-course basis each semester based on the student's prior coursework, career pathway, and/or academic readiness. The IHE and LEA agree that this agreement cannot be used by either party to limit participation of a student in enrolling in allowable courses not part of the agreement.

The student must meet course eligibility requirements including but not limited to placement and course prerequisites. The student is limited to no more than 18 semester hours of credit per semester; no more

than 30 credit hours per academic year; and not more than the equivalent of four academic years, or one hundred and twenty (120) college credit hours total through the CCP program under division (B) of section 3365.06 of the Revised Code, including those students eligible to start participating in the program in seventh and eighth grade.

The LEA is responsible for assuring that each student does not exceed full-time status which is calculated as follows:

- 1) Determine student's number of high school ONLY units.
- 2) Multiply that number by 3, and
- 3) Subtract the result from the number 30.
- 4) That number is the total number of college credits that a CCP student may earn that academic year (summer, fall and spring terms) at any college or university as part of CCP.

Course Requirements

The course requirements for high school students enrolled in CCP courses shall be the same as those of regular college students. Course requirements/syllabus information shall include the course prerequisites, course content, grading policy, attendance requirements, course completion requirements, performance standards, and other related course information.

Eligible Semesters

Eligible students may enroll in CCP courses during Summer, Fall and Spring Semester under this Agreement pursuant to the provisions of ORC 3365.

Academic Standing

Students whose semester and/or cumulative Kent State University GPAs fall below a 2.0 shall be required to meet with their academic advisor to determine the appropriate actions and/or whether that student is eligible to continue in CCP. Students enrolled in CCP are subject to Kent State University policies regarding academic probation and dismissal.

Underperforming Students

CCP students shall follow the guidelines provided in ORC 3365.091 (effective 9/29/2017) and any other laws or regulations that may come into effect beginning with the summer term of the 2019-2020 academic year and the LEA shall be responsible for monitoring academic progress for students enrolled in multiple IHEs.

The LEA shall be responsible for placing an underperforming student as defined in OAC 3333-1-65.13 (effective 2/15/2018) on CCP probation and dismissing a student from the CCP program according to the guidelines provided within this rule. The LEA shall promptly notify the student, the student's parent, and the IHE in which the student is enrolled of the student's status.

SECTION VI: COURSE ELIGIBILITY AND APPROVAL

The following general eligibility and approval requirements shall apply to all CCP Agreements:

Course Location and Format

CCP courses may be offered at the LEA or at any IHE campus. CCP courses may be delivered during or outside of LEA hours. IHE may offer CCP courses via distance learning (online, hybrid, blended, or compressed video).

Academic Quality of CCP Courses

College courses eligible for CCP credit shall meet the rigor for college credit and be congruent with the IHE's normal offerings. All students enrolled in the IHE under the CCP program, must be assessed with the same standard of achievement and held to the same grading standards, regardless of where the course is delivered. Classes offered in LEA settings shall conform to the IHE's academic standards, shall follow the same course syllabi, use the same textbook and materials, achieve the same learning outcomes, and be assessed using the same methods as the college course delivered on the college campus. For an LEA seeking adjunct faculty approval for their faculty to teach the college course, the LEA shall contact the campus location through which the course will be offered utilizing the campus contacts detailed in Appendix B. Faculty for all CCP courses shall be evaluated and approved by the appropriate IHE academic unit/department and are expected to meet the requirements set by the IHE and ODHE.

CCP 15 and 30 Credit Hour Pathways

The LEA in collaboration with the IHE shall determine a list of academic courses and 15/30 credit hour Pathways eligible for CCP credit for inclusion under Appendix A. Additional pathways may be created between an IHE campus and school district. These Pathways shall be published among the LEA school's official list of course offerings from which a participant may select pursuant to ORC 3365.13.

Eligible Courses

College courses that simultaneously earn credit toward high school graduation and a postsecondary degree or certificate shall be eligible for CCP within the parameters defined by ORC 3365.06 (C) (effective 9/29/2017) and OAC 3333-1-65.12 (effective 2/15/2018) and any other laws or regulations that may come into effect beginning with the summer term of the 2020-2021 academic year. CCP courses may be taken as high school electives or as high school core course credits. Students must complete 15 credit hours in Level I before progressing to Level II. The 15 credit hours may consist of credits earned through AP, IB, or college courses taken at other colleges or universities participating in CCP. Level I courses include:

- 1) Transferable courses: Part of CTAG, OTM, or TAG (i.e., CTAG: Career-Technical Assurance Guides, OTM: Ohio Transfer Module, TAG: Transfer Assurance Guides)
- 2) Courses in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- 3) Technical certificate courses
- 4) 15-credit hour or 30-credit hour model pathway courses
- 5) Study skills, academic or career success skills courses
- 6) Internship courses
- 7) Another course that may be approved by the Chancellor on an annual basis

Upon completion of 15 credit hours in Level I, students may select Level II courses which include any other college courses that is not a Level I course.

Non-Allowable Courses

Pursuant to Ohio Administrative Code 3333-1-65.12, the following courses are non-allowable unless the Chancellor approves them for certificate or degree completion:

- One-on-one private instruction courses
- Courses with fees that exceed amount set by Chancellor
- Study abroad courses
- Physical education courses
- P/F or S/U grades (unless the course is an internship or is a transferable course for all students enrolled)
- Remedial courses and Sectarian religion courses

SECTION VII: HIGH SCHOOL DELIVERED COURSES - GUIDELINES

The selection and offering of CCP courses are a shared responsibility between the IHE and each LEA. Each institutional representative is responsible for upholding all course requirements and agreements.

Memorandum of Understanding

The MOU authorizes the offering of CCP courses at participating LEAs. The MOU remains in effect for the academic year of 2020-2021 or until amended with agreement by both parties. See Section XXI for the Signature Page.

Overall Expectations of LEAs

- Adhere to all MOU requirements as noted within this document
- Ensure that all students considering participation in IHE courses at the LEA location have completed the online CCP application and have provided supporting documentation prior to the IHE application deadline dates of April 1 for Summer Semester, May 1 for Fall Semester and October 1 for Spring Semester courses.
- Submit names, applications, and supporting application documents for all CCP teacher candidates by March 1
- Support the CCP teacher's attendance for a minimum of three (3) contact hours per year for IHE's required professional development offerings or meetings
- Course syllabi must be submitted to the IHE academic department and the Pre-College Programs office and reviewed prior to the first day of classes for each course offered at the high school locations
- Review IHE course enrollment lists and finalize student enrollment at least 14 days prior to the first day of classes for each course offered at the high school locations. The LEA must provide each participating student's SSID numbers to IHE according to the CCP timeline.
- Communicate all schedule changes immediately to the IHE including add, drop, and withdrawal. Deadlines for each type of schedule change will be established at the beginning of the academic term.
- Adhere to IHE guidelines for minimum and maximum course section enrollments
- Follow the rules of the CCP legislation as identified by the Ohio Revised Code, Ohio Administrative Code, Ohio Department of Education, and the Ohio Department of Higher Education

CCP Courses Taught on the LEA Campus and Student Enrollment

CCP courses delivered on the LEA campus may include students who are not enrolled in the college under the following conditions:

- All students in the class follow the same course syllabus, use the same textbook and materials, aspire to achieve the same learning outcomes and are assessed using the same methods as the college course delivered on the college campus; and
- All CCP students (enrolled and therefore receiving college and high school credit) must be assessed with the same standard of achievement and held to the same grading standards, regardless of where the course is delivered.
- A student (not enrolled in the IHE) shall, along with the student's parents, be notified the student is not earning college credit and would likely be required to retake the course upon college enrollment if college credit is desired. The LEA is responsible for providing this notification in writing.

SECTION VIII: CCP HIGH SCHOOL TEACHERS – Classification, Credentialing, and Monitoring

Classification of CCP Teachers

CCP teachers are certified or licensed high school teaching employees who have been approved to teach Kent State University courses at those teachers' high schools during the regular school day. These teachers are employed by, and remain employees of the School Districts, not Kent State University.

Teaching Load

CCP teachers are full-time employees of their School Districts and are contractually obligated to teach an assigned number of classes during the day by their School District. Therefore, the number of classes that are offered for CCP is determined by the number of qualifying students and may vary from high school to high school.

IHE Policy and Procedures

Even though CCP teachers are full-time employees of the School District wherein each teaches the college course(s), CCP teachers are expected to follow all IHE policies as applicable during the instructional time designated for CCP courses.

Credentialing of CCP Teachers

CCP teachers must meet the minimum credential requirements for postsecondary faculty as described within Chapter 4 of the "Guidelines and Procedures for Academic Program Review" document, published by the Ohio Department of Higher Education, July 2016:

h. Faculty Credentials

The following expectations apply to all full-time and part-time instructors, including graduate teaching assistants and high school teachers who serve as adjunct faculty members for dual enrollment courses.

1. For general education courses:

- *Faculty members teaching general education courses must hold a minimum of a master's degree in the discipline or a master's degree and a cohesive set³ of at least 18 semester credit hours of graduate coursework relevant to the discipline.*
- *Individuals who are making substantial progress toward meeting the faculty credentialing requirements and who are mentored by a faculty member who does meet the minimum credentialing requirements may serve as instructors while enrolled in a program to meet credentialing requirements. Examples of such individuals include graduate teaching assistants (GTAs), adjunct faculty members and dual enrollment faculty members*

2. For courses other than general education courses:

- *Faculty members must hold a terminal degree or a degree at least one level above the degree level in which they are teaching:*
 - *At least a bachelor's degree if teaching in an associate degree program*
 - *At least a master's degree if teaching in a bachelor's degree program*
 - *A terminal degree if teaching in a graduate program.*
- *Individuals who are making substantial progress toward meeting the faculty credentialing requirements and who are mentored by a faculty member who does meet the minimum*

³ A "cohesive set" of courses is a program of study that includes disciplinary content comparable to that which would be obtained in a master's degree program in the discipline. The program of study should be planned in collaboration with experts in the discipline and preferably completed at a single institution.

credentialing requirements may serve as instructors during their educational programs. Examples of such individuals include graduate teaching assistants (GTAs) or adjunct faculty members who are working toward meeting the faculty credentialing requirements.

- *Faculty members teaching technically- or practice-oriented courses must have practical experience in the field and hold current licenses and/or certifications, as applicable.*
- *For programs involving clinical faculty (e.g., student teaching supervisors, clinical practicum supervisors), the credentials and involvement of clinical faculty are described and meet applicable professional standards for the delivery of the educational experiences.*

3. The following expectations apply to all faculty members:

- *Faculty members must hold a degree from a regionally or nationally accredited institution recognized by the U.S. Department of Education or the Council for Higher Education Accreditation or equivalent as verified by a member of the National Association of Credential Evaluation Services.*
- *Where professional accreditation or licensing standards for faculty differ from the Chancellor's standards, faculty members are expected to meet the higher standards.*
- *Faculty members must show evidence of continuing professional development in the discipline.*
- *Faculty members who teach online courses must be prepared for teaching in an online environment*

(Source: Ohio Department of Higher Education, 2015)

CCP Course Monitoring Process

The IHE is responsible for ensuring that all CCP courses are taught by qualified teachers regardless of class location (i.e., college campus, high school campus, or satellite site). The IHE will monitor the quality of instruction in CCP courses in order to assure compliance with the standards established by the State of Ohio, the Higher Learning Commission, the College, the School District, and discipline specific accrediting bodies.

Course monitoring will include the following:

- Establish opportunities for CCP teachers to meet with appropriate IHE faculty to discuss the particular requirements for the courses and department as needed;
- Provide CCP teachers with information detailing add/drop and withdrawal policies, student code of conduct, grading policies, critical dates, and other pertinent information;
- Coordinate Professional Development activities for the CCP teachers; and
- Conduct at least one observation for each teacher during the first year of review that the CCP

Instructor is teaching the college-level course at the high school and at least once every other year thereafter. The time for observations should be coordinated with the CCP instructor and building principal prior to the observation. The observation process will utilize the same criteria as for full-time and/or adjunct faculty.

SECTION IX: CCP HIGH SCHOOL TEACHERS – Application Processes

The responsibilities of the LEA and IHE as well as the process for application and approval for CCP teachers are outlined as follows:

The LEA designee will:

- Identify prospective CCP teachers who will meet the credentialing criteria by March 1 of each year. **Only under specific and unanticipated circumstances might additional teachers be considered after March 1 for the upcoming school year.** Such circumstances include

consideration of a new hire after the March 1 deadline owing to an unexpected retirement or resignation. IHE maintains the sole discretion whether to consider any CCP teachers after the March 1 deadline.

- Assist their teacher with the application process which will include but may not be limited to submitting transcripts, cover letter, and application.

The IHE will:

- Communicate with the LEA about the qualifications for CCP teachers.
- Meet with the prospective CCP teacher to answer questions and discuss required expectations.
- Evaluate the prospective CCP teacher's credentials and transcripts before forwarding the documents to the appropriate Department Chair, Academic Dean, or Provost.

CCP Teacher Application Process

A high school teacher who is identified as a prospective CCP teacher must complete the IHE application process which includes:

- Kent State University online CCP Instructor Application form located on the Kent State CCP website (www.kent.edu/ccp) under the School Administrators tab.
- Resumé including three professional letters of recommendation (Kent State University Department Chair will have the option to conduct reference checks).
- Undergraduate and graduate college or university transcripts from all institutions attended.
- Any additional information required to determine eligibility to teach the content material.

Approval Process

The approval process for the CCP teacher who will teach a college course will be consistent with the standards used to hire a faculty member for the course taught on the IHE campuses. Merely having the credentials to teach college courses is no assurance of approval into the program. The department chair has full authority to interview and to make the final decisions regarding the approval and dismissal of teachers teaching CCP courses in the high schools based on credentials, teaching experience, presentation, subject knowledge, and other instructional factors related to the subject matter.

A high school teacher who is identified as a prospective CCP teacher must be approved by the IHE department chair in the teaching discipline, the Academic Division Dean, or the Provost and meet the same qualifications as IHE faculty. **The IHE Provost (Chief Academic Officer) has the final and official approval authority of CCP teachers.**

In accordance with Ohio law, and with guidance from the Ohio Department of Education, teachers must have a completed background check on file with the district office. Refer to the Ohio Department of Education website for background check requirements. Kent State University will also conduct a background check prior to final approval of the CCP Instructor.

Initial Approval of High School Teacher as CCP Teacher

Department Chair and the Pre-College Programs office will utilize the following procedures as part of the approval process:

- Pre-College Programs will build the candidate's application packet and when complete forward the packet to the appropriate academic Chair or Dean
- Chair or Dean reviews and confirms that the candidate's academic credentials meet minimum requirements
- An interview and/or assessments may be required as part of the application process
- The academic department will inform the Pre-College Programs office of the candidate's status
- Upon approval, the Office of Academic Personnel will provide the candidate with instructions

regarding the process for completing a background check for the University and obtaining a \$0 teaching contract.

Conditional Approval of High School Teacher

If a High School Teacher does not meet the minimum credential requirements but is conditionally approved to teach a CCP course, the "Credentialing of CCP Faculty" form must be completed by the high school teacher, high school principal, and signed by the Provost of Kent State University. The form identifies the plan for teachers to obtain the necessary requirements within a specific timeframe.

Per the new requirements of the Higher Learning Commission (HLC) and an extension granted to Kent State University by HLC, all required coursework leading to the fully credentialed status of a teacher must be completed by September 1, 2022. Teachers will not be permitted to teach IHE courses if they have not completed all required coursework by the deadline.

Continuation of High School Teacher as CCP Teacher

After initial approval, a CCP teacher may continue teaching CCP courses without the need to undergo the approval process again contingent upon the following items:

- 1) CCP courses being taught continuously each year in the same discipline and/or teaching area;
- 2) CCP teacher teaching the course adequately meets all evaluation requirements, departmental requirements, responsibilities, and procedures including participation in at least three (3) hours of professional development provided by the IHE annually.

SECTION X: RESPONSIBILITIES OF CCP HIGH SCHOOL TEACHERS

Curriculum, Course Competencies, and Teaching Requirements

- CCP teachers will utilize the provided course syllabi document and will customize fields as appropriate. The syllabus may not be altered other than adding customized information in the allowable fields. No other logo other than Kent State University's may be included on the syllabus. The teacher's Kent State University email address must be included on the syllabus. Any syllabus that does not meet these requirements will be returned to the teacher and a new syllabus must be created.
- The syllabus must be submitted to Kent State University prior to the first week of instruction with one copy to the academic department and one copy to the Pre-College Programs office.
- Only the approved CCP teacher will teach the course. If a CCP teacher is unable to teach the course, arrangements must be made by contacting IHE prior to an extended absence.
- CCP teachers will notify students concerning their academic progress prior to the last day to drop/withdraw from the IHE course.
- LEA teachers, as instructors for the IHE in CCP courses taught at their school location are bound by the protections provided to college students by the Family Educational Rights and Privacy Act (FERPA) of 1974, as amended. All educational records with identifiable student information are required to be safeguarded per University policy 3342, 5 – 08.101
<https://www.kent.edu/policyreg/operational-procedures-and-regulations-regarding-collection-retention-and-dissemination>.
- CCP teachers will post formative and summative grades for assignments and exams on the IHE Blackboard learning management system on a regular basis. Any grades posted to a secure LEA site must be restricted to student view only to comply with FERPA.

- Mid-term grades are not permitted to be published on the high school grade report or transcript, nor utilized in determining high school GPA or class standing.
- **Enrollment Verification, Midterm, Final and official** grades must be reported within the Kent State University Flashline portal in a timely manner.
- All grades and information contained in the IHE Blackboard system and Flashline portal are considered maintained by the IHE and subject to the same FERPA protections as afforded to any students enrolled in college coursework. CCP teachers are responsible for safeguarding identifiable information and providing FERPA protections to CCP students enrolled in courses taught at their high school location.
- CCP teachers are required to attend IHE departmental planning meetings and staff development activities, including CCP training workshops and engage in a minimum of three hours of documented professional development provided by the IHE each academic year.

Textbooks and Required Materials

- CCP teachers are expected to use approved textbooks (whether hard copy or digital) and required materials for the IHE course.
- Textbooks must be college-level and approved by the Department Chairs.
- The textbooks and materials have to be available to the students on the first day of class.
- Textbooks and materials may be obtained by contacting the IHE University Bookstore for the campus through which the course is being taught or may be obtained from another vendor.
- IHE will contact LEAs with changing textbook information as applicable. IHEs must confirm current editions of textbooks with the University Bookstore prior to purchasing textbooks from other vendors.

Contact Hours Pertaining to CCP Teachers

- CCP teachers are obligated to meet the minimum required number of contact hours for the course(s) taught per semester. While courses may have variable start dates, all courses must follow the IHE end of term, final exam, and grade submission dates.
- In order to ensure meeting the required contact hours, CCP teachers are expected to make up lost contact hours.
- In line with the importance of contact hours and attendance, students may not be added to a course after the "last date to add" deadline, unless an error in the registration process occurred.

Student Evaluation of Instructor Performance

CCP teachers will be evaluated once each semester by the students using the same course evaluation instruments utilized on the IHE's campuses. The evaluation information will be disseminated to the CCP teachers in advance to share with students approximately two weeks prior to the end of the academic semester. The course evaluation may be completed online or on paper depending on the IHE's decision for distribution.

SECTION XI: CONTINUATION OF CCP COURSE OFFERINGS AT HIGH SCHOOL

This MOU is a binding agreement and, should either party fail to adhere to its responsibilities therein, the removal of CCP courses will be considered if the infraction is not corrected after documentation.

SECTION XII: GRANTING OF COLLEGE CREDIT

Transcripts

The IHE is responsible for maintaining the college transcript for each student. All CCP approved courses are identified on the college transcript as regular college-level course work.

The LEA is responsible for maintaining the secondary school transcript. The IHE will provide official course grades to the LEA at the conclusion of the academic term and after course grades have been finalized. The LEA will post the actual course title, IHE name, and grade earned in the college course to the student's high school transcript. In cases where no grade is reported for a course, where a grade of "I" (incomplete) is reported, or where a grade change occurs after final grades have been posted, the student will request a transcript be sent to their LEA to verify corrected course grades.

Mid-term grades are not permitted to be published on the high school grade report or transcript, nor utilized in determining high school GPA or class standing.

Upon a student's request, the IHE will provide an official college transcript showing credit for the completed college-level course work. Currently there is no fee for this service. Students can access and print unofficial copies of their transcripts through their Flashline portal.

SECTION XIII: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT ("FERPA")

The Family Educational Rights and Privacy Act (FERPA) is a Federal Law that protects the privacy of student education records, both financial and academic. For the student's protection, FERPA limits release of student record information without the student's explicit written consent; however it also gives the student's parent(s)/guardian(s) the right to review those records if the parent(s)/guardian(s) claim the student as a dependent on their Federal Income Tax Return.

Communication with Parents for Students in Courses Delivered at High Schools:

CCP students are college students and their educational records are protected by FERPA legislation. Students enrolled in college courses, regardless of the classroom location, are protected and communication must be carefully distributed.

CCP teachers for Kent State University must adhere to FERPA legislation. **Note that while enrolled in college courses, FERPA limits ALL instructors, including CCP teachers, to provide performance information only to the student without prior consent from the student.**

Kent State University requires that each CCP teacher verify with the University that a valid FERPA Release Form and/or an approved Parent/Guardian Verification of Student Dependent Status form is in place at the University for any participating student prior to release of any protected information. Students may complete a FERPA release online through their Flashline account or may complete a paper release form found online at <https://www.kent.edu/registrar/ferpa-forms> and submit this to the Kent State University Registrar.

In the event that a high school CCP teacher identifies a need to contact a student's parent proactively regarding progress in the college course, they may only do so if a signed FERPA Release form is on file with the University.

Communication with Parents for Students in Courses Delivered at IHE Locations:

Students may grant Kent State University permission to release information about their student records to a third party (including parents, step-parents, etc.) by completing a FERPA Release Form online through their Flashline account or completing a paper release form found online at <https://www.kent.edu/registrar/ferpa-forms> and submit this to the Kent State University Registrar. In the absence of a student initiated FERPA release, parent(s)/guardian(s) may submit a Parent/Guardian Verification of Student Dependent Status form for review to the University Registrar.

SECTION XIV: STATE REPORTING

The LEA and IHE shall retain educational records in accordance with Ohio or Federal statutes and record retention regulations and shall collaborate where necessary to provide required statistical information.

SECTION XV: APPEALS

Each student has the right to appeal decisions concerning the CCP program. The LEA and IHE shall have a student appeals process. LEA and IHE decisions are final.

SECTION XVI: RELEVANT LAWS

At all times, the parties agree to follow and be responsible for their own compliance with all local, state and Federal laws and regulations related to the CCP program, including but not limited to the provisions of section 3333-1-65, et seq. of the Ohio Administrative Code, as amended. At any time, should a party's inability to comply with the law interfere with that party's ability to adhere to the terms of this Agreement or should such inability impede that party's eligibility under this program, the other party shall have the right to suspend or terminate this Agreement. Notwithstanding the foregoing, the parties shall take all reasonable actions to mitigate any effects of such action upon currently enrolled students.

SECTION XVII: NONDISCRIMINATION

Each party agrees to comply with all applicable laws regarding affirmative action and equal employment opportunity in connection with this Agreement and each party further agrees not to discriminate against any person or group of persons on the basis of race, color, religion, gender, sexual orientation, national origin, ancestry, disability, genetic information, age, military status, or identity as a disabled veteran or veteran of the Vietnam era, recently separated veteran, or other protected veteran.

SECTION XVIII: MARKETING, ADVERTISING AND PROMOTION

LEA and IHE shall cooperatively market the CCP program by:

- Equally promoting the Agreement to partner's students and their families, as well as to the communities served by the partner through each entity's website.
- LEA shall provide IHE with reasonable access to LEA students, parents and counselors to allow IHE to market and promote the program.

LEA shall market the CCP program by:

- Identifying this agreement with IHE in the required annual notice to students, in the required annual information session, in the annual program of studies, and on the school website.
- Providing IHE with advanced notification and opportunity to present during the LEA's annual CCP informational sessions.
- Providing IHE with reasonable access to partner students, parents and counselors to allow IHE to market and promote the program.
- Assisting IHE in mailing promotional materials to partner students and parents by providing their home addresses.

IHE shall market the CCP program by:

- Identifying this agreement with the LEA on the CCP website.
- Providing an annual session for IHE counselors to meet with LEA representatives regarding the CCP program.

Each party shall, prior to the issuance of any news or press release marketing the program, provide notification and a copy of the release to the other party.

The LEA must adhere to the use of the IHE logo and signage guidelines which will be provided to LEA upon request.

SECTION XIX: FINANCIAL STRUCTURE AND COST SHARING

1. The IHE will retain all State Support of Instruction (SSI) funds for students completing CCP courses.
2. The cost of textbooks, course materials and supplies including access codes will be incurred by the school district unless alternative arrangements have been made with the campus through which the student(s) is(are) enrolled and the IHE shall waive payment of all other fees related to participation in the program pursuant to ORC 3365.07 with the exception of students enrolled under ORC 3365.06 (A).
 - 1) The LEA can choose to initiate and maintain an account with the IHE University Bookstore and can elect to purchase textbooks and materials through other vendors. Students shall have required course textbooks and materials available by the first day of classes.
 - 2) Students can participate in the Kent State University Flashbooks initiative whereby textbooks are made available electronically at a cost savings to the district. This initiative is currently limited to a finite number of specified course sections. Billing for Flashbooks materials will be invoiced to districts separately from the IHE University Bookstore partner.
3. The IHE will invoice based on the following formula subject to approval by the Chancellor, Ohio Department of Higher Education:

High School Delivery – Option A:

For courses taught by a high school teacher approved by the IHE at the LEA location, the rate will be the State of Ohio floor amount of \$41.64 x number of credit hours/course x number of students.

High School Delivery – Option B:

For courses taught by an IHE faculty member at the LEA location, the rate will be \$80.00 x number of credit hours/course x number of students.

SECTION XX: TERMS AND CONDITIONS

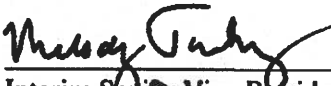
The initial term of this Agreement shall be from July 1, 2019 to June 30, 2020. This Agreement may not be altered or modified by any party adhering to it, with the exception of the Appendix. The IHE may modify the list of college credit plus courses in the Appendix of this Agreement. Modifications to the Appendix must be submitted to the LEA prior to the beginning of a new semester. This Agreement shall expire on June 30, 2021.

Should any provision of this agreement be found to be invalid, illegal, or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions hereof. Non-enforcement of any provision of this agreement by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this agreement.

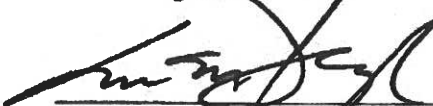
This Agreement shall be interpreted and construed in accordance with the laws of the State of Ohio.

SECTION XXI: APPROVALS

IHE (Kent State University):


Interim Senior Vice President and Provost

12-20-19
Date


Senior Vice President for Finance and Administration

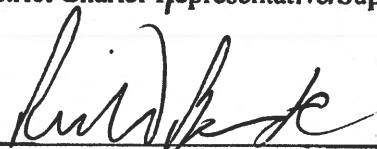
1/2/2020
Date

LEA:

REVER LOCAL SCHOOL DISTRICT
(School District Name)


District Charter Representative/Superintendent

January 13, 2020
Date


Treasurer

1-3-2020
Date

On Campus Delivery:

For courses taught by a university faculty member at an IHE location, the cost will be \$120.00 x number of credit hours/course x number of students.

Distance Learning Delivery:

For courses being taught via distance learning, the cost will be \$120.00 x number of credit hours/course x number of students.

Necessary tutoring for special education students and accommodations for ADA qualifying students will be the responsibility of the LEA in consultation with the IHE. CCP students will have access to student resources at the IHE.

APPENDIX A

Listing of Authorized College Credit Plus Courses 15/30 Credit Hour Pathway

This appendix shall contain the courses included in Kent State University's 15/30 credit hour pathway. The courses listed on the following page are representative of suggested Kent State University CORE classes. Students participating in the CCP program are not required to take these specific courses, rather they are provided as a demonstration of the typical courses into which a new college freshman might enroll.

Participating students meet with an IHE academic advisor to plan courses to be taken through CCP that will apply toward a specific certificate, associate degree or baccalaureate degree program and meet the parameters defined by ORC 3365.06 (C) (effective 9/29/2017) and OAC 3333-1-65.12 (effective 2/15/2018) and any other laws or regulations that may come into effect beginning with the summer term of the 2019-2020 academic year. CCP courses may be taken as high school electives or as high school core course credits. The applicability of the course(s) selected by the student to their high school program of study must be confirmed with their school counselor.

Course Enrollment Restrictions:

Students must complete 15 credit hours of courses designated as Level I before progressing to Level II. The 15 credit hours may consist of credits earned through AP, IB, or college courses taken at colleges or universities participating in CCP. Students must complete 15 credit hours in Level I before progressing to Level II. The 15 credit hours may consist of credits earned through AP, IB, or college courses taken at other colleges or universities participating in CCP. Level I courses include:

- 1) Transferable courses: Part of CTAG, OTM, or TAG (i.e., CTAG: Career-Technical Assurance Guides, OTM: Ohio Transfer Module, TAG: Transfer Assurance Guides)
- 2) Courses in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- 3) Technical certificate courses
- 4) 15-credit hour or 30-credit hour model pathway courses
- 5) Study skills, academic or career success skills courses
- 6) Internship courses
- 7) Another course that may be approved by the Chancellor on an annual basis

Upon completion of 15 credit hours in Level I, students may select Level II courses which include any other college courses that is not a Level I course.



College Credit Plus Pathways

Students participating in College Credit Plus select course(s) to be taken after consultation with both their high school counselor and their Kent State University academic advisor. Course enrollment may be determined by placement recommendations, course prerequisites, academic goals, high school graduation requirements, intended college major, and course availability.

The 15 and 30 credit hour Pathways below represent a sample of courses that may be taken by a typical full-time, first year college student. CCP students may select from courses that are not part of the 15 and 30 credit hour Pathways and are not required to attend Kent State University full time. They are limited to no more than 18 credit hours per semester and no more than 30 credit hours total per academic year.

Students should refer to the Kent State University Roadmaps available online at:

<http://solutions.kent.edu/GPS/ROADMAP/browse/ug/all> as a guide to the Kent CORE and additional required courses for a specific major or degree program of interest to them.

15 Credit Hour Pathway

Kent State University Course Name & Number	Course Prerequisite	College Credits
ENG 11011 - College Writing I	Placement	3
Kent CORE Mathematics or Critical Reasoning Course	See Catalog	3-5
Kent CORE Humanities or Fine Arts Course		3
Kent CORE Social Science Course		3
Kent CORE Basic Science Course	See Catalog	3-5
		Total Credits: 15

30 Credit Hour Pathway (includes 15 Credit Hour Pathway above)

Kent State University Course Name & Number	Course Prerequisite	College Credits
Kent CORE English course	See Catalog	3
Kent CORE Mathematics or Critical Reasoning Course	See Catalog	3-5
Kent CORE Humanities or Fine Arts Course		3
Kent CORE Social Science Course		3
Kent CORE Basic Science Course	See Catalog	3-5
		Total Credits: 15

APPENDIX B

Listing of Kent State University Campus Contacts

Ashtabula Campus

Susan J. Stocker, Ph.D.
Dean and Chief Administrative Officer (CAO)
3300 Lake Rd W
Ashtabula, OH 44004-2316
(440) 964-4211
sjstocke@kent.edu

East Liverpool Campus

Salem Campus

Columbiana County Campuses

David M. Dees, Ph.D.
Dean and Chief Administrative Officer (CAO)
2491 State Route 45 S
Salem, OH 44460-9412
East Liverpool Campus (330) 382-7411
Salem Campus (330) 337-4205
ddees@kent.edu

Geauga Campus

Twinsburg Regional Academic Center

Angela S. Spalsbury, Ph.D.
Dean and Chief Administrative Officer (CAO)
14111 Claridon-Troy Road
Burton, OH 44021
(330) 907-3362
aspalsbu@kent.edu

Kent Campus

Johanna E. Pionke, M.Ed
Director, Pre-College Programs
Center for Undergraduate Excellence (CUE), Ste 169
975 University Esplanade
Kent, OH 44243
(330) 672-3754
jpionke@kent.edu

Stark Campus

Denise A. Seachrist, Ph.D.
Dean and Chief Administrative Officer (CAO)
6000 Frank Ave NW
North Canton, OH 44720-7599
(330) 244-3211
dseachri@kent.edu

Trumbull Campus
Daniel E Palmer, Ph.D.
Interim Dean and Chief Administrative Officer (CAO)
4314 Mahoning Ave., N.W.
Warren, OH 44483-1998
(330) 675-8820
dpalmer1@kent.edu

Tuscarawas Campus
Bradley A. Bielski, Ph.D.
Dean and Chief Administrative Officer (CAO)
330 University Dr., NE
New Philadelphia, OH 44663
(330) 339-3391
bbielski@kent.edu

APPENDIX C

College Readiness Indicators for CCP Students

		ACT	SAT ¹	Accuplacer ²	
				Classic	Next Gen
English Sub Score		18	Evidence-Based Reading & Writing 480	Sentence Skills 88 or 5 on Writeplacer	Next Gen Writing – 263 or above OR 5 on Writeplacer
Reading Sub Score		22		80	Next Gen Reading- 250
Mathematics Sub Score		22	530	55CLM	QAS - 263 or above
					AAF – 263 or above

Adapted from “Uniform Statewide Standards for Remediation-Free Status,” dated April 2019

¹ Scores reflected on this table apply to the current version of the SAT; scores obtained on exams prior to 2017 will need to be crosswalked to these thresholds.

² Accuplacer Classic was warehoused in January 2019. The Classic “cut scores” will remain on the chart for students who were assessed prior to 2019.

New Document



BOARD OF EDUCATION/GOVERNING BOARD RESOLUTION

Authorizing 2020-2021 Membership in the Ohio High School Athletic Association

Whereas, **REVERE LOCAL SCHOOL DISTRICT**, District IRN number: **050054**
of **3496 Everett Rd , Bath, 44210 Summit County, Ohio**

Has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, The Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletics programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Date of Resolution: _____

President of the Board of Education/Governing Body
(Print)

(Signature)

Superintendent/Head of School

(Signature)

Superintendent E- Mail: _____