

AGENDA



Revere Local School District
Revere Board Meetings
Regular May Meeting
Tuesday, May 17, 2022, 5:30 pm - 8:30 pm
Revere High School Media Center

I. CALL TO ORDER

II. ROLL CALL

Hayden Hajdu
Claudia Hower
Mike Kahoe
Keith Malick
Diana Sabitsch

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS/RECOGNITIONS

Student Recognitions

Richfield Elementary School

The following student(s) are being recognized for being "Revere Ready":

Wyatt Miles (presented by: Emma Imrie)
Greenleigh Fox-Daily (presented by: Melanie Burkhart)

Bath Elementary School - Presented by: Jodi Hetman

The following student(s) are being recognized for their "in depth research of iPads":

Henry Burke
Namratha Kotagiri
Bridget Messner
Ruby Blackledge
Tyler Crites
Ayla Nakicevic
Levi Shenigo
Andrew Tromp

Revere Middle School

The following student(s) are being recognized:

Caden Jones 7th Grade Math Counts (presented by: Amy Hiller)
Zack Nations Vision of a Minuteman (presented by: Dean Rahas)
Jonathan Coveney Esports (presented by: Andrew Edwards)
Reese Patton Esports (presented by: Andrew Edwards)

Revere High School - Presented by: Jeff Dallas

The following student(s) are being recognized as "Business Plan" winners:

Alex Santana
Hannah Barb
Katie Kunkel
Lola Downing

Sierra White
Aja Najsztup
Mallory Tompkins

Digital Literacy (course for grades 6-8) Presentation

Presented by: **Mrs. Roach** and **Ms. Krantz**

Strengthening and Conditioning Report

Presented by: **Mr. Seeker** and **Dr. Peltz**

V. **PUBLIC SPEAKS TO AGENDA ITEMS**

VI. **BOARD OF EDUCATION'S AGENDA**

None at this time.

VII. **TREASURER'S AGENDA - Mr. Rick Berdine**

a. Approval of the Minutes, **Attachment T-1**

The Treasurer recommends approval of the minutes from the Work Session held **April 5, 2022** and the Regular Meeting held **April 19, 2022**.

b. Approval of the Financial Report, **Attachment T-2**

The Treasurer recommends approval of the Financial Report for the month of April.

c. Five-Year Forecast, **Attachment T-3**

The Treasurer recommends the approval of the Five-Year Forecast as detailed.

d. Approval of Donations, **Attachment T-4**

The Treasurer recommends the approval, with appreciation, of the donations listed.

e. Asset Deletions, **Attachment T-5**

The Treasurer recommends that the Board of Education approve the assets as listed in the attached schedule be disposed of in keeping with Board Policy.

f. Purchase Orders (Then & Now), **Attachment T-6**

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

g. Copier Lease Agreement, **Attachment T-7**

The Treasurer recommends that the Board of Education approve the agreement as detailed.

h. Huntington Depository Agreement for August 23, 2022 to August 23, 2027, **Attachment T-8**

The Treasurer recommends that the Board of Education approve the agreement as detailed.

i. New Funds, **Attachment T-9**

The Treasurer recommends approval of the new funds as detailed.

j. **BOARD MEMBERS' REPORTS**

Finance and Audit Committee
Facilities and Grounds Committee
Legislative Report
Cuyahoga Valley Career Center
Policy Committee

VIII. **SUPERINTENDENT'S AGENDA - Michael L. Tefs, Ed.D.**

1. **Certificated/Licensed Personnel**

a. Resignation(s)

It is recommended that the Board of Education approve the following resignation(s):

Kelsey Bennett / Intervention Specialist at BES / Effective end of the 2021-2022 school year

Alice Rizzo / Music Teacher at RHS and RMS / Effective end of the 2021-2022 school year

b. Leave of Absence (LOA)

It is recommended that the Board of Education approve the LOA for the following per provisions of the current REA Master Agreement:

Julie Bird - Effective on or about July 28, 2022, with a return to work on or about September 26, 2022.

c. New Hire(s)

It is recommended that the Board of Education approve the following with compensation per the REA Master Agreement. *All new hires are contingent upon an approved background check, verification of transcripts/years of experience and confirmation of appropriate licensure/permit, if required.*

Colleen Fry / Intervention Specialist at RMS / BA, Step 0 / Effective 2022-2023 school year (new position)

Brittany Bertoia / 1st Grade Teacher / BA+15, Step 1 / Effective 2022-2023 school year (new position)

Rebecca Tacchite / 2nd Grade Teacher / BA, Step 0 / Effective 2022-2023 school year (replacing Catanese)

Melissa Zahuranec / 2nd Grade Teacher / MA, Step 5 / Effective 2022-2023 school year (replacing Burkhart)

Traci Spaeth / 2nd Grade Teacher / BA, Step 4 / Effective 2022-2023 school year (replacing DeLauder)

Makenzie Lehman / 5th Grade Teacher / BA+15, Step 4 / Effective 2022-2023 school year (new position)

Rachel Vanderground / Spanish Teacher / MA, Step 8 / Effective 2022-2023 school year (replacing Fela)

d. Internal Transfers

It is recommended that the Board of Education approve the following internal transfers beginning the 2022/2023 school year as listed below:

Connie Tartara / Transfer From: Grade 8 English Language Arts Teacher at RMS / Transfer To: Grade 6 Social Studies Teacher at RMS

e. Salary Increase - Additional Education

It is recommended that the Board of Education approve a salary increase for the following based upon additional education:

Lauren Duncan / MA+15, Step 8

Emily Michelle Pruchnicki / MA+30, Step 7

2. **Classified Personnel**

a. Resignation(s)

It is recommended that the Board of Education approve the following resignation(s):

Charles Fisher / BES Custodian / Effective 5/9/22

b. New Hire

It is recommended that the Board of Education approve the following new hires as detailed below. *All new hires are contingent upon an approved background check and confirmation of appropriate*

licensure/permit, if required:

Laura Hovorka / Bus Driver / Step 10 / Effective: 5/9/22;

Laura Hovorka / Part Time Cook at BES / Step 3 / Effective 5/9/22

Tina Juchnowski / Part Time Cook at RHS / Step 3 / Effective: 4/25/22

Thomas Crossgrove / Bus Driver / Step 0 / Effective: 5/2/22

c. Salary Correction

It is recommended that the Board of Education approve the following salary correction:

Angie Brooks / Part Time Cook at RES / Step 4 (previously approved in error at Step 3) / Effective: 1/10/22

d. Substitute(s)

It is recommended that the Board of Education approve the following to be used as needed:

Mindy Opsincs / Substitute Playground Aide / Effective: 4/28/22

Jayne Storad / Substitute Educational Aide / Effective: 4/20/22

Kayla Haag / Substitute Educational Aide / Effective: 4/20/22

3. **Student Services**

a. Extended School Year (ESY) - Summer 2022

It is recommended that the Board of Education approve the following:

Rebecca Rhodes / ESY Coordinator / \$1,000 stipend

b. Additional Hours / Summer Preschool Evaluations

It is recommended that the Board of Education approve the following:

Valerie Patterson, SLP / Up to 45 hours for summer preschool evaluations and meetings / \$40 per hour.

Jacqueline Reasor, Psychologist / Up to 50 hours for summer preschool evaluations and meetings / \$40 per hour.

c. Additional Hours / Summer Special Education Evaluations/IEPs

It is recommended that the Board of Education approve the following:

Shelly Horvath / Intervention Specialist / up to 7.5 hours for summer evaluations/IEPs, to be paid at the tutor rate.

Kim VanFossen / Intervention Specialist / up to 6.5 hours for summer evaluations/IEPs, to be paid at the tutor rate.

d. Summit Educational Service Center / 2022-2023 Agreement for Educational Audiology Services

It is recommended that the Board of Education Approve the services agreement as detailed in **Attachment 1**

e. Total Education Solutions Consultant Agreement 4/25/22 - 6/30/22

It is recommended that the Board of Education Approve the agreement as detailed in **Attachment 2**

f. Total Education Solutions Consultant Agreement 6/1/2022 - 6/30/2022

It is recommended that the Board of Education approve the consulting agreement as detailed in **Attachment 3**

4. **Other Business**

a. Local Professional Development Committee (LPDC) Form Management Agreement Renewal / Summit

Educational Service Center

It is recommended that the Board of Education approve the agreement as detailed in **Attachment 4**

b. MOU Revere Education Association (REA) / RE: Article 13.04

It is recommended that the Revere Board of Education approve the Memorandum of Understanding (MOU) between the Revere Board of Education (BOE) and the Revere Education Association (REA) regarding Article 13.04 (Class Substitution by Teacher) at Richfield Elementary School as detailed in **Attachment 5**

c. MOU Revere Education Association (REA) / RE: Article 7.03 D

It is recommended that the Revere Board of Education approve the Memorandum of Understanding (MOU) between the Revere Board of Education (BOE) and the Revere Education Association (REA) regarding Article 7.03 D (Evaluation Instruments) for library staff as detailed in **Attachment 6**

d. Policies - New or Revised

No Action

The Board of Education will review the below new or revised policies detailed in **Attachment 7** as a first reading with the intention of approving the recommendations with a second and final reading during the June 2022 Regular Meeting:

Revised:

1.03 / Formulation, amendment, dissemination and update of policies

6.15 / Graduation

9.07 / Title IX Grievance Procedure Employee and Student

9.09 / Complaints of Sexual Harassment

New

8.18 / Bulk Fuel Inventory and Usage

Reviewed/No Changes to Current Policy:

9.26 / School Wellness Policy

e. Student Handbooks - 2022/2023 School Year

It is recommended that the Board of Education approve the student handbooks (RES/BES/RMS/RHS) as detailed in **Attachments 8 through 11**:

RES / **Attachment 8**

BES / **Attachment 9**

RMS / **Attachment 10**

RHS / **Attachment 11**

f. In Lieu of Transportation

Pupil Transportation 2021/2022 School year

It is recommended that the Board of Education approve the following resolution. This resolution is to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code Chapter 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality. The Superintendent of Revere Local School District recommends that the Board of Education adopt the following resolution:

WHEREAS the students identified in the attachment have been determined to be residents of the Revere Local School District, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students to their selected schools;

WHEREAS the reason(s) for the determination of impracticality are the lack of personnel, the cost per pupil to transport via District vehicles, the lack of viable alternative means of reimbursable transportation and the disruption the transportation will cause to the current transportation schedules;

WHEREAS the following factors identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide transportation.

2. The number of pupils to be transported.
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration.
4. Whether similar or equivalent service is provided to other pupils eligible for transportation.
5. Whether and to what extent the additional services unavoidably disrupts current transportation schedules.
6. Whether other reimbursable types of transportation are available, and

WHEREAS the option of offering payment in lieu of transportation is provided in Revised Code:

THEREFORE, BE IT RESOLVED that the Revere Board of Education hereby determines and approves the declaration of impractical to transport for the identified students and is offering them payment in lieu of transportation for the reasons stated above.

See Attachment 12

g. Juneteenth Holiday

It is recommended that the Board of Education approve Juneteenth as a paid holiday for all employees scheduled to work the National (SB 475, 2021)/State (ORC 124.19) holiday.

h. RMS New Course Proposal

No Action

The Board of Education will review the recommended course proposal as detailed below as a first reading with the intention of approving the recommendations with a second and final reading during the June 2022 Regular Meeting:

Middle School Digital Citizenship & Literacy

6th Grade: Digital Citizenship - Required (9 week encore course)

7th Grade: Digital Literacy - Required (9 week encore course)

8th Grade: Digital Skills for the Young Entrepreneur - Elective (9 week elective course)

IX INFORMATIONAL ITEMS

The June Work Session will be held **June 21, 2022**, beginning at 5:30 PM in the Revere Administration Building Conference Room;

The Regular June Meeting will be held **June 28, 2022**, beginning at 5:30 PM in Revere Administration Building.

X CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

XI. EXECUTIVE SESSION

Motion to move into executive session to discuss the possible purchase/sale of property.

XII. ADJOURNMENT

MINUTES

**Revere Local School District
Revere Board Meetings
April Work Session
Tuesday, April 5, 2022, 5:30 pm - 8:30 pm
Revere Administration Building Conference Room**

Attachment T-1

**I. CALL TO ORDER**

Mr. Malick called the meeting to order at 5:35 PM

II. ROLL CALL

Hayden Hajdu-Absent
Claudia Hower
Mike Kahoe
Keith Malick
Diana Sabitsch

III. PRESENTATIONS

Ohio School Boards Association Service Awards, Presented by **Reno Contipelli**, OSBA Northeast Regional Manager

Honoring **Mrs. Diana Sabitsch** for 35 years of service and **Mrs. Claudia Hower** for over 10 years of service.

IV. BOARD OF EDUCATION'S AGENDA

No items at this time.

V. TREASURER'S AGENDA - Mr. Richard Berdine

No items at this time.

VI. SUPERINTENDENT'S AGENDA - Michael L. Tefs, Ed.D.

- a. MOU / Ohio Attorney General

Res. 22-103625

It is recommended that the Board of Education approve the agreement for National Webcheck Program Services and Equipment for the purpose of District background checks (FBI/BCI) as detailed in **Attachment 1**

Move: Michael Kahoe Second: Diana Sabitsch Status: Passed

VII. INFORMATION/DISCUSSION ITEMS

- a. State of the Schools Address - September 9, 2022, 9:30 AM, Fairlawn Country Club - **Attachment 2**
- b. Review Draft Agenda for the April 19, 2022 Regular Meeting.

VIII. EXECUTIVE SESSION**Res. 22-103626**

Moved into Executive Session at 6:12 PM to discuss the following items:

Preparing for, conducting or reviewing negotiations or bargaining sessions with employees;

To consider the appointment, employment, dismissal discipline, promotion, demotion or compensation of public employees.

Move: Michael Kahoe Second: Diana Sabitsch Status: Passed

IX. The President called the Board of Education out of Executive Session at 7:32 PM

X. **ADJOURNMENT**

Res. 22-103627

Moved by Mr. Kahoe, seconded by Mrs. Sabitsch to adjourn the meeting at 7:32 PM

Approved By:

Treasurer

Date

MINUTES

Revere Local School District
Revere Board Meetings
Regular April Meeting
Tuesday, April 19, 2022, 5:30 pm - 8:30 pm
Revere High School Media Center

**I. CALL TO ORDER**

Mr. Malick called the meeting to order at 5:30 PM

II. ROLL CALL

Hayden Hajdu
Claudia Hower
Mike Kahoe
Keith Malick
Diana Sabitsch

III. PLEDGE OF ALLEGIANCE**IV. PRESENTATIONS/RECOGNITIONS****Student Recognitions****Richfield Elementary School**

The following students are being recognized for their exemplary behavior and being Revere Ready:

Grace Verde (presented by Mrs. Head & Mrs. Ellis)
Ruby Krupa (presented by Ms. Imrie)
Jackson Graham (presented by Ms. Imrie)
Graham Youngberg (presented by Ms. Imrie)
Ryleigh Murphey (presented by Ms. DeLauder)
Jeremy Papay (presented by Mrs. Alaimo)
Lilly Corman (presented by Mrs. Edwards)

Bath Elementary School - Presented by: Mr. Fry and Mr. Wilson

The following students are being recognized as TOP Math Olympians:

Ryan Parmelee
Liam Blower
Celia Shiban
Putnam Wemple
Mark Kyei
Adam Herrera
Felicity Jarzenski
Zach Hays
Lily Boelter
Samantha Brubaker
Graeme Wilson

Revere Middle School

The following students are being recognized for Vision of a Minuteman:

Jade Steiger (8th Grade) (presented by: Mrs. Weigand)
Isaac Maletich (8th Grade) (presented by Mrs Tartara)
Jasmine Oladeji (6th Grade) (presented by Mr. Rahas)

Revere High School - Presented by: Dr. Peltz

The following students are being recognized for being Governor's Youth Art Exhibition winners:

**Nicole Coveney
Claire Palopoli**

The following students are being recognized for being apart of the RHS Competitive Cheer Team and competing in the State Cheer Competition:

**Emery Banks
Alyssa Bright
Ava Farnham
Kayla Hamilton
Madi Morrill
Piper Pitchford
Kendall Thomas**

Heggerty Phonemic Awareness

Presented by: **Suzanne Percy** and **Emma Imrie** on behalf of the Kindergarten Team at Richfield Elementary.

Transportation Update

Presented by: **Justin Miller**, Transportation Supervisor

V. PUBLIC SPEAKS TO AGENDA ITEMS**VI. BOARD OF EDUCATION'S AGENDA - Action**

- a. Tentative Agreement / Revere Education Association (REA)

Res. 22-103628

It is recommended that the Board of Education approve the three (3) year (2022-2025) Tentative Agreement with the Revere Education Association.

Mrs. Sabitsch Abstained

Move: Michael Kahoe Second: Claudia Hower Status: Passed

- b. Tentative Agreement / Ohio Association of Public School Employees (OAPSE)

Res. 22-103629

It is recommended that the Board of Education approve the three (3) year (2022-2025) Tentative Agreement with the Ohio Association of Public School Employees.

Move: Michael Kahoe Second: Diana Sabitsch Status: Passed

VII. TREASURER'S AGENDA - Mr. Rick Berdine**Res. 22-103630 consensus items a-f**

- a. Approval of the Minutes, **Attachment T-1**

The Treasurer recommends approval of the minutes from the Work Session held **March 8, 2022**, the Regular Meeting held **March 15, 2022**, and the Special Meeting held on **March 28, 2022**.

- b. Approval of the Financial Report, **Attachment T-2**

The Treasurer recommends approval of the Financial Report for the month of March.

- c. New Funds, **Attachment T-3**

The Treasurer recommends approval of the new funds as detailed.

- d. Approval of Donations, **Attachment T-4**

The Treasurer recommends the approval, with appreciation, of the donations listed.

- e. Purchase Orders (Then & Now), **Attachment T-5**

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

f. Transfers and Advances

The Treasurer recommends that the Board of Education approve the following:

Transfer: \$3,765.96 from General Fund 001 to Swim Team Fund 300-9515 for **Mark Disalvo** in lieu of swim coach salary.

Res. 22-103630 consensus items a-f

Move: Keith Malick Second: Diana Sabitsch Status: Passed

g. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Grounds Committee
Legislative Report
Cuyahoga Valley Career Center
Policy Committee

VIII. SUPERINTENDENT'S AGENDA - Michael L. Tefs, Ed.D.

Res. 22-103631 consensus items 1.a-l, 2.a, 3.a-g

1. Certificated/Licensed Personnel

a. Resignation for Retirement

It is recommended that the Board of Education approve the following resignation(s) for retirement:

Kristine Bisesi / RMS Language Arts Teacher / Effective end of the 2021-2022 school year

Peter Kramarczuk / RMS Social Studies Teacher / Effective end of the 2021-2022 school year

b. Additional FTE Certificated Positions

It is recommended that the Board of Education approve the addition of the following positions due to projected enrollment:

One (1) FTE Grade 1 Teacher at RES
One (1) FTE Grade 3 Teacher at BES
One (1) FTE Grade 5 Teacher at BES
One (1) Intervention Specialist at RMS/RHS

c. New Hire

It is recommended that the Board of Education approve the following with compensation per the REA Master Agreement. *All new hires are contingent upon an approved background check and confirmation of appropriate licensure/permit, if required:*

Allison Truax Loescher / School Psychologist / MA+30, Step 10 / Effective 2022-2023 school year (replacing Reasor)

Ashley Ostrowski / LTS School Psychologist / MA+15, Step 0 / Effective 2022-2023 school year (due to Richardson paternity leave)

d. Internal Transfers

It is recommended that the Board of Education approve the following internal transfers beginning the 2022/2023 school year as listed below:

Melissa Catanese / Transfer From: Grade 2 Teacher at RES / Transfer To: Grade K Teacher at RES

Rebecca DeLauder / Transfer From: Grade 2 Teacher at RES / Transfer To: Grade 3 Teacher at BES

Jill Burket / Transfer From: Grade 3 / Transfer to: Grade 7 English Language Arts at RMS

Melanie Burkhart / Transfer From: Grade 2 / Transfer to: Grade 3

e. Salary Increase - Additional Education

It is recommended that the Board of Education approve a salary increase for the following based upon additional education, increase prorated to the second half of the current school year:

Ryan Warner / MA+30, Step 4 / \$65,650

f. Administrative Compensation

It is recommended that the Board of Education approve a salary increase for all administrators for the next (3) years; (2022-2023 - **2.25%**, 2023-2024 - **2%**, 2024-2025 - **2%**).

(Principals, Assistant Principals, Athletic Director, Director of Human Resources and Communications, Assistant Superintendent, Director of Student Services, Curriculum Coordinator, Director of Technology, Assistant Treasurer, Transportation Supervisor, Supervisor of Facilities and Grounds, Food Service Director, etc.)

g. Administrative Contract Renewals

It is recommended that the Board of Education approve the following 3 year administrative contracts, effective 8/1/2022 through 7/31/2025:

Doug Faris / Assistant Principal RHS
Dan Oberhauser / Assistant Principal RMS
Jacqui Pursley / Assistant Treasurer
John Schinker / Director of Technology
Anthony Stretar / Principal RES

h. Continuing Contracts - 2022/2023

It is recommended that the Board of Education approve the following teachers for Continuing Contracts beginning with the 2022/2023 school year:

Katie Ryan / RHS / World Language
Emily Rion / RHS / Guidance Counselor
Michelle Pruchnicki / RES / Guidance Counselor
Marty Cingle / RHS / Math Teacher
Nicholas Kos / RHS / English Language Arts Teacher
Tina Cowdery / RES / First Grade Teacher
Domenica Wiborg / RES / Second Grade Teacher

i. Limited Contracts - 2022/2023

It is recommended that the Board of Education approved Limited Contracts as detailed in **Attachment 1**

j. Routine Non-Renewals: Supplemental Contracts

It is recommended that the Board of Education approve the routine non-renewal of all supplemental contracts for the 2021-2022 school year.

k. Routine Non-Renewals: Long Term Substitutes

It is recommended that the Board of Education approve the routine non-renewal of all long term substitutes for the 2021-2022 school year.

l. Routine Non-Renewal: 5-Hour Educational Aides

It is recommended that the Board of Education approve the routine non-renewal of all 5-Hour Educational Aides.

2. Exempt Staff Personnel

a. Non-Bargaining Unit Compensation

It is recommended at the Board of Education approve a raise annually for the next three contract years for all employees not a member of a bargaining unit (2022-2023 - **2.25%**, 2023-2024 - **2%**, 2024-2025 - **2%**).

(Central Office Support Staff, Transportation Secretary, Technology Support, etc.)

3. **Classified Personnel**

a. Resignation for Retirement

It is recommended that the Board of Education approve the following resignation(s) for retirement:

Cindy Pushpak / BES Secretary to Principal / Effective end of 2021-2022 school year

Connie Nicholas / Bus Driver / Effective end of 2021-2022 school year

b. Additional FTE Custodial Position at RHS

It is recommended that the Board of Education approve the addition of one (1) FTE Custodial Position at Revere High School.

c. New Hire

It is recommended that the Board of Education approve the following with compensation per the REA Master Agreement. *All new hires are contingent upon an approved background check and confirmation of appropriate licensure/permit, if required:*

Courtney Rich / Aide / Step 0 / Effective 4/4/22

d. Substitute

It is recommended that the Board of Education approve the following to be used as needed:

Jennifer Shaver / Substitute Bus Driver / Effective on or after 4/4/2022

e. Athletic Supplemental Contracts - 2021/2022 School Year (classified) SPRING

It is recommended that the Board of Education approve the following:

Softball

Jayne Marconi - Volunteer Assistant Coach

f. Routine Non-Renewals: Kindergarten and Preschool Drivers

It is recommended that the Board of Education approve the routine non-renewal of Kindergarten (4) and Preschool Drivers (1) at the end of the 2021-2022 school year.

g. Routine Non-Renewal: Supplemental Contracts

It is recommended that the Board of Education approve the routine non-renewal of all supplemental contracts for the 2021-2022 school year.

Res. 22-103631 consensus items 1.a-l, 2.a, 3.a-g

4. **Student Services**

No items at this time.

Move: Michael Kahoe Second: Diana Sabitsch Status: Passed

5. **Other Business**

a. Policies - New or Revised

Res. 22-103632

It is recommended that the Board of Education approve the following policies as a second and final reading as detailed in **Attachment 2:**

Revised:

7.08 / Achievement Testing Policies

8.17 / Employee Dishonesty and Faithful Performance of Duty Insurance Policy

Move: Michael Kahoe Second: Diana Sabitsch Status: Passed

- b. Resolution for Paper Testing in Third Grade 2022-2023 School Year

Res. 22-103633

It is recommended that the Board of Education approved the resolution as detailed in **Attachment 3**

Move: Keith Malick Second: Diana Sabitsch Status: Passed

IX. INFORMATIONAL ITEMS

The May Work Session will be held **May 10, 2022**, beginning at 5:30 PM in the Revere Administration Building Conference Room;

The Regular May Meeting will be held **May 17, 2022**, beginning at 5:30 PM in the High School Media Center.

X. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS**XI. EXECUTIVE SESSION****Res. 22-103634**

Moved into Executive Session at 6:49 PM to discuss the following items:

Preparing for, conducting or reviewing negotiations or bargaining sessions with employees;

To consider the appointment, employment, dismissal discipline, promotion, demotion or compensation of public employees.

Move: Michael Kahoe Second: Diana Sabitsch Status: Passed

- XII. The President called the Board of Education out of Executive Session at 7:39 PM

XIII. ADJOURNMENT**Res. 22-103635**

Moved by Mr. Kahoe, seconded by Mrs. Hower to adjourn the meeting at 7:39 PM

Approved By:

Treasurer

Date

NEW DOCUMENT

APRIL 30, 2022

Financial Report



Revere Local School District

**Richard Berdine
Treasurer**

Revere Local School District

Forecast Comparison - General Operating Fund - April 2022



April 2022
FCST Estimate

April 2022
Actuals

April 2021
Actuals

Variance-
AprilMarch
2022 Actuals to
Estimate

Explanation of Variance

Revenue:

1.010 - General Property Tax (Real Estate)

\$ 808,420

\$ 1,216,492

\$ 561,381

\$ 408,072

timing of tax advances

1.020 - Public Utility Personal Property Tax

\$ 887,774

\$ 891,223

\$ 867,399

\$ 3,449

1.035 - Unrestricted Grants-in-Aid

\$ 161,000

\$ 74,615

\$ 185,350

\$ (86,385)

timing of State foundation payments compared to five year historical receipts, State funding formula in flux from covid-related cuts and restoration as well as pending implementation of new Fair School Funding Plan for FY22

1.040 - Restricted Grants-in-Aid

\$ 15,040

\$ 5,416

\$ -

\$ (9,624)

1.050 - Property Tax Allocation

\$ 1,790,535

\$ -

\$ -

\$ (1,790,535)

homestead/rollback payment from State will occur in May rather than April

1.060 - All Other Operating Revenues

\$ 59,146

\$ 79,974

\$ 58,646

\$ 20,828

increase in interest rates, on investments; timing of receipt of interest earnings, tuition, etc. compared to prior fiscal years

1.070 - Total Revenue

\$ 3,721,915

\$ 2,267,720

\$ 1,672,775

\$ (1,454,195)

Other Financing Sources:

2.050 - Advances In

\$ -

\$ -

\$ -

\$ -

2.060 - All Other Financing Sources

\$ 52

\$ 40

\$ -

\$ -

2.080 Total Revenue and Other Financing Sources

\$ 3,721,967

\$ 2,267,760

\$ 1,672,775

\$ (1,454,207)

Expenditures:

3.010 - Personnel Services

\$ 1,669,934

\$ 1,693,638

\$ 1,579,280

\$ (23,704)

timing of expenditures compared to prior fiscal years

3.020 - Employees' Retirement/Insur. Benefits

\$ 683,692

\$ 688,958

\$ 678,291

\$ (5,266)

3.030 - Purchased Services

\$ 439,865

\$ 323,756

\$ 421,626

\$ 116,109

timing of expenditures compared to prior fiscal years

3.040 - Supplies and Materials

\$ 99,221

\$ 56,042

\$ 93,103

\$ 43,179

timing of expenditures compared to prior fiscal years

3.050 - Capital Outlay

\$ 6,387

\$ 16,188

\$ 42,236

\$ (9,801)

3.060 - Intergovernmental

\$ -

\$ -

\$ -

\$ -

4.300 - Other Objects

\$ 346,059

\$ 267,039

\$ 267,597

\$ 79,020

timing of expenditures compared to prior fiscal years

4.500 - Total Expenditures

\$ 3,245,158

\$ 3,045,620

\$ 3,082,134

\$ 199,538

Other Financing Uses:

5.010 - Operating Transfers-Out

\$ -

\$ 3,766

\$ -

\$ (3,766)

5.020 - Advances Out

\$ -

\$ -

\$ -

\$ -

5.030 - All Other Financing Uses

\$ -

\$ -

\$ -

\$ -

5.050 - Total Expenditures and Other Financing Uses

\$ 3,245,158

\$ 3,049,386

\$ 3,082,134

\$ 195,772

Surplus/(Deficit) for Month

\$ 476,809

\$ (781,626)

\$ (1,409,359)

\$ (1,258,435)

Revere Local School District					
Forecast Comparison - General Operating Fund - April 2022					
					
	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 29,434,881	\$ 29,767,639	\$ 28,288,965	\$ 332,758	tax settlements higher than forecast estimate
1.020 - Public Utility Personal Property Tax	\$ 1,750,758	\$ 1,754,207	\$ 1,665,788	\$ 3,449	
1.035 - Unrestricted Grants-in-Aid	\$ 1,575,244	\$ 1,697,009	\$ 1,899,249	\$ 121,765	timing of State foundation payments compared to five year historical receipts, State funding formula in flux from implementation of new Fair School Funding Plan for FY22, forecast estimate updated in May 2022 forecast based on current ODE calculations
1.040 - Restricted Grants-in-Aid	\$ 59,845	\$ 102,040	\$ 2,740	\$ 42,195	timing of State foundation payments compared to five year historical receipts, State funding formula in flux from implementation of new Fair School Funding Plan for FY22, forecast estimate updated in May 2022 forecast based on current ODE calculations
1.050 - Property Tax Allocation	\$ 3,564,749	\$ 1,774,214	\$ 1,710,457	\$ (1,790,535)	homestead/rollback payment from State will occur in May rather than April
1.060 - All Other Operating Revenues	\$ 1,031,144	\$ 1,226,167	\$ 929,134	\$ 195,023	increase in interest rates on investments, increase in tuition receipts post-pandemic, timing of receipt of interest earnings, tuition, etc. compared to prior fiscal years, estimates updated for May 2022 forecast
1.070 - Total Revenue	\$ 37,416,621	\$ 36,321,276	\$ 34,496,333	\$ (1,095,345)	
Other Financing Sources:					
2.050 - Advances In	\$ 400,000	\$ 400,000	\$ 362,000	\$ -	
2.060 - All Other Financing Sources	\$ 21,218	\$ 19,698	\$ 302,037	\$ (1,520)	
2.080 Total Revenue and Other Financing Sources	\$ 37,837,839	\$ 36,740,974	\$ 35,160,370	\$ (1,096,865)	
Expenditures:					
3.010 - Personnel Services	\$ 19,020,144	\$ 18,754,779	\$ 17,994,049	\$ 265,365	timing of expenditures compared to prior fiscal years, estimates updated for May 2022 forecast
3.020 - Employees' Retirement/Insur. Benefits	\$ 7,016,940	\$ 7,079,828	\$ 6,831,157	\$ (62,888)	timing of expenditures compared to prior fiscal years, estimates updated for May 2022 forecast
3.030 - Purchased Services	\$ 4,257,751	\$ 4,054,646	\$ 4,770,589	\$ 203,105	timing of expenditures compared to prior fiscal years, estimates updated for May 2022 forecast
3.040 - Supplies and Materials	\$ 977,633	\$ 833,794	\$ 804,603	\$ 143,839	timing of expenditures compared to prior fiscal years, estimates updated for May 2022 forecast
3.050 - Capital Outlay	\$ 225,143	\$ 224,450	\$ 309,357	\$ 693	
3.060 - Intergovernmental	\$ 220,052	\$ 219,777	\$ 219,723	\$ 275	
4.300 - Other Objects	\$ 717,122	\$ 610,044	\$ 607,960	\$ 107,078	timing of expenditures compared to prior fiscal years, estimates updated for May 2022 forecast
4.500 - Total Expenditures	\$ 32,434,785	\$ 31,777,318	\$ 31,537,438	\$ 657,467	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 1,819,126	\$ 1,827,280	\$ 269,106	\$ (8,154)	
5.020 - Advances Out	\$ 250,000	\$ 250,000	\$ 400,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 34,503,911	\$ 33,854,598	\$ 32,206,544	\$ 649,313	
Surplus/(Deficit) FYTD	\$ 3,333,928	\$ 2,886,376	\$ 2,953,826	\$ (447,552)	
rb050322					

Revere Local School District



Revenue Analysis Report - General Operating Fund Only - FY22

2021 - 2022	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	All Other Operating	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
July	8,165,785	-	3,429	11,466	119,584	-	2,740	400,120	8,703,124
August	5,934,463	-	29,154	119,344	207,772	-	-	81	6,290,814
September	426,213	862,984	8,587	340,077	90,286	-	-	19,297	1,747,444
October		-	25,225	175,635	112,268	1,774,214	-	-	2,087,342
November	-	-	13,541	26,588	109,896	-	-	-	150,024
December	-	-	30,427	36,306	109,899	-	-	20	176,653
January	-	-	27,882	21,773	672,213	-	82,949	60	804,876
February	7,770,518	-	22,378	65,503	95,785	-	5,535	40	7,959,760
March	6,254,168	-	13,263	175,616	104,691	-	5,399	40	6,553,177
April	1,216,492	891,223	21,464	58,510	74,615	-	5,416	40	2,267,760
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
Totals	\$29,767,639	\$1,754,207	\$195,350	\$1,030,818	\$1,697,008	\$1,774,214	\$102,039	\$419,698	\$36,740,973
% of Total	81.02%	4.77%	0.53%	2.81%	4.62%	4.83%	0.28%	1.14%	

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

Revere Local School District



Expenditure Analysis Report - General Operating Fund - FY22

2021-2022	Salaries	Benefits	Services	Supplies	Equipment	Other- Dues/Fees	Intergov. Debt	Non- Operating*	Total Expenses
July	2,359,143	704,178	599,634	101,446	50,761	8,820	-	2,069,126	5,893,108
August	1,605,701	679,776	543,454	112,416	43,555	19,275	-	-	3,004,178
September	1,916,750	717,328	262,753	78,492	55,337	230,722	-	-	3,261,383
October	1,700,907	692,479	286,308	128,183	6,623	16,643	-	-	2,831,144
November	1,818,746	709,361	674,623	112,532	30,068	16,977	219,777	-	3,582,085
December	2,617,175	797,162	227,951	50,971	2,456	11,352	-	-	3,707,067
January	1,659,469	701,081	346,514	38,423	8,728	18,816	-	-	2,773,032
February	1,660,357	693,432	403,699	106,581	11,086	12,123	-	-	2,887,278
March	1,722,893	696,072	493,474	105,156	10,318	8,297	-	-	3,036,209
April	1,693,638	688,958	323,756	56,042	16,188	267,039	-	3,766	3,049,386
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
TOTALS	\$18,754,779	\$7,079,828	\$4,162,167	\$890,243	\$235,119	\$610,064	\$219,777	\$2,072,892	\$34,024,869
% of Total	55.12%	20.81%	12.23%	2.62%	0.69%	1.79%	0.65%	6.09%	

**Non-Operating expenses include advances and transfers out.*

Operating Fund includes General Fund (001) only for FY2022

Revere Local School District

April 2022



FINSUMM Financial Summary

rb050322

Fund	Fund Name	Beginning Balance 7/1/2021	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$18,586,215.31	\$2,267,760.05	\$36,740,972.88	\$3,049,386.35	\$33,854,596.39	\$21,472,591.80	\$1,904,688.60	\$19,567,903.20
002	Bond Retirement	\$3,207,807.53	\$772,062.57	\$5,266,643.54	\$34,610.06	\$3,121,731.19	5,352,719.88	\$1,237,600.00	4,115,119.88
003	Permanent Improvement	\$709,351.08	\$77,353.49	\$2,216,626.05	\$11,456.00	\$1,299,532.07	1,626,445.06	\$1,581,055.82	45,389.24
004	Building Fund	\$680,852.64	\$152.20	\$579.31	\$0.00	\$229,736.66	451,695.29	\$451,045.01	650.28
006	Food Service	\$52,403.43	\$225,785.52	\$2,077,145.14	\$97,125.73	\$1,326,178.86	803,369.71	\$86,296.84	717,072.87
007	Special Trust	\$30,688.36	\$1,000.00	\$25,630.00	\$0.00	\$2,000.00	54,318.36	\$500.00	53,818.36
008	Endowment	\$18,898.46	\$19.09	\$196.05	\$0.00	\$0.00	19,094.51	\$0.00	19,094.51
009	Uniform School Supplies	\$114,688.69	\$6,391.00	\$81,109.50	\$5,088.17	\$141,325.45	54,472.74	\$13,602.10	40,870.64
018	Public School Support	\$146,389.59	\$12,241.19	\$157,639.67	\$2,546.14	\$64,793.78	239,235.48	\$76,379.72	162,855.76
019	Other Grants	\$24,243.12	\$0.00	\$21,000.00	\$5,616.85	\$19,114.16	26,128.96	\$18,744.08	7,384.88
022	District Agency	\$12,930.70	(\$1,145.48)	\$15,107.41	(\$350.00)	\$2,283.12	25,754.99	\$0.00	25,754.99
024	Employee Benefits Self-Insurance	(\$6,275.28)	\$3,718.20	\$37,099.10	\$4,512.97	\$47,445.63	(16,621.81)	\$12,338.37	(28,960.18)
026	Employee Benefits Section 125	\$16,618.17	\$9,681.30	\$92,403.92	\$6,192.64	\$90,962.02	18,060.07	\$23,124.56	(5,064.49)
200	Student Managed Activity	\$180,800.28	\$10,885.39	\$81,356.03	\$2,019.66	\$80,804.71	181,351.60	\$26,703.24	154,648.36
300	District Managed Student Activities	\$128,324.89	\$13,195.96	\$567,831.72	\$20,512.05	\$455,623.64	240,532.97	\$51,221.65	189,311.32
451	Data Communications	\$0.00	\$0.00	\$7,200.00	\$0.00	\$7,200.00	0.00	\$0.00	0.00
467	Student Wellness and Success	\$18,932.04	\$0.00	\$0.00	\$0.00	\$18,932.04	0.00	\$0.00	0.00
499	Miscellaneous State Grants	\$10,624.76	\$0.00	\$14,816.18	\$0.00	\$9,192.00	16,248.94	\$0.00	16,248.94
507	ESSER - CARES Act	\$0.00	\$117,119.05	\$431,392.87	\$16,326.50	\$447,719.37	(16,326.50)	\$300,488.76	(316,815.26)
516	IDEA Special Education	(\$35,091.39)	\$71,614.24	\$504,366.61	\$47,589.20	\$516,864.42	(47,589.20)	\$145,815.83	(193,405.03)
572	Title I	(\$2,064.12)	\$7,666.08	\$57,130.86	\$7,666.08	\$62,732.82	(7,666.08)	\$901.49	(8,567.57)
584	Title IV-A	\$0.00	\$1,000.00	\$15,022.54	\$0.00	\$15,022.54	0.00	\$0.00	0.00
587	Early Childhood Special Education	(\$270.20)	\$0.00	\$7,302.81	\$0.00	\$7,032.61	0.00	\$11,629.03	(11,629.03)
590	Title II-A	(\$4,342.00)	\$4,597.62	\$46,387.84	\$4,597.62	\$46,643.46	(4,597.62)	\$0.00	(4,597.62)
599	Miscellaneous Federal Grants	\$203.00	\$0.00	\$0.00	\$0.00	\$196.27	6.73	\$0.00	6.73
	Grand Totals (ALL Funds)	\$23,891,929.06	\$3,601,097.47	\$48,464,960.03	\$3,314,896.02	\$41,867,663.21	\$30		8

**Revere Local School District****Approved Funds for 2021/2022**

This report is a listing of all grant funds authorized and/or received throughout the 2021/2022 fiscal year.

Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received FY-to-date	Amount Received Project-to-date
State Grants					
451/9022	Ohio K-12 Network Subsidy 2022	\$7,200.00	\$0.00	\$7,200.00	\$7,200.00
499/9022	Ohio Attorney General Safety & Security 2022	\$14,816.18	\$0.00	\$14,816.18	\$14,816.18
	Total State Funds	\$22,016.18	\$0.00	\$22,016.18	\$22,016.18
Federal Grants					
507/9121	ESSER II	\$386,972.84	\$0.00	\$294,167.74	\$360,817.74
507/9022	ARP ESSER	\$869,703.32	\$117,119.05	\$137,225.13	\$137,225.13
516/9021	IDEA Part B Special Education 2021	\$570,379.55	\$0.00	\$113,297.69	\$570,379.55
516/9022	IDEA Part B Special Education 2022	\$565,823.09	\$46,076.78	\$315,567.04	\$315,567.04
516/9122	ARP IDEA Special Education 2022	\$140,680.80	\$25,537.46	\$75,501.88	\$75,501.88
572/9021	Title I 2021	\$119,268.00	\$0.00	\$2,048.44	\$119,268.00
572/9121	Title I Economically Disadvantaged 2021	\$2,459.68	\$0.00	\$15.68	\$2,459.68
572/9122	Title I Economically Disadvantaged 2022	\$113,992.23	\$7,666.08	\$55,066.74	\$55,066.74
572/9222	Expanding Opportunities 2022	\$3,759.47	\$0.00	\$0.00	\$0.00
584/9022	Title IV-A 2022	\$15,922.54	\$1,000.00	\$15,022.54	\$15,022.54
587/9021	Early Childhood Special Education 2021	\$8,324.51	\$0.00	\$270.20	\$8,324.51
587/9022	Early Childhood Special Education 2022	\$8,248.57	\$0.00	\$7,032.61	\$7,032.61
587/9122	ARP IDEA Early Childhood Spec. Educ 2022	\$10,413.07	\$0.00	\$0.00	\$0.00
590/9021	Title II-A 2021	\$44,598.50	\$0.00	\$14,204.50	\$44,598.50
590/9022	Title II-A 2022	\$50,146.30	\$4,597.62	\$32,183.34	\$32,183.34
599/9021	Title IV-A 2021	\$10,193.58	\$0.00	\$0.00	\$10,193.58
	Total Federal Funds	\$2,920,886.05	\$201,996.99	\$1,061,603.53	\$1,753,640.84
rb050322					

Revere Local School District



Record of Advances for 2021/2022

INITIAL ADVANCE INFORMATION					ADVANCE RETURN	
Date Approved	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
7/21/2020	001	006/0000	Food Services	\$150,000.00	7/20/2021	\$150,000.00
7/21/2020	001	300/920A	Athletics	\$100,000.00	7/20/2021	\$100,000.00
1/19/2021	001	006/0000	Food Services	\$100,000.00	7/20/2021	\$100,000.00
1/19/2021	001	300/920A	Athletics	\$50,000.00	7/20/2021	\$50,000.00
7/20/2021	001	006/0000	Food Services	\$150,000.00		
7/20/2021	001	300/920A	Athletics	\$100,000.00		
TOTAL Advances for 2021/2022				\$650,000.00		\$400,000.00
Advances Outstanding						\$250,000.00
<i>rb050322</i>						

Revere Local School District



Cash Reconciliation

April 30, 2022

FINSUM Balance			\$ 30,489,225.88
Bank Balance:			
Huntington Bank	2,582,526.37		
	-		
	-		
		\$ 2,582,526.37	
Investments:			
Meeder Investment Managers Managed Portfolio	17,674,361.04		
STAR Ohio - General Account	10,023,233.93		
STAR Ohio - Bond Retirement Account	452,845.29		
		\$ 28,150,440.26	
Petty Cash:			
Building Principals	400.00		
Athletic Director	100.00		
Bus Garage	-		
Arbiter Pay	5,000.00		
Treasurer's Office	200.00		
		\$ 5,700.00	
Change Fund:			
Food Service Vending	717.35		
	-		
	-		
	-		
		\$ 717.35	
Less: Outstanding Checks		\$ (31,173.67)	
Outstanding Deposits/Other Adjustments:			
NSF Checks To Recover	2.00		
Payroll Deductions To Be Remitted	(3,689.55)		
ACH Payments/Deposits In Transit	(210,830.33)		
Bank Debits & Credits Not Posted in USAS	(4,466.55)		
	-		
		\$ (218,984.43)	
Bank Balance			\$ 30,489,225.88
Variance			\$ -
rb050322			

Revere Local School District

April 30, 2022



Appropriation Summary

rb050322

		FYTD	Prior FY	FYTD	FYTD	MTD		FYTD	FYTD
Fund		Appropriated	Carryover	Expendable	Actual	Actual	Current	Unencumbered	Percent
			Encumbrances		Expenditures	Expenditures	Encumbrances	Balance	Exp/Enc
001	General Fund	\$41,034,519.00	\$312,979.16	\$41,347,498.16	\$33,854,596.39	\$3,049,386.35	\$1,904,688.60	5,588,213.17	86.48%
002	Bond Retirement	\$4,341,275.00	\$0.00	\$4,341,275.00	\$3,121,731.19	\$34,610.06	\$1,237,600.00	(18,056.19)	100.42%
003	Permanent Improvement	\$2,276,905.21	\$703,277.48	\$2,980,182.69	\$1,299,532.07	\$11,456.00	\$1,581,055.82	99,594.80	96.66%
004	Building Fund	\$0.00	\$680,781.67	\$680,781.67	\$229,736.66	\$0.00	\$451,045.01	0.00	100.00%
006	Food Service	\$1,451,430.98	\$528.42	\$1,451,959.40	\$1,326,178.86	\$97,125.73	\$86,296.84	39,483.70	97.28%
007	Special Trust	\$42,500.00	\$500.00	\$43,000.00	\$2,000.00	\$0.00	\$500.00	40,500.00	5.81%
008	Endowment	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	500.00	0.00%
009	Uniform School Supplies	\$206,672.00	\$737.35	\$207,409.35	\$141,325.45	\$5,088.17	\$13,602.10	52,481.80	74.70%
018	Public School Support	\$198,380.00	\$16,066.88	\$214,446.88	\$64,793.78	\$2,546.14	\$76,379.72	73,273.38	65.83%
019	Other Grants	\$15,000.00	\$19,232.28	\$34,232.28	\$19,114.16	\$5,616.85	\$18,744.08	(3,625.96)	110.59%
022	District Agency	\$21,000.00	\$0.00	\$21,000.00	\$2,283.12	(\$350.00)	\$0.00	18,716.88	10.87%
024	Employee Benefits Self-Insurance	\$53,000.00	\$1,647.00	\$54,647.00	\$47,445.63	\$4,512.97	\$12,338.37	(5,137.00)	109.40%
026	Employee Benefits Section 125	\$113,500.00	\$250.50	\$113,750.50	\$90,962.02	\$6,192.64	\$23,124.56	(336.08)	100.30%
200	Student Managed Activity	\$180,917.00	\$1,569.17	\$182,486.17	\$80,804.71	\$2,019.66	\$26,703.24	74,978.22	58.91%
300	District Managed Student Activities	\$395,492.33	\$8,780.00	\$404,272.33	\$455,623.64	\$20,512.05	\$51,221.65	(102,572.96)	125.37%
451	Ohio K-12 Network Subsidy	\$7,200.00	\$0.00	\$7,200.00	\$7,200.00	\$0.00	\$0.00	0.00	100.00%
467	Student Wellness and Success	\$124,100.00	\$1,046.99	\$125,146.99	\$18,932.04	\$0.00	\$0.00	106,214.95	15.13%
499	Miscellaneous State Grants	\$25,440.94	\$0.00	\$25,440.94	\$9,192.00	\$0.00	\$0.00	16,248.94	36.13%
507	ESSER - CARES Act	\$1,114,438.32	\$83,350.00	\$1,197,788.32	\$447,719.37	\$16,326.50	\$300,488.76	449,580.19	62.47%
516	IDEA Special Education	\$712,041.55	\$32,703.00	\$744,744.55	\$516,864.42	\$47,589.20	\$145,815.83	82,064.30	88.98%
572	Title I	\$112,188.35	\$0.00	\$112,188.35	\$62,732.82	\$7,666.08	\$901.49	48,554.04	56.72%
584	Title IV-A	\$15,022.54	\$0.00	\$15,022.54	\$15,022.54	\$0.00	\$0.00	0.00	100.00%
587	Early Childhood Special Education	\$18,670.36	\$0.00	\$18,670.36	\$7,032.61	\$0.00	\$11,629.03	8.72	99.95%
590	Title II-A	\$50,515.86	\$0.00	\$50,515.86	\$46,643.46	\$4,597.62	\$0.00	3,872.40	92.33%
599	Miscellaneous Federal Grants	\$0.00	\$203.00	\$203.00	\$196.27	\$0.00	\$0.00	6.73	96.68%
Totals		\$52,510,709.44	\$1,863,652.90	\$54,374,362.34	\$41,867,663.21	\$3,314,896.02	\$5,042,125.10	\$6,564,564.02	87.02%

Revere Local School District



Check Register for Checks > \$9,999.99

April 2022

Vendor	Amount	Fund	Description
ESC of Northeast Ohio	\$ 95,586.08	001/516	Special education aides, LEP services, preschool aides, vision services, audiologist, at-risk coordinator
Ohio Edison Co.	\$ 19,886.14	001	Electricity
Dominion East Ohio	\$ 20,401.81	001	Natural gas
Kidslink Neurobehavioral	\$ 27,183.33	001	Special education tuition
PRN Therapy Services	\$ 25,971.50	001	OT/PT services
Renhill Group Inc.	\$ 17,420.04	001	Substitute teachers
Apple Computer Inc.	\$ 14,992.50	507	Ipad cases/keyboards
Graph-Tex	\$ 11,265.25	300	Lacrosse helmets
PSI	\$ 19,795.63	001	Nursing services
Suburban School Transportation	\$ 15,029.88	001	Special education transportation
Ullman Oil Company, LLC	\$ 29,972.69	001	Diesel fuel and gasoline
Gordon Food Service	\$ 19,187.64	006	Food services supplies
Gordon Food Service	\$ 13,503.02	006	Food services supplies
Huntington Bank	\$ 12,310.69	various	Medicare tax-payroll #1
Huntington Bank	\$ 12,626.22	various	Medicare tax-payroll #2
SERS	\$ 11,840.63	various	Classified retirement
SERS	\$ 47,719.37	various	Classified retirement
STRS	\$ 217,494.00	various	Certified retirement
SRHCC-Dental	\$ 22,019.58	001/006	Employee benefits dental insurance
SRHCC-Medical	\$ 364,457.35	001/006	Employee benefits medical/prescription insurance
rb050322			

INCOME	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	TOTALS
BEGINNING BALANCES	52,403.43	215,625.26	194,248.62	130,542.37	398,160.18	462,327.04	522,882.86	555,277.10	622,606.78	674,709.92	803,369.71	803,369.71	
Interest Earnings													0.00
Student Breakfast 1511	0.00	7.75	286.75	463.80	383.95	312.65	389.25	432.75	620.95	436.20			3,334.05
Student Lunch Sales1512	216.00	18,407.16	(1,025.54)	(4,633.13)	441.61	4,657.74	(9,312.57)	(696.10)	(2,799.03)	(2,161.22)			3,094.92
Student A-La-Carte Sales 1513	0.00	2,793.90	40,703.85	41,814.05	37,241.75	27,345.00	33,659.10	31,381.05	47,664.38	33,162.50			295,765.58
Student Milk Sales 1514	0.00	21.45	329.45	323.95	296.45	184.25	200.75	215.60	296.45	201.85			2,070.20
Adult Breakfast 1521	0.00		0.75	0.00	0.00		0.55	0.75	1.50	2.80			6.35
Adult Lunch Sales 1522 + 1523	0.00	99.85	1,384.80	1,613.25	1,291.60	878.40	995.05	1,151.75	1,816.55	1,281.35			10,512.60
Catering - Bath 1559													0.00
Catering - Hillcrest 1559						61.48							61.48
Catering - RMS 1559													0.00
Catering - RHS 1559			361.78	333.00	225.00	117.53				1,200.00			2,237.31
Miscellaneous 1890	228.30	1,765.47	19,679.18			(50.00)			138.00				21,760.95
Vending Commissions - BES 1890				24.00	66.00	0.00	25.00	29.00		66.00			210.00
Vending Commissions - RES 1890				41.00	125.00	0.00	46.00	43.00		102.00			357.00
Vending Commissions - RMS 1890				8,280.90	9,366.85	5,759.60	7,800.45	6,689.25	10,094.60	7,894.20			55,885.85
Vending Commissions - RHS 1890				11,015.24	11,203.83	7,104.44	8,347.33	8,514.33	11,142.28	7,702.15			65,029.60
State Subsidy 3213													0.00
Federal Subsidy 4120	125,261.97		9,537.70	143,223.16	143,669.86	130,325.92	95,880.22	126,000.03	118,417.28	175,897.69			1,068,213.83
Federal Subsidy 006 9001						614.00							
Transfers In 5100	197,596.57												197,596.57
Refund/Prior Year Expenditure 5300				200,394.85									200,394.85
Advances In 5210	150,000.00												150,000.00
TOTALS RECEIPTS	473,302.84	23,095.58	71,258.72	402,894.07	204,311.90	177,311.01	138,031.13	173,761.41	187,392.96	225,785.52	0.00	0.00	2,077,145.14
EXPENDITURES	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	TOTALS
Administrative Supply													0.00
Regular Salaries 141	35,769.56	24,207.85	24,686.69	25,910.08	26,577.08	39,722.86	25,565.31	43,361.78	28,016.28	27,828.17			301,645.66
Substitutes 142	2,739.95	1,899.89	2,965.09	3,962.22	5,040.12	7,875.77	3,906.98	(13,923.83)	2,205.14	2,262.87			18,934.20
Overtime/Extra Time 144 + 149	0.00			100.38		172.73	14.34						287.45
Non-contributing 147	400.00												400.00
Leaves/Holiday 154													0.00
Severence													0.00
Benefits 200s	18,249.99	16,069.84	16,498.51	16,711.59	21,246.85	14,318.28	16,806.83	16,038.69	16,104.22	20,345.60			172,390.40
SURcharge			18,950.94										18,950.94
Purchased Services 410 & 419	211.36	211.36	245.00		1,041.76		2,700.00						4,409.48
Management Services 415			396.00					796.00					1,192.00
Repair/Maintenance 423						2,331.39	652.48	278.93	3,882.08	1,355.32			8,500.20
Travel/Meetings 433 434				15.84									15.84
EQUIP 516				1,918.00									1,918.00
Food/Supplies 560 569	2,710.15	2,083.28	71,222.74	86,658.15	86,239.23	52,334.16	55,990.95	59,880.16	85,082.10	42,058.77			544,259.69
New Equipment 640 500													0.00
New Equipment 640 200													0.00
New Equipment 640 100													0.00
New Equipment 640 400													0.00
New Equipment DISTRICT 640 000													0.00
Dues/Fees 849										3,275.00			3,275.00
Return of Advance 922	250,000.00												250,000.00
TOTALS EXPENDITURES	310,081.01	44,472.22	134,964.97	135,276.26	140,145.04	116,755.19	105,636.89	106,431.73	135,289.82	97,125.73	0.00	0.00	1,326,178.86
ENDING BALANCES	215,625.26	194,248.62	130,542.37	398,160.18	462,327.04	522,882.86	555,277.10	622,606.78	674,709.92	803,369.71	803,369.71	803,369.71	
ENCUMBRANCES	480,656.91	503,056.27	437,307.65	366,081.11	279,127.04	226,367.65	188,517.88	142,244.45	107,879.06	Confidential Information - For Board Use Only - Do not Redistribute			
UNENCUMBERED BAL	(265,031.65)	(308,807.65)	(306,765.28)	32,079.07	183,200.00	296,515.21	366,759.22	480,362.33	566,830.86	Page 27 of 296			

NEW DOCUMENT



Revere Local School District

Five Year Forecast Financial Report

May 2022

Richard Berdine, Treasurer

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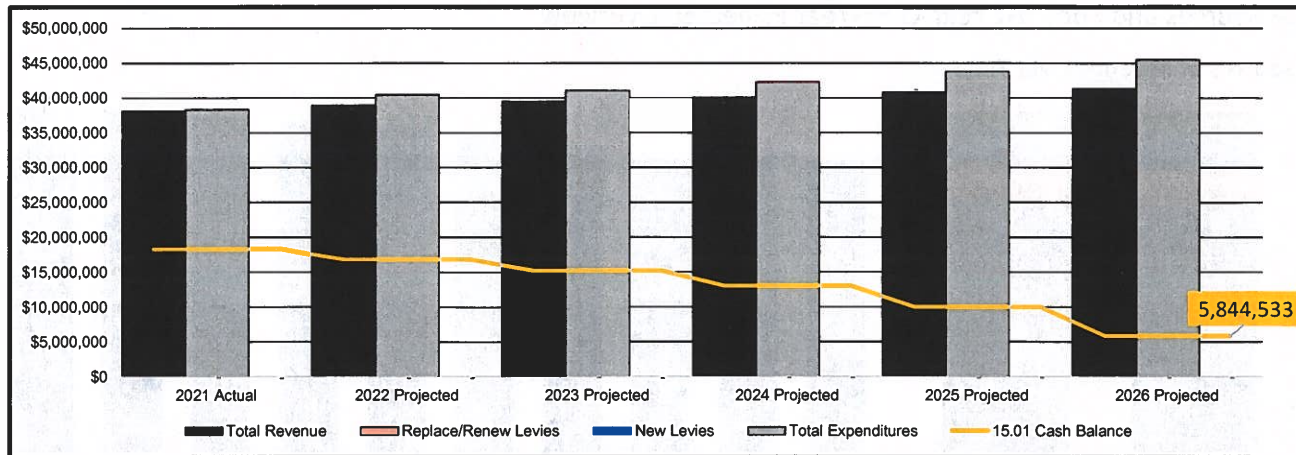
Forecast Purpose/Objectives

Ohio Department of Education's purposes/objectives for the five-year forecast are:

1. To engage the local board of education and the community in the long range planning and discussions of financial issues facing the school district.
2. To serve as a basis for determining the school district's ability to sign the certificate required by O.R.C. §5705.412, commonly known as the "412 certificate."
3. To provide a method for the Department of Education and Auditor of State to identify school districts with potential financial problems.

Forecast Methodology - This forecast is prepared based upon historical trends and current factors. This information is then extrapolated into estimates for subsequent years. The forecast variables can change multiple times throughout the fiscal year and while cash flow monitoring helps to identify unexpected variances no process is guaranteed. The intent is to provide the district's financial trend over time and a roadmap for decisions aimed at encouraging financial sustainability and stability.

Forecast Summary



Note: Cash balance (Line 7.020) plus any existing levy modeled as renewed or new during the forecast.

Financial Forecast

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026
Beginning Balance (Line 7.010) Plus Renewal/New Levies Modeled	18,288,737	16,819,170	15,213,675	13,022,307	10,011,596
+ Revenue	38,971,746	39,480,305	40,081,658	40,823,930	41,332,369
+ Proposed Renew/Replacement Levies	-	-	-	-	-
+ Proposed New Levies	-	-	-	-	-
- Expenditures	(40,441,312)	(41,085,800)	(42,273,026)	(43,834,641)	(45,499,432)
= Revenue Surplus or Deficit	(1,469,566)	(1,605,495)	(2,191,368)	(3,010,711)	(4,167,063)
Line 7.020 Ending Balance with renewal/new levies	16,819,170	15,213,675	13,022,307	10,011,596	5,844,533

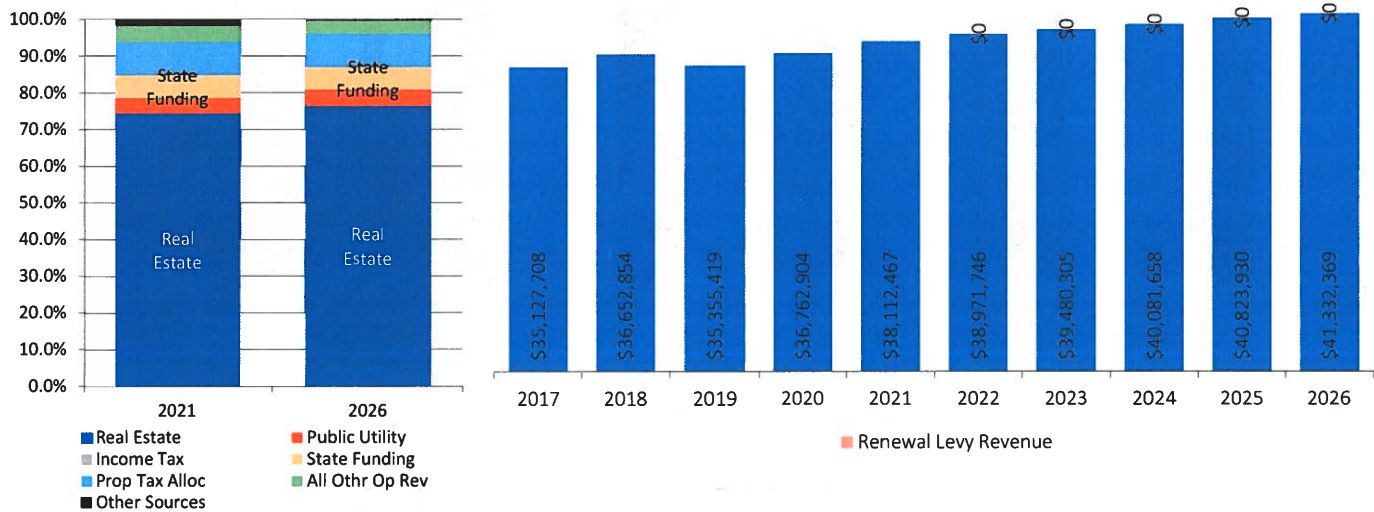
Analysis Without Renewal Levies Included:

Revenue Surplus or Deficit w/o Levies	(1,469,566)	(1,605,495)	(2,191,368)	(3,010,711)	(4,167,063)
Ending Balance w/o Levies	16,819,170	15,213,675	13,022,307	10,011,596	5,844,533

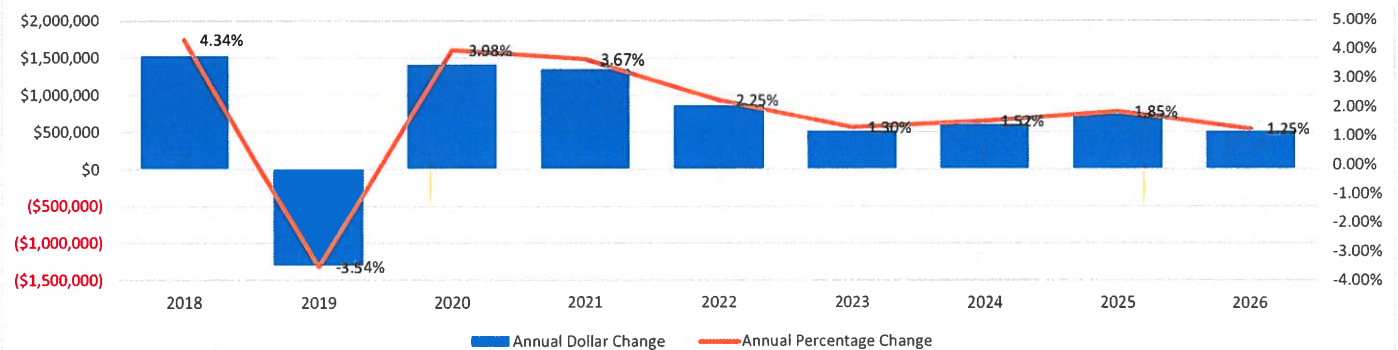
The projected balance of \$5.6 million at June 30, 2026 compares favorably to the November 2021 forecast projected balance of \$3.3 million. While cash balance is certainly one factor to consider, the "Revenue Surplus or Deficit" is a concern given the \$2.1 million operating deficit in FY22 that continues at an increasing rate over the other four years of the forecast with the exception of FY23. FY23 operating deficit is slightly reduced from FY22 due to a reduction in the transfer amounts forecast for facility projects and projected operating deficits in athletics and food services. This forecast shows a projected ending cash balance for FY22 of \$16.8 million, an increase of approximately \$600,000 over the November 2021 forecast. This increase is primarily due to: tax revenue growth from new construction; increased tuition receipts post-pandemic; and a decrease in supplies and other objects expenditures. Expenditure growth is a concern that must be managed, and given our existence as a service provider of education to our students, our reliance on staffing is significant and these costs are not small and are not declining. The last new operating levy passed by Revere voters occurred in May 2011, and this is a topic that will require future discussion due to current and projected deficit spending needing to be offset with levy timing, type, and desirable millage rate.

Revenue Sources and Forecast Year-Over-Year Projected Overview

Sources of Revenue Over Time



Year-Over-Year Dollar & Percentage Change



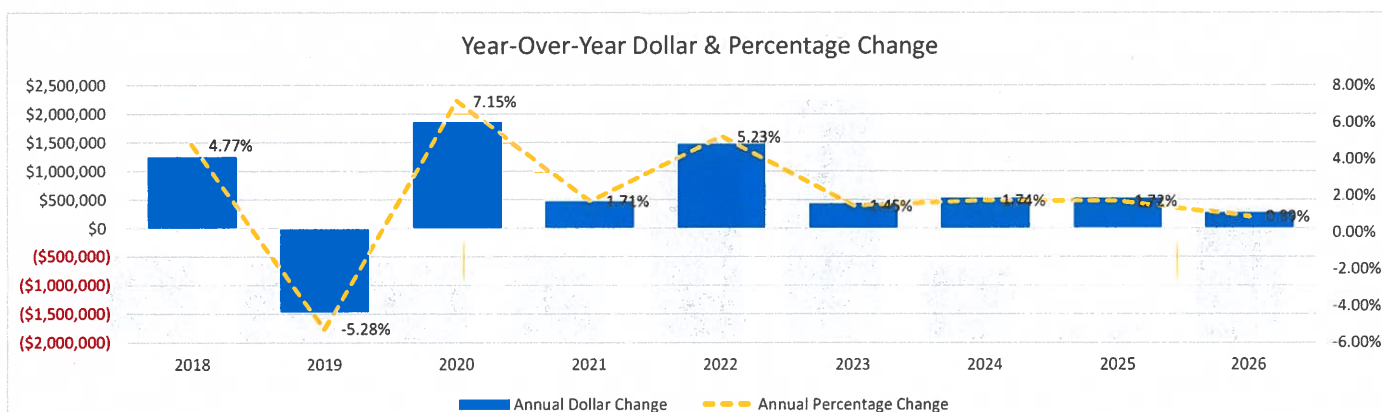
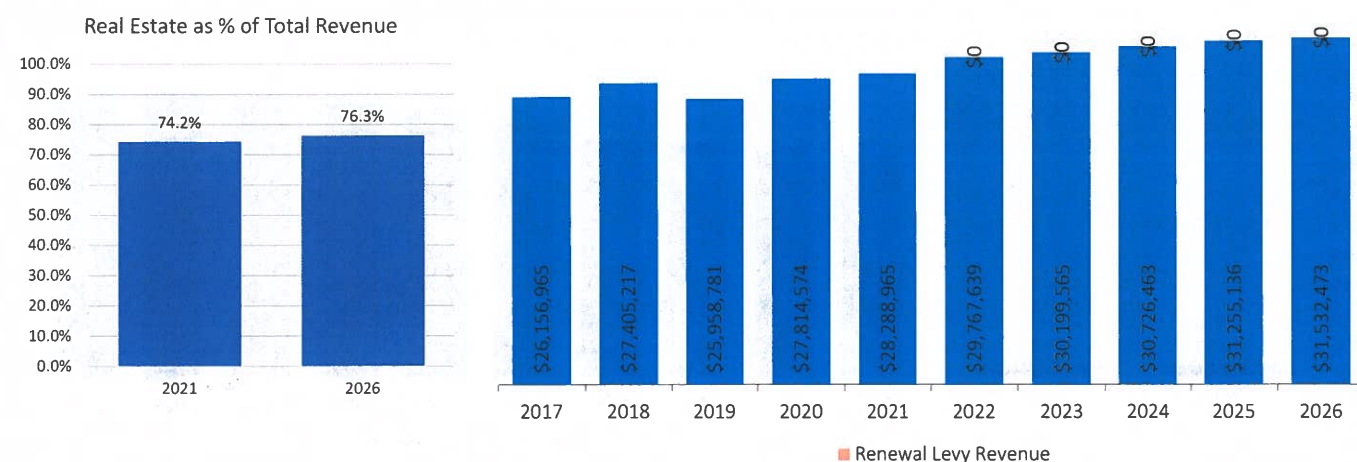
3-Year Historical Actual Average Annual Dollar Change Compared to 5-Year Projected

	Historical Average Annual \$\$ Change	Projected Average Annual \$\$ Change	Projected Compared to Historical Variance	Total revenues are expected to increase in FY22 and out years primarily due to additional tax collections from continuing new residential and commercial construction, tax revenue growth from the 20 mill floor being realized in 2020 for residential properties, and additional tuition receipts post-pandemic and increased interest earnings as investment rates rise. The FY21 tax revenues were less than original estimates due to TIF adjustments (\$511,000) from 2018 and 2019 for the Nexen Tire and National Interstate TIF developments. State revenues (Unrestricted and Restricted Grants-in-Aid) are reduced beginning FY22 due to changes from the new Fair School Funding Plan approved by the State legislature and Governor for the FY22/23 biennium. Expenditure reductions for open enrollment, community school, and Peterson Scholarship students residing in Revere but attending other educational options, reflected in purchased services, more than offset the State funding losses.
Real Estate	\$294,582	\$648,702	\$354,119	
Public Utility	\$51,306	\$48,672	(\$2,634)	
Income Tax	\$0	\$0	\$0	
State Funding	(\$82,840)	\$27,383	\$110,223	
Prop Tax Alloc	(\$65,019)	\$58,182	\$123,201	
All Othr Op Rev	\$70,429	(\$41,570)	(\$111,999)	
Other Sources	\$218,080	(\$97,387)	(\$315,467)	
Total Average Annual Change	\$486,538 1.32%	\$643,980 1.60%	\$157,443 0.28%	

Note: Expenditure average annual change is projected to be > \$1,436,373 On an annual average basis, expenditures are projected to grow faster than revenue.

1.010 - General Property Tax (Real Estate)

Revenue collected from taxes levied by a school district by the assessed valuation of real property using effective tax rates for class I (residential/agricultural) and class II (business).



Values, Tax Rates and Gross Collections							Gross Collection Rate Including Delinquencies
Tax Yr	Valuation	Value Change	Class I Rate	Change	Class II Rate	Change	
2020	1,134,193,250	91,043,050	28.50	-	32.47	-	98.5%
2021	1,139,356,210	5,162,960	28.57	0.07	32.80	0.32	99.7%
2022	1,150,431,210	11,075,000	28.58	0.01	32.69	(0.11)	99.7%
2023	1,193,931,210	43,500,000	28.30	(0.28)	32.26	(0.43)	99.7%
2024	1,204,006,210	10,075,000	28.33	0.03	32.16	(0.10)	99.7%
2025	1,214,081,210	10,075,000	28.36	0.03	32.07	(0.09)	99.7%

General Property Tax (Real Estate) accounts for 76.38% of District revenues.

The 9.02 mill substitute levy, which eliminated two emergency operating levies totaling the same millage, passed by Revere voters in November 2019 is included for this forecast.

Revenues are projected to increase in FY22 due to additional tax collections from continuing new residential and commercial construction, and tax revenue growth from the 20 mill floor being realized for residential properties with the valuation increase in 2020. Tax revenue growth from these impacts continues in FY23 to FY26.

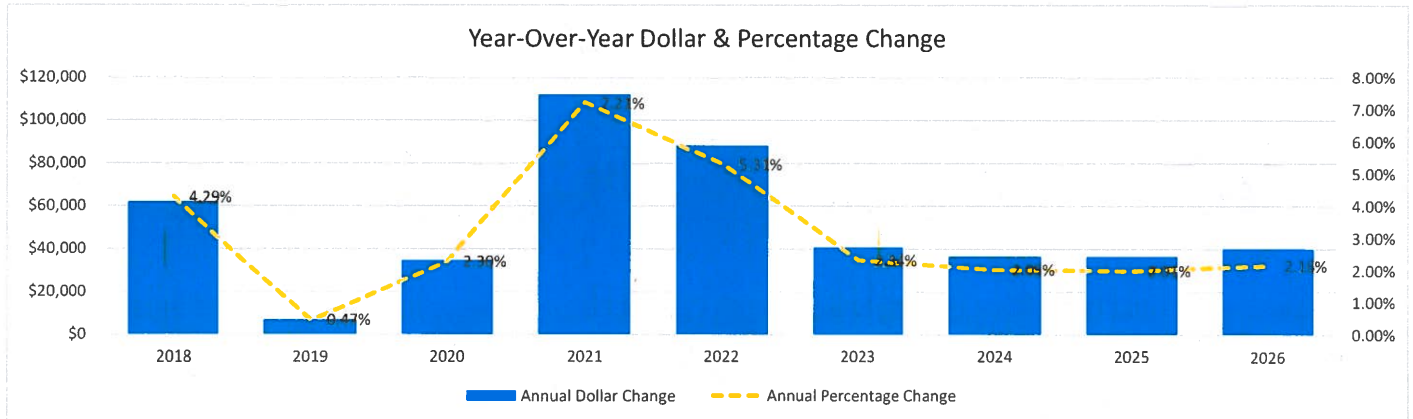
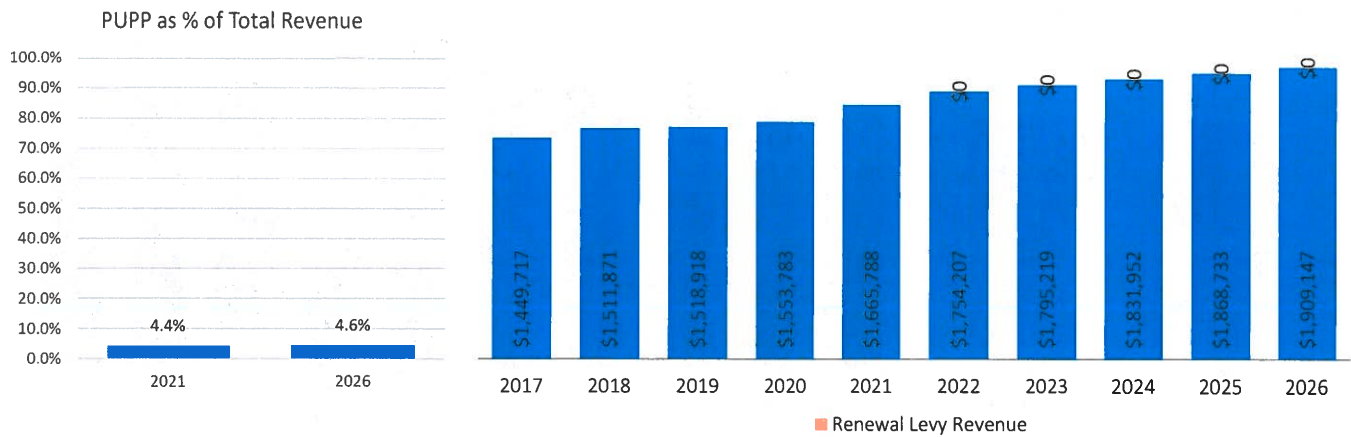
FY21 tax revenues were reduced from prior forecast estimates due to TIF adjustments (\$511,000) from 2018 and 2019 for the Nexen Tire and National Interstate TIF developments. These are one-time refunds.

District collected approximately 100% of estimated tax revenues for tax years 2015 through 2021 except for the previously mentioned TIF adjustments, and this collection rate is continued for this forecast.

**Projected % trends include renewal levies*

1.020 - Public Utility Personal Property

Revenue generated from public utility personal property valuations multiplied by the district's full voted tax rate.



Values and Tax Rates					Gross Collection Rate Including Delinquencies
Tax Year	Valuation	Value Change	Full Voted Rate	Change	
2020	29,906,370	2,448,120	57.86	(0.39)	100.4%
2021	30,606,370	700,000	57.90	0.04	100.0%
2022	31,306,370	700,000	57.89	(0.01)	100.0%
2023	32,006,370	700,000	57.66	(0.23)	100.0%
2024	32,706,370	700,000	57.66	0.00	100.0%
2025	33,406,370	700,000	57.66	0.00	100.0%

Public Utility Personal Property tax accounts for 4.50% of District revenues.

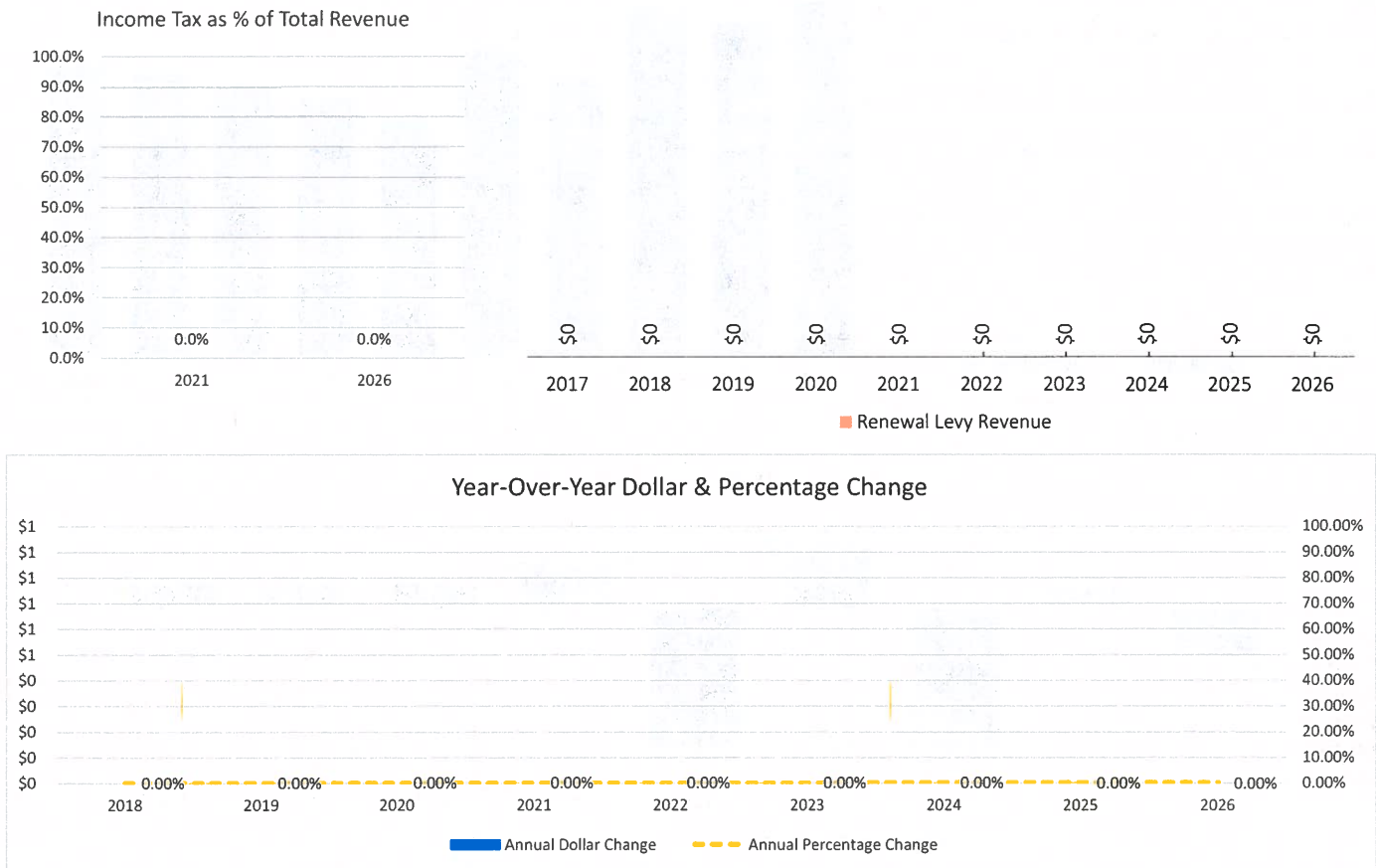
Revenues are projected to remain relatively flat for all forecast years.

This is a tax on property valuations reported by public utility companies and is taxed at the full voted millage rate.

*Projected % trends include renewal levies

1.030 - No Income Tax

Revenue collected from income tax earmarked specifically to support schools with a voter approved tax by residents of the school district; separate from federal, state and municipal income taxes.

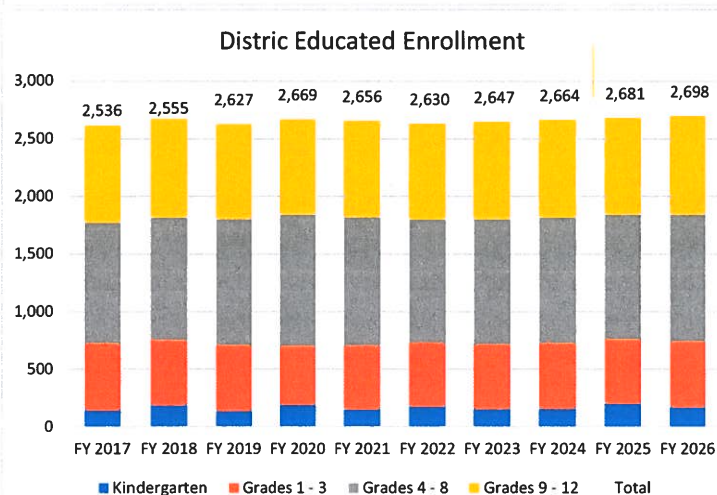
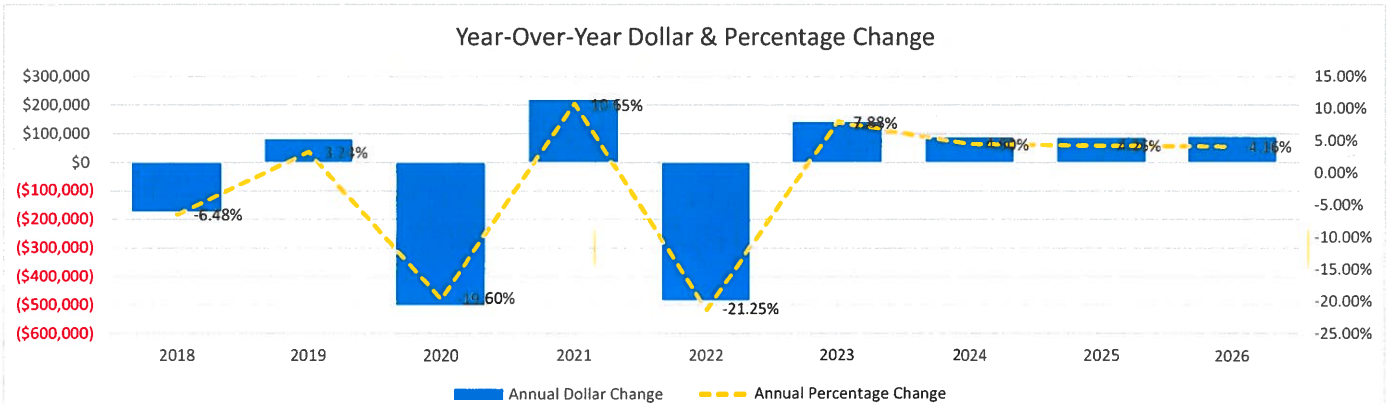
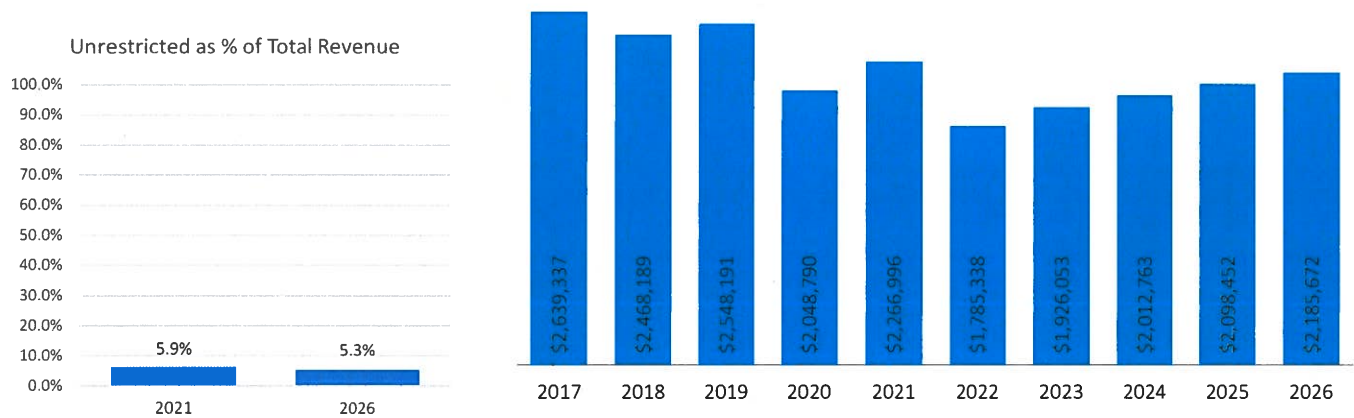


The district does not have an income tax levy.

**Projected % trends include renewal levies*

1.035 - Unrestricted Grants-in-Aid

Funds received through the State Foundation Program with no restriction.



Unrestricted Grants-in-Aid accounts for 4.58% of District revenues.

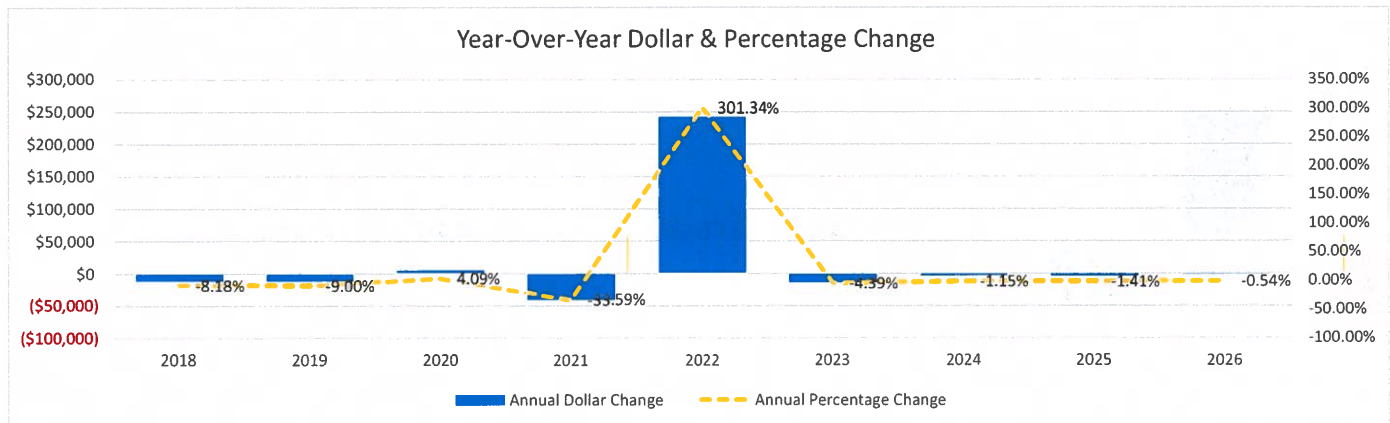
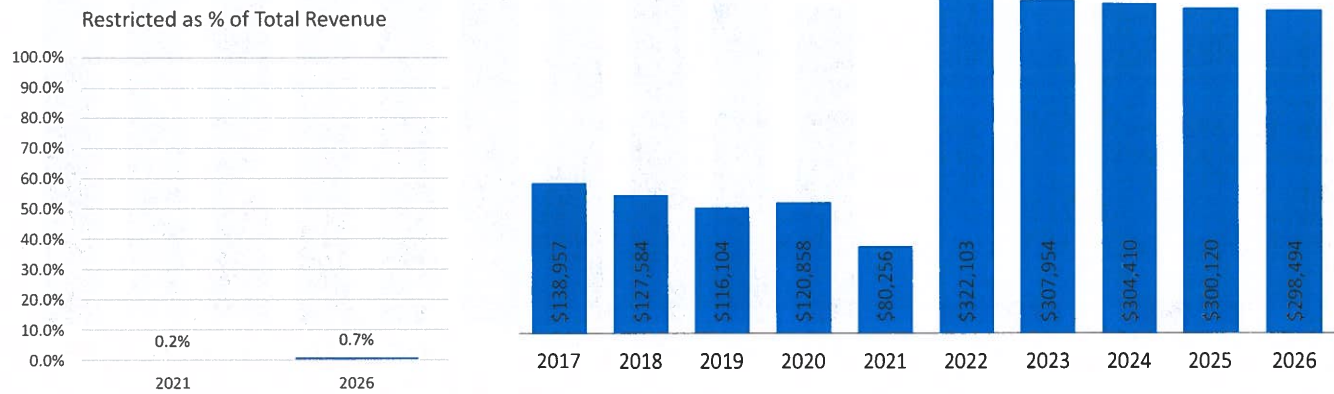
Revenues are projected to reduce beginning FY22 due to changes from the new Fair School Funding Plan (FSFP) approved by the State legislature and Governor for the FY22/23 biennium. Expenditure reductions for open enrollment, community school, and Peterson Scholarship students residing in Revere but attending other educational options reflected in purchased services more than offset the State funding losses.

FY23 estimate increases slightly due to provisions in current law for the FSFP to increase transportation and preschool funding. FY24 to FY26 projects slight additional increases assuming some portion of the six-year phase-in of the FSFP continues in future State biennial budgets.

Casino revenues are included in this category.

1.040 & 1.045 - Restricted Grants-in-Aid

Funds received through the State Foundation Program or other allocations that are restricted for specific purposes.

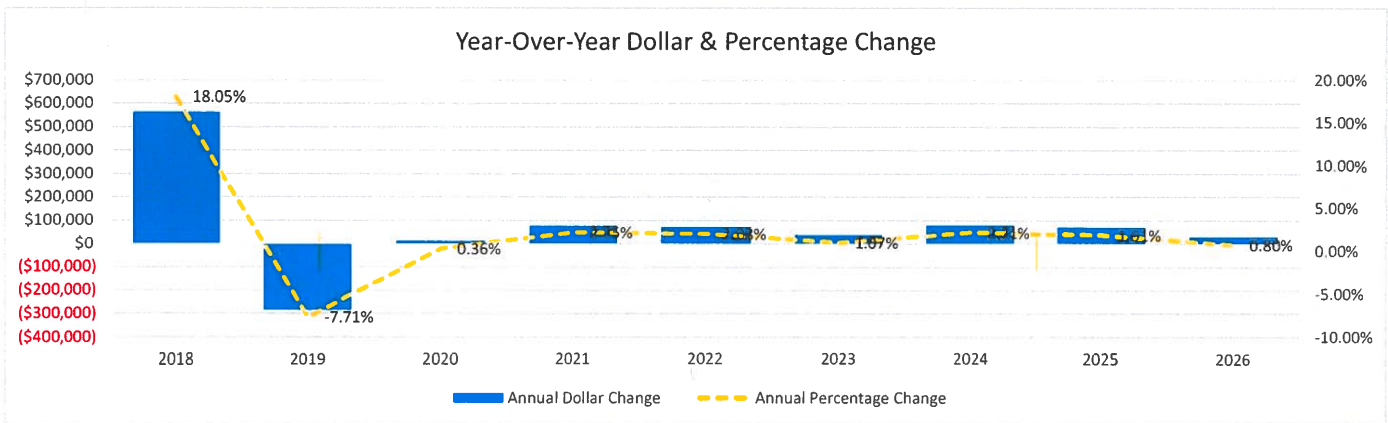
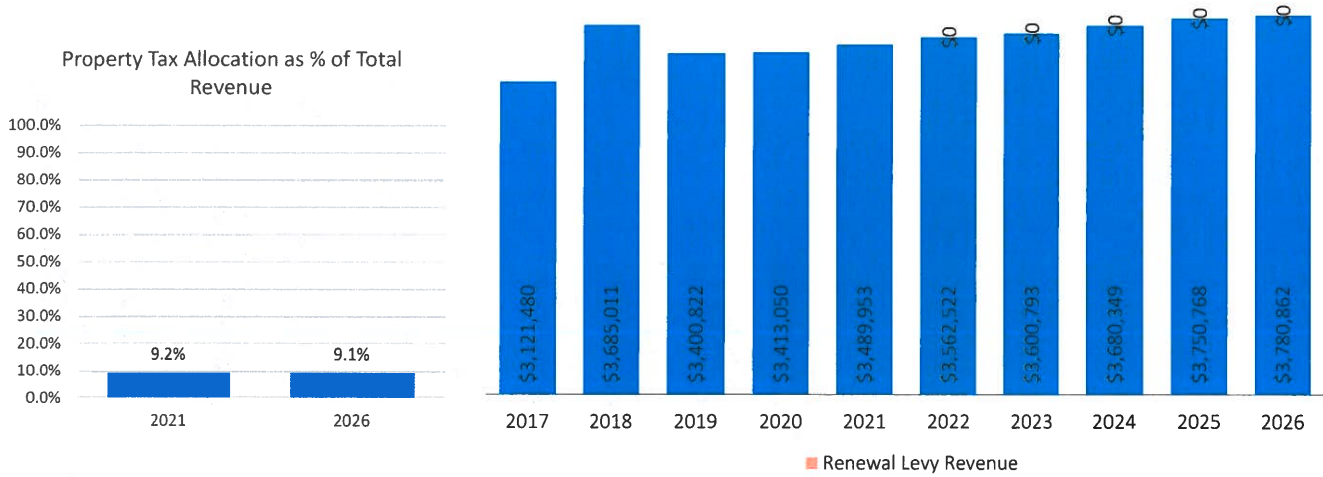


Restricted Grants-in-Aid accounts for .83% of District revenues.

Revenues are projected to remain flat for all forecast years. The FY22 amount is estimated to increase due to coding changes incorporated in the FSFP, as well as increases in catastrophic cost special education funding reimbursement allocations in the FY22/23 State budget.

1.050 - Property Tax Allocation

Includes funds received for Tangible Personal Property Tax Reimbursement, Electric Deregulation, Homestead and Rollback.



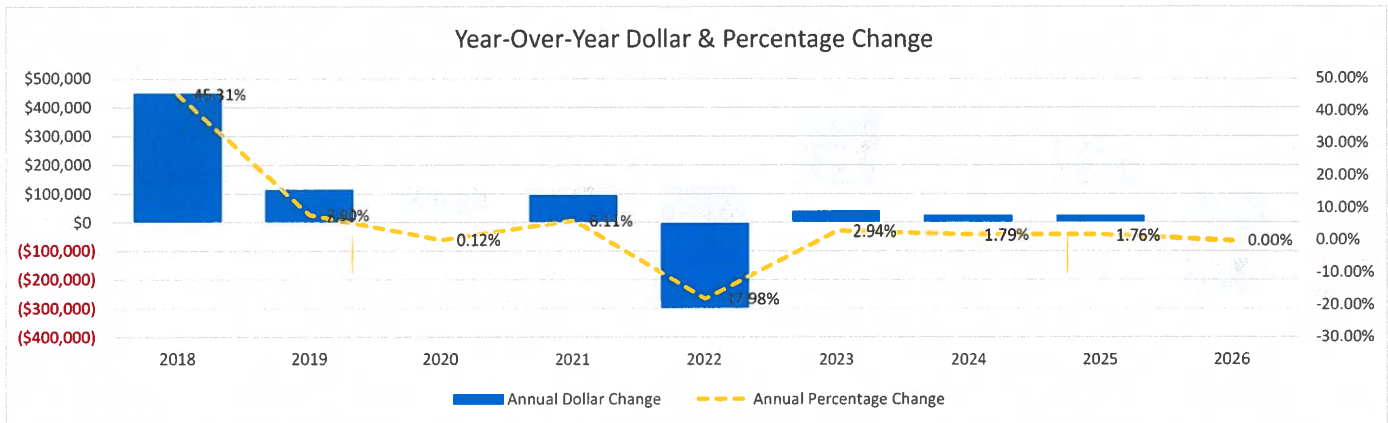
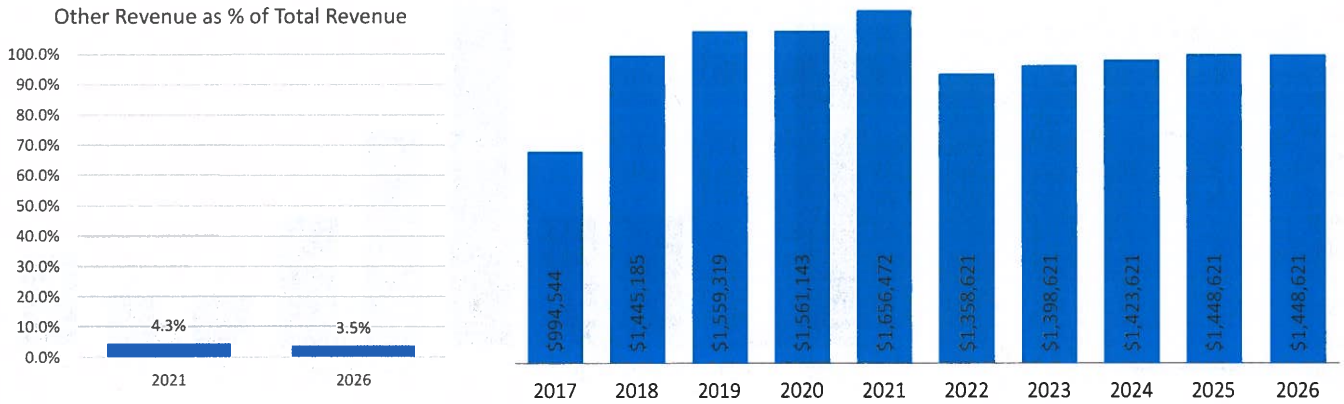
Property Tax Allocation accounts for 9.14% of District revenues.

This revenue source comes from homestead and rollback payments paid by the State on behalf of residential property tax owners. Residential, owner-occupied properties receive a 12.5% property tax reduction on existing tax levies, and residential, non-owner-occupied properties receive a 10.0% property tax reduction on existing tax levies, both of which are considered "rollback." The homestead payments made by the State help offset taxes for certain residential, owner-occupied properties wherein the owner meets certain age and income requirements. The substitute levy passed by Revere voters in November 2019 retains these payments from the State in same manner as the two emergency operating levies which were eliminated with passage of the substitute levy.

**Projected % trends include renewal levies*

1.060 - All Other Operating Revenues

Operating revenue sources not included in other lines; examples include tuition, fees, earnings on investments, rentals, and donations.

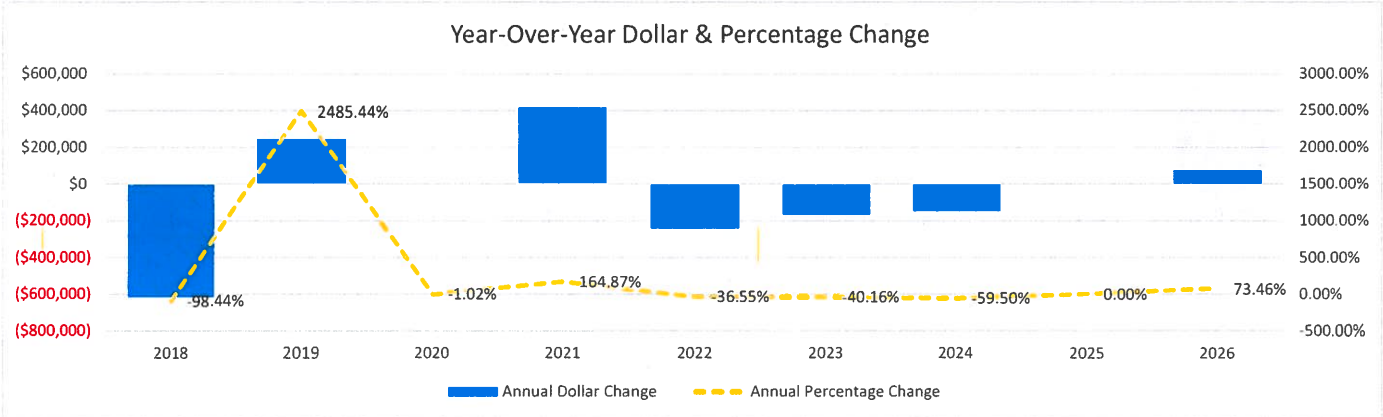
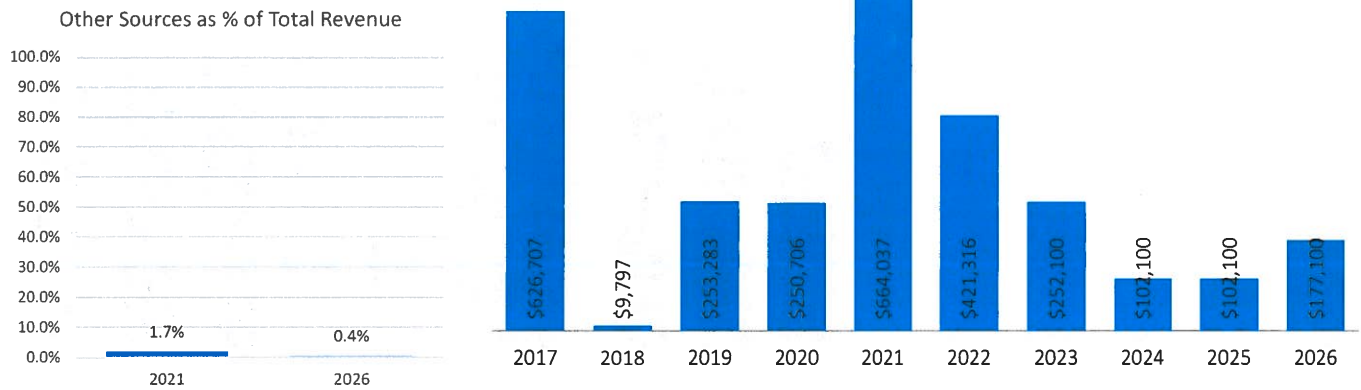


All Other Operating Revenues accounts for 3.49% of District revenues.

This category is comprised of tuition, student fees, investment earnings, mobile home taxes, and payments in lieu of taxes for Village of Richfield development agreements.

2.070 - Total Other Financing Sources

Includes proceeds from sale of notes, state emergency loans and advancements, operating transfers-in, and all other financing sources like sale and loss of assets, and refund of prior year expenditures.



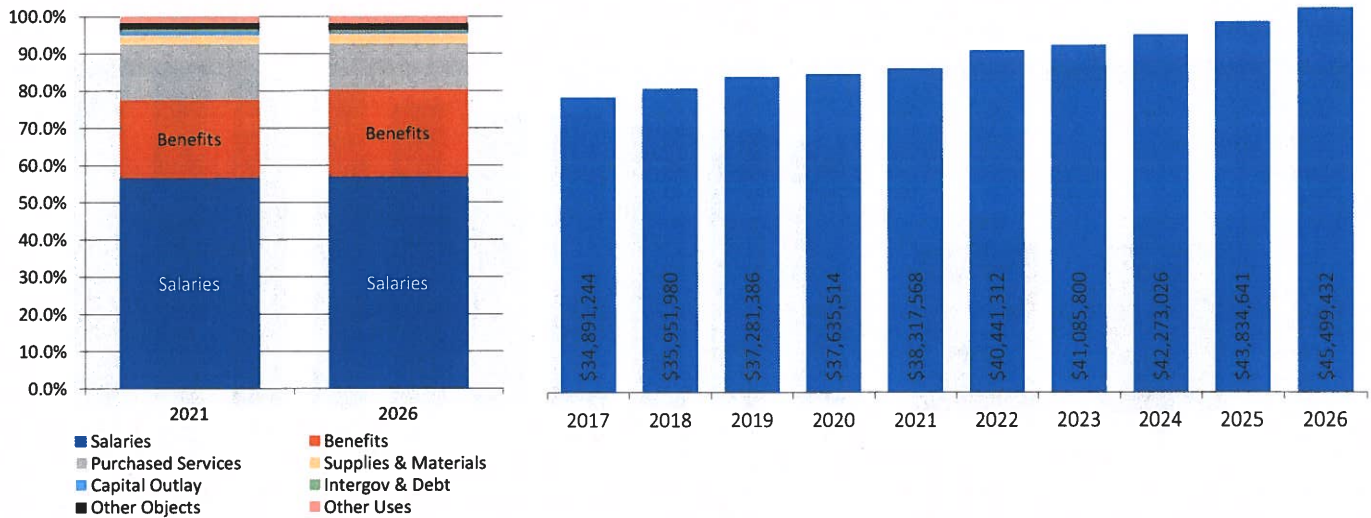
	2021	2022	FORECASTED			
	2021	2022	2023	2024	2025	2026
Transfers In	-	-	-	-	-	-
Advances In	362,000	400,000	250,000	100,000	100,000	175,000
All Other Financing Sources	302,037	21,316	2,100	2,100	2,100	2,100

Total Other Financing Sources accounts for 1.08% of District revenues.

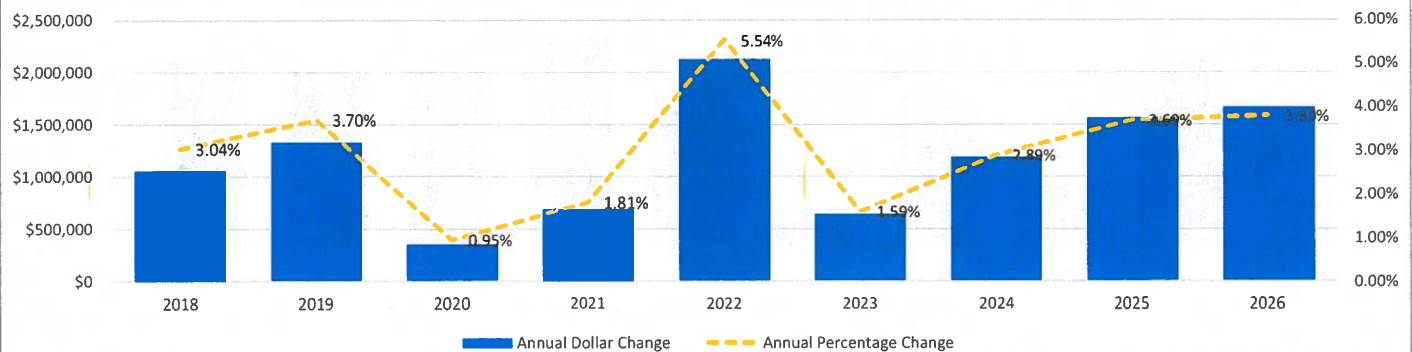
This revenue source primarily accounts for the return of advances to other funds of the District. These revenues are simply a return of temporary "loans" for cash flow purposes to these other funds, thus there is an offsetting expense in the prior or current fiscal year, resulting in no gain or loss to the District.

Expenditure Categories and Forecast Year-Over-Year Projected Overview

Expenditure Categories Over Time



Year-Over-Year Dollar & Percentage Change



3-Year Historical Actual Average Annual Dollar Change Compared to 5-Year Projected

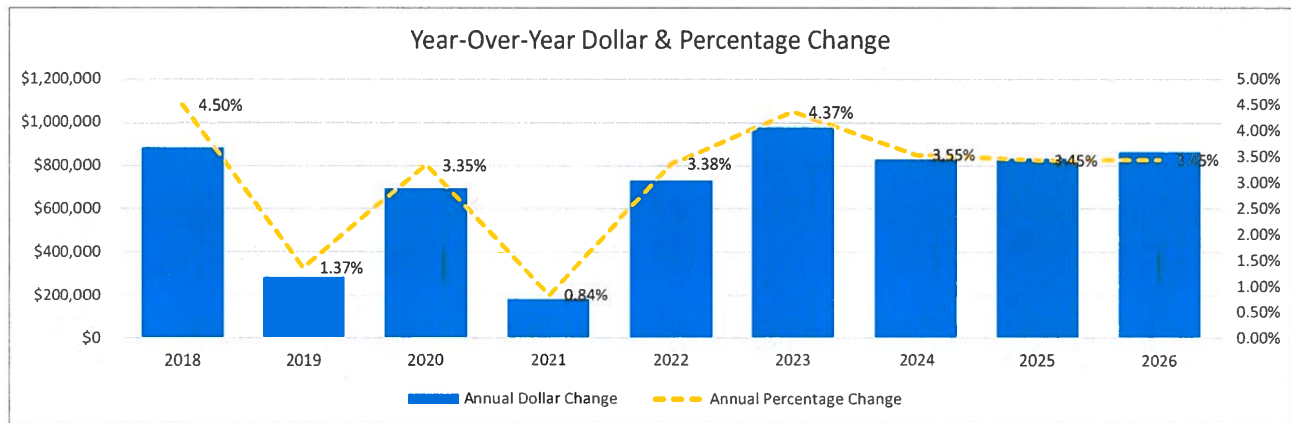
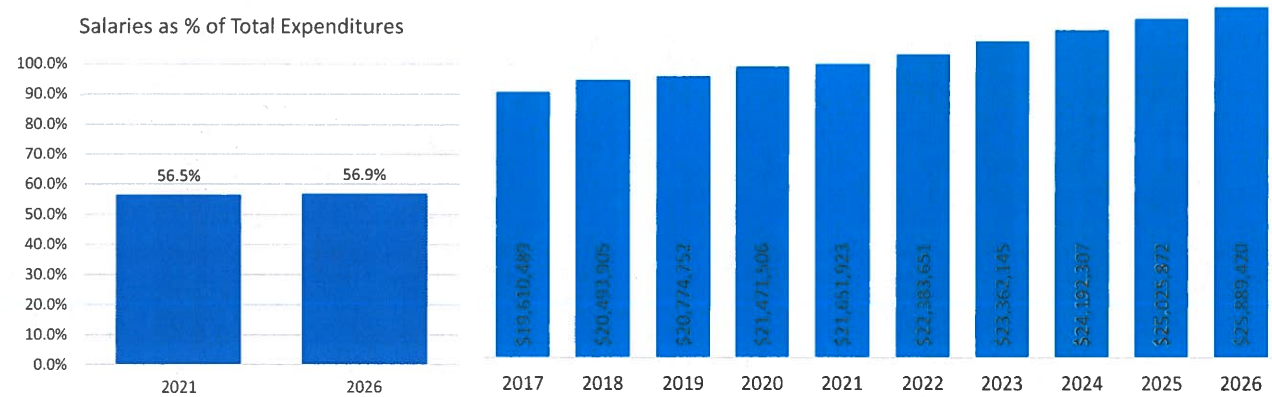
	Historical Average Annual \$\$ Change	Projected Average Annual \$\$ Change	Projected Compared to Historical Variance	Total expenditures are expected to decrease in FY22 from the November 2021 forecast estimate primarily due to reduced personnel (wages) and supplies. FY23 expenditures increase over the previous forecast is due to 2.25% wage increase (2% prior estimate), five additional teaching and one additional custodial positions (partially offset by staffing attrition savings), and 8.9% medical/prescription insurance premium increase (7% prior estimate). FY23 to FY26 total expenditures continue to rise primarily due to annual increases in salaries/fringes, in addition to 2% inflationary increases assumed in other categories. Purchased services estimated expenditures decline in FY22 due to changes in the FSFP for financial handling of open enrollment, community school, and Peterson Scholarship students residing in Revere but attending other educational options. These students are now funded directly to the attending institution, rather than funded and charged to the resident public school district. Special education services and out-of-district placement costs continue to increase in Purchased Services.
Salaries	\$386,006	\$847,499	\$461,493	
Benefits	\$74,683	\$520,591	\$445,908	
Purchased Services	\$162,166	(\$25,568)	(\$187,734)	
Supplies & Materials	(\$30,291)	\$58,316	\$88,607	
Capital Outlay	\$52,936	(\$33,288)	(\$86,224)	
Intergov & Debt	(\$515)	\$62	\$577	
Other Objects	\$3,843	\$25,863	\$22,020	
Other Uses	\$139,702	\$42,899	(\$96,804)	
Total Average Annual Change	\$788,529	\$1,436,373	\$647,843	
	2.09%	3.75%	1.66%	

Note: Revenue average annual change is projected to be > \$643,980

On an annual average basis, revenues are projected to grow slower than expenditures.

3.010 - Personnel Services

Employee salaries and wages, including extended time, severance pay, supplemental contracts, etc.



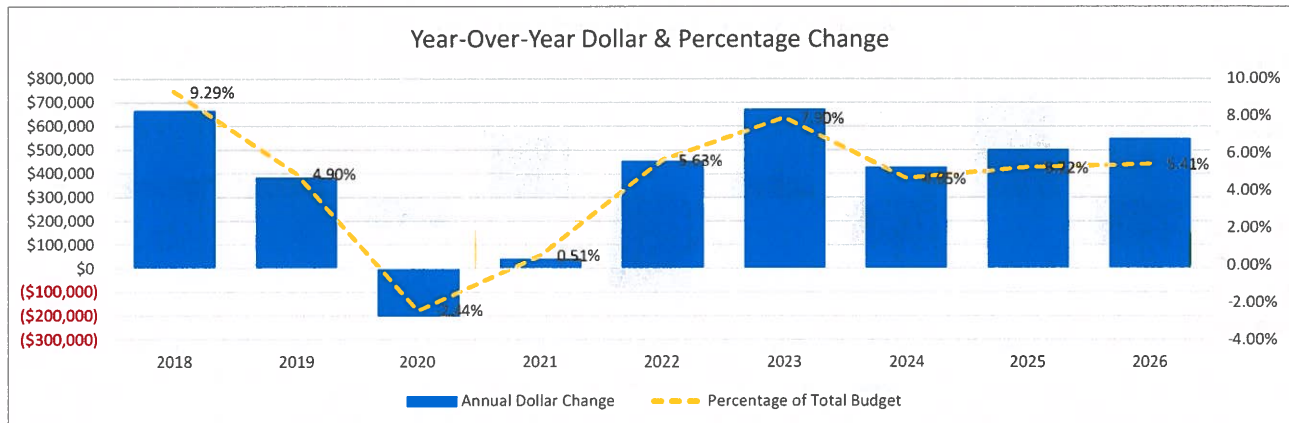
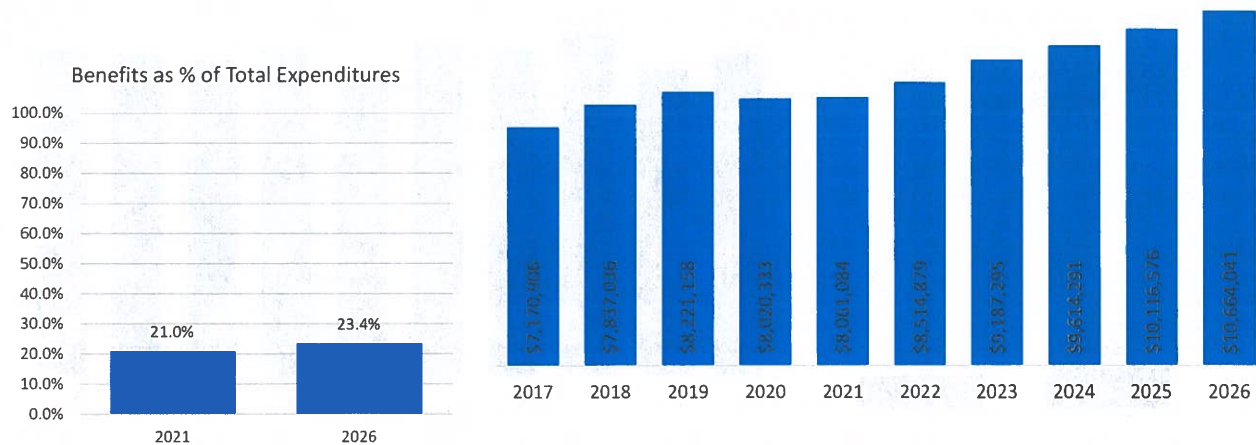
Personnel Services accounts for 55.35% of District expenditures.

2021/2022 school year staffing counts as of April 2022 are used as the basis for this forecast. All provisions of current negotiated agreements are included. Base and step/education increases of 2% and 1.8% respectively are included for FY24 and out years. FY23 base increase is 2.25%, with steps estimated at 1.8%.

Five additional teaching positions (3 elementary, 1 intervention specialist, and 1 high school social studies) and one additional custodial position are included for FY23. These additional costs are partially offset by staff attrition savings. Additional staffing changes are not included at this time for FY24 and out years of this forecast.

3.020 - Employees' Benefits

Retirement for all employees, Workers Compensation, early retirement incentives, Medicare, unemployment, pickup on pickup, and all health-related insurances.



Employees' Benefits accounts for 21.05% of District expenditures.

Insurance counts and premiums for April 2022 are used for the base cost calculations, as well as the FY22 salaries which drive the retirement/medicare/workers' compensation costs. Insurance costs for five teaching and one custodial positions being added in FY23 are included.

Medical and prescription insurance premiums increased 3.2% for FY22. Dental and vision premiums remain unchanged. All employees will incur 1% annual employee share premium increases in FY22, the fourth consecutive 1% annual increase.

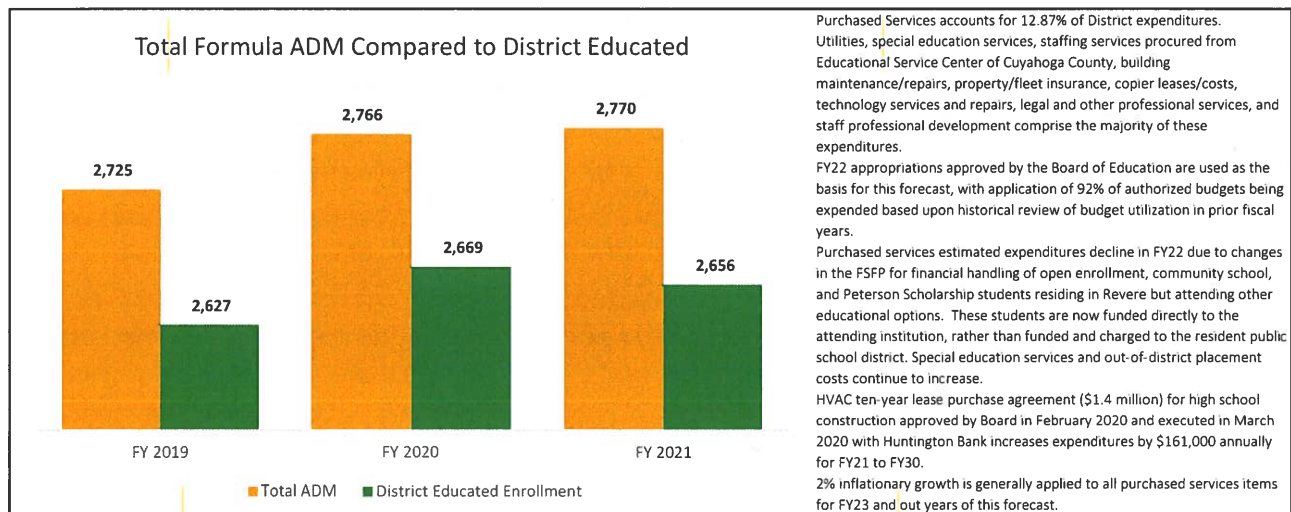
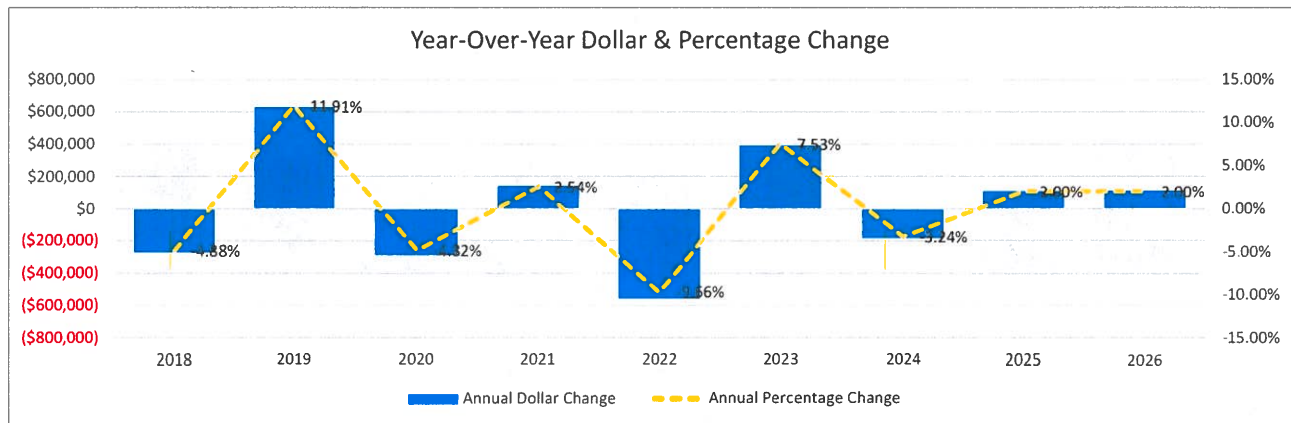
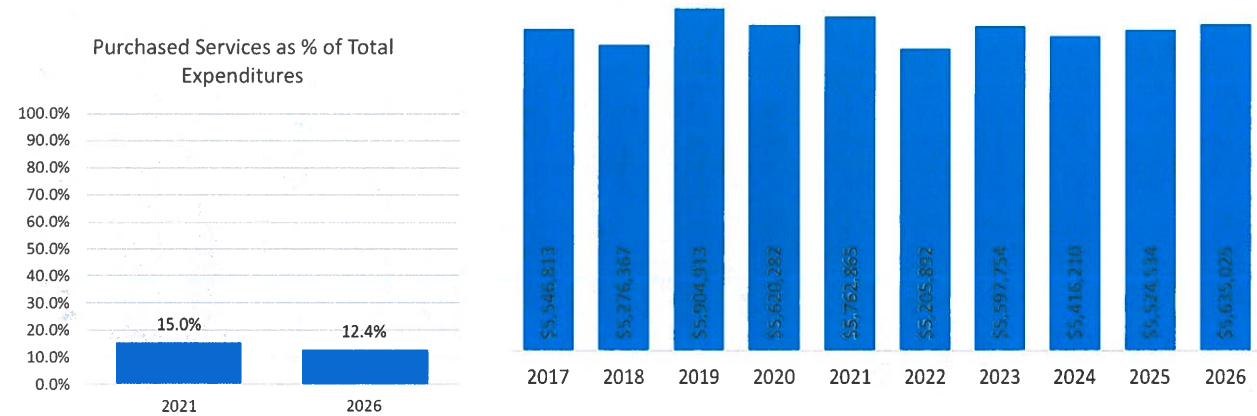
Medical and prescription insurance premiums will increase 8.9% in FY23. Dental is unchanged. Vision will increase 27.25%. Insurance premium increases of 7% are included for FY24 and out years.

Medical and prescription insurance premiums have changed as follows: FY22-8.9%, FY21 – 7.02%, FY20 – (2.0%), FY19 – 6.85%, and FY18 – 9.20%. Dental premiums increased by 2.0% for FY21, with no change for FY22.

All provisions of current negotiated agreements are included.

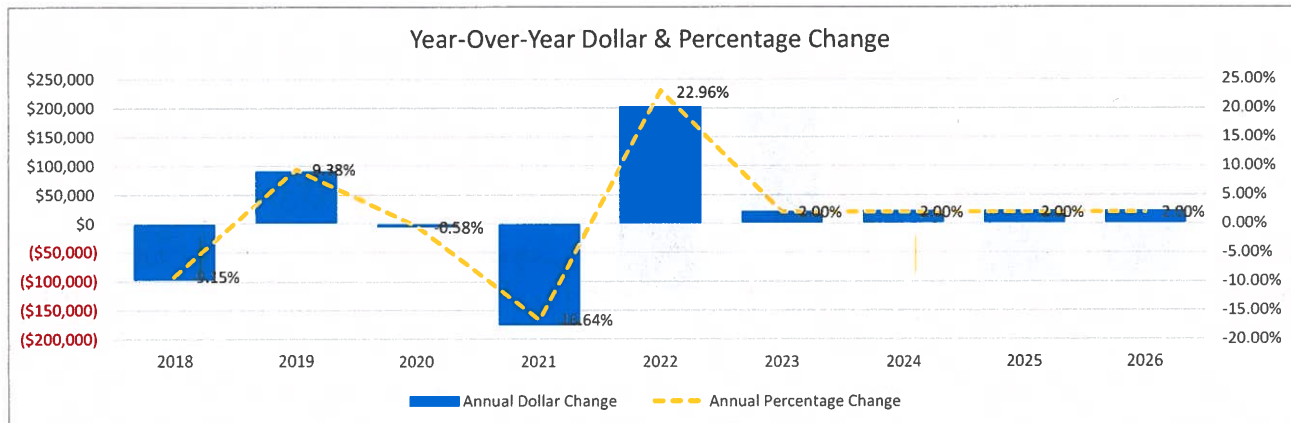
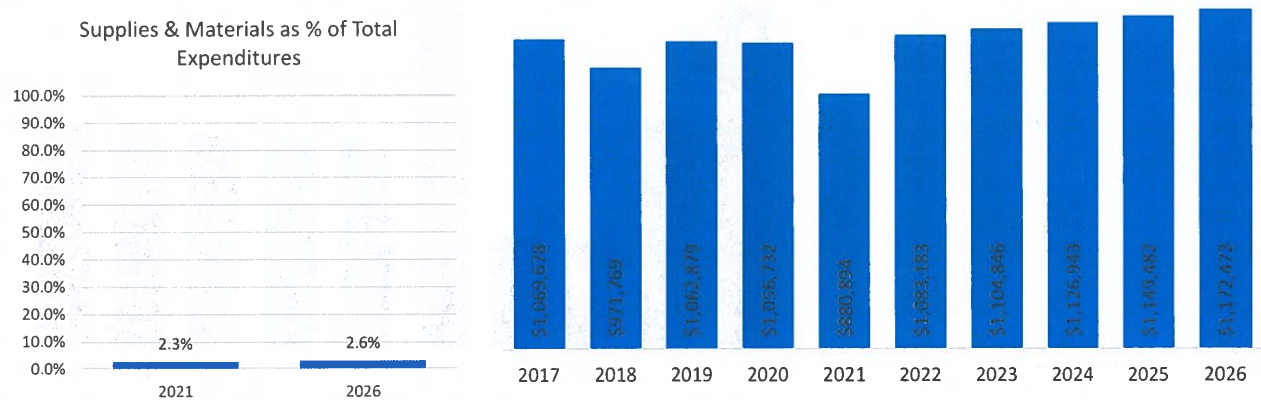
3.030 - Purchased Services

Amounts paid for personal services rendered by personnel who are not on the payroll of the school district, expenses for tuition paid to other districts, utilities costs and other services which the school district may purchase.



3.040 - Supplies & Materials

Expenditures for general supplies, instructional materials including textbooks and media material, bus fuel and tires, and all other maintenance supplies.



Supplies & Materials accounts for 2.68% of District expenditures.

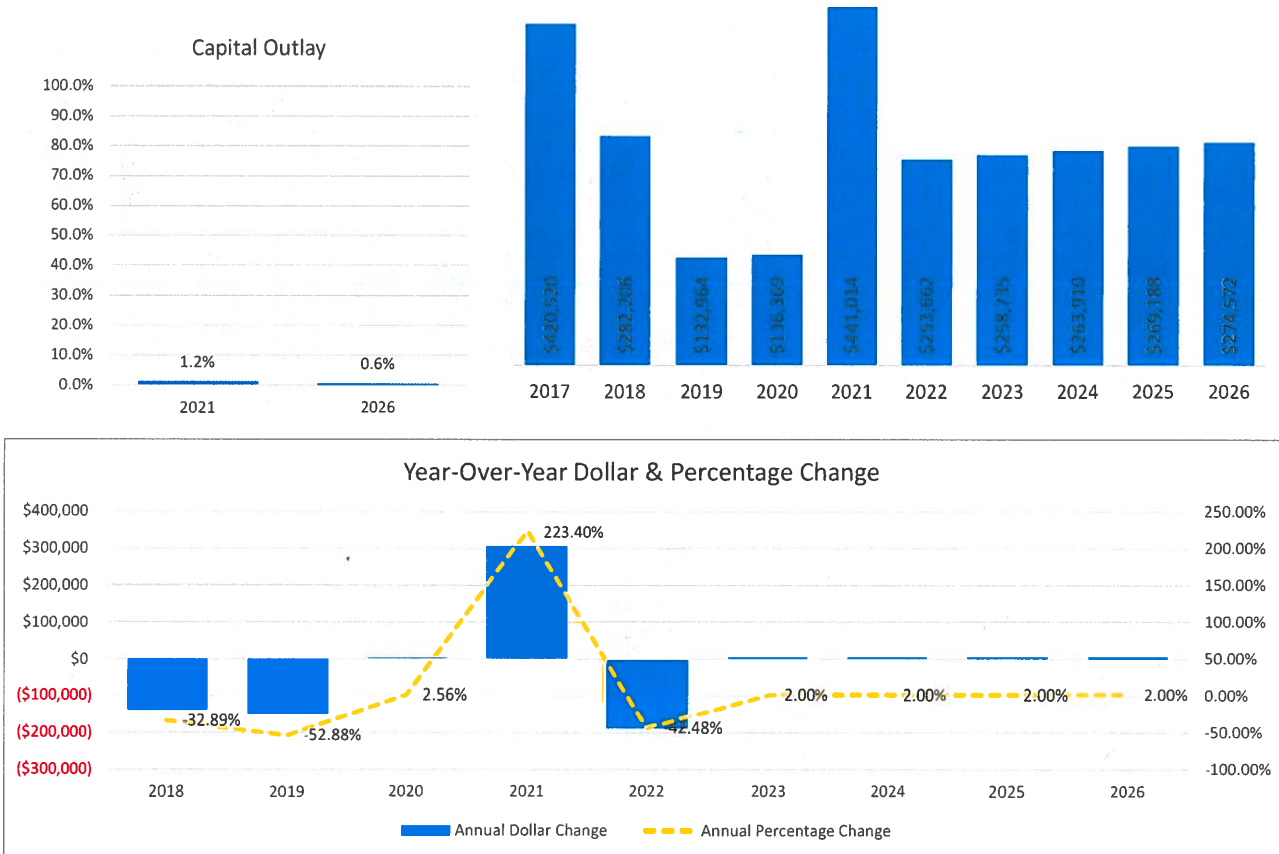
Textbooks, custodial and maintenance supplies, software, technology supplies, and paper and other building/office supplies comprise the majority of these expenditures.

FY22 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 85% of authorized budgets being expended based upon historical review of budget utilization in prior fiscal years.

2% inflationary growth is generally applied to all supplies and materials items for FY23 and out years of this forecast.

3.050 - Capital Outlay

This line includes expenditures for items having at least a five-year life expectancy, such as land, buildings, improvements of grounds, equipment, computers/technology, furnishings, and buses.



Capital Outlay accounts for 0.63% of District expenditures.

Equipment for technology and other instructional uses, custodial/maintenance, security, and transportation comprises the majority of these expenditures.

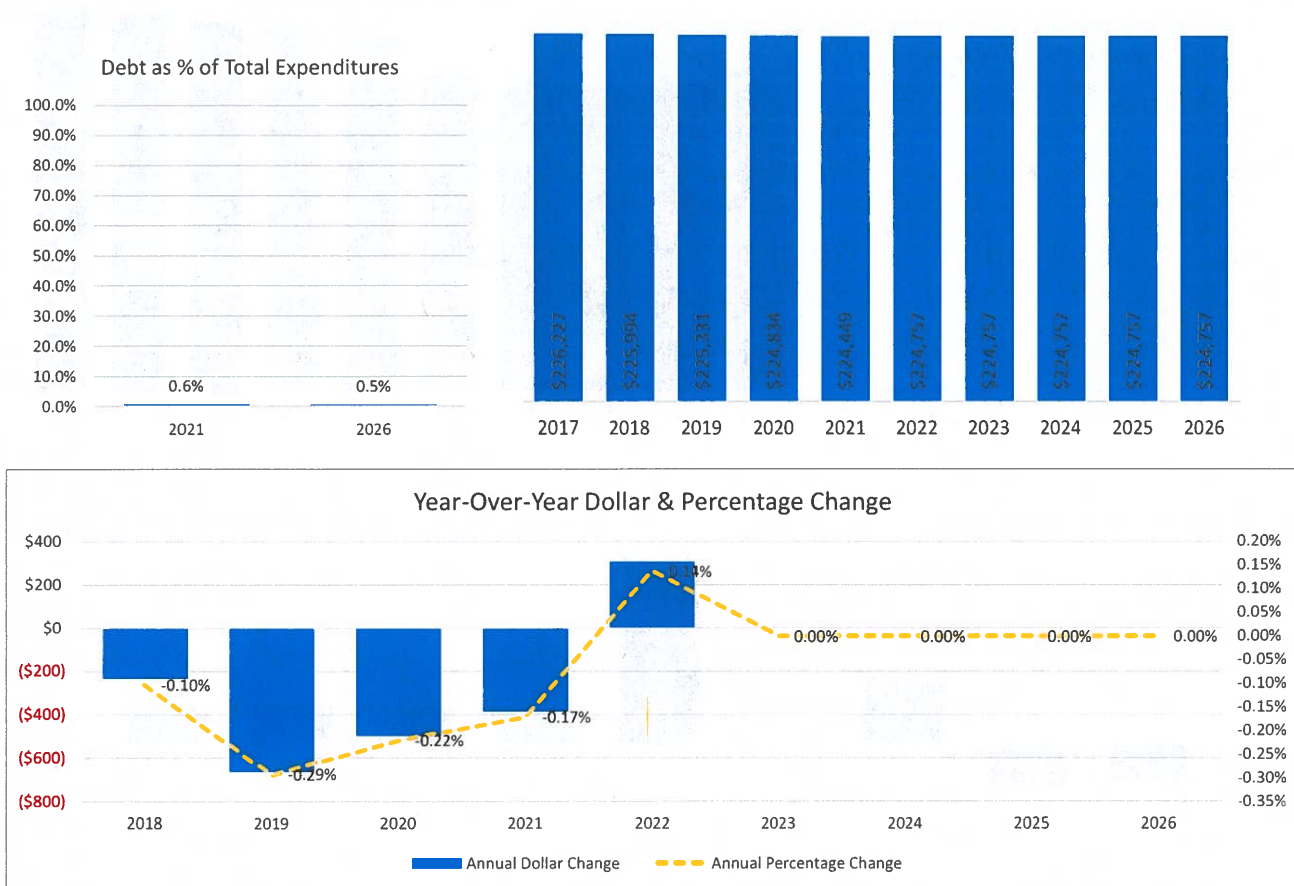
FY22 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 94% of authorized budgets being expended based upon historical review of budget utilization in prior fiscal years.

This category is increased in FY21 due to technology equipment needs for ipads for 1:1 kindergarten usage in light of covid-19 pandemic and increased student enrollment.

2% inflationary growth is generally applied to all capital outlay items for FY23 and out years of this forecast.

3.060-4.060 - Intergovernmental & Debt

These lines account for pass through payments, as well as monies received by a district on behalf of another governmental entity, plus principal and interest payments for general fund borrowing.

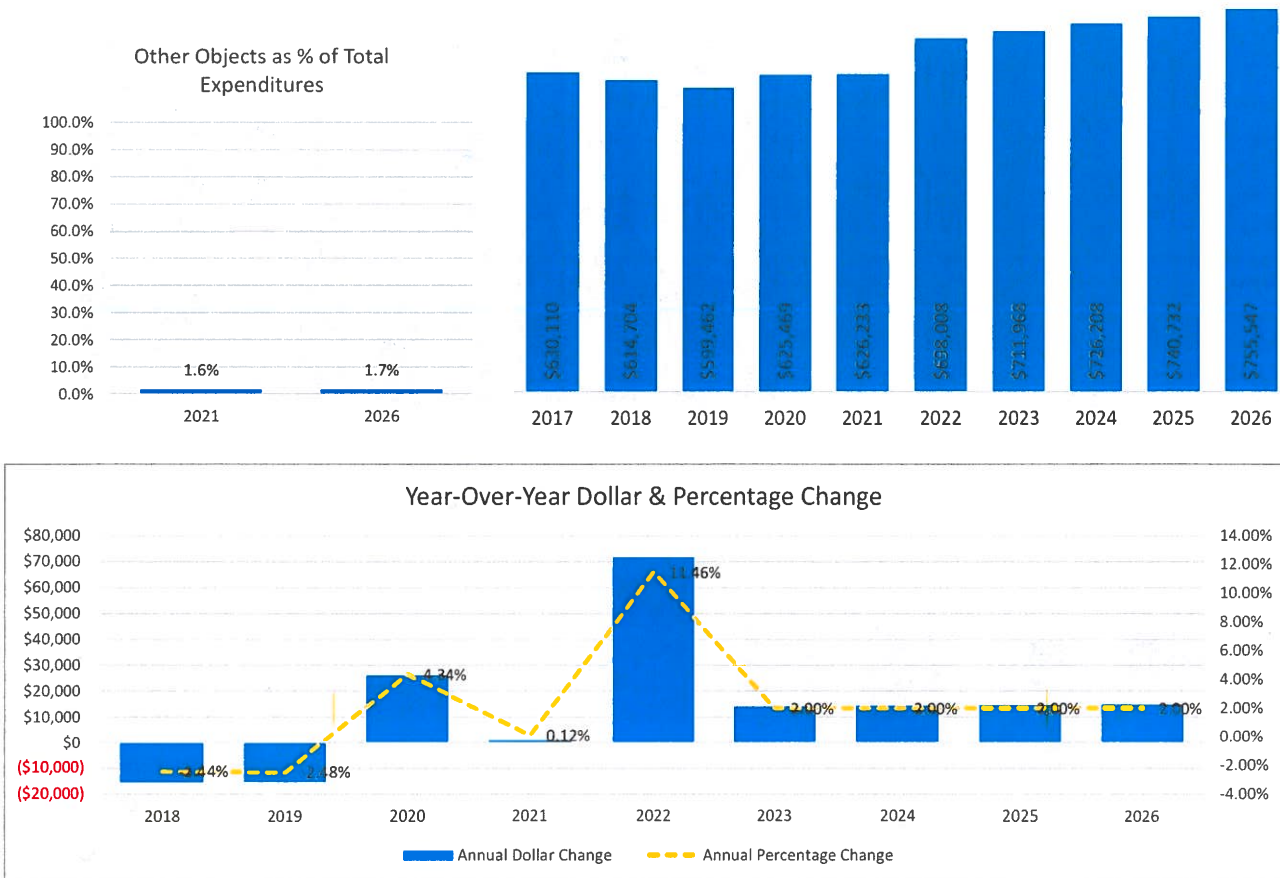


Intergovernmental & Debt accounts for .55% of District expenditures.

The District completed a House Bill 264 energy conservation project in various buildings, and the debt repayment from operational savings from reduced energy consumption occurs in this category. The District is obligated for a \$215,000 annual principal payment, and estimated annual interest of \$10,000, until December 1, 2026 (FY27). Payments for FY27 and FY26 will be eliminated and/or reduced due to investment of these annual principal funds in a "sinking fund" for debt retirement for the 15-year time period.

4.300 - Other Objects

Primary components for this expenditure line are membership dues and fees, ESC contract deductions, County Auditor/Treasurer fees, audit expenses, and election expenses.



Other Objects accounts for 1.73% of District expenditures.

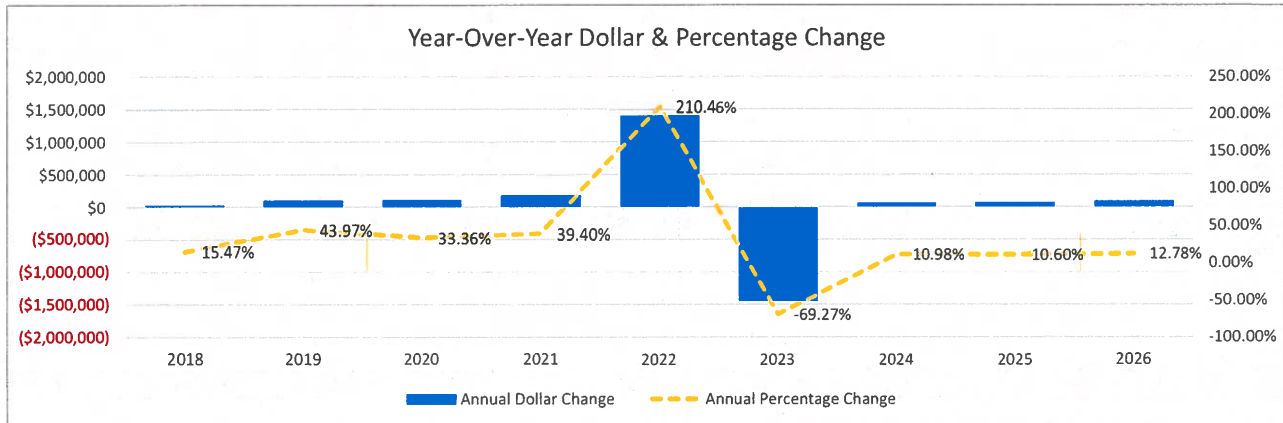
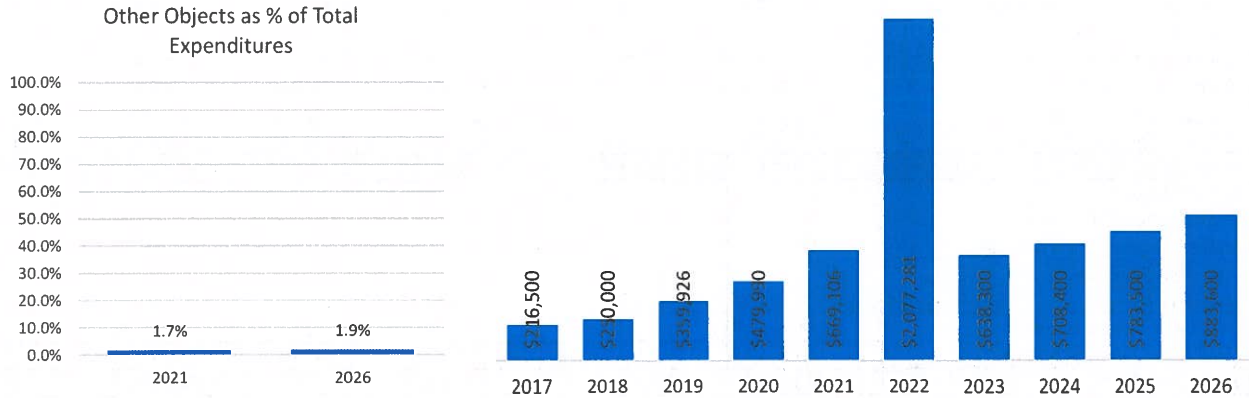
FY22 appropriations approved by the Board of Education are used as the basis for this forecast, with application of 93% of authorized budgets being expended based upon historical review of budget utilization in prior fiscal years.

Tax collection fees charged by Summit County, liability insurance, and memberships comprise the majority of these expenditures. As tax collections continue to increase due to valuation growth from new construction, these fees will increase.

2% inflationary growth is generally applied to all other objects items for FY23 and out years of this forecast.

5.040 - Total Other Financing Uses

Operating transfers-out, advances out to other funds, and all other general fund financing uses.



	2021	2022	2023	2024	2025	2026
Transfers Out	269,106	1,827,281	538,300	608,400	608,500	683,600
Advances Out	400,000	250,000	100,000	100,000	175,000	200,000
Other Financing Uses	-	-	-	-	-	-

Total Other Financing Uses accounts for 5.14% of District expenditures.

Advances and transfers to food services and athletics are recorded in this category. Advances are simply a temporary "loan" for cash flow purposes to these other funds, thus there is offsetting revenue in the current or subsequent fiscal year, resulting in no gain or loss to the District. These amounts are \$250,000 and \$150,000 in FY21 due to pandemic-related cash flow and revenue loss issues. Transfers are permanent allocations of resources to the receiving funds, used to help offset operating costs. Transfers will be made in the next fiscal year to only provide funding for the actual operating deficit from the prior fiscal year.

Estimates for annual transfers to food services and athletics are typically \$150,000 and \$100,000; however, these amounts are reduced due to covid pandemic financial assistance received by these two programs in FY22. This represents general fund savings for the District.

For FY23, the transfer amount to athletics is estimated at \$30,000 and \$0 for food services. FY24 and FY25 includes \$100,000 for athletics and \$0 for food services. FY26 includes \$100,000 for athletics and \$75,000 for food services.

FY22 transfer amount includes: \$1,000,000 for Richfield Elementary School parking lot replacement; \$200,000 for technology needs including classroom technology upgrades at Richfield ES and Revere MS to mirror state-of-the-art equipment at Bath ES and Revere HS, STEM, robotics, AP computer science, and 1:1 technology replacements/additions; \$300,000 for roof repairs needed at Richfield ES and Revere MS. The technology and roof amounts are continued in FY23 to FY26.

Revere Local School District

Five Year Forecast

Fiscal Year:	Actual	FORECASTED				
	2021	2022	2023	2024	2025	2026
Revenue:						
1.010 - General Property Tax (Real Estate)	28,288,965	29,767,639	30,199,565	30,726,463	31,255,136	31,532,473
1.020 - Public Utility Personal Property	1,665,788	1,754,207	1,795,219	1,831,952	1,868,733	1,909,147
1.030 - Income Tax	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	2,266,996	1,785,338	1,926,053	2,012,763	2,098,452	2,185,672
1.040 - Restricted Grants-in-Aid	80,256	322,103	307,954	304,410	300,120	298,494
1.050 - Property Tax Allocation	3,489,953	3,562,522	3,600,793	3,680,349	3,750,768	3,780,862
1.060 - All Other Operating Revenues	1,656,472	1,358,621	1,398,621	1,423,621	1,448,621	1,448,621
1.070 - Total Revenue	37,448,430	38,550,430	39,228,205	39,979,558	40,721,830	41,155,269
Other Financing Sources:						
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-
2.020 - State Emergency Loans and Adv	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	-	-	-	-
2.050 - Advances-In	362,000	400,000	250,000	100,000	100,000	175,000
2.060 - All Other Financing Sources	302,037	21,316	2,100	2,100	2,100	2,100
2.070 - Total Other Financing Sources	664,037	421,316	252,100	102,100	102,100	177,100
2.080 - Total Rev & Other Sources	38,112,467	38,971,746	39,480,305	40,081,658	40,823,930	41,332,369
Expenditures:						
3.010 - Personnel Services	21,651,923	22,383,651	23,362,145	24,192,307	25,025,872	25,889,420
3.020 - Employee Benefits	8,061,084	8,514,879	9,187,295	9,614,291	10,116,576	10,664,041
3.030 - Purchased Services	5,762,865	5,205,892	5,597,754	5,416,210	5,524,534	5,635,025
3.040 - Supplies and Materials	880,894	1,083,183	1,104,846	1,126,943	1,149,482	1,172,472
3.050 - Capital Outlay	441,014	253,662	258,735	263,910	269,188	274,572
Intergovernmental & Debt Service	224,449	224,757	224,757	224,757	224,757	224,757
4.300 - Other Objects	626,233	698,008	711,968	726,208	740,732	755,547
4.500 - Total Expenditures	37,648,462	38,364,032	40,447,501	41,564,626	43,051,141	44,615,833
Other Financing Uses						
5.010 - Operating Transfers-Out	269,106	1,827,281	538,300	608,400	608,500	683,600
5.020 - Advances-Out	400,000	250,000	100,000	100,000	175,000	200,000
5.030 - All Other Financing Uses	-	-	-	-	-	-
5.040 - Total Other Financing Uses	669,106	2,077,281	638,300	708,400	783,500	883,600
5.050 - Total Exp and Other Financing Uses	38,317,568	40,441,312	41,085,800	42,273,026	43,834,641	45,499,432
6.010 - Excess of Rev Over/(Under) Exp	(205,102)	(1,469,566)	(1,605,495)	(2,191,368)	(3,010,711)	(4,167,063)
7.010 - Cash Balance July 1 (No Levies)	18,493,838	18,288,737	16,819,170	15,213,675	13,022,307	10,011,596
7.020 - Cash Balance June 30 (No Levies)	18,288,737	16,819,170	15,213,675	13,022,307	10,011,596	5,844,533
		Reservations				
8.010 - Estimated Encumbrances June 30	250,000	250,000	250,000	250,000	250,000	250,000
9.080 - Reservations Subtotal	-	-	-	-	-	-
10.010 - Fund Bal June 30 for Cert of App	18,038,737	16,569,170	14,963,675	12,772,307	9,761,596	5,594,533
Rev from Replacement/Renewal Levies						
11.010 & 11.020 - Renewal Levies	-	-	-	-	-	-
11.030 - Cumulative Balance of Levies	-	-	-	-	-	-
12.010 - Fund Bal June 30 for Cert of Obligations	18,038,737	16,569,170	14,963,675	12,772,307	9,761,596	5,594,533
Revenue from New Levies						
13.010 & 13.020 - New Levies	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-
15.010 - Unreserved Fund Balance June 30	18,038,737	16,569,170	14,963,675	12,772,307	9,761,596	5,594,533

NEW DOCUMENT

**List of Donations
Received by the Revere Local School District
May 17, 2022**

Cash Donations

1 To:	Barona Family Scholarship	
From:	Fussy Properties, LTD	\$ 1,000.00
2 To:	Robert Gilbert II Memeorial Scholarship	
From:	The Henry V. and Frances W. Christenson Foundation	\$ 3,000.00
3 To:	Lisa Loper Scholarship	
From:	Suzanne Sutton-Vermeulen	\$ 100.00
4 To:	Lisa Loper Scholarship	
From:	Louis Brad	\$ 100.00
5 To:	Lisa Loper Scholarship	
From:	Protein Partner of Ohio LLC	\$ 300.00
6 To:	Lisa Loper Scholarship	
From:	Chloe Bair	\$ 500.00
7 To:	Lisa Loper Schoalrship	
From:	Lucyll Loper	\$ 500.00
Total		\$ 5,500.00

Equipment & Other Donations

To:	Revere High School	\$ 1,580.96
From:	Karem Smik- Donation of a 25' Mobile accordian room divider	

* Donation values for contributions other than cash are provided by the donor and not established by the Board of Education

NEW DOCUMENT

Item	Created	Call Number	Barcode	Status	Title
11/10/2010	004	MCL	o 34090150001718	DISCARD	Computers / Donald McLeese
12/13/2010	004	OXL	34090150301100	DISCARD	The computer / Chris Oxlade
10/28/2008	004	ROO	34090080004055	DISCARD	Computers / by Anne Rooney
10/28/2008	004.67	GOR	34090080004089	DISCARD	Everything you need to know about misinformation on t
10/28/2008	004.67	MAY	34090080004097	DISCARD	Internet @ction / Chris Maynard ; illustrated by Debi
05/11/2015	004.67	MIN	34090150102607	DISCARD	Online predators and privacy / [by] Eric Minton
09/16/2019	031.02	OBR	34090160144680	DISCARD	2019 book of world records / by Cynthia O'Brien, Abig
10/28/2008	031.02	RIP	34090080005540	DISCARD	Ripley's believe it or not! : planet eccentric
03/17/2009	031.22	RIP	34090160025756	DISCARD	Ripley's Believe it or not! Special Edition 2009
09/11/2014	032	GUI	34090150101013	DISCARD	Guinness world records 2014 / edited by Craig Glenday
10/28/2008	304.2	COC	34090080007850	DISCARD	Urban ecology / Jennifer Cochran
10/28/2008	326	ING	34090080008908	DISCARD	Slavery in the United States / by Leonard W. Ingraham
10/28/2008	326	LAT	34090080008916	DISCARD	The Dred Scott decision, March 6, 1857; slavery and t
10/28/2008	328.1	ROB	34090080009013	DISCARD	Robert's rules of order, newly revised; a new and enl
10/28/2008	364.1	MAD	34090080011191	DISCARD	Arson! / By Arnold Madison
10/28/2008	371.3	KAL	34090080011308	DISCARD	How to sharpen your study skills / Sigmund Kalina ; i
10/28/2008	387.2	EWE	34090080011613	DISCARD	Days of the steamboats / by William H. Ewen
10/28/2008	388.34	DIN	34090080011704	DISCARD	Bull wagon; strong wheels for rugged men -- the front
10/28/2008	388.34	RIC	34090080011712	DISCARD	The story of the Conestoga wagon / by Kenneth Richard
10/28/2008	389	BRA	34090080011738	DISCARD	Think metric! / By Franklyn M. Branley. Illustrated b
10/28/2008	394.2	BAR	34090080012587	DISCARD	Turkeys, Pilgrims, and Indian corn : the story of the
10/28/2008	398.2	ADV	34090080013262	DISCARD	The Adventures of Nanabush : Ojibway Indian stories /
10/28/2008	398.2	AES	34090080013288	DISCARD	Borrowed feathers, and other fables / edited by Bryna
10/28/2008	398.2	AUL	34090080013361	DISCARD	East of the sun and west of the moon; twenty-one Norw
10/28/2008	398.2	BRU	34090080013452	DISCARD	Stone giants & flying heads : adventure stories of th
10/28/2008	398.2	BRU	34090080013460	DISCARD	Turkey Brother, and other tales : Iroquois folk stori
10/28/2008	398.2	COO	34090080013619	DISCARD	The silver cow : a Welsh tale / retold by Susan Coope
10/28/2008	398.2	DOM	34090080013783	DISCARD	The best of the bargain : adapted from a Polish Folkt
10/28/2008	398.2	GAL	34090080013965	DISCARD	A strange servant : a Russian folktale / illustrated
10/28/2008	398.2	GRI	34090080014195	DISCARD	Hansel and Gretel / Story by the brothers Grimm. Illu
10/28/2008	398.2	GRI	34090080014211	DISCARD	Thorn Rose / the Brothers Grimm ; illustrated by Erro
10/28/2008	398.2	GRI	34090080014237	DISCARD	The sleeping beauty / retold and illustrated by Warwi
10/28/2008	398.2	GRI	34090080014153	DISCARD	Little Red Riding Hood / by the Brothers Grimm. Illus
10/28/2008	398.2	LOF	34090080014922	DISCARD	The Boy who ate more than the giant and other Swedish
10/28/2008	398.2	OBR	34090080015119	DISCARD	They do things right in Albewrn / a folktale retold an

Item	Created	Call Number	Barcode	Status	Title
10/28/2008	398.2	POR	34090080015259	DISCARD	Kate Shelley and the midnight express : American folk
10/28/2008	398.2	ROU	34090080015374	DISCARD	Ol' Paul, the mighty logger : being a true account of
10/28/2008	398.2	THE	34090080015713	DISCARD	The Story of the three bears / illustrated by Brooke
10/28/2008	398.2	THE	34090080015721	DISCARD	The story of the three little pigs / with drawings by
10/28/2008	398.2	TRE	34090080015770	DISCARD	The treasury of classic children's stories : / by Arm
10/28/2008	398.2	VAN	34090080015804	DISCARD	The queen who couldn't bake gingerbread / an adaptati
10/28/2008	398.2	WIL	34090080015838	DISCARD	The surprising things Maui did / by Jay Williams ; il
10/28/2008	398.2	WOL	34090080015879	DISCARD	The cool ride in the sky / Paul Galdone drew the pict
10/28/2008	398.2	ZEM	34090080015952	DISCARD	The three sillies : a folk tale / illustrated by Marg
10/28/2008	398.21	GRI	34090080016018	DISCARD	Rumpelstiltskin / by the brothers Grimm. Pictures by
10/28/2008	398.4	MAN	34090080016695	DISCARD	A book of witches / Ruth Manning-Sanders ; drawings b
10/28/2008	398.4	PAL	34090080016737	DISCARD	Dragons, unicorns, and other magical beasts; a dictio
10/28/2008	398.8	WAT	34090080016992	DISCARD	Catch me & kiss me & say it again / rhymes by Clyde W
04/27/2011	423	DOR	34090165017121	DISCARD	Dorling Kindersley ultimate visual dictionary
10/28/2008	507	MAN	34090080018048	DISCARD	Simple science experiments with everyday materials /
10/28/2008	520	MOO	34090080018857	DISCARD	Astronomy for the beginner / Patrick Moore
10/28/2008	523	SIM	34090080019145	DISCARD	Look to the night sky : an introduction to star watch
10/28/2008	523.2	MCL	34090080019277	DISCARD	The Solar System : BLOW-UP! Junior Science / text by
10/28/2008	523.3	COL	34090080019319	DISCARD	The magic school bus lost in the solar system / by Jo
10/28/2008	523.4	DAV	34090080019384	DISCARD	Mars / Don Davis and Peter Cattermole
10/28/2008	523.4	DAV	34090080019392	DISCARD	Saturn / Don Davis and Ian Holliday
10/28/2008	523.6	WAL	34090080019707	DISCARD	Comet! : the story behind Halley's comet / by Greg Wa
10/28/2008	523.8	BER	34090080019772	DISCARD	Bright stars, red giants, and white dwarfs / Melvin B
10/28/2008	529	BRI	34090080020002	DISCARD	The story of our calendar / by Ruth Brindze. Illustr
10/28/2008	530.8	ADL	34090080020168	DISCARD	Metric puzzles / by Peggy and Irving Adler ; illustra
10/28/2008	537.5	ASI	34090080020754	DISCARD	How did we find out about microwaves? / Isaac Asimov
10/28/2008	537.6	ASI	34090080020770	DISCARD	How did we find out about superconductivity? / Isaac
10/28/2008	546	ARN	34090080020994	DISCARD	Water : experiments to understand it / by Boris Arnov
02/21/2012	546	GRA	34090165023830	DISCARD	The elements : a visual exploration of every known at
10/28/2008	549	COM	34090080021067	DISCARD	Earth treasures: rocks and minerals / Illustrated by
10/28/2008	549	ZIM	34090080021141	DISCARD	Rocks and minerals; a guide to familiar minerals, gem
10/28/2008	567.9	BER	34090080023089	DISCARD	Life-size dinosaurs / David Bergen
10/28/2008	568	SEL	34090080023519	DISCARD	Tyrannosaurus rex / by Millicent Selsam
10/28/2008	569	ROB	34090080023535	DISCARD	Beasts of the tar pits; tales of ancient America / Pi
10/28/2008	574.5	LIS	34090080023907	DISCARD	A walk in the forest : the woodlands of North America
10/28/2008	574.5	ROW	34090080023998	DISCARD	Jungles and rainforests / Theodore Rowland-Entwistle

Item	Created	Call Number	Barcode	Status	Title
10/28/2008	581	SIM	34090080024897	DISCARD	Projects with plants / Illustrated by Lynn Sweat
10/28/2008	582	HEA	34090080025050	DISCARD	Plants on the go; a book about seed dispersal / by El
10/28/2008	582	HUT	34090080025076	DISCARD	This is a tree / Ross E. Hutchins ; photographs by th
10/28/2008	582	LIM	34090080025084	DISCARD	Poisonous plants / by Peter R. Limburg ; illustrated
10/28/2008	591	BER	34090080025738	DISCARD	Wonders of animal migration / by Jacquelyn Berrill ;
10/28/2008	591	SIM	34090080025928	DISCARD	Animal fact/animal fable / Seymour Simon ; illustrate
10/28/2008	591.57	BAI	34090080026413	DISCARD	Mimicry and camouflage / Jill Bailey
10/28/2008	591.57	DAN	34090080026421	DISCARD	Danger colors / Oxford Scientific Films ; edited by J
10/28/2008	594	JOH	34090080026884	DISCARD	Sea treasure; a guide to shell collecting / Illustrat
10/28/2008	595.4	BAS	34090080027023	DISCARD	Spiders / by Lillian Bason
10/28/2008	595.4	DAL	34090080027072	DISCARD	Spiders / by Jane Dallinger ; photos. by Satoshi Kuri
10/28/2008	595.7	BUT	34090080027155	DISCARD	The Butterfly cycle / by Oxford Scientific Films ; ph
10/28/2008	595.7	HOR	34090080027221	DISCARD	Insects / [Casey Horton ; illustrators, Janet Baker .
10/28/2008	595.7	LIS	34090080027296	DISCARD	Mysterious castle builders : African termites / by To
05/04/2009	595.7	SEN	34090150200252	DISCARD	Discover bugs / Monalisa Sengupta
10/28/2008	595.7	SUZ	34090080027353	DISCARD	Looking at insects / David Suzuki with Barbara Hehner
10/28/2008	595.79	O'TO	34090080027643	DISCARD	Discovering ants / Christopher O'Toole ; illustration
10/28/2008	597.9	CON	34090080028898	DISCARD	A field guide to reptiles and amphibians of the Unite
10/28/2008	599.3	HAR	34090080030316	DISCARD	Armadillos, anteaters, and sloths : how they live / J
10/28/2008	599.35	SUL	34090080030068	DISCARD	Whitefoot mouse / by James A. Sullivan
10/28/2008	608	SMA	34090080032015	DISCARD	Small inventions that make a big difference / photogr
10/28/2008	612	WAR	34090080032494	DISCARD	Body maintenance / Brian R. Ward
10/28/2008	612	WAR	34090080032510	DISCARD	The heart and blood / Brian R. Ward
10/28/2008	612	WAR	34090080032528	DISCARD	The lungs and breathing / Brian R. Ward
10/28/2008	612	WAR	34090080032536	DISCARD	Touch, taste, and smell / Brian R. Ward
10/28/2008	629.133	BER	34090080034490	DISCARD	Scale-model airplanes / Don Berliner
10/28/2008	629.133	FRE	34090080034607	DISCARD	Hot air balloons / by Tony Freeman ; consultant, Alan
10/28/2008	635	GAB	34090080035893	DISCARD	Herb identifier and handbook / by Ingrid Gabriel ; [t
10/28/2008	636.1	LAV	34090080036388	DISCARD	The horses the Indians rode / Sigmund A. Lavine ; ill
10/28/2008	636.7	BUR	34090080036875	DISCARD	The proper care of dogs / Christopher Burris
10/28/2008	636.8	ROB	34090080038129	DISCARD	Kittens / Joyce Robins
10/28/2008	636.9	POP	34090080038426	DISCARD	Taking care of your guinea pig / Joyce Pope ; photogr
12/14/2015	741.59	MAR	34090165047326	LOST-CLAIM	Marvel encyclopedia : the definitive guide to the cha
10/28/2008	745.59	STR	34090080042154	DISCARD	Candle-making / by Susanne Strose
10/28/2008	788	ETK	34090080043624	DISCARD	Playing & composing on the recorder / [Ruth Etkin]
11/05/2012	791.43	DIS	34090150003508	DISCARD	Disney Pixar character encyclopedia / written by Stev

Item	Created	Call Number	Barcode	Status	Title
10/28/2008		793.7 WIC	34090080045413	DISCARD	I spy super challenger! : a book of picture riddles /
03/13/2015		793.93 MIL	34090165043481	DISCARD	Minecraft combat handbook / written by Stephanie Milt
05/04/2016		794.8 ZWE	34090165048381	DISCARD	Game on! 2016 : all the best games, awesome facts and
10/28/2008		796 BLU	34090080046064	DISCARD	Who Rules? The best in almost everything in sports :
10/28/2008		796.357 APP	34090080047203	DISCARD	The first book of baseball / Marty Appel
10/28/2008		808.7 DAV	34090080049233	DISCARD	Garfield at 25 : in dog years I'd be dead / [by] Jim
10/28/2008		808.7 DAV	34090080049282	DISCARD	Garfield sits around the house / by Jim Davis
10/28/2008		808.7 SMI	34090080049423	DISCARD	Bone. [5], Rock Jaw, master of the Eastern border / b
10/28/2008		808.7 WAT	34090080049530	DISCARD	Homicidal psycho jungle cat : a Calvin and Hobbes col
10/28/2008		811 LIN	34090080050603	DISCARD	Johnny Appleseed, and other poems / by Vachel Lindsay
10/28/2008		811 RIL	34090080051270	DISCARD	The gobble-uns 'll git you ef you don't watch out! -
10/28/2008		817 DER	34090080052310	DISCARD	The Abraham Lincoln joke book / by Beatrice Schenk De
10/28/2008		817 HIR	34090080052344	DISCARD	101 dinosaur jokes / by Phil Hirsch ; illustrated by
10/28/2008		818 SEL	34090080052724	DISCARD	Petcetera : the pet riddle book / by Meyer Seltzer
10/28/2008		818.8 BIG	34090080052831	CHECKEDOUT	The big book for our planet / written by Alikali ... [e
10/28/2008		828 COU	34090080053607	DISCARD	Christian's journey : John Bunyan's Pilgrim's progres
10/28/2008		910.4 HUM	34090080054084	DISCARD	The voyage of Magellan / Richard Humble ; illustrated
10/28/2008		910.4 MCC	34090080054100	DISCARD	Treasures in the sea / by Robert M. McClung
10/28/2008		913.03 HAL	34090080054670	DISCARD	Buried cities / [Jennie Hall] ; revised under the edi
10/28/2008		913.03 MAR	34090080054688	DISCARD	Prehistoric cave paintings / by Rebecca B. Marcus. Il
10/28/2008		913.03 WEI	34090080054696	DISCARD	The first farmers in the new stone age
10/28/2008		914.85 OLS	34090080054910	DISCARD	Sweden, a good life for all / by Kari Olsson
10/28/2008		914.89 BAI	34090080054928	DISCARD	Denmark, wonderland of work and play / by Bernadine B
10/28/2008		914.95 HAR	34090080054944	DISCARD	Greece & the Greeks / Photos. by Richard Harrington
10/28/2008		915.1 MOO	34090080055008	DISCARD	China in pictures
10/28/2008		915.3 GOR	34090080055032	DISCARD	Saudi Arabia in pictures
10/28/2008		915.4 BOT	34090080055040	DISCARD	The first book of India
10/28/2008		915.694 LEV	34090080055073	DISCARD	We live in Israel / Gemma Levine
10/28/2008		917.28 MAR	34090080055230	DISCARD	The first book of Central America and Panama / Illust
10/28/2008		917.283 WED	34090080055248	DISCARD	Honduras in pictures
10/28/2008		917.3 COL	34090080055297	DISCARD	Historical American landmarks; from the Old North Chu
10/28/2008		917.3 LAN	34090080055321	DISCARD	Everyday things in American life, 1776-1876 / by Will
10/28/2008		917.3 SLO	34090080055339	DISCARD	ABC book of early Americana; a sketchbook of antiquit
10/28/2008		917.4 MCG	34090080055388	DISCARD	If you lived in colonial times / by Ann McGovern ; il
10/28/2008		917.55 BOR	34090080055396	DISCARD	Let's go to colonial Williamsburg / illustrated by Mo
10/28/2008		917.7 NAD	34090080055495	DISCARD	The Mississippi; America's great river system / by Co

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10/28/2008		919.31 MAR	34090080055909	DISCARD	New Zealand. With an introd. by Keith Holyoake
10/28/2008		919.4 ELL	34090080055925	DISCARD	We live in Australia / Rennie Ellis [interviewer]
10/28/2008		920 BUR	34090080056220	DISCARD	A child's book of famous composers / by Gladys Burch
10/28/2008		920 CHA	34090080056246	DISCARD	America's First Ladies / [by] Lillie Chaffin [and] Mi
10/28/2008		920 CLY	34090080056287	DISCARD	Patriots in petticoats / Patricia Edwards Clyne ; ill
10/28/2008		920 FEE	34090080056303	DISCARD	The Vice-Presidents of the United States / by John D.
10/28/2008		920 JAC	34090080056568	DISCARD	Famous modern American women athletes / Helen Hull Ja
10/28/2008		920 LEE	34090080056709	DISCARD	Sam and John Adams / by Susan & John Lee. Illustrated
10/28/2008		920 LIT	34090080056766	DISCARD	Champions : stories of ten remarkable athletes / by B
10/28/2008		930.1 DON	34090080057327	DISCARD	True-life treasure hunts / by Judy Donnelly ; illustr
10/28/2008		930.1 OLE	34090080057400	DISCARD	Treasures of the deep : adventures of undersea explor
10/28/2008		930.1 WAT	34090080057434	DISCARD	An Ice Age hunter / Lucilla Watson ; illustrated by J
10/28/2008		956.92 LEB	34090080060099	DISCARD	Lebanon---in pictures / prepared by Geography Departm
10/29/2008		B HIA	34090080118103	DISCARD	Hiawatha and the Iroquois league / written by Megan M
10/29/2008		B KEL	34090080118889	DISCARD	Helen Keller / George Sullivan
09/11/2014		E ARN	34090150100189	LOST-CLAIM	Fly Guy and the Frankenfly / [by] Tedd Arnold
05/04/2016		E TOV	34090165048506	DISCARD	The hungry frog / [created by Peter Tovey ; illustrat
11/18/2009		F BOS	34090210008711	DISCARD	If you're reading this, it's too late / Pseudonymous
05/19/2010		F BOS	34090210008687	DISCARD	The name of this book is secret / by Pseudonymous Bos
05/09/2012		F BOS	34090210008653	DISCARD	The name of this book is secret / by Pseudonymous Bos
11/17/2009		F BOS	34090210008620	DISCARD	This book is not good for you / Pseudonymous Bosch ;
11/15/2012		F BOS	34090210008851	DISCARD	This book is not good for you / Pseudonymous Bosch ;
12/04/2012		F BOS	34090210008828	DISCARD	This book is not good for you / Pseudonymous Bosch ;
10/06/2010		F BOS	34090210008794	DISCARD	This isn't what it looks like / Pseudonymous Bosch ;
02/18/2011		F BOS	34090210008737	DISCARD	This isn't what it looks like / Pseudonymous Bosch ;
10/18/2011		F BOS	34090210008885	LOST-CLAIM	You have to stop this / Pseudonymous Bosch ; illustra
10/28/2008		F BOY	34090080072201	DISCARD	Chevrolet Saturdays / Candy Dawson Boyd
10/28/2008		F CER	34090080073100	DISCARD	The adventures of Don Quixote / Miguel Cervantes De S
10/28/2008		F CHR	34090080073589	DISCARD	Undercover tailback / by Matt Christopher ; illustrat
10/28/2008		F CLE	34090080074066	DISCARD	Runaway Ralph / illustrated by Louis Darling
10/28/2008		F DEF	34090080076053	DISCARD	The ghost of Cutler Creek / Cynthia DeFelice
10/28/2008		F FAR	34090080078083	DISCARD	The black stallion and Flame / Illustrated by Harold
10/28/2008		F FAR	34090080078109	DISCARD	The black stallion revolts / illustrated by Harold El
10/28/2008		F FLE	34090080078372	DISCARD	The Half-a-Moon Inn / Paul Fleischman ; ill. by Kathy
10/28/2008		F GOR	34090080079479	DISCARD	Jennifer the Jerk is missing / Carol Gorman
10/28/2008		F HIA	34090080080923	DISCARD	Hoot / [by] Carl Hiaasen

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10/28/2008	F KIN		34090080083125	DISCARD	Diary of a wimpy kid : Greg Heffley's journal / by Je
10/28/2008	F LOW		34090080084818	DISCARD	A summer to die / by Lois Lowry ; illustrated by Jenn
10/28/2008	F PIL		34090080088371	DISCARD	Captain Underpants and the big, bad battle of the Bio
10/28/2008	F POE		34090080088520	DISCARD	Complete stories and poems
01/27/2009	JDVD F HOW		34090160024825	CHECKEDOUT	Dr. Seuss' how the Grinch stole Christmas [videorecor
12/07/2017	MAG AMG 2018		34090160224300	DISCARD	American girl (2018)
12/07/2017	MAG CAT 2018		34090160224607	DISCARD	Catster (2018)
12/07/2017	MAG CAT 2018		34090160224615	DISCARD	Catster (2018)
12/07/2017	MAG CAT 2018		34090160224623	DISCARD	Catster (2018)
12/07/2017	MAG CAT 2018		34090160224649	DISCARD	Catster (2018)
12/03/2019	MAG FAC 2020		34090160277126	DISCARD	Faces (2020)
12/03/2019	MAG FAC 2020		34090160277134	DISCARD	Faces (2020)
12/03/2019	MAG FAC 2020		34090160277159	DISCARD	Faces (2020)
12/03/2019	MAG FAC 2020		34090160277167	DISCARD	Faces (2020)
12/03/2019	MAG FAC 2020		34090160277183	DISCARD	Faces (2020)
12/03/2019	MAG FAC 2020		34090160277209	DISCARD	Faces (2020)
12/03/2019	MAG FAC 2020		34090160277217	DISCARD	Faces (2020)
12/03/2019	MAG OWL 2020		34090160277241	DISCARD	Owl : The Discovery Magazine for Kids (2020)
12/03/2019	MAG OWL 2020		34090160277258	DISCARD	Owl : The Discovery Magazine for Kids (2020)
12/03/2019	MAG OWL 2020		34090160277274	DISCARD	Owl : The Discovery Magazine for Kids (2020)
12/03/2019	MAG OWL 2020		34090160277282	DISCARD	Owl : The Discovery Magazine for Kids (2020)
12/03/2019	MAG OWL 2020		34090160277308	DISCARD	Owl : The Discovery Magazine for Kids (2020)
12/03/2019	MAG OWL 2020		34090160277316	DISCARD	Owl : The Discovery Magazine for Kids (2020)
12/03/2019	MAG OWL 2020		34090160277324	DISCARD	Owl : The Discovery Magazine for Kids (2020)
11/28/2018	MAG RAN 2019		34090160240744	DISCARD	Ranger Rick (2019). / National Wildlife Federation
12/03/2019	MAG RAN 2020		34090160277365	DISCARD	Ranger Rick (2020). / National Wildlife Federation
12/03/2019	MAG RAN 2020		34090160277381	DISCARD	Ranger Rick (2020). / National Wildlife Federation
12/03/2019	MAG RAN 2020		34090160277423	DISCARD	Ranger Rick (2020). / National Wildlife Federation
02/06/2019	MAG SCO 2019		34090170015144	DISCARD	Scooby Doo (2019)
02/06/2019	MAG SCO 2019		34090170015151	DISCARD	Scooby Doo (2019)
02/06/2019	MAG SCO 2019		34090170015169	DISCARD	Scooby Doo (2019)
02/06/2019	MAG SCO 2019		34090170015177	DISCARD	Scooby Doo (2019)
11/25/2009	MAG SPO 2010		34090160049285	LOST-CLAIM	Sports illustrated for kids (2010)
11/25/2009	MAG SPO 2010		34090160049293	LOST-CLAIM	Sports illustrated for kids (2010)
12/01/2011	MAG SPO 2012		34090160105459	LOST-CLAIM	Sports illustrated for kids (2012)
11/29/2012	MAG SPO 2013		34090160124625	LOST-CLAIM	Sports illustrated for kids (2013)

Item	Created	Call Number	Barcode	Status	Title
12/13/2016	MAG	SPO 2017	34090160212974	LOST-CLAIM	Sports illustrated for kids (2017)
12/07/2017	MAG	SPO 2018	34090160225620	DISCARD	Sports illustrated for kids (2018)
11/28/2018	MAG	SPO 2019	34090160240827	LOST-CLAIM	Sports illustrated for kids (2019)
12/03/2019	MAG	SPO 2020	34090160277522	DISCARD	Sports illustrated for kids (2020)
12/03/2019	MAG	YOU 2020	34090160277589	DISCARD	Young rider (2020)
12/03/2019	MAG	YOU 2020	34090160277597	DISCARD	Young rider (2020)
12/03/2019	MAG	YOU 2020	34090160277621	DISCARD	Young rider (2020)
11/12/2013	MAG	ZOO 2014	34090160146693	DISCARD	Zoobooks (2014)
12/13/2016	MAG	ZOO 2017	34090160213121	DISCARD	Zoobooks (2017)
12/13/2016	MAG	ZOO 2017	34090160213139	DISCARD	Zoobooks (2017)
12/13/2016	MAG	ZOO 2017	34090160213162	DISCARD	Zoobooks (2017)
12/13/2016	MAG	ZOO 2017	34090160213196	DISCARD	Zoobooks (2017)
12/13/2016	MAG	ZOO 2017	34090160213352	DISCARD	Zoobooks (2017)
12/07/2017	MAG	ZOO 2018	34090160225893	DISCARD	Zoobooks (2018)
11/28/2018	MAG	ZOO 2019	34090160240934	DISCARD	Zoobooks (2019)
11/28/2018	MAG	ZOO 2019	34090160240942	CHECKEDOUT	Zoobooks (2019)
11/28/2018	MAG	ZOO 2019	34090160240975	DISCARD	Zoobooks (2019)
11/28/2018	MAG	ZOO 2019	34090160241015	DISCARD	Zoobooks (2019)
12/03/2019	MAG	ZOO 2020	34090160277647	DISCARD	Zoobooks (2020)
12/03/2019	MAG	ZOO 2020	34090160277746	DISCARD	Zoobooks (2020)
03/07/2012	PBK	ABB	34090165024929	DISCARD	The battle begins / by Tony Abbott ; illustrated by A
10/28/2008	PBK	ALE	34090080094601	DISCARD	The black cauldron / by Lloyd Alexander
10/28/2008	PBK	ALE	34090080094627	DISCARD	Time cat / Lloyd Alexander ; illustrated by Bill Soko
10/28/2008	PBK	AVI	34090080095210	DISCARD	Nothing but the truth : a documentary novel / Avi
10/28/2008	PBK	AVI	34090080095301	DISCARD	"Who was that masked man, anyway?" / Avi
10/28/2008	PBK	BAB	34090080071328	DISCARD	The search for delicious / [Natalie Babbitt]
10/28/2008	PBK	BAI	34090080095830	DISCARD	Miss Hickory / by Carolyn Sherwin Bailey ; with litho
10/28/2008	PBK	BAN	34090080096036	DISCARD	The mystery of the cupboard / Lynne Reid Banks ; illu
10/28/2008	PBK	BAN	34090080096044	DISCARD	The return of the Indian / Lynne Reid Banks ; ill. by
10/28/2008	PBK	BAR	34090080096119	DISCARD	The fires of Merlin / T. A. Barron
10/28/2008	PBK	BAU	34090080096234	DISCARD	The lost princess of Oz / by L. Frank Baum ; illustra
10/28/2008	PBK	BEI	34090080096325	DISCARD	November Reign / written by Stephen V. Beirne
10/28/2008	PBK	BLO	34090080096549	DISCARD	Tangerine / Edward Bloor
10/28/2008	PBK	BLU	34090080096622	DISCARD	FRECKLE JUICE
10/28/2008	PBK	BLU	34090080096713	DISCARD	Are you there God? It's me, Margaret / Judy Blume
10/28/2008	PBK	BLU	34090080096721	DISCARD	Blubber / Judy Blume

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10/28/2008	PBK	BLU	34090080096820	DISCARD	The one in the middle is the green kangaroo / illustr
10/28/2008	PBK	BRI	34090080072276	DISCARD	Caddie Woodlawn / Carol Ryrie Brink
10/28/2008	PBK	BRO	34090080096960	DISCARD	Shakespeare's secret / Elise Broach
10/28/2008	PBK	BRY	34090080097224	DISCARD	Show horse / Bonnie Bryant
03/02/2010	PBK	BUR	34090150001122	DISCARD	Hot iron : the adventures of a Civil War powder boy /
10/28/2008	PBK	BYA	34090080097422	DISCARD	The cartoonist / Betsy Byars
10/28/2008	PBK	CLE	34090080073878	DISCARD	Ellen Tebbits / illustrated by Louis Darling
10/28/2008	PBK	CLE	34090080097927	DISCARD	Henry and Ribsy / illustrated by Louis Darling
10/28/2008	PBK	CLI	34090080098289	DISCARD	Harvey's wacky parrot adventure / by Eth Clifford
10/28/2008	PBK	CLI	34090080098305	DISCARD	Scared silly / Eth Clifford ; illustrated by George H
02/19/2013	PBK	COC	34090165031668	DISCARD	The girl who threw butterflies / Mick Cochrane
10/28/2008	PBK	COL	34090080098438	DISCARD	War comes to Willy Freeman / James Lincoln Collier, C
10/28/2008	PBK	COO	34090080098560	DISCARD	The last of the Mohicans / by James Fenimore Cooper
10/28/2008	PBK	COV	34090080098701	DISCARD	MY TEACHER FLUNKED THE PLANET
10/28/2008	PBK	COV	34090080098669	DISCARD	Bruce Coville's book of magic : tales to cast a spell
10/28/2008	PBK	COV	34090080098743	DISCARD	I left my sneakers in dimension X / Bruce Coville ; i
10/28/2008	PBK	COV	34090080074975	DISCARD	My teacher glows in the dark / by Bruce Coville ; ill
10/28/2008	PBK	COV	34090080098834	DISCARD	My teacher is an alien / by Bruce Coville ; illustrat
10/28/2008	PBK	CRA	34090080098859	DISCARD	The Red Badge of Courage
10/28/2008	PBK	CRE	34090080098867	DISCARD	Absolutely normal chaos / Sharon Creech
03/11/2013	PBK	CRO	34090165033383	DISCARD	The legend of Diamond Lil : a J.J. Tully mystery / Do
10/28/2008	PBK	CRU	34090080098925	DISCARD	The top-secret journal of Fiona Claire Jardin / Robin
10/28/2008	PBK	DAN	34090080099709	DISCARD	THE CAT ATE MY GYMSUIT
10/28/2008	PBK	DAN	34090080099790	DISCARD	Make like a tree and leave / Paula Danziger
02/17/2011	PBK	DEF	34090165013773	DISCARD	The ghost and Mrs. Hobbs / Cynthia DeFelice
10/28/2008	PBK	DEF	34090080099949	DISCARD	Lostman's River / Cynthia DeFelice
10/28/2008	PBK	DEL	34090080100002	DISCARD	Angel in charge / Judy Delton ; illustrated by Leslie
10/28/2008	PBK	DIC	34090080076632	DISCARD	The tiger rising / [by] Kate DiCamillo
10/28/2008	PBK	DOY	34090080100259	DISCARD	The Adventures of Sherlock Holmes
10/28/2008	PBK	DYE	34090080100366	DISCARD	The fish in room 11 / Heather Dyer ; [illustrations,
10/28/2008	PBK	FIT	34090080100663	DISCARD	The Great Brain at the academy / illustrated by Merce
10/28/2008	PBK	GEO	34090080101323	DISCARD	On the far side of the mountain / written and illustr
10/28/2008	PBK	GIF	34090080079206	DISCARD	Lily's crossing / Patricia Reilly Giff
10/28/2008	PBK	GRA	34090080101554	DISCARD	The Wind in the Willows / written by Kenneth Grahame,
10/28/2008	PBK	GRE	34090080101638	DISCARD	ALVIN WEBSTER'S SUREFIRE PLAN FOR SUCCESS (AN
10/28/2008	PBK	GUT	34090080101729	DISCARD	The Million Dollar Kick / Dan Gutman

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10/28/2008	PBK	HAM	34090080101992	DISCARD	The mystery of Drear House : the conclusion of the Di
09/27/2010	PBK	HAP	34090165010845	DISCARD	Bionicle : mask of light / by C.A. Hapka
09/27/2010	PBK	HAP	34090165010787	DISCARD	Tale of the Toa / by C.A. Hapka
10/28/2008	PBK	HAS	34090080102131	DISCARD	Get on board : the story of the Underground Railroad
10/28/2008	PBK	HEN	34090080102230	DISCARD	Misty of Chincoteague / written by Marguerite Henry,
10/28/2008	PBK	HOB	34090080102370	DISCARD	Ghost canoe / Will Hobbs
10/28/2008	PBK	HOB	34090080102404	DISCARD	The maze / Will Hobbs
10/28/2008	PBK	HOL	34090080102487	DISCARD	My Louisiana sky / Kimberly Willis Holt
10/28/2008	PBK	HOW	34090080102644	DISCARD	STAGE FRIGHT
10/28/2008	PBK	HOW	34090080102693	DISCARD	Dew drop dead : a Sebastian Barth mystery / James How
10/28/2008	PBK	HOW	34090080102719	DISCARD	Howliday Inn / [James Howe] ; illustrated by Lynn Mun
10/28/2008	PBK	HOW	34090080102727	DISCARD	Return to Howliday Inn / James Howe ; ill. by Alan Da
10/28/2008	PBK	HUG	34090080102735	DISCARD	Demona's revenge / by Francine Hughes
11/10/2010	PBK	HUN	34090150002310	DISCARD	Starlight / Erin Hunter
10/02/2013	PBK	HUN	34090165036337	DISCARD	Into the wild / Erin Hunter
10/28/2008	PBK	HUR	34090080102883	DISCARD	Class president / by Johanna Hurwitz ; interior illus
10/28/2008	PBK	JAC	34090080102941	DISCARD	The Bellmaker : a novel of Redwall / Brian Jacques ;
10/28/2008	PBK	JAC	34090080102982	DISCARD	The long patrol / Brian Jacques
10/28/2008	PBK	JAC	34090080102990	DISCARD	Lord Brocktree / Brian Jacques ; [illustrated by Fang
10/28/2008	PBK	JAC	34090080103089	DISCARD	Redwall / Brian Jacques ; illustrated by Gary Chalk
10/28/2008	PBK	KEE	34090080103246	DISCARD	Best of enemies / Carolyn Keene
10/28/2008	PBK	KEE	34090080103279	DISCARD	Courting disaster / Carolyn Keene
04/01/2009	PBK	KEE	34090160026614	DISCARD	Valentine's Day secret / by Carolyn Keene ; illustrat
09/20/2019	PBK	KIN	34090160269131	DISCARD	Diary of a wimpy kid : the last straw / by Jeff Kinne
10/28/2008	PBK	KJE	34090080103709	DISCARD	Big Red / illustrated by Carl Pfeuffer
10/28/2008	PBK	KRU	34090080104020	DISCARD	Robots : The Movie Novel / by Nancy Krulik
10/28/2008	PBK	L'EN	34090080104228	DISCARD	A wind in the door / Madeleine L'Engle
10/28/2008	PBK	LAN	34090080104269	DISCARD	Neighbors from outer space / Frances Lantz
10/28/2008	PBK	LAW	34090080104525	DISCARD	The revenge of the substitute teachers / Jan Lawrence
10/28/2008	PBK	LER	34090080104640	DISCARD	It Came From the Cafeteria / by Peter Lerangis
10/28/2008	PBK	LOW	34090080104996	DISCARD	Anastasia, ask your analyst / Lois Lowry
10/28/2008	PBK	LUB	34090080105142	DISCARD	In the Land of the Lawn Weenies : and other misadvent
10/28/2008	PBK	MON	34090080106793	DISCARD	Anne of Avonlea / L.M. Montgomery
10/28/2008	PBK	MON	34090080106801	DISCARD	Anne of the island / by L.M. Montgomery
03/11/2013	PBK	PEI	34090165033235	DISCARD	Big Nate and friends / by Lincoln Peirce
03/11/2013	PBK	PEI	34090165033565	DISCARD	Big Nate makes the grade / by Lincoln Peirce

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Item Created Call Number Barcode Status Title
=====
10/28/2008 PBK PIL 34090080088439 DISCARD The adventures of Super Diaper Baby : the first graph
09/17/2009 PBK PIL 34090165001679 DISCARD Captain Underpants and the big, bad battle of the Bio
10/28/2008 PBK RIO 34090080109094 DISCARD The lightning thief / Rick Riordan
10/28/2008 PBK ROW 34090080109417 DISCARD Harry Potter and the Order of the Phoenix / by J.K. R
10/28/2008 PBK STI 34090080111256 DISCARD Monster blood II / R.L. Stine
10/28/2008 REF 629.1 BR 34090080034268 DISCARD The National Air and Space Museum / C.D.B. Bryan ; ar
10/29/2008 SC NOR 34090080128383 DISCARD Small shadows creep
=====

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Summary/Totals:

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Item Status (DISCARD): 318
Item Status (CHECKEDOUT): 3
Item Status (LOST-CLAIM): 9
Item Group (FICTION): 23
Item Group (COLLBIOG): 7
Item Group (PAPERBACK): 93
Item Group (STORYCOLL): 1
Item Group (NONFICTION): 149
Item Group (REFERENCE): 1
Item Group (EASY): 2
Item Group (PERIODICAL): 51
Item Group (BIOGRAPHY): 2
Item Group (DVD): 1
Total Items Reported: 330
Total Checkouts for the 330 item(s): 3073
Total In-House Checkouts: 0

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NEW DOCUMENT

Attachment T-6

Then and Now
17-May-22

Check Number	Paid To	Check Date
143438	GRAPH-TEX	04-21-22
143439	Guenther Mechanical, Inc	04-21-22
143421	BSN SPORTS	04-21-22
143364	DOMINION EAST OHIO	04-14-22
143377	PRN THERAPY SERVICES INC	04-14-22
968742	MEMO-GORDON FOOD SERVICE	04-19-22

Check Amount

\$	11,265.25
\$	3,006.40
\$	3,477.48
\$	20,401.81
\$	25,971.50
\$	13,503.02

NEW DOCUMENT

Document Management Agreement

We have written this Document Management Agreement (the "Agreement") in simple and easy-to-read language because we want you to understand its terms. Please read this Agreement carefully and feel free to ask us any questions you may have about it. We use the words You and Your to mean the customer. The words We, Us and Our refer to ComDoc.

Legal Customer Name		Mailing Address	
Revere Local School District		PO BOX 340	
City	County	State	Zip
BATH		OH	44210
Equipment Location, if other than customer's address above		Address	
City	County	State	Zip

Federal Taxpayer ID: _____

1. We agree to provide to You the Equipment listed in 3 below and You promise to pay Us the minimum monthly payment in 2 below according to the following pricing. You will pay all Payments, as adjusted, when due, without notice or demand and without abatement, set off, counterclaim or deduction of any amounts whatsoever.

2. Minimum Monthly Payment: \$5,720.00 Term of Agreement 60 Months

<u>Black Impressions</u> Up to <u>500,000</u> black impressions per month Additional black impressions at \$ <u>0.00290</u> per impression.	<u>Color Impressions</u> Up to <u>7,500</u> color impressions per month Additional color impressions at \$ <u>0.02900</u> per impression.
<u>Black Managed Print Impressions</u> Up to <u>0</u> black MP impressions per month Additional black impressions at \$ <u>0.00000</u> per impression.	<u>Color Managed Print Impressions</u> Up to <u>0</u> color MP impressions per month Additional color impressions at \$ <u>0.00000</u> per impression.

3. Equipment covered by this Agreement:

Together with all replacements, parts, additions, and accessories incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.	☒ SEE ATTACHED SCHEDULE A (Signed by Officer)

If any taxes are due, You agree to pay the tax in addition to Your monthly payment. Payments are due monthly beginning _____ and continue on the same day of each month until fully paid. You agree to pay for the monthly minimum number of impressions at the base charge per impression, even if You produce less than the minimum number of impressions. An impression is defined as a standard 8.5" x 11" print/copy. You agree that after You sign, We may insert or correct any information missing on this Agreement, including Your proper legal name. You agree to all the terms and conditions shown on this Agreement to include pages 2 and 3, that those terms and conditions are a complete and exclusive statement of Our agreement and that they may be modified only by written agreement and not by course of performance. You agree that this Agreement cannot be terminated except as provided for in this Agreement. You also agree that the Equipment will not be used for personal, family or household purposes. You acknowledge receipt of a copy of this Agreement. We have no obligation to You until We accept this Agreement by signing below. No separate amendments to this contract are valid unless signed by a ComDoc Corporate Officer.

Accepted on: _____
X _____
(ComDoc Acceptance)

Dated _____, 20____
X _____
(Customer Acceptance)

(Printed Name)

(Title)

(Continued from page 1 of 3)

4. **Transition Billing:** In order to facilitate a uniform billing cycle, this Agreement will begin within 30 days of the Equipment's installation date ("Effective Date"). You agree to pay a prorated amount for the period between the installation date and the Effective Date. This payment will be based on the minimum monthly payment prorated on a 30-day calendar month and will be added to Your first invoice.

5. **Additional Impressions:** You agree to notify Us of meter readings upon request. Meters will be reconciled quarterly and You will be billed for any additional impressions based on the additional impression rate. If impressions are not included, meters will be reconciled on a monthly basis based on actual usage. We have the right to invoice estimated meter reads or assigned volumes based on industry benchmarks if actual meter reads are not available.

Annual ☒ ☐

6. **Late Charge:** If any part of a payment is more than 10 days late, You agree to pay a late charge of 10% of the scheduled payment.

7. **Automatic Agreement Renewal:** You shall provide Us written notice with Your intention to exercise Your option to return all, but not less than, all of the Equipment covered under this Agreement. The written notice must be received no less than 90 days, but not more than 120 days prior to the expiration date of this Agreement term. If You elect to return the Equipment to Us at the expiration of the original or any renewal term of the Agreement, You agree to return the Equipment in accordance with paragraph 10. If We have not received written notice from You of Your intention to return the Equipment at Your expense, or if You do not return the Equipment after providing notice, this Agreement will automatically renew for succeeding one-year periods commencing at the expiration of the original term. If renewed, the first renewal payment will be due the first day after the original term expires.

8. **Ownership of Equipment:** We are the owner of the Equipment and have title to the Equipment. You agree to keep the Equipment free and clear of all liens and claims.

9. **Warranties:** We pass along to You all manufacturer warranties on this Equipment. **WE MAKE NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE EQUIPMENT IS FIT FOR A PARTICULAR PURPOSE OR THAT THE EQUIPMENT IS MERCHANTABLE.** ComDoc shall in no event be liable for any indirect, special or consequential damages or lost profits suffered or claimed to have been suffered by Customer as a consequence of any deficiency or insufficiency therein and/or in any services, supplies or spare parts provided to Customer by ComDoc. ComDoc's liability to Customer, if any, shall in no event exceed the total amount paid to ComDoc hereunder by Customer.

10. **Location of Equipment:** You will keep the Equipment at Your address as identified within this Agreement. You agree that the Equipment will not be moved from that address unless You get Our written permission in advance. If You exercise Your option to return the Equipment at the end of the term, You will immediately return the Equipment to Us in good condition to any place We designate. You will prepay all expenses of crating and shipping and You will properly insure the shipment.

11. **Loss; Damage; Insurance:** You agree to keep the Equipment fully insured against loss until this Agreement is paid in full and to have US and Our assigns named as lender's loss payable. You also agree to maintain public liability insurance covering both personal injury and property damage and You shall name US and Our assigns as additional insured. You agree to provide US certificates or evidence of insurance acceptable to Us, before this Agreement term begins. If You do not provide Us with acceptable evidence of insurance, We may, but will not be required to either 1) obtain such insurance for You and You will pay Us for the insurance premiums and related charges on which We may make a profit, or 2) We will add a monthly fee as a result of Our administrative costs and credit risk, on which We may make a profit.

12. **Indemnity:** You agree to reimburse Us for and to defend Us against any claim for losses or injuries caused by the Equipment. This indemnity obligation will continue even after the termination of this Agreement.

13. **Taxes and Fees:** You agree to pay a one-time documentation fee, all sales and use taxes, personal property taxes (including estimated final-year personal property tax) and all other taxes and charges, license and registration fees, relating to the possession or use of the Equipment as part of this Agreement or as billed by Us. You agree that if We pay any taxes or charges on Your behalf, You shall reimburse Us for all such payment. You agree that We have the right to bill applicable personal property taxes on an annual basis, with an administrative fee. You also agree to reimburse Us upon demand for any filing, releasing and associated fees incurred by Us in connection with any UCC financing statements or other filings. We may make a profit on any fees and estimated tax payments.

14. **Assignment:** You have no right to sell, transfer, or assign the Equipment or this Agreement. You agree that We may assign this Agreement without notice. If We do assign this Agreement, the new owner will have the same rights and benefits that We have now and ComDoc remains responsible for all of the obligations committed in this Agreement and the assignee is not responsible for such obligations.

You agree not to assert against the new owner, assignee or secured party any claim, defense or right of offset that You may have against Us.

15. **Default:** This Agreement may not be prepaid and is non-cancelable. If You do not pay any payment when due or if You break any of Your promises in this Agreement or any other agreement with Us or You make or have made any false statement or misrepresentation to Us, You will be in default. We agree to provide You with written notice and a 15-day period of time to remedy the situation before exercising this clause. If You default, We can require and You will immediately pay the remaining payments under this Agreement and, at Our option, pay to Us an amount equal to Our residual interest in the Equipment as indicated by Our records or return the Equipment to Us pursuant to Section 10. It is further agreed that Your rights and remedies are governed exclusively by this Agreement. We can also use any of the remedies available to Us under the Uniform Commercial Code. If We refer this Agreement to an attorney for collection, You agree to pay Our reasonable attorney's fees and actual court costs. If We have to take possession of the Equipment, You agree to pay the cost of repossession. You agree that We will not be responsible to pay You any consequential or incidental damages for any default by Us under this Agreement.

16. **Other Rights:** You agree that any delay or failure to enforce Our rights under this Agreement does not prevent Us from enforcing any rights at a later time.

17. **Finance Lease:** You agree that this Agreement is a Finance Lease under Article 2A of the UCC. To the extent permitted by applicable law, You hereby waive any and all rights and remedies conferred upon You under UCC Sections 2A-303 and 2A-508 through 522. If it is determined that this Agreement constitutes a secured transaction, You hereby grant to Us a security interest in the Equipment and all proceeds thereof. You authorize Us to record a UCC-1 financing statement or similar instrument in order to protect Our interest in the Equipment. You hereby appoint Us as Your attorney-in-fact to sign Your name to any document for the purpose of filing returns associated with any taxes, so long as the filing does not interfere with Your right to use the Equipment.

18. **Legal Venue:** This Agreement and the respective rights and obligations of the parties shall be construed in accordance with and governed by the laws of the state of Ohio or the state of its assignee's principal place of business, as elected by Us or Our assignee. You consent to jurisdiction and venue of any state or federal court in Ohio or State of Our assignee's principal place of business, as elected by Us or our assignee, and waive the defense of inconvenient forum. **Both parties agree to waive their right to a jury trial.**

19. **Miscellaneous:** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute the same document; provided, however, only the counterpart that is marked "Original" and is in our possession shall constitute chattel paper under the UCC. The parties further agree that this Agreement and any related documents hereto may be authenticated by electronic means and You acknowledge that You have received a copy of this Agreement and agree that a facsimile or other copy containing Your faxed, copied or electronically transmitted signature and Our original signature (whether affixed by or on behalf of Us) and held by Us will be the sole "original" chattel paper and will be admissible as evidence of this Agreement. You waive notice of receipt of a copy of this Agreement with Our original signature. You hereby represent to Us that this Agreement is legally binding and enforceable against You in accordance with its terms. If any provision of this Agreement is deemed unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law.

20. **USA Patriot Act Notice: Anti-Terrorism and Anti-Corruption Compliance:** To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity. You and any other person who You control, own a controlling interest in, or who owns a controlling interest in or otherwise controls You in any manner ("Representatives") are and will remain in full compliance with all laws, regulations and government guidance concerning foreign asset control, trade sanctions, embargoes, and the prevention and detection of money laundering, bribery, corruption, and terrorism, and neither You nor any of Your Representatives is or will be listed in any Sanctions-related list of designated persons maintained by the U.S. Department of Treasury's Office of Foreign Assets Control or successor or the U.S. Department of State. You shall, and shall cause any Representative to, provide such information and take such actions as are reasonably requested by Us in order to assist Us in maintaining compliance with anti-money laundering laws and regulations.

Customer Initials

☒ ☐

Date

Document Management Agreement

Customer Name: Revere Local School District

Our Agreement also covers the following:

- a. Full Maintenance covering all devices identified in Section 3 on Page 1 or Schedule A (hereinafter the "Equipment"). Full maintenance includes all parts, labor, and travel. We can also provide non-hardware related support on a time and material basis.
- b. All Toner/Ink. All supplies We provide are not for resale, and You agree to return to Us any supplies not used. We may charge You a monthly supply freight fee to cover Our costs of shipping supplies to You. Delivery of supplies above manufacturer's suggested yields for Your impression volume may result in increased charges.
- ☒ c. ~~You agree that this Agreement includes managed print services ("MPS").~~ Customer Initials _____
Printers will be identified on Addendum A. In order to add a printer to this Agreement, You will provide Us a printer configuration page which includes the printer model, serial number and current print meter. All like models will be included in this Agreement. If We discover a printer that is not part of this Agreement, You agree to add the printer to this Agreement and begin paying the cost per page (or flat rate, if not networked) in effect from the current meter read. You will notify Us of any additional printers at Your site capable of using toner cartridges that We provide. In the event that a printer model is added, but the model is not a like model, You agree that We can add this printer at the current pricing levels in effect for that particular model.
- d. We will provide, at Your written request, semi-annual printouts of service histories on all Equipment covered by this Agreement to verify that no unit has fallen below the reliability standards specified in this Agreement.
- e. Your minimum monthly payment and overage amount, if any, are defined on page 1 of this Agreement. We may increase Your minimum monthly payment by no more than 5 percent per year, and Your overage amount by no more than 10 percent per year, effective on each anniversary date of the Agreement.
- f. This agreement includes FM Audit software licenses for the term of this Agreement. You agree that if You opt out of utilizing FM Audit You will register and submit monthly meter reads via the ComDoc website at my.comdoc.com.
- g. We provide a thirty (30) day warranty (from the date of install) on professional services performed during the implementation of Your Equipment. During the warranty period there will be no charge for additional onsite support. We will provide additional professional services and support, either in person or remotely, beyond the thirty (30) day warranty on a time and material basis.

John Schinkler

IT Resource Name

jschinkler@revereschools.org

IT Resource Email

(330) 659-6111

IT Resource Phone Number

- i. If You choose on-site installation, We will charge You \$ 0 for this service. ☒ (Customer's Initials)
- j. You acknowledge that this Agreement includes the following software and/or other items and related maintenance and support for the terms indicated below.

<u>Description</u>	<u># of Months Included in Contract</u>
1) PaperCut	60 months
2)	
3)	
4)	

Any additional software not listed above or maintenance and support beyond the term indicated above are in addition to this Agreement. You will be billed for Software support at the then current rate that is beyond the initial number of months included above until you notify us of support cancellation. If software is included in this agreement, you agree to pay the Minimum Monthly Payment in Section 2 on page 1 of 3 even if the software has not been installed and/or the scope of work has not been completed. Any other professional services and analyst coverage in addition to an initial statement of work and install warranty will be provided on a billable time and material basis.

Customer Initials

☒

Date

Amendment to ComDoc Document Management Agreement Prepared Exclusively for Equalis Group Participants

This Addendum amends and is made a part of that certain Document Management Agreement ("**Agreement**") between ComDoc and Revere Local School District ("**Customer**") effective as of _____, 2022. Capitalized terms used herein but not defined herein shall have the same meaning given to them in the Agreement.

The following terms shall be added to the Agreement:

1. This Addendum is entered into pursuant to the pricing, terms, and conditions established in the Master Agreement between ComDoc, Inc. ("**ComDoc**") and The Cooperative Council of Governments ("**CCOG**"). CCOG negotiated favorable contract terms and conditions with ComDoc for Equalis Group Members; those terms are reflected in this Addendum and are available to Equalis Group Members. In all cases where the terms in this Agreement, as amended, and the terms in the Master Agreement are in conflict, the terms in this Agreement, as amended, shall control.
2. **Page 1, Section 3** of the Agreement. The fifth sentence in the Agreement on Page 1 in **Section 3** is hereby struck and replaced with the following: "You agree that after You sign, We may insert or correct any non-financial information missing on this Agreement, such as Your proper legal name."
3. **Page 2, Section 7** of the Agreement. The second and fourth sentences on page 2 in **Section 7** are hereby struck and replaced with the following: "The written notice must be received at least 30 days prior to the expiration of this Agreement term. If ComDoc has not received written notice from You of Your intention to return the Equipment at Your expense, or if You do not return the Equipment after providing notice, this Agreement will automatically renew for succeeding month-to-month terms commencing at the expiration of the original term."
4. **Page 2, Section 10** of the Agreement. The language in the Agreement on Page 2 in **Section 10** is hereby struck and replaced with the following: "10. **Location of Equipment:** You will keep the Equipment at Your address as identified within this Agreement. You agree that the Equipment will not be moved from that address unless You get Our written permission in advance. If You exercise Your option to return the Equipment at the end of the term, You will immediately return the Equipment to Us in good condition to any ComDoc location in Ohio We designate. You will not be responsible for all expenses associated with crating, shipping, and insuring the shipment if You enter into a new document management agreement with Us upon the expiration of this Agreement. You will prepay all expenses of crating and shipping equipment that is returned and will properly insure the shipment upon expiration of this Agreement if You do not enter into a new document management agreement with Us upon the expiration of this Agreement for substantially similar equipment and services."
5. **Page 2, Section 12 of the Agreement.** The language in the Agreement on Page 2 in **Section 12** is hereby struck and replaced with the following: "12. As between You and Us, and to the extent permitted by law and legally available funds, You shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that You shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after You have surrendered possession of the Equipment in accordance with the terms of the Agreement to Us or that arise directly from Our gross negligence or willful misconduct. This obligation will continue even after the termination of this Agreement."
6. **Page 2, Section 14 of this Agreement.** The second sentence on Page 2 **Section 14** is hereby struck and replaced with the following: "You agree that We may assign this Agreement for financing purposes only without notice to or consent from You, and You waive any right You may have to such notice or consent."
7. **Page 2, Section 15 of this Agreement.** The seventh sentence on Page 2 **Section 15** is hereby struck and replaced with the following: "If We refer this Agreement to an attorney for collection, You agree to pay, to the extent permitted by law and

to the extent of legally available funds, Our reasonable costs of collections, including but not limited to attorney's fees and actual court costs."

8. **Page 2, Section 18 of the Agreement.** The language in the Agreement on Page 2 in **Section 18** is hereby struck and replaced with the following: "18. Legal Venue: This Agreement and the respective rights and obligations of the parties shall be construed in accordance with and governed by the laws of the state where You are located. You consent to jurisdiction and venue of any state or federal court in Ohio and waive the defense of inconvenient forum. Both parties agree to waive their right to a jury trial."
9. Page 2, a new Section 21 shall be added and read as follows: "21. Non-Appropriation of Funds: If either sufficient funds are not appropriated to make contracted payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed, this Agreement shall terminate on, and You shall not be obligated to make contracted payments under the Agreement beyond, the last day of the then-current fiscal year for which funds have been appropriated. Upon such an event, You shall, no later than the end of the fiscal year for which contracted payments have been appropriated, deliver possession of the Equipment to Us. If You fail to deliver possession of the Equipment to Us, the termination shall nevertheless be effective but You shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of contracted payments thereafter coming due that is attributable to the number of days after the termination during which You fail to deliver possession and for any other loss suffered by Us as a result of Your failure to deliver possession as required. You shall notify Us in writing within seven days after Your failure to appropriate funds sufficient for the payment of the contracted payments or (to the extent required by applicable law) this Agreement is not renewed and attach evidence of such non-appropriation, but failure to provide such notice shall not operate to extend the Agreement term or result in any liability to You."
10. **Page 3, Section b** of the Agreement. The language in the Agreement on Page 3 in **Section b** is hereby struck and replaced with the following: "**b. All Toner/Ink.** All supplies We provide are not for resale, and You agree to return to Us any supplies not used. We will not charge You a supply freight fee each time We ship You supplies. Delivery of supplies above manufacturer's suggested yields for Your impression volume may result in increased charges."
11. **Page 3, Section e** of the Agreement. The language in the Agreement on Page 3 in **Section e** is hereby struck and replaced with the following: "**e. Escalators.** There will be no per-impression cost increases during the term of this Agreement, as renewed or extended. The per-impression prices quoted in this Agreement will remain the same during the term of the Agreement, as renewed or extended."

All other terms and conditions of the Agreement shall remain in full force and effect. The changes contained in this Addendum shall apply to only the Agreement to which it is incorporated and is not a precedent for future lease transactions.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum to the ComDoc Document Management Agreement on _____, 2022.

ComDoc, Inc.

Revere Local School District

(Authorized Signature)

(Authorized Signature)

(Printed Name)

(Printed Name)

(Title)

(Title)

ComDoc, Inc. - Schedule A

Order Nbr	Delivery Customer Name - Department	Address	City	Model
	Revere Local School District - Richfield Elementary School - Main Office	3080 Revere Rd	Richfield	8145
	Revere Local School District - Richfield Elementary School - Main Office Copier Area	3080 Revere Rd	Richfield	9100
	Revere Local School District - Richfield Elementary School - Outside Rm 106	3080 Revere Rd	Richfield	8170
	Revere Local School District - Richfield Elementary School - Outside Cafeteria	3080 Revere Rd	Richfield	8170
	Revere Local School District - Richfield Elementary School - Outside Cafeteria	3080 Revere Rd	Richfield	9100
	Revere Local School District - Board of Education - Break Room Copier	3496 Everett Rd	Richfield	8170
	Revere Local School District - Board of Education - Main Reception	3496 Everett Rd	Richfield	8145
	Revere Local School District - Bath Elementary School - Main Office	1246 N Cleveland Massillon Rd	Akron	8145
	Revere Local School District - Bath Elementary School - Workroom 1	1246 N Cleveland Massillon Rd	Akron	9100
	Revere Local School District - Bath Elementary School - Workroom 2	1246 N Cleveland Massillon Rd	Akron	9100
	Revere Local School District - Bath Elementary School - LL Main Copier	1246 N Cleveland Massillon Rd	Akron	8170
	Revere Local School District - Revere High School - Workroom 1	3420 Everett Rd	Richfield	9100
	Revere Local School District - Revere High School - Workroom 2	3420 Everett Rd	Richfield	9100
	Revere Local School District - Revere High School - Athletic Office	3420 Everett Rd	Richfield	8155
	Revere Local School District - Revere High School - Media Center	3420 Everett Rd	Richfield	8155
	Revere Local School District - Revere High School - Guidance Office	3420 Everett Rd	Richfield	8155
	Revere Local School District - Revere Middle School - MS C1 6th Grade Hallway	3195 Spring Valley Rd	Akron	8170
	Revere Local School District - Revere Middle School - Workroom 1	3195 Spring Valley Rd	Akron	9100
	Revere Local School District - Revere Middle School - Workroom 2	3195 Spring Valley Rd	Akron	9100
	Revere Local School District - Revere Middle School - MS Main Office	3195 Spring Valley Rd	Akron	8155
	Revere Local Schools - Bus Garage - Transportation	3205 Spring Valley Dr	Bath	405

Service and
Supply's Only

X

Signature

Date



Reset Form

Sales and Use Tax Blanket Exemption Certificate

The purchaser hereby claims exception or exemption on all purchases of tangible personal property and selected services made under this certificate from:

ComDoc, Inc.

(Vendor's name)

and certifies that the claim is based upon the purchaser's proposed use of the items or services, the activity of the purchase, or both, as shown hereon:

Purchaser must state a valid reason for claiming exception or exemption.

Revere Local School District

Purchaser's name

Purchaser's type of business

3496 Everett Rd

Street address

#NAME?

City, state, ZIP code

X

Signature

Title

Date signed

Vendor's license number, if any

Vendors of motor vehicles, titled watercraft and titled outboard motors may use this certificate to purchase these items under the "resale" exception. Otherwise, purchaser must comply with either rule 5703-9-10 or 5703-9-25 of the Administrative Code. This certificate cannot be used by construction contractors to purchase material for incorporation into real property under an exempt construction contract. Construction contractors must comply with rule 5703-9-14 of the Administrative Code.

NEW DOCUMENT



Wednesday, May 4, 2022

Attachment T-8

Richard Berdine
Revere Local School District
3496 Everett Road
Bath, OH 44210

Dear Richard:

The Huntington National Bank hereby makes application to be designated as a depository for the funds of Revere Local School District for the period commencing on 8/23/2022, and ending 8/23/2027 as follows:

A. Active Deposits:	Up to the maximum sum of	\$20,000,000
B. Interim Deposits:	Up to the maximum sum of	
C. Inactive Deposits:	Up to the maximum sum of	\$20,000,000
D. Total sum of Active, Interim and Inactive Deposits will not exceed		\$20,000,000

As a public depository, Huntington will pledge securities in accordance with the Ohio Revised Code or the Ohio Collateral Pool Program. Huntington will quote interest rates when specific amounts and maturity dates are known. The most recent version of our Consolidated Report of Condition and Income as reported to the OCC can be found at the following website: <https://cdr.ffiec.gov/public/>. If selected to serve for the period noted above as a public depository, please execute the enclosed Ohio Depository Agreement and return a copy for our files.

We sincerely appreciate your choosing Huntington as a depository institution and look forward to serving you in the future. Feel free to reach out if you have any questions.

Sincerely,

Anthony Okray

Senior Vice President
220 Market Avenue South
Mail Stop: CA113
Canton, OH 44702



AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS - OHIO

This Agreement for Deposit of Public Funds – Ohio (the “Agreement”) is entered into as of the date last executed below, by and between The Huntington National Bank (hereafter “Huntington”) and **Revere Local School District** (hereafter the “Public Entity”).

WHEREAS, Huntington is a public depository providing deposit products in accordance with Ohio Revised Code (ORC) Section 135, et seq.;

WHEREAS, the Public Entity wishes to deposit active, interim and/or inactive funds with Huntington; and

WHEREAS, Huntington agrees to provide the deposit services to the Public Entity as more fully described herein.

NOW THEREFORE, for consideration the receipt and sufficiency of which is hereby acknowledged, Huntington and the Public Entity agree as follows:

Deposit Amounts

For the period commencing on **8/23/2022** and through **8/23/2027**, the Public Entity designates Huntington as an approved depository and Huntington will accept for deposit the following:

A. Active Deposits:	Up to the maximum sum of	\$20,000,000
B. Interim Deposits:	Up to the maximum sum of	
C. Inactive Deposits:	Up to the maximum sum of	\$20,000,000
D. Total sum of Active, Interim and Inactive Deposits will not exceed		\$20,000,000

Security

Huntington participates in the Ohio Pooled Collateral Program (OPCP). Huntington provides collateral for each account at the collateral floor as set by the Ohio Treasurer’s office, or as otherwise noted on Exhibit A.

Huntington’s Business Deposit Account Agreement: the Proposal: Entire Agreement

The Business Deposit Account Agreement (formerly known as the “Rules and Regulations”) as published from time to time by Huntington shall govern the accounts established by the Public Entity, except as expressly provided herein, or as provided in the proposal as published by Huntington and accepted by the Public Entity.

Terms

Capitalized terms not defined in this Agreement shall have the meanings set forth in ORC 135, et. seq.

Assignment

Neither Huntington nor the Public Entity may assign or transfer this Agreement without the written consent of the other. Notwithstanding the foregoing, Huntington may assign or transfer this Agreement to any successor, subsidiary, parent or affiliate, or pursuant to any merger, sale, consolidation or other internal reorganization of Huntington.

Severability

If at any time any portion of this Agreement shall be held by any court of competent jurisdiction to be illegal, void or unenforceable, such portion shall be of no force and effect, but the illegality or unenforceability of such portion shall have no effect upon and shall not impair the enforceability of any other part of this Agreement.

Notices

All notices, requests, demands or other communications and deliveries required or authorized under this Agreement shall (a) be in writing, and (b) be sent by certified mail, private courier with return receipt or sufficient tracking to evidence delivery, or electronically; and, addressed to the attention of the signatories below, or as otherwise designated in writing to the other party. Such notice shall be effective upon confirmed receipt and a reasonable time to act.

Termination

Notwithstanding the period of time set forth above, Huntington or the Public Entity may terminate this Agreement by giving notice at least thirty (30) days prior to the effective date of termination. This Agreement may terminate, and/or become null and void, prior to the end of the designated time period stated above if an amendment of law or regulation causes this Agreement to be unlawful.

Amendment

This Agreement may not be amended or modified except in a writing executed by Huntington and the Public Entity.

Execution and Counterparts

This Agreement may be executed electronically and in any number of counterparts, each of which shall be an original and all of which taken together shall constitute one and the same Agreement. Delivery of an executed signature page counterpart to this Agreement via telecopier facsimile transmission or other method of electronic transmission (including, without limitation, a "pdf" file, email or other electronic signature and delivery technology) shall be effective as if it were delivery of a manually delivered, original, executed counterpart thereof.

Huntington and the Public Entity, by and through their respective duly authorized representatives, hereby enter into this Agreement for Deposit of Public Funds - Ohio.

REVERE LOCAL SCHOOL DISTRICT

By: _____

Richard Berdine

Its: Treasurer

Date: _____

Address:

3496 Everett Road

Bath, OH 44210

THE HUNTINGTON NATIONAL BANK

By: Patrick McCarthy, Senior Vice President

By: Anthony Okray, Senior Vice President

Address:

220 Market Avenue South

CA113

Canton, OH 44702

NEW DOCUMENT

NEW FUNDS

BARAONA FAMILY SCHOLARSHIP FUND	007 9312	\$1,000.00
---------------------------------	----------	------------

NEW DOCUMENT

**SUMMIT EDUCATIONAL SERVICE CENTER
LOCAL EDUCATION AGENCY CONTRACT FOR SERVICES
SUPERVISED BY ESC BOARD**

Attachment 1

This **AGREEMENT** is entered into this ____ day of _____, **2022** between **Revere Local School District**, Richfield, Ohio, (hereinafter referred to as "LEA" Local Education Agency) and the **Summit Educational Service Center Governing Board**, Cuyahoga Falls, Ohio (hereinafter referred to as the "ESC Board").

1. The ESC Board shall provide to the LEA, the following services for during the **2022-2023** school year (hereinafter referred to as "the Service"):

Fifteen (15) days of Educational Audiology Services

2. The ESC Board shall hire and pay an individual to provide the Service (hereinafter referred to as "the Service Provider").
3. The LEA shall pay the ESC Board the sum **\$9,900.00** by the end of the term indicated in paragraph 1, above for the agreed number of days indicated in paragraph 1, above. This sum shall not be subject to any pro rata reduction for days on which the Service Provider is assigned to the LEA but does not work for the LEA due to sick or emergency leave. If, due to long term illness, the Service Provider does not work for five (5) consecutive workdays or more and the ESC Board does not provide a substitute, the LEA may claim a pro rata reduction of this sum for those days not provided as a result of the long-term illness. There shall be no pro rata reduction of the sum for time spent by the Service Provider on ESC supervision, staff development and inter-district projects related to the assigned work.
4. The ESC Board shall assign the Service Provider to the LEA for the specified number of days during the term specified in paragraph 1, above.
5. The ESC Board shall attempt to plan for a substitute for the Service Provider when the Service Provider is on extended leave.
6. The LEA shall provide adequate workspace for the Service Provider, if necessary.
7. The ESC Board shall provide all supplies, materials, equipment, clerical support, mileage reimbursement and staff development for the Service Provider. The need for such items shall be determined by the ESC Board.
8. The ESC Board shall supervise the Service Provider in the provision of the Service and shall evaluate the Service Provider in accordance with Section 3319.111, Ohio Revised Code.
9. The ESC Board shall determine the work schedule and work rules of the Service Provider.
10. The Service Provider shall follow the ESC Board's policies concerning wage and benefits.
11. The Service Provider shall follow the ESC work rules, including but not limited to, reporting procedures and working conditions.
12. The Service Provider shall report times worked in the manner prescribed by the ESC Board and complete the necessary ESC Board leave forms when necessary.
13. The Service Provider shall abide by the customs of the LEA.

REVERE LOCAL SCHOOL DISTRICT

Superintendent Signature

District Superintendent

Treasurer Signature

District Treasurer

SUMMIT EDUCATIONAL SERVICE CENTER

Board of Governors President's Signature

Michael Chadsey
President, Board of Governors

Treasurer Signature

Laurel Young
Treasurer, Summit Educational Service Center

NEW DOCUMENT

CONSULTANT AGREEMENT

This Consultant Agreement (“Agreement”) is entered into this April 25, 2022 (the “Effective Date”) by and between Total Education Solutions (“TES”) and Revere Local School District, with reference to the following facts:

A. TES engages in the business of provision of program and management services to for-profit and non-profit social service agencies.

B. TES will provide special education services, one on one assistant, therapeutic services as well as direct services per student as requested.

In consideration of the promises and the mutual promises and covenants contained herein, the parties agree as follows:

AGREEMENT

1. COMMENCEMENT DATE AND TERM

This agreement shall commence on April 25, 2022 and continue until June 30, 2022 unless sooner terminated as provided in Section 5 below.

2. SCOPE OF SERVICES

TES agrees to provide consulting services with respect to the Project. Such services shall include all of the services and functions set forth on Exhibit “A” (Services). All Services shall be performed by TES and at the expense of Revere Local Schools, except as otherwise agreed in writing in advance by TES and Revere Local Schools, and without such prior written approval, school district shall bear all such costs and expenses.

(a) TES represents and warrants that staff meet the qualifications of the Ohio Department of Education as well as OT/PT Board, ASHA and the Ohio Psychology Board.

b) TES expressly acknowledges and agrees that any documents or materials developed by or on behalf of school district and in the course of fulfilling TES’s obligations hereunder the terms of this Agreement shall remain the property of TES and may not be used by the school district for any purpose other than fulfilling TES’s Obligations under this Agreement. Upon the earlier of cessation of work for TES or expiration of termination for any reason of this Agreement, shall promptly return to TES all materials prepared by Consultant in the course of providing the Services in Contractor’s actual or constructive possession and/or those materials which relate to the Project.

3. COMPENSATION AND METHOD OF PAYMENT

In consideration for the Services, Revere Local School District agrees to compensate TES in the amount and manner set forth on Exhibit “B” (Compensation for Services).

4. INSURANCE

Both parties (School District and TES) shall maintain throughout the term hereof, and all renewals and extensions hereof:

(a) General liability insurance covering all activities of TES in performance of

Consultant's obligations under this Agreement with coverage of not less than One Million Dollars (\$1,000,000) for any incident, and Three Million Dollars (\$3,000,000) annual aggregate.

- (b) Worker's compensation insurance will be covered through TES.

5. TERMINATION

Either party may terminate this Agreement without cause, at any time, upon not less than thirty (30) days prior written notice.

6. INDEMNIFICATION

Each party (each, an "Indemnitor") agrees to indemnify, defend and hold harmless the other party and its officers, directors, agents, contractors, representatives and employees, from and against any and all liability, loss, damages, claims, causes of action, and expenses associated therewith (including without limitation attorneys' fees) caused or asserted to have been caused, directly or indirectly, by or as a result of any acts, errors or omissions hereunder the Indemnitor, its employees or agents during the term of this Agreement. The provisions of this Section shall survive the expiration or earlier termination of this Agreement.

7. INDEPENDENT CONTRACTORS

The parties hereto acknowledge and agree that the relationship created between TES and School District as a result of this Agreement is strictly that of independent contractors. Nothing contained herein shall be construed as creating a partnership or joint venture relationship between the parties. Each party hereto shall be responsible for all compensation, salaries, taxes, withholdings, contributions, benefits, and worker's compensation insurance with respect to all personnel employed or contracted by such party and shall indemnify, defend and hold harmless the other party and its officers, directors, agents, contractors, representatives and employees, from and against any and all liability, loss, damages, claims, causes of action, and expenses associated therewith (including without limitation attorneys' fees) caused or asserted to have been caused, directly or indirectly, by or as a result of same. The provisions of this Section shall survive the expiration or earlier termination of this Agreement.

8. CONFIDENTIALITY AND SOLICITATION

School District acknowledges that TES's independent contractors and employees are valuable and unique assets of TES's business, with special knowledge of TES's professional and trade secrets and proprietary information ("Confidential Information"). Confidential Information includes, but is not limited to, the (a) non-public preferences and policies, methods of and skills in negotiating and making decisions, and particular professional and personal strengths, weakness and needs of TES and each of its employees and other agents, (b) the identity of and nonpublic preferences and policies of clients of TES, and (c) the terms of any contracts or agreements between Company and third parties. In light of these facts, Consultant agrees that during the term of this Agreement or at any time within twenty four (24) months after termination of this Agreement (or extensions or renewals thereof, whether or not amended or modified in any way), neither Consultant, nor any employee, independent contractor, partner or other agent of Consultant will:

- a) Approach, suggest, intimate or otherwise initiate, directly or indirectly, any contact with any employee of TES regarding the possibility of employment or any other affiliation with School District;

- b) Induce or attempt to induce any assigned client of TES to curtail or cancel its business with Company, or approach, suggest intimate or otherwise initiate directly or indirectly any contact with any assigned client of TES regarding the possibility of performing, directly or indirectly, services for such assigned client which are similar to the services provided by TES; or

- c) Directly or indirectly disclose any Company Information to any third party, except to the extent necessary to fulfill Consultant's obligations under this Agreement during the term of this Agreement.

9. MISCELLANEOUS

a) No Third Party Beneficiaries. The parties intend that the benefits of this Agreement shall inure only to TES and Client and not to any third person.

b) Entire Agreement. This Agreement, together with all appendices hereto, constitutes the entire agreement between the parties with respect to the subject matter hereof, supersedes all other and prior agreements on the same subject, whether written or oral, and contains all of the covenants and agreements between the parties with respect to the subject matter hereof.

c) Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties and their respective successors and permitted assigns. School District's services may not be delegated by Consultant without the express prior written consent of TES, provided that Consultant may, at Consultant's sole expense, employ or retain the services of such other person(s) and/or entity(ies) to aid or assist Consultant in the proper performance of Consultant's duties under this Agreement. As used in this Agreement, the term "Consultant" shall also include any and all such person(s) employed, engaged and/or retained by Consultant, as applicable.

d) Counterparts. This Agreement, and any amendments thereto, may be executed in counterparts, each of which shall constitute an original document, but which together shall constitute one and the same instrument.

e) Headings. The section headings contained in this Agreement are inserted for convenience only and shall not effect in any way the meaning or interpretation of this Agreement.

f) Notices. Any notices required or permitted to be given hereunder by either party to the other shall be in writing and shall be deemed delivered upon personal delivery or delivery by electronic facsimile; twenty-four (24) hours following deposit with a courier for overnight delivery; or seventy-two (72) hours following deposit in the U.S. Mail, registered or certified mail, postage prepaid, return-receipt requested, addressed to the parties at the following addresses or to such other addresses as the parties may specify in writing:

If to TES: Total Education Solutions
3428 W. Market St.
Fairlawn, Ohio 44333
Attention: Tawnia Novak
Telephone: 330-668-4041

If to Client: Revere Local School District
P.O. Box 340
Bath, OH 44210
Attention: Abby Kassel
Telephone: 330-523-3138

g) Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

h) Amendment. This Agreement may be amended at any time by agreement of the parties, provided that any amendment shall be in writing and executed by both parties.

i) Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions will nevertheless continue in full force and effect, unless such invalidity or unenforceability would defeat an essential business purpose of this Agreement.

j) Survivability. The provisions of paragraphs 2(b), 2(c), 6, 7, 8, and 9 shall survive termination of this Agreement.

k) Attorneys' Fees. Should either party institute any action or procedure to enforce this

Agreement or any provision hereof, or for damages by reason of any alleged breach of this Agreement or of any provision hereof, or for a declaration of rights hereunder (including, without limitation, arbitration), the prevailing party in any such action or proceeding shall be entitled to receive from the other party all costs and expenses, including without limitation reasonable attorneys' fees, incurred by the prevailing party in connection with such action or proceeding.

l) Further Assurances. The parties shall take such actions and execute and deliver such further documentation as may reasonably be required in order to give effect to the transactions contemplated by this Agreement and the intentions of the parties hereto.

TOTAL EDUCATION SOLUTIONS, INC.,
a California corporation

By: _____
Tawnia R. Novak

Revere Local School District

By: _____
Printed Name: _____
Title: _____

Exhibit "A"

TES to provide supervision, special education services, related services in accordance with the requirements of ODE.

Exhibit "B"

Compensation for TES Academy Services

April 25, 2022 – June 30, 2022 fee per student: \$17,130.95. This includes special education services, one on one aide, parent meetings, data collection, IEP writing, progress reporting and related services. Consultant must provide all materials and equipment necessary to perform such services if required by IEP team. In addition, BCBA services may be utilized at \$95 per hour, not to exceed \$825.00 per student. If student does not attend for summer months, the district will NOT be billed for this time.

(i) TES shall keep contemporaneous records of the time spent providing Services.

(ii) Within ten (10) business days of the last day of each month during the term of this Agreement, Consultant shall submit invoice for Services, accompanied by true and complete copies of the time records (including billing hour summaries) required by (i) above. Each invoice so delivered shall be due and payable in full to TES within thirty (30) calendar days, subject to paragraph (iii) below.

(iii) If TES has a bona fide, good faith dispute with respect to whether a particular Service identified in an invoice delivered by Consultant hereunder was actually provided in accordance with the terms of this Agreement, TES shall give written notice to school district describing such dispute in reasonable detail, within thirty (30) calendar days of the date of such invoice, accompanied by payment in full of all amounts shown on such invoice that are not the subject of the dispute(s) described on such notice. TES and school district shall use their best reasonable good faith efforts to resolve such dispute within the thirty (30) calendar day period following such notice. If such dispute cannot be resolved within such thirty (30) day period, TES shall have cause to terminate this Agreement on not less than ten (10) business days' notice.

(iv) TES needs to follow procedures outlined in ODE..

Appendix

Student: NAME CONFIDENTIAL

NEW DOCUMENT



Attachment 3

CONSULTANT AGREEMENT

This Consultant Agreement (“Agreement”) is entered into this June 1, 2022 (the “Effective Date”) by and between Total Education Solutions (“TES”) and Revere Local School District, with reference to the following facts:

A. TES engages in the business of provision of program and management services to for-profit and non-profit social service agencies.

B. TES will provide special education services, one on one assistant, therapeutic services as well as direct services per student as requested.

In consideration of the promises and the mutual promises and covenants contained herein, the parties agree as follows:

AGREEMENT

1. COMMENCEMENT DATE AND TERM

This agreement shall commence on June 1, 2022 and continue until June 30, 2022 unless sooner terminated as provided in Section 5 below.

2. SCOPE OF SERVICES

TES agrees to provide consulting services with respect to the Project. Such services shall include all of the services and functions set forth on Exhibit “A” (Services). All Services shall be performed by TES and at the expense of Revere Local Schools, except as otherwise agreed in writing in advance by TES and Revere Local Schools, and without such prior written approval, school district shall bear all such costs and expenses.

(a) TES represents and warrants that staff meet the qualifications of the Ohio Department of Education as well as OT/PT Board, ASHA and the Ohio Psychology Board.

b) TES expressly acknowledges and agrees that any documents or materials developed by or on behalf of school district and in the course of fulfilling TES’s obligations hereunder the terms of this Agreement shall remain the property of TES and may not be used by the school district for any purpose other than fulfilling TES’s Obligations under this Agreement. Upon the earlier of cessation of work for TES or expiration of termination for any reason of this Agreement, shall promptly return to TES all materials prepared by Consultant in the course of providing the Services in Contractor’s actual or constructive possession and/or those materials which relate to the Project.

3. COMPENSATION AND METHOD OF PAYMENT

In consideration for the Services, Revere Local School District agrees to compensate TES in the amount and manner set forth on Exhibit “B” (Compensation for Services).

4. INSURANCE

Both parties (School District and TES) shall maintain throughout the term hereof, and all renewals and extensions hereof:

(a) General liability insurance covering all activities of TES in performance of

Consultant's obligations under this Agreement with coverage of not less than One Million Dollars (\$1,000,000) for any incident, and Three Million Dollars (\$3,000,000) annual aggregate.

- (b) Worker's compensation insurance will be covered through TES.

5. TERMINATION

Either party may terminate this Agreement without cause, at any time, upon not less than thirty (30) days prior written notice.

6. INDEMNIFICATION

Each party (each, an "Indemnitor") agrees to indemnify, defend and hold harmless the other party and its officers, directors, agents, contractors, representatives and employees, from and against any and all liability, loss, damages, claims, causes of action, and expenses associated therewith (including without limitation attorneys' fees) caused or asserted to have been caused, directly or indirectly, by or as a result of any acts, errors or omissions hereunder the Indemnitor, its employees or agents during the term of this Agreement. The provisions of this Section shall survive the expiration or earlier termination of this Agreement.

7. INDEPENDENT CONTRACTORS

The parties hereto acknowledge and agree that the relationship created between TES and School District as a result of this Agreement is strictly that of independent contractors. Nothing contained herein shall be construed as creating a partnership or joint venture relationship between the parties. Each party hereto shall be responsible for all compensation, salaries, taxes, withholdings, contributions, benefits, and worker's compensation insurance with respect to all personnel employed or contracted by such party and shall indemnify, defend and hold harmless the other party and its officers, directors, agents, contractors, representatives and employees, from and against any and all liability, loss, damages, claims, causes of action, and expenses associated therewith (including without limitation attorneys' fees) caused or asserted to have been caused, directly or indirectly, by or as a result of same. The provisions of this Section shall survive the expiration or earlier termination of this Agreement.

8. CONFIDENTIALITY AND SOLICITATION

School District acknowledges that TES's independent contractors and employees are valuable and unique assets of TES's business, with special knowledge of TES's professional and trade secrets and proprietary information ("Confidential Information"). Confidential Information includes, but is not limited to, the (a) non-public preferences and policies, methods of and skills in negotiating and making decisions, and particular professional and personal strengths, weakness and needs of TES and each of its employees and other agents, (b) the identity of and nonpublic preferences and policies of clients of TES, and (c) the terms of any contracts or agreements between Company and third parties. In light of these facts, Consultant agrees that during the term of this Agreement or at any time within twenty four (24) months after termination of this Agreement (or extensions or renewals thereof, whether or not amended or modified in any way), neither Consultant, nor any employee, independent contractor, partner or other agent of Consultant will:

- a) Approach, suggest, intimate or otherwise initiate, directly or indirectly, any contact with any employee of TES regarding the possibility of employment or any other affiliation with School District;

- b) Induce or attempt to induce any assigned client of TES to curtail or cancel its business with Company, or approach, suggest intimate or otherwise initiate directly or indirectly any contact with any assigned client of TES regarding the possibility of performing, directly or indirectly, services for such assigned client which are similar to the services provided by TES; or

- c) Directly or indirectly disclose any Company Information to any third party, except to the extent necessary to fulfill Consultant's obligations under this Agreement during the term of this Agreement.

9. MISCELLANEOUS

a) No Third Party Beneficiaries. The parties intend that the benefits of this Agreement shall inure only to TES and Client and not to any third person.

b) Entire Agreement. This Agreement, together with all appendices hereto, constitutes the entire agreement between the parties with respect to the subject matter hereof, supersedes all other and prior agreements on the same subject, whether written or oral, and contains all of the covenants and agreements between the parties with respect to the subject matter hereof.

c) Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties and their respective successors and permitted assigns. School District's services may not be delegated by Consultant without the express prior written consent of TES, provided that Consultant may, at Consultant's sole expense, employ or retain the services of such other person(s) and/or entity(ies) to aid or assist Consultant in the proper performance of Consultant's duties under this Agreement. As used in this Agreement, the term "Consultant" shall also include any and all such person(s) employed, engaged and/or retained by Consultant, as applicable.

d) Counterparts. This Agreement, and any amendments thereto, may be executed in counterparts, each of which shall constitute an original document, but which together shall constitute one and the same instrument.

e) Headings. The section headings contained in this Agreement are inserted for convenience only and shall not effect in any way the meaning or interpretation of this Agreement.

f) Notices. Any notices required or permitted to be given hereunder by either party to the other shall be in writing and shall be deemed delivered upon personal delivery or delivery by electronic facsimile; twenty-four (24) hours following deposit with a courier for overnight delivery; or seventy-two (72) hours following deposit in the U.S. Mail, registered or certified mail, postage prepaid, return-receipt requested, addressed to the parties at the following addresses or to such other addresses as the parties may specify in writing:

If to TES: Total Education Solutions
3428 W. Market St.
Fairlawn, Ohio 44333
Attention: Tawnia Novak
Telephone: 330-668-4041

If to Client: Revere Local School District
P.O. Box 340
Bath, OH 44210
Attention: Abby Kassel
Telephone: 330-523-3138

g) Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

h) Amendment. This Agreement may be amended at any time by agreement of the parties, provided that any amendment shall be in writing and executed by both parties.

i) Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions will nevertheless continue in full force and effect, unless such invalidity or unenforceability would defeat an essential business purpose of this Agreement.

j) Survivability. The provisions of paragraphs 2(b), 2(c), 6, 7, 8, and 9 shall survive termination of this Agreement.

k) Attorneys' Fees. Should either party institute any action or procedure to enforce this

Agreement or any provision hereof, or for damages by reason of any alleged breach of this Agreement or of any provision hereof, or for a declaration of rights hereunder (including, without limitation, arbitration), the prevailing party in any such action or proceeding shall be entitled to receive from the other party all costs and expenses, including without limitation reasonable attorneys' fees, incurred by the prevailing party in connection with such action or proceeding.

l) Further Assurances. The parties shall take such actions and execute and deliver such further documentation as may reasonably be required in order to give effect to the transactions contemplated by this Agreement and the intentions of the parties hereto.

TOTAL EDUCATION SOLUTIONS, INC.,
a California corporation

By: _____
Tawnia R. Novak

Revere Local School District

By: _____
Printed Name: _____
Title: _____

Exhibit “A”

TES to provide supervision, special education services, related services in accordance with the requirements of ODE.

Exhibit “B”

Compensation for TES Academy Services

June 1, 2022 – June 30, 2022 fee per student: \$6867.50. This includes special education services, one on one aide, parent meetings, data collection, IEP writing, progress reporting and related services. Consultant must provide all materials and equipment necessary to perform such services if required by IEP team. In addition, BCBA services may be utilized at \$95 per hour, not to exceed \$825.00 per student. If student does not attend for summer months, the district will NOT be billed for this time.

(i) TES shall keep contemporaneous records of the time spent providing Services.

(ii) Within ten (10) business days of the last day of each month during the term of this Agreement, Consultant shall submit invoice for Services, accompanied by true and complete copies of the time records (including billing hour summaries) required by (i) above. Each invoice so delivered shall be due and payable in full to TES within thirty (30) calendar days, subject to paragraph (iii) below.

(iii) If TES has a bona fide, good faith dispute with respect to whether a particular Service identified in an invoice delivered by Consultant hereunder was actually provided in accordance with the terms of this Agreement, TES shall give written notice to school district describing such dispute in reasonable detail, within thirty (30) calendar days of the date of such invoice, accompanied by payment in full of all amounts shown on such invoice that are not the subject of the dispute(s) described on such notice. TES and school district shall use their best reasonable good faith efforts to resolve such dispute within the thirty (30) calendar day period following such notice. If such dispute cannot be resolved within such thirty (30) day period, TES shall have cause to terminate this Agreement on not less than ten (10) business days' notice.

(iv) TES needs to follow procedures outlined in ODE..

Appendix

Student: NAME CONFIDENTIAL

NEW DOCUMENT

SUMMIT EDUCATIONAL SERVICE CENTER
CONTRACT FOR SERVICES
(R.C. 3315.09)

Attachment 4

This AGREEMENT, made and entered into this the ____ day of ____, 2022, by and between **REVERE LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**, Richfield, Ohio, hereinafter designated as "first party", and the **SUMMIT EDUCATIONAL SERVICE CENTER**, Cuyahoga Falls, Ohio, hereinafter designated as "second party."

Witnesseth, that said second party, for and in consideration of the sum of \$800.00 to be paid as hereinafter specified, hereby agrees to provide:

Annual Renewal Fee for the Online LPDC Form Management System, a Summit Educational Service Center customized and created, web-based application to assist LPDC Committees with their duties and oversight, at a cost of \$800.00 per school year*, with a term beginning July 1, 2022, and ending June 30, 2027.

The annual renewal fee covers:

- Cost of maintenance, and data hosting
- Technical support by phone and email
- Software updates
- Minor adjustment and revisions to district's program

**Annual Renewal Fees are invoiced at the current rates, which are subject to change to retain the quality of the web-based application. and to maintain same level of high-quality services. 60-day notification will be provided for any increase in cost to the district/school.*

Termination of Agreement: Either party shall have the right to terminate this Agreement on an annual basis with sixty (60) days prior written notice by May 1 of the renewal cycle. The date of termination shall be June 30 of notification period.

And, said first party for and in consideration whereof, hereby agrees to pay unto the second party, the sum as annually invoiced for the term of this Agreement.

REVERE LOCAL SCHOOL DISTRICT

Superintendent Signature

District Superintendent

Treasurer Signature

District Treasurer

SUMMIT EDUCATIONAL SERVICE CENTER



Board of Governors President's Signature

Michael Chadsey

President, Board of Governors



Treasurer Signature

Laurel Young

Treasurer, Summit Educational Service Center

02/2021:SESC/pm

NEW DOCUMENT

Attachment 5

MEMORANDUM OF UNDERSTANDING Between the Revere Local School District Board of Education And the Revere Education Association

This Memorandum of Understanding (MOU) is entered into by, between and on behalf of the Revere Local School District Board of Education (Board) and the Revere Education Association (REA) on this 17 day of May, 2022.

WHEREAS, the Board and the REA are parties to a collective bargaining agreement (CBA) that is effective from July 1, 2019 through June 30, 2022.

WHEREAS, the lack of substitute teachers at Richfield Elementary School during the time period November 18th 2021 through December 1st 2021, resulted in REA members taking on additional students for either the A.M. portion of the school day, P.M. portion of the school day, or for the entire school day.

WHEREAS, the current CBA, under the provision 13.04 CLASS SUBSTITUTION BY TEACHER, does not provide compensation for REA members when they are required to supervise additional students due to the lack of substitute teachers.

WHEREAS, the Board and the REA agree to provide compensation for REA members that took on additional students due to the lack of substitute teachers for full-day teacher absences.

NOW, THEREFORE, the parties agree to the following:

For pay period following the signing of this MOU, the Board agrees to provide the compensation listed for the REA members listed below. \$20.00 will be provided for each half-day (AM or PM) for the addition of five (5) or more students.

Cowdrey, Tina	\$100.00	(11/18, 11/19, 11/22, & 12/1/2021) PM AM AM/PM AM
Kahoe, Shannon	\$140.00	(11/18, 11/19, 11/23, 11/24, & 12/1/2021) PM AM AM/PM AM/PM AM
Kilway, Alison	\$180.00	(11/18, 11/19, 11/22, 11/23, 11/24, & 12/1/2021) PM AM AM/PM AM/PM, AM/PM, AM
Ralston, Amanda	\$20.00	(12/1/2021) AM
Rochford, Ann	\$80.00	(11/18, 11/19, & 11/22/2021)

		PM	AM	AM/PM	
Schwertner, Deborah	\$140.00	(11/18, PM	11/19, AM	11/23, AM/PM	11/24, & 12/1/2021) AM
Vianueva, Jade	\$180.00	(11/18, PM	11/19, AM	11/22, AM/PM	11/23, AM/PM
					11/24, & 12/1 AM

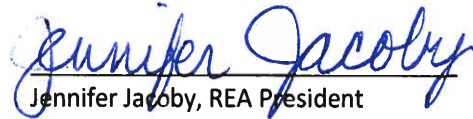
This MOU contains the entire agreement between the parties with respect to its subject matter and supersedes any prior agreements or understandings between the parties concerning the issues reflected in the foregoing provisions.

**FOR THE REVERE LOCAL SCHOOL
DISTRICT BOARD OF EDUCATION:**

Michael Tefs EdD., Superintendent

Date

**FOR THE REVERE EDUCATION
ASSOCIATION:**


Jennifer Jacoby, REA President

5/3/22
Date

NEW DOCUMENT

Attachment 6

**MEMORANDUM OF UNDERSTANDING
Between the
Revere Local School District Board of Education
And the
Revere Education Association**

This Memorandum of Understanding (MOU) is entered into by, between and on behalf of the Revere Local School District Board of Education (Board) and the Revere Education Association (REA) on this 17th day of May, 2022.

WHEREAS, the Board and the REA are parties to a collective bargaining agreement (CBA) that is effective from July 1, 2019 through June 30, 2022.

WHEREAS, the current CBA under the provision 7.03 D. Evaluation Instruments, lists the evaluation instruments the Board and the REA agreed upon to evaluate certified members of the bargaining unit.

WHEREAS, the current CBA, under the provision 7.03 D. Evaluation Instruments, does not include an evaluation instrument for certified library staff.

WHEREAS, a collective of central office administration, building principals, and certified library staff developed the attached, "Librarian Performance Evaluation Rubric", labeled Appendix A.

NOW, THEREFORE, the parties agree to the following:

The certified library staff shall be evaluated using the attached, "Librarian Performance Evaluation Rubric", labeled as Appendix A.

This MOU contains the entire agreement between the parties with respect to its subject matter and supersedes any prior agreements or understandings between the parties concerning the issues reflected in the foregoing provisions.

**FOR THE REVERE LOCAL SCHOOL
DISTRICT BOARD OF EDUCATION:**

Michael Tefs EdD., Superintendent

Date

**FOR THE REVERE EDUCATION
ASSOCIATION:**


Jennifer Jacoby, REA President

5/6/22
Date

Librarian Performance Evaluation Rubric

The Librarian Performance Evaluation Rubric is to be scored holistically. This means the evaluator will assess which level provides the best overall description of the librarian. The rating process should include at least two conferences and one 30 minute observation (if applicable). To determine ratings for each component, the evaluator is to consider evidence gathered during conferences and observation.

Domains	Components	Ineffective	Developing	Skilled	Accomplished
LITERACY	Reading Engagement	The librarian does not promote reading engagement.	The librarian periodically promotes reading engagement.	The librarian continuously encourages learners to read a variety of genres for enjoyment or learning purposes.	The librarian actively encourages learners to read a variety of genres for enjoyment or learning purposes. The librarian creates and maintains an inclusive collection that highlights and explores diverse experiences. The librarian collaborates with colleagues to inspire and encourage independent reading.
	Information Literacy	The librarian does not support information literacy.	The librarian supports learners in how to access information.	The librarian supports learners in how to access, use, apply and evaluate information resources efficiently and ethically.	The librarian engages learners in how to access, use, apply and evaluate information resources efficiently and ethically. The librarian provides instructional opportunities for learners to use and access library resources. The librarian supports learners in an ongoing critical analysis and reflection on the quality, usefulness, and accuracy of information resources.
	Digital Citizenship	The librarian does not promote the proper use of information and technology.	The librarian teaches the proper use of information and technology.	The librarian teaches the proper use of information and technology. The librarian promotes digital citation tools, strategies to avoid plagiarism, and the principles of copyright.	The librarian teaches the proper use of information and technology. The librarian advocates for and promotes digital citation tools, strategies to avoid plagiarism, and the principles of copyright. The librarian empowers learners as effective users of information.

Domains	Components				
		Ineffective	Developing	Skilled	Accomplished
LIBRARY MANAGEMENT & EQUITY	Physical Resources & Tools	The librarian maintains a collection of reading and information materials in various formats.	The librarian maintains a collection of reading and information materials in various formats. The librarian ensures curated library items are accessible to learners.	The librarian establishes and maintains a collection of reading and information materials in various formats. The librarian creates an inclusive collection that highlights or explores diverse experiences. The librarian ensures curated library items are accessible to learners. The librarian provides instructional opportunities for learners to use and access library resources. The librarian maintains materials that support content area curriculum.	The librarian establishes and maintains a collection of reading and information materials in various formats. The librarian creates an inclusive collection that highlights or explores diverse experiences. The librarian ensures curated library items are accessible to learners. The librarian provides instructional opportunities for learners to use and access library resources. The librarian selects, shares, organizes, or integrates library digital resources and tools to support teaching and learning in the content areas.
	Intellectual Freedom & Privacy	The librarian does not support the rights of learners to seek and receive information nor does the librarian have an understanding of student privacy.	The librarian supports the rights of learners to seek and receive information or the librarian knows and applies students' right to privacy.	The librarian supports the rights of learners to seek and receive information. The librarian knows and applies students' right to privacy.	The librarian supports the rights of learners to seek and receive information. The librarian knows and applies students' right to privacy. The librarian creates and maintains an environment that supports and protects learners privacy and intellectual freedom.
	Library Space	The librarian does nothing to manage the library space(s).	The librarian schedules use of library space(s) for library related services.	The librarian schedules and supports the use of the library space(s) for library related services and class visits.	The librarian schedules and supports the use of the library space(s) for library related services, class visits, building needs, and district needs. The librarian works with staff, administrators, and other groups to manage the scheduling of lessons and/or events that occur during scheduled school hours. The librarian encourages and advocates for the use of the library space with staff and students.

Domains	Components				
LEADERSHIP	Leadership & Partnerships	Ineffective	Developing	Skilled	Accomplished
		The librarian does not participate in leadership roles.	The librarian works with educators to implement lessons or activities related to literacy or curriculum.	The librarian works with educators to create and implement lessons or activities related to literacy or curriculum. The librarian participates in grade-level, department, building or district discussions to ensure library resources support curriculum, building, or district goals.	The librarian works with educators to create and implement lessons or activities related to literacy or curriculum. The librarian participates in grade-level, department, building, or district discussions to ensure library resources support curriculum, building, or district goals. The librarian maintains leadership roles in the school, district, or community. The librarian develops partnerships within the community to promote engagement and a community of readers.
	Professional Development	The librarian does not participate in professional development.	The librarian participates in professional development.	The librarian engages in organizations, groups, and professional activities that will better inform role as a school librarian.	The librarian engages in organizations, groups, and professional activities that will better inform role as a school librarian. The librarian provides colleagues learning opportunities about library topics or resources.
	Digital Access	The librarian does not provide experiences with access to digital library resources.	The librarian provides access to digital library resources.	The librarian provides experiences with digital access to library resources and enables equitable access to those resources. The librarian works with the IT department when necessary to ensure learner access.	The librarian provides experiences with digital access to library resources and enables equitable access to those resources. The librarian works with the IT department when necessary to ensure learner access. The librarian encourages learners to become increasingly self-directed as they engage in critical thinking and authentic application of the digital resources and tools.

NEW DOCUMENT

FORMULATION, AMENDMENT, DISSEMINATION AND UPDATE OF POLICIES

Formulation and Amendment

The formulation and adoption of written policies shall constitute the basic method by which the Board of Education shall exercise its leadership in the operation of the school system. The formal adoption of policy shall be recorded in the minutes of the Board. Only those written statements so adopted by a majority of the Board and so recorded shall be regarded as official Board policy. Policy adoption or amendment should follow an orderly procedure.

- ~~A. Some preliminary discussion regarding a major new policy statement or an amendment to an existing policy should occur between the Board, the Superintendent, his/her staff if necessary, and others as might be required.~~
- B. ~~The Superintendent or his/her designee~~ **The Policy Committee** should draft the policy statement or amendment prior to the official Board meeting for action.
- C. All policy proposals or amendments should be titled and numbered as appropriate to subject and in conformance with the numerical system used in the Board policy manual.
- D. Policies and amendments adopted by the Board ~~shall~~ **receive two readings and** be attached to and made a part of the minutes of the meeting at which they were adopted. They shall then be included in the policy manual of the District.
- E. Policies and amendments to policies shall be effective immediately upon adoption unless a specific effective date is provided in the adopted resolution.

Dissemination

The Superintendent is directed to make policies adopted by the Board accessible to the public, employees, and Board members. All policy manuals shall remain the property of the Board.

Suspension of Policies

The operation of any section or sections of Board policies not required by law or contract may be temporarily suspended by a majority vote of the Board members, even if only a quorum is present and voting, at a regular or special meeting of the Board, or by the Board's designee. Such suspension shall terminate at the next meeting of the Board or at such earlier time as is specified in the motion to suspend.

Handbooks and Directives

Student and/or employee handbooks, directories, curriculum guides, and other similar publications may be issued by the Administration. These materials must conform to Board policy and if not, they must be approved by the Board before publication and dissemination.

LEGAL REFS. O.R.C. §§3313.20; 3315.07

Adopted: August 1, 2017

NEW DOCUMENT

GRADUATION/DIPLOMA REQUIREMENTS

Students who have completed all required coursework, as set forth below, but who have not successfully completed all state mandated achievement or graduation assessment requirements may return at subsequent regularly scheduled achievement or graduation assessment administrations to retake failed areas. Upon the successful completion of achievement or graduation assessment requirements, such student shall be eligible to be awarded a high school diploma.

Each diploma shall be signed by the President and Treasurer of the Board of Education, the Superintendent, and the principal of the High School, and shall bear the date of its issue.

The requirements for graduation and participation in commencement shall be the completion of work and studies representing the instructional program assigned to grades 9 through 12, including all state mandated achievement or graduation assessments.

The Superintendent shall determine whether the credit that a student has earned from another school satisfies any of the educational unit requirements for graduation, as set forth below.

Revere High School Graduation Requirements

At Revere High School, twenty-three (23) units of credit are required for graduation. These units must include specific course requirements as outlined below.

The State Board of Education determines the units of credit awarded a particular subject based upon the number of hours a class meets and the amount of outside preparation required. In addition to these credit requirements for graduation, students must pass the Ohio Graduation Test, or State End of Course Exams.

The twenty-three (23) units required for graduation must include the following:

English Language Arts	Social Studies ²	Math	Science	Health	Physical Education ¹	Electives ²	TOTAL	Testing Requirements ³
4	4	4	3	0.5	0.5	7	23	End of Course ACT Career Credentialing
Note: All students must complete at least 2 semesters of Fine Arts. Students participating in CVCC curriculum are exempted from the Fine Arts requirement.								
¹ A Physical Education (PE) Waiver may be obtained if a student completes certain extracurricular requirements.								

²The Financial Literacy component for graduation must be attained by taking Personal Finance or Economics as an elective.

³Students must meet the State of Ohio testing requirements via one of the three pathways available.

Minimum Core Preparation (“The Minimum Core”)

Students who are planning to attend any one of Ohio’s public four-year universities should elect the following curriculum to gain admission without conditions:

4 units of English

4 units of Math (including 1 unit of Algebra II or the equivalent of Algebra II)

3 units of Social Studies (including American history and American government)

3 units of Lab Science (Biology, Chemistry, and Physics are highly recommended)

a combination of 5 units to be chosen from among foreign language, fine arts, business, career technical education, family & consumer sciences, technology, agricultural education, or courses in English, math, science, or social studies not otherwise required.

NOTE: Students who are planning to participate in collegiate sports should register with the NCAA at www.eligibilitycenter.org and prepare for the 16 core-course rule. Some private schools and schools out of state may have different requirements, and students are asked to work closely with their counselor if they are seeking entrance to this type of school. Removing conditions will depend on the individual college. For further information, check with the individual college and visit the Ohio Board of Regents website at www.regents.state.oh.us.

~~A student who enters ninth grade on or after July 1, 2010, and before July 1, 2016, may qualify for graduation even though he/she has not completed the requirements for graduation, provided that the following conditions are met:~~

- ~~1. During the student’s third year of attending high school, as determined by the school, the student and the student’s parent, guardian, or custodian sign and file with the school a written statement asserting the parent’s, guardian’s, or custodian’s consent to the student’s graduating without completing the requirements for graduation prescribed by O.R.C. §3313.603(C) and acknowledging that one consequence of not completing those requirements is ineligibility to enroll in most state universities in Ohio without further coursework. The District shall notify the Ohio Department of Education of the~~

~~number of students who choose to qualify for graduation in this way and the number of students who complete the student's success plan and graduate from high school.~~

- ~~2. The student and the student's parent, guardian, or custodian and a representative of the student's high school jointly develop a student success plan for the student in the manner described in O.R.C. §3313.6020(C)(1). The student success plan must specify the student matriculating to a two-year degree program, acquiring a business and industry-recognized credential, or entering an apprenticeship. The high school shall provide counseling and support for the student related to the plan during the remainder of the student's high school experience.~~
- ~~3. The student successfully completes, at a minimum, the curriculum prescribed for participation in commencement and receiving a diploma listed in the paragraph entitled "Students Who Entered Ninth Grade Before July 1, 2010," above.~~
- ~~4. Beginning with students who enter ninth grade for the first time on or after July 1, 2014, a student shall be required to complete successfully, at a minimum, the curriculum prescribed for participation in commencement and receiving a diploma listed in the paragraph entitled "Students Who Entered Ninth Grade Before July 1, 2010," above, with the following exceptions:~~
 - ~~(a) Mathematics, four units, one unit of which shall be one of the following:~~
 - ~~(i) Probability and statistics;~~
 - ~~(ii) Computer programming;~~
 - ~~(iii) Applied mathematics or quantitative reasoning;~~
 - ~~(iv) Any other course approved by the ODE using standards established by the Superintendent of Public Instruction;~~
 - ~~(b) Elective units, five units;~~
 - ~~(c) Science, three units, which shall include inquiry-based laboratory experience that engages students in asking valid scientific questions and gathering and analyzing information.~~

A student who participates in interscholastic athletics, marching band, show choir, or cheerleading for at least two full seasons is not required to complete the physical education one-half unit to graduate, although the student must complete one-half unit in another course of study. A student who participates in an approved JROTC program for at least two full school years is not required to complete the physical education one-half unit to graduate, and credit

received for participation shall satisfy the requirement for one-half unit in another course of study.

The District may integrate academic content in a subject area for which the state board has adopted standards under O.R.C. §3301.079 into a course in a different subject area, including a career-technical educational course, in accordance with guidance for integrated course work developed by the ODE. Upon successful completion of an integrated course, a student may receive credit for both subject areas. Units earned for subject area content delivered through integrated academic and technical instruction are eligible to meet graduation requirements.

Advanced student work completed prior to the ninth grade shall be applied toward graduation requirements if the advanced work was taught by a teacher who possessed a license valid for teaching high school and designated by the Board as meeting the high school curriculum requirements.

Additional High School Diploma Requirements for Students Entering Ninth Grade On or After July 1, 2014

In addition to the applicable curriculum requirements, each student entering ninth grade for the first time on or after July 1, 2014, but prior to July 1, 2019, shall satisfy at least one of the following conditions in order to qualify for a high school diploma:

1. Be remediation-free, in accordance with standards adopted under O.R.C. §3345.061, on each of the nationally standardized assessments in English, mathematics, and reading;
2. Attain a score specified under O.R.C. §3301.0712(B)(5)(c) on the end-of-course examinations prescribed under division O.R.C. §3301.0712(B);
3. Attain a score that demonstrates workforce readiness and employability on a nationally recognized job skills assessment selected by the state board of education under O.R.C. 3301.0712(G) and obtain either an industry-recognized credential, as described under O.R.C. §3302.03(B)(2)(d), or a license issued by a state agency or board for practice in a vocation that requires an examination for issuance of that license.
4. Satisfy the curriculum requirements applicable to students entering ninth grade for the first time on or after July 1, 2019.

A student may choose to qualify for a high school diploma by satisfying any of the separate requirements prescribed by divisions (1) to (3) of this section. If the District does not administer the examination prescribed by one of those divisions that the student chooses to take to satisfy

the requirements of this section, the District may require that student to arrange for the applicable scores to be sent directly to the District by the company or organization that administers the examination.

Additional High School Diploma Requirements for Students Entering Ninth Grade On or After July 1, 2019

In addition to the applicable curriculum requirements, each student entering ninth grade for the first time on or after July 1, 2019, shall satisfy the following conditions in order to qualify for a high school diploma:

1. Attain a competency score on each of the Algebra I and English language arts II end-of-course examinations prescribed under O.R.C. §3301.0712(B)(2). Following the first administration of the exam, if a student fails to attain a competency score on one or both of the Algebra I and English language arts II end-of-course examinations that student must retake the respective examination at least once. If a student fails to attain a competency score on a retake examination, the student may demonstrate competency in the failed subject area through one of the following options:
 - a. Earn course credit taken through the college credit plus program in the failed subject area;
 - b. Complete two (2) of the following options, one of which must be foundational:
 - i. Foundational options to demonstrate competency, which include earning a cumulative score of proficient or higher on three or more state technical assessments aligned with O.R.C. §3313.903 in a single career pathway, obtaining an industry-recognized credential, or group of credentials, approved under O.R.C. §3313.6113 that is at least equal to the total number of points established under that section to qualify for a high school diploma, obtaining a license approved under R.C. 3313.6113 that is issued by a state agency or board for practice in a vocation that requires an examination for issuance of that license, completing a pre-apprenticeship aligned with options established under R.C. 3313.904 in the student's chosen career field, completing an apprenticeship registered with the apprenticeship council established under R.C. 4139.02 in the student's chosen career field, or providing evidence of acceptance into an apprenticeship program after high school that is restricted to participants eighteen years of age or older;
 - ii. Supporting options to demonstrate competency, which include completing two hundred fifty (250) hours of a work-based learning experience with evidence of positive evaluations, obtaining an

OhioMeansJobs-readiness seal, or attaining a workforce readiness score, as determined by the Ohio Department of Education, on the nationally recognized job skills assessment.

- c. Provide evidence that the student has enlisted in a branch of the armed services of the United States.
- d. Be remediation-free, in accordance with standards adopted under R.C. 3345.061(F) in the failed subject area on a nationally standardized assessment prescribed under R.C. 3301.0712(B)(1). For English language arts II, a student must be remediation-free in the subjects of English and reading on the nationally standardized assessment.

A student shall not be required to retake the Algebra I end-of-course examination or the English language arts II end-of-course examination in grades nine through twelve if the student demonstrates at least a proficient level of skill, as prescribed under O.R.C. §3301.0712(B)(5)(a), or achieves a competency score, as prescribed under O.R.C. §3301.0712(B)(10), in an administration of the examination prior to grade nine.

- 2. Earn at least two (2) of the state diploma seals prescribed under O.R.C. §3313.6114(A), at least one of which shall be any of the following:
 - a. The state seal of biliteracy established under O.R.C. §3313.6111;
 - b. The OhioMeansJobs-readiness seal established under O.R.C. §3313.6112;
 - c. One of the state diploma seals established under O.R.C. §3313.6114(C)(1) to (7).

A student who transfers into the District's high school from another state or enrolls after receiving home instruction or attending a nonchartered, nontax-supported school in the previous school year shall meet the requirements set forth above in order to qualify for a high school diploma. However, any such student who transfers or enrolls after the start of the student's twelfth grade year and fails to attain a competency score on the Algebra I or English language arts II end-of-course examination shall not be required to retake the applicable examination prior to demonstrating competency in the failed subject area under the options prescribed in Section 1 above.

A student may be awarded a diploma without meeting the requirements prescribed above, provided the student's individualized education program specifically exempts the student from meeting such requirements and either (1) or (2) below apply to the student:

1.
 - a. The student took an alternate assessment in mathematics and English language arts administered to the student in accordance with R.C. 3301.0711(C)(1) and failed to attain a score established by the state board on one or both assessments.
 - b. The District offered remedial support to the student in each subject area in which the student did not attain the established score and the student received that support.
 - c. The student retook each alternate assessment in which the student did not attain the established score and the student did not attain the established score on the retake assessment.
2.
 - a. The student took the Algebra I and English language arts II end-of-course examinations and failed to attain the competency score under R.C. 3301.0712(B)(10) on one or both examinations.
 - b. The District offered remedial support to the student in each subject area in which the student did not attain the competency score and the student received that support.
 - c. The student retook each examination in which the student did not attain the competency score and the student did not attain the competency score on the retake examination.

District-Determined Diploma Seals

1. ~~Community Service Seal: In order to receive this seal, a Revere High School senior must have completed at least 50 hours of community service for non-profit organizations during their year of graduation and attend the annual Revere Schools Community "Project Pride" Day held every spring. The sum of these hours may be used toward another RHS organization requirement (such as National Honor Society) and can count toward the 30 hours required for exam exemption. Proper documentation of these hours must be kept on file with the Volunteer Service Coordinator at the high school and must be completed two weeks prior to graduation.~~
2. ~~Fine and Performing Arts Seal: In order to receive this seal, a Revere High School student must have completed one of the following:~~
 - a. ~~Designation of Thespian Status with the Revere Players Association;~~

- ~~b. Successful participation in three years of band, or strings, or choir, or a combination of both;~~
- ~~c. Submit a cumulative portfolio booth entry into the annual Art Show held every spring. If a booth cannot be achieved, presentation of the portfolio must be approved by a majority of the art department teaching staff.~~
- ~~3. Student Engagement Seal: In order to receive this seal, a Revere High School student must have completed one of the following:~~
 - ~~a. Six semesters of participation in any of the school's student groups. For this option to be considered, a signature of the club/activity advisor must be attained.~~
 - ~~b. Three full seasons of participation on any of the school's athletic programs. The program must be recognized by the Ohio High School Athletic Association (OHSAA).~~

According to the adopted graduation Requirements for the Class of 2023 and Beyond (Long-Term Requirements), In addition to obtaining the necessary minimum credits and competency scores on the ELA II and Algebra Ohio State Tests, students must satisfy a third component and obtain at least two Diploma Seals in order to graduate from an Ohio high School. There are twelve seal options, nine of which are defined by the Ohio Department of Education and three of which are left up to the local boards of education to define. The nine state seals are:

- OhioMeansJobsReadinessSeal
- Industry-REcognized Credential Sea
- College-Ready Seal
- Military Enlistment Seal
- Citizenship Seal
- Science Seal
- Honors Diploma Seal
- Seal of Biliteracy
- Technology Seal

The three local seals are:

- Community Service Seal
- Fine and Performing Arts Seal
- Student Engagement Seal

Students may use two state seals or one state seal in combination with one local seal to complete this requirement. Prohibited, however, is a combination of two local seals. The Revere Local Board of Education must review and approve a description of the local seal requirements. Therefore, the purpose of this policy is to lay out our vision for each of the three local seals.

1. Community Service Seal- In order to receive this seal, a Revere High School senior must have completed at least 30 hours of community service for non-profit organizations. Twenty of the third hours must be obtained during the school calendar year of graduation. Students must provide documentation of these hours which need to be on file at the high school. Students must also participate in an exit interview where they summarize their experiences.
2. Fine and Performing Arts Seal- in order to receive this seal, a Revere High School students must have complete one of the following:
 - a. Successful participation in a minimum of one production with the Revere Players
 - b. Successful participation in two years of band, strings, or choir, or a combination of these classes
 - c. Submit a portfolio booth entry into the annual Art Show. If a booth cannot be achieved, presentation of the portfolio must be approved by a majority of the art department teaching staff.
3. Student Engagement Seal- In order to receive this seal, a Revere High School students must have completed one of the following:
 - a. Active participation in any of the school's approved student groups. For this option to be considered, a signature of the club/activity advisor must be obtained along with an exit interview where the student summarizes their experiences.
 - b. Two full seasons of participation on any of the school's athletic programs. The program must be recognized by the Ohio High School Athletic Association (OHSAA) along with an exit interview where the student summarizes their experiences.

For purposes of determining whether a student who transfers into the District has satisfied the state diploma seal requirement, the District shall recognize a state diploma seal earned by a student at another district or a different public or chartered nonpublic school, regardless of whether the District has developed guidelines for that state seal.

The District shall give, to the extent feasible, a student who transfers into the District a proportional amount of credit for any documented progress the student was making toward earning that state seal at the school district or different public or chartered nonpublic school from which the student transfers.

College and Work Ready Assessment System

Beginning with students who enter the ninth grade for the first time on or after July 1, 2014, the system of college and work ready assessments adopted by the State Board of Education shall replace the Ohio graduation tests as a measure of student academic performance and one determinant of eligibility for a high school diploma in the manner prescribed by rule of the state board, adopted under O.R.C. §3301.0712(D).

Pursuant to O.R.C. §3301.0712, beginning with the 2014-2015 school year, if a student is enrolled in an advanced placement or international baccalaureate course or is enrolled under any other dual enrollment or advanced standing program, that student shall take the advanced placement or international baccalaureate examination or applicable examination under dual enrollment or advanced standing in lieu of the physical science, American history, or American government end-of-course examinations prescribed under O.R.C. 3301.0712(B).

No student shall take a substitute examination or examination prescribed under O.R.C. §3301.0712(B)(4)(a) in place of the end-of-course examinations in English Language Arts I, English Language Arts II, Algebra I, or Geometry prescribed under O.R.C. §3301.0712(B)(2).

Pursuant to O.R.C. §3301.0712(B)(2)(b), beginning with students who enter ninth grade for the first time on or after July 1, 2019, the college and work ready assessment system shall require five end-of-course examinations, one each in areas of English language arts II, science, Algebra I, American history, and American government. However, only the end-of-course examinations in English language arts II and Algebra I shall be required for graduation.

Any student who received high school credit prior to July 1, 2014, for a course for which an end-of-course examination is prescribed by O.R.C. §3301.0712(B)(2), shall not be required to take that end-of-course examination. Receipt of credit for that course shall satisfy the requirement to take the end-of-course examination.

Honors Diploma

Shall be granted in accordance with Ohio law.

Veterans Diploma

The Board may grant a diploma for veterans of World War II, the Korean conflict, or the Vietnam conflict in accordance with Ohio law.

The Board may also grant a diploma to any woman who left high school in any state during World War II, the Korean conflict, or the Vietnam conflict to support her family or the war effort in accordance with Ohio law.

Alternative Conditions for Graduation

~~This section shall apply to diplomas awarded after September 15, 2006, to students who are required to take the five Ohio graduation assessments. This section does not apply to any student who enters ninth grade for the first time on or after July 1, 2014.~~

~~As an alternative to the requirement that a person successfully complete all of the Ohio graduation assessments in order to be eligible for a high school diploma, a person who has successfully completed all but one of the assessments may be awarded a diploma if he or she has satisfied all of the following conditions:~~

- ~~1. On the assessment that the person failed to attain the designated score, he or she missed that score by ten points or less;~~
- ~~2. The person has a 97% school attendance rate in each of the last four years of school, excluding any excused absences;~~
- ~~3. The person has not been expelled from school in any of the last four school years;~~
- ~~4. The person has a grade point average of at least 2.5 in the subject area of the assessment that he or she failed in accordance with rules established by the State Board of Education;~~
- ~~5. The person has completed the high school curriculum requirements in the subject area of the assessment that he or she failed;~~
- ~~6. The person has taken advantage of any intervention programs provided by the District or school in the subject area of the assessment that he or she failed, and has a 97% attendance rate, excluding any excused absences, in any of those programs that are provided at times beyond the normal school day, school week, or school year or has received comparable intervention services from a source other than the District or school;~~
- ~~7. The person holds a letter recommending graduation from each of his or her high school teachers in the subject area of the assessment that he or she failed and from the High School principal.~~

~~This section shall apply only to students who are enrolled in the District who entered ninth grade for the first time on or after July 1, 2014, but prior to July 1, 2017. This section does not apply to any student who entered ninth grade for the first time prior to July 1, 2014, or to any student who entered ninth grade for the first time on or after July 1, 2017.~~

~~In lieu of qualifying for high school graduation under O.R.C. §3313.61, a student shall be eligible to receive a high school diploma if the student:~~

- ~~1. Takes all of the end-of-course examinations prescribed under O.R.C. §3301.0712(B)(2) required for the student, or takes the assessment prescribed under O.R.C. §3313.619, as applicable;~~

- ~~2. Retakes, at least once, any end-of-course examination in the area of English language arts or mathematics for which a student received an equivalent score of lower than “3”;~~
- ~~3. Completes the required units of instruction prescribed by the District or school;~~
- ~~4. Meets at least two of the following conditions:~~
 - ~~a. For a student who entered ninth grade for the first time on or after July 1, 2014, but prior to July 1, 2016, the student has an attendance rate of at least 93% during the twelfth grade year.~~
 - ~~b. The student takes at least four full-year or equivalent courses during the twelfth grade year and has at least the following grade point average:~~
 - ~~i. For a student who entered ninth grade for the first time on or after July 1, 2014, but prior to July 1, 2016, 2.5 on a 4.0 scale for the courses completed during the twelfth grade year;~~
 - ~~ii. For a student who entered ninth grade for the first time on or after July 1, 2016, but prior to July 1, 2017, a cumulative 2.5 on a scale of 4.0 for the courses completed during the eleventh and twelfth grade years.~~
 - ~~c. During the twelfth grade, the student completed a capstone project. However, in the case of a student who entered ninth grade for the first time on or after July 1, 2016, but prior to July 1, 2017, the capstone project shall comply with guidance developed by the ODE describing the components of a successful capstone project and the process for evaluating each component.~~
 - ~~d. During the twelfth grade, the student completed 120 hours of work in a community service role or in a position of employment, including internships, work study, co-ops, and apprenticeships. However, in the case of a student who entered ninth grade for the first time on or after July 1, 2016, but prior to July 1, 2017, the student’s completion of such work shall comply with guidance developed by the ODE describing requirements for District approval and verification of the work.~~
 - ~~e. The student earned three or more transcribed credit hours under the College Credit Plus program at any time during high school.~~

- ~~f. The student passed an Advanced Placement or International Baccalaureate course, and received a score of three or higher on the corresponding Advanced Placement examination, or a score of four or higher on the corresponding International Baccalaureate examination, at any time during high school.~~
- ~~g. The student earned at least a level three score on each of the “reading for information,” “applied mathematics,” and “locating information” components of the job skills assessment selected by the State Board of Education under O.R.C. §3301.0712(G), or a comparable score on similar components of an successor version of that assessment.~~
- ~~h. The student obtained an industry-recognized credential, as described under O.R.C. §3302.03(B)(2)(d), or a group of credentials equal to at least three total points.~~
- ~~i. The student satisfies the conditions required to receive an OhioMeansJobs-readiness seal.~~

In lieu of qualifying for high school graduation under O.R.C. §3313.61, a student shall be eligible to receive a high school diploma if the student:

1. Takes all of the end-of-course examinations prescribed under division (B)(2) of O.R.C. §3301.0712(B)(2) required for the student, or takes the assessment prescribed under O.R.C. §3313.619, as applicable;
2. Completes the required units of instruction prescribed by the District;
3. Completes a career-technical training program approved by the Department of Education that includes at least four career-technical courses;
4. Meets one of the following conditions:
 - a. Attains a cumulative score of at least proficient on career-technical education assessments, or test modules, that are required for a career-technical education program;
 - b. Obtains an industry-recognized credential, as described under O.R.C. §3302.03(B)(2)(d), or a group of credentials equal to at least 12 points;

- c. Demonstrates successful workplace participation, as evidenced by documented completion of 250 of workplace experience and evidence of regular, written, positive evaluations from the workplace employer or supervisor and a representative of the District or school. The workplace participation shall be based on a written agreement signed by the student, a representative of the District, and an employer or supervisor.

Children of Military Families Who Have Transferred from Another State

Pursuant to O.R.C. §3301.60, for students who are children of military families and have transferred to the District from another state (the “sending state”), the District shall waive specific courses required for graduation if the student satisfactorily completed similar coursework in a public school district in the sending state or shall provide a reasonable justification for the denial of a waiver. If a waiver is not granted, the District shall provide an alternative means for the student to acquire the required coursework so the student may graduate on time.

Where assessments are required for graduation, the District shall accept the exit or end-of-course assessments required for graduation in the sending state, national norm-referenced achievement test, or alternative testing.

If a student who has transferred into the District at the beginning of or during his or her senior year is ineligible to graduate after the District has considered the above-referenced alternatives, the District shall work with the student’s prior public school district in the sending state to determine if the student meets the graduation requirements of that district. If the sending state is not a member of the Interstate Compact on Educational Opportunity for Military Children, the District shall use its best efforts as set forth above to facilitate the on-time graduation of the student.

Opt-Out of Statewide Assessments

~~Students who opt out of taking Statewide assessments shall not be subject to discipline or academic consequences as a result thereof.~~

Graduation Under House Bill 197

~~This section applies to students meeting both of the following criteria:~~

- ~~1) — The student was enrolled in the twelfth grade in the 2019-2020 school year or was on track to graduate in the 2019-2020 school year, as determined by the District, regardless of the graduation cohort in which the student is included; and~~
- ~~2) — The student had not completed the requirements for a high school diploma under O.R.C. §3313.61, 3313.612, or 3325.08 or under Section 3 of H.B. 491 of the 132nd General Assembly, as of March 17, 2020.~~

~~The District shall grant a high school diploma to any student meeting the above criteria, if the student’s principal, in consultation with teachers and counselors, reviews the student’s progress toward meeting the requirements for a diploma and determines that the student has successfully~~

~~completed the curriculum in the student's high school or the individualized education program developed for the student by the student's high school pursuant to O.R.C. §3323.08, or qualified under O.R.C. §3313.603(D) or (F), at the time the District closed pursuant to the Director of Health's Order O.R.C. §3701.13, "In Re: Order the Closure of All K-12 Schools in the State of Ohio," issued on March 14, 2020. No high school diploma shall be granted under this section after September 30, 2020.~~

LEGAL REFS: O.R.C. §§3301.60; 3313.61; 3313.603; 3313.615; 3313.618; 3301.0712
H.B. 197 (03-27-20)

Adopted: November 16, 2021

NEW DOCUMENT

TITLE IX GRIEVANCE PROCEDURE
EMPLOYEE AND STUDENT

The Board of Education shall not discriminate on the basis of sex in the educational programs or activities of the District that receive federal financial assistance. The Board hereby designates the following employee as the Title IX Coordinator for the District:

~~Judy Myers~~
Coordinator of Human Resources
3496 Everett Road
Richfield, OH 44286
~~330-666-4155~~
~~jmyers@revereschools.org~~

The Title IX Coordinator's duties shall include, but not be limited to, coordinating the District's effort to comply with and carry out its responsibilities under Title IX and carry out an investigation of any complaint communicated to the District alleging its noncompliance with Title IX or alleging any uses which would be prohibited by Title IX in accordance with the procedures set forth hereinafter. The Title IX Coordinator may be assisted by such additional personnel as from time to time may be appointed.

Complaints involving alleged discrimination on the basis of sex in any program or activity that receives federal financial assistance, whether carried out by District employees, students, or third parties, shall be handled in accordance with the following procedure unless a policy has been adopted to deal with the specific discrimination. If a more specific policy exists, that policy shall be followed.

Step 1:

Any student or employee who has a complaint of alleged sex discrimination shall attempt promptly to resolve the complaint by discussion with the building principal or immediate supervisor in case of classified employees. If the building principal or immediate supervisor is the subject of the complaint, the complaint should be filed with the Title IX Coordinator. If the Title IX Coordinator is the subject of the complaint, the complaint can be filed directly to the Board. The complaint should be in writing and describe, in as much detail as possible, the facts of the situation. The principal or supervisor shall keep a written record of the discussion and provide a copy to the student or employee involved.

Step 2:

If the complaint is not resolved in Step 1, the complainant may, within ten (10) calendar days after receiving an answer, file the complaint in writing with the Title IX Coordinator and mail a copy to the principal or supervisor involved. The Title IX Coordinator shall arrange a meeting to

discuss the complaint within ten (10) calendar days after receiving the written complaint, and subsequent meetings may be scheduled as agreed to by both parties. The Title IX Coordinator shall conduct an adequate, reliable, and impartial investigation of complaints, and shall allow the complainant to identify witnesses and other evidence. The Title IX Coordinator shall give a written answer to the complainant by certified mail, return receipt requested, within ten (10) calendar days after the final meeting regarding the complaint. A copy of the written answer shall also be provided to the accused and the building principal or supervisor.

Step 3:

If the decision rendered by the Title IX Coordinator does not resolve the complaint to the satisfaction of the complainant or the accused, such person can, within ten (10) calendar days, appeal in writing to the Board. The notice of appeal shall be sent to the Title IX Coordinator and a copy filed with the Treasurer of the Board. Failure to file such appeal within ten (10) calendar days from the receipt of the written memorandum of the Title IX Coordinator's action on said grievance shall be deemed a waiver of the right to appeal. The Superintendent shall place the matter on the agenda for the next meeting of the Board to be held within thirty (30) days, and the complainant and the accused shall be advised in writing of the time, place, and date of the meeting.

The complainant and the accused shall receive written notice of the meeting no less than five (5) calendar days in advance of the meeting. The Board shall act upon such appeal officially no later than its next regular meeting following the meeting with the complainant. Copies of the final decision shall be sent to the complainant, the accused, the Title IX Coordinator, and the building principal or supervisor. The decision of the Board shall be final.

If the grievance cannot be resolved through the above procedure, a request for an official interpretation may be filed with the U.S. Department of Education – Office for Civil Rights, Bank One Center, Room 750, 600 Superior Avenue East, Cleveland, Ohio 44114-7650.

If discrimination in violation of Title IX is found to have occurred, steps will be taken to prevent its reoccurrence and to remedy its effects on the complainant, and others, if appropriate. The District will use a “preponderance of the evidence” standard to determine whether a hostile environment exists.

LEGAL REFS: 34 C.F.R. 106.8

Adopted: August 18, 2020

NEW DOCUMENT

COMPLAINTS OF SEXUAL HARASSMENT

Sexually offensive speech and conduct are wholly inappropriate to the operation of the District and will not be tolerated. This policy or a version which provides students adequate notice of the prohibition against sexual harassment, the conduct that constitutes sexual harassment, and the complaint procedure for reporting sexual harassment shall be included in the student handbooks.

It shall be a violation of this policy for any member of the District staff to harass a student through conduct or communications of a sexual nature as defined below or to have romantic or sexual relations with a student. Retaliation in any form against those persons alleging that sexual harassment has occurred or participating in the investigation of the complaint is also prohibited. It shall also be a violation of this policy for students or third parties (i.e., visiting speaker, or visiting athletic team) to harass other students through conduct or communications of a sexual nature as defined below.

Any teacher, counselor or administrator who receives a report, verbally or in writing, from any person regarding sexual harassment of a student or employee must forward that report to the building principal or Title IX Coordinator within one school day or within a reasonable period of time if there is a good cause for the delay. Any building principal receiving a report of sexual harassment shall promptly notify the Title IX Coordinator.

The District's designated and authorized Title IX Coordinator is:

~~Judy Myers~~
Coordinator of Human Resources
3496 Everett Road
Richfield, OH 44286
~~330-666-4155~~
~~jmyers@revereschools.org~~

The designated/authorized Title IX Coordinator and his/her contact information shall be made known to all applicants for admission and employment, students, parents or legal guardians of students, employees, and all of the District's employee unions. Further, the District shall prominently display on its website the contact information for the Title IX Coordinator.

No person designated by the District to serve as a Title IX Coordinator, investigator, decision maker, or any person designated by the District to facilitate an informal resolution process, shall have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

1. Definitions

- a. Sexual harassment – conduct on the basis of sex that satisfies one or more of the following:
 - (i) A school employee conditioning education benefits on participation in unwelcome sexual conduct (*i.e.*, *quid pro quo*); or
 - (ii) Unwelcome conduct that a reasonable person would determine is so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school’s education program or activity; or
 - (iii) Sexual assault (as defined in the Clery Act, 20 U.S.C. 1092(f)), dating violence, domestic violence, or stalking as defined in the Violence Against Women Act.
- b. Complainant – an individual who is alleged to be the victim of conduct that could constitute sexual harassment.
- c. Respondent – an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.
- d. Formal complaint – a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school investigate the allegation of sexual harassment. At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education programs or activities of the District.

2. Duty to Respond

The District will promptly respond when an allegation of sexual harassment occurs in an education program or activity. Education programs and activities include locations, events, or circumstances over which the District exercises substantial control over both the respondent and the context in which the sexual harassment occurs. This may include computer and internet networks, digital platform, and computer hardware or software owned or operated by or used in the operations of the District’s schools.

3. Supportive Measures

“Supportive measures” are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, without fee or charge, to an alleged victim or respondent, before or after the filing of a formal complaint or where no formal complaint has been filed. The purpose of supportive measures is equal access to education.

The District shall offer supportive measures to a complainant. The Title IX Coordinator shall promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.

Supportive measures may include:

- a. Counseling;
- b. Extensions of deadlines or other course-related adjustments;
- c. Modifications of class schedules;
- d. Campus escort services;
- e. Mutual restrictions on contact between the parties;
- f. Leaves of absence;
- g. Increased security and monitoring of certain areas of campus.

4. Complaint Procedure

- a. Any student or staff member who alleges sexual harassment by any staff member or student in the District may complain directly to the Title IX Coordinator, guidance counselor, teacher, Superintendent, any other school employee whom the student or staff member trusts, or any other individual designated to receive such complaints. An individual who is complaining of sexual harassment is not required to work out the problem directly with the individual alleged to have harassed him or her.

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator.

The District will treat a person as a complainant any time it has notice that the person is alleged to be the victim of conduct that could constitute sexual harassment (regardless of whether the person themselves reported, or a third party reported the sexual harassment), and irrespective of whether the complainant ever chooses to file a formal complaint.

- b. Retaliation against those who file a complaint or participate in the investigation of the complaint is prohibited. No employee or representative of the District, nor any other person, may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in a Title IX investigation, proceeding, or hearing. Complaints alleging retaliation may be filed according to the procedures for sex discrimination.

Therefore, filing of a complaint or otherwise reporting sexual harassment will not reflect upon the student's or staff member's status nor will it affect future employment, grades, or work assignments. The person to whom the complaint was made shall, within one school day, report the complaint to the Title IX Coordinator. If the Title IX Coordinator or Superintendent is the employee alleged to have engaged in the sexual harassment, the report shall be made to the Board.

- c. The right to confidentiality, both of the complainant and of the respondent, will be respected consistent with the District's legal obligation, and with the necessity to investigate allegations of misconduct and take corrective action when this conduct has occurred. The District will keep confidential the identity of complainants, respondents, and witnesses, except as may be permitted by FERPA, or as required by law, or as necessary to carry out a Title IX proceeding.

5. Investigation

- a. The investigator should remember that the investigation requires a balancing of the respondent's rights, the complainant's right to an environment free of sexual harassment, and the Board's interest in a prompt and fair investigation. The burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rests on the District and not on the parties. The investigator shall not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.
- b. The investigator shall send written notice to both parties of the allegations set forth in the complaint upon receipt of a formal complaint. The notice must include sufficient details known at the time, including the identities of the parties involved in the incident, if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known. The notice must include a statement that the respondent is presumed not responsible

for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process; that the parties may have an advisor of their choice, who may be an attorney, and may inspect and review evidence; and notice of any provision in District's Code of Conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process. If a party chooses to have an advisor, he/she may be accompanied to any related meeting or proceeding by the advisor.

- c. The investigator shall meet with the complainant within a reasonable period of time from the time of making the complaint. However, the investigator is urged to meet with the complainant as soon as possible.
- d. Following the meeting with the complainant, the investigator shall conduct an adequate, reliable, and impartial investigation to determine if sexual harassment has occurred. The investigation shall include a conference with the respondent and the complainant, as well as any and all other methods which are considered necessary to determine whether harassment has occurred. Both parties must be permitted an equal opportunity to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence. The parties shall not be restricted from discussing the allegations under investigation or from gathering and presenting relevant evidence.
- e. The investigator will not access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the District obtains that party's voluntary, written consent to do so.
- f. Both parties shall be provided an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal complaint, including the evidence upon which the District does not intend to rely in reaching a determination regarding responsibility, and inculpatory or exculpatory evidence, whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation.
- g. The District shall provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the party to prepare to participate.

6. Post-Investigation Procedures

Prior to completion of the investigative report, the school district must send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties must have at least 10 school days to submit a written response, which the investigator will consider prior to completion of the investigative report. All such evidence must be subject to the parties' inspection and review and be available at any hearing.

Upon conclusion of the investigation, the investigator shall issue a written report to the parties and their advisors that fairly summarizes the relevant evidence. After the investigative report has been sent to the parties and before reaching a determination regarding responsibility, the decision maker(s) must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. The decision maker(s) must explain to the party proposing the questions any decision to exclude questions as not relevant. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. The decision maker must explain to the party proposing the questions any decision to exclude a question as not relevant.

Although the facts and circumstances of a particular investigation may require an investigation to continue beyond 45 school days, it is recommended that the investigation and a report of the findings be completed within that time frame. The report shall include a determination of whether the respondent was found to have engaged in harassment, was found not to have engaged in harassment, or whether the investigation was inconclusive.

The District shall use a "preponderance of the evidence" standard to make such determination. This shall be the same standard used for both complaints involving students and staff members. The burden rests on the District to meet that standard for purposes of reaching a determination regarding responsibility.

The report shall be issued to the complainant, if an employee, or to the complainant's parents, if a student. A copy of the report shall also be sent to the Superintendent or his/her designee and the respondent.

7. Final Determination

- a. Following receipt of the investigator's report and recommendation, the decision maker (who cannot be the same person as the Title IX Coordinator or investigator) must issue a written decision which sets forth the decision maker's determination of responsibility or non-responsibility based on the relevant standard of evidence. The written decision shall include the following elements:
 1. Identification of the allegations potentially constituting sexual harassment.
 2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held.
 3. Findings of fact supporting the determination.
 4. Conclusions regarding the application of the school district's code of conduct to the facts.
 5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the school district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the school district's education program or activity will be provided by the school district to the complainant.
 6. The District's procedures and permissible bases for the complainant and respondent to appeal.
- b. The decision maker must objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence.
- c. Credibility determinations shall not be made on based on a person's status as a complainant, respondent or witness.
- d. The decision maker must provide his/her written decision to the parties simultaneously within 15 school days of receipt of the investigator's report and recommendation.
- e. The Title IX Coordinator is responsible for effective implementation of any remedies set forth in the written determination.

8. Informal Resolution

The District may offer informal resolution options if a formal complaint is filed, at any time prior to reaching a determination regarding responsibility, provided both parties give voluntary, informed, written consent. The District shall not require, as a condition of enrollment or continuing enrollment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints. Any party has the right to withdraw from informal resolution and resume the grievance process with respect to the formal complaint. The investigator may not require the parties to participate in an informal resolution process. The investigator will not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student. If an informal resolution is sought by the parties, a written statement to that effect shall be signed by the parties, and the informal resolution process will conclude within 20 school days of the parties' signature.

9. Appeals

- a. The District will offer both parties the opportunity to appeal from a determination regarding responsibility, and from a dismissal of a formal complaint or any allegations therein on the following bases:
 - (i) Procedural irregularity that affected the outcome of the matter;
 - (ii) New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and/or
 - (iii) The Title IX Coordinator, investigator, or decision maker had a conflict of interest or bias that affected the outcome of the matter.
- b. An appeal must be submitted in writing to the Title IX Coordinator within five school days of the issuance of the determination regarding responsibility, which includes a statement specifying the grounds for the appeal. The opposing party will be notified of the appeal and provided five school days from such notice to submit to a statement in support of the outcome.
- c. An "Appeal Decision Maker" shall be designated by the Superintendent to review the investigative report and the statements submitted by the parties as part of the appeal. The Appeal Decision Maker shall investigate whether a basis for overturning the decision regarding responsibility exists. The Appeal Decision Maker shall not be the same person as the decision maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator.

- d. The Appeal Decision Maker shall issue a written decision describing the result of the appeal and the rationale for the result, and shall provide the written decision simultaneously to both parties and their advisors within 20 school days of the Title IX Coordinator's receipt of a parties' notice of appeal of the original decision maker.

10. Dismissal of Complaints

- a. Complaints must be dismissed by the decision maker where the allegations, if true, would not meet the Title IX jurisdictional conditions:
 - (i) The actions complained of do not meet the definition of "sexual harassment";
 - (ii) The actions complained of were not against a person in the United States;
 - (iii) The actions complained of did not occur in the District's education program or activity.
- b. Complaints may be dismissed by the decision maker where:
 - (i) A complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein;
 - (ii) The respondent is no longer enrolled or employed by the District; and/or
 - (iii) Specific circumstances prevent the District from gathering evidence sufficient to reach a determination as to the allegations contained in the formal complaint.
- c. The Title IX Coordinator will promptly send the parties simultaneous written notice of any dismissal decision, and the reason(s) therefore.
- d. Both parties shall have the right to appeal a dismissal decision by submitting written notice of appeal to the Title IX Coordinator within five school days of the issuance of the dismissal notice. The Appeal Decision Maker shall review the notice of appeal and issue a decision regarding the appeal in writing to both parties within 10 school days of the issuance of the notice of dismissal.

11. Discipline and Remedies

A substantiated charge against a student in the District shall subject that student to disciplinary action, including suspension or expulsion, consistent with the Student Discipline Code. A substantiated charge against an employee shall result in the employee being subjected to disciplinary action, up to and including termination. Making a materially false statement in bad faith in the course of an investigation under this policy may subject a student or employee to disciplinary action.

Complainants and respondents shall be treated equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made against the respondent, and by following the grievance process outlined in this policy before the imposition of any disciplinary sanctions or other actions that are not supportive measures, against a respondent. All remedies provided by District shall be designed to restore or preserve equal access to the District's education program or activity. Such remedies may include the same individualized services provided as "supportive measures"; however, remedies need not be non-disciplinary or non-punitive and need not avoid burdening the respondent.

12. Training

The District will ensure that Title IX Coordinators, investigators, decision makers, and any person who facilitates an informal resolution process, receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. The District shall further ensure that decision makers receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant. The District shall also ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence. Any materials used to train Title IX Coordinators, investigators, decision makers, and any person who facilitates an informal resolution process, must not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints of sexual harassment.

13. Time Limits

All time limits established in this policy be temporarily delayed or extended by the Title IX Coordinator for good cause with written notice to the complainant and the respondent of the delay or extension and the reasons for the action. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent

law enforcement activity; or the need for language assistance or accommodation of disabilities.

14. Consolidation of Formal Complaints

The District may consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.

15. Record Keeping

The District shall maintain, for a period of seven years, records of:

- a. Each sexual harassment investigation including any determination regarding responsibility and any audio or audiovisual recording or transcript, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;
- b. Any appeal and the result therefrom;
- c. Any informal resolution and the result therefrom;
- d. All materials used to train Title IX Coordinators, investigators, decision makers, and any person who facilitates an informal resolution process. The District shall make these training materials publicly available on its website; and
- e. Records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. The District must document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the education program or activity. If the District does not provide a complainant with supportive measures, then the District shall document the reasons why such a response was not clearly unreasonable in light of the known circumstances.

LEGAL REFS: Title IX of the Education Amendments of 1972
34 C.F.R. 106

Adopted: August 18, 2020

NEW DOCUMENT

BULK FUEL INVENTORY AND USAGE

Purchasing Bulk Fuel

Only the District Treasurer and Transportation Director are authorized to purchase bulk fuel on behalf of the Board. Documentation in the form of an invoice for the bulk purchase of fuel evidencing the amount purchased, the purchase price, and the vendor of the fuel shall be supplied by the person purchasing the fuel to the Treasurer's Office, which shall keep a record of all such purchases.

Documenting Fuel Usage

The District's bulk fuel may be used only for Board owned vehicles and machines. Only ~~those~~ Board employees who **utilize District-owned vehicles and machines** ~~have obtained the prior written consent of the Director of Transportation~~ may access the bulk fuel. District employees **can only access** ~~accessing~~ the District's bulk fuel system with the assigned key fob. The electronic usage system provides the following information: (a) the date accessed, (b) the pump location, (c) an identification of vehicle, and (d) the amount of fuel pumped. ~~must log their use of the fuel on a District supplied form, which shall include: (a) the date accessed, (b) pump location (if multiple pumps exist), (c) name of employee accessing the fuel, (d) an identification of the vehicle or machine for which the fuel will be used; (e) an odometer reading if it is a vehicle, (f) the purpose for use of the fuel, and (g) the amount of fuel pumped.~~

The District's bulk fuel usage ~~logs~~ shall be reviewed regularly by the Treasurer's Office in conjunction with the Transportation Department. ~~to confirm completeness and accuracy of the logged information.~~ The Treasurer's Office periodically shall review the bulk fuel usage **reports** ~~logs~~ to look for trends in **fuel usage miles per gallon** for each vehicle. ~~usage by location (if multiple pumps exist), usage by department (if applicable), total fuel usage by vehicle, and number of fill-ups per day, and investigate any anomalies.~~

Reconciliation

~~A monthly reconciliation shall be performed by the Treasurer which takes into account the beginning fuel in the tank, plus fuel purchased (per invoices), less the fuel used (per the fuel log), to obtain the ending inventory amount which shall then be compared to the fuel remaining in the tank to ensure all fuel is properly accounted for. This reconciliation shall include a physical review of the fuel tank by the Treasurer. The reconciliation and supporting documents shall be provided to and reviewed by the Board.~~

Security

The District's bulk fuel is both a dangerous and valuable commodity. Consequently, reasonable physical security and/or surveillance measures will be undertaken to protect the bulk fuel from being imperiled by damage to the storage tank or from theft or misuse.

LEGAL REF.: Ohio Auditor of State Advisory Memorandum (09/28/21)

Adopted: _____

NEW DOCUMENT

SCHOOL WELLNESS POLICY

The Board of Education is committed to providing an environment in all schools that promotes student wellness through nutrition promotion and education, physical activity, and other school activities.

Goals for Nutrition Promotion and Education

- A. The Child Nutrition Programs shall be accessible to all children.
- B. Sequential and interdisciplinary nutrition education is provided and promoted.
- C. A variety of healthy foods and beverages are made available on campus (including vending, concessions, a la carte, student stores, parties, and fundraising) during the school day that follow nutrition guidelines that are consistent with federal law and promote student health and reduce childhood obesity.
- D. All food made available by the food service department on campus adhere to food safety and security guidelines.
- E. The school environment is safe, comfortable, pleasing, and allows ample time and space for eating meals.
- F. If food is to be used as a reward for the completion of academic tasks or projects, it shall follow nutrition guidelines that are consistent with federal law and promote student health and reduce childhood obesity.

Goals for Physical Activity

- A. Physical activity for students is encouraged outside of Physical Education class.
- B. Physical activity is encouraged for all employees as a means to improve physical and mental health.
- C. Physical activity should not be used as a punishment for the non-completion of academic tasks or projects.

Goals for Other School-Based Activities

- A. Sequential health education concerning communicable diseases and their prevention is provided and promoted.
- B. All school-based activities are consistent with local wellness policy goals.

- C. Students, staff, parents, and visitors are prohibited from using tobacco on school premises, in school vehicles, and at school functions.
- D. Tobacco, alcohol, illegal drug advertising (including, but not limited to all clothing: t-shirts, pants, hats) on signs in school buildings, at school functions, and in school publications is prohibited.
- E. Require that all students receive instruction on avoiding tobacco, illegal drugs, and alcohol use.
- F. Help students who violate smoking policies to quit smoking rather than just punishing them.
- G. Recommend smoking cessation programs for staff.

Nutrition Guidelines

All foods available in schools of the District during the school day shall comply with nutritional requirements that are consistent with federal law and promote student health and reduce childhood obesity.

Development, Dissemination, and Evaluation of Policy

Parents, students, representatives of the District's food service department, teachers of physical education, school health professionals, members of the Board, District administrators, and the general public are permitted to participate in the development, implementation, and periodic review and update of this policy.

The Superintendent shall arrange for the periodic measure and assessment of the implementation of the policy, including:

- A. The extent to which District schools are in compliance with the policy;
- B. The extent to which the policy compares to model local school wellness policies; and
- C. A description of the progress made in attaining the goals of the policy.

The Superintendent or his/her designee annually shall inform and update parents, students, and members of the community about the content and implementation of this policy, and shall make available the periodic assessments of the implementation of this policy.

The following person(s) are designated to ensure that all District schools comply with this policy: Directors of Business Operations, Elementary Education, and Secondary Education, or other appropriate administrator.

LEGAL REFS: 42 U.S.C. §1758b

Adopted: February 26, 2019

NEW DOCUMENT

Absence/Attendance

The educational program offered by this District is predicated upon the presence of the student at school. Regular school attendance is essential for the educational development of students. It is also essential for the continuity of instruction and interaction between teachers and students. Attendance is required of all students enrolled in the schools during the days and hours that school is in session.

A parent/guardian must call the attendance office each day that a student is absent. If unable to call, parents are expected to write notes covering the days of absence.

Attendance Lines:

Richfield: 330-523-3604

Bath: 330-523-3811

Notification of parents/guardians: In order to assure regular attendance in school, it is our policy to call the home of each absentee to verify the student's absence. The District reserves the right to investigate the cause of each single absence or prolonged absence.

Students will be marked "absent unexcused" if notes or other documentation is not presented upon their return. Parents have 24 hours after the absence occurs to provide documentation for the absence; otherwise, the absence will be deemed "absent unexcused."

There are two (3) types of absences at Revere Local Schools. They are:

1. Absent Excused
2. Absent Unexcused
3. Medically Excused
4. Partial Excused.
5. Partial Unexcused

Absent Excused: An absence of a student from school or class for the following reasons:

1. Personal illness
2. Illness in the family necessitating the presence of the child
3. Medical and dental appointments that cannot be arranged during non-school hours.
4. Quarantine or Stay at Home Order
5. Death in the family/Funeral
6. Natural Disaster
7. Necessary work at the home due to absence or incapacity of parent(s) / guardian
8. Observation or celebration of a bona fide religious holiday or other religious activity.
9. Approved college visits.
10. Authorized school-sponsored activities and/or out-of-state travel, not to exceed 24 hours per school year that the student's school is open for instruction, for participation in an enrichment activity approved by the Board of Education on extracurricular activity, defined as a student activity operated by the district, but not included in a graded course of study.
11. Such good cause as may be acceptable to the Superintendent
12. Service as a precinct officer at a primary, special or general election

13. At the Superintendent's discretion, a visit with a parent or legal guardian who is an active duty member of the Army, Navy, Air Force, Marine Corps, Coast Guard, or Commissioned Corps of the National Oceanic and Atmospheric Administration and Public Health Service who has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting.

14. Other circumstances which, in the judgement of the Superintendent, constitute a good and sufficient cause for absence from school, including, but not limited to circumstances which are out of the student's control and which cause his/her absence due to the District's implementation of a "Remote Learning Plan" under H.B. 164, or "Blended Learning Policy" under R.C. 3301.079, if adopted by the Board.

An absence for any reason other than those listed above shall be classified as unexcused.

Absence shall include full days of absence, partial days of absence, and any hours missed due to cut classes or other unauthorized absence from school. All excuses from parents, as well as other documents pertaining to a student's enrollment, attendance, and withdrawal from the District, shall become part of the official attendance record and shall be maintained regardless of format or condition.

The principal or his or her designee may request written verification of a student's illness from a physician license to practice medicine in the state in the event of frequent or extended absences attributed to personal illness.

In all cases where a student reaches ten (10) days of excused absence in any school year or the equivalent number of hours of excused absence in any school year. (38 hours monthly or 65 hours yearly) A medically excused absence does not count toward those days or number of hours. School administration shall require written documentation or other information to verify whether a student's absence qualifies as Absent Excused for any of the permitted reasons addressed above.

If a parent/guardian fails to submit promptly any written documentation or other information requested by school administration, the student's absence will be deemed to be Absent Unexcused.

Planned absences means an absence due to a set of circumstances judged by the school administration to constitute a good and sufficient cause for absence from school. Reasons for such absence may include accompanying parents on a trip, participation in non-school athletic events, family matters out-of-town, college visitation or other trips approved by the parent. Students must submit a written request accompanied by a parental note for a Planned absence to the school office five days prior to the absence.

In order for a planned absence to be considered an Absent Excused, a student must first:

- a. Notify the school administration in writing five school days in advance of the vacation
- b. Obtain the signature of classroom teachers on the form and obtain all assignments from each teacher.
- c. All work must be made up.
- d. A student not complying with the aforementioned policies may receive failing grades

Medically Excused: Any absence of a student from school for medically related reasons AND when a medical note is provided.

Absent Unexcused: Any absence of a student from school (full or partial days) that does not meet the criteria for Absent Excused.

Out-of-school suspension will be treated as Absent Unexcused.

General Restrictions: Students who are absent from school due to illness but are seen in or around the school or in the community during the school day may have their absence marked as an Unexcused Absence. If a student is too ill to come to school, he/she should be at home.

Participation: Students must be in attendance the entire school day in order to be eligible for extracurricular, co-curricular, and curricular participation. This includes but is not limited to athletics and field trips. Exceptions to this policy will be reviewed by the administration. A student must be in attendance at school for half of the school day in order to participate in any school-sponsored activities that are conducted on that day; in the case of emergency the principal or his or her designee may grant an exception to this limitation.

Make-Up Privileges: Students whose absences are deemed either Absent Excused or Absent Unexcused will have the opportunity to make-up all missed class assignments, examinations, quizzes and/or tests. The student shall have the number of days of absence to make-up missed class assignments, examinations, quizzes and/or tests. Work not completed during that time period will not be eligible for subsequent make-up or evaluation. On his/her first day back to school after an Absent Excused or Absent Unexcused the student must contact his/her teachers in each course for make-up of missed class assignments, examinations, quizzes and/or tests. Students will be permitted to make up missed assignments for unexcused absences up to 10 days. For unexcused absences in excess of 10 days, the student may not make-up missed assignments. During a student's first Out-of-School Suspension, the student will have the opportunity to earn full credit for any assignments, projects, quizzes or tests that fall during the suspension dates. For any subsequent suspensions, a student will not receive credit for missed class work during a period of suspension.

Absence due to Student's Chronic Condition: Students are advised that if there is a chronic physical condition that will cause an unusual number of days of absence, this circumstance must be on file in the school office in the form of a note signed by a physician.

Late/Tardy to School: Students who arrive at school after the beginning of the educational day are required to report to the main office. A student may be excused for being late to school for the same reasons as allowed for Excused Absence from school. If a student is late to school for unexcused reasons, the student is considered tardy.

K-2 students who arrive late to school are required to be escorted into the building and signed in at the office by a parent or guardian.

Students who arrive at school after 10:30am are counted absent for that half-day. Students who leave school before 1:00pm are counted absent for that half-day.

School Truancy: Any student leaving the building without one of the above stated forms of permission will be considered "out of the building - unauthorized" and/or truant. A student leaving the building for a legitimate reason but without permission will have the absence marked as unexcused.

A student will be deemed "habitually truant" if the student is Absent Unexcused for:

1. 30 consecutive hours of instruction or
2. 42 hours of instruction during one calendar month or
3. 72 hours of instruction during one school year.

The parent/s and/or legal guardian of a student who is deemed "habitually truant" will be required to comply with school adopted policies and procedures to address the student's truant behavior. In each case, reasonable and

meaningful attempts will be made by the school to notify and engage the student and parents in resolving the truant behavior.

If a student is habitually truant and the student's parent/legal guardian failed to cause the student to resume attendance, the Superintendent will file a complaint with the Juvenile Court and/or take other appropriate intervention actions as set forth in Board policy.

School or Class Truancy: Credit for missed assignments may be given to a student who is deemed habitually truant at the discretion of the administration. NOTE: Students who are tardy or missing from class for 20 minutes or more without a legitimate excuse will have this count as an "absence unexcused" from class.

Drop Off and Pick Up Procedures

Morning Drop Off

Students are encouraged to ride the bus to school. If you choose to bring your child, there is a designated area and procedures that parents must follow for the safety of all students.

All students are to be dropped off at the front of the school building. There are adults present from 8:00 to 8:30AM to assure the safety of each child. Any child coming in after 8:35am is tardy and must be signed in at the main office by a parent.

If a parent has a need to enter the school with their child, he or she should park in a parking spot and come into the main office. All visitors in Richfield must sign in and be prepared to show a picture ID.

Afternoon Pick Up

Students are encouraged to ride the bus home from school. If you choose to pick up your child, there are designated areas and procedures the parents must follow for the safety of all students.

The person who is picking up the student must be an adult/guardian or a person 18 years old or over who is listed on your emergency form. Do not send in students or other parents to pick up your child. If another person is picking up your child and is not on the emergency card, there must be a parent note sent in that morning which the child has given to the teacher granting permission for that pick up change.

At the beginning of the year, you will choose your transportation option (parent pick up, after-care or bus). This will be your option for the remainder of the year. Students will not be permitted to switch between bus and parent pick-up or bus aftercare. The transportation option you choose, will be the schedule your child will follow daily. If there needs to be a change please contact the Transportation Department at 330-523-3118.

Cellular Phones Electronic Communication Devices

Cell phones and electronic communication devices are to be turned off and kept in book bag while school is in session. Student use of cell phones or non-district issued electronic communication devices is prohibited while school is in session. Text messaging is not permitted. Any device that is deemed turned on, makes a noise or vibrates, or otherwise called attention to itself will be considered a disruption and subject to confiscation by staff. Each offense of this policy requires retrieval of the device by the parent from administration. The student may also face additional disciplinary action by administration.

Classroom Expectations

All students are expected to comply with the Code of Student Behavior during classroom instruction. Violations of the Code of Student Behavior will not be tolerated and may require further disciplinary action by administration.

Technology Usage

Policies governing the use and or misuse of computers and technology are included in the Revere Board of Education Policy Guidelines and Code of Student Behavior. Use of school computers is dependent upon the receipt of a computer technology usage form signed by the parent/guardian and student.

Dress Code

We are committed to a safe and orderly learning environment for students that is free from distraction. Attire should not detract from the educational process, reasonable standards in dress and grooming apply. Compliance with a dress code is expected and noncompliance may be considered insubordination. Any formal dress or hairstyle that is considered contrary to good hygiene or that is deemed distractive, disruptive, or detrimental to the routine operation of school is prohibited.

School attire should be weather appropriate. Students go outside for recess every school day unless it is extremely cold or raining. Please have children wear appropriate clothing and shoes for recess. When there is snow on the ground students must be wearing snow boots, coats, snow pants, and gloves to play in the snow. Please be sure to label all belongings with your child's first and last name.

Final determination of appropriate school attire rests with the school administration.

Fines and Fees

All financial obligations incurred by students must be paid in full. Specific to the school library, fines are charged on overdue or damaged items. Students are expected to follow library regulations or they may forfeit access to the library.

District Grading Policy

Grades K-2

P: Proficient

I: In Progress

N: Not Yet Evident

Illness

The facilities of our school clinic are available for any student who becomes ill or injured during the school day. Care must be taken at all times to report all illnesses and injuries to the office. If a student has a need for the clinic service, the student should make sure the teacher in charge knows where he/she is going and then report immediately to the office and then the clinic. If unable to return to the classroom, he/she may be excused to go home. Parents will be contacted by the office or clinic. If your student has a fever, vomits or symptoms requiring them to go home, they must be symptom free for 24 hours to return to school.

Medication

The administration of any medication to a student by school personnel requires the completion of necessary forms by the parent /guardian. Forms are distributed at the beginning of the year and are available in the Main Office. Both a parent /guardian and a physician must complete and sign the form. Medicine to be dispensed at school must be in its original prescription bottle. The school or its employees cannot provide aspirin or any other over-the-counter medication.

Progress Book

Academic progress is reported through the Progress Book. Conferences are encouraged at any time and parents may contact teachers for appointments. For questions about access to Progress Book, the online grade report program, please call (330) 523-3107

Public Records

A request for public records must go through the Treasurer's Office, as the Treasurer is the designated Records Officer for the Revere School District.

School Safety & Drills

Student safety is the responsibility of all students and staff. All injuries and accidents on school grounds must be reported to a staff member. State law requires that all students complete an emergency medical authorization form, signed by a parent and or guardian, and filed in the school's main office.

All drills are conducted periodically in accordance with state law. Safety routes are posted in each classroom and in various locations in the building. It is expected students will follow the direction of staff during drills and assist in the orderly completion of any drill. Anyone involved in causing a false fire alarm is subject to the penalties defined in Ohio Revised Code section 2917.32.

School Closings

In the event of inclement weather or a calamity, school may be closed or starting time delayed. The same conditions may also necessitate early dismissal. School closings, delays in starting time, or early dismissals will be announced via the Alert Now notification system. If no report is heard, it can be assumed that school will be in session. Check out social media platforms and handles: Facebook @ Revere Local Schools, Twitter @RevereLocal, Instagram @reverelocal.

Vacations During School Days

Regular, uninterrupted attendance is crucial to full academic achievement. Parents are urged to make every effort, whenever possible, to plan vacations when school is not in session. The length of time for completion of make-up work shall be commensurate with the length of absence.

Visitors & Volunteers At Richfield

All adults are required to sign in at the office and wear a visitor sticker/badge at all times. During the school day all adults must enter the building through the main entrance by the flagpole on the east Revere Road. To protect instructional time and the safety of all students, visitors are not permitted to go to classrooms without an appointment unless they are scheduled to volunteer.

Any parent or guardian interested in volunteering at Richfield Elementary must complete a background check at their expense in order to volunteer in the classroom or in other facets of the building that include, but are not limited to: PTA sponsored events, library volunteers, coaches, etc.

Disclaimer

This handbook may not include every item or incident that may occur in the building or on school grounds. Final resolution of each of these situations will be made by the school administration. Additional information about student conduct is found in the code of student conduct. The handbook is not intended to be a manual of all the policies of the Revere Board of Education.

Revere Board Policies

School Bus Procedures

Safe school transportation is considered an integral part of the total educational program within the Revere School System. Riding a school bus is a privilege. The primary purpose of the school bus is to transport pupils to and from school safely. The Revere School District recognizes that a safe school bus requires the cooperation of our parents, students, and school staff. Please read the following duties and responsibilities of school bus passengers carefully, and do your part to stress the importance of an accident-free school bus transportation program to your child.

Riding the school bus is a privilege extended to students that can be taken away anytime for disruptive or unsatisfactory behavior. All children being transported are under the authority of the bus driver and must obey the driver's directions. The school bus drivers are in charge while students are on buses. If your child is to go home any way other than by bus, the student is to bring a written note from home stating this. Otherwise, the child goes home on the bus.

The following bus regulations are in effect:

1. Students boarding the bus from the right side of the road must stand back in a safe designated spot and wait until the bus comes to a complete stop and the red lights are flashing before approaching the bus. Students boarding from the left will use the same rules as the right side, but must wait for the driver to give a hand signal to cross the street.
2. Students must carry backpacks and other bags in front of them when boarding and disembarking the bus. No key chains of any kind can be on the backpacks.
3. While on the bus, the pupil is under authority of, and directly responsible to the bus driver.
4. Upon entering the school bus, the pupils shall take their assigned seats. Pupils shall remain seated at all times, facing forward in the seat. The aisle must be kept clear at all times. No arms, legs, feet or parcels shall extend into the aisle way at any time. This is a state law. All backpacks and bags must be held on their laps. Nothing is to be stored under the seat. Any over-sized project for school may not be transported by bus.
5. Pupils should conduct themselves on the school bus as they would in the classroom except that a reasonable amount of quiet conversation is permissible. Yelling to one another is not permitted.

6. Eating or drinking on the bus is not permitted at any time.
7. Pupils shall not smoke or light matches or cigarette lighters, or cause any other flammable material to burn on or near the bus.
8. Pupils causing damage of any type to the school bus will be held liable for the cost of repairing the damage to the bus. Students causing willful and malicious damage will be denied the privilege of riding the bus to school.
9. Permission must be given by the bus driver before any windows may be opened. No throwing of any objects out of the windows is allowed. No pencils, pens or any sharp objects are permitted out of book bags while the student is on the bus.
10. Carrying of any dangerous objects or materials (such as knives, guns or fireworks) is an automatic suspension of bus riding privileges. The following items may not be transported on the bus: glass containers, skateboards, lawn chairs, balloons, large boxes, lacrosse or hockey sticks, golf clubs, skis, plastic sleds, baseball bats. All soccer balls, footballs, basketballs, etc. may be transported if they are contained either in a closed bag or backpack.
11. The Board of Education is required by state regulations to designate all bus stops. Bus stops have been placed in locations throughout the district that have, through the years, proven safe for loading and unloading students. Due to the number of students transported, an effort has been made to locate stops so that no student has to walk more than one half mile to a bus stop. The exception to this would be students living on spur roads not traveled by Revere school buses. Parental assistance is requested in seeing that the children arrive safely to and from the stop.
12. All pupils will load and unload from the buses only at designated stops. When on schedule, the bus cannot wait for tardy pupils. Pupils are to be at their designated bus stop five minutes before the bus is scheduled to arrive. When ahead of schedule the driver shall wait until the bus is on schedule for the 17 stop. Transfer of a pupil from his regular bus will be permitted only in case of hardship. A signed note from the parent must be presented to the principal's office in advance.
13. Bus drivers are to report discipline cases on the bus to the Transportation Supervisor. The Transportation Supervisor will consult with the pupil's school principal after a reported infraction of the bus rules. Continued disorderly conduct or refusal to submit to authority of the bus driver shall be sufficient reason for refusing transportation service to any pupil. The administration shall follow the procedures outlined for suspending a pupil from school.

If the Superintendent and/or designee determine that a student's behavior on a school vehicle violates school rules, he may suspend the student from school bus-riding privileges for the length of time deemed appropriate for the violation and remediation of the behavior. Prior to such suspension, the Superintendent shall notify the student of the intended bus suspension and afford the student the opportunity to respond to the intended suspension or otherwise defend himself.

Harassment, Intimidation, and Bullying

Introduction

Harassment, intimidation, and bullying of students in the school environment can substantially interfere with their ability to learn, perform, and feel safe. Therefore, any conduct, communication, activity, or practice that occurs at any time on school property, on a school bus, or during any school sponsored event, and at the times and/or places set forth in the Code of Student Conduct, that constitutes harassment, intimidation, or bullying involving students shall be strictly prohibited. Students who are determined to have engaged in such behavior are subject to disciplinary action, which may include suspension or expulsion from school. Further, any such conduct, communication, activity, or practice should be immediately reported to the building principal or other responsible school employee. All reports of harassment not covered by this policy shall be investigated in accordance with the policies applicable to the particular harassment.

To implement this policy and to address the existence of harassment, intimidation, or bullying in the schools, the following procedures shall be followed:

A. Students must report acts of harassment, intimidation, or bullying to teachers, District employees, and/or school administrators;

B. The parents or guardians of students should file written reports of suspected harassment, intimidation, or bullying with the building principal or other appropriate administrator;

C. Teachers and other school staff who witness acts of harassment, intimidation, or bullying or receive student reports of harassment, intimidation, or bullying shall notify school administrators;

D. School administrators shall investigate and document any written or oral reports;

E. School administrators shall notify the custodial parent or guardian of a student who commits acts of harassment, intimidation, or bullying and the custodial parent or guardian of students against whom such acts were committed, and shall allow access to any written reports pertaining to the incident, to the extent permitted by O.R.C. §3319.321 and the Family Educational Rights and Privacy Act.

1. Definition of Harassment, Intimidation, or Bullying In accordance with this policy, “harassment, intimidation, or bullying” means either of following:

A. Any intentional written, verbal, electronic, or physical act that a student has exhibited toward another particular student more than once and the behavior both:

1. Causes mental or physical harm to the other student; and

2. Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student; or

B. Violence within a dating relationship.

“Electronic act” means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.

The behavior prohibited by this policy is marked by the intent to ridicule, humiliate, or intimidate the victim. In evaluating whether conduct constitutes harassment, intimidation, or bullying, special attention should be paid to the words chosen or actions taken, whether such conduct occurred in front of others or was communicated to

others, how the perpetrator interacted with the victim, and the motivation, either admitted or appropriately inferred, of the perpetrator.

2. Conduct Constituting Harassment, Intimidation, or Bullying

Such conduct can take many forms and can include many different behaviors having overt intent to ridicule, humiliate or intimidate another student. Examples of such conduct include, but are not limited to:

A. Physical violence and/or attacks.

B. Taunts, name-calling, and put-downs.

C. Threats and intimidation (through words and/or gestures).

D. Extortion or stealing of money and/or possessions.

E. Exclusion from the peer group or spreading rumors.

F. Repetitive and hostile behavior with the intent to harm others through the use of information and communication technologies and other Web-based/online sites (also known as “cyber bullying”), such as the following:

1. Posting slurs on Websites where students congregate on Web logs (personal online journals or diaries);

2. Sending abusive or threatening instant messages;

3. Using camera phones to take embarrassing photographs of students and posting them online;

4. Using Web sites to circulate gossip and rumors to other students;

5. Excluding others from an online group by falsely reporting them for inappropriate language to Internet service providers; and

G. Violence within a dating relationship.

3. Complaint Process

A. Formal Complaints

Students and/or their parents or guardians may file reports of conduct that they consider to be harassment, intimidation, or bullying. Such written reports shall be reasonably specific as to the actions giving rise to the suspicion of harassment, intimidation, or bullying, including person(s) involved, time and place of the conduct alleged, the number of such incidents, the target of such suspected harassment, intimidation, or bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the building principal for review and action. Teachers and other school staff who witness acts of harassment, intimidation, or bullying, as defined above, shall promptly notify the building principal and/or his/her designee of the event observed, and shall promptly file a written incident report concerning the events witnessed.

B. Informal Complaints

Students may make informal complaints of conduct that they consider to be harassment, intimidation, or bullying by verbal report to a teacher or administrator. Such informal complaints shall be reasonably specific as to the actions giving rise to the suspicion of harassment, intimidation, or bullying, including person(s) involved, time and place of the conduct alleged, the number of such incidents, the target of such suspected harassment, intimidation, or bullying, and the names of any potential student or staff witness. A school staff member or administrator who receives an informal complaint shall promptly reduce the complaint to writing, including the information provided. Such written report by the school staff member and/or administrator shall be promptly forwarded to the building principal for review and action.

In addition to addressing both informal and formal complaints, school personnel are encouraged to address the issue of harassment, intimidation, or bullying in other interaction with students. School personnel may find opportunities to educate students about harassment, intimidation, or bullying and help eliminate harassment, intimidation, or bullying behavior through class discussions, counseling, and reinforcement of socially appropriate behavior. School personnel should intervene promptly whenever they observe student conduct that has the purpose or effect of ridiculing, humiliating, or intimidating another student, even if such conduct does not meet the formal definition of “harassment, intimidation, or bullying.”

4. Deliberately Making False Reports

Students are prohibited from deliberately making any false report of harassment, intimidation, or bullying. Students found to have violated this prohibition are subject to the full range of disciplinary consequences, up to and including suspension and expulsion.

5. Confidentiality The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the District’s legal obligation to the complainant, alleged harasser, and witnesses, and with the necessity to investigate allegations of misconduct and take corrective action when this conduct has occurred.

6. Investigation

A. The investigator should remember that the investigation requires a balancing of the accused’s rights, the complainant’s right to an environment free of harassment, 12 intimidation, or bullying, and the Board of Education’s interest in a prompt and fair investigation.

B. The investigator shall meet with the complainant within a reasonable period of time from the time of making the complaint. However, the investigator is urged to meet with the complainant as soon as possible.

C. Following the meeting with the complainant, the investigator shall conduct an investigation to determine if harassment, intimidation, or bullying has occurred. The investigation shall include a conference with the accused and the complainant, as well as any and all other methods which are considered necessary to determine whether harassment, intimidation, or bullying has occurred.

7. Post-Investigation Procedures

A. Upon conclusion of the investigation, the investigator shall issue a written report. The report shall include a determination of whether the accused was found to have engaged in harassment, intimidation, or bullying, was found not to have engaged in harassment, intimidation, or bullying, or whether the investigation was inconclusive. The report shall be issued to the complainant's parents. A copy of the report shall also be sent to the Superintendent or his/her designee.

B. A finding of no harassment, intimidation, or bullying or inconclusive evidence shall end the investigation.

C. If harassment, intimidation, or bullying is found to have occurred, the investigator shall recommend what steps are necessary to ensure that the harassment, intimidation, or bullying is eliminated for the victim and other individuals affected by the harassment, intimidation, or bullying and to correct its effects on the complainant and others, if appropriate.

8. Retaliation is Prohibited

Retaliation against those who file a complaint or participate in the investigation of the complaint is prohibited. Therefore, filing of a complaint or otherwise reporting harassment, intimidation, or bullying will not reflect upon the student's status, nor will it affect future employment, grades, or work assignments. Further, the administrator is directed to implement strategies for protecting a victim from retaliation following a report.

9. Remedial Actions

Verified acts of harassment, intimidation, or bullying shall result in intervention by the building principal or his/her designee that is intended to assure that the prohibition against harassment, intimidation, or bullying behavior is enforced, with the goal that any such harassment, intimidation, or bullying behavior will end as a result.

Harassment, intimidation, or bullying behavior can take many forms and can vary in how serious it is, and what impact it has on the targeted individual and other students. Accordingly, there is no one prescribed response to verified acts of harassment, intimidation, or bullying. While conduct that rises to the level of "harassment, intimidation, or bullying" as defined above will generally warrant disciplinary action against the perpetrator of such harassment, intimidation, or bullying, whether and to what extent to impose disciplinary action (detention, in and out-of-school suspension, or expulsion) is a matter for the professional discretion of the building principal.

10. Non-Disciplinary Interventions

When verified acts of harassment, intimidation, or bullying are identified early and/or when such verified acts of harassment, intimidation, or bullying do not reasonably require a disciplinary response, students may be counseled as to the definition of harassment, intimidation, or bullying, its prohibition, and their duty to avoid any conduct that could be considered harassment, intimidation, or bullying. If a complaint arises out of conflict between students or groups of students, peer mediation may be considered.

11. Disciplinary Interventions

When acts of harassment, intimidation, or bullying are verified and a disciplinary response is warranted, students are subject to the full range of disciplinary consequences. Suspension is a possible consequence for a student found responsible for harassment, intimidation, or bullying by an electronic act.

12. Strategies for Protecting Victims or Other Persons From New or Additional Acts

- A. Supervise and discipline offending students fairly and consistently;
- B. Maintain contact with parents and guardians of all involved parties;
- C. Provide counseling for the victim if assessed that it is needed;
- D. Inform school personnel of the incident and instruct them to monitor the victim and the victim's friends or family members and the offending party for indications of harassing, intimidating, and bullying behavior. Personnel are to intervene when prohibited behaviors are witnessed;
- E. Check with the victim and the victim's friends or family members to ensure that there has been no new or additional incidents of harassment/intimidation/bullying or retaliation of the victim or other persons from the offender or other parties.
- F. If necessary to protect a person from new or additional acts of harassment, intimidation, or bullying, and from retaliation following a report, a person may make an anonymous report of an incident considered to be harassment, intimidation, bullying, or retaliation by providing written information to any staff member or administrator. The report should include as much information as possible and shall be forwarded promptly to the building principal for review and action.

In addition to the prompt investigation of complaints of harassment, intimidation, or bullying and direct intervention when acts of harassment, intimidation, or bullying are verified, other District actions may ameliorate any potential problem with harassment, intimidation, or bullying in school or at school-sponsored activities. While no specific action is required and school needs for such interventions may vary from time to time, the following list of potential intervention strategies shall serve as a resource for administrators and school personnel:

- A. Respectful responses to harassment, intimidation, or bullying concerns raised by students, parents or school personnel;
- B. Planned professional development programs addressing bully/targeted individuals' problems;
- C. Data collection to document bully/victim problems to determine the nature and scope of the problem;
- D. Use of peers to help ameliorate the plight of victims and include them in group activities;
- E. Avoidance of sex-role stereotyping (e.g. males need to be strong and tough);

F. Awareness and involvement on the part of all school personnel and parents with regards to bully-victim problems;

G. An attitude that promotes communication, friendship, assertiveness skills, and character education;

H. Modeling by staff of positive, respectful, and supportive behavior toward students;

I. Creating a school atmosphere of team spirit and collaboration that promotes appropriate social behavior by students in support of others;

J. Employing classroom strategies that instruct students how to work together in a collaborative and supportive atmosphere; and/or

K. Forming harassment, intimidation, and bullying task forces, programs, and other initiatives involving volunteers, parents, law enforcement, and community members.

This policy shall appear in student handbooks, and in the publications that set forth the comprehensive rules, procedures, and standards of conduct for schools and students in the District. The policy and an explanation of the seriousness of bullying by electronic means shall be made available to students and their custodial parents or guardians. Information regarding the policy shall be incorporated into employee training materials.

Orientation sessions for students shall introduce the elements of this policy and procedure. Students will be provided annually with age-appropriate instruction on the recognition and prevention of harassment, intimidation, or bullying, including discussion of the consequences of violating this policy, and their rights and responsibilities under this and other District policies, procedures, and rules at student orientation sessions and on other appropriate occasions.

A District employee, student, or volunteer shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with a policy adopted pursuant to this section if that person reports an incident of harassment, intimidation, or bullying promptly in good faith and in compliance with the procedures as specified in the policy.

The Administration shall annually send to each student's custodial parent or guardian a written statement describing this policy and the consequences for violating it. The Administration shall semi-annually provide the president of the Board a written summary of all reported incidents and post the summary on the District's website to the extent permitted by state and federal student privacy laws. LEGAL REFS: O.R.C. §§3313.666; 3313.667
Adopted: October 17, 2017

Revere Local Schools Code of Student Conduct



In January 2021, the Revere Board of Education adopted the Revere Local Schools “Vision of a Minuteman” which, as an educational community, encompasses our hopes and aspirations for our students. The Revere Local Schools Code of Student Conduct will help all students reach their fullest potential in their journey to achieve each of these competencies.



INTRODUCTION

One of the primary goals of the Revere Local School District is to support students through their individual educational journey and help encourage positive relationships with peers and staff. In order to foster trust and respect within the school community, the Revere Local School District Code of Student Conduct has been developed to establish high expectations for students as they grow and develop in our schools. We are confident that students will be able to meet these expectations through ongoing support from our school community.

Revere Local Schools believes that positive discipline is rooted in a philosophy that the whole child must be considered and that consequences must lead to opportunities for the student to correct behavior and learn. Parents or guardians hold the primary responsibility for setting positive discipline standards for their children. While students are in school, however, members of the school staff must act in the place of parents in maintaining a high level of student conduct. It is the goal of the school to work together with parents and guardians to support the learning of the student in situations that are related to violations of the code of conduct.

Each of the buildings in the Revere Local School District strive to maintain an educational and engaging learning environment. The codes of conduct and procedures established in this document serve as a guide to promote a positive school culture and to identify opportunities to assist students in their educational journey.

STUDENTS RIGHTS AND RESPONSIBILITIES

The role each student plays in our educational environments is critical to the success of the overall district. It is the collective responsibility of the school community to maintain high levels of trust, pride, and decorum. The Revere staff will work to equip students with the essential skills needed to succeed while also providing them with opportunities to explore their passions and interests. It is expected that Revere students have a comprehensive understanding of the consequences of violating the expectations of the Code of Conduct and assume responsibility for their actions. In turn, Revere students have the right to a fair and equitable investigation into an alleged violation of the Code of Conduct as well as the opportunity to receive their due process as a member of the school community.

ATTENDANCE

Daily attendance at school is critical to the success of every student. Revere Local Schools is governed by House Bill 410 with regard to the overall policy. Each school's attendance policy is listed in their individual handbooks.

SCHOOL DISCIPLINE

The following guidelines have been developed for the purpose of providing fair and just treatment for students who allegedly violate the rules listed in this Code of Conduct. However, Revere Local Schools recognizes there is a distinction between students of differing ages and maturity, and it is within reason to expect that, at times, a decision impacting the denial of educational participation may be tempered by reference to such distinction.

- A. To protect the rights of students, staff, and other members of our school community, all offenses shall be thoroughly investigated and properly recorded. This may include a conference with the

student(s) involved in an incident and a search of the student, the student's belongings, student's assigned school locker(s), vehicle(s), or other school property based upon "reasonable suspicion" that a dangerous situation exists. Reasonable suspicion exists when there is information to indicate a search will reveal evidence that a student has violated, or is violating, the law or the rules of the school. If a search is deemed appropriate, it will only be performed by the school administration.

- B. In seeking a solution of the offenses, there shall be appropriate alternatives such as one, or a combination of the following actions, but not necessarily in the order appearing below:
 - a. Conference with the student to clarify the problem and to ensure full understanding of consequences of future misbehavior.
 - b. Assignment of additional task(s), which may or may not interfere with the academic or after-school programs.
 - c. Assignment of detentions.
 - d. Conference with parents to secure cooperation of the home in supporting appropriate student behavior.
 - e. Referral to counselor, school psychologist or other school staff member for guidance, testing or recommended therapy.
 - f. Referral to Juvenile Court.
 - g. Emergency removal in accordance with State of Ohio law, including curricular and extracurricular activities.
 - h. Assignment to a Saturday School Detention. This assignment will be in accordance with the policies set forth by the Saturday School supervisor. The detention will last no more than three (3) hours.
 - i. Selection of an In-School Assignment (ISA) option. This will act as an in-school suspension where the student will attend school but be isolated to a room and supervised by an adult both of which will be determined by the administration.
 - j. Assignment of Out of School Suspension (OSS) in accordance with the State of Ohio law.
 - k. Expulsion from school in accordance with State of Ohio law.
- C. Students enrolled in alternative program options are subject to all rules and regulations covered under the Code of Student Conduct and adopted by the Revere Board of Education.

SUSPENSION PROCEDURE

- A. **Definition:** Out-of-School Suspension (OSS) is defined as the denial of attending school for the period of at least one (1) but not more than ten (10) school days. Students suspended may not take part in or attend any school activities, including extracurricular activities, or be on school property at any time during the suspension period. Any visit to the school for any reason during a period of suspension must be arranged with the school administration and will take place after typical school hours have concluded.
- B. **Procedure:** In case of a student's intended removal from school for purposes of suspension, the following procedures shall apply:
 - a. Only a building level administrator or superintendent may issue a suspension.
 - b. An attempt shall be made to notify his/her parent(s), guardian or custodian by telephone

- of the suspension and the reason for it.
- c. The student and/or his parent(s) shall be provided an opportunity for an informal hearing to discuss the reason for the intended suspension and/or otherwise explain his/her actions.
- d. The student shall be informed in writing of the intended suspension and reasons for the proposed action.
- e. If a suspension is imposed, a copy of the suspension paperwork will be provided via mail to the parent(s) and/or guardian(s).
- f. A notice of suspension shall include the procedures applicable to an appeal.

C. Notification of Appeal:

- a. A written notification of appeal must be made to the Superintendent and the Treasurer of the Board of Education and be postmarked no later than fourteen (14) days after the date of the Notice of Suspension. The notice shall include the right to an informal hearing by personnel not prejudiced by association with the decision to suspend or recommend suspension of the student from school. It shall also include notification of the right of the student and his/her parent(s), guardian or custodian to appeal the suspension, in writing, to the Superintendent/or his designee, to be represented in the appeal proceedings, to be granted a hearing before the superintendent (or his designee), in order to be heard against the suspension, and to request that such hearing be held in private.
 - b. The hearing shall be scheduled as soon as possible, but no later than five (5) school days after receipt of the appeal request, unless extended by mutual agreement. A verbatim record of the hearing shall be made. After reviewing all the information, the superintendent/or his designee may affirm the suspension, may reinstate the pupil, or otherwise reverse, vacate or modify the order of the suspension. Written copies of the decision shall be distributed to all concerned parties within one (1) school day. If the suspension is vacated, all references to it in school records will be purged.
- D. Should a Revere student enrolled at the Cuyahoga Valley Career Center (CVCC) be suspended from that school for a conduct code violation, which would also be grounds for suspension in the Revere Local School District, the suspension of such student also will be in effect at Revere. The student shall be notified of that suspension by the Revere Local School District in accordance with the normal suspension procedure.
- E. Simultaneous written notice of the suspension shall be sent to:
- a. Student's discipline file
 - b. Superintendent

EMERGENCY REMOVAL

- A. **Definition:** The term "emergency removal" means the removal of a student from curricular or extracurricular activities or from the school premises because the student's presence poses a continuing danger to persons or property or is an ongoing threat or disruption to the academic process.
- B. **Procedure:** Only a building level administrator or superintendent may implement an emergency removal from school premises. A teacher may remove a student from a curricular setting. For extracurricular activities, a coach or an advisor may remove a student from that setting in line with their procedures and policies of the team or group. In each instance, the following

procedures shall take place:

- a. A student's parent(s) or guardian(s) will be contacted via phone to explain the reasoning behind the emergency removal.
 - b. An attempt will be made to arrange for that student to be transported home. If the student is able to drive, verbal consent will be obtained by the parent(s) or guardian(s) to allow that student to drive themselves home.
 - c. Follow-up conversations will take place determining the outcome of any emergency removal. If a coach or advisor initiates the removal during an extracurricular activity, a written account of that action will be submitted to the building administration and athletic director (if applicable).
- C. If it is intended that the student is removed from a curricular or extracurricular activity for more than twenty-four (24) hours, a due process hearing must be held within seventy-two (72) hours after a removal is ordered.
- a. An attempt should be made to notify the student's parents, guardian, or custodian immediately by telephone of the pending action and applicable reasons.
 - b. Written notice of the hearing and reasons for the removal and any intended disciplinary action must be given to the student as soon as possible prior to the hearing.
 - c. The person who ordered or requested the hearing must be present at the hearing.
 - d. If suspension or expulsion is intended, the due process requirement of the law must be carried out.

EXPULSION

- A. **Definition:** The term "expulsion" means exclusion of a student from all school attendance and related activities for the remainder of the current semester, or for a period of up to eighty (80) school days, or in cases involving weapons, firearms or bomb threats, an expulsion may be imposed for one (1) calendar year. Only the Superintendent of Revere Schools may expel a student in accordance with procedure outlined by Ohio statute.
- B. **Procedure:** The building administrator shall afford due process to the student before such administrator recommends expulsion to the Superintendent. The building administrator will follow all the procedures outlined in the suspension section of the Code of Conduct. Prior to expulsion, the Superintendent shall follow the following procedures:

Written Notice: The student and his/her parent, guardian or custodian shall be provided written notice of the intention to expel. The notice must advise the student and his/her parent, guardian or custodian or other representatives of their right to appear in person before the Superintendent or his designee to challenge the reasons for the expulsion. The notification must include the location and time of the hearing, which must take place no earlier than three (3) school days and not later than five (5) days after the notice is sent. The Superintendent may grant an extension of time only upon request from the student, parent or guardian. The Superintendent will then provide notice to all parties involved of the revised date and time for the hearing.

Scheduled Hearing: A hearing will be conducted by the Superintendent or his designee under the guidelines established by the individual conducting the hearing. Within one (1)

school day after the time of the expulsion hearing, the Superintendent shall send written notice to the student and his/her parent, guardian or custodian, and the Treasurer of the Board of Education regarding the decision. The notice shall specify the duration of the expulsion and the reasons therefore. It also shall include notification of the rights of the student, his/her parent, guardian or custodian, to appeal the expulsion to the Board of Education or to its designee within the fourteen (14) days of receipt of the notification in order to be heard against such expulsion, to be represented in the appeal proceeding, to be granted a hearing before the Board or its designee in order to be heard against the expulsion, and to request that such a hearing be held in executive sessions.

C. Notification of Appeal:

- a. Within fourteen (14) days of notification of the student expulsion, the parent, guardian or custodian may appeal the expulsion. The request for appeal must be submitted to the Board of Education. A hearing shall be scheduled within five (5) days of receipt of the request, unless the time for the hearing is extended by mutual agreement. The student or his parent, guardian or custodian may be represented in the appeal proceedings.
 - b. The Board may affirm the order of expulsion or may reinstate such pupil or otherwise reverse, vacate or modify the order of expulsion. The Board shall determine the procedures to be followed during the hearing. A verbatim record shall be made.
- D. Should a student enrolled at the Cuyahoga Valley Career Center (CVCC) be expelled from the Career Center for a conduct code violation, which would be grounds for expulsion in the Revere Local School District, the student will be expelled from the Revere Local School District in accordance with the normal expulsion procedure.

LIMITATIONS ON THE DISCIPLINING STUDENTS WITH DISABILITIES

- A. A student with a disability is one whose education is governed by an Individualized Education Program (IEP) under the Individuals with Disabilities Education Improvement Act of 2004 or a 504 Plan under Section 504 of the Rehabilitation Act of 1973, as amended. Students with disabilities may not be suspended for more than ten (10) days per school year without first conducting a manifestation determination review hearing. All students with disabilities are subject to removal on an emergency basis described in this code of conduct. Repeated behavior concerns and/or conduct code violations must be addressed by a student's IEP team or 504 team.

PERMANENT EXCLUSION

- A. Any student who has been found guilty of committing, when sixteen (16) years of age or older, any of the specific offenses identified by state statute while on school grounds or at a school-sponsored activity may be subject to permanent exclusion by the Board of Education.
- B. The Board of Education's statement of policy on permanent exclusion is posted in each school and is available to students and their parents, upon request, at each school office.

CODE OF STUDENT CONDUCT

- A. Grounds for removal from class, suspension or expulsion may include any of the following violations committed at school or school sponsored activities, on school premises, or against

school property, personnel or students:

01. **ACADEMIC DISHONESTY** - Cheating on tests or school assignments, forging school and/or parent documents, falsifying information or committing fraud. Cheating is considered, but not limited to capturing images of quizzes and exams (paper or online) in order to pass to other students or for self-use, the use of online sources without citation, and/or copying another student's computer code, spreadsheets, documents, or handwritten material.
02. **AIDING & ABETTING** - An involvement with another student, or group of students, that results in a violation of one or more of the codes of conduct.
03. **ARSON** - An act of arson, initiating without cause a fire alarm, reporting a fire, or reporting of an impending bombing or catastrophe.
04. **BUS CONDUCT** - Any violation of rules of conduct on the school bus.
05. **CRIMINAL ACTIVITIES** - Violations of specific provision of federal, state or local statutes.
06. **DISRESPECT** - Rude, disrespectful behavior, or failure to cooperate with school personnel.
07. **DISRUPTIVE BEHAVIOR** - Disruption or continuous disruption of the classroom, school, school grounds, or school activities or functions.
08. **EXPLOSIVE DEVICES** - The use, threatened use, or possession of explosives including matches and lighters or any item which could explode, burn, detonate, cause bodily harm or have the appearance to do so.
09. **FIGHTING / ASSAULT / PHYSICAL VIOLENCE** - The act of intentionally causing or threatening to cause physical and emotional harm to another student or behave in such a manner as to present an eminent risk of such harm.
10. **FRAUD / FALSIFICATION** - Writing the name of another person, times, dates, grades, addresses, or other information on school forms or associated with school material.
11. **GAMBLING** - Students shall not engage in or promote games of chance, placing bets, or risk anything of value on school grounds.
12. **HARASSMENT** - Harassment includes, but is not limited to, any action which subjects an individual or group to unwanted behavior of a nonverbal, verbal, written, or physical nature. An act that injures, degrades, or disgraces or attempts to injure, degrade, or disgrace a student falls within this category. Examples of, but not inclusive, including the following: sexual, religious, racial, gender harassment, bullying, intimidation, coercion, hazing, spreading rumors, name calling and menacing. Please reference the Revere Local Schools Harassment Policy.
13. **ILLEGAL SUBSTANCES** - The sale, possession, concealment, or uses of illegal drugs, counterfeit controlled substances, look-a-like substances, drug paraphernalia, inhalants, consumables, alcoholic beverages or the unauthorized use and/or distribution of over-the-counter medication. This includes being under the influence or possessing a discernible odor.
14. **INAPPROPRIATE LANGUAGE / MATERIALS** - The use of profane, vulgar, or other

improper language, gestures, comments, or material, or the possession of any profane, vulgar, obscene, or other improper objects or materials.

15. **INAPPROPRIATE PHYSICAL OR NONPHYSICAL BEHAVIOR** - Any behavior deemed inappropriate in school, including but not limited to unwelcome touching, play fighting, unwanted advances, physical intimidation, sexual contact, public displays of affection, throwing items, and excessively loud hallway or classroom behavior.
16. **INCITING** - Inciting to riot or to disrupt or attempt to disrupt the operation of the school.
17. **INSUBORDINATION** - The failure to comply with directions of school personnel or acting in defiance of authority, including intentional interference with the performance of a teacher's duties or failure to identify oneself to school personnel when requested. Also included within is the failure to accept discipline or punishment from appropriate school personnel.
18. **LOITERING / TRESPASSING** - The action of being present on any school grounds, including a school bus, or any occupation of, or loitering on, near, or around school property without authorization.
19. **REPEATED VIOLATION** - Repeated violations of one, or combination of multiple, student codes of conduct.
20. **SCHOOL PERSONNEL** - The harassment, vandalism, physical abuse, theft, or other disruptive or destructive behavior toward school personnel during school and non-school time.
21. **TARDY TO CLASS / SCHOOL** - The act of being late to the classroom or school at the expected time as defined by the school building guidelines for the beginning of the individual class periods and/or school day.
22. **TECHNOLOGY / INTERNET MISUSE** - Any violation of the Revere Local Schools Acceptable Use Policy including but not limited to any school issued or personal device.
23. **THEFT** - The act of confiscating, possessing, or stealing private or public property of the school or another individual.
24. **TOBACCO / VAPING / OTHER DEVICES** – The use and/ or possession of either in the school buildings, within sight of the school buildings, on school grounds, or in areas in which school sponsored activities are taking place.
25. **UNAUTHORIZED MATERIALS** - The publication or distribution of unauthorized material. This includes posting such materials throughout the school and school grounds.
26. **VANDALISM** - The intentional, purposeful, or reckless destruction or defacing, or attempt to do so, of public or private property within the school.
27. **WEAPONS** - The possession, concealment, use, threat of use, or exhibition of a firearm or other weapon, or look-a-like weapon. A weapon is defined as an item designed to inflict injury or an item designed for another purpose, then converted to a weapon through its use.

LIABILITY FOR PARENTS OF STUDENT MISCONDUCT

Under Ohio Revised Code 3109.09, parents having custody of a minor under 18 are liable for the student's willful damages to school or private property or the theft of such property. The Board of Education, or any other owner of property, can bring a civil action against the parents to recover compensatory damages up to \$10,000.00 and cost of the suit. Parents also are liable for the student's willful assaults on another person. The injured party may bring civil action against the parents to recover compensatory damages up to \$15,000.00 and cost of the suit.

It is the policy of the Revere Local Schools that educational activity, employment, programs and services are offered without regard to race, color, national origin, sex, religion, handicap or age.

NEW DOCUMENT

2022 – 2023
BATH ELEMENTARY SCHOOL

Attachment 9

NAME: _____

TEACHER: _____

Welcome to Bath Elementary School. We are about to begin an exciting new year. This handbook is provided so that all students and parents will have a ready reference to information necessary to the understanding of the daily operations of our school as well as serving as your assignment notebook.

The goal of Bath Elementary School is **excellence**, and striving to reach this goal must be a cooperative effort on the part of everyone.

We urge all students to get involved. Take pride in your school, become actively involved in your studies, and in the extracurricular activities. It is up to each of you to **make it happen** for you!

Dan Fry, Principal
Andrew Wilson, Assistant Principal

Bath Student Day: 8:25 PM – 3:05 PM

Please visit us at: www.revereschools.org

REVERE LOCAL SCHOOL DISTRICT

The following buildings comprise the Revere Local School District:

Richfield Elementary School, PK-2
3080 Revere Road
Richfield, Ohio 44286
330-523-3604

Bath Elementary School, 3-5
1246 N. Cleve-Mass. Road
Akron, Ohio 44333
330-523-3802

Transportation Dept.
3622 Everett Road
Richfield, Ohio 44286
330-523-3119

Revere Middle School, 6-8
3195 Spring Valley Road
P.O. Box 339
Bath, Ohio 44210
330-523-3404

Revere High School, 9-12
3420 Everett Road
Akron, Ohio 44333
330-523-3202

Board Office
3496 Everett Road
P.O. Box 340
Bath, Ohio 44210
330-523-3100

ABSENCES AND PARTICIPATION

Students **must be in attendance the entire school day** in order to be eligible for extracurricular, co-curricular, and curricular participation. This includes but is not limited to athletics, band, choir, drama, and field trips. Exceptions to this policy will be reviewed by the administration.

ACADEMIC INTEGRITY

Students are expected to present only their work for any assignment, project, or assessment. Presenting another's work as one's own is considered cheating and/or plagiarism. Students who violate this policy may receive zero credit. This includes the unauthorized use of data to gain an academic advantage. Students may also be referred to administration for further disciplinary action.

ACCIDENTS

Student safety is the responsibility of both students and staff. All injuries and accidents on school grounds must be reported to a staff member. State law requires that all students complete an Emergency Medical Authorization form, signed by a parent and or/guardian, and filed in the school's main office.

ATTENDANCE

Bath Attendance Number

330-523-3811

1. A phone call from a parent or guardian is expected before 9:00 a.m. on the day the absence occurs.
2. A note is requested from a parent or guardian when the student returns to school. ***All work for all absences can and is expected to be made up by the student.***

Each parent, guardian, or custodian having charge of a child of compulsory school age must send the child to school for the entire time the school attended is in session (ORC 3321.04). Students are more likely to succeed in school, academics, and building skill sets when they consistently attend school. Excessive absences interfere with students' progress in mastering knowledge and skills necessary to be prepared for higher education and the workforce upon high school graduation. Because of this, in December 2016, Ohio legislature passed House Bill 410 to proactively address excessive absences and truancy. By law, once a student accumulates 38 hours of absence per month or 65 hours per year, they will be considered excessively absent and referred to the district's at-risk student coordinator. The student and family may be required to participate in an intervention program or be referred to the Summit County Juvenile Court as necessary.

AUTHORIZED EXCUSED ABSENCES

Absences for the following reasons shall be considered as excused:

- Personal illness.
- Serious illness or death of a family member.
- Funeral.
- Medical and dental appointments that cannot be arranged during non-school hours.
- Unusual or emergency situations at home.
- Religious holidays and activities.
- Authorized school-sponsored activities.
- Approved college visits.
- Acts of God.
- Quarantine.
- Out-of-state travel, not to exceed 24 hours per school year that the student's school is open for instruction, for participation in an enrichment activity approved by the Board of Education or an extracurricular activity, defined as a student activity program operated by the District but not included in a graded course of study.
- At the Superintendent's discretion, a visit with a parent or legal guardian who is an active duty member of the Army, Navy, Air Force, Marine Corps, Coast Guard, or Commissioned Corps of the National Oceanic and Atmospheric Administration and Public Health Service and who has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting.

An absence for any reason other than those listed above shall be classified as unexcused

All excuses from parents, as well as other documents pertaining to a student's enrollment, attendance, and withdrawal from the District, shall become a part of the official attendance record and shall be maintained regardless of format or condition.

A student shall have the opportunity to make up school work missed due to an excused absence; however, it shall be the responsibility of the student to initiate a make-up procedure and schedule with his or her teacher(s). All make-up work shall be completed within the number of days missed following the excused absence. A student shall receive full credit for school work made up pursuant to an excused absence.

The principal or his or her designee may request written verification of a student's illness from a physician licensed to practice medicine in the state in the event of frequent or extended absences attributed to personal illness.

A student must be in attendance at school for half of the school day in order to participate in any school-sponsored activity that is conducted on that day; in cases of emergency the principal or his/her designee may grant an exception to this limitation.

LEGAL REFS: O.R.C. §§3301.60; 3321.041; 3321.13

Ohio Department of Education EMIS Manual, Section 2.1.1: Student

Enrollment Overview, Version 4.0 (2017)

Adopted: December 19, 2017

CELLULAR PHONES/ELECTRONIC COMMUNICATION DEVICES

Cell phones and electronic communication devices are to be turned off and kept out of sight while school is in session, unless permission is granted by the teacher for specific classroom use. Student use of cell phones or non-district issued electronic communication devices is prohibited while school is in session. Text messaging is not permitted. Any device that is deemed turned on, makes a noise or vibrates, or otherwise calls attention to itself will be considered a disruption and subject to confiscation by staff. Each offense of this policy requires retrieval of the device by the parent from administration. The student may also face additional disciplinary action by administration.

CLASSROOM EXPECTATIONS

All students are expected to comply with the Code of Student Behavior during classroom instruction. Violations of the Code of Student Behavior will not be tolerated and may require further disciplinary action by administration.

COMPUTERS

Policies governing the use and/or misuse of computers and technology are included in the Revere Board of Education policy guidelines and Code of Student Behavior. Use of school computers is dependent upon annual receipt of a Computer Technology Usage Form signed by the parent /guardian and student.

DRESS CODE

We are committed to a safe and orderly learning environment for students that is free from distraction. Attire should not detract from the educational process; reasonable standards in dress and grooming apply. Compliance with the dress code is expected and non-compliance may be considered insubordination.

Any form of dress or hair style that is considered contrary to good hygiene or that is deemed distracting, disruptive, or detrimental to the routine operation of school is prohibited.

Clothing must be worn as designed. Clothing prohibited includes the following items and conditions; clothing that is skin-tight, ripped, cut-off, torn, having holes and/or frayed; pants worn below the waist/hip and are low hanging; sheer or mesh garments; tube tops; shirts that have less than a 3-inch strap; shirts that do not cover the midriff when standing and seated; hats, sun glasses, slippers, outer coats, pajamas, bandannas/ head coverings, headbands/sweatbands; chains, any item advertising alcoholic beverages, drugs, tobacco, or weapons; or any item with obscene or questionable printing in violation of the Code of Student Behavior. This list is not all inclusive as these are only examples of inappropriate dress.

Shorts and skirts must be finger-tip length or longer from their shortest points and must meet other conventional standards of dress. Tight shorts and shirts with messages across the front or back are not

permitted. Exposure of cleavage or undergarments is prohibited. Shoes must be worn throughout the day. **Final determination of appropriate school attire rests with the school administration.**

FIELD TRIPS

A completed student field trip permission form with teacher and parent/guardian signatures is required for student participation. Teachers may decline approval for student field trip participation if the student's attendance or academic performance is of concern.

FINES AND FEES

All financial obligations incurred by students must be paid in full.

FIRE, SAFE SCHOOLS, AND TORNADO DRILLS

All drills are conducted periodically in accordance with state law. Safety routes are posted in each classroom and in various locations in the building. It is expected students will follow the direction of staff during drills and assist in the orderly completion of any drill. Anyone involved in causing a false fire alarm is subject to the penalties defined in Ohio Revised Code section 2917.32.

HARASSMENT, INTIMIDATION, AND BULLYING

Introduction

Harassment, intimidation, and bullying of students in the school environment can substantially interfere with their ability to learn, perform, and feel safe. Therefore, any conduct, communication, activity, or practice that occurs at any time on school property, on a school bus, or during any school sponsored event, and at the times and/or places set forth in the Code of Student Conduct, that constitutes harassment, intimidation, or bullying involving students shall be strictly prohibited. Students who are determined to have engaged in such behavior are subject to disciplinary action, which may include suspension or expulsion from school. Further, any such conduct, communication, activity, or practice should be immediately reported to the building principal or other responsible school employee. All reports of harassment not covered by this policy shall be investigated in accordance with the policies applicable to the particular harassment.

To implement this policy and to address the existence of harassment, intimidation, or bullying in the schools, the following procedures shall be followed:

- A. Students must report acts of harassment, intimidation, or bullying to teachers, District employees, and/or school administrators;
- B. The parents or guardians of students should file written reports of suspected harassment, intimidation, or bullying with the building principal or other appropriate administrator;
- C. Teachers and other school staff who witness acts of harassment, intimidation, or bullying or receive student reports of harassment, intimidation, or bullying shall notify school administrators;
- D. School administrators shall investigate and document any written or oral reports;
- E. School administrators shall notify the custodial parent or guardian of a student who commits acts of harassment, intimidation, or bullying and the custodial parent or guardian of students against whom such acts were committed, and shall allow access to any written reports pertaining to the incident, to the extent permitted by O.R.C. §3319.321 and the Family Educational Rights and Privacy Act.

1. Definition of Harassment, Intimidation, or Bullying

In accordance with this policy, "harassment, intimidation, or bullying" means either of following:

- A. Any intentional written, verbal, electronic, or physical act that a student has exhibited toward another particular student more than once and the behavior both:
 - 1. Causes mental or physical harm to the other student; and
 - 2. Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student; or
- B. Violence within a dating relationship.

“Electronic act” means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.

The behavior prohibited by this policy is marked by the intent to ridicule, humiliate, or intimidate the victim. In evaluating whether conduct constitutes harassment, intimidation, or bullying, special attention should be paid to the words chosen or actions taken, whether such conduct occurred in front of others or was communicated to others, how the perpetrator interacted with the victim, and the motivation, either admitted or appropriately inferred, of the perpetrator.

2. Conduct Constituting Harassment, Intimidation, or Bullying

Such conduct can take many forms and can include many different behaviors having overt intent to ridicule, humiliate or intimidate another student. Examples of such conduct include, but are not limited to:

- A. Physical violence and/or attacks.
- B. Taunts, name-calling, and put-downs.
- C. Threats and intimidation (through words and/or gestures).
- D. Extortion or stealing of money and/or possessions.
- E. Exclusion from the peer group or spreading rumors.
- F. Repetitive and hostile behavior with the intent to harm others through the use of information and communication technologies and other Web-based/online sites (also known as “cyber bullying”), such as the following:
 - 1. Posting slurs on Web sites where students congregate on Web logs (personal online journals or diaries);
 - 2. Sending abusive or threatening instant messages;
 - 3. Using camera phones to take embarrassing photographs of students and posting them online;
 - 4. Using Web sites to circulate gossip and rumors to other students;
 - 5. Excluding others from an online group by falsely reporting them for inappropriate language to Internet service providers; and

G. Violence within a dating relationship.

3. Complaint Process

A. Formal Complaints

Students and/or their parents or guardians may file reports of conduct that they consider to be harassment, intimidation, or bullying. Such written reports shall be reasonably specific as to the actions giving rise to the suspicion of harassment, intimidation, or bullying, including person(s) involved, time and place of the conduct alleged, the number of such incidents, the target of such suspected harassment, intimidation, or bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the building principal for review and action.

Teachers and other school staff who witness acts of harassment, intimidation, or bullying, as defined above, shall promptly notify the building principal and/or his/her designee of the event observed, and shall promptly file a written incident report concerning the events witnessed.

B. Informal Complaints

Students may make informal complaints of conduct that they consider to be harassment, intimidation, or bullying by verbal report to a teacher or administrator. Such informal complaints shall be reasonably specific as to the actions giving rise to the suspicion of harassment, intimidation, or bullying, including person(s) involved, time and place of the conduct alleged, the number of such incidents, the target of such suspected harassment, intimidation, or bullying, and the names of any potential student or staff witness. A school staff member or administrator who receives an informal complaint shall promptly reduce the complaint to writing, including the information provided. Such written report by the school staff member and/or administrator shall be promptly forwarded to the building principal for review and action.

In addition to addressing both informal and formal complaints, school personnel are encouraged to address the issue of harassment, intimidation, or bullying in other interaction with students. School personnel may find opportunities to educate students about harassment, intimidation, or bullying and help eliminate harassment, intimidation, or bullying behavior through class discussions, counseling, and reinforcement of socially appropriate behavior. School personnel should intervene promptly whenever they observe student conduct that has the purpose or effect of ridiculing, humiliating, or intimidating another student, even if such conduct does not meet the formal definition of “harassment, intimidation, or bullying.”

4. Deliberately Making False Reports

Students are prohibited from deliberately making any false report of harassment, intimidation, or bullying. Students found to have violated this prohibition are subject to the full range of disciplinary consequences, up to and including suspension and expulsion.

5. Confidentiality

The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the District’s legal obligation to the complainant, alleged harasser, and witnesses, and with the necessity to investigate allegations of misconduct and take corrective action when this conduct has occurred.

6. Investigation

- A. The investigator should remember that the investigation requires a balancing of the accused’s rights, the complainant’s right to an environment free of harassment,

intimidation, or bullying, and the Board of Education's interest in a prompt and fair investigation.

- B. The investigator shall meet with the complainant within a reasonable period of time from the time of making the complaint. However, the investigator is urged to meet with the complainant as soon as possible.
- C. Following the meeting with the complainant, the investigator shall conduct an investigation to determine if harassment, intimidation, or bullying has occurred. The investigation shall include a conference with the accused and the complainant, as well as any and all other methods which are considered necessary to determine whether harassment, intimidation, or bullying has occurred.

7. Post-Investigation Procedures

- A. Upon conclusion of the investigation, the investigator shall issue a written report. The report shall include a determination of whether the accused was found to have engaged in harassment, intimidation, or bullying, was found not to have engaged in harassment, intimidation, or bullying, or whether the investigation was inconclusive. The report shall be issued to the complainant's parents. A copy of the report shall also be sent to the Superintendent or his/her designee.
- B. A finding of no harassment, intimidation, or bullying or inconclusive evidence shall end the investigation.
- C. If harassment, intimidation, or bullying is found to have occurred, the investigator shall recommend what steps are necessary to ensure that the harassment, intimidation, or bullying is eliminated for the victim and other individuals affected by the harassment, intimidation, or bullying and to correct its effects on the complainant and others, if appropriate.

8. Retaliation is Prohibited

Retaliation against those who file a complaint or participate in the investigation of the complaint is prohibited. Therefore, filing of a complaint or otherwise reporting harassment, intimidation, or bullying will not reflect upon the student's status, nor will it affect future employment, grades, or work assignments. Further, the administrator is directed to implement strategies for protecting a victim from retaliation following a report.

9. Remedial Actions

Verified acts of harassment, intimidation, or bullying shall result in intervention by the building principal or his/her designee that is intended to assure that the prohibition against harassment, intimidation, or bullying behavior is enforced, with the goal that any such harassment, intimidation, or bullying behavior will end as a result.

Harassment, intimidation, or bullying behavior can take many forms and can vary in how serious it is, and what impact it has on the targeted individual and other students. Accordingly, there is no one prescribed response to verified acts of harassment, intimidation, or bullying. While conduct that rises to the level of "harassment, intimidation, or bullying" as defined above will generally warrant disciplinary action against the perpetrator of such harassment, intimidation, or bullying, whether and to what extent to impose disciplinary action (detention, in and out-of-school suspension, or expulsion) is a matter for the professional discretion of the building principal.

10. Non-Disciplinary Interventions

When verified acts of harassment, intimidation, or bullying are identified early and/or when such verified acts of harassment, intimidation, or bullying do not reasonably require a disciplinary response, students may be counseled as to the definition of harassment, intimidation, or bullying, its prohibition, and their duty to avoid any conduct that could be considered harassment, intimidation, or bullying. If a complaint arises out of conflict between students or groups of students, peer mediation may be considered.

11. Disciplinary Interventions

When acts of harassment, intimidation, or bullying are verified and a disciplinary response is warranted, students are subject to the full range of disciplinary consequences. Suspension is a possible consequence for a student found responsible for harassment, intimidation, or bullying by an electronic act.

12. Strategies for Protecting Victims or Other Persons From New or Additional Acts

- A. Supervise and discipline offending students fairly and consistently;
- B. Maintain contact with parents and guardians of all involved parties;
- C. Provide counseling for the victim if assessed that it is needed;
- D. Inform school personnel of the incident and instruct them to monitor the victim and the victim's friends or family members and the offending party for indications of harassing, intimidating, and bullying behavior. Personnel are to intervene when prohibited behaviors are witnessed;
- E. Check with the victim and the victim's friends or family members to ensure that there has been no new or additional incidents of harassment/intimidation/bullying or retaliation of the victim or other persons from the offender or other parties.
- F. If necessary to protect a person from new or additional acts of harassment, intimidation, or bullying, and from retaliation following a report, a person may make an anonymous report of an incident considered to be harassment, intimidation, bullying, or retaliation by providing written information to any staff member or administrator. The report should include as much information as possible and shall be forwarded promptly to the building principal for review and action.

In addition to the prompt investigation of complaints of harassment, intimidation, or bullying and direct intervention when acts of harassment, intimidation, or bullying are verified, other District actions may ameliorate any potential problem with harassment, intimidation, or bullying in school or at school-sponsored activities. While no specific action is required and school needs for such interventions may vary from time to time, the following list of potential intervention strategies shall serve as a resource for administrators and school personnel:

- A. Respectful responses to harassment, intimidation, or bullying concerns raised by students, parents or school personnel;
- B. Planned professional development programs addressing bully/targeted individuals' problems;

- C. Data collection to document bully/victim problems to determine the nature and scope of the problem;
- D. Use of peers to help ameliorate the plight of victims and include them in group activities;
- E. Avoidance of sex-role stereotyping (e.g. males need to be strong and tough);
- F. Awareness and involvement on the part of all school personnel and parents with regards to bully-victim problems;
- G. An attitude that promotes communication, friendship, assertiveness skills, and character education;
- H. Modeling by staff of positive, respectful, and supportive behavior toward students;
- I. Creating a school atmosphere of team spirit and collaboration that promotes appropriate social behavior by students in support of others;
- J. Employing classroom strategies that instruct students how to work together in a collaborative and supportive atmosphere; and/or
- K. Forming harassment, intimidation, and bullying task forces, programs, and other initiatives involving volunteers, parents, law enforcement, and community members.

This policy shall appear in student handbooks, and in the publications that set forth the comprehensive rules, procedures, and standards of conduct for schools and students in the District. The policy and an explanation of the seriousness of bullying by electronic means shall be made available to students and their custodial parents or guardians. Information regarding the policy shall be incorporated into employee training materials.

Orientation sessions for students shall introduce the elements of this policy and procedure. Students will be provided annually with age-appropriate instruction on the recognition and prevention of harassment, intimidation, or bullying, including discussion of the consequences of violating this policy, and their rights and responsibilities under this and other District policies, procedures, and rules at student orientation sessions and on other appropriate occasions.

A District employee, student, or volunteer shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with a policy adopted pursuant to this section if that person reports an incident of harassment, intimidation, or bullying promptly in good faith and in compliance with the procedures as specified in the policy.

The Administration shall annually send to each student's custodial parent or guardian a written statement describing this policy and the consequences for violating it. The Administration shall semi-annually provide the president of the Board a written summary of all reported incidents and post the summary on the District's website to the extent permitted by state and federal student privacy laws.

LEGAL REFS: O.R.C. §§3313.666; 3313.667

Adopted: October 17, 2017

GRADING

The grade earned at the end of the trimester is the grade that appears on the student's report card.

District Grading Policy

Percentage	Grade	Regular	Honors RHS	AP RHS*
93% - 100%	A	4.0	4.5	5.0
90% - 92.99%	A-	3.7	4.2	4.7
87% - 89.99%	B+	3.3	3.8	4.3
83% - 86.99%	B	3.0	3.5	4.0
80% - 82.99%	B-	2.7	3.2	3.7
77% - 79.99%	C+	2.3	2.8	3.3
73% - 76.99%	C	2.0	2.5	3.0
70% - 72.99	C-	1.7	1.7	1.7
67% - 69.99	D+	1.3	1.3	1.3
63% - 66.99	D	1.0	1.0	1.0
60% - 62.99	D-	0.7	0.7	0.7
0% - 59.99	F	0.0	0.0	0.0

***Weighted grades will only be given to students completing an entire AP course. Weighted grades will not be given for grades below a C.**

ILLNESS AT SCHOOL

The facilities of our school clinic are available for any student who becomes ill or injured during the school day. Care must be taken at all times to report all illnesses and injuries to the clinic. If a student has a need for the clinic service, the student should make sure the teacher in charge knows where he/she is going and then report immediately to the office and then the clinic. If unable to return to the classroom, he/she may be excused to go home. Parents will be contacted by the office or clinic. If your student has a fever or symptoms requiring them to go home, they must be symptom free for 24 hours to return to school.

LIBRARY

Fines are charged on overdue or damaged items. Students are expected to follow library regulations or they may forfeit access to the library.

MAKE-UP ASSIGNMENTS

Whenever a child has been ill or away from school, the student will be helped to make-up some of the work missed. Obviously, not all can be made up. The teacher will work with the child and, if necessary, the parent, to minimize the absence and its effect on the student's education. In some cases of extended absences, due to illness, tutoring may be available.

MEDICATION

The administration of any medication to a student by school personnel requires the completion of necessary forms by the parent /guardian. Forms are available in the clinic. Both a parent /guardian and a physician must complete and sign the form. Medicine to be dispensed at school must be in its original prescription bottle. The school or its employees cannot provide aspirin or any other over-the-counter medication.

OUT OF SCHOOL SUSPENSION

The student may make up any available missed assignments or tests during out of school suspensions. It is strictly the student's responsibility to determine what work is missed by checking Progress Book or contacting a fellow classmate for information. Teachers are not responsible for providing make-up information or assignments. It may not be possible to make-up class participation activities. All missed assignments are due the day the student returns to school from the out-of-school suspension. The student must make arrangements through their classroom teachers to complete any tests or quizzes.

PROGRESS BOOK AND REPORT CARDS

Academic progress is reported through various methods such as Progress Book, Interim Reports, and Report Cards. Conferences are encouraged at any time and parents may contact teachers for appointments. For questions about access to Progress Book, the online grade report program, please call (330) 523-3407.

PUBLIC RECORDS

A request for public records must go through the Treasurer's Office, as the Treasurer is the designated Records Officer for the Revere School District.

SCHOOL BUS PROCEDURES

Safe school transportation is considered an integral part of the total educational program within the Revere School System. Riding a school bus is a privilege. The primary purpose of the school bus is to transport students to and from school safely. The Revere School District recognizes that a safe school bus requires the cooperation of our parents, students, and school staff. Please read the following duties and responsibilities of school bus passengers carefully, and do your part to stress the importance of an accident-free school bus transportation program to your child.

Riding the school bus..... is a privilege extended to students that can be taken away anytime for disruptive or unsatisfactory behavior. All students being transported are under the authority of the bus driver and must obey the driver's directions. The school bus drivers are in charge while students are on buses. ***If your child is to go home any way other than by bus, the student is to bring a written note from home stating this. Otherwise, the child goes home on the bus.***

The following bus regulations are in effect:

1. Students boarding the bus from the right side of the road must stand back in a safe designated spot and wait until the bus comes to a complete stop and the red lights are flashing before approaching the bus. Students boarding from the left will use the same rules as the right side, but must wait for the driver to give a hand signal to cross the street.
2. Students must carry backpacks and other bags in front of them when boarding and disembarking the bus. **No key chains of any kind can be on the backpacks.**
3. While on the bus, the student is under authority of, and directly responsible to the bus driver.
4. Upon entering the school bus, the students shall take their assigned seats. Students shall remain seated at all times, facing forward in the seat. The aisle must be kept clear at all times. No arms, legs, feet or parcels shall extend into the aisle way at any time. **This is a state law.** All backpacks and bags must be held on their laps. Nothing is to be stored under the seat. Any over-sized project for school may not be transported by bus.
5. Students should conduct themselves on the school bus as they would in the classroom **except** that a reasonable amount of quiet conversation is permissible. Yelling to one another is not permitted.
6. **Eating or drinking on the bus is not permitted at any time.**
7. Students shall not smoke or light matches or cigarette lighters, or cause any other flammable material to burn on or near the bus.
8. Students causing damage of any type to the school bus will be held liable for the cost of repairing the damage to the bus. Students causing willful and malicious damage will be denied the privilege of riding the bus to school.
9. Permission must be given by the bus driver before any windows may be opened. No throwing of any objects out of the windows is allowed. No pencils, pens or any sharp objects are permitted out of book bags while student is on the bus.
10. **Carrying of any dangerous objects or materials (such as knives, guns or fireworks) is an automatic suspension of bus riding privileges. The following items may not be transported on the bus: glass containers, skateboards, lawn chairs, balloons, large boxes, lacrosse or hockey sticks, golf clubs, skis, plastic sleds, baseball bats. All soccer balls, footballs, basketballs, etc. may be transported if they are contained either in a closed bag or backpack.**
11. The Board of Education is required by state regulations to designate all bus stops. Bus stops have been placed in locations throughout the district that have, through the years, proven safe for loading and

unloading students. Due to the number of students transported, an effort has been made to locate stops so that no student has to walk more than one half mile to a bus stop. The exception to this would be students living on spur roads not traveled by Revere school buses. Parental assistance is requested in seeing that the children arrive safely to and from the stop.

12. All students will load and unload from the buses only at designated stops. When on schedule, the bus cannot wait for tardy students. Students are to be at their designated bus stop five minutes before the bus is scheduled to arrive. When ahead of schedule the driver shall wait until the bus is on schedule for the stop. Transfer of a student from his regular bus will be permitted only in case of hardship. A signed note from the parent must be presented to the principal's office in advance.
13. Bus drivers are to report discipline cases on the bus to the Transportation Supervisor. The Transportation Supervisor will consult with the student's school principal after a reported infraction of the bus rules. Continued disorderly conduct or refusal to submit to authority of the bus driver shall be sufficient reason for refusing transportation service to any student. The administration shall follow the procedures outlined for suspending a student from school.

SCHOOL TRANSPORTATION PRIVILEGES

If the Superintendent and/or designee determine that a student's behavior on a school vehicle violates school rules, he may suspend the student from school bus-riding privileges for the length of time deemed appropriate for the violation and remediation of the behavior. Prior to such suspension, the Superintendent shall notify the student of the intended bus suspension and afford the student the opportunity to respond to the intended suspension or otherwise defend himself.

SCHOOL CLOSINGS

In the event of inclement weather or a calamity, school may be closed or starting time delayed. The same conditions may also necessitate early dismissal. School closings, delays in starting time, or early dismissals will be announced via the Alert Now notification system. If no report is heard, it can be assumed that school will be in session.

WAKR 1590 AM	WTAM 1100 AM	WQMX 94.9 FM
WKDD 98.1 FM	WCRF 103.3 FM	
WONE 97.5 FM	WGAR 99.5 FM	

TELEPHONES

Students should ask to use the telephones only in case of an emergency. Permission must be granted by the classroom teacher. Arrangements for after school activities should be made before coming to school.

UNAUTHORIZED USE OF YEARBOOK AND WEBSITE

Unauthorized use of the yearbook and website content or photographs is prohibited. None of the material may be copied, modified, reproduced, posted, published, transmitted, and/or distributed in any form without prior written permission from Revere Local Schools.

VACATIONS DURING SCHOOL DAYS

Regular, uninterrupted attendance is crucial to full academic achievement. Parents are urged to make every effort, whenever possible, to plan vacations when school is not in session. The length of time for completion of make-up work shall be commensurate with the length of absence.

VIDEO AND AUDIO RECORDING DEVICES

Video and/or audio recording devices are not to be used at school without permission from school personnel.

This includes the use of these functions on cell phones.

VISITORS TO BATH

All adults are required to sign in at the office and wear a visitor sticker/badge at all times while in the building. During the school day all adults **must** enter the building through the main entrance. No adults will be permitted to enter any of the other doors. Those doors will be for students only.



Revere Reunification Method – Parent/Guardian Information Sheet

Student/Parent/Guardian/Authorized Person Reunification

Circumstances may occur at the school that will require parents to pick up their students in a formalized, controlled release. The process of controlled release is called a reunification and may be necessary due to weather, a power outage, hazmat, or if a crisis occurs at the school. The Standard Revere Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved.

Because a controlled release is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

Notification

Parents may be notified in a number of ways. The school or district may use Blackboard Connect and/or social media. In some cases, students may be asked to send a text message or make a phone call to their parents. A reunification text message from a student may look something like this: *"The school has closed, please pick me up at 3:25 at the main entrance. Bring your ID."*

Parent/Guardian/Authorized Person Expectations

If a parent or guardian is notified that a controlled release and reunification is needed, there are some expectations that parents or guardians should be aware of. First, bring identification. That will streamline things during reunification. Second, be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent, guardian or authorized person.

What if a Parent /Guardian Can't Pick-up Their Student?

When a parent/Guardian can't immediately go to the reunification site, students will only be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents/guardians or authorized person can pick up their student.

What if the Student Drove to School?

There may be instances where a student may not be allowed to remove a vehicle from the parking lot. In this case, a parent/guardian or authorized persons are advised to recover the student. In some circumstances, high school students may be released on their own.

How it Works

For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardian. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

Reunification Cards

For parents/guardians/authorized persons, there are a couple steps. If a parent/guardian/authorized persons is driving to the school, greater awareness of traffic and emergency vehicles is advised. Once at the school, you should park where indicated and not abandon your vehicle. You will then be asked to go to the Reunification "Check In" area and form lines based on the first letter of their student's last name. While in line, you will be asked to fill out a Revere Reunification Form. This form is perforated and will be separated during the process. In the case of multiple students being reunified, a separate form will need to be completed for each individual student.

Example image of Revere's Reunification Form is below



Revere Reunification Information (PLEASE PRINT CLEARLY)

Have photo identification out and ready to show school district personnel.

Pre-release Information:

Student Name..... Student Birthday.....

Student Grade..... Student Cell Phone Number.....

Printed name of authorized person picking up student.....

Phone number of authorized person picking up student.....

Relationship to student being picked up.....

Below to be completed upon release of student:

Date..... Time..... First initial, last name of school personnel.....

Signature of authorized person picking up student.....

School personnel to verify that ID matches the name of the person authorized to pick up student before final release of student in his/her care.

Bring Valid ID to Check In

During check in, identification and custody rights are confirmed. From the "Check In" area parents/guardians/authorized persons are directed to the "Reunification" area once ID is validated. There, a runner will take the bottom half of the form and take it to the Student Assembly Area to recover the student or students.

Parents should be aware that in some cases, they may be invited into the building for further information.

Interviews and Counseling

In some cases, parents/guardians or authorized persons may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents/guardians or authorized persons may be pulled aside for emergency or medical information.

Revere Local Schools Code of Student Conduct



In January 2021, the Revere Board of Education adopted the Revere Local Schools “Vision of a Minuteman” which, as an educational community, encompasses our hopes and aspirations for our students. The Revere Local Schools Code of Student Conduct will help all students reach their fullest potential in their journey to achieve each of these competencies.



INTRODUCTION

One of the primary goals of the Revere Local School District is to support students through their individual educational journey and help encourage positive relationships with peers and staff. In order to foster trust and respect within the school community, the Revere Local School District Code of Student Conduct has been developed to establish high expectations for students as they grow and develop in our schools. We are confident that students will be able to meet these expectations through ongoing support from our school community.

Revere Local Schools believes that positive discipline is rooted in a philosophy that the whole child must be considered and that consequences must lead to opportunities for the student to correct behavior and learn. Parents or guardians hold the primary responsibility for setting positive discipline standards for their children. While students are in school, however, members of the school staff must act in the place of parents in maintaining a high level of student conduct. It is the goal of the school to work together with parents and guardians to support the learning of the student in situations that are related to violations of the code of conduct.

Each of the buildings in the Revere Local School District strive to maintain an educational and engaging learning environment. The codes of conduct and procedures established in this document serve as a guide to promote a positive school culture and to identify opportunities to assist students in their educational journey.

STUDENTS RIGHTS AND RESPONSIBILITIES

The role each student plays in our educational environments is critical to the success of the overall district. It is the collective responsibility of the school community to maintain high levels of trust, pride, and decorum. The Revere staff will work to equip students with the essential skills needed to succeed while also providing them with opportunities to explore their passions and interests. It is expected that Revere students have a comprehensive understanding of the consequences of violating the expectations of the Code of Conduct and assume responsibility for their actions. In turn, Revere students have the right to a fair and equitable investigation into an alleged violation of the Code of Conduct as well as the opportunity to receive their due process as a member of the school community.

ATTENDANCE

Daily attendance at school is critical to the success of every student. Revere Local Schools is governed by House Bill 410 with regard to the overall policy. Each school's attendance policy is listed in their individual handbooks.

SCHOOL DISCIPLINE

The following guidelines have been developed for the purpose of providing fair and just treatment for students who allegedly violate the rules listed in this Code of Conduct. However, Revere Local Schools recognizes there is a distinction between students of differing ages and maturity, and it is within reason to expect that, at times, a decision impacting the denial of educational participation may be tempered by reference to such distinction.

- A. To protect the rights of students, staff, and other members of our school community, all offenses shall be thoroughly investigated and properly recorded. This may include a conference with the

student(s) involved in an incident and a search of the student, the student's belongings, student's assigned school locker(s), vehicle(s), or other school property based upon "reasonable suspicion" that a dangerous situation exists. Reasonable suspicion exists when there is information to indicate a search will reveal evidence that a student has violated, or is violating, the law or the rules of the school. If a search is deemed appropriate, it will only be performed by the school administration.

- B. In seeking a solution of the offenses, there shall be appropriate alternatives such as one, or a combination of the following actions, but not necessarily in the order appearing below:
 - a. Conference with the student to clarify the problem and to ensure full understanding of consequences of future misbehavior.
 - b. Assignment of additional task(s), which may or may not interfere with the academic or after-school programs.
 - c. Assignment of detentions.
 - d. Conference with parents to secure cooperation of the home in supporting appropriate student behavior.
 - e. Referral to counselor, school psychologist or other school staff member for guidance, testing or recommended therapy.
 - f. Referral to Juvenile Court.
 - g. Emergency removal in accordance with State of Ohio law, including curricular and extracurricular activities.
 - h. Assignment to a Saturday School Detention. This assignment will be in accordance with the policies set forth by the Saturday School supervisor. The detention will last no more than three (3) hours.
 - i. Selection of an In-School Assignment (ISA) option. This will act as an in-school suspension where the student will attend school but be isolated to a room and supervised by an adult both of which will be determined by the administration.
 - j. Assignment of Out of School Suspension (OSS) in accordance with the State of Ohio law.
 - k. Expulsion from school in accordance with State of Ohio law.
- C. Students enrolled in alternative program options are subject to all rules and regulations covered under the Code of Student Conduct and adopted by the Revere Board of Education.

SUSPENSION PROCEDURE

- A. **Definition:** Out-of-School Suspension (OSS) is defined as the denial of attending school for the period of at least one (1) but not more than ten (10) school days. Students suspended may not take part in or attend any school activities, including extracurricular activities, or be on school property at any time during the suspension period. Any visit to the school for any reason during a period of suspension must be arranged with the school administration and will take place after typical school hours have concluded.
- B. **Procedure:** In case of a student's intended removal from school for purposes of suspension, the following procedures shall apply:
 - a. Only a building level administrator or superintendent may issue a suspension.
 - b. An attempt shall be made to notify his/her parent(s), guardian or custodian by telephone

- of the suspension and the reason for it.
- c. The student and/or his parent(s) shall be provided an opportunity for an informal hearing to discuss the reason for the intended suspension and/or otherwise explain his/her actions.
- d. The student shall be informed in writing of the intended suspension and reasons for the proposed action.
- e. If a suspension is imposed, a copy of the suspension paperwork will be provided via mail to the parent(s) and/or guardian(s).
- f. A notice of suspension shall include the procedures applicable to an appeal.

C. Notification of Appeal:

- a. A written notification of appeal must be made to the Superintendent and the Treasurer of the Board of Education and be postmarked no later than fourteen (14) days after the date of the Notice of Suspension. The notice shall include the right to an informal hearing by personnel not prejudiced by association with the decision to suspend or recommend suspension of the student from school. It shall also include notification of the right of the student and his/her parent(s), guardian or custodian to appeal the suspension, in writing, to the Superintendent/or his designee, to be represented in the appeal proceedings, to be granted a hearing before the superintendent (or his designee), in order to be heard against the suspension, and to request that such hearing be held in private.
 - b. The hearing shall be scheduled as soon as possible, but no later than five (5) school days after receipt of the appeal request, unless extended by mutual agreement. A verbatim record of the hearing shall be made. After reviewing all the information, the superintendent/or his designee may affirm the suspension, may reinstate the pupil, or otherwise reverse, vacate or modify the order of the suspension. Written copies of the decision shall be distributed to all concerned parties within one (1) school day. If the suspension is vacated, all references to it in school records will be purged.
- D. Should a Revere student enrolled at the Cuyahoga Valley Career Center (CVCC) be suspended from that school for a conduct code violation, which would also be grounds for suspension in the Revere Local School District, the suspension of such student also will be in effect at Revere. The student shall be notified of that suspension by the Revere Local School District in accordance with the normal suspension procedure.
- E. Simultaneous written notice of the suspension shall be sent to:
- a. Student's discipline file
 - b. Superintendent

EMERGENCY REMOVAL

- A. **Definition:** The term "emergency removal" means the removal of a student from curricular or extracurricular activities or from the school premises because the student's presence poses a continuing danger to persons or property or is an ongoing threat or disruption to the academic process.
- B. **Procedure:** Only a building level administrator or superintendent may implement an emergency removal from school premises. A teacher may remove a student from a curricular setting. For extracurricular activities, a coach or an advisor may remove a student from that setting in line with their procedures and policies of the team or group. In each instance, the following

procedures shall take place:

- a. A student's parent(s) or guardian(s) will be contacted via phone to explain the reasoning behind the emergency removal.
 - b. An attempt will be made to arrange for that student to be transported home. If the student is able to drive, verbal consent will be obtained by the parent(s) or guardian(s) to allow that student to drive themselves home.
 - c. Follow-up conversations will take place determining the outcome of any emergency removal. If a coach or advisor initiates the removal during an extracurricular activity, a written account of that action will be submitted to the building administration and athletic director (if applicable).
- C. If it is intended that the student is removed from a curricular or extracurricular activity for more than twenty-four (24) hours, a due process hearing must be held within seventy-two (72) hours after a removal is ordered.
- a. An attempt should be made to notify the student's parents, guardian, or custodian immediately by telephone of the pending action and applicable reasons.
 - b. Written notice of the hearing and reasons for the removal and any intended disciplinary action must be given to the student as soon as possible prior to the hearing.
 - c. The person who ordered or requested the hearing must be present at the hearing.
 - d. If suspension or expulsion is intended, the due process requirement of the law must be carried out.

EXPULSION

- A. **Definition:** The term "expulsion" means exclusion of a student from all school attendance and related activities for the remainder of the current semester, or for a period of up to eighty (80) school days, or in cases involving weapons, firearms or bomb threats, an expulsion may be imposed for one (1) calendar year. Only the Superintendent of Revere Schools may expel a student in accordance with procedure outlined by Ohio statute.
- B. **Procedure:** The building administrator shall afford due process to the student before such administrator recommends expulsion to the Superintendent. The building administrator will follow all the procedures outlined in the suspension section of the Code of Conduct. Prior to expulsion, the Superintendent shall follow the following procedures:

Written Notice: The student and his/her parent, guardian or custodian shall be provided written notice of the intention to expel. The notice must advise the student and his/her parent, guardian or custodian or other representatives of their right to appear in person before the Superintendent or his designee to challenge the reasons for the expulsion. The notification must include the location and time of the hearing, which must take place no earlier than three (3) school days and not later than five (5) days after the notice is sent. The Superintendent may grant an extension of time only upon request from the student, parent or guardian. The Superintendent will then provide notice to all parties involved of the revised date and time for the hearing.

Scheduled Hearing: A hearing will be conducted by the Superintendent or his designee under the guidelines established by the individual conducting the hearing. Within one (1)

school day after the time of the expulsion hearing, the Superintendent shall send written notice to the student and his/her parent, guardian or custodian, and the Treasurer of the Board of Education regarding the decision. The notice shall specify the duration of the expulsion and the reasons therefore. It also shall include notification of the rights of the student, his/her parent, guardian or custodian, to appeal the expulsion to the Board of Education or to its designee within the fourteen (14) days of receipt of the notification in order to be heard against such expulsion, to be represented in the appeal proceeding, to be granted a hearing before the Board or its designee in order to be heard against the expulsion, and to request that such a hearing be held in executive sessions.

C. Notification of Appeal:

- a. Within fourteen (14) days of notification of the student expulsion, the parent, guardian or custodian may appeal the expulsion. The request for appeal must be submitted to the Board of Education. A hearing shall be scheduled within five (5) days of receipt of the request, unless the time for the hearing is extended by mutual agreement. The student or his parent, guardian or custodian may be represented in the appeal proceedings.
 - b. The Board may affirm the order of expulsion or may reinstate such pupil or otherwise reverse, vacate or modify the order of expulsion. The Board shall determine the procedures to be followed during the hearing. A verbatim record shall be made.
- D. Should a student enrolled at the Cuyahoga Valley Career Center (CVCC) be expelled from the Career Center for a conduct code violation, which would be grounds for expulsion in the Revere Local School District, the student will be expelled from the Revere Local School District in accordance with the normal expulsion procedure.

LIMITATIONS ON THE DISCIPLINING STUDENTS WITH DISABILITIES

- A. A student with a disability is one whose education is governed by an Individualized Education Program (IEP) under the Individuals with Disabilities Education Improvement Act of 2004 or a 504 Plan under Section 504 of the Rehabilitation Act of 1973, as amended. Students with disabilities may not be suspended for more than ten (10) days per school year without first conducting a manifestation determination review hearing. All students with disabilities are subject to removal on an emergency basis described in this code of conduct. Repeated behavior concerns and/or conduct code violations must be addressed by a student's IEP team or 504 team.

PERMANENT EXCLUSION

- A. Any student who has been found guilty of committing, when sixteen (16) years of age or older, any of the specific offenses identified by state statute while on school grounds or at a school-sponsored activity may be subject to permanent exclusion by the Board of Education.
- B. The Board of Education's statement of policy on permanent exclusion is posted in each school and is available to students and their parents, upon request, at each school office.

CODE OF STUDENT CONDUCT

- A. Grounds for removal from class, suspension or expulsion may include any of the following violations committed at school or school sponsored activities, on school premises, or against

school property, personnel or students:

01. **ACADEMIC DISHONESTY** - Cheating on tests or school assignments, forging school and/or parent documents, falsifying information or committing fraud. Cheating is considered, but not limited to capturing images of quizzes and exams (paper or online) in order to pass to other students or for self-use, the use of online sources without citation, and/or copying another student's computer code, spreadsheets, documents, or handwritten material.
02. **AIDING & ABETTING** - An involvement with another student, or group of students, that results in a violation of one or more of the codes of conduct.
03. **ARSON** - An act of arson, initiating without cause a fire alarm, reporting a fire, or reporting of an impending bombing or catastrophe.
04. **BUS CONDUCT** - Any violation of rules of conduct on the school bus.
05. **CRIMINAL ACTIVITIES** - Violations of specific provision of federal, state or local statutes.
06. **DISRESPECT** - Rude, disrespectful behavior, or failure to cooperate with school personnel.
07. **DISRUPTIVE BEHAVIOR** - Disruption or continuous disruption of the classroom, school, school grounds, or school activities or functions.
08. **EXPLOSIVE DEVICES** - The use, threatened use, or possession of explosives including matches and lighters or any item which could explode, burn, detonate, cause bodily harm or have the appearance to do so.
09. **FIGHTING / ASSAULT / PHYSICAL VIOLENCE** - The act of intentionally causing or threatening to cause physical and emotional harm to another student or behave in such a manner as to present an eminent risk of such harm.
10. **FRAUD / FALSIFICATION** - Writing the name of another person, times, dates, grades, addresses, or other information on school forms or associated with school material.
11. **GAMBLING** - Students shall not engage in or promote games of chance, placing bets, or risk anything of value on school grounds.
12. **HARASSMENT** - Harassment includes, but is not limited to, any action which subjects an individual or group to unwanted behavior of a nonverbal, verbal, written, or physical nature. An act that injures, degrades, or disgraces or attempts to injure, degrade, or disgrace a student falls within this category. Examples of, but not inclusive, including the following: sexual, religious, racial, gender harassment, bullying, intimidation, coercion, hazing, spreading rumors, name calling and menacing. Please reference the Revere Local Schools Harassment Policy.
13. **ILLEGAL SUBSTANCES** - The sale, possession, concealment, or uses of illegal drugs, counterfeit controlled substances, look-a-like substances, drug paraphernalia, inhalants, consumables, alcoholic beverages or the unauthorized use and/or distribution of over-the-counter medication. This includes being under the influence or possessing a discernible odor.
14. **INAPPROPRIATE LANGUAGE / MATERIALS** - The use of profane, vulgar, or other

improper language, gestures, comments, or material, or the possession of any profane, vulgar, obscene, or other improper objects or materials.

15. **INAPPROPRIATE PHYSICAL OR NONPHYSICAL BEHAVIOR** - Any behavior deemed inappropriate in school, including but not limited to unwelcome touching, play fighting, unwanted advances, physical intimidation, sexual contact, public displays of affection, throwing items, and excessively loud hallway or classroom behavior.
16. **INCITING** - Inciting to riot or to disrupt or attempt to disrupt the operation of the school.
17. **INSUBORDINATION** - The failure to comply with directions of school personnel or acting in defiance of authority, including intentional interference with the performance of a teacher's duties or failure to identify oneself to school personnel when requested. Also included within is the failure to accept discipline or punishment from appropriate school personnel.
18. **LOITERING / TRESPASSING** - The action of being present on any school grounds, including a school bus, or any occupation of, or loitering on, near, or around school property without authorization.
19. **REPEATED VIOLATION** - Repeated violations of one, or combination of multiple, student codes of conduct.
20. **SCHOOL PERSONNEL** - The harassment, vandalism, physical abuse, theft, or other disruptive or destructive behavior toward school personnel during school and non-school time.
21. **TARDY TO CLASS / SCHOOL** - The act of being late to the classroom or school at the expected time as defined by the school building guidelines for the beginning of the individual class periods and/or school day.
22. **TECHNOLOGY / INTERNET MISUSE** - Any violation of the Revere Local Schools Acceptable Use Policy including but not limited to any school issued or personal device.
23. **THEFT** - The act of confiscating, possessing, or stealing private or public property of the school or another individual.
24. **TOBACCO / VAPING / OTHER DEVICES** - The use and/ or possession of either in the school buildings, within sight of the school buildings, on school grounds, or in areas in which school sponsored activities are taking place.
25. **UNAUTHORIZED MATERIALS** - The publication or distribution of unauthorized material. This includes posting such materials throughout the school and school grounds.
26. **VANDALISM** - The intentional, purposeful, or reckless destruction or defacing, or attempt to do so, of public or private property within the school.
27. **WEAPONS** - The possession, concealment, use, threat of use, or exhibition of a firearm or other weapon, or look-a-like weapon. A weapon is defined as an item designed to inflict injury or an item designed for another purpose, then converted to a weapon through its use.

LIABILITY FOR PARENTS OF STUDENT MISCONDUCT

Under Ohio Revised Code 3109.09, parents having custody of a minor under 18 are liable for the student's willful damages to school or private property or the theft of such property. The Board of Education, or any other owner of property, can bring a civil action against the parents to recover compensatory damages up to \$10,000.00 and cost of the suit. Parents also are liable for the student's willful assaults on another person. The injured party may bring civil action against the parents to recover compensatory damages up to \$15,000.00 and cost of the suit.

It is the policy of the Revere Local Schools that educational activity, employment, programs and services are offered without regard to race, color, national origin, sex, religion, handicap or age.

NEW DOCUMENT



Revere Middle School

3195 Spring Valley Road
P.O. Box 339
Bath, Ohio 44210

Phone: 330-523-3403

Fax: 330-659-3795

Please visit us at: www.revereschools.org

STUDENT HANDBOOK 2022-2023

This book belongs to:

Name: _____

RISE/Homeroom Number: _____ **Grade:** _____

ABSENCES AND PARTICIPATION

Students must be in attendance the entire school day in order to be eligible for extracurricular, co-curricular, and curricular participation. This includes, but is not limited to; athletics, band, choir, drama and field trips. Exceptions to this policy will be reviewed by the administration.

ACADEMIC EXTRACURRICULAR ELIGIBILITY

Students are required to meet all eligibility requirements set forth by the Ohio High School Athletic Association and the Revere Local School District Board of Education to participate in extracurricular activities. Among these requirements are passing grades in at least 5 subjects in which they were enrolled in the immediately preceding grading period and having earned a minimum GPA of 2.0 in the previous grading term. Students meeting the passing grades in at least 5 subjects, but having a GPA of 1.00 to 1.99 will be placed on Academic Probation.

Student-athletes must receive a passing grade in five classes during the last grading period to remain eligible. The five classes must be indicated on the student's academic record.

Summer school courses cannot be used to restore a student's eligibility for fall sports.

ACADEMIC INTEGRITY

Students are expected to present only their work for any assignment, project, or assessment. Presenting another's work as one's own is considered cheating and/or plagiarism. Students who violate this policy may receive zero credit. This includes the unauthorized use of data to gain an academic advantage. Students may also be referred to administration for further disciplinary action.

ACCIDENTS

Every accident in the school building, on the school grounds, at practice sessions or at any event sponsored by the school must be reported immediately to the person in charge and to the Main Office.

ATTENDANCE

Each parent, guardian, or custodian having charge of a child of compulsory school age must send the child to school for the entire time the school attended is in session (ORC 3321.04). Students are more likely to succeed in school, academics, and building skill sets when they consistently attend school. Excessive absences interfere with students' progress in mastering knowledge and skills necessary to be prepared for higher education and the workforce upon high school graduation. Because of this, in December 2016, Ohio legislature passed House Bill 410 to proactively address excessive absences and truancy. By law, once a student accumulates 38 hours of absence per month or 65 hours per year, they will be considered excessively absent and referred to the district's at-risk student coordinator. Absences accompanied with a medical note will be excluded from the

accumulated hours of absence. The student and family may be required to participate in an intervention program or be referred to the Summit County Juvenile Court as necessary.

AUTHORIZED EXCUSED ABSENCES

Absences for the following reasons shall be considered as excused:

- A. Personal illness.
- B. Serious illness or death of a family member.
- C. Funeral.
- D. Medical and dental appointments that cannot be arranged during non-school hours.
- E. Unusual or emergency situations at home.
- F. Religious holidays and activities.
- G. Authorized school-sponsored activities.
- H. Approved college visits.
- I. Acts of God.
- J. Quarantine.
- K. At the Superintendent's discretion, a visit with a parent or legal guardian who is an active duty member of the Army, Navy, Air Force, Marine Corps, Coast Guard, or Commissioned Corps of the National Oceanic and Atmospheric Administration and Public Health Service and who has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting.

An absence for any reason other than those listed above shall be classified as unexcused. All excuses from parents, as well as other documents pertaining to a student's enrollment, attendance, and withdrawal from the District, shall become a part of the official attendance record and shall be maintained regardless of format or condition.

A student shall have the opportunity to make up school work missed due to an excused absence; however, it shall be the responsibility of the student to initiate a make-up procedure and schedule with his or her teacher(s). All make-up work shall be completed within the number of days missed following the excused absence. A student shall receive full credit for school work made up pursuant to an excused absence.

The principal or his or her designee may request written verification of a student's illness from a physician licensed to practice medicine in the state in the event of frequent or extended absences attributed to personal illness.

A student must be in attendance at school for half of the school day in order to participate in any school-sponsored activity that is conducted on that day; in cases of emergency the principal or his/her designee may grant an exception to this limitation.

LEGAL REFS: O.R.C. §§3301.60; 3321.041; 3321.13
Ohio Department of Education EMIS Manual, Section 2.1.1: Student Enrollment Overview, Version 4.0 (2017)
Adopted: December 19, 2017

Attendance Procedures

1. Student absences are verified daily by the attendance secretary.
2. Absences - Any absence that is not reported to the Main Office by the student's parent, guardian or custodian will be listed as unexcused. To avoid this, please call **330-523-3404** on the day of the absence. Unless a phone call or note from the student's parent or guardian accompanies the student on the day of his/her return, this absence will be considered as truancy from school and zero credit for class work on that day will be issued.
3. Make-up work - It is the responsibility of students who are absent for any reason to obtain their make-up work. Students are permitted one day of make-up for every day missed. A day's absence does not excuse a student from the responsibility for all previously announced assignments or tests on the day of his/her return.
4. Students who leave the building because of illness, appointment or other emergency must first report to the Main Office. For early dismissal, the student must bring a note from his/her parent with the student's name, date, time of dismissal, reason and who will be picking the student up. The student needs to bring this note to the Main Office before school starts. The student will receive an early release slip and present it to his/her teacher at the time of his/her departure. The parent must sign the student out in the attendance office. The clinic will be available for part of a period if a student wishes to lie down due to illness. It is the Main Office policy to obtain permission from a parent, guardian or alternate authority before releasing a student from school. Students must rearrange tests or quizzes or any other assignment due that day and then sign out in the Main Office and receive a pass to leave the building. Failure to do so may result in zeroes issued at the discretion of the teacher. Students must sign-in immediately upon their return and go to class.
5. Tardiness to School - Any student arriving after 7:30 a.m. must report to the Main Office. Only students who are late due to a medical appointment or an emergency will not be disciplined as tardy. A note from the doctor must accompany the student upon their arrival. Oversleeping or transportation difficulties are not excused tardies. Students who are excused and miss a class due to arriving late to school must consult with their teachers prior to leaving school that day to rearrange for tests or quizzes and to obtain the homework assignment. Failure to do so may result in zeroes issued at the discretion of the teacher. Chronic tardiness will not be tolerated and will result in disciplinary action beyond detention. A student is considered tardy **if they are not in first period class by 7:30 a.m.** A student will be considered absent from a class if he/she arrives more than twenty minutes into the class period. All tardiness will be counted as such and is cumulative over the quarter. (Note: an unusual circumstance is left to the discretion of the administration.) Punctuality to class is expected as well. Students who are chronically tardy to class may be reported to the administration.

Consequences for tardiness to school in a quarter are as follows:

Second Tardy	Warning
Fourth Tardy	One detention
Sixth Tardy	One Saturday detention

Eighth Tardy One day Alternative Learning Center

Note: Each two subsequent tardies will result in additional disciplinary action that may include out-of-school suspension.

Note: Because of the potential multitude of circumstances related to attendance matters, the administration reserves the right to render judgments in individual cases.

BULLETINS AND ANNOUNCEMENTS

All announcements for the P.A. must be written in advance and signed by an activity advisor. Students are not to come to the PA room during announcements with special messages. All posters and signs placed in the building must receive prior approval by an administrator.

CELLULAR PHONES/ELECTRONIC COMMUNICATION DEVICES

Cell phones are to be kept in locker during the school day. No use of cell phones in the halls or restrooms. Cell phones may be used for 30 minutes during lunch period. First offense is a verbal warning and the phone goes in the locker. Second offense is a verbal warning and the phone goes to the office and may be picked up by the student after school. Third offense, the student will be issued a detention, the phone will go to the office until the parents/guardians pick up the phone.

CLASSROOM EXPECTATIONS

All students are expected to comply with the Code of Student Behavior during classroom instruction. Violations of the Code of Student Behavior will not be tolerated and may require further disciplinary action by administration.

COMPUTERS

Policies governing the use and/or misuse of computers and technology are included in the Revere Board of Education policy guidelines and Code of Student Behavior. Use of school computers is dependent upon annual receipt of a Technology Acceptable Use Policy signed by the parent /guardian and student.

DETENTIONS

Office detentions will be assigned for Monday and Thursday afternoons from 2:45 p.m. - 3:20 p.m. in Room 301. A one-day notice is always given before the detention is to be served. Students must be on time, work on school assignments, and be quiet during detention. Failure to comply with rules or failure to serve a detention on the day assigned will result in additional disciplinary action.

First missed detention	Two detentions assigned
Second missed detention	One Saturday detention assigned

Note: Each subsequent missed detention will result in additional disciplinary action.

DISCLAIMER

The handbook may not include every item or incident that may occur in the building or on school grounds. Final resolution of each of these situations will be made by the school administration. Additional information about student conduct is found in the Code of Student Behavior. The handbook is not intended to be a manual of all the policies of the Revere Board of Education.

DISTRACTIONS

Because music players, electronic devices and laser pointers serve to distract others, these items are not permitted to be used during school or at school events. We have a responsibility to maintain our building with a level of quiet conducive to learning. School personnel are authorized to confiscate these items and turn them in to the Assistant Principal.

DRESS CODE

We are committed to a safe and orderly learning environment for students that is free from distraction. Attire should not detract from the educational process; reasonable standards in dress and grooming apply. Compliance with the dress code is expected and non-compliance may be considered insubordination.

Any form of dress or hair style that is considered contrary to good hygiene or that is deemed distracting, disruptive, or detrimental to the routine operation of school is prohibited.

Clothing must be worn as designed. Clothing prohibited includes the following items and conditions; Clothing that is skin-tight, cut-off, torn, having holes and/or frayed above the knees; pants worn below the waist/hip and are low hanging; sheer or mesh garments; tube tops; tank tops that have less than 2-inch strap; T-back/open back or exposure of any undergarments; wide arm opening muscle shirts (unless worn with an appropriate tank top underneath); shirts off the shoulder unless worn with appropriate tank top underneath; shirts that do not cover the midriff when standing and seated; hats, sun glasses, slippers, outer coats, pajamas, bandannas/head coverings, sweatbands; chains, any item advertising alcoholic beverages, drugs, tobacco, or weapons; or any item with obscene or questionable printing in violation of the Code of Student Behavior. This list is not all inclusive as these are only examples of inappropriate dress.

Shorts and skirts must be finger-tip length all the way around the body or longer from their shortest points and must meet other conventional standards of dress. Tight shorts and shirts with messages across the front or back are not permitted. Exposure of cleavage or undergarments is prohibited. Shoes must be worn throughout the day. Gym clothes are not to be worn during academic classes. Yoga pants cannot be worn unless with a shirt that

falls well below the hips, all the way around the body. **Final determination of appropriate school attire rests with the school administration.**

DROP DATE

Students interested in changing their class schedule must do so within 10 school days of the offering. All changes or switches are at the discretion of the administrators and/or counselors.

EMERGENCY HALL PASSES

Students are not permitted in the halls during class periods or lunchtime unless they have a hall pass from an authorized staff member. Sufficient time to attend to necessary matters is provided between classes. If a pass is issued, no loitering will be allowed in the hallways or in the restrooms.

FIELD TRIPS

Field trips enhance the educational experience of students. A completed student field trip permission form with teacher and parent/guardian signatures is required for student participation. Teachers may decline approval for student field trip participation if the student's attendance or academic performance is of concern.

FINES AND FEES

All financial obligations incurred by students must be paid in full. Any unpaid fees will follow a student to the high school and must be paid before he or she can graduate.

FIRE, SAFE SCHOOLS, AND TORNADO DRILLS

All drills are conducted periodically in accordance with state law. Safety routes are posted in each classroom and in various locations in the building. It is expected students will follow the direction of staff during drills and assist in the orderly completion of any drill. Anyone involved in causing a false fire alarm is subject to the penalties defined in Ohio Revised Code section 2917.32.

FOOD AND BEVERAGES

All food and beverages must be consumed in the Cafeteria or the courtyard adjacent to the Cafeteria unless a teacher gives permission in their classroom. Food and drinks are not to be consumed in the hallways. Only clear, non-carbonated, bottled water will be permitted in the classrooms at the teacher's discretion. Gum chewing in the classroom is at the teacher's discretion. Food is not permitted in the gymnasium.

GRADING

The grade earned at the end of the quarter is the grade that appears on the student's report card.

District Grading Policy

Percentage	Grade	Regular	Honors RHS	*AP RHS
93% - 100%	A	4.0	4.5	5.0
90% - 92.99%	A-	3.7	4.2	4.7
87% - 89.99%	B+	3.3	3.8	4.3
83% - 86.99%	B	3.0	3.5	4.0
80% - 82.99%	B-	2.7	3.2	3.7
77% - 79.99%	C+	2.3	2.8	3.3
73% - 76.99%	C	2.0	2.5	3.0
70% - 72.99	C-	1.7	1.7	1.7
67% - 69.99	D+	1.3	1.3	1.3
63% - 66.99	D	1.0	1.0	1.0
60% - 62.99	D-	0.7	0.7	0.7
0% - 59.99	F	0.0	0.0	0.0

***Weighted grades will only be given to students completing an entire AP course. Weighted grades will not be given for grades below a C.**

8th Grade students earning a “C” or higher in Spanish I, French I, Latin I, Geometry or Algebra will receive High School credit for the course. The grade will not be calculated into the student’s G.P.A. The letter grade earned will be reflected on the student’s transcript. All Flex Credit courses or courses taken in the summer between 8th and 9th grade will be calculated into the student’s G.P.A.

HARASSMENT, INTIMIDATION, AND BULLYING

Introduction

Harassment, intimidation, and bullying of students in the school environment can substantially interfere with their ability to learn, perform, and feel safe. Therefore, any conduct, communication, activity, or practice that occurs at any time on school property, on a school bus, or during any school sponsored event, and at the times and/or places set forth in the Code of Student Conduct, that constitutes harassment, intimidation, or bullying involving students shall be strictly prohibited. Students who are determined to have engaged in such behavior are subject to disciplinary action, which may include suspension or expulsion from school. Further, any such conduct, communication, activity, or practice should be immediately reported to the building principal or other responsible school employee. All reports of harassment not covered by this policy shall be investigated in accordance with the policies applicable to the particular harassment.

To implement this policy and to address the existence of harassment, intimidation, or bullying in the schools, the following procedures shall be followed:

- A. Students must report acts of harassment, intimidation, or bullying to teachers, District employees, and/or school administrators;
- B. The parents or guardians of students should file written reports of suspected harassment, intimidation, or bullying with the building principal or other appropriate administrator;
- C. Teachers and other school staff who witness acts of harassment, intimidation, or bullying or receive student reports of harassment, intimidation, or bullying shall notify school administrators;
- D. School administrators shall investigate and document any written or oral reports;
- E. School administrators shall notify the custodial parent or guardian of a student who commits acts of harassment, intimidation, or bullying and the custodial parent or guardian of students against whom such acts were committed, and shall allow access to any written reports pertaining to the incident, to the extent permitted by O.R.C. §3319.321 and the Family Educational Rights and Privacy Act.

1. Definition of Harassment, Intimidation, or Bullying

In accordance with this policy, “harassment, intimidation, or bullying” means either of following:

- A. Any intentional written, verbal, electronic, or physical act that a student has exhibited toward another particular student more than once and the behavior both:
 - 1. Causes mental or physical harm to the other student; and
 - 2. Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student; or
- B. Violence within a dating relationship.

“Electronic act” means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.

The behavior prohibited by this policy is marked by the intent to ridicule, humiliate, or intimidate the victim. In evaluating whether conduct constitutes harassment, intimidation, or bullying, special attention should be paid to the words chosen or actions taken, whether such conduct occurred in front of others or was communicated to others, how the perpetrator interacted with the victim, and the motivation, either admitted or appropriately inferred, of the perpetrator.

2. Conduct Constituting Harassment, Intimidation, or Bullying

Such conduct can take many forms and can include many different behaviors having overt intent to ridicule, humiliate or intimidate another student. Examples of such conduct include, but are not limited to:

- A. Physical violence and/or attacks.
- B. Taunts, name-calling, and put-downs.
- C. Threats and intimidation (through words and/or gestures).
- D. Extortion or stealing of money and/or possessions.
- E. Exclusion from the peer group or spreading rumors.
- F. Repetitive and hostile behavior with the intent to harm others through the use of information and communication technologies and other Web-based/online sites (also known as “cyber bullying”), such as the following:
 - 1. Posting slurs on Web sites where students congregate on Web logs (personal online journals or diaries);
 - 2. Sending abusive or threatening instant messages;
 - 3. Using camera phones to take embarrassing photographs of students and posting them online;
 - 4. Using Web sites to circulate gossip and rumors to other students;
 - 5. Excluding others from an online group by falsely reporting them for inappropriate language to Internet service providers; and
- G. Violence within a dating relationship.

3. Complaint Process

A. Formal Complaints

Students and/or their parents or guardians may file reports of conduct that they consider to be harassment, intimidation, or bullying. Such written reports shall be reasonably specific as to the actions giving rise to the suspicion of harassment, intimidation, or bullying, including person(s) involved, time and place of the conduct alleged, the number of such incidents, the target of such suspected harassment, intimidation, or bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the building principal for review and action.

Teachers and other school staff who witness acts of harassment, intimidation, or bullying, as defined above, shall promptly notify the building principal and/or his/her designee of the event observed, and shall promptly file a written incident report concerning the events witnessed.

B. Informal Complaints

Students may make informal complaints of conduct that they consider to be harassment, intimidation, or bullying by verbal report to a teacher or administrator. Such informal complaints shall be reasonably specific as to the actions giving rise to the suspicion of harassment, intimidation, or bullying, including person(s) involved, time and place of the conduct alleged, the number of such incidents, the target of such suspected harassment, intimidation, or bullying, and the names of any potential student or staff witness. A school staff

member or administrator who receives an informal complaint shall promptly reduce the complaint to writing, including the information provided. Such written report by the school staff member and/or administrator shall be promptly forwarded to the building principal for review and action.

In addition to addressing both informal and formal complaints, school personnel are encouraged to address the issue of harassment, intimidation, or bullying in other interaction with students. School personnel may find opportunities to educate students about harassment, intimidation, or bullying and help eliminate harassment, intimidation, or bullying behavior through class discussions, counseling, and reinforcement of socially appropriate behavior. School personnel should intervene promptly whenever they observe student conduct that has the purpose or effect of ridiculing, humiliating, or intimidating another student, even if such conduct does not meet the formal definition of “harassment, intimidation, or bullying.”

4. Deliberately Making False Reports

Students are prohibited from deliberately making any false report of harassment, intimidation, or bullying. Students found to have violated this prohibition are subject to the full range of disciplinary consequences, up to and including suspension and expulsion.

5. Confidentiality

The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the District's legal obligation to the complainant, alleged harasser, and witnesses, and with the necessity to investigate allegations of misconduct and take corrective action when this conduct has occurred.

6. Investigation

- A. The investigator should remember that the investigation requires a balancing of the accused's rights, the complainant's right to an environment free of harassment, intimidation, or bullying, and the Board of Education's interest in a prompt and fair investigation.
- B. The investigator shall meet with the complainant within a reasonable period of time from the time of making the complaint. However, the investigator is urged to meet with the complainant as soon as possible.
- C. Following the meeting with the complainant, the investigator shall conduct an investigation to determine if harassment, intimidation, or bullying has occurred. The investigation shall include a conference with the accused and the complainant, as well as any and all other methods which are considered necessary to determine whether harassment, intimidation, or bullying has occurred.

7. Post-Investigation Procedures

- A. Upon conclusion of the investigation, the investigator shall issue a written report. The report shall include a determination of whether the accused was found to have engaged in harassment, intimidation, or bullying, was found not to have engaged in harassment, intimidation, or bullying, or whether the investigation was inconclusive. The report shall be issued to the complainant's parents. A copy of the report shall also be sent to the Superintendent or his/her designee.
- B. A finding of no harassment, intimidation, or bullying or inconclusive evidence shall end the investigation.

- C. If harassment, intimidation, or bullying is found to have occurred, the investigator shall recommend what steps are necessary to ensure that the harassment, intimidation, or bullying is eliminated for the victim and other individuals affected by the harassment, intimidation, or bullying and to correct its effects on the complainant and others, if appropriate.

8. Retaliation is Prohibited

Retaliation against those who file a complaint or participate in the investigation of the complaint is prohibited. Therefore, filing of a complaint or otherwise reporting harassment, intimidation, or bullying will not reflect upon the student's status, nor will it affect future employment, grades, or work assignments. Further, the administrator is directed to implement strategies for protecting a victim from retaliation following a report.

9. Remedial Actions

Verified acts of harassment, intimidation, or bullying shall result in intervention by the building principal or his/her designee that is intended to assure that the prohibition against harassment, intimidation, or bullying behavior is enforced, with the goal that any such harassment, intimidation, or bullying behavior will end as a result.

Harassment, intimidation, or bullying behavior can take many forms and can vary in how serious it is, and what impact it has on the targeted individual and other students. Accordingly, there is no one prescribed response to verified acts of harassment, intimidation, or bullying. While conduct that rises to the level of "harassment, intimidation, or bullying" as defined above will generally warrant disciplinary action against the perpetrator of such harassment, intimidation, or bullying, whether and to what extent to impose disciplinary action (detention, in and out-of-school suspension, or expulsion) is a matter for the professional discretion of the building principal.

10. Non-Disciplinary Interventions

When verified acts of harassment, intimidation, or bullying are identified early and/or when such verified acts of harassment, intimidation, or bullying do not reasonably require a disciplinary response, students may be counseled as to the definition of harassment, intimidation, or bullying, its prohibition, and their duty to avoid any conduct that could be considered harassment, intimidation, or bullying. If a complaint arises out of conflict between students or groups of students, peer mediation may be considered.

11. Disciplinary Interventions

When acts of harassment, intimidation, or bullying are verified and a disciplinary response is warranted, students are subject to the full range of disciplinary consequences.

Suspension is a possible consequence for a student found responsible for harassment, intimidation, or bullying by an electronic act.

12. Strategies for Protecting Victims or Other Persons From New or Additional Acts

- A. Supervise and discipline offending students fairly and consistently;
- B. Maintain contact with parents and guardians of all involved parties;
- C. Provide counseling for the victim if assessed that it is needed;
- D. Inform school personnel of the incident and instruct them to monitor the victim and the victim's friends or family members and the offending party for indications of harassing, intimidating, and bullying behavior. Personnel are to intervene when prohibited behaviors are witnessed;
- E. Check with the victim and the victim's friends or family members to ensure that there has been no new or additional incidents of harassment/intimidation/bullying or retaliation of the victim or other persons from the offender or other parties.
- F. If necessary to protect a person from new or additional acts of harassment, intimidation, or bullying, and from retaliation following a report, a person may make an anonymous report of an incident considered to be harassment, intimidation, bullying, or retaliation by providing written information to any staff member or administrator. The report should include as much information as possible and shall be forwarded promptly to the building principal for review and action.

In addition to the prompt investigation of complaints of harassment, intimidation, or bullying and direct intervention when acts of harassment, intimidation, or bullying are verified, other District actions may ameliorate any potential problem with harassment, intimidation, or bullying in school or at school-sponsored activities. While no specific action is required and school needs for such interventions may vary from time to time, the following list of potential intervention strategies shall serve as a resource for administrators and school personnel:

- A. Respectful responses to harassment, intimidation, or bullying concerns raised by students, parents or school personnel;
- B. Planned professional development programs addressing bully/targeted individuals' problems;

- C. Data collection to document bully/victim problems to determine the nature and scope of the problem;
- D. Use of peers to help ameliorate the plight of victims and include them in group activities;
- E. Avoidance of sex-role stereotyping (e.g. males need to be strong and tough);
- F. Awareness and involvement on the part of all school personnel and parents with regards to bully-victim problems;
- G. An attitude that promotes communication, friendship, assertiveness skills, and character education;
- H. Modeling by staff of positive, respectful, and supportive behavior toward students;
- I. Creating a school atmosphere of team spirit and collaboration that promotes appropriate social behavior by students in support of others;
- J. Employing classroom strategies that instruct students how to work together in a collaborative and supportive atmosphere; and/or
- K. Forming harassment, intimidation, and bullying task forces, programs, and other initiatives involving volunteers, parents, law enforcement, and community members.

This policy shall appear in student handbooks, and in the publications that set forth the comprehensive rules, procedures, and standards of conduct for schools and students in the District. The policy and an explanation of the seriousness of bullying by electronic means shall be made available to students and their custodial parents or guardians. Information regarding the policy shall be incorporated into employee training materials.

Orientation sessions for students shall introduce the elements of this policy and procedure. Students will be provided annually with age-appropriate instruction on the recognition and prevention of harassment, intimidation, or bullying, including discussion of the consequences of violating this policy, and their rights and responsibilities under this and other District policies, procedures, and rules at student orientation sessions and on other appropriate occasions.

A District employee, student, or volunteer shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with a policy adopted pursuant to this section if that person reports an incident of harassment,

intimidation, or bullying promptly in good faith and in compliance with the procedures as specified in the policy.

The Administration shall annually send to each student's custodial parent or guardian a written statement describing this policy and the consequences for violating it. The Administration shall semi-annually provide the president of the Board a written summary of all reported incidents and post the summary on the District's website to the extent permitted by state and federal student privacy laws.

LEGAL REFS: O.R.C. §§3313.666; 3313.667

Adopted: October 17, 2017

LIBRARY

Fines are charged on overdue or damaged items. Students are expected to follow library regulations or they may forfeit access to the library.

LOCKERS

RISE/Homeroom teachers will assign a locker and lock to every student. Students should not share their combinations with anyone. **Lockers are the property of the school and the administration reserves the right to search any locker.** Since students are not permitted to carry book bags or backpacks, all personal items and books, when not in use, are to be kept in the locker. Decals, inappropriate pictures, etc. are not allowed. Defective lockers should be reported immediately to the Office. Intentionally damaging the locker or lock mechanism or damage incurred by presetting the lock will result in a fine for replacement. While using the locker room during or after school, students should lock their belongings in a locker.

LOST AND FOUND

Students who find lost articles are asked to take them to the lunch room where they can be claimed by the owner. Unclaimed items will be donated to local charities.

LUNCH PERIOD

All students must eat lunch in the Cafeteria or the courtyard adjacent to the Cafeteria whether they purchase or carry their lunches. All food and beverages must be consumed in these two areas. Students are to take pride in the lunch facilities and are responsible for clearing tables of trays, litter, and debris before they leave the Cafeteria. Lunchroom conduct should conform to general rules of courteous behavior. Cutting in line, throwing food, placing trays in trash cans, and boisterous behavior are unacceptable and will result in discipline. Lunch periods are closed. This means that students are not permitted to leave school during their lunch period. Students who do so are subject to disciplinary action. As a rule, students are not permitted to leave the Cafeteria during their lunch period except to use the restroom.

MEDICATION

The administration of any medication to a student by school personnel requires the completion of necessary forms by the parent /guardian. Forms are distributed at the beginning of the year and are available in the Main Office. Both a parent /guardian and a physician must complete and sign the form. Medicine to be dispensed at school must be in its original prescription bottle. The school or its employees cannot provide aspirin or any other over-the-counter medication.

OUT OF SCHOOL SUSPENSION

The student may make up any available missed assignments or tests during out of school suspensions. It is strictly the student's responsibility to determine what work is missed by checking Progress Book or contacting a fellow classmate for information. Teachers are not responsible for providing make-up information or assignments. It may not be possible to make up class participation activities. All missed assignments are due the day the student returns to school from the out-of-school suspension. The student must make arrangements through their classroom teachers to complete any tests or quizzes.

PROGRESS BOOK AND REPORT CARDS

Academic progress is reported through various methods such as Progress Book, Interim Reports, and Report Cards. All Report Cards Interims and grades will all be electronic on Progress Book. Conferences are encouraged at any time and parents may contact teachers for appointments. For questions about access to Progress Book, the online grade report program, please call (330) 523-3403.

PUBLIC RECORDS

A request for public records must go through the Treasurer's Office, as the Treasurer is the designated Records Officer for the Revere School District.

SATURDAY MORNING DETENTIONS

The guidelines for students serving Saturday Detention are:

1. Sessions will be held at Revere Middle School from 9:00 a.m. until 12:00 p.m. Anyone arriving after the session starts will not be allowed to enter and will be considered unexcused and absent. (No exceptions.)
2. Students will enter the building at the front door and will be in their seats by 9:00 a.m.
3. Students who fail to show up for Saturday detention will be subject to additional disciplinary action.
4. Students are to bring books and materials to complete their assignments. No one will be permitted to go to his/her lockers.
5. No food, audio equipment or any recreational/leisure activities will be permitted.
6. Students are responsible for having work to do to cover the complete three (3) hour time period.

7. Failure to follow the stated rules will result in the students being removed from the session and being subject to additional disciplinary action.

SCHOOL BUS PROCEDURES

Safe school transportation is considered an integral part of the total educational program within the Revere School System. Riding a school bus is a privilege. The primary purpose of the school bus is to transport pupils to and from school safely. The Revere School District recognizes that a safe school bus requires the cooperation of our parents, students and school staff. Please read the following duties and responsibilities of school bus passengers carefully and do your part to stress the importance of an accident-free school bus transportation program to your child.

Riding the school bus is a privilege extended to students that can be taken away anytime for disruptive or unsatisfactory behavior. All children being transported are under the authority of the bus driver and must obey the driver's directions. The school bus drivers are in charge while students are on buses.

The following bus regulations are in effect:

1. Students boarding the bus from the right side of the road must stand back in a safe designated spot and wait until the bus comes to a complete stop and the red lights are flashing before approaching the bus.
Students boarding from the left will use the same rules as the right side, but must wait for the driver to give a hand signal to cross the street.
2. Students must carry backpacks and other bags in front of them when boarding and disembarking the bus. **No key chains of any kind can be on the backpacks.**
3. While on the bus, the pupil is under authority of, and directly responsible to the bus driver.
4. Upon entering the school bus, the pupils shall take their assigned seats. Pupils shall remain seated at all times, facing forward in the seat. The aisle must be kept clear at all times. No arms, legs, feet or parcels shall extend into the aisle way at any time. **This is a state law.** All backpacks and bags must be held on their laps. Nothing is to be stored under the seat. Any over-sized project for school may not be transported by bus.
5. Pupils should conduct themselves on the school bus as they would in the classroom **except** that a reasonable amount of quiet conversation is permissible. Yelling to one another is not permitted.
6. **Eating or drinking on the bus is not permitted at any time.**
7. Pupils shall not smoke or light matches or cigarette lighters, or cause any other flammable material to burn on or near the bus.
8. Pupils causing damage of any type to the school bus will be held liable for the cost of repairing the damage to the bus. Students causing willful and malicious damage will be denied the privilege of riding the bus to school.
9. Permission must be given by the bus driver before any windows may be opened. No throwing of any objects out of the windows is allowed. No pencils, pens or any sharp objects are permitted out of book bags while student is on the bus.

10. **Carrying of any dangerous objects or materials (such as knives, guns or fireworks) is an automatic suspension of bus riding privileges. The following items may not be transported on the bus: glass containers, skateboards, lawn chairs, balloons, large boxes, lacrosse or hockey sticks, golf clubs, skis, plastic sleds, baseball bats. All soccer balls, footballs, basketballs, etc. may be transported if they are contained either in a closed bag or backpack.**
11. The Board of Education is required by state regulations to designate all bus stops. Bus stops have been placed in locations throughout the district that have, through the years, proven safe for loading and unloading students. Due to the number of students transported, an effort has been made to locate stops so that no student has to walk more than one half mile to a bus stop. The exception to this would be students living on spur roads not traveled by Revere school buses. Parental assistance is requested in seeing that the children arrive safely to and from the stop.
12. All pupils will load and unload from the buses only at designated stops. When on schedule, the bus cannot wait for tardy pupils. Pupils are to be at their designated bus stop five minutes before the bus is scheduled to arrive. When ahead of schedule the driver shall wait until the bus is on schedule for the stop. Transfer of a pupil from his regular bus will be permitted only in case of hardship. A signed note from the parent must be presented to the principal's office in advance.
13. Bus drivers are to report discipline cases on the bus to the Transportation Supervisor. The Transportation Supervisor will consult with the pupil's school principal after a reported infraction of the bus rules. Continued disorderly conduct or refusal to submit to authority of the bus driver shall be sufficient reason for refusing transportation service to any pupil. The administration shall follow the procedures outlined for suspending a pupil from school.

SCHOOL TRANSPORTATION PRIVILEGES

If the Superintendent and/or designee determine that a student's behavior on a school vehicle violates school rules, he may suspend the student from school bus-riding privileges for the length of time deemed appropriate for the violation and remediation of the behavior. Prior to such suspension, the Superintendent shall notify the student of the intended bus suspension and afford the student the opportunity to respond to the intended suspension or otherwise defend himself.

SCHOOL CLOSINGS

In the event of inclement weather or a calamity, school may be closed or starting time delayed. The same conditions may also necessitate early dismissal. School closings, delays in starting time, or early dismissals will be announced via the Alert Now notification system. If no report is heard, it can be assumed that school will be in session.

WAKR 1590 AM	WTAM 1100 AM	WQMX 94.9 FM
WKDD 98.1 FM	WCRF 103.3 FM	
WONE 97.5 FM	WGAR 99.5 FM	

STUDENT ACTIVITIES

The following is a list of clubs and activities available at Revere Middle School. Any questions concerning the following should be discussed with a guidance counselor, administrator or club advisor.

Student Council	Cross Country
Spelling Bee	Football
Panda	Volleyball
Yearbook	Cheerleading
Science Olympiad	Basketball
Gaming Club	Wrestling
Math Counts	Track
Chess Club	Speech and Debate
Academic Challenge	

STUDENT IDENTIFICATION CARDS

Students will be issued one identification badge at the beginning of the school year. If they lose their badge, students are responsible for replacing it. Replacement cost to the student will be the current cost for each badge.

STUDENT VALUABLES

Students are cautioned not to bring large amounts of money or other valuables to school. Students, not the school, are responsible for their personal property.

TELEPHONES

Office telephones may be used in the cases of emergency with the permission of school personnel. Using the phone is not a reason to be absent from or tardy to class.

TEXTBOOKS

All basic texts are loaned to students for their use during the school year. The student pays for workbooks and other supplies. Textbooks are to be kept clean and handled carefully. Students are to use book covers to prevent damage to their books. Students should write their name and grade on the book label in case the book is misplaced. Pupils will be required to pay for lost or damaged books.

UNAUTHORIZED USE OF YEARBOOK AND WEBSITE

Unauthorized use of the yearbook and website content or photographs is prohibited. *None of the materials may be copied, modified, reproduced, posted, published, transmitted and/or distributed in any form or by any means without prior written permission.*

VACATIONS DURING SCHOOL DAYS

Regular, uninterrupted attendance is crucial to full academic achievement. Parents are urged to make every effort, whenever possible, to plan vacations when school is not in session. The length of time for completion of make-up work shall be commensurate with the length of absence. Pre-arranged absence forms may be picked up in the main office.

VIDEO AND AUDIO RECORDING DEVICES

Video and/or audio recording devices are not to be used at school without permission from school personnel. **This includes the use of these functions on cell phones.**

VISITORS

All visitors must report to the office immediately and secure a pass. Students from other schools are not encouraged to visit unless they plan to compare to enroll. These student visitors must present a pass and be escorted by a Revere Middle School student throughout the day. Prior approval by the principal is required.

WITHDRAWALS, TRANSFERS AND CHANGE OF ADDRESS

A parent/student should notify the Guidance Office a few days in advance of transferring or withdrawing from school. The student must obtain a withdrawal form from the Guidance Office. All subject teachers must sign this form after textbooks are returned. All financial obligations must be satisfied. The form is returned to the Guidance Office when it is completed. No transfers or withdrawals will be issued until the form is returned. Students who change their address, telephone number or emergency information must update in Oneview. All technology items must be returned and all library books returned.



Revere Reunification Method Parent/Guardian Information Sheet

Student/Parent/Guardian/Authorized Person Reunification

Circumstances may occur at the school that will require parents to pick up their students in a formalized, controlled release. The process of controlled release is called a reunification and may be necessary due to weather, a power outage, hazmat, or if a crisis occurs at the school. The Standard Revere Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved.

Because a controlled release is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

Notification

Parents may be notified in a number of ways. The school or district may use Blackboard Connect and/or social media. In some cases, students may be asked to send a text message or make a phone call to their parents. A reunification text message from a student may look something like this: *"The school has closed, please pick me up at 3:25 at the main entrance. Bring your ID."*

Parent/Guardian/Authorized Person Expectations

If a parent or guardian is notified that a controlled release and reunification is needed, there are some expectations that parents or guardians should be aware of. First, bring identification. That will streamline things during reunification. Second, be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent, guardian or authorized person.

What if a Parent /Guardian Can't Pick-up Their Student?

When a parent/Guardian can't immediately go to the reunification site, students will only be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents/guardians or authorized person can pick up their student.

What if the Student Drove to School?

There may be instances where a student may not be allowed to remove a vehicle from the parking lot. In this case, a parent/guardian or authorized persons are advised to recover the student. In some circumstances, high school students may be released on their own.

How it Works

For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardian. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

Reunification Cards

For parents/guardians/authorized persons, there are a couple steps. If a parent/guardian/authorized persons is driving to the school, greater awareness of traffic and emergency vehicles is advised. Once at the school, you should park where indicated and not abandon your vehicle. You will then be asked to go to the Reunification "Check In" area and form lines based on the first letter of their student's last name. While in line, you will be asked to fill out a Revere Reunification Form. This form is perforated and will be separated during the process. In the case of multiple students being reunified, a separate form will need to be completed for each individual student.

Example image of Revere's Reunification Form is below



Revere Reunification Information (PLEASE PRINT CLEARLY)

Have photo identification out and ready to show school district personnel.

Pre-release Information:

Student Name..... Student Birthday.....

Student Grade..... Student Cell Phone Number.....

Printed name of authorized person picking up student.....

Phone number of authorized person picking up student.....

Relationship to student being picked up.....

Below to be completed upon release of student:

Date..... Time..... First initial, last name of school personnel.....

Signature of authorized person picking up student.....

School personnel to verify that ID matches the name of the person authorized to pick up student before final release of student in his/her care.

Bring Valid ID to Check In

During check in, identification and custody rights are confirmed. From the "Check In" area parents/guardians/authorized persons are directed to the "Reunification" area once ID is validated. There, a runner will take the bottom half of the form and take it to the Student Assembly Area to recover the student or students.

Parents should be aware that in some cases, they may be invited into the building for further information.

Interviews and Counseling

In some cases, parents/guardians or authorized persons may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents/guardians or authorized persons may be pulled aside for emergency or medical information.

Revere Local Schools Code of Student Conduct



In January 2021, the Revere Board of Education adopted the Revere Local Schools “Vision of a Minuteman” which, as an educational community, encompasses our hopes and aspirations for our students. The Revere Local Schools Code of Student Conduct will help all students reach their fullest potential in their journey to achieve each of these competencies.



INTRODUCTION

One of the primary goals of the Revere Local School District is to support students through their individual educational journey and help encourage positive relationships with peers and staff. In order to foster trust and respect within the school community, the Revere Local School District Code of Student Conduct has been developed to establish high expectations for students as they grow and develop in our schools. We are confident that students will be able to meet these expectations through ongoing support from our school community.

Revere Local Schools believes that positive discipline is rooted in a philosophy that the whole child must be considered and that consequences must lead to opportunities for the student to correct behavior and learn. Parents or guardians hold the primary responsibility for setting positive discipline standards for their children. While students are in school, however, members of the school staff must act in the place of parents in maintaining a high level of student conduct. It is the goal of the school to work together with parents and guardians to support the learning of the student in situations that are related to violations of the code of conduct.

Each of the buildings in the Revere Local School District strive to maintain an educational and engaging learning environment. The codes of conduct and procedures established in this document serve as a guide to promote a positive school culture and to identify opportunities to assist students in their educational journey.

STUDENTS RIGHTS AND RESPONSIBILITIES

The role each student plays in our educational environments is critical to the success of the overall district. It is the collective responsibility of the school community to maintain high levels of trust, pride, and decorum. The Revere staff will work to equip students with the essential skills needed to succeed while also providing them with opportunities to explore their passions and interests. It is expected that Revere students have a comprehensive understanding of the consequences of violating the expectations of the Code of Conduct and assume responsibility for their actions. In turn, Revere students have the right to a fair and equitable investigation into an alleged violation of the Code of Conduct as well as the opportunity to receive their due process as a member of the school community.

ATTENDANCE

Daily attendance at school is critical to the success of every student. Revere Local Schools is governed by House Bill 410 with regard to the overall policy. Each school's attendance policy is listed in their individual handbooks.

SCHOOL DISCIPLINE

The following guidelines have been developed for the purpose of providing fair and just treatment for students who allegedly violate the rules listed in this Code of Conduct. However, Revere Local Schools recognizes there is a distinction between students of differing ages and maturity, and it is within reason to expect that, at times, a decision impacting the denial of educational participation may be tempered by reference to such distinction.

- A. To protect the rights of students, staff, and other members of our school community, all offenses shall be thoroughly investigated and properly recorded. This may include a conference with the

student(s) involved in an incident and a search of the student, the student's belongings, student's assigned school locker(s), vehicle(s), or other school property based upon "reasonable suspicion" that a dangerous situation exists. Reasonable suspicion exists when there is information to indicate a search will reveal evidence that a student has violated, or is violating, the law or the rules of the school. If a search is deemed appropriate, it will only be performed by the school administration.

- B. In seeking a solution of the offenses, there shall be appropriate alternatives such as one, or a combination of the following actions, but not necessarily in the order appearing below:
- a. Conference with the student to clarify the problem and to ensure full understanding of consequences of future misbehavior.
 - b. Assignment of additional task(s), which may or may not interfere with the academic or after-school programs.
 - c. Assignment of detentions.
 - d. Conference with parents to secure cooperation of the home in supporting appropriate student behavior.
 - e. Referral to counselor, school psychologist or other school staff member for guidance, testing or recommended therapy.
 - f. Referral to Juvenile Court.
 - g. Emergency removal in accordance with State of Ohio law, including curricular and extracurricular activities.
 - h. Assignment to a Saturday School Detention. This assignment will be in accordance with the policies set forth by the Saturday School supervisor. The detention will last no more than three (3) hours.
 - i. Selection of an In-School Assignment (ISA) option. This will act as an in-school suspension where the student will attend school but be isolated to a room and supervised by an adult both of which will be determined by the administration.
 - j. Assignment of Out of School Suspension (OSS) in accordance with the State of Ohio law.
 - k. Expulsion from school in accordance with State of Ohio law.
- C. Students enrolled in alternative program options are subject to all rules and regulations covered under the Code of Student Conduct and adopted by the Revere Board of Education.

SUSPENSION PROCEDURE

- A. **Definition:** Out-of-School Suspension (OSS) is defined as the denial of attending school for the period of at least one (1) but not more than ten (10) school days. Students suspended may not take part in or attend any school activities, including extracurricular activities, or be on school property at any time during the suspension period. Any visit to the school for any reason during a period of suspension must be arranged with the school administration and will take place after typical school hours have concluded.
- B. **Procedure:** In case of a student's intended removal from school for purposes of suspension, the following procedures shall apply:
- a. Only a building level administrator or superintendent may issue a suspension.
 - b. An attempt shall be made to notify his/her parent(s), guardian or custodian by telephone

of the suspension and the reason for it.

- c. The student and/or his parent(s) shall be provided an opportunity for an informal hearing to discuss the reason for the intended suspension and/or otherwise explain his/her actions.
- d. The student shall be informed in writing of the intended suspension and reasons for the proposed action.
- e. If a suspension is imposed, a copy of the suspension paperwork will be provided via mail to the parent(s) and/or guardian(s).
- f. A notice of suspension shall include the procedures applicable to an appeal.

C. Notification of Appeal:

- a. A written notification of appeal must be made to the Superintendent and the Treasurer of the Board of Education and be postmarked no later than fourteen (14) days after the date of the Notice of Suspension. The notice shall include the right to an informal hearing by personnel not prejudiced by association with the decision to suspend or recommend suspension of the student from school. It shall also include notification of the right of the student and his/her parent(s), guardian or custodian to appeal the suspension, in writing, to the Superintendent/or his designee, to be represented in the appeal proceedings, to be granted a hearing before the superintendent (or his designee), in order to be heard against the suspension, and to request that such hearing be held in private.
- b. The hearing shall be scheduled as soon as possible, but no later than five (5) school days after receipt of the appeal request, unless extended by mutual agreement. A verbatim record of the hearing shall be made. After reviewing all the information, the superintendent/or his designee may affirm the suspension, may reinstate the pupil, or otherwise reverse, vacate or modify the order of the suspension. Written copies of the decision shall be distributed to all concerned parties within one (1) school day. If the suspension is vacated, all references to it in school records will be purged.

- D. Should a Revere student enrolled at the Cuyahoga Valley Career Center (CVCC) be suspended from that school for a conduct code violation, which would also be grounds for suspension in the Revere Local School District, the suspension of such student also will be in effect at Revere. The student shall be notified of that suspension by the Revere Local School District in accordance with the normal suspension procedure.

- E. Simultaneous written notice of the suspension shall be sent to:

- a. Student's discipline file
- b. Superintendent

EMERGENCY REMOVAL

- A. **Definition:** The term "emergency removal" means the removal of a student from curricular or extracurricular activities or from the school premises because the student's presence poses a continuing danger to persons or property or is an ongoing threat or disruption to the academic process.
- B. **Procedure:** Only a building level administrator or superintendent may implement an emergency removal from school premises. A teacher may remove a student from a curricular setting. For extracurricular activities, a coach or an advisor may remove a student from that setting in line with their procedures and policies of the team or group. In each instance, the following

procedures shall take place:

- a. A student's parent(s) or guardian(s) will be contacted via phone to explain the reasoning behind the emergency removal.
 - b. An attempt will be made to arrange for that student to be transported home. If the student is able to drive, verbal consent will be obtained by the parent(s) or guardian(s) to allow that student to drive themselves home.
 - c. Follow-up conversations will take place determining the outcome of any emergency removal. If a coach or advisor initiates the removal during an extracurricular activity, a written account of that action will be submitted to the building administration and athletic director (if applicable).
- C. If it is intended that the student is removed from a curricular or extracurricular activity for more than twenty-four (24) hours, a due process hearing must be held within seventy-two (72) hours after a removal is ordered.
- a. An attempt should be made to notify the student's parents, guardian, or custodian immediately by telephone of the pending action and applicable reasons.
 - b. Written notice of the hearing and reasons for the removal and any intended disciplinary action must be given to the student as soon as possible prior to the hearing.
 - c. The person who ordered or requested the hearing must be present at the hearing.
 - d. If suspension or expulsion is intended, the due process requirement of the law must be carried out.

EXPULSION

- A. **Definition:** The term "expulsion" means exclusion of a student from all school attendance and related activities for the remainder of the current semester, or for a period of up to eighty (80) school days, or in cases involving weapons, firearms or bomb threats, an expulsion may be imposed for one (1) calendar year. Only the Superintendent of Revere Schools may expel a student in accordance with procedure outlined by Ohio statute.
- B. **Procedure:** The building administrator shall afford due process to the student before such administrator recommends expulsion to the Superintendent. The building administrator will follow all the procedures outlined in the suspension section of the Code of Conduct. Prior to expulsion, the Superintendent shall follow the following procedures:

Written Notice: The student and his/her parent, guardian or custodian shall be provided written notice of the intention to expel. The notice must advise the student and his/her parent, guardian or custodian or other representatives of their right to appear in person before the Superintendent or his designee to challenge the reasons for the expulsion. The notification must include the location and time of the hearing, which must take place no earlier than three (3) school days and not later than five (5) days after the notice is sent. The Superintendent may grant an extension of time only upon request from the student, parent or guardian. The Superintendent will then provide notice to all parties involved of the revised date and time for the hearing.

Scheduled Hearing: A hearing will be conducted by the Superintendent or his designee under the guidelines established by the individual conducting the hearing. Within one (1)

school day after the time of the expulsion hearing, the Superintendent shall send written notice to the student and his/her parent, guardian or custodian, and the Treasurer of the Board of Education regarding the decision. The notice shall specify the duration of the expulsion and the reasons therefore. It also shall include notification of the rights of the student, his/her parent, guardian or custodian, to appeal the expulsion to the Board of Education or to its designee within the fourteen (14) days of receipt of the notification in order to be heard against such expulsion, to be represented in the appeal proceeding, to be granted a hearing before the Board or its designee in order to be heard against the expulsion, and to request that such a hearing be held in executive sessions.

C. Notification of Appeal:

- a. Within fourteen (14) days of notification of the student expulsion, the parent, guardian or custodian may appeal the expulsion. The request for appeal must be submitted to the Board of Education. A hearing shall be scheduled within five (5) days of receipt of the request, unless the time for the hearing is extended by mutual agreement. The student or his parent, guardian or custodian may be represented in the appeal proceedings.
 - b. The Board may affirm the order of expulsion or may reinstate such pupil or otherwise reverse, vacate or modify the order of expulsion. The Board shall determine the procedures to be followed during the hearing. A verbatim record shall be made.
- D. Should a student enrolled at the Cuyahoga Valley Career Center (CVCC) be expelled from the Career Center for a conduct code violation, which would be grounds for expulsion in the Revere Local School District, the student will be expelled from the Revere Local School District in accordance with the normal expulsion procedure.

LIMITATIONS ON THE DISCIPLINING STUDENTS WITH DISABILITIES

- A. A student with a disability is one whose education is governed by an Individualized Education Program (IEP) under the Individuals with Disabilities Education Improvement Act of 2004 or a 504 Plan under Section 504 of the Rehabilitation Act of 1973, as amended. Students with disabilities may not be suspended for more than ten (10) days per school year without first conducting a manifestation determination review hearing. All students with disabilities are subject to removal on an emergency basis described in this code of conduct. Repeated behavior concerns and/or conduct code violations must be addressed by a student's IEP team or 504 team.

PERMANENT EXCLUSION

- A. Any student who has been found guilty of committing, when sixteen (16) years of age or older, any of the specific offenses identified by state statute while on school grounds or at a school-sponsored activity may be subject to permanent exclusion by the Board of Education.
- B. The Board of Education's statement of policy on permanent exclusion is posted in each school and is available to students and their parents, upon request, at each school office.

CODE OF STUDENT CONDUCT

- A. Grounds for removal from class, suspension or expulsion may include any of the following violations committed at school or school sponsored activities, on school premises, or against

school property, personnel or students:

01. **ACADEMIC DISHONESTY** - Cheating on tests or school assignments, forging school and/or parent documents, falsifying information or committing fraud. Cheating is considered, but not limited to capturing images of quizzes and exams (paper or online) in order to pass to other students or for self-use, the use of online sources without citation, and/or copying another student's computer code, spreadsheets, documents, or handwritten material.
02. **AIDING & ABETTING** - An involvement with another student, or group of students, that results in a violation of one or more of the codes of conduct.
03. **ARSON** - An act of arson, initiating without cause a fire alarm, reporting a fire, or reporting of an impending bombing or catastrophe.
04. **BUS CONDUCT** - Any violation of rules of conduct on the school bus.
05. **CRIMINAL ACTIVITIES** - Violations of specific provision of federal, state or local statutes.
06. **DISRESPECT** - Rude, disrespectful behavior, or failure to cooperate with school personnel.
07. **DISRUPTIVE BEHAVIOR** - Disruption or continuous disruption of the classroom, school, school grounds, or school activities or functions.
08. **EXPLOSIVE DEVICES** - The use, threatened use, or possession of explosives including matches and lighters or any item which could explode, burn, detonate, cause bodily harm or have the appearance to do so.
09. **FIGHTING / ASSAULT / PHYSICAL VIOLENCE** - The act of intentionally causing or threatening to cause physical and emotional harm to another student or behave in such a manner as to present an eminent risk of such harm.
10. **FRAUD / FALSIFICATION** - Writing the name of another person, times, dates, grades, addresses, or other information on school forms or associated with school material.
11. **GAMBLING** - Students shall not engage in or promote games of chance, placing bets, or risk anything of value on school grounds.
12. **HARASSMENT** - Harassment includes, but is not limited to, any action which subjects an individual or group to unwanted behavior of a nonverbal, verbal, written, or physical nature. An act that injures, degrades, or disgraces or attempts to injure, degrade, or disgrace a student falls within this category. Examples of, but not inclusive, including the following: sexual, religious, racial, gender harassment, bullying, intimidation, coercion, hazing, spreading rumors, name calling and menacing. Please reference the Revere Local Schools Harassment Policy.
13. **ILLEGAL SUBSTANCES** - The sale, possession, concealment, or uses of illegal drugs, counterfeit controlled substances, look-a-like substances, drug paraphernalia, inhalants, consumables, alcoholic beverages or the unauthorized use and/or distribution of over-the-counter medication. This includes being under the influence or possessing a discernible odor.
14. **INAPPROPRIATE LANGUAGE / MATERIALS** - The use of profane, vulgar, or other

improper language, gestures, comments, or material, or the possession of any profane, vulgar, obscene, or other improper objects or materials.

15. **INAPPROPRIATE PHYSICAL OR NONPHYSICAL BEHAVIOR** - Any behavior deemed inappropriate in school, including but not limited to unwelcome touching, play fighting, unwanted advances, physical intimidation, sexual contact, public displays of affection, throwing items, and excessively loud hallway or classroom behavior.
16. **INCITING** - Inciting to riot or to disrupt or attempt to disrupt the operation of the school.
17. **INSUBORDINATION** - The failure to comply with directions of school personnel or acting in defiance of authority, including intentional interference with the performance of a teacher's duties or failure to identify oneself to school personnel when requested. Also included within is the failure to accept discipline or punishment from appropriate school personnel.
18. **LOITERING / TRESPASSING** - The action of being present on any school grounds, including a school bus, or any occupation of, or loitering on, near, or around school property without authorization.
19. **REPEATED VIOLATION** - Repeated violations of one, or combination of multiple, student codes of conduct.
20. **SCHOOL PERSONNEL** - The harassment, vandalism, physical abuse, theft, or other disruptive or destructive behavior toward school personnel during school and non-school time.
21. **TARDY TO CLASS / SCHOOL** - The act of being late to the classroom or school at the expected time as defined by the school building guidelines for the beginning of the individual class periods and/or school day.
22. **TECHNOLOGY / INTERNET MISUSE** - Any violation of the Revere Local Schools Acceptable Use Policy including but not limited to any school issued or personal device.
23. **THEFT** - The act of confiscating, possessing, or stealing private or public property of the school or another individual.
24. **TOBACCO / VAPING / OTHER DEVICES** - The use and/ or possession of either in the school buildings, within sight of the school buildings, on school grounds, or in areas in which school sponsored activities are taking place.
25. **UNAUTHORIZED MATERIALS** - The publication or distribution of unauthorized material. This includes posting such materials throughout the school and school grounds.
26. **VANDALISM** - The intentional, purposeful, or reckless destruction or defacing, or attempt to do so, of public or private property within the school.
27. **WEAPONS** - The possession, concealment, use, threat of use, or exhibition of a firearm or other weapon, or look-a-like weapon. A weapon is defined as an item designed to inflict injury or an item designed for another purpose, then converted to a weapon through its use.

LIABILITY FOR PARENTS OF STUDENT MISCONDUCT

Under Ohio Revised Code 3109.09, parents having custody of a minor under 18 are liable for the student's willful damages to school or private property or the theft of such property. The Board of Education, or any other owner of property, can bring a civil action against the parents to recover compensatory damages up to \$10,000.00 and cost of the suit. Parents also are liable for the student's willful assaults on another person. The injured party may bring civil action against the parents to recover compensatory damages up to \$15,000.00 and cost of the suit.

It is the policy of the Revere Local Schools that educational activity, employment, programs and services are offered without regard to race, color, national origin, sex, religion, handicap or age.

NEW DOCUMENT

STUDENT HANDBOOK

Revere High School

2022 - 2023





VISION OF A MINUTEMAN

A REVERE MINUTEMAN...

CREATES SOLUTIONS

Embraces the world and skillfully uses critical thinking to bring creative solutions to problems. Minutemen focus on authentic tasks with a real world purpose and impact.

DEMONSTRATES A LEARNER'S MINDSET

Stays curious to maximize opportunities and grow perspectives through a willingness to learn, unlearn and relearn information in pursuit of mastery. Minutemen apply financial, media, technical and information literacy skills to foster decision-making and intellectual growth.



EMBODIES CONFIDENCE & EMPATHY

In groups and individual work, Minutemen demonstrate awareness, sensitivity and compassion for others' experiences while persisting to overcome obstacles and creating joint reasoning.

PERSEVERES & ADAPTS

Works effectively in a climate of ambiguity and changing priorities. Minutemen are agile and respond productively to feedback with a focus on positive outcomes.

ENGAGES WITH PURPOSE

Takes initiative and acts intentionally to benefit the broader community and greater good. Minutemen seek personalization in variety of tasks, make significant choices and strive for equitable access.

COMMUNICATES TRUTH

Seeks mutual understanding through effective verbal, written and non-verbal communication while considering the audience. Minutemen actively listen, honoring diverse perspectives to create collective commitment and action.

#WeRRevere

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GREETINGS FROM THE PRINCIPAL

Dear Revere High School Students,

Welcome to the 2022-23 school year! Each school year begins with a sense of hope and promise. This year, more than ever, we are excited about a new start. I cannot wait to begin this journey together. To our freshmen and new students to the district, we welcome you into our family. To our sophomores, juniors, and seniors, we call on you to be the leaders and role models that we know you can be. With each challenge and new experience, we grow stronger. Pass on what you have learned to each other. The entire Revere High School staff is here to assist you along the way. Together, we will make this a great year!

Please take time to read this student handbook and review the contents. There is a wealth of information that is helpful for you to know. All of the items included are very important. The student code of conduct is important to understand and review. Along with your parent(s) or guardian(s), part of your responsibility is indicating via digital signature on Final Forms that you have read and understand all aspects of this handbook. Please take this seriously.

I hope that you use your time here to maximize your potential, make some amazing memories, and prepare yourself for the road ahead. The Vision of a Minuteman is here to guide you and the choices you make. If you remember to create solutions, demonstrate a learner's mindset, embody confidence & empathy, persevere & adapt, engage with purpose, and communicate the truth, then you will be successful in all that you do. We are here to help you, but it will be your efforts that determine the outcome. Let us make 2022-23 a year to remember!

Sincerely,



Andrew Peltz
Principal of Revere High School

Quick Reference

Administrative Assistants

RHS Main Office - Mrs. Baird

(330) 523-3202

jbaird@revereschools.org

RHS Attendance Office - Mrs. Zendlo

(330) 523-3206

dzendlo@revereschools.org

24-HOUR ATTENDANCE REPORT LINE

Parents and guardians can report an absence from school, a tardy to school or an early dismissal from school by using the direct 24-hour attendance line.

RHS Counseling Office - Mrs. Reinhold

(330) 523-3210

treinhold@revereschools.org

RHS Athletic Office - Ms. Lechman

(330) 523-3205

hlechman@revereschools.org

RHS Data Assistant - Mrs. Shamp

(330) 523-3240

jshamp@revereschools.org

RHS School Fax

(330) 659-0051 - Main Office

(330) 659-0058 - Counseling Office

General Information

Revere High School Address:

3420 Everett Rd

Richfield, OH 44286

Visit us at www.revereschools.org

BUILDING ADMINISTRATION

Dr. Andrew Peltz

Principal

apeltz@revereschools.org

Mr. Doug Faris

Assistant Principal

dfaris@revereschools.org

Mr. Don Seeker

Athletic Director

dseeker@revereschools.org

SCHOOL COUNSELING DEPARTMENT

Nick DePompei

School Counselor (A - F)

ndepompei@revereschools.org

Emily Rion

School Counselor: (G - M)

erion@revereschools.org

Elizabeth Long

School Counselor: (N - Z)

elong@revereschools.org

SCHOOL RESOURCE OFFICER

Officer Scott Dressler

sdressler@revereschools.org

Safe School Hotline

www.safeschoolhelpline.com

1-800-418-6423 (EXT 359)

ACADEMIC EXTRACURRICULAR ELIGIBILITY

Students are required to meet all eligibility requirements set forth by the Ohio High School Athletic Association and the Revere Local School District Board of Education to participate in extracurricular activities. Requirements are passing a minimum of five (5) one-credit classes and having earned a minimum GPA of 2.0 in the previous grading term. Students meeting the credit requirements but having a GPA of 1.00 to 1.99 will be placed on Academic Probation. Study tables are available for students year round.

ACADEMIC INTEGRITY

Students are expected to present only their work for any assignment, project, or assessment. Presenting another's work as one's own is considered cheating and/or plagiarism. This includes the unauthorized use of data to gain an academic advantage. Students who violate this policy are subject to the consequences set forth by the classroom teacher. Students may also be referred to administration for further disciplinary action which could result in loss of National Honor Society recommendation.

ACCIDENTS

Student safety is the responsibility of both students and staff. All injuries and accidents on school grounds must be reported to a staff member. State law requires that all students complete an Emergency Medical Authorization form, signed by a parent and or/guardian, and filed in the school's main office.

ATHLETICS

The Revere Local School District believes that participation in school athletics is a privilege, not a right, and can have a direct positive impact on a student's overall high school experience. Revere Local Schools offer numerous opportunities for our young men and women to explore and develop their personal skills as part of a team. We believe that participation on a team brings with it certain responsibilities that are above and beyond those that are expected of individuals who are not participants. **This belief is based upon the fact that participation in athletics is a privilege and not a right.**

There is a need for students to learn respect for authority in the classroom, on the court or playing field, as well as in society. There is a need for students to learn that there are rules and regulations that one must follow to be a member of society. Athletes are expected to follow the rules and regulations in the RHS Code of Student Behavior as well as the rules and regulations established by their coaches and other authorities or governing bodies. These authorities or governing bodies include but are not limited to the athletic director, principals, superintendent, board of education, or the Ohio High School Athletic Association (OHSAA).

All athletes and at least one parent and/or guardian must view the online OHSAA Preseason Meeting video/powerpoint and sign off to be eligible to compete. Players need to have a complete set of athletic forms on file. The RHS Athletic Department uses an online system called Final Forms to achieve this. During this process, all athletes will be asked to digitally sign they have read and understand all aspects of the Revere High School Code of Conduct and the Extracurricular Code of Conduct. Final Forms must be completed before an athlete is allowed to participate on an athletic team.

❖ **ATHLETICS AND OHSAA**

Student Athletes and Parents should familiarize themselves with the following OHSAA Bylaws:

- All beginning ninth graders must have passed five (5) one-credit classes in which they were enrolled during the immediately preceding grading period. (Ex: 4th grading period of 8th grade year to be eligible for participation during fall of 9th grade year.)
- Eligibility for each grading period is determined by grades received the preceding grading period.
- **Grades 9-12:** To be eligible, a student-athlete must be currently enrolled in a member school and, again, have received passing grades in a minimum of **five one-credit courses, or the equivalent**, in the immediately preceding grading period. (**Note:** Students taking post-secondary options must comply with these standards).

- For eligibility, summer school grades may not be used to substitute for failing grades received in the final grading period of the regular school year or for lack of enough courses taken the preceding grading period.

❖ INTERSCHOLASTIC ATHLETICS

Boys/Girls Basketball	Boys/Girls Golf
Football	Boys/Girls Cross Country
Boys/Girls Soccer	Baseball
Boys/Girls Tennis	Dance Team
Softball	Boys/Girls Track
Wrestling	Volleyball
Boys/Girls Swimming	Cheerleading
Boys/Girls Lacrosse	

The following websites are listed for the convenience of student-athletes and parents. Students and parents will be able to research eligibility, rules, regulations, and a variety of other topics.

www.revereminutemen.org

www.ohsaa.org

www.ncaa.org

ATTENDANCE

Each parent or guardian, having charge of a child of compulsory school age must send the child to school for the entire time the school attended is in session (ORC 3321.04). Students are more likely to succeed in school, academics, and building skill sets when they consistently attend school. Excessive absences interfere with students' progress in mastering knowledge and skills necessary to be prepared for higher education and the workforce upon high school graduation. **In December 2016, Ohio legislature passed House Bill 410 to proactively address excessive absences and truancy. By law, once a student accumulates 38 hours of absence per month or 65 hours per year, they will be considered excessively absent and referred to the district's at-risk student coordinator. The student and family may be required to participate in an intervention program or be referred to the Summit County Juvenile Court as necessary.**

When a student submits an excused medical note pertaining to an absence, this absence remains a part of their permanent record but will not be counted towards the above bolded House Bill 410 hours.

AUTHORIZED EXCUSED ABSENCES

Absences for the following reasons shall be considered as excused:

- A. Personal illness.
- B. Serious illness or death of a family member.
- C. Funeral.
- D. Medical and dental appointments that cannot be arranged during non-school hours.
- E. Unusual or emergency situations at home.
- F. Religious holidays and activities.
- G. Authorized school-sponsored activities.
- H. Approved college visits.
- I. Natural Disaster.
- J. Quarantine or Stay at Home order.
- K. Out-of-state travel, not to exceed 24 hours per school year that the student's school is open for instruction, for participation in an enrichment activity approved by the Board of Education or an extracurricular activity, defined as a student activity program operated by the District but not included in a graded course of study.
- L. At the Superintendent's discretion, a visit with a parent or legal guardian who is an active duty member of the Army, Navy, Air Force, Marine Corps, Coast Guard, or Commissioned Corps of the National Oceanic and Atmospheric Administration and Public Health Service and who has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting.

An absence for any reason other than those listed above shall be classified as **unexcused**.

All excuses from parents, as well as other documents pertaining to a student's enrollment, attendance, and withdrawal from the Revere Local School District, shall become a part of the official attendance record and shall be maintained regardless of format or condition.

A student shall have the opportunity to make up school work missed due to an excused absence; however, it shall be the responsibility of the student to initiate a make-up procedure and schedule with his or her teacher(s). All make-up work shall be completed within the number of days missed following the excused absence. A student shall receive full credit for school work made up pursuant to an excused absence.

The principal or his or her designee may request written verification of a student's illness from a physician licensed to practice medicine in the state in the event of frequent or extended absences attributed to personal illness.

A student must be in attendance at school for half of the school day in order to participate in any school-sponsored activity that is conducted on that day. This includes but is not limited to athletics, band, choir, drama, and field trips. Exceptions or in cases of emergency this policy will be determined by the administration.

LEGAL REFS: O.R.C. §§3301.60; 3321.041; 3321.13

Ohio Department of Education EMIS Manual, Section 2.1.1: Student Enrollment Overview, Version 4.0 (2017) Adopted: December 19, 2017

❖ **REPORTING ABSENCES FROM SCHOOL**

It is the responsibility of the parent and/or guardian to report all absences from school to the attendance office on the day of the absence. The attendance phone line is available 24 hours a day at (330) 523-3206. Parents/guardians must call by 8:00 AM the day of the absence. Failure to report a student's absence may result in truancy. The attendance secretary will verify absences daily, and place an automated call home to unconfirmed absent students within 2 hours after the school day begins. **This is required by the State of Ohio according to guidelines of Alianna's Alert.**

❖ **REPORTING TO SCHOOL UPON ARRIVAL (TARDIES)**

Students who arrive at school after 7:34 AM are considered tardy. Upon arrival, students must immediately report to the Attendance Office for a pass. Failure to do so will be considered truancy. Oversleeping or transportation difficulties are not excuses for tardiness. Students who are excused and miss classes due to arriving late to school must consult with their teachers prior to leaving school that day to rearrange for tests or quizzes and to obtain homework assignments. Failure to do so may result in zeroes issued at the discretion of the teacher. Chronic tardiness

will not be tolerated and will result in disciplinary action and/or result in loss of student driving privileges or ability to obtain a student parking permit. All tardiness will be counted as such and is cumulative over each quarter.

❖ **MAKE-UP WORK**

It is the responsibility of absent students to obtain their make-up work. Students are permitted one day of make-up for every missed day. A day's absence does not excuse a student from the responsibility for all previously announced assignments or tests on the day of their return. Students who have been suspended may make up any available missed assignments or tests.

❖ **OUT-OF-SCHOOL SUSPENSION**

Out-of-school suspension means the student may not come to school, attend classes, or any school events. Students coming onto school property while they are under suspension may be charged by police for trespassing. The suspension begins on the date designated by the administrator and ends the morning of the student's return. Students remain suspended throughout any appeals process. The student may make up any available missed assignments or tests. Students should work with their teachers to determine missing work and/or assignments. Teachers are not responsible for providing alternative classroom materials for the time missed. It may not be possible to make up class participation activities. All missed assignments are due the day the student returns to school from the out-of-school suspension. The student must make arrangements through their classroom teachers to complete any tests or quizzes. Suspension may extend beyond the current school year, if at the time a suspension is imposed; fewer days remain in the school year than the term of the suspension. The Superintendent may apply any or all of the period of suspension to the following year.

BACKPACKS & BOOKBAGS

Students are permitted to carry larger backpacks/bookbags into and out of the school. During the school day, however, the larger backpacks/bookbags must remain in the student's assigned locker unless permission is granted from administration due to a medical or personal situation. Students may carry smaller drawstring bags during the day from class to class if they choose. All contents within the backpacks,

bookbags, and drawstring bags must be school appropriate and in line with the student code of conduct.

BELL SCHEDULES

Period	Regular Bell Schedule	Minutemen Time (MMT) Schedule	1-Hour Delay (PLC) Schedule
0 (PLC)	N/A	N/A	PLC Time: 7:24 – 8:24
1	7:34 – 8:25	7:34 – 8:21	8:34 – 9:16
2	8:30 – 9:20	8:26 – 9:12	9:21 – 10:02
3	9:25 – 10:19	9:17 – 10:07	10:07 – 10:51
MMT	N/A	10:12 – 10:36	N/A
4	10:24 – 11:14	10:41 – 11:27	10:56 – 11:37
5	11:19 – 12:46	11:32 – 12:54	11:42 – 1:04
6	12:51 – 1:41	12:59 – 1:45	1:09 – 1:50
7	1:46 – 2:37	1:50 – 2:37	1:55 – 2:37

Lunch Period	Regular Bell Schedule	Minutemen Time (MMT) Schedule	1-Hour Delay (PLC) Schedule
A	11:16 – 11:46	11:29 – 11:59	11:39 – 12:09
B	11:46 – 12:16	11:57 – 12:27	12:07 – 12:37
C	12:16 – 12:46	12:24 – 12:54	12:34 – 1:04

BULLETINS AND ANNOUNCEMENTS

All P.A. & morning video announcements require prior approval by an activity advisor. All posters and signs for activities placed in the building must receive prior approval by the administration.

BUS RULES AND PROCEDURES

1. Students must remain seated at all times. Seat changes are not permitted while the bus is in motion.
2. Excessive noise, boisterous conduct, calling to others outside the bus, and talking at intersections and railroad crossings is prohibited.
3. Students must keep all body parts inside the bus and feet must remain on the floor.
4. There will be no eating on the bus.
5. The use of profane, vulgar, or improper language and/or gestures is prohibited.
6. Any action that includes throwing items in the bus, at the bus, or the windows is prohibited. The use of water guns, lighters,

electronic communication devices, matches, or cigarettes is prohibited. Any violation may result in the loss of riding privileges and further disciplinary action by the administration.

7. Fighting and/or scuffling is prohibited.
8. Students are expected to promptly obey the instructions of the bus driver or will face disciplinary action by the building administrators.
9. Any other misconduct detrimental to the safe operation of the bus is prohibited.

CELLULAR PHONES & ELECTRONIC COMMUNICATION DEVICES

Cell phones and electronic communication devices are to be kept out of sight while school is in session, unless granted permission by a staff member. Any device that is deemed turned on, makes a noise or vibrates, or otherwise calls attention to itself, without prior approval of the teacher, will be considered a disruption and subject to confiscation by RHS staff. The student may also face additional disciplinary action by administration and parent(s) or guardian(s) will be informed.

CLASSROOM EXPECTATIONS

All students are expected to comply with the RHS Code of Student Behavior during classroom instruction. Violations of the Code of Student Behavior will not be tolerated and may require further disciplinary action by administration.

COLLEGE CREDIT PLUS

Ohio's College Credit Plus is a program that will allow you to earn college and high school credits at the same time by taking college courses from community colleges or universities. The purpose of this program is to promote rigorous academic pursuits and to provide a wide variety of options to college-ready students in grades 7-12. Contact colleges for information, application forms, and criteria for acceptance into College Credit Plus. Some materials are available from your counselor and at the college's website. For additional information, refer to the Information Sheets/Presentations on the Revere High School website and schedule a meeting with your school counselor. A failed CCP course will be charged to the family and the grade will appear on the students high school and college transcript.

COMMENCEMENT & COMMENCEMENT REHEARSAL

Attendance at commencement rehearsal is a requirement for participation in Commencement. The Senior Class will be recognized at Commencement as Summa Cum Laude (4.0+ GPA); Magna Cum Laude (3.75 – 3.99 GPA); or Cum Laude (3.50 – 3.74 GPA).

COMPUTERS

Policies governing the use and/or misuse of computers and technology are included in the Revere Board of Education policy guidelines and Code of Student Behavior. Use of school computers is dependent upon annual receipt of a Computer Technology Usage Form signed by the parent /guardian and student.

CREDIT FLEXIBILITY

Senate Bill 311 (the Ohio Core legislation) raised the graduation requirements for high school students, with the goal of increasing the number of students who are ready to meet the demands of our global and technological age. Ohio's plan for Credit Flexibility is designed to broaden the scope of curricular options available to students, increase the depth of study possible for a particular subject, and allow tailoring of learning time and/or conditions. The overall effect is to increase student engagement and sense of ownership of learning. Please check the counseling website for additional details and requirements.

CVCC ADMISSIONS

A student who wishes to qualify for CVCC admission should discuss this option with their counselor. The following factors affect CVCC admission status:

1. Good academic standing (on track to graduate)
2. No attendance compliance issues (HB 410)
3. Attendance at the CVCC Parent and Student Information Night in January.
4. Attendance at the CVCC field trip in January
5. Complete applications will be given priority status based on the date received and the above considerations.

DETENTIONS

Detentions are issued as a form of consequence for violations of the student code of conduct. Students are expected to serve their detention at the assigned time. One day prior notification is given to students for

any detention conducted after school. Students must be prompt, must work on school assignments, and must adhere to all rules of the Code of Student Conduct during the detention. Failure to serve assigned detentions will result in additional disciplinary action by the administration.

DISCLAIMER

The handbook may not include every item or incident that may occur in the building or on school grounds. Final resolution of each of these situations will be made by the school administration. Additional information about student conduct is found in the Code of Student Behavior. The handbook is not intended to be a manual of all the policies of the Revere Board of Education.

DRESS CODE

We are committed to a safe and orderly learning environment for students that is free from distraction. Attire should not detract from the educational process and reasonable standards in dress and grooming apply. Compliance with the dress code is expected and non-compliance may be considered insubordination. Any form of dress that is considered contrary to good hygiene is prohibited.

School Appropriate is defined as:

1. No drugs, alcohol, or weapons references
2. No profane or hate speech
3. No revealing clothing
4. No hats or non-religious head coverings unless approved by the administration

Final determination of appropriate school attire rests with the school administration.

DRIVING TO SCHOOL

Driving to school is a privilege at Revere High School and eligibility is dependent on many factors. A permit is required and obtained through an application process. Payment of the required parking fee in addition to all school fees and fines is required. Excessive tardiness and absences may prevent the issuance or cause suspension of driving privileges at RHS. Suspension and/ or non- issuance of driving privileges may occur as a

result of a violation listed in this handbook or the Code of Student Behavior. The Revere Local School District assumes no responsibility for damage or theft of any student vehicle. Student drivers are expected to comply with the following procedures or may face disciplinary action by the administration. **Vehicles may be subject to towing at the owner's expense for any violation.**

❖ **PARKING RULES AND PROCEDURES**

- Students must register his or her vehicle annually.
- Parking permits must be on display on the rear-view mirror.
- The permit is valid only for the assigned parking spot of the vehicle.
- All rules of the Code of Student Conduct may apply to student cars.
- Traffic laws are to be obeyed on any school property and/or school events.
- Driving inappropriately or in an unsafe manner within the school zone may result in forfeiture of parking and/or other school disciplinary action.
- Permits may not be shared or borrowed.
- Students are not permitted to loiter in or near their vehicles or in the parking lot during school hours.
- Search of a student and his/her possessions, including vehicles, may be conducted at any time the student is under the jurisdiction of the Revere Board of Education if there is reasonable suspicion that the student is in violation of the Code of Student Behavior. Failure to comply with a reasonable search will be considered insubordination.

EARLY DISMISSAL

Early dismissal opportunities are available to students enrolled in work study, post-secondary or volunteer options only. Students must have a signed approval form in the school office to participate. All students scheduled for early dismissal must leave the building at the time of sign-out.

EARLY GRADUATION

Early completion of graduation requirements is not advised. There are many advantages and opportunities for students to expand their academic and social development by completing four full years of high school. However, there may be circumstances in which early graduation is

desired and will be considered for approval. The guidelines listed below must be followed:

1. The student must declare their intention to graduate by May 1st of the year prior to graduation.
2. A student/parent/principal conference may be required prior to June 1st of the year before graduation. An educational plan detailing the request for early graduation and its relationship to the student's overall education must be completed and submitted prior to this conference. Assistance in preparing the educational plan may be obtained from the Counseling Department.
3. Completion of the "Early Graduation Approval Form" must be submitted by the student and parents prior to final approval by the principal.

FIELD TRIPS

Field trips enhance the educational experience of students. A completed student field trip permission form with teacher and parent/guardian signatures is required for student participation. Teachers may decline approval for student field trip participation if the student's attendance or academic performance is of concern. All emergency contact information in Final Forms must be completed prior to permission to attend field trips.

FIRE, SAFE SCHOOLS, AND TORNADO DRILLS

All drills are conducted periodically in accordance with state law. Safety routes are posted in each classroom and in various locations in the building. It is expected students will follow the direction of staff during drills and assist in the orderly completion of any drill. Anyone involved in causing a false fire alarm is subject to the penalties defined in Ohio Revised Code section 2917.32.

FINES AND FEES

All financial obligations incurred by students must be paid in full. All students are assessed a general student fee for the current school year. The amount of the fee will be determined and communicated prior to the beginning of the school year. Some courses may require additional fees. Diplomas and final transcripts may be held for unpaid fees.

FLEXIBLE SCHEDULING

If a student wishes to take a course that is part of the RHS curriculum, but cannot take that course during a regularly scheduled class period

according to the Master Schedule, he or she may do so according to the following guidelines:

1. They must have the approval of the teacher, department chairperson, counselor, and principal.
2. They must enroll for the course during another class period or meet with the teacher during his/her preparation time.
3. The presence of the student in the classroom cannot cause a disruption or increase class size beyond recommended limits.
4. Please see your school counselor regarding Credit Flexibility Policies in addition to the above guidelines.

FOOD, BEVERAGES, AND LUNCH

Delivery orders and foods from any restaurants are not permitted in the cafeteria. Food and beverages in the classroom is at the discretion of the teacher and/or activity supervisor. All visitors to the lunchroom must be approved by the administration.

GRADING

The semester grade earned at the end of the course is the grade that determines credit and appears on the student's transcript. Advanced Placement courses are weighted by one point.

Failure to complete course requirements may result in a failing grade for the course. Students removed from a class for disciplinary or attendance violations will receive a Withdrawal Failure. The WF will appear on the student's permanent transcript. The student will remain in the course on a non-credit basis.

District Grading Policy

Percentage	Grade	Regular	RHS Honors	RHS AP*
93% - 100%	A	4.0	4.5	5.0
90% - 92.99%	A-	3.7	4.2	4.7
87% - 89.99%	B+	3.3	3.8	4.3
83% - 86.99%	B	3.0	3.5	4.0
80% - 82.99%	B-	2.7	3.2	3.7
77% - 79.99%	C+	2.3	2.8	3.3
73% - 76.99%	C	2.0	2.5	3.0
70% - 72.99	C-	1.7	1.7	1.7
67% - 69.99	D+	1.3	1.3	1.3
63% - 66.99	D	1.0	1.0	1.0

60% - 62.99	D-	0.7	0.7	0.7
0% - 59.99	F	0.0	0.0	0.0

***Weighted grades will only be given to students completing an entire AP course and taking the AP Exam. AP students must finalize their decision to take or not take the AP Exam by the end of the 1st grading period. Weighted grades will not be given for grades below a C.**

8th Grade students will receive high school credit for any high school course taken at the middle school when earning a C or better. The grade will not be calculated into a student’s GPA. All Flex Credit Courses or courses taken in the summer between 8th and 9th grade will be calculated into a student’s GPA.

Juniors and Seniors may choose up to one (1) credit per year as a No Grade/No GPA Credit Option from the Elective course offerings. The purpose of this option is to afford students an opportunity to experience a course that they may enjoy without adversely affecting the GPA. If a student earns less than a “C” in the course, the actual grade will be calculated into the GPA, and appear on the report card and transcript. For a grade of “C” or higher, a “P” Pass grade will appear. Students interested in this option must make an appointment with their school counselor prior to the start of the school year. Not all courses qualify for this option.

HALL PASSES

Permission for hall privileges is required from each teacher. Students must complete necessary tasks during hall pass in a reasonable amount of time.

HARASSMENT, INTIMIDATION, AND BULLYING

Harassment, intimidation, and bullying of students in the school environment can substantially interfere with their ability to learn, perform, and feel safe. Therefore, any conduct, communication, activity, or practice that occurs at any time on school property, on a school bus, or during any school sponsored event, and at the times and/or places set forth in the Code of Student Conduct, that constitutes harassment, intimidation, or bullying involving students shall be strictly prohibited. Students who are determined to have engaged in such behavior are subject to disciplinary action, which may include suspension or expulsion from school. Further,

any such conduct, communication, activity, or practice should be immediately reported to the building principal or other responsible school employee. All reports of harassment not covered by this policy shall be investigated in accordance with the policies applicable to the particular harassment.

To implement this policy and to address the existence of harassment, intimidation, or bullying in the schools, the following procedures shall be followed:

- A. Students must report acts of harassment, intimidation, or bullying to teachers, District employees, and/or school administrators;
- B. The parents or guardians of students should file written reports of suspected harassment, intimidation, or bullying with the building principal or other appropriate administrator;
- C. Teachers and other school staff who witness acts of harassment, intimidation, or bullying or receive student reports of harassment, intimidation, or bullying shall notify school administrators;
- D. School administrators shall investigate and document any written or oral reports;
- E. School administrators shall notify the parent(s) or guardian(s) of a student who commits acts of harassment, intimidation, or bullying and the parent(s) or guardian(s) of students against whom such acts were committed, and shall allow access to any written reports pertaining to the incident, to the extent permitted by O.R.C. §3319.321 and the Family Educational Rights and Privacy Act.

1. Definition of Harassment, Intimidation, or Bullying

In accordance with this policy, “harassment, intimidation, or bullying” means either of following:

- A. Any intentional written, verbal, electronic, or physical act that a student has exhibited toward another particular student more than once and the behavior both:

1. Causes mental or physical harm to the other student; and
2. Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student; or

B. Violence within a dating relationship.

“Electronic act” means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.

The behavior prohibited by this policy is marked by the intent to ridicule, humiliate, or intimidate the victim. In evaluating whether conduct constitutes harassment, intimidation, or bullying, special attention should be paid to the words chosen or actions taken, whether such conduct occurred in front of others or was communicated to others, how the perpetrator interacted with the victim, and the motivation, either admitted or appropriately inferred, of the perpetrator.

2. Conduct Constituting Harassment, Intimidation, or Bullying

Such conduct can take many forms and can include many different behaviors having overt intent to ridicule, humiliate or intimidate another student. Examples of such conduct include, but are not limited to:

- A. Physical violence and/or attacks.
- B. Taunts, name-calling, and put-downs.
- C. Threats and intimidation (through words and/or gestures).
- D. Extortion or stealing of money and/or possessions.
- E. Exclusion from the peer group or spreading rumors.
- F. Repetitive and hostile behavior with the intent to harm others through the use of information and communication technologies and other online sites or phone apps (also known as “cyber bullying”), such as the following:
 - a. Posting slurs on Websites where students congregate on Web logs (personal online journals or diaries);
 - b. Sending abusive or threatening instant messages;
 - c. Using camera phones to take embarrassing photographs of students and posting them online;

- d. Using Web sites to circulate gossip and rumors to other students;
 - e. Excluding others from an online group by falsely reporting them for inappropriate language to Internet service providers: and
- G. Violence within a dating relationship.

3. Complaint Process

A. Formal Complaints

Students and/or their parents or guardians may file reports of conduct that they consider to be harassment, intimidation, or bullying. Such written reports shall be reasonably specific as to the actions giving rise to the suspicion of harassment, intimidation, or bullying, including person(s) involved, time and place of the conduct alleged, the number of such incidents, the target of such suspected harassment, intimidation, or bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the building principal for review and action.

Teachers and other school staff who witness acts of harassment, intimidation, or bullying, as defined above, shall promptly notify the building principal and/or his/her designee of the event observed, and shall promptly file a written incident report concerning the events witnessed.

B. Informal Complaints

Students may make informal complaints of conduct that they consider to be harassment, intimidation, or bullying by verbal report to a teacher or administrator. Such informal complaints shall be reasonably specific as to the actions giving rise to the suspicion of harassment, intimidation, or bullying, including person(s) involved, time and place of the conduct alleged, the number of such incidents, the target of such suspected harassment, intimidation, or bullying, and the names of any potential student or staff witness. A school staff

member or administrator who receives an informal complaint shall promptly reduce the complaint to writing, including the information provided. Such a written report by the school staff member and/or

administrator shall be promptly forwarded to the building principal for review and action.

In addition to addressing both informal and formal complaints, school personnel are encouraged to address the issue of harassment, intimidation, or bullying in other interaction with students. School personnel may find opportunities to educate students about harassment, intimidation, or bullying and help eliminate harassment, intimidation, or bullying behavior through class discussions, counseling, and reinforcement of socially appropriate behavior. School personnel should intervene promptly whenever they observe student conduct that has the purpose or effect of ridiculing, humiliating, or intimidating another student, even if such conduct does not meet the formal definition of “harassment, intimidation, or bullying.”

4. Deliberately Making False Reports

Students are prohibited from deliberately making any false report of harassment, intimidation, or bullying. Students found to have violated this prohibition are subject to the full range of disciplinary consequences, up to and including suspension and expulsion.

5. Confidentiality

The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the District’s legal obligation to the complainant, alleged harasser, and witnesses, and with the necessity to investigate allegations of misconduct and take corrective action when this conduct has occurred.

6. Investigation

- A. The investigator should remember that the investigation requires a balancing of the accused’s rights, the complainant’s right to an environment free of harassment, intimidation, or bullying, and the Board of Education’s interest in a prompt and fair investigation.
- B. The investigator shall meet with the complainant within a reasonable period of time from the time of making the complaint. However, the investigator is urged to meet with the complainant as soon as possible.

- C. Following the meeting with the complainant, the investigator shall conduct an investigation to determine if harassment, intimidation, or bullying has occurred. The investigation shall include a conference with the accused and the complainant, as well as any and all other methods which are considered necessary to determine whether harassment, intimidation, or bullying has occurred.

7. Post-Investigation Procedures

- A. Upon conclusion of the investigation, the investigator shall issue a written report. The report shall include a determination of whether the accused was found to have engaged in harassment, intimidation, or bullying, was found not to have engaged in harassment, intimidation, or bullying, or whether the investigation was inconclusive. The report shall be issued to the complainant's parents. A copy of the report shall also be sent to the Superintendent or his/her designee.
- B. A finding of no harassment, intimidation, or bullying or inconclusive evidence shall end the investigation.
- C. If harassment, intimidation, or bullying is found to have occurred, the investigator shall recommend what steps are necessary to ensure that the harassment, intimidation, or bullying is eliminated for the victim and other individuals affected by the harassment, intimidation, or bullying and to correct its effects on the complainant and others, if appropriate.

8. Retaliation is Prohibited

Retaliation against those who file a complaint or participate in the investigation of the complaint is prohibited. Therefore, filing of a complaint or otherwise reporting harassment, intimidation, or bullying will not reflect upon the student's status, nor will it affect future employment, grades, or work assignments. Further, the administrator is directed to implement strategies for protecting a victim from retaliation following a report.

9. Remedial Actions

Verified acts of harassment, intimidation, or bullying shall result in intervention by the building principal or his/her designee that is intended to assure that the prohibition against harassment, intimidation, or bullying behavior is enforced, with the goal that any such harassment, intimidation, or bullying behavior will end as a result.

Harassment, intimidation, or bullying behavior can take many forms and can vary in how serious it is, and what impact it has on the targeted individual and other students. Accordingly, there is no one prescribed response to verified acts of harassment, intimidation, or bullying. While conduct that rises to the level of “harassment, intimidation, or bullying” as defined above will generally warrant disciplinary action against the perpetrator of such harassment, intimidation, or bullying, whether and to what extent to impose disciplinary action (detention, in and out-of-school suspension, or expulsion) is a matter for the professional discretion of the building principal.

10. Non-Disciplinary Interventions

When verified acts of harassment, intimidation, or bullying are identified early and/or when such verified acts of harassment, intimidation, or bullying do not reasonably require a disciplinary response, students may be counseled as to the definition of harassment, intimidation, or bullying, its prohibition, and their duty to avoid any conduct that could be considered harassment, intimidation, or bullying. If a complaint arises out of conflict between students or groups of students, peer mediation may be considered.

11. Disciplinary Interventions

When acts of harassment, intimidation, or bullying are verified and a disciplinary response is warranted, students are subject to the full range of disciplinary consequences. Suspension is a possible consequence for a student found responsible for harassment, intimidation, or bullying by an electronic act.

12. Strategies for Protecting Victims or Other Persons From New or Additional Acts

- A. Supervise and discipline offending students fairly and consistently;

- B. Maintain contact with parents and guardians of all involved parties;
- C. Provide counseling for the victim if assessed that it is needed;
- D. Inform school personnel of the incident and instruct them to monitor the victim and the victim's friends or family members and the offending party for indications of harassing, intimidating, and bullying behavior. Personnel are to intervene when prohibited behaviors are witnessed;
- E. Check with the victim and the victim's friends or family members to ensure that there has been no new or additional incidents of harassment/intimidation/bullying or retaliation of the victim or other persons from the offender or other parties.
- F. If necessary to protect a person from new or additional acts of harassment, intimidation, or bullying, and from retaliation following a report, a person may make an anonymous report of an incident considered to be harassment, intimidation, bullying, or retaliation by providing written information to any staff member or administrator. The report should include as much information as possible and shall be forwarded promptly to the building principal for review and action.

In addition to the prompt investigation of complaints of harassment, intimidation, or bullying and direct intervention when acts of harassment, intimidation, or bullying are verified, other District actions may ameliorate any potential problem with harassment, intimidation, or bullying in school or at school-sponsored activities. While no specific action is required and school needs for such interventions may vary from time to time, the following list of potential intervention strategies shall serve as a resource for administrators and school personnel:

- A. Respectful responses to harassment, intimidation, or bullying concerns raised by students, parents or school personnel;
- B. Planned professional development programs addressing bully/targeted individuals' problems;

- C. Data collection to document bully/victim problems to determine the nature and scope of the problem;
- D. Use of peers to help ameliorate the plight of victims and include them in group activities;
- E. Avoidance of sex-role stereotyping (e.g. males need to be strong and tough);
- F. Awareness and involvement on the part of all school personnel and parents with regards to bully-victim problems;
- G. An attitude that promotes communication, friendship, assertiveness skills, and character education;
- H. Modeling by staff of positive, respectful, and supportive behavior toward students;
- I. Creating a school atmosphere of team spirit and collaboration that promotes appropriate social behavior by students in support of others;
- J. Employing classroom strategies that instruct students how to work together in a collaborative and supportive atmosphere; and/or
- K. Forming harassment, intimidation, and bullying task forces, programs, and other initiatives involving volunteers, parents, law enforcement, and community members.

This policy shall appear in student handbooks, and in the publications that set forth the comprehensive rules, procedures, and standards of conduct for schools and students in the District. The policy and an explanation of the seriousness of bullying by electronic means shall be made available to students and their parent(s) or guardian(s). Information regarding the policy shall be incorporated into employee training materials.

Orientation sessions for students shall introduce the elements of this policy and procedure. Students will be provided annually with age-appropriate instruction on the recognition and prevention of harassment, intimidation, or bullying, including discussion of the

consequences of violating this policy, and their rights and responsibilities under this and other District policies, procedures, and rules at student orientation sessions and on other appropriate occasions.

A District employee, student, or volunteer shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with a policy adopted pursuant to this section if that person reports an incident of harassment, intimidation, or bullying promptly in good faith and in compliance with the procedures as specified in the policy.

The Administration shall annually send to each student's parent(s) or guardian(s) a written statement describing this policy and the consequences for violating it. The Administration shall semi-annually provide the president of the Board a written summary of all reported incidents and post the summary on the District's website to the extent permitted by state and federal student privacy laws.

LEGAL REFS: O.R.C. §§3313.666; 3313.667

Adopted: October 17, 2017

INDEPENDENT COURSES

Independent study is defined as coursework that a student may wish to take that is not part of the RHS or Board adopted curriculum. Any independent study coursework must be approved by the counselor and principal, and must meet all Revere Local School District Board policies and guidelines. Students who take coursework that is approved for independent study will be granted credit toward graduation on a pass/fail basis. Additional information may be found in the Credit Flexibility Policies and Guidelines.

INTERNATIONAL EXCHANGE STUDENTS

Revere High School welcomes a maximum of three international exchange students a year. It is our privilege to support the students in their year long experience in the United States. International exchange students need to have the proper documentation through their sponsoring organization. The sponsoring organization must be sanctioned with the OHSA in order for an exchange student to be eligible to participate in athletics. Exchange students will receive a certificate of attendance and not be eligible for graduation from Revere High School.

LIBRARY/MEDIA CENTER

Bookmarks with subscription database passwords are available in the library. Students are expected to follow library rules or they may forfeit access to the library. Fines are charged on overdue or damaged items.

LOCKERS AND LOCKS

Each student is assigned a lock and locker at the beginning of the school year. Lockers and locks are the sole property of the school. Lockers may be searched at any time by the administration. Appropriate care of school property is required. Locks are expected to be in use at all times. Lock combinations are confidential and should not be shared with others. The school is not responsible for lost property or valuables. Book bags and backpacks remain in lockers while school is in session. Students are not permitted to display inappropriate pictures, decals, or displays on the lockers. Any damage to the lock or locker by a student may result in disciplinary action by the administration. A \$6.00 fee is assessed for a replacement lock. **While using the locker room during or after school, students must lock their belongings in a locker.**

LOST AND FOUND

Miscellaneous articles may be placed on the Lost and Found table. Valuable items should be taken directly to the main office and reported to school personnel.

MEDICATION

The administration of any medication, including over-the-counter, to a student by school personnel requires the completion of necessary forms by the parent /guardian. Forms are available online and in the school clinic. Both a parent/guardian and a physician must complete and sign the form. Medicine to be dispensed at school must be in its original prescription bottle. The school or its employees cannot provide aspirin or any other over-the-counter medication without the necessary completed forms.

MINIMUM COURSE LOAD

All students must be enrolled in at least six (6) classes per semester. Students enrolled in College Credit Plus (CCP) or Career Technical Education (CTE) will work with their respective counselor to schedule the appropriate class load.

NATIONAL HONOR SOCIETY

The National Honor Society, created by the National Association of Secondary School Principals, honors students who excel in five ways: scholarship, knowledge, leadership, service, and character. The society is governed by national rules. Membership in the NHS is one of the highest honors that can be given to a high school student and is a privilege, not a right. The selection process at RHS begins with sophomores, juniors, and seniors who have met the scholastic GPA requirement and are active in service and school related activities. A selection process established by both the national and local organizations determines membership in the National Honor Society. The final step in the selection process involves a committee of faculty members who review the applications and make recommendations for membership. The decision of the committee is final.

PLANNED ABSENCE

We recognize that circumstances may arise that could necessitate a student accompanying his/her parent(s) or guardian(s) on a planned absence. Students are responsible for the completion of the Planned Absence form from the Main Office. On this form the student must obtain the signatures of all teachers and a parent/guardian and then return the form to the Main Office prior to the planned absence. These absent hours will count towards the student's permanent record and are included in the hours reported to the State of Ohio according to House Bill 410. All make-up work is the responsibility of the student. Any tests/exams missed shall be made up upon the student's return to school (including the end of the school year).

PROGRESS BOOK AND REPORT CARDS

Academic progress is reported throughout each semester through various methods such as Progress Book and Report Cards. Conferences are encouraged at any time and parents may contact teachers for appointments. Designated Parent-Teacher Conference night appointments may be made through our volunteer coordinator at (330) 523-3229. For questions about access to Progress Book, the online grade report program, please call (330) 523-3407.

PUBLIC RECORDS

A request for public records must go through the Treasurer's Office, as the Treasurer is the designated Records Officer for the Revere School District.

SATURDAY SCHOOL DETENTION

A three hour Saturday detention session (9:00 am - Noon) is held bi-monthly at Revere Middle School and is supervised by school personnel. Sessions are assigned by the administration as a result of violations of the Code of Student Behavior. Students are expected to bring school books and materials to Saturday Detention, as well as school assignments to work on during the 3 hour detention. Various procedures are followed and further explanation is provided to students when such an assignment is made.

SCHOOL CLOSINGS

In the event of inclement weather or a calamity, school may be closed or starting time delayed. The same conditions may also necessitate early dismissal. School closings, delays in starting time, or early dismissals will be announced multiple ways via the all call notification system, district website, local television/radio, and social media outlets. If no report is heard, it can be assumed that school will be in session.

SCHOOL COUNSELING POLICIES

The assignment of a student's school counselor is determined by the child's last name. Students retain the same counselor throughout the student's high school career. School counselors work to support the whole student in the areas of academics, social/emotional needs, and college/career readiness. Students are encouraged to establish rapport with their counselor as they attend RHS.

SCHEDULE CHANGES

Since all students have registered for course selections with parent/guardian approval, any change after the start of the school year will only occur as a result of extenuating circumstances. Requests for changes will be reviewed by the administration and must include a conference with the teacher and parent/guardian.

SECURITY

In our continued efforts to increase security, Revere Local Schools employs a School Resource Officer. Please contact SRO Dressler with any concerns about school safety. His contact email is sdressler@revereschools.org.

SENIOR INTERNSHIP

The Senior Internship Project at Revere High School is an optional, three week program open to all eligible seniors who meet program criteria. Program criteria include students that demonstrate good character, have excellent attendance records, and have maintained a passing average in all classes required for graduation. In addition to grades and absenteeism, other considerations could impact eligibility, such as outstanding fees. The Senior Internship Project serves as an excellent transition from the familiar high school experience to a future dealing with lifelong interests or career goals. Details will be provided at the beginning of a student's senior year. The dates of the program will be announced but take place at the end of the second semester.

STUDENT ACTIVITIES

There are over 50 clubs and activities available to students at RHS. For access to a live document that includes names and email addresses of the supervisors, [click here](#):

If a student wishes to propose a club or group the following has to happen before approval will be granted by the administration:

1. The student(s) proposing the club or group has to schedule a meeting with the building principal to discuss the reasons why the club or group should exist.
2. The student(s) has to supply a petition with at least 10 signatures of students who would consider joining the club or group.
3. The student(s) has to provide the name of an employee of Revere Schools who will be responsible for the supervision of the club or group with the understanding this is an unpaid (non-stipend) position.
4. The student(s) has to provide a schedule of meeting dates, times, and location.
5. The club or group cannot be for profit. Any fundraising completed must be approved by the building principal and treasurer's office.

6. Once approved by the building principal, the club or group can begin meeting as an official RHS Student Activities organization.

STUDENT IDENTIFICATION CARDS

Students will be issued one identification card (badge) at the beginning of the school year. Students will be required to use this card throughout the school year and will be responsible for replacing it if it is lost. Replacement cost to the student will be \$5.00 per ID card. The student ID badge must be presented at all extracurricular events to receive free admission.

SUMMER SCHOOL & OUTSIDE CREDITS

Outside credits may include summer school, correspondence courses, night school, online courses, volunteer credits, work study credits, and other alternative or remedial education credits. It is recommended that students check with their school counselor before enrolling to make sure the credits meet our requirements for graduation.

TEXTBOOKS

All textbooks are the property of the school district and are on loan to the student. Proper care of school property is expected and book covers recommended. Students should write their names and grades on the book labels for identification purposes. Students are responsible for lost or damaged books.

TRANSCRIPTS

Students may request and receive an unofficial transcript from the Counseling Office. Official transcripts required for college admissions and/or scholarships will be mailed directly to the appropriate institution. Please allow ten (10) school days to process these requests.

RHS Alumni may obtain transcript request forms online by visiting the Revere Local Schools website, selecting Revere High School, then selecting Counselors.

TRANSPORTATION

For questions regarding transportation, contact the department at (330) 523-3118 or (330) 523-3119.

School bus transportation is a privilege and not a right. Students are expected to adhere to the Code of Student Behavior at all times, violations of which may result in disciplinary action by the administration. Video cameras are installed on buses for the purpose of monitoring student behavior. Students must comply with the directions of the bus driver. Drivers report all misconduct to the transportation supervisor who then consults with building administrators. The following items are prohibited on the buses: Pets, large boxes, sleds, balloons, lawn chairs, skateboards, golf clubs, lacrosse sticks, dangerous weapons, costumes, masks, and baseball bats. Please note: This is not a comprehensive list.

UNAUTHORIZED USE OF YEARBOOK AND WEBSITE

Unauthorized use of the yearbook and website content or photographs is prohibited. None of the material may be copied, modified, reproduced, posted, published, transmitted, and/or distributed in any form without prior written permission from Revere Local Schools.

VALUABLES

Students are cautioned not to bring large amounts of money or other valuables to school. Students, not the school, are responsible for their personal property. Lockers must remain secured and combinations are confidential and not to be shared with others. **Lock valuables in lockers at all times.**

VIDEO AND AUDIO RECORDING DEVICES

Video and/or audio recording devices are not to be used at school without permission from school personnel. **This includes the use of these functions on cell phones.**

VISITORS

ALL VISITORS must report to the main office upon arrival, sign-in, and secure a pass. Students from other schools are not permitted to visit unless they plan to enroll at RHS. Arrangement must be made with the Counseling Office or administration prior to the day of the planned visit. These student visitors must present a pass and be escorted by a Revere High School student throughout the day. Prior arrangements reduce disruptions and increase security.

VOLUNTEER HOURS FOR CREDIT

Revere High School students are encouraged to give back to others through service. Arrangements for volunteer credit must be made through the volunteer office prior to beginning the volunteer hours. We offer credit for volunteerism according to these guidelines: 30 hours = 1/4 credit, 60 hours = 1/2 credit, 90 hours = 3/4 credit, and 120 hours = 1 credit. A maximum of 3 credit hours can be earned.

WORK PERMITS

Any student under the age of 18 years of age and employed regular hours may obtain a work permit through the Main Office.

WITHDRAWALS, TRANSFERS AND CHANGE OF ADDRESS

A student should notify the Counseling Office in advance of transferring or withdrawing from school and obtain a withdrawal form. All teachers must sign this form after textbooks are returned and all financial obligations are satisfied. The form is returned to the Counseling Office when it is completed. No transfers or withdrawals will be issued until the form is returned and a request of records has been submitted from the new school. Families of students who change their addresses, telephone numbers or emergency information must do so through our FinalForms parent portal system.

Revere Reunification Method

Parent/Guardian Information Sheet



Student/Parent/Guardian/Authorized Person Reunification

Circumstances may occur at the school that will require parents to pick up their students in a formalized, controlled release. The process of controlled release is called a reunification and may be necessary due to weather, a power outage, hazmat, or if a crisis occurs at the school. The Standard Revere Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved.

Because a controlled release is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

Notification

Parents may be notified in a number of ways. The school or district may use Blackboard Connect and/or social media. In some cases, students may be asked to send a text message or make a phone call to their parents. A reunification text message from a student may look something like this: *"The school has closed, please pick me up at 3:25 at the main entrance. Bring your ID."*

Parent/Guardian/Authorized Person Expectations

If a parent or guardian is notified that a controlled release and reunification is needed, there are some expectations that parents or guardians should be aware of. First, bring identification. That will streamline things during reunification. Second, be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent, guardian or authorized person.

What if a Parent /Guardian Can't Pick-up Their Student?

When a parent/Guardian can't immediately go to the reunification site, students will only be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents/guardians or authorized person can pick up their student.

What if the Student Drove to School?

There may be instances where a student may not be allowed to remove a vehicle from the parking lot. In this case, a parent/guardian or authorized persons are advised to recover the student. In some circumstances, high school students may be released on their own.

How it Works

For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardian. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

Reunification Cards

For parents/guardians/authorized persons, there are a couple steps. If a parent/guardian/authorized person is driving to the school, greater awareness of traffic and emergency vehicles is advised. Once at the school, you should park where indicated and not abandon your vehicle. You will then be asked to go to the Reunification "Check In" area and form lines based on the first letter of their student's last name. While in line, you will be asked to fill out a Revere Reunification Form. This form is perforated and will be separated during the process. In the case of multiple students being reunified, a separate form will need to be completed for each individual student.

Example image of Revere's Reunification Form is below



Revere Reunification Information (PLEASE PRINT CLEARLY)

Have photo identification out and ready to show school district personnel.

Pre-release Information:

Student Name..... Student Birthday.....

Student Grade..... Student Cell Phone Number.....

Printed name of authorized person picking up student.....

Phone number of authorized person picking up student.....

Relationship to student being picked up.....

Below to be completed upon release of student:

Date..... Time..... First initial, last name of school personnel.....

Signature of authorized person picking up student.....

School personnel to verify that ID matches the name of the person authorized to pick up student before final release of student in his/her care.

Bring Valid ID to Check In

During check in, identification and custody rights are confirmed. From the "Check In" area parents/guardians/authorized persons are directed to the "Reunification" area once ID is validated. There, a runner will take the bottom half of the form and take it to the Student Assembly Area to recover the student or students.

Parents should be aware that in some cases, they may be invited into the building for further information.

Interviews and Counseling

In some cases, parents/guardians or authorized persons may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents/guardians or authorized persons may be pulled aside for emergency or medical information.

Revere Local Schools Code of Student Conduct



*In January 2021, the Revere Board of Education adopted the Revere Local Schools “**Vision of a Minuteman**” which, as an educational community, encompasses our hopes and aspirations for our students. The Revere Local Schools Code of Student Conduct will help all students reach their fullest potential in their journey to achieve each of these competencies.*



★ VISION OF A MINUTEMAN ★

A REVERE MINUTEMAN...

CREATES SOLUTIONS

Embraces the world and skillfully uses critical thinking to bring creative solutions to problems. Minutemen focus on authentic tasks with a real world purpose and impact.

DEMONSTRATES A LEARNER'S MINDSET

Stays curious to maximize opportunities and grow perspectives through a willingness to learn, unlearn and relearn information in pursuit of mastery. Minutemen apply financial, media, technical and information literacy skills to foster decision-making and intellectual growth.



EMBODIES CONFIDENCE & EMPATHY

In groups and individual work, Minutemen demonstrate awareness, sensitivity and compassion for others' experiences while persisting to overcome obstacles and creating joint reasoning.

PERSEVERES & ADAPTS

Works effectively in a climate of ambiguity and changing priorities. Minutemen are agile and respond productively to feedback with a focus on positive outcomes.

ENGAGES WITH PURPOSE

Takes initiative and acts intentionally to benefit the broader community and greater good. Minutemen seek personalization in variety of tasks, make significant choices and strive for equitable access.

COMMUNICATES TRUTH

Seeks mutual understanding through effective verbal, written and non-verbal communication while considering the audience. Minutemen actively listen, honoring diverse perspectives to create collective commitment and action.

#WeRRevere

INTRODUCTION

One of the primary goals of the Revere Local School District is to support students through their individual educational journey and help encourage positive relationships with peers and staff. In order to foster trust and respect within the school community, the Revere Local School District Code of Student Conduct has been developed to establish high expectations for students as they grow and develop in our schools. We are confident that students will be able to meet these expectations through ongoing support from our school community.

Revere Local Schools believes that positive discipline is rooted in a philosophy that the whole child must be considered and that consequences must lead to opportunities for the student to correct behavior and learn. Parents or guardians hold the primary responsibility for setting positive discipline standards for their children. While students are in school, however, members of the school staff must act in the place of parents in maintaining a high level of student conduct. It is the goal of the school to work together with parents and guardians to support the learning of the student in situations that are related to violations of the code of conduct.

Each of the buildings in the Revere Local School District strive to maintain an educational and engaging learning environment. The codes of conduct and procedures established in this document serve as a guide to promote a positive school culture and to identify opportunities to assist students in their educational journey.

STUDENTS RIGHTS AND RESPONSIBILITIES

The role each student plays in our educational environments is critical to the success of the overall district. It is the collective responsibility of the school community to maintain high levels of trust, pride, and decorum. The Revere staff will work to equip students with the essential skills needed to succeed while also providing them with opportunities to explore their passions and interests. It is expected that Revere students have a comprehensive understanding of the consequences of violating the expectations of the Code of Conduct and assume responsibility for their actions. In turn, Revere students have the right to a fair and equitable investigation into an alleged violation of the Code of Conduct as well as the opportunity to receive their due process as a member of the school community.

ATTENDANCE

Daily attendance at school is critical to the success of every student. Revere

Local Schools is governed by House Bill 410 with regard to the overall policy. Each school's attendance policy is listed in their individual handbooks.

SCHOOL DISCIPLINE

The following guidelines have been developed for the purpose of providing fair and just treatment for students who allegedly violate the rules listed in this Code of Conduct. However, Revere Local Schools recognizes there is a distinction between students of differing ages and maturity, and it is within reason to expect that, at times, a decision impacting the denial of educational participation may be tempered by reference to such distinction.

- A. To protect the rights of students, staff, and other members of our school community, all offenses shall be thoroughly investigated and properly recorded. This may include a conference with the student(s) involved in an incident and a search of the student, the student's belongings, student's assigned school locker(s), vehicle(s), or other school property based upon "reasonable suspicion" that a dangerous situation exists. Reasonable suspicion exists when there is information to indicate a search will reveal evidence that a student has violated, or is violating, the law or the rules of the school. If a search is deemed appropriate, it will only be performed by the school administration.
- B. In seeking a solution of the offenses, there shall be appropriate alternatives such as one, or a combination of the following actions, but not necessarily in the order appearing below:
 - a. Conference with the student to clarify the problem and to ensure full understanding of consequences of future misbehavior.
 - b. Assignment of additional task(s), which may or may not interfere with the academic or after-school programs.
 - c. Assignment of detentions.
 - d. Conference with parents to secure cooperation of the home in supporting appropriate student behavior.
 - e. Referral to counselor, school psychologist or other school staff member for guidance, testing or recommended therapy.
 - f. Referral to Juvenile Court.
 - g. Emergency removal in accordance with State of Ohio law, including curricular and extracurricular activities.
 - h. Assignment to a Saturday School Detention. This assignment will be in accordance with the policies set forth by the Saturday School supervisor. The detention will last no more than three (3) hours.
 - i. Selection of an In-School Assignment (ISA) option. This will

act as an in-school suspension where the student will attend school but be isolated to a room and supervised by an adult both of which will be determined by the administration.

- j. Assignment of Out of School Suspension (OSS) in accordance with the State of Ohio law.
- k. Expulsion from school in accordance with State of Ohio law.

C. Students enrolled in alternative program options are subject to all rules and regulations covered under the Code of Student Conduct and adopted by the Revere Board of Education.

SUSPENSION PROCEDURE

A. **Definition:** Out-of-School Suspension (OSS) is defined as the denial of attending school for the period of at least one (1) but not more than ten (10) school days. Students suspended may not take part in or attend any school activities, including extracurricular activities, or be on school property at any time during the suspension period. Any visit to the school for any reason during a period of suspension must be arranged with the school administration and will take place after typical school hours have concluded.

B. **Procedure:** In case of a student's intended removal from school for purposes of suspension, the following procedures shall apply:

- a. Only a building level administrator or superintendent may issue a suspension.
- b. An attempt shall be made to notify his/her parent(s), guardian or custodian by telephone of the suspension and the reason for it.
- c. The student and/or his parent(s) shall be provided an opportunity for an informal hearing to discuss the reason for the intended suspension and/or otherwise explain his/her actions.
- d. The student shall be informed in writing of the intended suspension and reasons for the proposed action.
- e. If a suspension is imposed, a copy of the suspension paperwork will be provided via mail to the parent(s) and/or guardian(s).
- f. A notice of suspension shall include the procedures applicable to an appeal.

C. **Notification of Appeal:**

- a. A written notification of appeal must be made to the Superintendent and the Treasurer of the Board of Education and

be postmarked no later than fourteen (14) days after the date of the Notice of Suspension. The notice shall include the right to an informal hearing by personnel not prejudiced by association with the decision to suspend or recommend suspension of the student from school. It shall also include notification of the right of the student and his/her parent(s), guardian or custodian to appeal the suspension, in writing, to the Superintendent/or his designee, to be represented in the appeal proceedings, to be granted a hearing before the superintendent (or his designee), in order to be heard against the suspension, and to request that such hearing be held in private.

- b. The hearing shall be scheduled as soon as possible, but no later than five (5) school days after receipt of the appeal request, unless extended by mutual agreement. A verbatim record of the hearing shall be made. After reviewing all the information, the superintendent/or his designee may affirm the suspension, may reinstate the pupil, or otherwise reverse, vacate or modify the order of the suspension. Written copies of the decision shall be distributed to all concerned parties within one (1) school day. If the suspension is vacated, all references to it in school records will be purged.

D. Should a Revere student enrolled at the Cuyahoga Valley Career Center (CVCC) be suspended from that school for a conduct code violation, which would also be grounds for suspension in the Revere Local School District, the suspension of such student also will be in effect at Revere. The student shall be notified of that suspension by the Revere Local School District in accordance with the normal suspension procedure.

E. Simultaneous written notice of the suspension shall be sent to:

- a. Student's discipline file
- b. Superintendent

EMERGENCY REMOVAL

A. **Definition:** The term "emergency removal" means the removal of a student from curricular or extracurricular activities or from the school premises because the student's presence poses a continuing danger to persons or property or is an ongoing threat or disruption to the academic process.

B. **Procedure:** Only a building level administrator or superintendent may implement an emergency removal from school premises. A teacher may remove a student from a curricular setting. For extracurricular activities,

a coach or an advisor may remove a student from that setting in line with their procedures and policies of the team or group. In each instance, the following procedures shall take place:

- a. A student's parent(s) or guardian(s) will be contacted via phone to explain the reasoning behind the emergency removal.
 - b. An attempt will be made to arrange for that student to be transported home. If the student is able to drive, verbal consent will be obtained by the parent(s) or guardian(s) to allow that student to drive themselves home.
 - c. Follow-up conversations will take place determining the outcome of any emergency removal. If a coach or advisor initiates the removal during an extracurricular activity, a written account of that action will be submitted to the building administration and athletic director (if applicable).
- C. If it is intended that the student is removed from a curricular or extracurricular activity for more than twenty-four (24) hours, a due process hearing must be held within seventy-two (72) hours after a removal is ordered.
- a. An attempt should be made to notify the student's parents, guardian, or custodian immediately by telephone of the pending action and applicable reasons.
 - b. Written notice of the hearing and reasons for the removal and any intended disciplinary action must be given to the student as soon as possible prior to the hearing.
 - c. The person who ordered or requested the hearing must be present at the hearing.
 - d. If suspension or expulsion is intended, the due process requirement of the law must be carried out.

EXPULSION

- A. **Definition:** The term "expulsion" means exclusion of a student from all school attendance and related activities for the remainder of the current semester, or for a period of up to eighty (80) school days, or in cases involving weapons, firearms or bomb threats, an expulsion may be imposed for one (1) calendar year. Only the Superintendent of Revere Schools may expel a student in accordance with procedure outlined by Ohio statute.
- B. **Procedure:** The building administrator shall afford due process to the student before such administrator recommends expulsion to the

Superintendent. The building administrator will follow all the procedures outlined in the suspension section of the Code of Conduct. Prior to expulsion, the Superintendent shall follow the following procedures:

Written Notice: The student and his/her parent, guardian or custodian shall be provided written notice of the intention to expel. The notice must advise the student and his/her parent, guardian or custodian or other representatives of their right to appear in person before the Superintendent or his designee to challenge the reasons for the expulsion. The notification must include the location and time of the hearing, which must take place no earlier than three (3) school days and not later than five (5) days after the notice is sent. The Superintendent may grant an extension of time only upon request from the student, parent or guardian. The Superintendent will then provide notice to all parties involved of the revised date and time for the hearing.

Scheduled Hearing: A hearing will be conducted by the Superintendent or his designee under the guidelines established by the individual conducting the hearing. Within one (1) school day after the time of the expulsion hearing, the Superintendent shall send written notice to the student and his/her parent, guardian or custodian, and the Treasurer of the Board of Education regarding the decision. The notice shall specify the duration of the expulsion and the reasons therefore. It also shall include notification of the rights of the student, his/her parent, guardian or custodian, to appeal the expulsion to the Board of Education or to its designee within the fourteen (14) days of receipt of the notification in order to be heard against such expulsion, to be represented in the appeal proceeding, to be granted a hearing before the Board or its designee in order to be heard against the expulsion, and to request that such a hearing be held in executive sessions.

C. Notification of Appeal:

- a. Within fourteen (14) days of notification of the student expulsion, the parent, guardian or custodian may appeal the expulsion. The request for appeal must be submitted to the Board of Education. A hearing shall be scheduled within five (5) days of receipt of the request, unless the time for the hearing is

extended by mutual agreement. The student or his parent, guardian or custodian may be represented in the appeal proceedings.

- b. The Board may affirm the order of expulsion or may reinstate such pupil or otherwise reverse, vacate or modify the order of expulsion. The Board shall determine the procedures to be followed during the hearing. A verbatim record shall be made.

- D. Should a student enrolled at the Cuyahoga Valley Career Center (CVCC) be expelled from the Career Center for a conduct code violation, which would be grounds for expulsion in the Revere Local School District, the student will be expelled from the Revere Local School District in accordance with the normal expulsion procedure.

LIMITATIONS ON THE DISCIPLINING STUDENTS WITH DISABILITIES

- A. A student with a disability is one whose education is governed by an Individualized Education Program (IEP) under the Individuals with Disabilities Education Improvement Act of 2004 or a 504 Plan under Section 504 of the Rehabilitation Act of 1973, as amended. Students with disabilities may not be suspended for more than ten (10) days per school year without first conducting a manifestation determination review hearing. All students with disabilities are subject to removal on an emergency basis described in this code of conduct. Repeated behavior concerns and/or conduct code violations must be addressed by a student's IEP team or 504 team.

PERMANENT EXCLUSION

- A. Any student who has been found guilty of committing, when sixteen (16) years of age or older, any of the specific offenses identified by state statute while on school grounds or at a school-sponsored activity may be subject to permanent exclusion by the Board of Education.
- B. The Board of Education's statement of policy on permanent exclusion is posted in each school and is available to students and their parents, upon request, at each school office.

CODE OF STUDENT CONDUCT

- A. Grounds for removal from class, suspension or expulsion may include

any of the following violations committed at school or school sponsored activities, on school premises, or against school property, personnel or students:

01. **ACADEMIC DISHONESTY** - Cheating on tests or school assignments, forging school and/or parent documents, falsifying information or committing fraud. Cheating is considered, but not limited to capturing images of quizzes and exams (paper or online) in order to pass to other students or for self-use, the use of online sources without citation, and/ or copying another student's computer code, spreadsheets, documents, or handwritten material.
02. **AIDING & ABETTING** - An involvement with another student, or group of students, that results in a violation of one or more of the codes of conduct.
03. **ARSON** - An act of arson, initiating without cause a fire alarm, reporting a fire, or reporting of an impending bombing or catastrophe.
04. **BUS CONDUCT** - Any violation of rules of conduct on the school bus.
05. **CRIMINAL ACTIVITIES** - Violations of specific provision of federal, state or local statutes.
06. **DISRESPECT** - Rude, disrespectful behavior, or failure to cooperate with school personnel.
07. **DISRUPTIVE BEHAVIOR** - Disruption or continuous disruption of the classroom, school, school grounds, or school activities or functions.
08. **EXPLOSIVE DEVICES** - The use, threatened use, or possession of explosives including matches and lighters or any item which could explode, burn, detonate, cause bodily harm or have the appearance to do so.
09. **FIGHTING / ASSAULT / PHYSICAL VIOLENCE** - The act of intentionally causing or threatening to cause physical and emotional harm to another student or behave in such a manner as to present an eminent risk of such harm.
10. **FRAUD / FALSIFICATION** - Writing the name of another person,

times, dates, grades, addresses, or other information on school forms or associated with school material.

11. **GAMBLING** - Students shall not engage in or promote games of chance, placing bets, or risk anything of value on school grounds.
12. **HARASSMENT** - Harassment includes, but is not limited to, any action which subjects an individual or group to unwanted behavior of a nonverbal, verbal, written, or physical nature. An act that injures, degrades, or disgraces or attempts to injure, degrade, or disgrace a student falls within this category. Examples of, but not inclusive, including the following: sexual, religious, racial, gender harassment, bullying, intimidation, coercion, hazing, spreading rumors, name calling and menacing. Please reference the Revere Local Schools Harassment Policy.
13. **ILLEGAL SUBSTANCES** - The sale, possession, concealment, or uses of illegal drugs, counterfeit controlled substances, look-a-like substances, drug paraphernalia, inhalants, consumables, alcoholic beverages or the unauthorized use and/or distribution of over-the-counter medication. This includes being under the influence or possessing a discernible odor.
14. **INAPPROPRIATE LANGUAGE / MATERIALS** - The use of profane, vulgar, or other improper language, gestures, comments, or material, or the possession of any profane, vulgar, obscene, or other improper objects or materials.
15. **INAPPROPRIATE PHYSICAL OR NON PHYSICAL BEHAVIOR** - Any behavior deemed inappropriate in school, including but not limited to unwelcome touching, play fighting, unwanted advances, physical intimidation, sexual contact, public displays of affection, throwing items, and excessively loud hallway or classroom behavior.
16. **INCITING** - Inciting to riot or to disrupt or attempt to disrupt the operation of the school.
17. **INSUBORDINATION** - The failure to comply with directions of school personnel or acting in defiance of authority, including intentional interference with the performance of a teacher's duties or failure to identify oneself to school personnel when requested. Also included within is the failure to accept discipline or punishment

from appropriate school personnel.

18. **LOITERING / TRESPASSING** - The action of being present on any school grounds, including a school bus, or any occupation of, or loitering on, near, or around school property without authorization.
19. **REPEATED VIOLATION** - Repeated violations of one, or combination of multiple, student codes of conduct.
20. **SCHOOL PERSONNEL** - The harassment, vandalism, physical abuse, theft, or other disruptive or destructive behavior toward school personnel during school and non-school time.
21. **TARDY TO CLASS / SCHOOL** - The act of being late to the classroom or school at the expected time as defined by the school building guidelines for the beginning of the individual class periods and/or school day.
22. **TECHNOLOGY / INTERNET MISUSE** - Any violation of the Revere Local Schools Acceptable Use Policy including but not limited to any school issued or personal device.
23. **THEFT** - The act of confiscating, possessing, or stealing private or public property of the school or another individual.
24. **TOBACCO / VAPING / OTHER DEVICES** – The use and/or possession of either in the school buildings, within sight of the school buildings, on school grounds, or in areas in which school sponsored activities are taking place.
25. **UNAUTHORIZED MATERIALS** - The publication or distribution of unauthorized material. This includes posting such materials throughout the school and school grounds.
26. **VANDALISM** - The intentional, purposeful, or reckless destruction or defacing, or attempt to do so, of public or private property within the school.
27. **WEAPONS** - The possession, concealment, use, threat of use, or exhibition of a firearm or other weapon, or look-a-like weapon. A weapon is defined as an item designed to inflict injury or an item designed for another purpose, then converted to a weapon through its use.

LIABILITY FOR PARENTS BASED UPON STUDENT MISCONDUCT

Under Ohio Revised Code Section 3109.09, parents having custody of a minor under 18 are liable for the student's willful damages to school or private property or the theft of such property. The Board of Education, or any other owner of property, can bring a civil action against the parents to recover compensatory damages up to \$10,000.00 and cost of the suit. Parents also are liable for the student's willful assaults on another person. The injured party may bring civil action against the parents to recover compensatory damages up to \$10,000.00 and cost of the suit in accordance with Ohio Revised Code Section 3109.10.

It is the policy of the Revere Local Schools that educational activity, employment, programs and services are offered without regard to race, color, national origin, sex, religion, disability or age.

NEW DOCUMENT

Attachment 12

FIRST	LAST	SCHOOL	CHECK PAYABLE TO
D	Akrins	CVCA	Beth Akins
M	Albers	Archbishop Hoban	Ken Albers
A	Alfirevic	Western Reserve Academy	Martina Alfirevic
A	Arnold	CVCA	Brian R Arnold
J	Arnold	CVCA	Brian R Arnold
R	Arnold	Walsh Jesuit	Brian R Arnold
I	Batal	Summit Christian School	Davina Batal
E	Battenhouse	St. Vincent St. Mary	Carrie Battenhouse
L	Benedetti	Sacred Heart of Jesus	Jessica Benedetti
V	Benedetti	Sacred Heart of Jesus	Jessica Benedetti
A	Bohrer	Our Lady of the Elms	Laurie Bohrer
A	Bohrer	Our Lady of the Elms	Laurie Bohrer
C	Bohrer	CVCA	John Bohrer
E	Borchert	Holy Name HS	Erin Borchert
E	Bowman	Walsh Jesuit	Mindy Bowman
O	Boyer	Hathaway Brown	Shereen Boyer
V	Breckner	University School	Amanda Farrell
J	Buckner	St. Vincent St. Mary	Tobin Buckner
B	Burke	St. Francis Xavier	Timothy Burke
J	Burke	Walsh Jesuit	Timothy Burke
S	Burke	St. Francis Xavier	Timothy Burke
T	Burke	Walsh Jesuit	Timothy Burke
B	Burnham	St. Vincent St. Mary	Christopher Burnham
Z	Cao	Birchwood School	Liping Cao
B	Carlin	St. Francis Xavier	Kelly Carlin
T	Carlin	St. Francis Xavier	Kelly Carlin
A	Chand	Spring Garden Waldorf	Addie Chand
D	Chand	Spring Garden Waldorf	Addie Chand
M	Cipriani	Padua Franciscan High	Susan Cipriani
C	Ciresi	St. Michael Catholic School	Patricia Ciresi
S	Ciresi	St. Michael Catholic School	Patricia Ciresi
D	Colaco	CVCA	Elizabeth Ciaralli-Colaco
B	Crozier	St. Peregrine Academy	Mary Crozier

M	Crozier	St. Peregrine Academy	Mary Crozier
R	Crozier	St. Peregrine Academy	Mary Crozier
R	Dasari	Akron Montessori School	Jayaprakash Dasari
K	DeMoss	CVCA	Hazel DeMoss
A	Durst	St. Edward High School	Lisa Durst
R	Farrell	University School	Amanda Farrell
A	Glozzo	CVCA	Lauren Glozzo
E	Hager	Walsh Jesuit	Paulette Hager
C	Harger	St. Michael Catholic School	Edward Mickey
K	Harabedian	CVCA	John Harabedian
J	Harabedian	CVCA	John Harabedian
M	Haran	Walsh Jesuit	Craig Haran
M	Harris	Spring Garden Waldorf	Candace Kaptain
A	Hayes	St. Sebastian Parish School	Garimah Hayes
J	Heckman	University School	Melissa Heckman
L	Helderman	CVCA	Sandy Lord
M	Helderman	CVCA	Sandy Lord
M	Herrera	St. Vincent St. Mary	Christine Herrera
M	Herrera	St. Vincent St. Mary	Christine Herrera
E	Hogue	South Suburban Montessori	Richard Hogue Jr.
E	Hogue	South Suburban Montessori	Richard Hogue Jr.
A	Hong	Incarnate Word Academy	Raymond Hong
R	Huber	St. Albert The Great	Kristen Huber
A	Jakubowycz	St. Ignatius High	Daria Jakubowycz
J	Kaminski	St. Albert The Great	Jaroslav Kaminski
J	Kaminski	St. Albert The Great	Jaroslav Kaminski
A	Karhoff	St. Sebastian Parish School	Laura Karhoff
Z	Karhoff	St. Sebastian Parish School	Laura Karhoff
N	Keisling	Julie Billiard Schools	Danielle Keisling
Q	Kert	Chapel Hill Christian School	Tiffany Kert
C	Kesterson	St. Vincent St. Mary	John Kesterson
A	Khoury	Birchwood School	Aneta Khoury
B	Khoury	St. Ignatius High	Aneta Khoury
A	Klippel	Archbishop Hoban	Kimberly Klippel

S	Klippel	Archbishop Hoban	Kimberly Klippel
N	Korwin	Archbishop Hoban	Douglas Korwin
K	Kuczynski	Walsh Jesuit	Linda Kuczynski
B	Kulhawick	Northside Christian School	Emily Kulhawick
J	Kulhawick	Northside Christian School	Emily Kulhawick
K	Magleby	Spring Garden Waldorf	Kristin Petty-Magleby
O	Marchetta	Walsh Jesuit	Lisa Marchetta
G	Martin	St. Peregrine Academy	Ryan Martin
J	Martin	St. Peregrine Academy	Ryan Martin
L	Martin	St. Peregrine Academy	Ryan Martin
M	Martin	St. Peregrine Academy	Ryan Martin
M	Martin	Total Education Solutions	Ryan Martin
S	Martin	St. Peregrine Academy	Ryan Martin
M	Martucci	St. Vincent St. Mary	Paul Martucci
B	Massaro	Walsh Jesuit	Mindi Ackermann
L	McIlvaine	Hawken School	Stephanie McIlvaine
D	Mercurio	Walsh Jesuit	Kristen Mercurio
C	Miller	Walsh Jesuit	Susan Miller
A	Miskinis	Spring Garden Waldorf	Diane Miskinis
E	Morales	CVCA	Wendy Morales
M	Mosher	CVCA	Kathryn Mosher
C	Mosher	CVCA	Kathryn Mosher
A	Mosher	CVCA	Kathryn Mosher
B	Mostoller	St. Vincent St. Mary	Tara Mostoller
K	Mostoller	St. Vincent St. Mary	Tara Mostoller
N	Murrin	St. Ignatius High	Jill Murrin
G	Mutersbaugh	Archbishop Hoban	Lisa Mollica
M	Najjar	CVCA	Mervat Najjar
N	Novak	Walsh Jesuit	Keith Novak
S	Panasenko	Medina Christian Academy	Helen Manousogiannakis
N	Parashchak	CVCA	Ruslan Parashchak
A	Pasternak	Fuchs Mizrachi School	Devorah Pasternak
E	Pasternak	Fuchs Mizrachi School	Devorah Pasternak
R	Pasternak	Fuchs Mizrachi School	Devorah Pasternak

T	Pasternak	Lawrence School	Devorah Pasternak
A	Petek	Padua Franciscan High	Summyr Petek
R	Petek	Padua Franciscan High	Summyr Petek
S	Pianalto	St. Vincent St. Mary	Deborah Pianalto
N	Quisenberry	University School	Kerry Quisenberry
B	Ralph	Walsh Jesuit	Laura Ralph
I	Ralph	Lippman School	Laura Ralph
S	Ralph	Lippman School	Laura Ralph
A	Reimund	Walsh Jesuit	Stephanie Reimund
K	Ritzman	CVCA	Stacy Ritzman
K	Ritzman	CVCA	Stacy Ritzman
K	Ritzman	CVCA	Stacy Ritzman
I	Samadi	Our Lady of the Elms	Sarah Paulett
L	Samadi	Our Lady of the Elms	Sarah Paulett
K	Saum	St. Vincent St. Mary	Tricia Saum
K	Schimmoeller	Seton Catholic School	Peter Schimmoeller
L	Slaght	Walsh Jesuit	Philip Slaght
A	Slawinski	Archbishop Hoban	Liesl Bigge
C	Slawinski	Archbishop Hoban	Liesl Bigge
D	Soltz	Walsh Jesuit	Rose Soltz
K	Spodnik	Chapel Hill Christian School	Lisa Spodnik
A	Stephens	University School	Donald Stephens
K	Stephens	Hathaway Brown	Donald Stephens
M	Stephens	Hathaway Brown	Donald Stephens
R	Stephens	University School	Donald Stephens
S	Stephens	Hathaway Brown	Donald Stephens
A	Takacs	St. Joseph Academy	Christine Takacs
L	Tonsing	Archbishop Hoban	Kris Tonsing
K	Tracy	Walsh Jesuit	Edward Tracy
E	Vail	South Suburban Montessori	Catherine Park
R	Voth	St. Ignatius High	Susan Voth
R	Wagner	Walsh Jesuit	Lisa Wagner
M	Winkelmann	Archbishop Hoban	Sandy Winkelmann
S	Wodrich	CVCA	Jennifer Wodrich

H	Wood	Spring Garden Waldorf	Steve Wood
H	Woytek	Padua Franciscan High	Holly Woytek
E	Yeung	Summit Christian School	Todd Yeung
M	Yoder	Walsh Jesuit	Jaclyn Yoder
J	Yoder	St. Ignatius High	Jaclyn Yoder
C	Zerallos	CVCA	Rachel Zerallos
L	Zerallos	CVCA	Rachel Zerallos
Z	Zimmerman	Archbishop Hoban	Alyssa Zimmerman