

AGENDA



Revere Local School District
Revere Board Meetings
Regular December Meeting
Tuesday, December 13, 2022, 5:30 pm - 8:30 pm
Revere High School Media Center

I. CALL TO ORDER

II. ROLL CALL

Hayden Hajdu
Claudia Hower
Mike Kahoe
Keith Malick
Diana Sabitsch

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS/RECOGNITIONS

Student Recognitions

Richfield Elementary School

The following student(s) are being recognized for being "Revere Ready":

Jackson Sheu (presented by: Mrs. Alaimo)

Marin Popa (presented by: Mrs. Rinehart)

Bath Elementary School - Presented by: Mrs. Coen, Mr. Fry & Mr. Wilson

The following student(s) are being recognized for being the "Voices of Bath":

Nathaniel Dolata
Georgia Mellion
Cece Childs
Annie Wilson
Gemma Sable
Anabelle Guo

Revere Middle School - Presented by: Mrs. Whyte

The following student(s) are being recognized for starting the video announcements at RMS:

Daphne Tucker
Emma Dauterman
Olivia Merolla
Lila Papay
Kathryn Parson

Revere High School - Presented by: Dr. Peltz

The following student(s) are being recognized for demonstrating "Student Leadership & Initiative":

Alex Cable
Alaina Sample

V. PUBLIC SPEAKS TO AGENDA ITEMS

VI. REVERE BOARD OF EDUCATION'S AGENDA - ACTION

a. Election of President Pro Tempore

It is recommended that the Board of Education elect a President Pro Tempore for the January Organizational Meeting.

VII. TREASURER'S AGENDA - Mr. Rick Berdine

a. Approval of the Minutes, **Attachment T-1**

The Treasurer recommends approval of the minutes from the Work Session held November 8, 2022 and the Regular Meeting held November 15, 2022.

b. Approval of the Financial Report, **Attachment T-2**

The Treasurer recommends approval of the Financial Report for the month of November.

c. Approval of Donations, **Attachment T-3**

The Treasurer recommends the approval, with appreciation, of the donations listed.

d. Purchase Orders, **Attachment T-4**

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed below since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

e. Transfers and Advances

The Treasurer recommends that the Board of Education approve the following:

Transfer: \$650,000.00 from 001-General Fund to 003-9004-Permanent Improvement Special Projects (Stadium Entry)

Transfer: \$350,000.00 from 001-General Fund to 003-9004-Permanent Improvement Special Projects (RES Playground)

f. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Grounds Committee
Legislative Report
Cuyahoga Valley Career Center
Policy Committee

VIII. SUPERINTENDENT'S AGENDA - Michael L. Tefs, Ed.D.

1. Certificated/Licensed Personnel

a. Resignation for Retirement

It is recommended that the Board of Education approve the following resignation(s) for retirement:

David Flegal / Phys. Ed. Teacher / Effective end of 2022-2023 school year

b. Co-Curricular Non-Athletic Supplemental Contracts - 2022/2023 (Certificated)

It is recommended that the Board of Education approve the following with compensation:

RHS Vocal Music Director
Sierra Pabon

RHS Spring Musical Director
Sarah Pine

2. **Classified Personnel**

a. Adjustment of Retirement Date

It is recommended that the Board of Education approve the change of initial retirement date of **Deb Neumann** (Bus Driver/Food Service Worker) from March 1, 2023 (originally BOE approved on 11/15/22) to extend to the end of the 2022-2023 school year.

b. Change of Position(s)/Transfer(s)

It is recommended that the Board of Education accept the resignation of **Brenda Sampson** as a Library Aide at RES & BES, effective 12/7/22, contingent upon approving her as a 10 Month School Secretary at RMS & RHS;

It is further recommended that the Board of Education approve **Brenda Sampson** as a 10 Month School Secretary at RMS & RHS / Step 3 (prorated), effective 12/7/22 (replacing Jessica Shamp).

It is recommended that the Board of Education accept the transfer request of **Ernesto Alessio** from being a Custodian at RHS to being a Custodian at RES (2nd Shift), effective 12/12/22 (replacing Harold Wilmot).

c. Leave of Absence(s) (LOA)

It is recommended that the Board of Education approve a LOA for the following staff members:

Jill Lisowski / Bus Driver / Disability LOA / Effective:12/1/22 approved through SERS with a termination date of: 11/30/27

Dawndavina Eggleston / Aide at BES / Unpaid Medical LOA / Effective:11/21/22 tentatively through: 3/31/23

d. Substitute(s)

It is recommended that the Board of Education approve the following to be used as needed. *All new hires/substitutes are contingent upon an approved background check, verification of transcripts/years of experience and confirmation of appropriate licensure/permit, if required:*

Dominique Schmid / Educational Aide / Effective on or after 11/22/2022

e. Game Worker(s)

It is recommended that the Board of Education approve the following game worker(s) for the 2022-2023 school year:

Ruby Aldrich

f. Auditorium Workers

It is recommended that the Board of Education approve the following student auditorium workers for the 2022-2023 school year:

Sophia Stencel
Jade Steiger
Angelina Camardo
Dominic Suran
Chris Anderson

3. **Student Services**

no items at this time.

4. **Other Business**

a. District Calendar for 2023-2024 School Year / Second Reading

It is recommended that the Board of Education approve the 2023-2024 District Calendar as detailed in **Attachment 1** as a second and final reading.

b. Policies - New or Revised / First Reading

The Board of Education will review the below new or revised policies detailed in **Attachment 2** as a first reading with the intention of approving the recommendations with a second and final reading during the January 2022 Regular Meeting:

Revised:

9.04 / Gifts, Grants and Donations

New

9.42 / Memorial Policy

IX. **INFORMATIONAL ITEMS**

The January Organizational Meeting will be held January 10, 2023, beginning at 5:30 PM in the Revere Administration Building Conference Room, it will be followed by the January Work Session;

The Regular January Meeting will be held January 17, 2022 beginning at 5:30 PM in the High School Media Center. (dates to be formally approved by the Board at the January Organizational Meeting).

X. **CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS**

The Board values and encourage public comment on educational issues. Meetings of the Board of Education are for the purpose of conducting Board business in a public setting, with the exception of Executive Sessions for specific purposes defined by law. Board of Education meetings, while held primarily in a public setting, are not designed for extensive public input. Per

Board Policy, each participant is limited to five (5) minutes of speaking time.

Anyone having an interest in the actions of the Board may participate during the open forum portion of the meeting. Please identify yourself to the Board President or the Superintendent prior to the start of the meeting. Should your comments include a request for information or extended dialogue, it maybe necessary and more appropriate that a subsequent meeting with the Board and/or Administrative representative be scheduled to fully discuss issues.

The public may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session.

The Superintendent will advise speakers about other channels provided for Board consideration of complaints involving individuals.

XI. EXECUTIVE SESSION

XII. ADJOURNMENT

NEW DOCUMENT

MINUTES

Revere Local School District
Revere Board Meetings
November Work Session
Tuesday, November 8, 2022, 5:30 pm - 8:30 pm
Revere Administration Building



Attachment T-1

I. CALL TO ORDER

Mr. Malick called the meeting to order at 5:33 PM

II. ROLL CALL

Hayden Hajdu-Absent
Claudia Hower
Mike Kahoe
Keith Malick
Diana Sabitsch

III. BOARD OF EDUCATION'S AGENDA

No items at this time.

IV. TREASURER'S AGENDA - Mr. Richard Berdine

No items at this time.

V. SUPERINTENDENT'S AGENDA - Michael L. Tefs, Ed.D.

No items at this time.

VI. INFORMATION/DISCUSSION ITEMS

- a. Review Draft Agenda for the November 15, 2022 Regular Meeting.

VII. EXECUTIVE SESSION

Res. 23-103708

Moved into Executive Session at 6:05 PM to discuss the following items:

Personnel: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees.

VIII. The President called the Board of Education out of Executive Session at 6:48 PM

IX. ADJOURNMENT

Res. 23-103709

Moved by Mr. Hajdu, seconded by Mrs. Sabitsch to adjourn the meeting at 6:48 PM

Approved By:

Treasurer

Date

MINUTES

Revere Local School District
 Revere Board Meetings
 Regular November Meeting
 Tuesday, November 15, 2022, 5:30 pm - 8:30 pm
 Revere High School Media Center



I. CALL TO ORDER

Mr. Malick called the meeting to order at 5:34 PM

II. ROLL CALL

Hayden Hajdu
 Claudia Hower
 Mike Kahoe
 Keith Malick
 Diana Sabitsch

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS/RECOGNITIONS

Student Recognitions:

Revere Qualifies 16 Students as National Merit Scholars - Top 1% in America

Ten (10) Semifinalists:

Adelyn Brookover
 Taylor Creveling
 Devin Donich
 Tate Johnson
 Wesley Leong
 Philip Liu
 Calin Milicia
 Sara Tomechko
 Lauren Weil
 Annabelle Yost

Six (6) Commended Scholars:

Abigail Disalvo
 Luke Furukawa
 Lillian Kayani
 Allison Meixner
 Rishi Velma
 Bora Zook

Staff Recognitions:

Mr. Dan Fry, Principal of Bath Elementary School has been nominated as the 2023 OAESA Principal of the Year.

Presentations:

Literacy Program Presentation

Ms. Imrie, Mrs. Fallon, Ms. Tacchite, Mr. Petsche and Mrs. Roach

V. PUBLIC SPEAKS TO AGENDA ITEMS

VI. BOARD OF EDUCATION'S AGENDA

no items at this time.

VII. TREASURER'S AGENDA - Mr. Rick Berdine

Res. 23-103710 consensus items a-e

a. Approval of the Minutes, Attachment T-1

The Treasurer recommends approval of the minutes from the Work Session held **October 11, 2022** and the Regular Meeting held **October 18, 2022** as detailed.

b. Approval of the Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of **October** as detailed.

c. Five-Year Forecast, Attachment T-3

The Treasurer recommends that the Board of Education approve the five-year forecast based upon data and assumptions as detailed.

d. Asset Deletions, **Attachment T-4**

The Treasurer recommends that the Board of Education approve the assets as listed in the attached schedule be disposed of in keeping with Board Policy.

e. Purchase Orders (Then & Now), **Attachment T-5**

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders listed (as detailed in attachment) since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

Res. 23-103710 consensus items a-e

Move: Keith Malick Second: Diana Sabitsch Status: Passed

VIII. BOARD MEMBERS' REPORTS

Finance and Audit Committee
Facilities and Grounds Committee
Legislative Report
Cuyahoga Valley Career Center
Policy Committee

IX. SUPERINTENDENT'S AGENDA - Michael L. Tefs, Ed.D.

1. Certificated/Licensed Personnel

a. Long Term Substitute(s) (LTS)

Res. 23-103711

It is recommended that the Board of Education approve the following LTS due to long term staff absences:

Debra Sanderson, BES Intervention Specialist LTS (in for Piper Short)

Mr. Hajdu voted no

Mr. Kahoe voted no

Move: Michael Kahoe Second: Hayden Hajdu Status: Passed

b. Co-Curricular Non-Athletic Supplemental Contracts - 2022/2023 (Certificated)

Res. 23-103712 consensus items 1.b-2.f

It is recommended that the Board of Education approve the following with compensation:

RMS Choir
Sierra Pabon 50%
Mike Wiley 50%

RMS Bus Duty
Cathy Rundo
Jason Cottrell

2. Classified Personnel

a. Athletic Supplemental Contracts (Classified) 2022/2023

It is recommended that the Board of Education approve the following:

RHS Girls Basketball
Julia Riley -Varsity Assistant Coach

RHS Boys Basketball
Kyle Benson -Volunteer Coach

b. Co-Curricular Non-Athletic Supplemental Contracts - 2022/2023 (Classified)

It is recommended that the Board of Education approve the following with compensation:

Chess Club Advisor
Gene Sawan

c. Unpaid Medical Leave of Absence (LOA)

It is recommended that the Board of Education approve an unpaid medical LOA for the following staff member per provisions of the current REA Master Agreement (Article 11.07):

Tammy Troutman / Secretary at Bath Elementary School / Effective: November 3, 2022

d. Resignation(s) for Retirement

It is recommended that the Board of Education approve the following resignation(s) for retirement:

Margaret Tyson (Peggy) / Transportation / Effective: March 1, 2023

Deb Neumann / Transportation/Food Service / Effective: March 1, 2023

e. Resignation(s)

It is recommended that the Board of Education approve the following resignation(s):

Jessica Shamp / RHS/RMS Secretary / Effective: 12/28/22

Harold Wilmot / RES Custodian / Effective: 11/29/22

f. Substitute(s)

It is recommended that the Board of Education approve the following to be used as needed:

Jim Kerrigan / Substitute Food Service Worker / Effective on or after: 10/31/22

David Donner / Substitute Bus Driver / Effective on or after: 11/1/22

Res. 23-103712 consensus items 1.b-2.f

Move: Keith Malick Second: Diana Sabitsch Status: Passed

3. **Student Services**

a. **Res. 23-103713 consensus items 3.a-3.b**

Contract for Services / H-1 Translating & Interpreting 2022-2023

It is recommended that the Board of Education approve the contract as detailed in **Attachment S-1**

b. Interpreting Services Agreement / International Institute of Akron, Inc.

It is recommended that the Board of Education approve the agreement as detailed in **Attachment S-2**

Res. 23-103713 consensus items 3.a-3.b

Move: Diana Sabitsch Second: Claudia Hower Status: Passed

c. Harbor Education Services, LLC

Res. 23-103714

It is recommended that the Board approve the agreement as detailed in **Attachment S-3**

Move: Claudia Hower Second: Diana Sabitsch Status: Passed

d. Additional Hours, Fall Costume Dance

Res. 23-103715 consensus items 3.d-3.e

It is recommended that the Board of Education approve the following educational aides for up to 3.25 hours to support special education students at the middle school fall costume dance on 10/27/22, to be compensated at their hourly rate:

Kathy Daetwyler
Cathy Rundo

e. Home Instruction Tutor - Correction to hours

It is recommended that the Board of Education approve the following to provide home instruction for a Richfield Elementary student, to be paid at the tutor rate for up to 5 hours per week beginning October 10, 2022 through Tuesday, December 20th (correction to the original approval on the 10/18/22 agenda for 5 hours total):

Melissa Zahuranec

Res. 23-103715 consensus items 3.d-3.e

Move: Keith Malick Second: Diana Sabitsch Status: Passed

4. **Other Business**

a. District Calendar for 2023-2024 School Year / First Reading

The Board of Education will review the DRAFT 2023-2024 District Calendar as detailed in **Attachment 1** as a first reading with the intention of approving the recommendations with a second and final reading during the December 2022 Regular Meeting.

X. INFORMATIONAL ITEMS

The next Work Session will be held **December 6, 2022** beginning at 5:30 PM in the Revere Administration Building Conference Room;

The next Regular Meeting will be held **December 13, 2022**, beginning at 5:30 PM in the Revere High School Media Center.

XI. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

XII. ADJOURNMENT

Res. 23-103716

Moved by Mr. Kahoe, seconded by Mrs. Sabitsch to adjourn the meeting at 6:41 PM

Approved By:

Treasurer

Date

NEW DOCUMENT

NOVEMBER 30, 2022

Financial Report



Revere Local School District

**Richard Berdine
Treasurer**

Revere Local School District

Forecast Comparison - General Operating Fund - November 2022



	November 2022 FCST Estimate	November 2022 Actuals	November 2021 Actuals	Variance- November 2022 Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ -	\$ -	\$ -	\$ -	
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 140,279	\$ 149,542	\$ 109,896	\$ 9,263	
1.040 - Restricted Grants-in-Aid	\$ 12,282	\$ 12,432	\$ -	\$ 150	
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 46,740	\$ 85,229	\$ 40,128	\$ 38,489	interest rates/earnings continue to increase, timing of investment maturities varies
1.070 - Total Revenue	\$ 199,301	\$ 247,203	\$ 150,024	\$ 47,902	
Other Financing Sources:					
2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ 165	\$ 40	\$ -	\$ (125)	
2.080 Total Revenue and Other Financing Sources	\$ 199,466	\$ 247,243	\$ 150,024	\$ 47,777	
Expenditures:					
3.010 - Personnel Services	\$ 1,959,951	\$ 1,973,546	\$ 1,818,746	\$ (13,595)	timing of expenditures compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 765,152	\$ 733,180	\$ 709,361	\$ 31,972	timing of expenditures compared to prior fiscal years
3.030 - Purchased Services	\$ 421,112	\$ 642,217	\$ 674,623	\$ (221,105)	timing of expenditures compared to prior fiscal years
3.040 - Supplies and Materials	\$ 104,021	\$ 95,716	\$ 112,532	\$ 8,305	
3.050 - Capital Outlay	\$ 34,445	\$ 11,877	\$ 30,068	\$ 22,568	timing of expenditures compared to prior fiscal years
3.060 - Intergovernmental	\$ 224,550	\$ 215,051	\$ 219,777	\$ 9,499	
4.300 - Other Objects	\$ 34,061	\$ 14,928	\$ 16,977	\$ 19,133	timing of expenditures compared to prior fiscal years
4.500 - Total Expenditures	\$ 3,543,292	\$ 3,686,516	\$ 3,582,085	\$ (143,224)	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ -	\$ -	\$ 4,388	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 3,543,292	\$ 3,686,516	\$ 3,586,473	\$ (143,224)	
Surplus/(Deficit) for Month	\$ (3,343,826)	\$ (3,439,274)	\$ (3,436,449)	\$ (95,448)	
rb120722					

Revere Local School District

Forecast Comparison - General Operating Fund -December 2022



Current FYTD
FCST Estimate

Current FYTD
Actuals

Prior FYTD
Actuals

Variance-
Current FYTD
Actuals to
Estimate

Explanation of Variance

Revenue:

1.010 - General Property Tax (Real Estate)	\$ 14,457,700	\$ 14,457,700	\$ 14,526,461	\$ 0	
1.020 - Public Utility Personal Property Tax	\$ 889,233	\$ 889,233	\$ 862,984	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 842,566	\$ 851,829	\$ 639,806	\$ 9,263	
1.040 - Restricted Grants-in-Aid	\$ 62,366	\$ 62,516	\$ 2,740	\$ 150	
1.050 - Property Tax Allocation	\$ 1,798,011	\$ 1,798,011	\$ 1,774,214	\$ -	
1.060 - All Other Operating Revenues	\$ 967,810	\$ 1,006,299	\$ 753,044	\$ 38,489	interest rates/earnings continue to increase, timing of investment maturities varies
1.070 - Total Revenue	\$ 19,017,686	\$ 19,065,589	\$ 18,559,249	\$ 47,903	

Other Financing Sources:

2.050 - Advances In	\$ 250,000	\$ 250,000	\$ 400,000	\$ -	
2.060 - All Other Financing Sources	\$ 325	\$ 200	\$ 19,498	\$ (125)	
2.080 Total Revenue and Other Financing Sources	\$ 19,268,011	\$ 19,315,789	\$ 18,978,747	\$ 47,778	

Expenditures:

3.010 - Personnel Services	\$ 9,093,089	\$ 9,106,684	\$ 9,401,247	\$ (13,595)	timing of expenditures compared to prior fiscal years
3.020 - Employees' Retirement/Insur. Benefits	\$ 3,693,683	\$ 3,661,711	\$ 3,503,122	\$ 31,972	timing of expenditures compared to prior fiscal years
3.030 - Purchased Services	\$ 2,568,245	\$ 2,789,350	\$ 2,259,251	\$ (221,105)	timing of expenditures compared to prior fiscal years
3.040 - Supplies and Materials	\$ 497,076	\$ 488,771	\$ 476,620	\$ 8,305	
3.050 - Capital Outlay	\$ 54,769	\$ 32,201	\$ 175,673	\$ 22,568	timing of expenditures compared to prior fiscal years
3.060 - Intergovernmental	\$ 224,550	\$ 215,051	\$ 219,777	\$ 9,499	
4.300 - Other Objects	\$ 269,876	\$ 250,743	\$ 292,417	\$ 19,133	timing of expenditures compared to prior fiscal years
4.500 - Total Expenditures	\$ 16,401,288	\$ 16,544,511	\$ 16,328,107	\$ (143,223)	

Other Financing Uses:

5.010 - Operating Transfers-Out	\$ 516,168	\$ 520,655	\$ 1,823,514	\$ (4,487)	
5.020 - Advances Out	\$ 100,000	\$ 100,000	\$ 250,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 17,017,456	\$ 17,165,166	\$ 18,401,621	\$ (147,710)	

Surplus/(Deficit) FYTD

	\$ 2,250,555	\$ 2,150,623	\$ 577,126	\$ (99,932)	
--	--------------	--------------	------------	-------------	--

Revere Local School District



Revenue Analysis Report - General Operating Fund Only - FY23

	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	All Other Operating	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
July	8,620,548	-	(1,076)	16,851	146,206	-	12,482	250,000	9,045,012
August	5,459,251	-	50,255	164,174	248,930	-	8,586	80	5,931,276
September	377,901	889,233	39,994	239,001	146,443	-	16,430	40	1,709,041
October		-	63,542	348,329	160,708	1,798,011	12,586	40	2,383,216
November	-	-	54,679	30,550	149,542	-	12,432	40	247,243
December	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
Totals	\$14,457,700	\$889,233	\$207,394	\$798,905	\$851,830	\$1,798,011	\$62,516	\$250,200	\$19,315,788
% of Total	74.85%	4.60%	1.07%	4.14%	4.41%	9.31%	0.32%	1.30%	
*Non-Operating Revenue includes advances in, and refund of prior year expenditures.									rb120722

Revere Local School District



Expenditure Analysis Report - General Operating Fund - FY23

	Salaries	Benefits	Services	Supplies	Equipment	Other- Dues/Fees	Intergov. Debt	Non- Operating*	Total Expenses
July	2,420,609	728,572	667,499	73,993	3,320	10,562	-	616,168	4,520,723
August	955,436	768,782	832,798	84,468	12,603	8,826	-	-	2,662,913
September	1,818,162	700,922	243,629	124,044	3,314	194,067	-	-	3,084,137
October	1,938,931	730,255	403,207	110,550	1,087	22,360	-	4,487	3,210,876
November	1,973,546	733,180	642,217	95,716	11,877	14,928	215,051	-	3,686,516
December	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
TOTALS	\$9,106,684	\$3,661,711	\$2,789,350	\$488,770	\$32,201	\$250,743	\$215,051	\$620,655	\$17,165,165
% of Total	53.05%	21.33%	16.25%	2.85%	0.19%	1.46%	1.25%	3.62%	

**Non-Operating expenses include advances and transfers out.*

Operating Fund includes General Fund (001) only for FY2023

rh120722

Revere Local School District

November 2022



FINSUMM Financial Summary

rb120722

Fund	Fund Name	Beginning Balance 7/1/2022	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$17,708,998.57	\$247,242.82	\$19,315,787.68	\$3,686,516.35	\$17,165,165.21	\$19,859,621.04	\$2,443,140.98	\$17,416,480.06
002	Bond Retirement	\$4,131,728.11	\$0.00	\$2,497,853.57	\$3,020,600.00	\$3,045,711.77	3,583,869.91	\$1,307,700.00	2,276,169.91
003	Permanent Improvement	\$1,582,759.53	\$81,300.00	\$924,722.93	\$75,000.00	\$1,710,993.23	796,489.23	\$656,066.78	140,422.45
006	Food Service	\$1,038,664.05	\$129,465.15	\$467,284.65	\$120,472.02	\$703,204.27	802,744.43	\$242,058.87	560,685.56
007	Special Trust	\$31,818.36	\$53.20	\$125.00	\$0.00	\$499.34	31,444.02	\$1,000.00	30,444.02
008	Endowment	\$19,148.60	\$6,889.50	\$174.46	\$0.00	\$0.00	19,323.06	\$0.00	19,323.06
009	Uniform School Supplies	\$55,001.85	\$55,100.33	\$157,774.50	\$5,615.66	\$104,501.36	108,274.99	\$27,909.26	80,365.73
018	Public School Support	\$202,372.62	\$0.00	\$62,999.11	\$4,625.03	\$24,556.29	240,815.44	\$85,357.84	155,457.60
019	Other Grants	\$37,936.23	\$0.00	\$16,000.00	\$9,490.57	\$19,133.65	34,802.58	\$31,241.18	3,561.40
022	District Agency	\$27,847.51	\$0.00	(\$2,092.52)	\$340.00	\$340.00	25,414.99	\$0.00	25,414.99
024	Employee Benefits Self-Insurance	(\$16,168.16)	\$4,850.60	\$40,114.86	\$4,044.83	\$24,602.56	(655.86)	\$32,985.44	(33,641.30)
026	Employee Benefits Section 125	\$4,040.89	\$9,528.30	\$45,769.12	\$9,057.63	\$43,080.10	6,729.91	\$108,763.84	(102,033.93)
200	Student Managed Activity	\$186,920.79	\$13,171.77	\$61,195.18	\$4,000.95	\$22,839.59	225,276.38	\$11,949.01	213,327.37
300	District Managed Student Activities	\$255,253.08	\$21,053.50	\$236,920.61	\$64,043.17	\$335,795.11	156,378.58	\$56,079.58	100,299.00
451	Data Communications	\$0.00	\$0.00	\$3,600.00	\$3,600.00	\$3,600.00	0.00	\$0.00	0.00
499	Miscellaneous State Grants	\$16,248.94	\$0.00	\$0.00	\$0.00	\$3,474.45	12,774.49	\$45,718.75	(32,944.26)
507	ESSER - CARES Act	(\$283,938.90)	\$247,340.55	\$720,020.29	\$297,945.77	\$521,965.88	(85,884.49)	\$207,360.34	(293,244.83)
516	IDEA Special Education	(\$47,881.19)	\$64,831.00	\$252,113.07	\$72,189.30	\$276,421.18	(72,189.30)	\$91,757.03	(163,946.33)
572	Title I	(\$14,112.29)	\$12,653.47	\$57,882.29	\$8,491.76	\$52,261.76	(8,491.76)	\$0.00	(8,491.76)
584	Title IV-A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
587	Early Childhood Special Education	\$0.00	\$8.72	\$10,515.03	\$7,170.05	\$17,685.08	(7,170.05)	\$1,745.88	(8,915.93)
590	Title II-A	(\$4,597.62)	\$4,580.73	\$19,696.80	\$5,279.76	\$20,378.94	(5,279.76)	\$0.00	(5,279.76)
599	Miscellaneous Federal Grants	\$6.73	\$0.00	\$105,620.20	\$0.00	\$0.00	105,626.93	\$105,620.20	6.73
	Grand Totals (ALL Funds)	\$24,932,047.70	\$898,069.64	\$24,994,076.83	\$7,398,482.85	\$24,096,209.77	\$25,829,914.76	\$5,456,454.98	\$20,373,459.78

Revere Local School District					
 Approved Grant Funds for FY2023					
This report is a listing of all grant funds authorized and/or received throughout fiscal year 2023.					
Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received FY-to-date	Amount Received Project-to-date
State Grants					
451/9023	Network Connectivity 2023	\$7,200.00	\$0.00	\$3,600.00	\$3,600.00
		\$0.00	\$0.00	\$0.00	\$0.00
	Total State Funds	\$7,200.00	\$0.00	\$3,600.00	\$3,600.00
Federal Grants					
507/9121	ESSER II	\$389,363.07	\$0.00	\$28,487.78	\$389,363.07
507/9022 & 9023	ARP ESSER	\$875,075.25	\$0.00	\$316,611.59	\$477,678.42
507/9023	ESSER II State Activity Supplement	\$753,988.00	\$0.00	\$0.00	\$0.00
507/9123	ARP ESSER State Activity Supplement	\$654,486.86	\$247,340.55	\$374,920.92	\$374,920.92
516/9023	IDEA Part B Special Education 2023	\$534,055.89	\$13,817.26	\$55,269.04	\$55,269.04
516/9022	IDEA Part B Special Education 2022	\$570,050.48	\$51,013.74	\$167,750.72	\$570,050.48
516/9122	ARP IDEA Special Education 2022	\$141,991.07	\$0.00	\$29,093.71	\$141,991.07
572/9023	Title I 2023	\$118,499.71	\$4,245.88	\$16,983.52	\$16,983.52
572/9122	Title I 2022	\$108,824.31	\$7,666.42	\$37,110.83	\$108,824.31
572/9022	Expanding Opportunities 2022	\$3,787.94	\$741.17	\$3,787.94	\$3,787.94
584/9023	Title IV-A 2023	\$10,000.00	\$0.00	\$0.00	\$0.00
587/9022	Early Childhood Special Education	\$8,257.29	\$8.72	\$8.72	\$8,257.29
587/9023	Early Childhood Special Education 2023	\$8,915.93	\$0.00	\$0.00	\$0.00
587/9122	ARP IDEA Early Childhood Spec. Educ 2022	\$10,506.31	\$0.00	\$10,506.31	\$10,506.31
590/9023	Title II-A 2023	\$44,417.55	\$2,639.88	\$10,559.52	\$10,559.52
590/9022	Title II-A 2022	\$50,515.86	\$1,940.85	\$9,137.28	\$50,515.86
599/9023	OFCC Security Grant 2023	\$105,620.20	\$0.00	\$105,620.20	\$105,620.20
	Total Federal Funds	\$4,388,355.72	\$329,414.47	\$1,165,848.08	\$2,324,327.95
rb120722					

Revere Local School District



Record of Advances for FY2023

INITIAL ADVANCE INFORMATION					ADVANCE RETURN	
Date Approved	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
7/20/2021	001	006/0000	Food Services	\$150,000.00	7/19/2022	\$150,000.00
7/20/2021	001	300/920A	Athletics	\$100,000.00	7/19/2022	\$100,000.00
7/19/2022	001	300/920A	Athletics	\$100,000.00		
TOTAL Advances				\$350,000.00		\$250,000.00
Advances Outstanding						\$100,000.00
rb120722						

Revere Local School District



Cash Reconciliation

November 30, 2022

Cash Summary Report Balance			\$ 25,829,914.76
Bank Balance:			
Huntington Bank	1,082,997.23		
	-		
	-		
		\$ 1,082,997.23	
Investments:			
Meeder Investment Managers Managed Portfolio	18,445,514.68		
STAR Ohio - General Account	6,705,231.65		
	-		
		\$ 25,150,746.33	
Petty Cash:			
Building Principals	400.00		
Athletic Director	100.00		
Bus Garage	-		
ArbiterPay	5,000.00		
Treasurer's Office	200.00		
		\$ 5,700.00	
Change Fund:			
Food Service Vending	717.35		
BCII Background Check Service	100.00		
	-		
	-		
		\$ 817.35	
Less: Outstanding Checks		\$ (369,753.12)	
Outstanding Deposits/Other Adjustments:			
NSF Checks To Recover	-		
Payroll Deductions To Be Remitted	(8,674.71)		
ACH Payments/Deposits In Transit	(114,820.56)		
Bank Debits & Credits Not Posted in USAS	82,902.24		
Voided Check Cashed by Bank To Be Refunded	-		
		\$ (40,593.03)	
Bank Balance			\$ 25,829,914.76
Variance			\$ -
rb120722			

Revere Local School District

November 30, 2022



Appropriation Summary

rb120722

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$40,956,838.66	\$374,303.20	\$41,331,141.86	\$17,165,165.21	\$3,686,516.35	\$2,443,140.98	21,722,835.67	47.44%
002	Bond Retirement	\$4,379,300.00	\$0.00	\$4,379,300.00	\$3,045,711.77	\$3,020,600.00	\$1,307,700.00	25,888.23	99.41%
003	Permanent Improvement	\$1,289,880.27	\$1,455,320.43	\$2,745,200.70	\$1,710,993.23	\$75,000.00	\$656,066.78	378,140.69	86.23%
006	Food Service	\$1,400,000.00	\$0.00	\$1,400,000.00	\$703,204.27	\$120,472.02	\$242,058.87	454,736.86	67.52%
007	Special Trust	\$52,500.00	\$500.00	\$53,000.00	\$499.34	\$0.00	\$1,000.00	51,500.66	2.83%
008	Endowment	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	1,000.00	0.00%
009	Uniform School Supplies	\$195,991.54	\$169.99	\$196,161.53	\$104,501.36	\$5,615.66	\$27,909.26	63,750.91	67.50%
018	Public School Support	\$178,183.23	\$4,176.67	\$182,359.90	\$24,556.29	\$4,625.03	\$85,357.84	72,445.77	60.27%
019	Other Grants	\$58,018.27	\$5,909.34	\$63,927.61	\$19,133.65	\$9,490.57	\$31,241.18	13,552.78	78.80%
022	District Agency	\$21,000.00	\$0.00	\$21,000.00	\$340.00	\$340.00	\$0.00	20,660.00	1.62%
024	Employee Benefits Self-Insurance	\$58,000.00	\$0.00	\$58,000.00	\$24,602.56	\$4,044.83	\$32,985.44	412.00	99.29%
026	Employee Benefits Section 125	\$139,000.00	\$0.00	\$139,000.00	\$43,080.10	\$9,057.63	\$108,763.84	(12,843.94)	109.24%
200	Student Managed Activity	\$192,331.71	\$0.00	\$192,331.71	\$22,839.59	\$4,000.95	\$11,949.01	157,543.11	18.09%
300	District Managed Student Activities	\$536,916.04	\$6,867.21	\$543,783.25	\$335,795.11	\$64,043.17	\$56,079.58	151,908.56	72.06%
451	Ohio K-12 Network Subsidy	\$7,200.00	\$0.00	\$7,200.00	\$3,600.00	\$3,600.00	\$0.00	3,600.00	50.00%
499	Miscellaneous State Grants	\$61,824.43	\$718.75	\$62,543.18	\$3,474.45	\$0.00	\$45,718.75	13,349.98	78.65%
507	ESSER - CARES Act	\$1,856,812.83	\$10,219.33	\$1,867,032.16	\$521,965.88	\$297,945.77	\$207,360.34	1,137,705.94	39.06%
516	IDEA Special Education	\$650,315.73	\$32,703.00	\$683,018.73	\$276,421.18	\$72,189.30	\$91,757.03	314,840.52	53.90%
572	Title I	\$149,503.64	\$2,075.30	\$151,578.94	\$52,261.76	\$8,491.76	\$0.00	99,317.18	34.48%
584	Title IV-A	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	10,000.00	0.00%
587	Early Childhood Special Education	\$27,630.96	\$0.00	\$27,630.96	\$17,685.08	\$7,170.05	\$1,745.88	8,200.00	70.32%
590	Title II-A	\$88,957.21	\$0.00	\$88,957.21	\$20,378.94	\$5,279.76	\$0.00	68,578.27	22.91%
599	Miscellaneous Federal Grants	\$105,626.93	\$0.00	\$105,626.93	\$0.00	\$0.00	\$105,620.20	6.73	99.99%
Totals		\$52,416,831.45	\$1,892,963.22	\$54,309,794.67	\$24,096,209.77	\$7,398,482.85	\$5,456,454.08	\$24,757,170.07	54.41%

Revere Local School District



Check Register for Checks > \$9,999.99 November 2022

Vendor	Amount	Fund	Description
Apple Computer Inc.	\$ 212,700.00	507	Instructional technology MacBooks
Diversified Construction	\$ 10,472.00	001	Door installation at RMS, door repairs
ESC of Northeast Ohio	\$ 94,959.90	001/516/587	Special education aides, preschool aides and teachers, LEP services, gifted coordinator, at-risk coordinator
Ohio Edison Co.	\$ 28,495.55	001	Electricity
Renhill Group Inc.	\$ 21,637.50	001	Substitute teachers
Suburban School Transportation	\$ 18,669.60	001	Special education transportation
Ullman Oil Company, LLC	\$ 33,463.44	001	Transportation fuel
Village of Richfield	\$ 15,532.69	001	Sewer charges
ESC of Northeast Ohio	\$ 96,527.80	001/516	Special education aides, preschool aides and teachers, LEP services, gifted coordinator, at-risk coordinator, online courses
Lewis Landscaping	\$ 31,076.00	001	Renovations at baseball, softball, horse show practice, and middle school practice fields
PSI	\$ 19,290.13	001	Nursing services
Apple Computer Inc.	\$ 49,975.00	507	Computer cases
ESC of Northeast Ohio	\$ 103,056.37	001/516/587	Special education aides, preschool aides and teachers, LEP services, gifted coordinator, at-risk coordinator, math assessments, conference registration, vision services, mobility services
Kidslink Neurobehavioral	\$ 21,200.01	001	Special education tuition
Renhill Group Inc.	\$ 24,460.97	001	Substitute teachers
Squire Patton Boggs LLP	\$ 15,440.38	001	Legal services
Total Education Solutions Inc.	\$ 16,910.00	001	Special education tuition
Gordon Food Service	\$ 14,347.70	006	Food services supplies
Huntington National Bank	\$ 215,051.20	001	HB264 note repayment
Huntington National Bank	\$ 746,150.00	002	Bond repayment
Huntington National Bank	\$ 178,500.00	002	Bond repayment
Huntington National Bank	\$ 2,095,450.00	002	Bond repayment
Gordon Food Service	\$ 11,253.80	006	Food services supplies
Gordon Food Service	\$ 24,629.47	006	Food services supplies
Huntington Bank	\$ 13,400.43	various	Medicare contributions
Huntington Bank	\$ 16,214.69	various	Medicare contributions
SERS	\$ 61,498.00	various	Classified retirement
STRS	\$ 10,272.08	various	Certified retirement
STRS	\$ 10,309.48	various	Certified retirement
STRS	\$ 90,402.09	various	Certified retirement
STRS	\$ 123,019.91	various	Certified retirement
SRHCC-Dental	\$ 22,507.31	001/006	Employee benefits dental insurance
SRHCC-Medical	\$ 400,962.26	001/006	Employee benefits medical/prescription insurance
rb120722			

Confidential Information - For Board Use Only - Do not Redistribute Page 24 of 38

NEW DOCUMENT

**List of Donations
Received by the Revere Local School District
December 13, 2022**

Cash Donations

1 To:	Revere Local Schools- Revere Players	\$ 250.00
From:	Robert Carlyon	
2 To:	Revere Local Schools- Boys Golf	\$ 4,000.00
From:	Revere All Sports Booster Club	
3 To:	Revere Local Schools-Richfield Elem Playground	\$ 45,000.00
From:	Richfield PTA	
<u>Total</u>		<u>\$ 49,250.00</u>

Equipment & Other Donations

To:	Revere Local Schools- RHS STEM program	\$ 500.00
From:	Amy Szalay- Dual Extruder, X-Pro 3D printer	

* Donation values for contributions other than cash are provided by the donor and not established by the Board of Education

NEW DOCUMENT

Then and Now
December 13, 2022

Attachment T-4

Check Number	Paid To	Check Date	Check Amount
145536	ABA BEHAVIORAL SPECIALISTS	11-30-22	\$3,630.00
145448	BC APPAREL	11-17-22	\$4,246.96
145475	Harbor Education Services LLC	11-17-22	\$5,655.00
145431	Ullman Oil Company, LLC	11-10-22	\$33,463.44
145391	ESC OF NORTHEAST OHIO	11-10-22	\$94,959.90
145468	ESC OF NORTHEAST OHIO	11-17-22	\$96,527.80
145560	ESC OF NORTHEAST OHIO	11-30-22	\$103,056.37
145404	KIDSLINK NEUROBEHAVIORAL	11-10-22	\$5,045.00
145487	LEWIS LANDSCAPING & NURSERY	11-17-22	\$31,076.00
145338	SITEONE LANDSCAPING SUPPLY	11-03-22	\$4,159.71
145410	NEONET	11-10-22	\$3,902.50
145326	NASON LANDSCAPING INC.	11-03-22	\$9,870.00
145491	NASON LANDSCAPING INC.	11-17-22	\$8,594.00
145331	OHIO DEPT OF JOB AND	11-03-22	\$3,068.65
145592	PELLEGRINO MUSIC	11-30-22	\$3,504.23
145503	SECURITEC ONE INC	11-17-22	\$4,343.60
145604	SPRINGFIELD LOCAL SCHOOL	11-30-22	\$3,950.00
145435	WINNING EDGE FUNDRAISING	11-10-22	\$9,250.00

NEW DOCUMENT



2023-2024 CALENDAR

Option 1

REVERE LOCAL SCHOOL DISTRICT

-  Staff In-service: No School for Students
-  Holiday or Other: No School
-  Teacher Conference Comp. Day: No School

Attachment 1

GRADING PERIODS K-12

- Q1** 8/22 - 10/20 42 DAYS
- Q2** 10/24-1/12 46 DAYS
- Q3** 1/17 - 3/21 46 DAYS
- Q4** 4/1 - 5/30 42 DAYS

AUGUST 2023				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

- 18** Convocation/Room Set-up
- 21** Wellness/PD
- 22** First Day for Students

JANUARY 2024				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

- 1-2** Winter Break
- 15** Martin Luther King Day
- 16** In-Service/Records

SEPTEMBER 2023				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

- 4** Labor Day

FEBRUARY 2024				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

- 19** Presidents' Day

OCTOBER 2023				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

- 13** NEOEA Day
- 23** In-Service/Records

MARCH 2024				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

- 22** In-Service/Records
- 25-29** Spring Break

NOVEMBER 2023				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

- 23&24** Thanksgiving Break
- 27** Conference Pay-Back

APRIL 2024				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

- 29** Professional Dev. Day

DECEMBER 2023				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

- 20-29** Winter Break

MAY 2024				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

- 27** Memorial Day
- 30** Last Day for Students
- 31** In-Service/Records

Revere Pride... Live it!

NEW DOCUMENT

GIFTS, GRANTS AND DONATIONS

The Board of Education accepts its responsibility to provide from public funds sufficient supplies and equipment for an effective instructional program. It recognizes, however, that from time to time individuals or organizations in the community may wish to contribute additional supplies or equipment to enhance or extend the instructional program. It shall be the general policy of the District to direct those who desire to make contributions to consider equipment, supplies, or services that are not likely to be acquired from public fund expenditures. The Board may accept any gift or grant of land with or without improvement, and of money or other personal property, and acknowledge the purpose, if any, for which the gift was made.

All grants/donations must be pre-approved by the school district. The application can be found on the “Staff” portion of the school systems website.

The Board reserves the right to refuse to accept any gift when the conditions and stipulations connected with it deprive the Board of control of the gift or when ownership would tend to deplete the resources of the District.

Any gift accepted by the Board shall become the property of the Board, may not be returned without the approval of the Board and is subject to the same controls and regulations as are other properties of the Board.

Contributions of equipment or services that may involve major costs for installation or maintenance, or initial or continuing financial commitments from school funds shall be presented to the Board for consideration and approval.

Because of differences in economic resources available to the various schools, and for other reasons, the purchase of equipment on a matching fund basis (part of cost provided by an individual or organization and part by the Board from public funds) must receive the prior approval of the Board.

Individuals or organizations desiring to contribute supplies or equipment will counsel with school officials regarding the acceptability of such contributions in advance of the solicitation of funds or the making of budgetary appropriations.

A list of supplies and equipment contributed primarily for school use should be reported to the Board by the Superintendent or designee.

The Board will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the District. In no case shall acceptance of a gift be considered to be an endorsement by the

Board of a commercial product or business enterprise or institution of learning.

No gifts shall bear the name of an individual, organization or company. Together, the Board of Education and the Superintendent may allow a temporary sign/board on school property to thank donors of their contributions.

Adopted: August 1, 2017

Revere Local School District
Pre-Approval Request Form for Grants and Online Donations

Thank you for your interest in writing a grant on behalf of the Revere Local School District. Your effort to obtain the funds and/or equipment necessary to improve opportunities for our students is so greatly appreciated.

Revere Local School District Board Policy #9.04 stipulates that items gifted to the District (i.e. grants) be approved by the principal/superintendent and then reported to the Board. Once a gift is received, it is considered District property.

Please complete the following application and submit it to the Assistant Superintendent's office at least 15 days prior to the grant deadline. Administration will review the request to determine if the grant will be accepted on behalf of the District.

Again, thank you for your interest in seeking additional resources for our students.

GRANT WRITER'S INFORMATION:

Date Submitted _____

Employee _____

Grant Due Date _____

Grade Level/Content Area _____

GRANT/DONATION APPLICATION INFORMATION:

Funding Source _____

Project Description _____

Curriculum Connection _____

Desired Outcome _____

Targeted Population (i.e. grade level) _____

Amount Requested _____

Items Requested _____

TECHNOLOGY INFORMATION:

If technology is requested, please attach the specification for the IT department to approve.

Director of Technology's Signature _____ Date _____

Approval (Yes or No) _____ If no, state reason: _____

TO BE COMPLETED BY ADMINISTRATION:

Principal's Signature _____ Date _____

Principal's Approval (Yes or No) ____

If no, state reason: _____

Assistant Superintendent's Signature _____ Date _____

Assistant Superintendent's Approval (Yes or No) If no, state reason: ____

Date of Approval/Denial of Grant _____ Date of Board Report _____

MEMORIAL POLICY

PURPOSE

The Board recognizes that the loss of a student or staff member deeply impacts students, staff, and families. The purpose of this policy is to outline how the District will support staff, students, and families impacted by a traumatic death, including death by suicide, by providing information to assist in connecting with appropriate school and community resources. Because it is recognized that memorial decisions made immediately in the aftermath of a crisis or death may be made without full consideration of the potential implications for students, staff, families, and the community, the District will provide a process for memorial decision making, as well as Board-approved memorial activities.

This policy also recognizes that memorials after suicide may glamorize death and communicate suicide as an appropriate or desired response to stress; therefore, careful and deliberate consideration was given in determining approved memorial activities.

The District will respect the privacy concerns of a family impacted by a death and will comply with its obligations under state and federal law with regard to the release of student records.

GENERAL STATEMENT OF POLICY

In recognition that schools are designed primarily to support learning, school sites should not serve as the main venue for the memorializing of students or staff.

MEMORIAL POLICY

Memorials for deceased students and staff are limited to:

- Endowments,
- Scholarships

Scholarship and endowment memorials may be established one time, or in the form of a perpetual award, with a description of the purpose of the endowment or scholarship.

Existing memorials established prior to the implementation of this policy remain intact. Existing memorials are generally the sole responsibility of the entity providing the memorial; District staff and/or finances may only be used to maintain current memorials as part of regular maintenance processes and/or to ensure safe conditions. The District reserves the right to remove a memorial if it is not or cannot be maintained or is contrary to the overall educational needs of students.

Memorial activities may include:

1. Should a student or member of the school staff pass away, the yearbook staff will treat the death in a tasteful, respectful manner. The portrait of that individual will appear as it would under normal circumstances, with the appropriate section's portraits. Pages covering sports, academics, or activities that have already been published may also feature the individual.
2. Commemorative Events: A commemorative event may be established and held in the name of the deceased student or staff member. Activities cannot be held during the school day and should be sponsored by a class, club, or activity in which the deceased student or staff member participated. Advertisement of events must occur outside the school day. It is recommended that commemorative events utilize community partners (*e.g.*, employers of the deceased, faith communities, etc.).
3. Graduation Recognition: One symbol representing all deceased members of a graduating class, such as a plant or bouquet of flowers, may be present on stage.
4. Moment of Silence Recognition: Upon request or permission of the deceased student's or staff member's family, a "moment of silence" may be used following the death of a student or staff member to honor their memory. School-wide moments of silence should occur within two school days following notification of the death but will not be observed at the commencement ceremony. Moments of silence are also approved for use at school board meetings, co-curricular events in which the deceased participated, and community-based events.
5. Spontaneous Memorials: In the aftermath of a death of a student or staff member, spontaneous memorials such as placing items by a student's locker or desk may be permitted by the building principal until after the funeral. The Crisis Response Team (CRT) will monitor and manage spontaneous memorials.

PROHIBITED MEMORIAL ACTIVITIES

1. Taxpayers (school funds) cannot fund memorial items, maintenance, or care thereof.
2. Selling and/or fundraising memorial items during the school day is prohibited. District student activity accounts cannot be used to support, finance, or fundraise for memorialization. Proceeds from District co-curricular events or contests cannot be donated to agencies for memorialization.
2. Utilizing formal all-school or school-wide events, including Commencement, Homecoming festivities, Prom, and other thematic events or weeks to memorialize deceased students or staff is prohibited. Commemorative items or events can be sponsored by community-based agencies and promoted outside the school day.
3. The Superintendent, in consultation with the CRT, has the discretion to permit memorial events that utilize District facility rentals outside of the school day when the death of a student, staff member, or community member has a significant impact on a majority of students, staff, and community.

4. School Yearbooks are not dedicated to the memorialization of deceased persons.
5. Formal, school-wide recognition of anniversary dates will not occur. If the death of a student or staff member occurred in a public location accessible by community members, such as a crash site, District staff will not provide memorial monitoring.

DEFINITIONS

1. Memorials: Established objects or activities to remember an event or deceased person(s).
2. Crisis Response Team (CRT): An appointed group of staff members who develop and execute District-wide procedures in the recovery phase of a crisis situation needing grief support.
3. Crisis: Any natural disaster or unexpected event that negatively affects a student, a staff member, or a significant group of the school population and usually involves serious emotional, psychological, and/or physical injury or death.
4. Impact: The magnitude of the potential loss or seriousness of the crisis.

LEGAL REF: R.C. 3319.321

State ex rel. Cable News Network, Inc. v. Bellbrook-Sugarcreek Local Schools,
163 Ohio St.3d 314, 2020-Ohio-5149

Adopted: _____